



INTERNAL JOB POSTING # 20-038

PART-TIME MAINTENANCE WORKER (Facilities Maintenance)

HOURLY RATE: \$ 10.30

Position Closes March 24, 2020

The City of Kingsville is accepting applications for a **Part-time Maintenance Worker (29 hours weekly)** for the Facilities Maintenance Division. Under general supervision maintains interior and exterior City of Kingsville facilities and grounds. Duties include collecting and emptying litter containers, collecting debris, lawn maintenance and janitorial/custodial duties. Performs activities at municipal buildings and properties in accordance with established procedures (departmental and safety) for grounds and equipment maintenance. May be required to work in the evenings and weekends. This position requires working outdoors in extreme temperature swings. Some exposure to mechanical, electrical, odor, and dust hazards. Performs other duties as required and/or assigned.

Training, Experience and/or Other Requirements:

Must be able to work weekends and must be able to work on-call in response to city related operations. Ability to follow written and oral instructions.

Physical Requirements:

Able to lift, carry, push, pull and/or drag up to 75 pounds of equipment and /or materials; climbs, crawls, kneels, squats, stoops, stands, sits, and bends when driving or maintaining equipment; hear and see clearly when working around equipment or in traffic. Works outdoors in extreme temperatures and inclement weather with some exposure to dust, fumes, noise, mechanical, electrical, and chemical hazards while using proper safety precautions.

Employee Behavior and Conduct:

City employees shall conduct themselves in a professional manner and shall exhibit and extend such professional conduct appropriate for the circumstances to those with whom they come into contact both internally and externally during the performance of their duties. Examples of professional conduct include, but are not limited to, being communicative, informative, fair, honest and respectful.

All City employees are required in the course and scope of their employment to provide services for the benefit of the public during emergency situations that threaten the safety of Kingsville's citizens. City employees must be able to work immediately before, during, and/or immediately after an emergency.

All positions require the following: 1) valid driver's license 2) satisfactory driving record and 3) proof to work in the U.S legally. The successful applicant will be required to take and pass a pre-employment physical examination, drug screen and background investigation.

Applications available at City of Kingsville-Human Resources, 400 W. King Avenue, Kingsville, Texas 78363 and also at www.cityofkingsville.com For more information call 361-595-8017 or e-mail hadmin@cityofkingsville.com EOE

Posted: March 17, 2020
10:00 a.m.