

City of Kingsville, Texas

**AGENDA
CITY COMMISSION
MONDAY, AUGUST 24, 2020
REGULAR MEETING**

**CITY HALL
HELEN KLEBERG GROVES COMMUNITY ROOM
400 WEST KING AVENUE
5:00 P.M.**

**Conference Line call: 1 (415) 655-0001 and
when prompted type access code: 126 210 9951 #**

OR

Live Videostream: <http://www.cityofkingsville.com/webex>

I. Preliminary Proceedings.

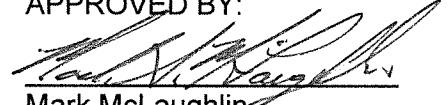
OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – August 10, 2020

APPROVED BY:


Mark McLaughlin
City Manager

****AUDIENCE AND PRESENTER SOCIAL DISTANCING AND
PUBLIC TESTIMONY AND PUBLIC HEARING INPUT AT PUBLIC
MEETINGS OF THE CITY COMMISSION.**

To reduce the chance of COVID-19 transmission, public meetings will be held in a manner intended to separate, to the maximum practical extent, audience and presenters from personal contact with members of Community, City Staff, and City Commission. Public testimony and public hearing input for Public Comment and all items on the agenda at public meetings of the City Commission shall be provided in written format and presented to the City Secretary and/or designee prior to the start of each meeting of the City Commission. This testimony and/or public input shall be in accordance with the City Secretary's instructions, which shall be posted on the City Secretary's outdoor public bulletin board at City Hall and on the City website and allow for electronic submission. The written public testimony shall be provided to members of the City Commission prior to voting on measures for that meeting. Written testimony shall be limited in accordance with the City Secretary requirements and shall be placed into the record of each meeting. This written testimony shall serve as the required public testimony pursuant to Texas Government Code section 551.007 and shall constitute a public hearing for purposes of any public hearing requirement under law. The meeting may be held telephonically or via videoconference; and, if so conducted, the public may participate remotely by following the instructions of the City Secretary which would be posted on the City Secretary's outdoor public bulletin at City Hall and on the City website.

II. **Public Hearing - (Required by Law).¹

1. Public Hearing on an ordinance amending the zoning ordinance by granting a special use permit for an R2 Two-Family Use (duplex) in C1 Neighborhood Service District at 314 E. Ave B, Kingsville, Texas, also known as Colonia Mexicana, Block 15, Lot 26-28; amending the comprehensive plan to account for any deviations from the existing comprehensive plan. Victor Saenz (owner/applicant). (Director of Planning & Development Services).
2. Public Hearing on Main Street Grant application to the Texas Department of Agriculture as part of the Texas Community Development Block Grant Program. (Director of Planning & Development Services).
3. Public Hearing on Planning and Capacity Building Grant application to the Texas Department of Agriculture as part of the Texas Community Development Block Grant Program. (Director of Planning & Development Services).

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to, the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Condemnation Update, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Landfill Update, Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Health Department, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Employee Recognition, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation, Golf Course, Library Summer Programs, Grants Update. No formal action can be taken on these items at this time."

IV. **Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)

None.

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

1. Consider introduction of an ordinance amending the zoning ordinance by granting a special use permit for an R2 Two-Family Use (duplex) in C1 Neighborhood Service District at 314 E. Ave B, Kingsville, Texas, also known as Col. Mex., Block 15, Lot 26-28; amending the comprehensive plan to account for any deviations from the existing comprehensive plan. (Director of Planning & Development Services).
2. Discuss and consider designating an engineering service provider for the 2020 Community Development-MIT Program application and project implementation administered through the Texas General Land Office and consider a resolution authorizing the selection of a professional service provider for the Community Development Block Grant-Mitigation (CDBG-MIT) Program funded through the Texas General Land Office (GLO). (RFQ#20-13). (City Engineer).
3. Discussion on health insurance plan options for FY20-21. (City Manager).
4. Discussion on compensation plan proposals for FY20-21. (City Manager).
5. Executive Session: Pursuant to Section 551.074, of the Texas Open Meetings Act, the City Commission shall convene in executive session to deliberate the duties of the Tourism Director, City Manager, City Attorney, and Municipal Court Judge. (Mayor Fugate).

VII. Adjournment.

1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action. No public comment at this point.

NOTICE

This City of Kingsville and Community Room are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail mvalenzuela@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551-076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board located at City Hall, 400 West King Ave, of the City of Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

August 20, 2020 at 3:00 P.M. and remained so posted continuously for at least 72 hours proceeding the schedule time of said meeting.

Mary Valenzuela

Mary Valenzuela, TRME, CMC, City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

MINUTES OF PREVIOUS MEETING(S)

August 10 2020

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, AUGUST 10, 2020 IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 5:00 P.M.

CITY COMMISSION PRESENT:

Sam R. Fugate, Mayor
Edna Lopez, Commissioner
Hector Hinojosa, Commissioner
Arturo Pecos, Commissioner
Dianne Leubert, Commissioner

CITY STAFF PRESENT:

Mark McLaughlin, City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Kyle Benson, IT Manager
Derek Williams, IT
Ricardo Torres, Police Chief
Deborah Balli, Finance Director

STAFF PRESENT VIA CONFERENCE CALL OR VIDEOSTREAM

Emilio Garcia, Health Director

I. Preliminary Proceedings.

OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – July 27, 2020

Motion made by Commissioner Lopez and Commissioner Pecos to approve the minutes of July 27, 2020, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Lopez, Hinojosa, Pecos, Fugate voting "FOR". Leubert "ABSTAINED".

****AUDIENCE AND PRESENTER SOCIAL DISTANCING AND PUBLIC TESTIMONY AND PUBLIC HEARING INPUT AT PUBLIC MEETINGS OF THE CITY COMMISSION.** To reduce the chance of COVID-19 transmission, public meetings will be held in a manner intended to separate, to the maximum practical extent, audience and presenters from personal contact with members of Community, City Staff, and City Commission. Public testimony and public hearing input for Public Comment and all items on the agenda at public meetings of the City Commission shall be provided in written format and presented to the City Secretary and/or designee prior to the start of each meeting of the City Commission. This testimony and/or public input shall be in accordance with the City Secretary's instructions, which shall be posted on the City Secretary's outdoor public bulletin board at City Hall and on the City website and allow for electronic submission. The written public testimony shall be provided to members of the City Commission prior to voting on measures for that meeting. Written testimony shall be limited in accordance with the City Secretary requirements and shall be placed into the record of each meeting. This written testimony shall serve as the required public testimony pursuant to Texas Government Code section 551.007 and shall constitute a public hearing for purposes of any public hearing requirement under law. The meeting may be held telephonically or via

videoconference; and, if so conducted, the public may participate remotely by following the instructions of the City Secretary which would be posted on the City Secretary's outdoor public bulletin at City Hall and on the City website.

II. **Public Hearing - (Required by Law).¹

1. Public Hearing on ordinance amending the zoning ordinance by granting a special use permit for car wash use C2 (Retail District) at Ryan Carpenter Subdivision, Lot B, acres 1.6511, Kingsville, Texas near 2600 South Brahma Blvd., Kingsville, Texas, amending the comprehensive plan to account for any deviations from the existing comprehensive plan. Joseph Earnest (applicant), First Community Bank (owner). (Director of Planning & Development Services).

Mayor Fugate read and opened this public hearing at 5:02 p.m.

This is a request for a special use permit for a new Car Wash near Gregg's Short Stop on Brahman Blvd. The Planning and Zoning Commissioner reviewed the application and voted unanimously with a 4-0 vote.

Mrs. Alvarez commented that the department had received one phone call on this project, but only had questions with regards to the project. No objections were raised by the caller.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further comments, Mayor Fugate closed this public hearing at 5:04 P.M.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to, the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Condemnation Update, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Landfill Update, Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Health Department, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Employee Recognition, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation, Golf Course, Library Summer Programs, Grants Update. No formal action can be taken on these items at this time."

Mr. Mark McLaughlin, City Manager reported that he has been working on the upcoming budget. He has also met with Kleberg County Judge, Rudy Madrid with regards to tax venue for the JK Northway Exposition Center. Phase one of the project will consist of five different projects: 1) interior bathrooms; 2) bleachers; 3) livestock barns; 4) parking lot; and 5) air condition. The DOD Grant that the County has will provide for work on the outdoor arena.

Commissioner Leubert asked if there were five projects to be worked on and if city engineers will be used. Mr. McLaughlin responded yes. Leubert commented that this is going to be a lot of time and work for city staff and asked if we could do only three projects. Mr. McLaughlin responded that he tasked five projects, so they will be doing the five. McLaughlin stated that it was set on these five projects as they are the ones that need to get done. Some of the projects will not be hard for staff as they have architectural drawings for some of the projects. Leubert asked if the city has considered hiring outside engineers to do the work instead of using staff. Mr. McLaughlin responded that this is a viable option but at this time there is no money budgeted for engineering work. Leubert further asked if the venue tax money can be used for this. Mr. McLaughlin responded that it could be used but then he wouldn't be able to start the projects for a year, as the city does not have any venue tax to pay for it yet. He further commented that this is to decide what we will pick to put the venue tax on it as before we start anything, we need to apply the venue tax to a specific project. Commissioner Leubert further asked that once the projects are decided and done, then it gets turned over to the county for management. Mr. McLaughlin responded that if its our, its ours. If it is county doing their thing for EDA or anything else, they are doing for the Department of Defense, the county will manage that, as it is something that County Judge wanted. Mr. McLaughlin commented that if the city is going to execute its venue tax, then the city will execute its administrators and the city's construction manager. Commissioner Leubert commented that what she was talking about was once the project is completed. Mr. McLaughlin commented that once it is complete, it becomes the County's building, which they will own the building come October 1, 2020.

