

AUGUST 27, 2018

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON WEDNESDAY, AUGUST 27, 2018 IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 4:15 P.M.

CITY COMMISSION PRESENT:

Sam Fugate, Mayor
Edna Lopez, Commissioner
Dianne Leubert, Commissioner
Hector Hinojosa, Commissioner
Arturo Pecos, Commissioner

CITY STAFF PRESENT:

Jesus Garza, City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Kyle Benson, IT Manager
Tom Ginter, Director of Planning & Development Services
Bill Donnell, Public Works Director
Rudy Mora, City Engineer
Deborah Balli, Finance Director
Derek Williams, IT
David Solis, Risk Manager
Diana Gonzales, Human Resources Director
Susan Ivy, Parks Manager
Cynthia Martin, Downtown Manager
Janine Reyes, Tourism Director
Ricardo Torres, Chief of Police
Adrian Garcia, Fire Chief
Stacie Pena, Accounting Supervisor
Charlie Sosa, Purchasing Manager
Emilio Garcia, Health Director
David Bodiford, Accounting Manager
Jessica Storck, Legal Assistant
Andrew Lugo, Intern
Israel Vasquez, Interim Golf Course Manger
Manny Salazar, Economic Development
Julian Cavazos, Lieutenant
Brad Allen, KPD
Bradley Lile, KPD
Pete Pina, Landfill Supervisor

I. Preliminary Proceedings.**OPEN MEETING**

Mayor Fugate opened the meeting at 4:15 P.M. with all five Commission members present.

CONVENE INTO BUDGET WORKSHOP At 4:15 P.M.:

Review and discuss proposed fiscal year 2018-2019 budget for departments of the City of Kingsville. (City Manager).

Mr. Jesús Garza, City Manager gave a recap on what is to be discussed during today's workshop.

Commissioner Hinojosa commented that he notice that for the garbage fees, the 2018 expected annual there is \$2.6 and what was budgeted is \$2.8, and asked why the difference.

Mr. Garza responded that the garbage fees are made up of a combination of some of the fees from the bills and also from the external haulers. From staffs perspective, that are expecting \$2.8 but sometimes, some years are better than others.

Commissioner Hinojosa further commented that in 2016 there was \$2.7 and \$2.7 in 2017, which is why he is asking the question.

Mr. Garza commented that a few years ago, the city had to stop the outside haulers from dumping in the landfill due to capacity. Although now with the new sector, all is ok and now the city can continue its normal practice.

Commissioner Hinojosa stated that the city is classified as an original landfill and wished that it would be a City of Kingsville landfill, as our landfill is receiving a lot of garbage from other cities.

Mr. Garza commented that as it is expensive to run the landfill, the money it generates for the most part, takes care of itself.

Solid Waste Division

Mrs. Jennifer Bernal, Community Appearance Supervisor reported on the Recycle Center budget. The highlights for his division are an increase in supplies and services and an approved supplemental request for increase in professional hauler fees. The increase for the professional hauler fees is \$8,000. This is due to an increase in the cost of hauling recyclables from the provider. She stated that expenses may increase further due to the potential for a new contamination policy from the provider. Bernal stated that Republic Service has increased their fees for the green compactor.

Sanitation Collection Division

Personnel changes include COLA increases, decrease in TMRS rate, decrease in Workers Comp Experience modifier rate, change in health insurance coverage election. There is an approved supplemental request for increase in overtime. In operations, the changes are increase in supplies and a decrease in services and repairs. There is \$7,738 increase in overtime due to breakdowns and to ensure coverage when personnel are out on personal or sick leave.

Landfill Division

In operations, there is an increase in supplies and services and a decrease in repairs and maintenance. Capital outlay, removed prior year supplemental for a one-time purchase, \$20,000 repair to dozer and \$318,216 for Capital lease on the dozer. There is an approved supplemental request for Equipment Operator II, Part-time to Full-time. This would allow the rotation of staff.

