#### **AUGUST 8, 2011**

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, AUGUST 8, 2011 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS CITY HALL/200 EAST KLEBERG AVENUE AT 4:00 P.M.

#### CITY COMMISSION PRESENT:

Sam R Fugate, Mayor Al Garcia, Commissioner Stanley Laskowski, Commissioner Arturo Pecos, Commissioner

#### **CITY COMMISSION ABSENT:**

Charles Wilson, Commissioner

#### **CITY STAFF PRESENT:**

Vincent J Capell, City Manager Edna S Lopez, City Secretary Courtney Alvarez, City Attorney Frank Garza, Wastewater Supervisor Mark Rushing, Finance Director Willie Vera, Task Force Commander Bill Donnell, Asst Public Works Director Naim Khan, Public Works Director/City Engineer Al Lopez, Fire Chief Bob Trescott, Downtown Manager Yolanda Cadena, Health Director Diana Gonzales, Human Resource Director Dave Mason, Purchasing Director Mike Kellam, Director of Development Services Gary Fuselier, Landfill Supervisor Robert Rodriguez, Library Director Joe Casillas, Water Production Supervisor Marco Jimenez, Water Supervisor Arturo Perez, Garage Supervisor Caron Vela, Accounting Manager Ricardo Torres, Police Chief

#### I. Preliminary Proceedings.

#### **OPEN MEETING**

### CONVENE INTO REPORTS FROM COMMISSION & STAFF – ITEM III- REGARDING BUDGET WORKSHOP FOR CITY DEPARTMENTS FOR FISCAL YEAR 2011-2012.

Mayor Fugate called the regular/workshop meeting to order at 4:05 P.M. and called to forego the preliminary proceedings. He called for consideration of the minutes from the previous meetings and comments on agenda and non-agenda items.

Mayor Fugate called for discussion of the 2011-2012 proposed budget. City Manager Capell stated he would jump into the main part of the meeting. He stated information on the tax levy was recently received. He announced that following the discussion of taxes he would like to get into the budget discussion. Much of the budget depends on the tax revenue. City Manager Capell stated Mr. Rushing would provide information. Mayor Fugate called for comments from the Commission.

Mr. Rushing stated that Ms Tina Flores, Appraisal District Director was present at this meeting. Mr. Rushing explained that one of the issues was the \$7.1 million in mineral values which has been a question of interest. He then called for Ms. Flores to address that issue. Ms Flores provided a handout entitled Tax Unit Summary Report – Working Record Set. She stated her office had turned over and certified the values as of July 25<sup>th</sup>, 2011. She explained the City was affected by a loss in the mineral roll. The City gained \$10,502,890 in real estate and personal property. The mineral roll includes oil, gas, industrial & utilities. The loss was \$7,196,586. She stated no conversion is 100% error free. She assured that the same situation that occurred in Nueces County would happen here in Kingsville. Upon a question from Mayor Fugate, Ms Flores explained the Appraisal District contracts out with a company from Austin, Texas to calculate minerals. Ms Flores stated that AEP was priced out at a whole unit appraisal at 100% of the unit cost, when information was brought in they had to look at a unit factor being applied. AEP did not supply the information in last year's value. Regarding exemptions, Ms Flores

stated a full exemption is for a church, charitable property, or school district. Upon a question from Commissioner Pecos, Ms Flores explained the disabled vet and disabled vet homestead.

Mayor Fugate stated he spoke to Ms Melissa De La Garza, Tax Assessor Collector who stated the loss of \$7,196,586 in minerals does not come close to the amount lost in taxes of \$200,000. City Manager Capell asked if they are talking about the \$200,000 mentioned at the last meeting when total property taxes were discussed, then that's what that amount was and it wasn't just attributed to the minerals. It was attributed to overall tax calculations the City had before the actual tax calculation sheets. Mayor Fugate stated other than minerals the rest of this report indicates the City is in better shape. He added this makes a significant difference because the City is indicating \$200,000 and it is only about \$60,000. City Manager Capell stated this will be discussed during this meeting and the taxes could go up.