Commissioner Hinojosa asked for cost for each one of the five projects. Mr. McLaughlin responded that staff is looking into the cost for the projects.

Mrs. Courtney Alvarez, City Attorney reported that there are two budget workshops scheduled for the upcoming week, August 17th and August 18, 2020 at 4:00 p.m. Regular meeting on August 24th at 5:00 p.m. Deadline to submit agenda items for the August 24th meeting is August 14, 2020.

Commissioner Leubert asked for a timeline on parking placards. She further stated that one thing staff may want to look into is a fee for replacement placards.

Mrs. Alvarez commented that she assisted in writing the ordinance for the parking placards, but she will need to get with the Planning Director as he would be responsible for implementing the ordinance and let him know of her concerns. If it is decided to have a fee for replacement of placards, then the ordinance can be amended at a later time.

IV. **Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

No public comments made or received.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)

Motion made by Commissioner Lopez to approve the consent agenda as presented, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Lopez, Fugate voting "FOR".

- 1. Motion to approve final passage of an ordinance amending the zoning ordinance by granting a special use permit for general business use in C1 (Neighborhood Service District) at 1131 E. King Ave. (a/k/a 201 S. 16th Street), Kingsville, Texas, also known as Lund Addition, Block 7, Lots 8-9, amending the comprehensive plan to account for any deviations from the existing comprehensive plan. (Director of Planning & Development Services).**
- 2. Motion to re-appoint Mike Klepac to the Planning and Zoning Commission for a two-year term. (Director of Planning & Development Services).**

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

- 3. Consider the appointment of Dr. Maria de Jesús Ayala-Schueneman to the Historical Development Board for a three-year term. (Downtown Manager).**

Motion made by Commissioner Leubert to approve the appointment of Dr. Maria de Jesús Ayala-Schueneman to the Historical Development Board for a three-year term, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Leubert, Pecos Lopez, Hinojosa, Fugate voting "FOR".

- 4. Consider the appointment of Chris Maher and Rose Munoz Morales to the Hotel Occupancy Tax Advisory Board for two-year terms. (Tourism Director).**

Motion made by Commissioner Lopez to approve the appointments of Chris Maher and Rose Munoz Morales to the Hotel Occupancy Tax Advisory Board for two-year terms, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Pecos, Lopez, Hinojosa, Leubert, Fugate voting "FOR".

- 5. Consider introduction of an ordinance amending the zoning ordinance by granting a special use permit for car wash use C2 (Retail District) at Ryan Carpenter Subdivision, Lot B, acres 1.6511, Kingsville, Texas near 2600 South Brahma Blvd., Kingsville, Texas, amending the comprehensive plan to account for any deviations from the existing comprehensive plan. (Director of Planning & Development Services).**

Introduction item.

- 6. Consider approving certification of 2019 excess debt collections and certification of 2020 anticipated collection rate. (Finance Director).**

Mrs. Melissa T. De La Garza, Kleberg County Tax Assessor-Collector submitted the certification of 2019 excess debt collections and the certification of 2020 anticipated collection rate. Mrs. De La Garza read the following two statements into the record, "I, Melissa T. De La Garza, Collector for the City of Kingsville solemnly swear, that the

amount of excess debt service funds collected in 2019 for the City of Kingsville, Interest & Sinking Fund has been determined to be \$-0-." "I, Melissa T. De La Garza, Collector for the City of Kingsville solemnly swear, that the anticipated collection rate for 2020 for the City of Kingsville, Interest & Sinking Fund has been estimated to be 100%."

Motion made by Commissioner Leubert to approve the certification of 2019 excess debt collections and certification of 2020 anticipated collection rate, seconded by Commissioner Lopez and Commissioner Pecos. The motion was passed and approved by the following vote: Lopez, Hinojosa, Leubert, Pecos, Fugate voting "FOR".

7. Consider accepting 2020 certified total appraised assessed and taxable values of all and new property in the City of Kingsville as certified by the Kleberg County Appraisal District. (Finance Director).

Mrs. De La Garza stated that the net taxable value is \$859,530,983.00. For information purposes only, the estimated adjusted net taxable value is \$913,258,576.00.

Motion made by Commissioner Pecos to accept the 2020 certified total appraised assessed and taxable values of all and new property in the City of Kingsville as certified by the Kleberg County Appraisal District, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Lopez, Fugate voting "FOR".

8. Consider proposed tax rate, if it will exceed the no-new revenue tax rate or the voter-approval rate (whichever is lower), take record vote, and schedule public hearing for September 8, 2020. (Finance Director).

Mrs. De La Garza stated that the no-new tax rate is the effective rate. The Legislature has changed the name. For the year 2020, the effective tax rate which is the same rate to evaluate the relationship between taxes from the prior year and for the current year based on the tax rate that would produce the same amount taxes, no-new taxes if applicable to the same properties that it was taxed in both years. The no-new revenue tax rate is now the effective rate. The voter approved tax rate is now the rollback rate. The voter approved tax rate is a higher tax rate that a governing unit may adopt without holding an election to seek voter approval of the rate. The voter approval tax rate is split into two separate rates, maintenance & operations tax rate and debt rate. This year there are two other rates that are calculated in the worksheet that is called the de minimus rate. The de minimus rate is a rate equal to the sum of no new maintenance & operation rate. The rate will raise \$500,000 in the current debt year for a taxing unit but is only for certain taxing units and the City of Kingsville does not fall into that. Mrs. De La Garza further stated that we also have the voter approved tax rate of unused increment rate and that is an unused increment rate that is equal to the difference between the adopted rate and the voter approved rate for the unused increment rate for the prior three years. She further commented that since this is the first year, the increment rate for the City of Kingsville for this year is \$0. Mrs. De La Garza stated that she is here to report on the Governing Body Summary 2020 1A, the benchmark of the 2020 tax rate for the City of Kingsville. The no-new revenue tax rate is \$0.83198, and the voter approved tax rate is \$0.85210. Mrs. De La Garza stated that during some conversations she has had with the City Manager and Finance Director, they are looking at proposing a tax rate right below the voter approved rate which is in conjunction with the city's rollback rate of \$0.85209.

Mr. McLaughlin commented that the city's current rate is at \$0.85304.

Mrs. De La Garza further stated that a notice has been provided to the City for a public hearing on the tax rate. She stated that this is tentatively as it would depend on what is decided during tonight's meeting. She will need to go in and plugin the proposed tax rate which will then give us a notice that will need to be published in the Kingsville

Record, which will be published on August 27, 2020. She further stated that at this time she is asking for the consideration of the proposed tax rate and schedule a public hearing for September 8, 2020 at 5:00 p.m. in the Helen Kleberg Groves Community Room, 400 W. King Ave., Kingsville, Texas.

Motion made by Commissioner Leubert that the proposed property tax rate be \$0.85209, and that one public hearing be set for Tuesday, September 8, 2020 at 5:00 p.m. in the Helen Kleberg Groves Community Room, City Hall, 400 W. King Ave., Kingsville, Texas with additional funds to be used for city infrastructure upgrades, employee wages & benefits, and technology, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Leubert, Pecos, Lopez, Hinojosa, Fugate voting "FOR".

- 9. Consider a resolution amending the resolution for ordering the City of Kingsville General and Special Election, designating voting precincts, establishing election procedures and appointing Early Voting Clerk. (City Secretary). (CONSIDERE RESOLUCIÓN QUE ENMIENDA LA RESOLUCIÓN QUE ORDENA LAS ELECCIONES GENERALES Y ESPECIALES DE LA CIUDAD DE KINGSVILLE, INDICA LOS DISTRITOS ELECTORALES DE VOTACIÓN, ESTABLECE LOS PROCEDIMIENTOS ELECTORALES Y NOMBRA EL SECRETARIO DE VOTACIÓN ANTICIPADA). (SECRETARIA MUNICIPAL).**

Motion made by Commissioner Lopez to approve the resolution amending the resolution for ordering the City of Kingsville General and Special Election, designating voting precincts, establishing election procedures and appointing Early Voting Clerk, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Pecos, Lopez, Hinojosa, Leubert, Fugate voting: "FOR".

- 10. Consider a resolution authorizing the City Manager to enter into the 2020 General and Special Joint Election Services Agreement between the City of Kingsville and the Kleberg County Clerk. (City Secretary).**

Motion made by Commissioner Lopez to approve the resolution authorizing the City Manager to enter into the 2020 General and Special Joint Election Services Agreement between the City of Kingsville and the Kleberg County Clerk, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Lopez, Hinojosa, Leubert, Pecos, Fugate voting: "FOR".

- 11. Consider accepting donations received from Kleberg County District Attorney and Kleberg County Attorney Task Force for 2019-2020 Healthy Family Partners events. (Parks Director).**

Motion made by Commissioner Pecos to accept the donations received from Kleberg County District Attorney and Kleberg County Attorney Task Force for 2019-2020 Healthy Family Partners events, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Lopez, Fugate voting: "FOR".