Solid Waste Capital Projects Fund 87

Additional garbage fee approved in February 2008. Mr. Garza commented that this was intended to fund capital expenditures for the Solid Waste Department, specifically some of the garbage trucks. He stated that this funded a CO or debt in 2009, which is scheduled to be paid off in 2021. Staff recently brought forward a new capital lease for new garbage truck which will be from this fund that was created for that purpose. Expenditures for this fund, pays for part of the debt service on a CO Series 2009 that will be fully paid in 2021. Payments for the next three Fiscal years are FY19, \$56,000; FY 20, \$48,028; and FY 21, \$47,160. Other items in the budget are \$71,900 for rollouts and dumpsters; \$95,378 for Capital Lease for 1 commercial and 2 residential trucks; \$5,000 for tilt trailer; and \$50,000 for alley maintenance.

Landfill Closure Fund 90

Proposed budget in revenues for fiscal year 2018-2019, \$267,000. Expenditures, \$37,000 for Title V Air Permit Renewal. This fund does not get utilized every year. This fund has been used for expansions in the past. Fund is being reimbursed for City Hall projects. The City several years ago borrowed money from this fund for the renovation of City Hall, so now we are on a payback schedule for it.

Commissioner Hinojosa asked if staff was going to transfer any funds from capital expenditures as this budget year, there was a transfer of \$97,000? Mr. Garza responded that this is for pay back, which there should be another one this year for the payback. Hinojosa stated that what he is talking about is the transfer from Fund 87, there was \$97,000 and now there is no amount for 2019. Mr. Garza commented that staff will look into this further.

Mr. Donnell commented that the permit renewal is a five year permit.

Engineering – General Fund

Mr. Rudy Mora, City Engineer, presented the budget for this fund. Changes in personnel are COLA increase, decrease in TMRS rate, and decrease in Workers Comp Experience modifier rate. In operations, decrease in supplies, repairs, and operating lease. There is an increase in services. There were three approved supplemental request for ArcGIS License, supplies for plotter, and for a Canon Copier Lease which is split funded with the Utility Fund 8000. Some notable changes 3,713 – ArcGIS License (Split with UF) for ArcGIS software is used to update our utility maps. We currently have one license and is used by our P/T GIS tech. The Engineering Assistant & Tech and Planning staff have received training on this software. The water and wastewater departments have been tasked with verifying the locations of the utilities, then we will accurately update the maps. There is \$330– Supplies for Plotter (Split with UF), for matte black ink and black ink are the most used colors. There is \$5,598– Canon Copier Lease (Split with UF) for the previous HP designjet 800 plotter is 18 years old and parts are nearly obsolete. It also isn't network capable. The recently purchased Canon ImagePROGRAF TX-4000 can plot, copy and scan in large format (24" x 36" paper). It has been utilized to scan 6 sets of construction plans, one of which was the Legends Apartments that contains 208 sheets. By creating an electronic file of the plans we can quickly assist a customer and respond to Open Records Requests efficiently.

Public Works – Service Center

Not much change in this division. Changes in operations, decrease in utilities.

Public Works - Garage

Changes in this division, in operations, COLA increases, decreases in TMRS rate, and decrease in Workers Comp Experience modifier rate. In operations, there is a decrease in supplies and services. There is one supplemental request that was approved for brake drum caddy and truck

ramps. There was a removal of a prior year supplemental for a one-time purchase. Notable changes and additions, \$1,390 for the brake drum caddy. This is used to hold and lift brake drums for the commercial trucks during break repairs. Will assist in avoiding injury to employees.

Public Works - Streets

In personnel changes, same as other departments. There is an approved supplemental request for a change in classification of street positions to street construction positions. For operations, increase in supplies and repairs. Decrease in maintenance and leases. As for Capital Outlay, staff removed prior year supplemental for one-time purchase. Notable changes and additions, \$35,261 for Equipment Operators to Street Operators. This will increase compensation to Street Operators to assist with recruitment and retention to ensure full staffing levels. There was the removal of prior year one time supplemental for street sweeper.

Commissioner Hinojosa asked a question about the salary schedule. He stated that after looking at the total fringe benefits, there is a maintenance worker that has been with the city since 2015, and there is a drop on his insurance and asked for staff to double check on this. He further stated that it is showing \$4,700 in fringe benefits and everyone else looks like they have insurance. Mr. Garza responded that staff will look into this.

Street Fund 92

Mr. Mora reported that for this fund, for fiscal year 15-16, the budget was \$536,000 with activity at \$601,000. Fiscal year 16-17, the budget was \$937,000 with activity at \$854,694. Fiscal Year 17-18, budgeted \$812,000 with activity at \$812,000. This upcoming fiscal year 18-19, budgeted at \$812,000. Expenditures, \$812,000 in streets; the streets chosen for FY 18-19 maintenance were selected from prior years that were not addressed because of change in staff, weather delays.

