

JULY 18, 2008

A SPECIAL MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON FRIDAY, JULY 18, 2008 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS CITY HALL / 200 EAST KLEBERG AVENUE AT 11:30 A.M.

CITY COMMISSION PRESENT:

Sam R Fugate, Mayor
Al Garcia, Mayor Pro-tem
Arturo Pecos, Commissioner
Stanley Laskowski, Commissioner

CITY COMMISSION ABSENT:

Charles E Wilson, Commissioner

CITY STAFF PRESENT:

Carlos Yerena, City Manager
Edna S Lopez, City Secretary
Courtney Alvarez, City Attorney
Mark Rushing, Finance Director
Armando Gutierrez, City Engineer
Dora Byington, Purchasing Director
Diana Gonzales, Human Resource Director
Al Lopez, Fire Chief
Ricardo Torres, Police Chief
Robert Rodriguez, Library Director
Rudy Najera, Systems Technician
Macario Mayorga, Water Supervisor
Y I Hinojosa, Street Field Supervisor
Hector Vela, Acquisition Librarian
Fidel Gonzalez, Task Force Commander
Yolanda Vasquez, Municipal Court Manager
Abel Carrillo, Building Official
Barry Blackstock, Lieutenant
Julian Cavazos, Lieutenant
Tamera Blackstock, Sergeant
Vilma Castillo, Collections Manager
Jennifer Vela, Code Enforcement Officer
Caron Vela, Accounting Manager
Bill Donnell, Public Works Director
Sherman Benys, Lieutenant
Frank Garcia, Wastewater Supervisor
Dianne Leubert, Solid Waste Superintendent
Yolanda Cadena, Health Director

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate called the meeting to order in the Commission Chambers at 11:30 A.M. and announced quorum as present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Ms Dora Byington, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S) – Required by Law

Mayor Fugate announced there were no minutes to consider.

II. Public Hearing - (Required by Law).¹

Mayor Fugate announced there were no public hearings.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Convention and Visitor's Bureau, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration – Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations. No formal action can be taken on these items at this time."

City Manager reported on the Fire Department receiving a grant for one heart monitor and 3 thumpers with a match of 10% and provided an update on the progress of implementing the Master Plan and JLUS Study.

Commissioner Laskowski reminded everyone about Trash-off Day on Saturday, July 19th; and on Keep Kingsville Beautiful selection of a property south of the Post Office for its beautification project.

IV. Public Comment on Agenda Items³

1. Comments on all agenda and non-agenda items.

Mayor Fugate called for comments on all agenda and non-agenda items. There were no comments made.

V. Consent Agenda

Mayor Fugate announced there were no items in the Consent Agenda.

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

1. **Review and discuss proposed fiscal year 2008-2009 budget for departments of the City of Kingsville. (City Manager).**

Service Center

Mr. Donnell stated this budget has an increase in the line items for Professional Services for janitorial services and for building maintenance.

Garage

Mr. Donnell stated this budget has an addition in the line item for minor equipment.

Risk Management

City Manager Yerena stated this budget has a few increases, but has remained the same.

Water Construction

Mr. Donnell stated this budget has remained the same. For Professional services, he stated this is for an 18 inch main which requires that a professional welder be hired if something goes wrong.

Recycling

Mr. Donnell stated the Building maintenance account can be reduced to \$1000.00 due to a grant that was recently received. With regard to the account for Printing and Publishing, Ms Leubert stated she will pay for this by using grant monies.

Solid Waste Collections

Mr. Donnell stated this budget has increased with minor reductions on some line items.

Landfill

Mr. Donnell stated there is an increase in the line item for supplies.

There was a short lunch break. The Commission returned to regular session at 12:22 P.M.

Mr. Donnell continued his presentation stating that there is a reduction in accounts 311 & 411. He explained they are trying to come to some balance.