Commissioner Laskowski asked City Manager Capell if for the preparation of the budget he had used the proposed taxable values that were given to the City in April, and if those numbers were available. Mr. Rushing replied he did not have that information available. Commissioner Laskowski stated he wanted to look at the final values versus what the budget was built on. City Manager Capell stated they did not have the benefit of the tax calculation worksheets that are provided because he was preparing the budget before the final numbers were received. Commissioner Laskowski stated the Tax Appraisal District provided numbers in April that was the total taxable values. He reminded Mr. Rushing about a statement he had made at the last budget meeting. He stated that Mr. Rushing had told the Commission that he had quizzed Ms Flores on numerous occasions with regard to how much reduction there would be based on those numbers. Mr. Rushing stated that he had received an estimate that maybe \$5 to \$6 million would come off those numbers. Commissioner Laskowski stated they had used the taxable values, times the proposed rate of a 3.8% increase. Mr. Rushing stated he was just guessing at the number and at this time could not provide information because he did not have the information with him. City Manager Capell stated the number is about 3.5%. Commissioner Laskowski further questioned the amount. Mayor Fugate suggested that Mr. Rushing provide the information to Commissioner Laskowski at a later date. City Manager Capell stated what this whole experience has taught him is that Staff should not provide the Commission with any budget information until the City has final tax figures. Mr. Rushing stated there's a lot of guessing at a lot of different numbers. Commissioner Laskowski stated that on July 25th the City had an estimated taxable value of \$683,253,635. Mr. Rushing stated that his previous statement had been that he was not comfortable with that calculation because there were too many other variables and that he would pull it back to last year's and that when variables were received he would recalculate and that's what he did. Commissioner Laskowski stated that previous information received at the final budget workshop showed \$200,000 and a reduction in property taxes.

Mr. Rushing referred to a handout. City Manager Capell stated if he had to do it over again, he would not have provided that information because it was based on inaccurate information. At the time, the City thought they had a \$13,000,000 decline in mineral properties which contributed to an even greater decline in property tax revenues. Where the City is today, is actually closer back to the original projections that were in the proposed budget that the Commission received last month.

Mr. Rushing explained the current property taxes on July 13th were \$4,284,826 there was an adjustment of \$107,937, the adjustment with the calculations as of to-date, and to go back the other way is \$296,184. He stated when he pulled back \$107,937; he pulled it back to last year's budgeted current year revenue projections for property taxes. That \$4,473,073 equals what the Commission was provided as right underneath rollback. For clarification, Commissioner Garcia explained that \$296,184 replaces \$107,937 from last year's projection. Mr. Rushing stated that initially the calculation had a drop of \$107,937 but other variables come in such as the sales tax and new property values. Mayor Fugate asked Mr. Rushing to repeat for clarification. Mr. Rushing stated for current property taxes under the M&O General Fund there is \$4,284,826, his premature calculation which he guessed at and he backed off \$107,937. Commissioner Laskowski clarified this is based on the current tax rate or the proposed tax rate of 3.5% above the current tax rate. Mr. Rushing stated that was correct. He added with this calculation it adjusts back to where it should be if the City was to go right underneath rollback which it is just a proposal or possibility. This would move the City back to \$4,473,073. Commissioner Laskowski asked if the City goes from a 3.5% property tax increase to an 8.5% tax increase. Mr. Rushing stated that is not correct and explained the overall increase from last year's adopted, if you go right underneath rollback, the total rate would be .03740, the I & S drops .01209, and the M&O increases .04949. Mr. Rushing further stated he did an Excel in order to calculate the latest information. Those calculations were accurate except for two minor numbers that he had to guess at which were for last year that would be the same number in refunds. The calculation methodology was correct and that is the increase if the City goes right

underneath rollback compared to last year's. He continued explaining the information in the handout.

