

SEPTEMBER 21, 2015

A SPECIAL MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, SEPTEMBER 21, 2015 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS 200 EAST KLEBERG AVENUE AT 5:00 P.M.

**CITY COMMISSION PRESENT:**

Sam Fugate, Mayor  
Dianne Leubert, Commissioner  
Noel Pena, Commissioner  
Al Garcia, Commissioner  
Arturo Pecos, Commissioner

**CITY STAFF PRESENT:**

Courtney Alvarez, Interim City Manager/City Attorney  
Mary Valenzuela, City Secretary  
David Mason, Purchasing/IT Director  
Tom Ginter, Director of Planning & Development Services  
Emilio Garcia, Health Director  
Diana Gonzales, Human Resources Director  
Charlie Cardenas, Public Works Director/Engineer  
Melissa Perez, Risk Manager  
Ricardo Torres, Police Chief  
Tony Verdin, Information Systems Technician  
Deborah Balli, Finance Director  
Leo Alarcon, Tourism Director  
Ron Gerd, Volunteer Fire Department  
Rose Morrow, Municipal Court Supervisor  
Rosa Vela, Municipal Court Specialist  
Thelma Trevino, Administrative Assistant II

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Fugate called the meeting to order in the Robert H. Alcorn Commission Chamber at 5:00 p.m. and announced quorum with all five Commission members present.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

The invocation was delivered by Mrs. Courtney Alvarez, Interim City Manager/City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

**MINUTES OF PREVIOUS MEETING(S) – Required by Law**

NONE

**II. Public Hearing - (Required by Law).<sup>1</sup>**

1. NONE

**III. Reports from Commission & Staff.<sup>2</sup> (City Manager's Staff Report Attached).**

*“At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water and Wastewater Rate Study presentation. No formal action can be taken on these items at this time.”*

Mrs. Alvarez stated that she would like to thank everyone who assisted with the Trash Off Event. Alvarez further stated that the next City Commission meeting is scheduled for September 28, 2015.

Mayor Fugate reported the Farmer's Market is scheduled for Saturday, September 26, 2015.

**IV. Public Comment on Agenda Items**<sup>3</sup>

1. Comments on all agenda and non-agenda items.

No public comments were made.

**V.****Consent Agenda****Notice to the Public**

*The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

**CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:**

*(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)*

NONE

**REGULAR AGENDA****CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:****VI. Items for consideration by Commissioners.**<sup>4</sup>

1. **Executive Session: Pursuant to Section 551.074, Texas Open Meetings Act, the City Commission shall convene in Executive Session to deliberate the appointment, employment, and duties of the City Manager. (Mayor Fugate).**

Mayor Fugate announced and convened the meeting into executive session at 5:04 p.m.

Mayor Fugate reconvened the meeting into open session at 5:25 p.m.

2. **Consider action on applicants for the position of City Manager, to include but not be limited to the selection of a finalist for a prospective offer of employment. (Mayor Fugate).**

Mayor Fugate asked Mrs. Alvarez if the Commission makes their motion as to their choice as the finalist for the City Manager position, then go out start the negotiations of a contract.

Mrs. Alvarez responded that the Commission selects the finalist for the position and begin negotiations of a contract.

Mayor Fugate further asked if they would need to go into any particulars.

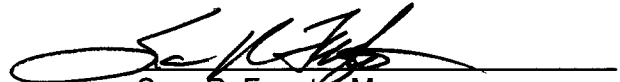
Mrs. Alvarez responded not at this time, unless the Commission wants to give staff some guidelines to regards to a salary range the Commission may be looking at so that staff may know how to negotiate.

Mayor Fugate responded that it can be done, but not in a motion.

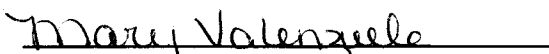
**Motion made by Commissioner Pena to offer Jesus Garza the position of City Manager, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Garcia, Leubert, Pecos, Pena, Fugate voting "FOR".**

**VI. Adjournment.**

There being no further business to come before the City Commission, the meeting was adjourned at 5:29 p.m.

  
Sam R. Fugate, Mayor

**ATTEST:**

  
Mary Valenzuela, TRMC, City Secretary