Mayor Fugate asked what the timeline was for this project. Mr. Garza responded that the original timeline has already surpassed but, staff is hoping to address it by the end of the calendar year. This puts staff six months behind the original schedule as there were some turnover in staff within the Engineering Department. Garza stated that one thing he would like to note is that staff forgot to include the \$400,000 for Corridor Project; Caesar Avenue in the proposed budget. In this fund, there is a fund balance, at the end of fiscal year 19, of \$539,000 which doesn't account the \$400,000 for the Corridor Project. This will be included in the change list that will be presented during tomorrow's budget wrap up workshop. There is an updated end of FY 19 estimated fund balance of \$139,582.

Commissioner Lopez asked how far that project will go, from Sixth Street to? Mr. Garza responded that it will go to 14th Street. Commissioner Lopez stated that there are a lot of issues on Caesar.

Mayor Fugate commented that one of the reasons they choose this is that at this point, it can be saved. Mr. Garza responded that this was correct.

Commissioner Lopez asked if there were any plans for the other side of Caesar. Mr. Garza responded that it is not on the Corridor list. The discussion that occurred in March had Santa Gertudis between Armstrong and Sixth Street, as being the next corridor project. Mr. Garza commented that he can check the master list of corridor that was shared with the Commission, but he is not sure if it's on there or not, but it can be added. Commissioner Lopez commented that the area at Five Points, is really bad. Mr. Garza commented that the biggest issue on that road is closer to 14th Street. He further stated that staff can look into the one to block that is impacted on Caesar.

Commissioner Hinojosa commented that the stripping on Five Points, is hard to see and asked for staff to look into it. Mr. Donnell commented that this was for TXDOT, but staff would bring it up to them.

Mayor Fugate commented that the light is also hard to see as to whether it's green or red. You don't notice the color of the light until you are up close to it.

Mr. Mora displayed the list of street for the new fiscal year. This list is attached to the minutes as Exhibit A.

Commissioner Hinojosa asked if these streets were included in the budget. Mr. Mora responded that they were included in the budget.

Mr. Garza commented that this list of streets came from looking at the first 5 years of the plan and seeing which streets hadn't been addressed. The idea of the plan when it was created in 2013 was to address the worst streets first, but because of so many issues, staff has fallen behind on this. He further stated that the goal is to focus on it being a catch up year and try to catch up with all the streets that are in bad condition.

Commissioner Lopez commented that staff couldn't do the RFP as it was too expensive, but there was another plan that was going to look at. Mr. Garza commented that this was the plan that staff talked about earlier, which was paying the Street Division more money in order to staff it. He further stated that the issue the city has is that it can't staff the positions. This makes it difficult to add positions, when can't even fill the ones that are currently there. This may create competition with other divisions, as some have Operators, it may create vacancies in other divisions if some of these Operators look at opportunities in the Street Division as it pays more money.

Commissioner Hinojosa asked if this division was fully staffed? Commissioner Lopez and Mayor Fugate made a response that there are 7 vacancies in this division.

Utility Fund 51

Mr. Garza commented that this Utility Fund budget is the first since 2011 that does not rely on the Fund Balance to operate. He further stated that the increase in revenues will assist in year 1 for maintenance of that plan.

Public Works – Water Construction Division

In this division the personnel changes are the same as all others. In operations, there is an increase in supplies and services, decrease in repairs and maintenance, and removed prior year supplemental for one-time purchase, which was a backhoe. As for Capital Outlay, staff removed prior year supplementals for one-time purchase. Notable change and additions, decrease in personnel related items via delaying the hiring of supervisor. Also, removed prior year one-time supplementals for \$1,500 for Radio Transceivers and \$60,000 for purchase of a backhoe.

Mayor Fugate asked how many miles of water lines is the city replacing annually. Mr. Donnell stated that new lines installed (new) is 490 feet and mains replaced is 130 feet.

Commissioner Hinojosa stated that the city increased its water rates by 2% and certain projects were going to be done and asked where these projects would be listed on the budget. Mr. Garza responded that they are in Fund 54, which staff will be going over later during this workshop.