Mayor Fugate suggested taking the monies requested for the Park and Golf Course from this year's budget. City Manager Capell stated if Commission allows he would like to put \$50,000 back in the budget for Code Enforcement which could be put to good use. Upon a question from Commissioner Laskowski, Mayor Fugate stated anything that goes to the County should be conditional on the fact that they match anything that the City funds. Commissioner Laskowski asked if the City knew the County's proposed tax rate.

Mayor Fugate called for a five minute break at 4:45 P.M. Mayor Fugate called the workshop back to session at 4:53 P.M.

Mr. Rushing stated he spoke to Ms Melissa Munoz, County Auditor and the County's old rate total was .69546, the approved new rate is .75100, and the rollback is .75120. He stated that they had rounded off the last two digits and they are right underneath rollback. That gives the County room to continue with their budget process but it doesn't guarantee they are going with .75100 but it's not to exceed.

Commissioner Laskowski stated the only problem paying for the golf course with current funds is that it may be a reoccurring expense and next budget year you may have a downturn. Mayor Fugate stated this is something that will be revisited. Commissioner Laskowski asked Staff if they have been able to identify the source for the \$7,775,000 increase in sales tax revenue that was over budgeted. He further voiced his concern that if this is not a source that the City can count on in the future, then this is 11.5 cents on the tax rate. Mayor Fugate stated that PROCO is adding another line to their production which will dramatically increase the City's sales tax. City Manager Capell asked Commissioner Laskowski if he was talking about the expected revenue for the current fiscal year. Commissioner Laskowski stated that was correct. City Manager Capell explained that after looking at what was budgeted for the current year was well below the actual from previous year. What is expected for the current year is significantly above what is budgeted for the current year. He stated that he was told that during the budget process last year, the budgeted revenue figures for fiscal year 2011 rollback, in his opinion, were too unrealistically lower levels. He added it is not like something special happened in the current year to make revenues go up, the revenues were budgeted in unrealistic low level to begin with from his prospective. He stated he is also making the assumption that the City bottomed out in terms of sales tax and now the City is on the way back up or at least have leveled off for next year. Commissioner Garcia stated if there is a record of previous years for sales tax the City can tell which particular industries are providing that revenue.

City Manager Capell stated that past practice was to estimate sales tax and cut back about 4%. He stated the sales from PROCO will show up next year because they are just gearing up. Mr. Rushing stated because the County and others were having problems on those revenues, the City clipped it back an additional couple percent in one of the meetings last year which was a concern that the City might be too liberal in those numbers.

Commissioner Laskowski stated it was a reduction of \$560,000 from the previous year. In 2010, the actual revenues received were \$4,035,000, the current budget was \$3.79 million, and the estimated actual for this year was 4.2, for a net increase of about \$200,000. He voiced his concern that the City has \$775,000 out there and if it was a fluke, that future Commissions were going to be looking for 11.5 cents in property taxes. City Manager Capell stated in his view, the only reason it is \$775,000 is because of the large error that was budgeted for sales tax this year. A year later after the fact, the City knows that did not happen and revenue has stabilized and the oil shell in our general area is producing dollars in our area. He stated in the general fund the City is at better then break even and there is some cushion on the expense side so if some of the revenue estimates fall short there is still cushion.

Commissioner Laskowski stated that in years past, whenever you look at what the City's revenues came in over expenditures a lot of that was driven by freezes in salary positions. If a position was vacated the previous City Manager chose not to filled that position. They were freezing expenditures and the City was not accomplishing what was supposed to be accomplished because the City did not have the personnel to do the job or money to spend to do the job. He added if the City is going to increase the taxes, that the City be able to pay our people, fill the positions whenever they are vacated as quickly as possible and that the City is able to spend the monies that are budgeted to service our citizens. City Manager Capell agreed with Commissioner Laskowski's comments.