- 12. Consider introduction of an ordinance amending the FY 2019-2020 Budget to accept and expend donations from the Kleberg County Attorney's Specialized Crimes and Narcotics Task Force and the Kleberg County District Attorney's Office for Healthy Family Partner recreational programs. (Parks Director).**

Introduction item.

- 13. Consider introduction of an ordinance amending the FY 2019-2020 Budget for water line supplies needed to maintain operations. (Public Works Director).**

Mr. McLaughlin commented that this budget amendment is for waterline supplies that are needed to maintain operations for the remaining fiscal year.

Introduction item.

VII. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 5:30 P.M.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, TRMC, CMC, City Secretary

PUBLIC HEARING(S)

PUBLIC HEARING #1

Planning and Development Services
410 W King
Kingsville, TX 78363
PH: 361-595-8093



MEMO

Date: August 20, 2020

To: Mark McLaughlin (City Manager)

From: Uche Echeozo (Director of Planning and Development Services)

Subject: **Re:** Special Use Permit request from Victor Saenz, authorized agent for a Duplex Two-family Use in C1 (Neighborhood Service) located at Colonia Mexicana Subdivision, Lots 26, 27, 28 Block 15, Kingsville, Texas, also known as 314 E Avenue B, Kingsville Texas.

The Planning and Zoning Commission meeting held as scheduled yesterday, August 19, 2020 with 5 members in attendance. There were two members that were absent – Commissioners Lupe Alvarez and Bill Aldrich

Members deliberated over the issue of granting a Special Use Permit for a Duplex Two-Family Use in C1 (Neighborhood Service) and at the end, voted unanimously to approve the recommendation to carry out the development under the Special Use regime. A recorded vote of all members present was taken and Commissioners Brian Coufal, Idotha Battle, Debbie Tiffie, Mike Klepac and the Chairman – Steve Zamora all voted 'YES'

The meeting was adjourned by 6.35p.m.

Thank you.

Planning and Development Services
410 W King
Kingsville, TX 78363
PH: 361-595-8093



MEMO

Date: August 14, 2020

To: Planning and Zoning Commission Members

From: Uche Echeozo (Director of Planning and Development Services)

Subject: Special Use Permit request from Victor Saenz, authorized agent for a Duplex Two-family Use in C1 (Neighborhood Service) located at Colonia Mexicana Subdivision, Lots 26, 27, 28 Block 15, Kingsville, Texas, also known as 314 E Avenue B, Kingsville Texas.

The applicant approached the department because they wanted to put up a two-family duplex. A look at the current zoning of the property revealed a C1 (Neighborhood Service) zoning which does not permit such development except under a Special Use Permit regime.

Consequently, a Special Use Permit application is being submitted for your consideration. Therefore, it is recommended that you consider the said application and approve same since the eventual use would be in conformity with the zoning ordinance of the City of Kingsville.

Thank you.

A handwritten signature in black ink, appearing to read "Uche Echeozo", with a stylized flourish at the end.

Uche Echeozo
Director of Planning and
Development Services

CITY OF KINGSVILLE
PLANNING AND ZONING DIVISION
MASTER APPLICATION

PROPERTY INFORMATION: (Please PRINT or TYPE)

Project Address 314 East Ave B, Kingsville, Texas Nearest Intersection 7th Street and Ave B, Kingsville, Texas

(Proposed) Subdivision Name Colonia Mexicana Lot Lots 26, 27, 28 Block 15

Legal Description: Lots 26, 27, 28, Block 15, Colonia Mexicana

Existing Zoning Designation C1 Future Land Use Plan Designation R2

OWNER/APPLICANT INFORMATION: (Please PRINT or TYPE)

Applicant/Authorized Agent Victor S. Saenz Phone 361-522-6535 FAX 361-595-7623

Email Address (for project correspondence only): victor.s.saenz@sstitle.com

Mailing Address 593 North CR 1050 City Kingsville State Texas Zip 78363

Property Owner Victor S. Saenz Phone 361-522-6535 FAX 361-595-7623

Email Address (for project correspondence only): victor.s.saenz@sstitle.com

Mailing Address 593 North CR 1050 City Kingsville State Texas Zip 78363

Select appropriate process for which approval is sought. Attach completed checklists with this application.

| | | | |
|---|----------|---|------------|
| <input type="checkbox"/> Annexation Request | No Fee | <input type="checkbox"/> Preliminary Plat | Fee Varies |
| <input type="checkbox"/> Administrative Appeal (ZBA) | \$250.00 | <input type="checkbox"/> Final Plat | Fee Varies |
| <input type="checkbox"/> Comp. Plan Amendment Request | \$250.00 | <input type="checkbox"/> Minor Plat | \$100.00 |
| <input type="checkbox"/> Re-zoning Request | \$250.00 | <input type="checkbox"/> Re-plat | \$250.00 |
| <input checked="" type="checkbox"/> SUP Request/Renewal | \$250.00 | <input type="checkbox"/> Vacating Plat | \$50.00 |
| <input type="checkbox"/> Zoning Variance Request (ZBA) | \$250.00 | <input type="checkbox"/> Development Plat | \$100.00 |
| <input type="checkbox"/> PUD Request | \$250.00 | <input type="checkbox"/> Subdivision Variance Request | \$25.00 ea |

Please provide a basic description of the proposed project:

Need to rezone the property at 314 East Ave B, Kingsville, Texas for multi-family. We want to build a duplex on this property.

We plan to have two families living at this property.

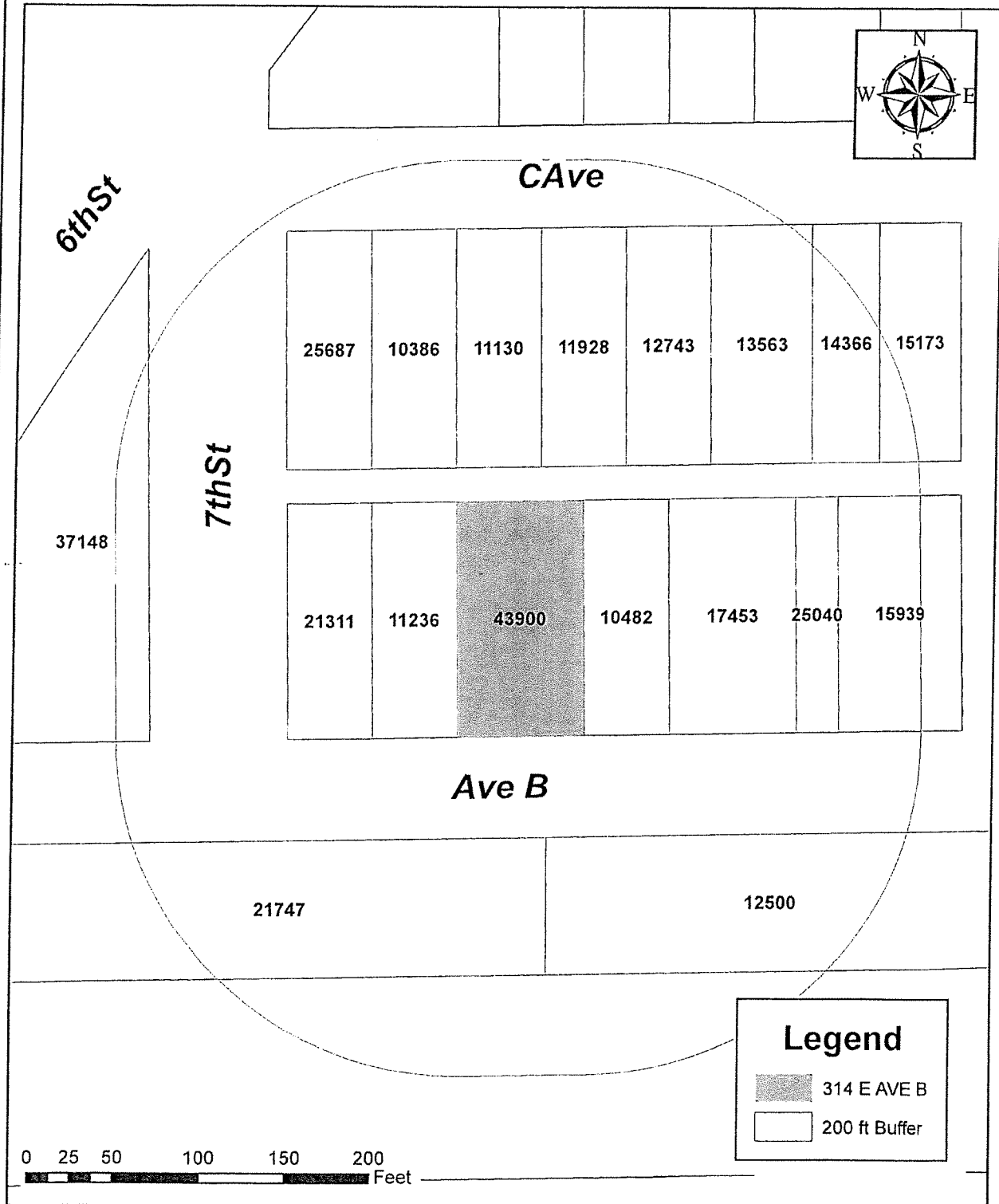
I hereby certify that I am the owner and /or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect the permit or approval may be revoked.