Public Works – Water Production Division

In this division the personnel changes are the same as all others. In operations there is an increase in supplies due to chemical cost. A decrease in repairs and maintenance. There was an approved supplemental request of additional samples and hydrologist engineering services. Staff removed prior year supplementals for one-time purchases. Notable changes and additions, \$24,000 in additional samples and hydrologist engineering services. The additional samples include lead & copper sampling and increased bacteriological samples. The hydrologist is used for ground water in lieu of a civil engineer for water quality and is used only when needed. There was a removal of prior year one-time supplementals for: \$600 for radio transceivers, \$20,000 for rate model from HDR, and \$8,000 for rate study.

Mr. Joe Casillas, Water Production Supervisor commented that they have been sampling for lead and copper since 1992. Sampling was done every 6 months then went to yearly as the levels for lead and copper were very low. They continued to monitor and the levels remained the same then went on to every three years. He further stated that they have waivers and reduce monitoring. The introduction of Water Well 25, all the reduce monitoring was stopped having us go into full monitoring in 2017. This makes it going from 30 samples every three years to 60 samples every 6 months. This will continue until the State is satisfied that we are not causing any issues.

Ground Maintenance

In this division the personnel changes are the same as all others. In operations, there is an increase in supplies and repairs and decrease in services, repairs and maintenance.

Mayor Fugate asked how many employees are in this division. Mr. Donnell responded that there are three employees in this division.

Utility Billing

Mrs. Sharon Shaw, Collections Supervisor reported the budget for this division. Changes in personnel are the same as all others. In operations, there was a decrease in supplies and repairs. An increase in services and operating lease. There was two supplemental request for credit card transaction fees and for increase in postage. There was a removal of prior year supplemental for one-time purchase. Capital Outlay, there is an approved supplemental for a Kiosk.

Commissioner Hinojosa asked if the Kiosk is something that the city's customers are requesting or is it something that the city is coming up with and is it really needed? Mr. Garza responded that originally, when the city was going to move this site, there was talk about the Utility Billing moving into the Cottage Building, with it having a drive-thru setup. When those planned changed to not move the Utility Billing over to the Cottage Building, then conversations came into play regarding the idea of a Kiosk as a drive thru is not feasible of being done at the Municipal Building.

Commissioner Lopez commented that a drive-thru, people wouldn't have to get off their car to come in and pay their bill.

Mr. Garza commented that in the Municipal Building, it would be difficult to do a drive-thru. The Kiosk would alleviate for staff itself as staff is trying to find ways for efficiencies to improve customer service.

Commissioner Lopez commented that as an ex-employee of that department, and the upgrades that have occurred over the past years, waiting times are not an issue, as she has gone and did not see lines of customers waiting, as you would at the beginning of the month.

Mr. Garza stated that there is some consideration of afterhours for the kiosk, as office hours are only from 8:00 a.m. to 5:00 p.m.

Commissioner Hinojosa asked that if this enhances customer service, will there be a reduction in employees for those departments? Mr. Garza's response was that staff doesn't plan on reducing employees.

Mrs. Shaw continued with the notable changes and additions. There is \$53,000 in increase to credit card transaction fees. In prior budget yes, credit card fees were all recorded in General Fund and for FY 18-19, there is a better methodology to determine where these fees should be charged to \$2,00 for increase postage. Also there is \$28,568 for the Kiosk, which would provide a method for customers to make payment during off-hours and provide convenience to both Utility Billing and Municipal Court customers. There is also the removal of prior year supplemental for additional training and travel.

Meter Readers Division

In the personnel changes, those changes are the same as everyone else's. In operations, there is a decrease in supplies and repairs. An increase in services and maintenance. There are three approved supplementals for \$ 3,096 new meter software reading fees; \$900 new meter software license fee and \$360 new meter software license fee for each reader. Equipment and software was deemed obsolete by Badger Meter and they would no longer offer support on the equipment and thus necessitating the upgrade.

Commissioner Hinojosa asked if staff is planning on replacing all the meters with new ones.

Mr. Garza stated that there was a discussion about a year and a half ago about possibly replacing the meters themselves as there was some issues with the endpoints. At that time, staff wasn't aware of what was failing so staff pulled some meters and sending them to be tested. The testing validated that it was just the endpoint and not the meter. Garza stated that in term of the water meters, those were last replaced back in 2006, and have a lifespan of 20 years.