Commissioner Garcia asked how far the City's intend on staffing and the number of personnel. City Manager Capell stated the City is funded for 262 people and the City should fill as many of those positions as possible. Upon a question from Commissioner Garcia regarding salary

adjustments and discrepancies between department heads, City Manager Capell stated he has made some proposals to the Commission and more work needs to be done. He stated the City has a good pay structure at all levels, but it has ignored it for quite some time and inequities have occurred over time. He added that his take is that it was in place but it was not fine tuned. His proposal in this year's budget starts that process and continues to take a look at it and make sure the City has internal equity. Commissioner Garcia asked if he was looking at all the employees, as far as the department heads and the rest of the employees. Commissioner Laskowski responded, "No". City Manager Capell stated adjustments shall be made, there are adjustments other than department heads, in mid-managers and there are some supervisory positions and other positions. Wherever the inadequately exists it should be faired out and should be corrected. He stated some of the larger dollar amounts are in the higher positions because he wants to keep his management team in place. Commissioner Garcia stated he would like to encourage the City Manager to also look at the hourly employees. City Manager Capell stated from his prospective, if the City Manager and his Staff don't look at the other employees then they are essentially not fairly represented.

As a follow-up question, Commissioner Laskowski stated that Ms Gonzales had assisted the City Manager with the preparation of some recommendations for this increase. He then asked the City Manager how much weight was given to the City's contribution towards healthcare. He explained that in looking at other entities their employees have to pay for a portion of their and their family healthcare which is considerably higher than what our employees pay. He stated you can't just look at dollar and cents on this salary portion. He added you also have to take those benefits and add them to the overall compensation package because the employees are still paying \$74.10 to insurance their entire family, and they pay \$0.00 to insurance the employees. City Manager Capell stated this is relevant, it is meaningful and a great benefit, but it is primarily relevant when you are comparing the employee's salary to market. Commissioner Laskowski stated he thought those recommendations were market rates to hire a person to fill a specific position based on what other municipalities are paying. City Manager Capell replied partly but it is also equity. Commissioner Laskowski stated he had gotten the impression after speaking with the City Manager that Ms Gonzales had looked at other positions in other municipalities and this is what was used as a basis for comparison.

Commissioner Garcia stated when equity and participation in health programs and actual salary increases; he did not want to see the City increasing the contribution to the medical plan of the employee and giving them a raise at the same time. He added this is a wash off.

Mr. Rushing continued with the explanation of his handout. He stated the revenues in the Utility Fund is \$7,651,167, the expenditures which gives the original July 13<sup>th</sup> beginning balance, edits and changes to the adjusted expenditures of \$7,991,844, this provides in Fund 051 a loss of \$340,677.

Regarding the project on Young Drive, Commissioner Laskowski asked if City crews will be able to do the work. Mr. Khan replied the City's crews will be able to do the work at Young Drive.

City Manager Capell provided information on Staff's recommendations for spending old Certificates of Obligation money. He stated the good news is that the money will be included in the budget.

There was discussion on the Caesar ditch area and the erosion of the road.

City Manager Capell stated there have been a couple of the corrections that need to be made to the budget; money for Parks will be paid from current year and the money for the Code Enforcement line item will be allocated. City Manager Capell stated he has a balanced budget and that's what he is proposing to the Commission. After the once a year projects are concluded money can be used for street repairs or just let it drop into fund balance.

Mayor Fugate called for a recess at 5:40 P.M.

Mayor Fugate called the meeting into regular session at 6:00 P.M.

6:00 P.M. – Regular Session of the Agenda continues.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)** 

The Invocation was delivered by Mr. Rushing, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S) - Required by Law

Mayor Fugate called for consideration of the minutes for the regular meeting of Monday, July 25<sup>th</sup> and the special meeting of Tuesday, July 26<sup>th</sup>. Commissioner Laskowski made a motion to accept the minutes, as presented, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Garcia, Pecos, Laskowski voting "FOR". Wilson "ABSENT".

II. Public Hearing - (Required by Law).1

#### NONE

#### III. Reports from Commission & Staff.<sup>2</sup>

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Convention and Visitor's Bureau, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services – grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public, Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor presentation. No formal action can be taken on these items at this time."

City Manager Capell stated he was submitting the Staff report and introduced new employee, Mr. Mike Kellam, Director of Development Services.