Applicant's Signature Victor S. Saenz Date: 7/9/2020


Property Owner's Signature Victor S. Saenz Date: 7/9/2020

Accepted by: _____ Date: _____

200 ft Buffer Map 314 East Ave B



Document Path: C:\Users\sresendez\Desktop\GIS\Maps\Buffer Map.mxd

| | | | |
|---------------|----------------------------------|---|---|
| Page 1 / 1 | Drawn By: Planning Department | DISCLAIMER THIS MAP IS FOR VISUAL PURPOSES ONLY. THE INFORMATION ON THIS SHEET MAY CONTAIN INACCURACIES OR ERRORS. THE CITY OF KINGSVILLE IS NOT RESPONSIBLE IF THE INFORMATION CONTAINED HEREIN IS USED FOR ANY DESIGN, CONSTRUCTION, PLANNING, BUILDING, OR ANY OTHER PURPOSE. |  CITY OF KINGSVILLE PLANNING DEPARTMENT 410 West King Kingsville, Texas 78363 Office: 361-595-8055 |
| | Last Update: 7/15/2020 | | |
| | Note: | | |

CITY OF KINGSVILLE
PO BOX 1458
KINGSVILLE, TX 78364-1458
#37148, 21747

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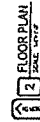
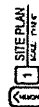
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#15173

MANUEL R REYES
ETUX FRANCISCA CRUZ
PO BOX 490
BLOOMINGTON, TX 77951-0490
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| Land Use Chart | | | | | | | | | | | | | |
|---------------------------|----|----|-----|----|----|----|----|----|----|----|----|----|----|
| Land Use Description | R1 | R2 | R2A | R3 | R4 | MH | C1 | C2 | C3 | C4 | I1 | I2 | Ag |
| Dwelling, one-family det. | P | P | | P | P | P | P | P | P | | | | P |
| Dwelling, one-family att. | | P | P | P | P | | S | P | | | | | P |
| Dwelling, two-family | | P | | P | P | | S | P | | | | | |
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| Tiny Homes | | P | P | | | P | | | | | | | |
| Dwelling, above business | | | | | | | | | P | | | | |
| Work/live units | | | | | | | | | P | | | | |
| Boarding or rooming house | | | | | P | | | S | P | P | | | |
| Hotel or motel | | | | | P | | | S | P | P | | | |
| Dormitory | | | | | P | | | | | | | | |
| Fraternity, sorority | | | | | P | | | | | | | | |

314 E. AVE B
KINGSVILLE, TEXAS 78363



Notes

PROJECT NAME RENOVATIONS AND ADDITIONS

**DEED NAME:
SITE PLAN AND
FLOOR PLAN**

| | |
|-------------|------------|
| DATE | 1/1 |
| TIME | 11:12 |
| PROJECT NO. | 20041 |
| DATE | 2004-01-01 |
| TIME | |

DATE: 10/10/2010

THE UNIVERSITY OF CHICAGO PRESS

1. SITE LAYOUT AND FLOOD PLANS
2. HIGH-LEVEL AND LOW-LEVEL DETAILS
3. FLOOR PLAN AND DETAILS
4. PARTIAL AND CEILING JEST PLANS, DRINKING PLANS AND OTHER DETAILS
5. TYPICAL WOOD FRAME DETAILS

STROMBERG HAS BEEN A POWERFUL FORCE IN THE INDUSTRY FOR YEARS, AND HIS REPUTATION FOR INNOVATION AND QUALITY HAS GROWN AS HE HAS MOVED FROM HIS SMALL BUSINESS TO HIS CURRENT POSITION. STROMBERG HAS BEEN A POWERFUL FORCE IN THE INDUSTRY FOR YEARS, AND HIS REPUTATION FOR INNOVATION AND QUALITY HAS GROWN AS HE HAS MOVED FROM HIS SMALL BUSINESS TO HIS CURRENT POSITION.

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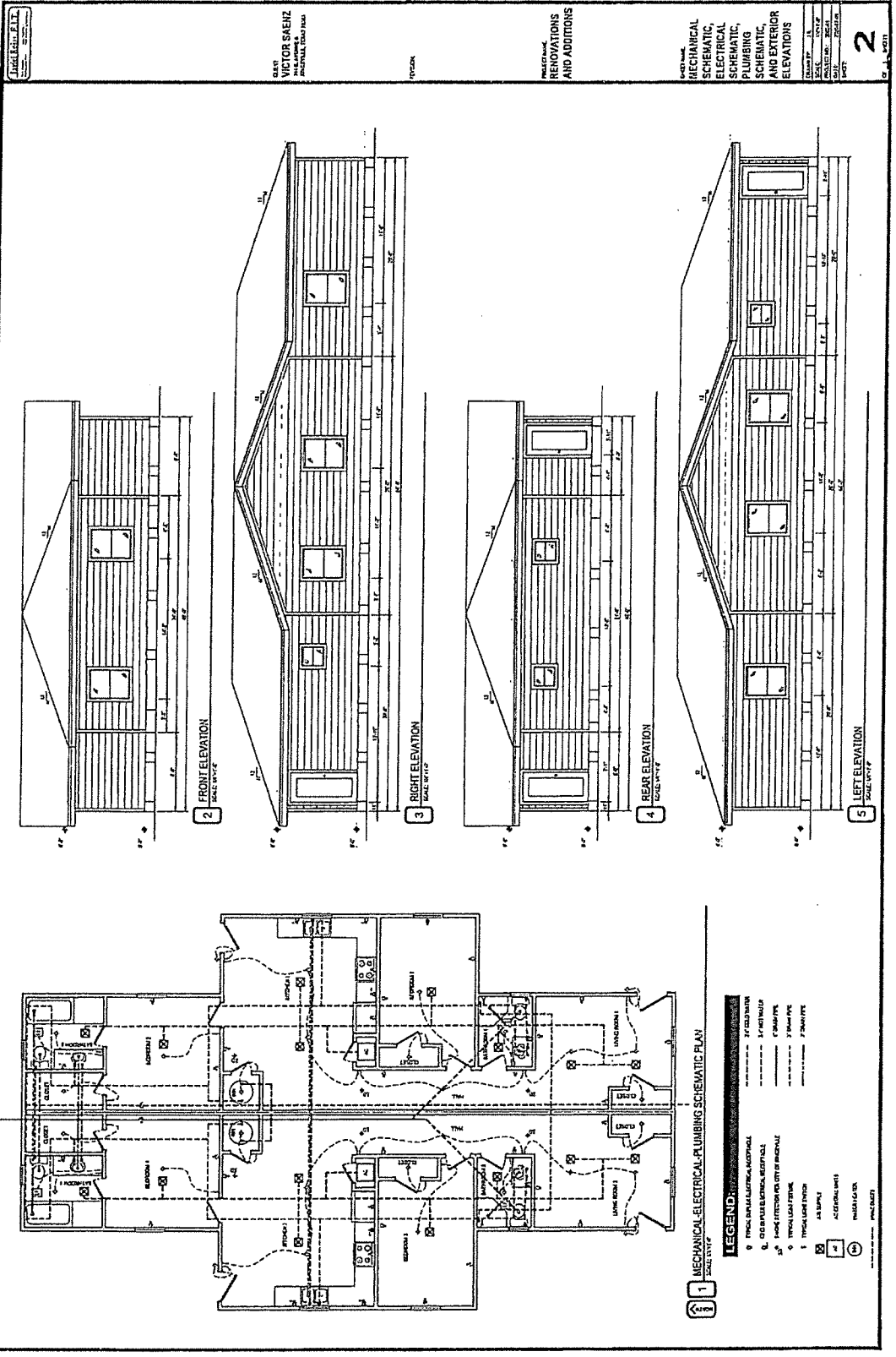
- [illegible]

- [illegible]

- CONDUCTED BY ELECTRONIC SEARCH OF THE FBI AND WASH FIELD LETTERS
AND TELETYPE TRANSMISSIONS IN THE DIVISION OF CIVIL RIGHTS
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☐ I DO NOT BELIEVE THAT THE INFORMATION PROVIDED IS TRUE



PROJECT NAME: VICTOR S&WZ
PROJECT LOCATION: 1000 S. 10TH AVE.
PROJECT TYPE: RENOVATIONS AND ADDITIONS

DESIGNED BY: [Signature]
CHECKED BY: [Signature]
DATE: 10/1/11

MECHANICAL-ELECTRICAL-PLUMBING SCHEMATIC PLAN
SCALE: 1/8" = 1'-0"

2

rain from Hurricane Hanna. (Photo by Frank Cardenas)

PUBLIC HEARING NOTICE

The Planning & Zoning Commission of the City of Kingsville will hold a Public Hearing Wednesday, August 19, 2020, at 6:00 p.m. wherein the Commission will discuss and/or take action on the following items and at which time all interested persons will be heard:

Victor Saenz, applicant and owner, requesting a Special Use Permit for dwelling, two family use in C1 (Neighborhood Service) at COL MEX, BLOCK 15, LOT 26-28 also known as 314 E. Ave B, Kingsville, Texas.

The meeting will be held at City Hall, 400 West King, Kingsville, Texas in the Helen Kleberg Groves Community Room. If you have any questions about the items on the agenda, please contact the Planning Department at (361) 595-8055.