Volunteer Fire

Mr. Donnell stated that this budget is the same but monies have been moved to compensate for salaries. He stated there will be an amendment to change the amount for salaries. Mr. Rushing stated this department only has one line item, he explained the procedure for an audit in the department.

Litter Abatement

Ms Vela stated that this budget has several increases due to gaining another employee in her department. Mr. Yerena provided some explanation to line item #512 stating the two KWOP's were incorporated into this line item.

Planning

Mr. Gutierrez stated there is a change to line item #215 because this department has no vehicle. He further explained the changes to several line item amounts.

Municipal Building

Mr. Gutierrez stated there is an increase to line item #511. There was discussion providing a door between the conference room and the break room.

Engineering

Mr. Gutierrez stated this department needs a computer. There was discussion about line item #215 having no money.

Train Depot

Mr. Gutierrez stated this budget has only one change in line item #314. He stated there have been problems with the air condition unit.

Permits & Licenses

Mr. Gutierrez stated this budget there is an increase for the maintenance of the computers, and for Travel and Training so that all inspectors are properly certified.

Street

Mr. Gutierrez stated he separated this department into six divisions in order to see what kind of service was being provided. He stated this would keep them in line with the City's goals. He further explained he would like monies in order to stripe some of the city streets. There was lengthy discussion on the use and purchase of a bucket truck.

Mayor Fugate called a five minute recess. The Commission returned to regular session at 1:15 P.M.

Police Administration

Chief Torres stated every line item has an increase due to the increase in oil prices. He added that the line item for clothing was omitted but needs to be reinstated.

Police Uniform

Lieutenant Benys explained line items increases. Chief Torres explained the increase to line item #324 – Laundry which is contractual for employees. Mr. Rushing stated he will provide figures for Motor, Gas & Oil.

Police Communications

Lieutenant Cavazos explained the amount in overtime and the turn over situation of Telecommunicates at the Police Department. He also explained the needs of this division.

Police CID

Lieutenant Blackstock stated his budget is self-explanatory. He explained the amount requested for overtime and several line items.

Police Community Services

Lieutenant Cavazos provided information on this division's overtime expenditures. There was discussion about trying to get reimbursed for overtime through the Border Star program.

Task Force

Commander Gonzalez stated there are minor changes to this budget. He stated there will be an addition of personnel so some line items were increased. He provided information on equipment that will be purchased. He explained that the line item for vehicle maintenance has decreased because the vehicles are now leased.

Fire

Chief Lopez explained that line item #212 has four items that is causing the increase. He stated that the life for the hazard mat suits has expired. He stated that the line item for Training & Travel allows for hands on fire fighting at several other Cities since the Department's training tower is inoperable. He explained that line item #511 is for the remodeling of the upstairs, replacing of the old doors and lighting.

Library

Mr. Rodriguez explained the budget has minor changes. Mayor Fugate asked if there has been any communications with the County. Mr. Rodriguez replied there has not. Mr. Rushing stated his communication with the County Treasurer is that this budget will not go up or down. Mr. Rodriguez stated he is budgeting monies for replacing the roof. He stated the department received a grant which helped with updating their computers.

Commission

Ms Lopez explained that there had been a savings for Printing and Publishing, but that Training and Travel has increase due to the high cost of oil.

City Manager

City Manager stated this budget has remained the same.

City Specials

City Manager explained there is an increase for professional services for the Tax Appraisal District. He stated that \$21,000 is for EDC. He stated there is an increase for City wide

training; there are monies for the implementation of the Master Plan; and property liability has increased. Monies will be allowed for catering and elections.


There was discussion on the Emergency Management budget.

Computer Operations


City Manager Yerena stated this budget remained the same; the major increase is in supplies and minor apparatus. Mr. Najera explained some of the needs stating a new server is needed and firewall.

VII. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 3:05 P.M.


Sam R Fugate, Mayor

ATTEST:


Edna S Lopez, TRMC
City Secretary