Ms Alvarez reported on deadlines for agenda items on Friday; announced that there will be a special meeting on Monday, August 29<sup>th</sup> for a public hearing on the potential for a tax rate and a public hearing for the budget; and that she will be attending a TCAP Board meeting on Friday.

Commissioner Laskowski announced that enrollment for insurance begins tomorrow.

Mayor Fugate presented retiring city employee, Mr. Andy Palacios with a certificate of appreciation and a City of Kingsville watch for his service to the City of Kingsville.

#### IV. Public Comment on Agenda Items 3

1. Comments on all agenda and non-agenda items.

Mayor Fugate called for comments on all agenda and non-agenda items.

Mr. Fred Bigelow, 916 South Creek, read a prepared statement opposition of the ordinance and special use permit for the RV Park.

Mr. Lance Ham, 912 South Creek, spoke in opposition of the special use permit for the RV Park and referred to Section 15-6-73 of the City Ordinance.

Mayor Fugate called for consideration of the items in the Consent Agenda, Items 1-3. Commissioner Laskowski made a motion to accept the Consent Agenda, as presented, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Garcia, Pecos, Laskowski voting "FOR". Wilson "ABSENT".

### V. <u>Consent Agenda</u>

- 1. <u>Motion to approve certification of 2010 excess debt collections and the certification of 2011 anticipated collection rate, pursuant to Section 26.04(b) of the Texas Property Tax Code. (City Manager).</u>
- 2. RESOLUTION NO. 2011-47 Motion to approve resolution authorizing the City Manager to enter into an agreement between the City of Kingsville and Rio Bravo-RC&D for administration of the two SEP's from TCEQ Agreed Order on 2009 Landfill Inspection. (City Attorney).
- 3. <u>RESOLUTION NO. 2011-48 Motion to approve resolution authorizing the City Manager to execute a group dental policy extension with Metropolitan Life Insurance Company "Metlife" for the continuation of group dental insurance for one year under the same terms and conditions. (Human Resource Director).</u>

#### **REGULAR AGENDA**

#### CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

- VI. Items for consideration by Commissioners.4
  - 4. ORDINANCE NO. 2011-20 Consider final passage of an ordinance amending the zoning ordinance by granting a special use permit to place an RV Park on a 10.04 acre out of KT&I Co., Block 32 on Lot PT 4,5,8,9, acres 59.01, property is located adjacent to the Westside of HWY 77 and North of South Creek Addition, amending the comprehensive plan to account for any deviations from the existing comprehensive plan. (Interim Director of Development Services).

Mr. Donnell stated the memo he sent out was to address some of the questions from the last meeting. Mr. Ambrose has obtained all permits from the State for the ingress and egress, and a permit from the Corp of Engineers to cross the creek, if necessary, for the sewer. Mr. Ambrose is still planning on his original plan for a 10 ft barrier fence on the south side of the property. Mr. Donnell stated there was a request for a 12 ft fence. One change to the project design is the location of the building which was rotated 90 degrees. His plans are preliminary plans, as yet; the City does not have a complete set for review at this time. Mayor Fugate called for comments or questions. Commissioner Laskowski stated it is his understanding that in the ordinance there is a requirement that in the wall, Mr. Ambrose will not have any access to the creek. Mr. Donnell replied that is the agreement on the draft ordinance. Commissioner Laskowski stated by repairing the dam Mr. Ambrose would see no benefit from that if he builds a 10 ft wall and has no openings in the 10 ft wall to the creek. Mr. Donnell stated the ordinance states no access through that barrier fence, but there are side fences that would allow a gate. Commissioner Laskowski asked if the barrier fence runs the entire length of the bank along the creek. Mr. Donnell replied that was correct. Commissioner Laskowski stated the memo from Ms Alvarez stated that by the Commission voting to approve the zoning that was recommended by Planning & Zoning that the Commission did comply with the section that was referred to in the citizen's comments. Ms Alvarez stated under the US 77 Bypass regulations there is no separate or special requirement for separate public hearing and separate notice on that particular provision. The section that was cited with regard to 15-6-73 just said that you couldn't do it unless there was a vote of 75% of the City Commission approving the rezone to a commercial use, and there was a 100% of the City Commission agreeing to the rezone. There was public notice and public hearings given for the rezone for the commercial use. Commissioner Laskowski stated he wanted this added into the record that the City Commission did comply with that so they do not have to do away with the ordinance because they did comply with the basis of the ordinance.