PUBLIC HEARING NOTICE

The City Commission of the City of Kingsville will hold a Public Hearing Monday, August 24, 2020 at 5:00 p.m. wherein the City Commission will discuss the introduction on the following item and at which time all interested persons will be heard: Victor Saenz, applicant and owner, requesting a Special Use Permit for dwelling, two family use in C1 (Neighborhood Service) at COL MEX, BLOCK 15, LOT 26-28 also known as 314 E. Ave B, Kingsville, Texas.

The meeting will be held at City Hall, 400 West King, Kingsville, Texas, in the Helen Kleberg Groves Community Room. If you have any questions about the items on the agenda, please contact the City Secretary at (361) 595-8002.

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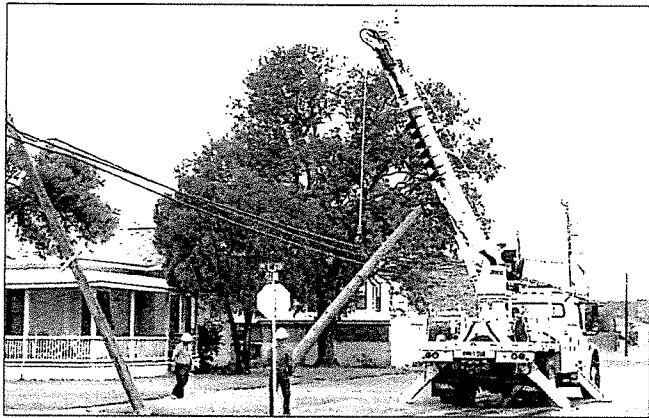
Lion Pride

Members of the Santa Gertrudis Academy football team donated their time and labor to help clean up damage in the Riviera-Baffin Bay area earlier this week. (Courtesy photo)



S&G Appliances

Workers lay out plywood in Kingsville on Friday, July 24, in anticipation of Hurricane Hanna. The three businesses in this plaza were all boarded up in preparation for the storm. (Photo by Dean Smith)



Restoring Power

AEP crews were out Sunday morning in Bishop replacing poles holding electric power lines and restoring power to some residents. Pictured are crews requiring a very slanted electric pole on the corner of Sixth and Birch Streets. (Photo by Tina Morales Salinas)



Family Dollar clean up

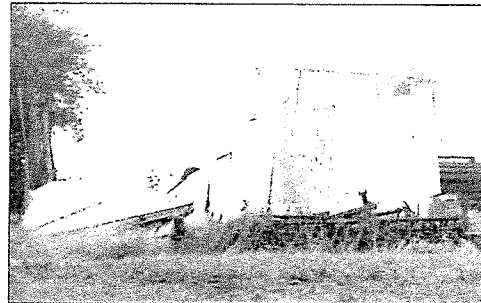
Kevin Zeller mops up over an inch of rain from Hurricane Hanna at the Family Dollar store in Ricardo. (Photo by Dean Smith)

PUBLIC NOTICE

On July 27, 2020, the Kingsville City Commission had public hearings and action items to consider condemnation of structures on the following properties. The City Commission found the structures on each of the properties to be dangerous, unsafe, in violation of city ordinances, unable to be corrected without substantial expense of reconstruction, and a public nuisance. The Commission ordered the property owner/agent/person in charge of each of the properties to demolish the structures within 30 days:

626 N. 6th Street (auxiliary building), Kingsville, Texas
429 E. Mesquite, Kingsville, Texas

A copy of each order can be obtained from the City Secretary at City Hall (400 W. King Avenue, Kingsville, Texas) or by mailing her at P.O. Box 1458, Kingsville, Texas 78364.



Riviera storm damage

A few properties in Riviera suffered some storm damage due to the high winds and heavy rain from Hurricane Hanna. (Photo by Frank Cardenas)

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Dr. Tanya P. Lawhon, D.D.S.

Dr. Tanya P. Lawhon, D.D.S.



116 South 4th Street, Kingsville
Hours: Monday - Thursday 8 am - 5 pm
Friday 8 am - 4:00 pm

(361) 595-4121

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The meeting will be held at City Hall, 400 West King, Kingsville, Texas, in the Helen Kleberg Groves Community Room. If you have any questions about the items on the agenda, please contact the City Secretary at (361) 595-8002.

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ORDINANCE NO. 2020-_____

AMENDING THE ZONING ORDINANCE BY GRANTING A SPECIAL USE PERMIT FOR AN R2-TWO-FAMILY DISTRICT USE (DUPLEX) IN C1 - NEIGHBORHOOD SERVICE DISTRICT AT 314 E. AVE. B, KINGSVILLE, TEXAS, ALSO KNOWN AS COLONIA MEXICANA SUBDIVISION, BLOCK 15, LOTS 26, 27, 28; AMENDING THE COMPREHENSIVE PLAN TO ACCOUNT FOR ANY DEVIATIONS FROM THE EXISTING COMPREHENSIVE PLAN; PROVIDING FOR PUBLICATION.

WHEREAS, the Planning Commission has forwarded to the City Commission it's reports and recommendations concerning the application of Victor Saenz (applicant/owner) for amendment to the zoning map of the City of Kingsville;

WHEREAS, the property is currently zoned R1-Single Family District and it is desired for the area to be used as a duplex for multi-family uses, while its prior use was a vacant lot;

WHEREAS, the City Code of Ordinances, Chapter XV-Land Usage, Appendix A- Land Use Categories states that in R1 a special use permit is required to have a duplex use as listed on the SUP application; and

WHEREAS, the City of Kingsville Code of Ordinances section 15-6-142 regulates special use permits; and

WHEREAS, with proper notice to the public, public hearings were held on Wednesday, August 19, 2020, during a meeting of the Planning Commission, and on Monday, August 24, 2020, a public hearing was held during a meeting of the City Commission, in the Helen Kleberg Groves Community Room/Commission Chambers, at City Hall, in the City of Kingsville, during which all interested persons were allowed to appear and be heard; and

WHEREAS, a majority of the Planning and Zoning Commission voted 5-0 to APPROVE, with 0 abstentions and two absences, the requested special use permit; and

WHEREAS, the City Commission has determined that this amendment would best serve public health, necessity, and convenience and the general welfare of the City of Kingsville and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

SECTION 1. That the Zoning Ordinance of the City of Kingsville, Texas, is amended and a Special Use Permit is granted for duplex use on the premises known as 314 E. Ave. B, Kingsville, Texas, (Colonia Mexicana, Block 15, Lots 26-28), as more specifically describe on site plan attached as Exhibit A.

SECTION 2. That the Special Use Permit granted in Section 1 of this Ordinance is subject the following conditions:

1. **ALLOWED USE:** The only uses authorized by this Special Permit other than the permitted "C1" Neighborhood Service District use is for a residential duplex.

2. **STATE LICENSE:** The premises or operator will be licensed or registered by the State of Texas, if needed, for such use.

3. **TIME LIMIT:** This Special Permit is good for the duration of the business from the date of this ordinance unless the property is not being used for the purpose outlined in Condition 1 or any other conditions have not been complied with.

4. **SPECIAL CONDITION:** The applicant shall obtain all required background checks, business licenses and have and cooperate with all annual fire safety, health, and sanitation inspections, or other inspections required for this type of use by the City of Kingsville or any State or Federal requirement, in order to maintain compliance with federal, state and city regulations for the use/facility.

SECTION 3. That the official Zoning Map of the City of Kingsville, Texas, is amended to reflect the amendment to the Zoning Ordinance made by Section 1 of this ordinance.

SECTION 4. That the Zoning Ordinance and Zoning Map of the City of Kingsville, Texas, as amended from time to time, except as changed by this ordinance and any other ordinances adopted on this date, remain in full force and effect.

SECTION 5. That to the extent that this amendment to the Zoning Ordinance represents a deviation from the Comprehensive Plan, the Comprehensive Plan is amended to conform to the Zoning Ordinance, as amended by this ordinance.

SECTION 6. That all ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed.

SECTION 7. That publication shall be made in the official publication of the City of Kingsville as required by the City Charter of the City of Kingsville.

INTRODUCED on this the 24th day of August, 2020.

PASSED AND APPROVED on this the 25th day of August, 2020.