Wastewater Division

Personnel, same changes as all other departments. In operations, there is an increase in supplies and a decrease in services, repairs, and maintenance. There is an approved supplemental for electrical repairs. Staff removed a prior year supplemental for one-time purchase. Capital Outlay, removed prior year supplemental for one-time purchase. Notable changes and additions, \$22,000 increase for electrical repairs, for basic electrical repairs. Removed prior supplementals for \$1,200 for radio transceivers and \$43,782 for a skid loader.

Commissioner Hinojosa asked that once they get to Fund 54, the Polymer Blend Feeding System for \$9,237, is also listed again on Fund 54 and asked if the city was getting two. Mr. Donnell responded no. Mr. Garza stated that staff will double check on this as well.

South Plant

Same changes in personnel as all others. Operations, increase in supplies and maintenance and a decrease in services and repairs. Approved supplemental for electrical repairs and removed prior year supplemental for a one-time purchase for transceiver radios.

Sewer Construction

Personnel, same changes as all other. Operations, increase in supplies and maintenance and a decrease in services and repairs. Removed prior year supplemental for one-time purchase. Removal of prior year supplementals for \$36,620 for the purchase of lift station fencing. There is also \$93,615 for sewer camera shoring box and dump trailer.

Engineering – Utility Fund

Personnel changes are the same as all others. Operations has an increase in services and operating leases. A decrease in supplies, services and repairs. There are three approved supplementals, GIS license, supplies for plotter and Canon copier lease which is split funded with the General Fund. Notable changes and additions, \$3,713 – ArcGIS License (Split with UF) for ArcGIS software is used to update our utility maps. We currently have one license and is used by our P/T GIS tech. The Engineering Assistant & Tech and Planning staff have received training on

this software. The water and wastewater departments have been tasked with verifying the locations of the utilities, then we will accurately update the maps. There is \$330– Supplies for Plotter (Split with UF) for the matte black ink and black ink are the most used colors. Also there is \$5,598– Canon Copier Lease (Split with UF) for the previous HP DesignJet 800 plotter is 18 years old and parts are nearly obsolete. It also isn't network capable. The recently purchased Canon Image PROGRAF TX-4000 can plot, copy and scan in large format (24" x 36" paper). It has been utilized to scan 6 sets of construction plans, one of which was the Legends Apartments that contains 208 sheets. By creating an electronic file of the plans we can quickly assist a customer and respond to Open Records Requests efficiently.

Mr. Garza asked Mrs. Balli if the Engineering Utility fund had some things at the half that the General Fund didn't have. Mrs. Balli responded that on the utility side, you would need allocate the audit fees and property insurance that the General Fund doesn't have. This is the only thing that is not split funded between the two funds. She stated that some of the things were split funded which you will then have to split the split, so some changes were made in the change schedule.

Mr. Garza commented that the audit fees were not a 50/50 split, they are on the utility fund side of Engineering.

Capital Improvements

This position is vacant at this time. This position has been advertised, had some candidates and but decided to revisit the job posting, increased the salary but didn't help.

Both Commissioner Hinojosa and Commissioner Lopez commented that maybe this position should go unfilled.

Mr. Garza commented that staff disagrees as there is a lot projects for the city.

Mr. Donnell commented that the previous Capital Improvement Manager received three grants for the city, Downtown Grant, Waterline Grant (CDBG), and one that should be awarded in October for an amount of \$300,000 for manhole rehabs.

Commissioner Lopez commented that the previous Capital Improvements Manager did a good job for the city.

Utility Fund Capital Projects Fund 54

Mr. Garza commented that historically these projects have been funded from Fund 51 and Fund 54. He stated that he has been trying to get them all from one fund. Total estimated cost for 10 year Capital needs equals to \$40 million dollars. The source of fund is to be determined. Total estimated cost for 10 year maintenance needs equals to \$6 million dollars. Source of funds is Fund 54 via Utility Rate increases. Fund 54 in Fiscal Year 19, will fund over \$600,000 in maintenance related items. Garza stated that on the maintenance side, staffs solution is to fund Fund 54 on a cash basis. Historically, these are projects that have always been done and these are projects that the city has dipped into reserves to pay for. The source of fund which is over \$6 million dollars will be coming from rate increases. Mr. Garza commented that when there was discussion on the rate increases, the Commission was given a list of projects that staff wanted to fund. Staff made some slight changes to the list based on the ability to complete some of those projects this year and some were added based on fund balance. Garza stated that staff is budgeting expenditures of \$606,000 with revenues being \$648,000.