Upon a question from Commissioner Garcia, Mr. Donnell replied the fence will be a 10 ft fence with a 4 ft cement wall and a 6 ft wooden fence. This fence would run along the creek on the south side with no access to Kleberg Park through the barrier fence, as stated in the ordinance. Regarding the north side of the property, there hasn't been discussion on that issue. Mr. Ambrose stated the property will be completely fenced there will be a gate into the park and they will comply with the Park hours, but the County has not approved that. He stated he has spoken to Ms Susan Ivy, Parks Director about this gate. Commissioner Garcia stated he would like to hear from Mr. Ambrose on the issue of the dam. Mr. Ambrose replied he had met with the South Creek residents and he told them that he would budget \$50,000 to help fix the dam. He stated that they must get their homeowners association intact to help pay for the rest of the cost of the dam. He stated there are assessments owed against this dam. He requested a meeting with the homeowners association but no one has called.

Mayor Fugate stated that when TCEQ and the Corp of Engineers got involved the price to fix the dam went up. Mr. Ambrose stated if would have had his way they could have fixed the dam without getting all these agencies involved. Commissioner Laskowski stated there are some outstanding balances owed to the TCEQ by the South Creek HOA. Mr. Ambrose stated that was correct and he knew this because a representative from TCEQ mentioned it to him.

Commissioner Pecos made a motion to approve the final passage of the ordinance, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Laskowski, Garcia, Pecos voting "FOR". Wilson "ABSENT".

# 5. Consider accepting certified total appraised, assessed, and taxable values of all property and total taxable values of new property in the City of Kingsville as certified by the Kleberg County Appraisal District. (City Manager).

Ms Melissa T. De La Garza, Kleberg County Tax Assessor Collector stated pursuant to the Texas Property Tax Code Sec. 26.04 (b) & (e), Ms De La Garza submitted the Total Appraised and Assessed Total Taxable Values of all properties and Taxable Properties in the City of Kingsville as certified by the Kleberg County Appraisal District. She added these figures will be used to calculate the 2011 Effective and Roll Back Tax Rates. She added that the City's 2011 Final Value with a net taxable value is \$683,253,635. Mayor Fugate called for questions.

Commissioner Laskowski made a motion to accept the certified values for 2011, seconded by Commissioner Pecos & Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Garcia, Pecos, Laskowski voting "FOR". Wilson "ABSENT".

# 6. Consider a proposed tax rate; if proposed tax rate will exceed the effective tax rate or the rollback rate (whichever is lower), take record vote and schedule public hearings. (City Manager).

Ms De La Garza referred to 2011 Governing Body Summary #1A. The effective tax rate is \$.84705, the roll back tax rate is \$.87965, last year's rate was \$.84220, and the proposed tax rate is \$.87960 which is right below the roll back rate.

Mayor Fugate stated the rate set is set tonight but it is the only the proposed tax rate. Mayor Fugate called for questions.

Commissioner Pecos made a motion to consider a proposed tax rate of increase just under the rollback rate of \$.87960, setting the public hearing dates of August 22<sup>nd</sup> and August 29<sup>th</sup> at 6:00 PM in the City Commission Chambers with meeting to adopt at September 12<sup>th</sup>, seconded by Commissioner Laskowski. The motion was passed and approved by the following vote: Fugate, Garcia, Pecos, Laskowski voting "FOR". Wilson "ABSENT".

Ms De La Garza announced that the information on pages 4/5 will be published tomorrow in the Kingsville Record.

#### VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 6:27 P.M.

Sam R Fugate, Mayor

ATTEST:

Edna S Lopez, TRMC, CMC

City Secretary