Effective Date: _____, 2020

THE CITY OF KINGSVILLE

Sam R. Fugate, Mayor

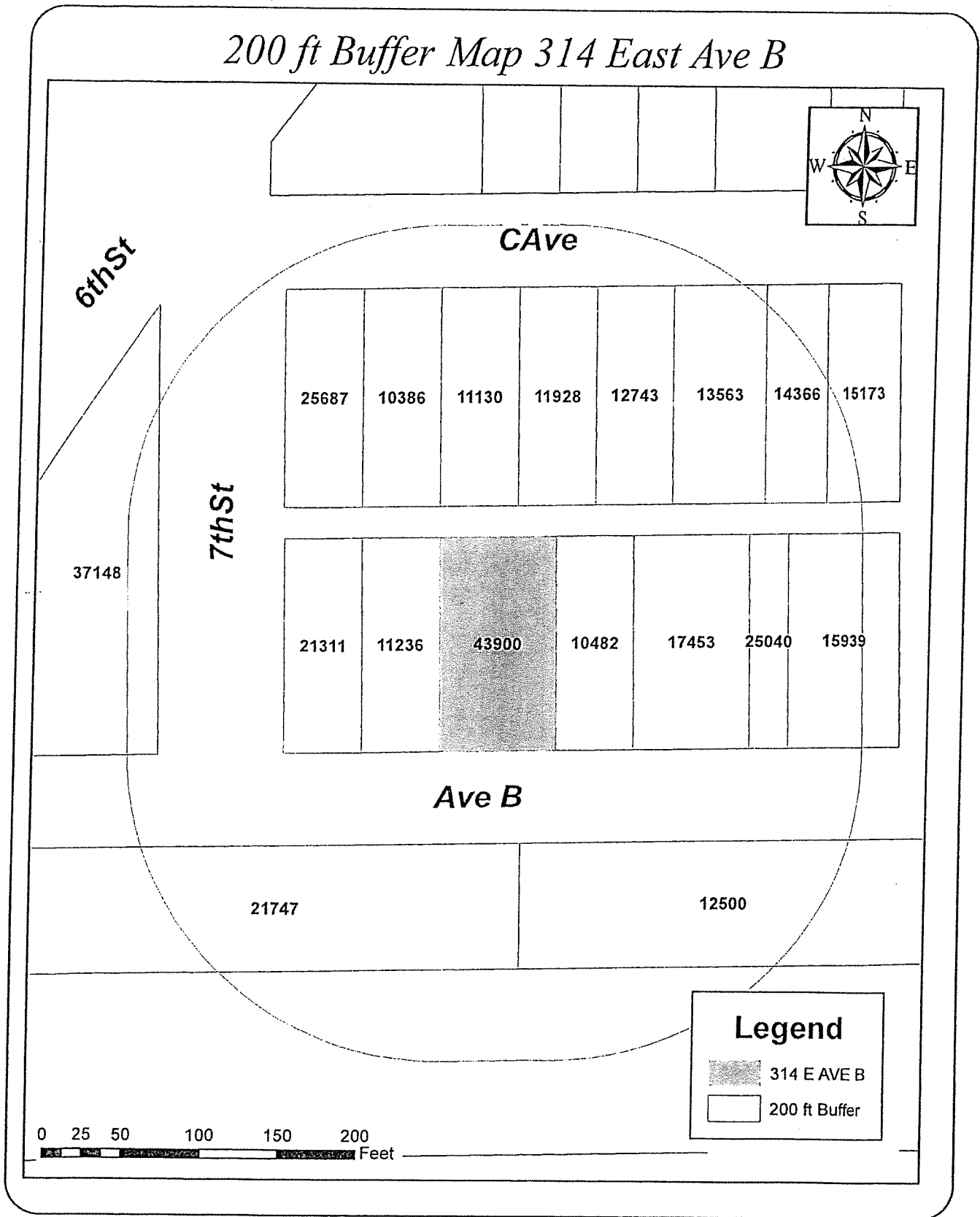
ATTEST:

Mary Valenzuela, City Secretary


APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

200 ft Buffer Map 314 East Ave B



Document Path: C:\Users\sresendez\Desktop\GIS\Maps\Buffer Map.mxd

| | | | |
|---------------|----------------------------------|---|---|
| Page 1 / 1 | Drawn By: Planning Department | <small>DISCLAIMER THIS MAP IS FOR VISUAL PURPOSES ONLY. THE INFORMATION ON THIS SHEET MAY CONTAIN INACCURACIES OR ERRORS. THE CITY OF KINGSVILLE IS NOT RESPONSIBLE IF THE INFORMATION CONTAINED HEREIN IS USED FOR ANY DESIGN, CONSTRUCTION, PLANNING, BUILDING, OR ANY OTHER PURPOSE.</small> |  CITY OF KINGSVILLE PLANNING DEPARTMENT 410 West King Kingsville, Texas 78363 Office: 361-595-8055 |
| | Last Update: 7/15/2020 | | |
| | Note: | | |
| | | | |

PUBLIC HEARING #2

City of Kingsville
Planning and Development Services Department

TO: Mayor and City Commissioners

CC: Mark McLaughlin, City Manager

FROM: Uche Echeozo, Director

DATE: August 14, 2020

SUBJECT: Request for a Public Hearing on the submission of a **Main Street Grant** from the Texas Department of Agriculture as part of the Texas Community Development Block Grant (TXCDBG) Program.

Summary: The Planning and Development Services Department of the City of Kingsville wishes to submit an application for a **Main Street Grant** that would facilitate the various efforts towards Downtown revitalization. Consequently, a request is made for a Public Hearing geared towards engaging members of the community.

Background: The Planning and Development Services Department of the City of Kingsville is currently embarking on projects geared towards downtown revitalization. The works are, ongoing but the funds are fast depleting. In order to adequately fund this exercise, and get it to completion, they wish to submit a further application for a Main Street Grant that gives a maximum of \$500,000 which would be employed in carrying out the relevant projects needed to effectively transform downtown Kingsville and make it a “destination place”. A public hearing is part of the requirements needed to ensure members of the community are adequately briefed on the details of the plan.

Financial Impact: None.

Recommendation: Approve the request for a Public Hearing.



PUBLIC HEARING #3

City of Kingsville
Planning and Development Services Department

TO: Mayor and City Commissioners

CC: Mark McLaughlin, City Manager

FROM: Uche Echeozo, Director

DATE: August 14, 2020

SUBJECT: Request for a Public Hearing on the submission of a Planning and Capacity Building Grant (PCB) from the Texas Department of Agriculture as part of the Texas Community Development Block Grant (TXCDBG) Program.

Summary: The Planning and Development Services Department of the City of Kingsville wishes to submit an application for a Planning and Capacity Building (PCB) Grant that would facilitate the review of the current Master Plan and the preparation of a Comprehensive Plan for the City of Kingsville. Consequently, a request is made for a Public Hearing geared towards engaging members of the community.

Background: The Planning and Development Services Department of the City of Kingsville is reviewing the current Master Plan that is overdue for a review with a view to preparing a Comprehensive Plan for the City. They had introduced the subject earlier during a presentation on the Master Planning Process in July 2020. In order to adequately fund this exercise, they wish to submit an application for a Planning and Capacity Building (PCB) Grant that gives a maximum of \$75,000 which would be employed in carrying out the relevant studies and some professional services needed in the plan preparation. A public hearing is part of the requirements needed to ensure members of the community are adequately briefed on the details of the plan.

Financial Impact: None.



City of Kingsville
Planning and Development Services Department

Recommendation: Approve the request for a Public Hearing.



REGULAR AGENDA

AGENDA ITEM #1

Planning and Development Services
410 W King
Kingsville, TX 78363
PH: 361-595-8093



MEMO

Date: August 20, 2020

To: Mark McLaughlin (City Manager)

From: Uche Echeozo (Director of Planning and Development Services)

Subject: **Re:** Special Use Permit request from Victor Saenz, authorized agent for a Duplex Two-family Use in C1 (Neighborhood Service) located at Colonia Mexicana Subdivision, Lots 26, 27, 28 Block 15, Kingsville, Texas, also known as 314 E Avenue B, Kingsville Texas.

The Planning and Zoning Commission meeting held as scheduled yesterday, August 19, 2020 with 5 members in attendance. There were two members that were absent – Commissioners Lupe Alvarez and Bill Aldrich

Members deliberated over the issue of granting a Special Use Permit for a Duplex Two-Family Use in C1 (Neighborhood Service) and at the end, voted unanimously to approve the recommendation to carry out the development under the Special Use regime. A recorded vote of all members present was taken and Commissioners Brian Coufal, Idotha Battle, Debbie Tiffie, Mike Klepac and the Chairman – Steve Zamora all voted 'YES'

The meeting was adjourned by 6.35p.m.

Thank you.

Planning and Development Services
410 W King
Kingsville, TX 78363
PH: 361-595-8093



MEMO

Date: August 14, 2020
To: Planning and Zoning Commission Members
From: Uche Echeozo (Director of Planning and Development Services)
Subject: Special Use Permit request from Victor Saenz, authorized agent for a Duplex Two-family Use in C1 (Neighborhood Service) located at Colonia Mexicana Subdivision, Lots 26, 27, 28 Block 15, Kingsville, Texas, also known as 314 E Avenue B, Kingsville Texas.

The applicant approached the department because they wanted to put up a two-family duplex. A look at the current zoning of the property revealed a C1 (Neighborhood Service) zoning which does not permit such development except under a Special Use Permit regime.

Consequently, a Special Use Permit application is being submitted for your consideration. Therefore, it is recommended that you consider the said application and approve same since the eventual use would be in conformity with the zoning ordinance of the City of Kingsville.

Thank you.

A handwritten signature in black ink, appearing to read "Uche Echeozo", with a large, sweeping flourish underneath.