Commissioner Hinojosa commented that what was given to them on the proposed expenditures, the isolation gate at the southside there is \$202,500 but on the budget there is only \$100,000, and asked if this was because of the fund balance.

Mr. Garza responded that the number that Commissioner Hinojosa is reading, was the number for the one project. That number was an engineering cost that was provide to staff. Staff went out on their own and getting a bid for how much it would cost if staff did it itself, instead of using an engineering company, which was cheaper so staff lowered that amount in the budget.

Storm Water Fund

This fund was created in 2012, to provide stormwater drainage service to collect and direct stormwater for benefitted properties within the utility service area upon payment of SW Drainage Utility Fee. Existing fee of \$2.25 is being recommended to remain the same.

Mr. Garza commented that if the Commission recalls, there was a billing error that was encountered recently that the city decided to absorb, due to having a fund balance in this fund, rather than back billing the customers.

Drainage Fund 68

Mr. Garza state that the debt service payment goes to pay for CO Series 2013 Drainage Fund. Expenditures are \$300,000 for curb and gutter; \$200,000 for drainage improvement (Concrete Street Phase); \$59,200 Sewer/Stormwater Mounted Cleaner; and \$750,000 for Master Plan Projects, to be determined. The drainage master plan was completed in August 2018. A presentation of the drainage master plan will be made in September, 2018.

Miscellaneous Infrastructure Updates

Sidewalk projects to begin in October. New sidewalks on King Street from 14th Street to the Highway. Upgraded sidewalks for ADA on 14th Street. Upgraded sidewalks for ADA on Santa Gertrudis between 14th Street to the highway. Corral mill & overlay from the highway to Armstrong to be done later this year and highway south expansion on schedule for 2020 start date, should be 60% complete by September.

There being no further discussion on the budget workshop, Mayor Fugate called for a break at 5:40 p.m.

REGULAR MEETING RESUMES AT 6:00 P.M.:

Mayor Fugate reconvened into the regular session of the agenda at 6:00 p.m. with all five Commission members present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Mrs. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)**Regular Meeting – August 13, 2018**

Motion made by Commissioner Lopez and Commissioner Pecos, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Lopez, Hinojosa, Leubert, Pecos, Fugate voting “FOR”.

II. Public Hearing - (Required by Law).¹**1. Public Hearing on a proposed tax rate increase from \$.84220 to \$.90500 for Fiscal Year 2018-2019. (Finance Director).**

Mayor Fugate announced and opened this public hearing at 6:02 p.m.

Mrs. Courtney Alvarez, City Attorney read the following Tax Rate Public Hearing Statement for the record:

The second public hearing on the tax rate will take place on Tuesday, September 4, 2018 at a Special City Commission meeting at 6:00 pm in the Helen Kleberg Groves Community Room, here at City Hall, 400 W. King Ave., Kingsville, Texas. The vote to adopt the City of Kingsville’s 2018-2019 fiscal year tax rate will take place on Monday, September 10, 2018 at a City Commission meeting at 6:00 pm in the Helen Kleberg Groves Community Room here at City Hall, 400 W. King Ave., Kingsville, Texas.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further comments, Mayor Fugate closed this public hearing at 6:03 P.M

III. Reports from Commission & Staff.²

“At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police-Communications Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Landfill Update, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation, Demolition Update, Planning Development Update, Golf Course Update, Municipal Court Update, Monthly Performance Report. No formal action can be taken on these items at this time.”

Mrs. Courtney Alvarez, City Attorney reported that there is a scheduled budget workshop for Tuesday, August 28th at 4:15 p.m. A August 29th agenda has been posted in the event is it needed for budget a workshop. She further state that there will be a Special

Commission meeting for Tuesday, September 4th to begin at 4:00 p.m. The next regular Commission meeting is scheduled for September 10th and reminded staff that the deadline to submit agenda items for this meeting is Thursday, August 30th. Also, open enrollment is scheduled for August 28th through August 30th in various city building locations. The City will also be hosting a Trash-Off day on Saturday, September 12th from 8:30 a.m. to 12:00 p.m. at its original location on 6th Street and Ave B.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

No public comments made.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration.)

Motion made by Commissioner Pecos to approve the consent agenda as presented, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Lopez, Fugate voting "FOR".

1. **Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending Section 15-6-21-Definitions to include a definition for Brewery. (Director of Planning & Development Services).**
2. **Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending Chapter XV, Article 6, Zoning, amending Appendix A-Land Use Categories to add Brewery. (Director of Planning & Development Services).**
3. **Motion to approve final passage of an ordinance amending the FY17-18 Budget to purchase a Lenco BearCat G3 vehicle for the Kingsville Police Department's SWAT Unit. (Police Chief).**
4. **Motion to approve expending funds from the City of Kingsville Employee Benefit Plan Trust for the 2018 City Health Fair (for employees and eligible dependents). (Human Resources Director).**

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

5. **Consider authorizing purchase of a Lenco BearCat G3 (vehicle) for the KPD SWAT Team, via General Services Administration Federal Supply Service as per staff recommendation. (Police Chief).**

Motion made by Commissioner Leubert to authorize the purchase of a Lenco BearCat G3 (vehicle) for the KPD SWAT Team, via General Services Administration Federal Supply Service as per staff recommendation, seconded by Commissioner Lopez and Commissioner Pecos. The motion was passed and approved by the following vote: Leubert, Pecos, Lopez, Hinojosa, Fugate voting "FOR".

6. **Consider a resolution authorizing the Fire Chief to enter into an Agreement for Training of Emergency Medical Services Students between the Kingsville Fire Department and Texas EMS Academy. (Fire Chief).**

This agreement will allow Texas EMS Academy Students to conduct their required clinical ride-outs during their EMS training. The KFD will provide and accept EMS students for experience, training, and instruction in emergency medical practice and treatment aboard a Mobile Intensive Care Unit and or Advance Life Support while responding to actual emergencies.

Motion made by Commissioner Pecos to approve the resolution authorizing the Fire Chief to enter into an Agreement for Training of Emergency Medical Services Students between the Kingsville Fire Department and Texas EMS Academy, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Pecos, Lopez, Hinojosa, Leubert, Fugate voting "FOR".

7. Consider reallocation of CO2016 Funds for the purchase of a new engine for the Fire Department. (Fire Chief).

Mr. Adrian Garcia, Fire Chief stated that this is a two part request. One is for the reallocation of funds from the 2016 CO from the Downtown Revitalization to the vehicle account within the Fire Department.

Mr. Garza commented that this would be for the purchase of a new Fire Engine which was discussed last week during the budget workshop. It is being proposed to do this now as oppose to doing next year since it will take some time to receive it.

Commissioner Lopez asked for a status on the pumper that was being repaired.

Chief Garcia responded that after speaking with the Garage Supervisor, the pumper is at 90% complete, and if everything goes well, they should have it be the end of the week.

Motion made by Commissioner Leubert to approve the reallocation of CO2016 Funds for the purchase of a new engine for the Fire Department, seconded by Commissioner Pecos.

Commissioner Hinojosa asked that the new pumper will not be replacing any of the existing ones and will the others be kept as a spare?

Chief Garcia responded that with a new motor, he is hoping to get 5 to 8 years out of it and will be a reserve pumper at that point as it won't be used on a daily basis.

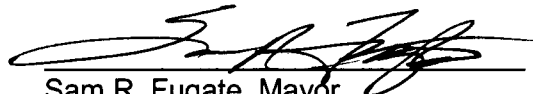
The motion was passed and approved by the following vote: Lopez, Hinojosa, Leubert, Pecos, Fugate voting "FOR".

8. Consider authorizing purchase of a 2018 Pierce Enforcer PUC Pumper for the Fire Department via BuyBoard as per staff recommendation. (Fire Chief).

Motion made by Commissioner Pecos to authorize the purchase of a 2018 Pierce Enforcer PUC Pumper for the Fire Department via BuyBoard as per staff recommendation, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Lopez, Fugate voting "FOR".

VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 6:11 P.M.


Sam R. Fugate, Mayor

ATTEST:


Mary Valenzuela, TRMC, CMC, City Secretary