Uche Echeozo
Director of Planning and
Development Services

CITY OF KINGSVILLE
PLANNING AND ZONING DIVISION
MASTER APPLICATION

PROPERTY INFORMATION: (Please PRINT or TYPE)

Project Address 314 East Ave B, Kingsville, Texas Nearest Intersection 7th Street and Ave B, Kingsville, Texas

(Proposed) Subdivision Name Colonia Mexicana Lot Lots 26, 27, 28 Block 15

Legal Description: Lots 26, 27, 28, Block 15, Colonia Mexicana

Existing Zoning Designation C1 Future Land Use Plan Designation R2

OWNER/APPLICANT INFORMATION: (Please PRINT or TYPE)

Applicant/Authorized Agent Victor S. Saenz Phone 361-522-6535 FAX 361-595-7623

Email Address (for project correspondence only): victor.s.saenz@sstitle.com

Mailing Address 593 North CR 1050 City Kingsville State Texas Zip 78363

Property Owner Victor S. Saenz Phone 361-522-6535 FAX 361-595-7623

Email Address (for project correspondence only): victor.s.saenz@sstitle.com

Mailing Address 593 North CR 1050 City Kingsville State Texas Zip 78363

Select appropriate process for which approval is sought. Attach completed checklists with this application.

| | | | |
|---|----------|---|------------|
| <input type="checkbox"/> Annexation Request | No Fee | <input type="checkbox"/> Preliminary Plat | Fee Varies |
| <input type="checkbox"/> Administrative Appeal (ZBA) | \$250.00 | <input type="checkbox"/> Final Plat | Fee Varies |
| <input type="checkbox"/> Comp. Plan Amendment Request | \$250.00 | <input type="checkbox"/> Minor Plat | \$100.00 |
| <input type="checkbox"/> Re-zoning Request | \$250.00 | <input type="checkbox"/> Re-plat | \$250.00 |
| <input checked="" type="checkbox"/> SUP Request/Renewal | \$250.00 | <input type="checkbox"/> Vacating Plat | \$50.00 |
| <input type="checkbox"/> Zoning Variance Request (ZBA) | \$250.00 | <input type="checkbox"/> Development Plat | \$100.00 |
| <input type="checkbox"/> PUD Request | \$250.00 | <input type="checkbox"/> Subdivision Variance Request | \$25.00 ea |

Please provide a basic description of the proposed project:

Need to rezone the property at 314 East Ave B, Kingsville, Texas for multi-family. We want to build a duplex on this property.

We plan to have two families living at this property.

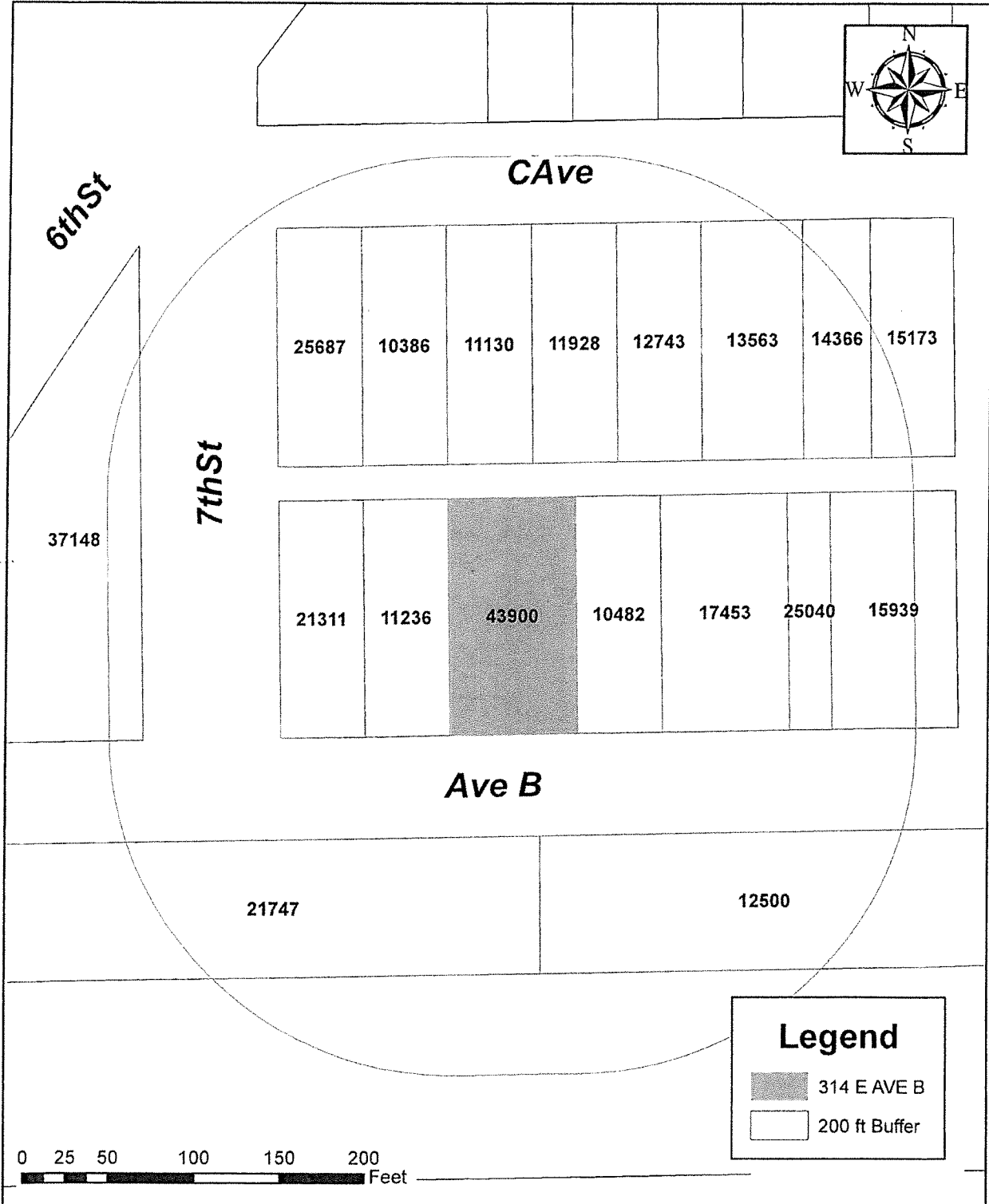
I hereby certify that I am the owner and /or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect the permit or approval may be revoked.

Applicant's Signature Victor S. Saenz Date: 7/9/2020

Property Owner's Signature Victor S. Saenz Date: 7/9/2020

Accepted by: _____ Date: _____

200 ft Buffer Map 314 East Ave B



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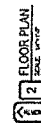
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| Dwelling, one-family att. | | P | P | P | P | | S | P | | | | | P |
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| Tiny Homes | | P | P | | | P | | | | | | | |
| Dwelling, above business | | | | | | | | | P | | | | |
| Work/live units | | | | | | | | | P | | | | |
| Boarding or rooming house | | | | | P | | | S | P | P | | | |
| Hotel or motel | | | | | P | | | S | P | P | | | |
| Dormitory | | | | | P | | | | | | | | |
| Fraternity, sorority | | | | | P | | | | | | | | |

314 E. AVE B
KINGSVILLE, TEXAS 78363

KINGSVILLE, TEXAS 78363

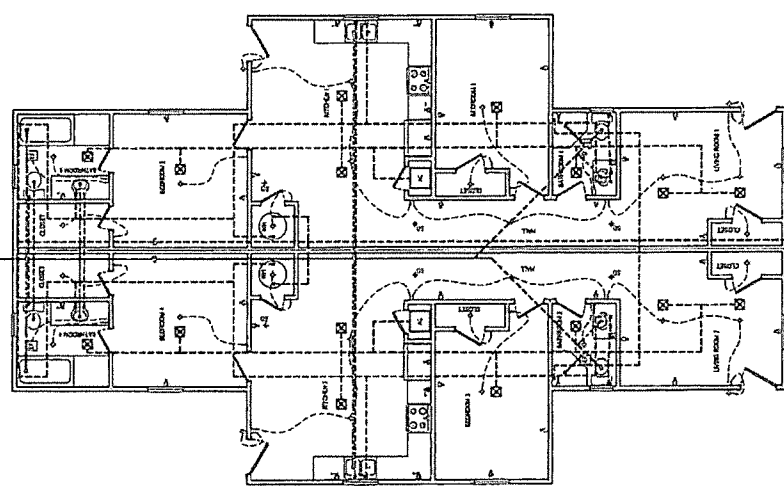
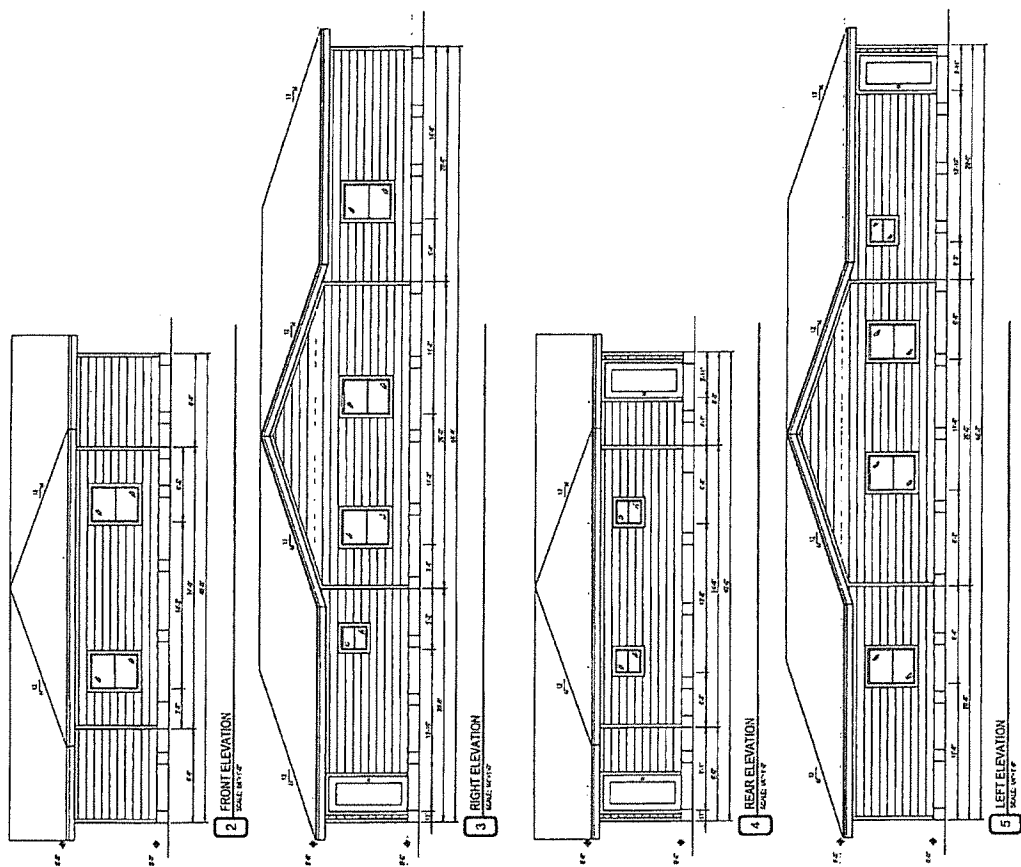


- 1 SITE LAYOUT AND DESIGN PLAN
- 2 MAP OF EXISTING AND PROPOSED DEVELOPMENT
- 3 FLOODING PLAN AND STUDY
- 4 FLOOD PROTECTION PLAN AND STUDY
- 5 TYPICAL SECTION AND DETAILS

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rain from Hurricane Hanna. (Photo by Frank Cardenas)

PUBLIC HEARING NOTICE

The Planning & Zoning Commission of the City of Kingsville will hold a Public Hearing Wednesday, August 19, 2020, at 6:00 p.m. wherein the Commission will discuss and/or take action on the following items and at which time all interested persons will be heard:

Victor Saenz, applicant and owner, requesting a Special Use Permit for dwelling, two family use in C1 (Neighborhood Service) at COL MEX, BLOCK 15, LOT 26-28 also known as 314 E. Ave B, Kingsville, Texas.

The meeting will be held at City Hall, 400 West King, Kingsville, Texas in the Helen Kleberg Groves Community Room. If you have any questions about the items on the agenda, please contact the Planning Department at (361) 595-8055.

PUBLIC HEARING NOTICE

The City Commission of the City of Kingsville will hold a Public Hearing Monday, August 24, 2020 at 5:00 p.m. wherein the City Commission will discuss the introduction on the following item and at which time all interested persons will be heard: Victor Saenz, applicant and owner, requesting a Special Use Permit for dwelling, two family use in C1 (Neighborhood Service) at COL MEX, BLOCK 15, LOT 26-28 also known as 314 E. Ave B, Kingsville, Texas.

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Subscribe Today

21



Lion Pride

Members of the Santa Gertrudis Academy football team donated their time and labor to help clean up damage in the Riviera-Baffin Bay area earlier this week. (Courtesy photo)



S&G Appliances

Workers lay out plywood in Kingsville on Friday, July 24, in anticipation of Hurricane Hanna. The three businesses in this plaza were all boarded up in preparation for the storm. (Photo by Dean Smith)



Restoring Power

AEP crews were out Sunday morning in Bishop replacing poles holding electric power lines and restoring power to some residents. Pictured are crews repairing a very slanted electric pole on the corner of Sixth and Birch Streets. (Photo by Tina Morales Salinas)



Family Dollar clean up

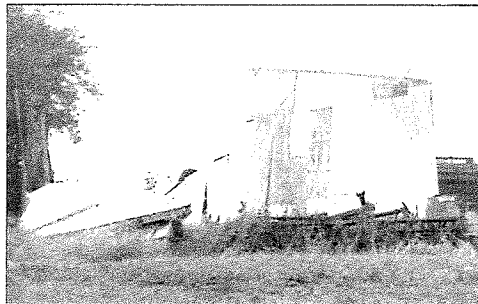
Kevin Zeller mops up over an inch of rain from Hurricane Hanna at the Family Dollar store in Ricardo. (Photo by Demi Smith)

PUBLIC NOTICE

On July 27, 2020, the Kingsville City Commission had public hearings and action items to consider condemnation of structures on the following properties. The City Commission found the structures on each of the properties to be dangerous, unsafe, in violation of city ordinances, unable to be corrected without substantial expense of reconstruction, and a public nuisance. The Commission ordered the property owner/agent/person in charge of each of the properties to demolish the structures within 30 days:

626 N. 6th Street (auxiliary building), Kingsville, Texas
429 E. Mesquite, Kingsville, Texas

A copy of each order can be obtained from the City Secretary at City Hall (400 W. King Avenue, Kingsville, Texas) or by mailing her at P.O. Box 1458, Kingsville, Texas 78364.



Riviera storm damage

A few properties in Riviera suffered some storm damage due to the high winds and heavy rain from Hurricane Hanna. (Photo by Frank Cardenas)

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Exam & Records
\$100
Expires 07-31-2020, (361) 595-4121
Dr. Tanya P. Lawhon, D.D.S.

Dr. Tanya P. Lawhon, D.D.S.



116 South 4th Street, Kingsville

Hours: Monday - Thursday 8 am - 5 pm
Friday 8 am - 4:00 pm

(361) 595-4121

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ORDINANCE NO. 2020-_____

AMENDING THE ZONING ORDINANCE BY GRANTING A SPECIAL USE PERMIT FOR AN R2-TWO-FAMILY DISTRICT USE (DUPLEX) IN C1 - NEIGHBORHOOD SERVICE DISTRICT AT 314 E. AVE. B, KINGSVILLE, TEXAS, ALSO KNOWN AS COLONIA MEXICANA SUBDIVISION, BLOCK 15, LOTS 26, 27, 28; AMENDING THE COMPREHENSIVE PLAN TO ACCOUNT FOR ANY DEVIATIONS FROM THE EXISTING COMPREHENSIVE PLAN; PROVIDING FOR PUBLICATION.

WHEREAS, the Planning Commission has forwarded to the City Commission it's reports and recommendations concerning the application of Victor Saenz (applicant/owner) for amendment to the zoning map of the City of Kingsville;

WHEREAS, the property is currently zoned R1-Single Family District and it is desired for the area to be used as a duplex for multi-family uses, while its prior use was a vacant lot;

WHEREAS, the City Code of Ordinances, Chapter XV-Land Usage, Appendix A- Land Use Categories states that in R1 a special use permit is required to have a duplex use as listed on the SUP application; and

WHEREAS, the City of Kingsville Code of Ordinances section 15-6-142 regulates special use permits; and

WHEREAS, with proper notice to the public, public hearings were held on Wednesday, August 19, 2020, during a meeting of the Planning Commission, and on Monday, August 24, 2020, a public hearing was held during a meeting of the City Commission, in the Helen Kleberg Groves Community Room/Commission Chambers, at City Hall, in the City of Kingsville, during which all interested persons were allowed to appear and be heard; and

WHEREAS, a majority of the Planning and Zoning Commission voted 5-0 to APPROVE, with 0 abstentions and two absences, the requested special use permit; and

WHEREAS, the City Commission has determined that this amendment would best serve public health, necessity, and convenience and the general welfare of the City of Kingsville and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

SECTION 1. That the Zoning Ordinance of the City of Kingsville, Texas, is amended and a Special Use Permit is granted for duplex use on the premises known as 314 E. Ave. B, Kingsville, Texas, (Colonia Mexicana, Block 15, Lots 26-28), as more specifically describe on site plan attached as Exhibit A.

SECTION 2. That the Special Use Permit granted in Section 1 of this Ordinance is subject the following conditions:

1. **ALLOWED USE:** The only uses authorized by this Special Permit other than the permitted "C1" Neighborhood Service District use is for a residential duplex.

2. **STATE LICENSE:** The premises or operator will be licensed or registered by the State of Texas, if needed, for such use.

3. **TIME LIMIT:** This Special Permit is good for the duration of the business from the date of this ordinance unless the property is not being used for the purpose outlined in Condition 1 or any other conditions have not been complied with.

4. **SPECIAL CONDITION:** The applicant shall obtain all required background checks, business licenses and have and cooperate with all annual fire safety, health, and sanitation inspections, or other inspections required for this type of use by the City of Kingsville or any State or Federal requirement, in order to maintain compliance with federal, state and city regulations for the use/facility.

SECTION 3. That the official Zoning Map of the City of Kingsville, Texas, is amended to reflect the amendment to the Zoning Ordinance made by Section 1 of this ordinance.

SECTION 4. That the Zoning Ordinance and Zoning Map of the City of Kingsville, Texas, as amended from time to time, except as changed by this ordinance and any other ordinances adopted on this date, remain in full force and effect.

SECTION 5. That to the extent that this amendment to the Zoning Ordinance represents a deviation from the Comprehensive Plan, the Comprehensive Plan is amended to conform to the Zoning Ordinance, as amended by this ordinance.

SECTION 6. That all ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed.

SECTION 7. That publication shall be made in the official publication of the City of Kingsville as required by the City Charter of the City of Kingsville.

INTRODUCED on this the 24th day of August, 2020.

PASSED AND APPROVED on this the 25th day of August, 2020.

Effective Date: _____, 2020

THE CITY OF KINGSVILLE

Sam R. Fugate, Mayor

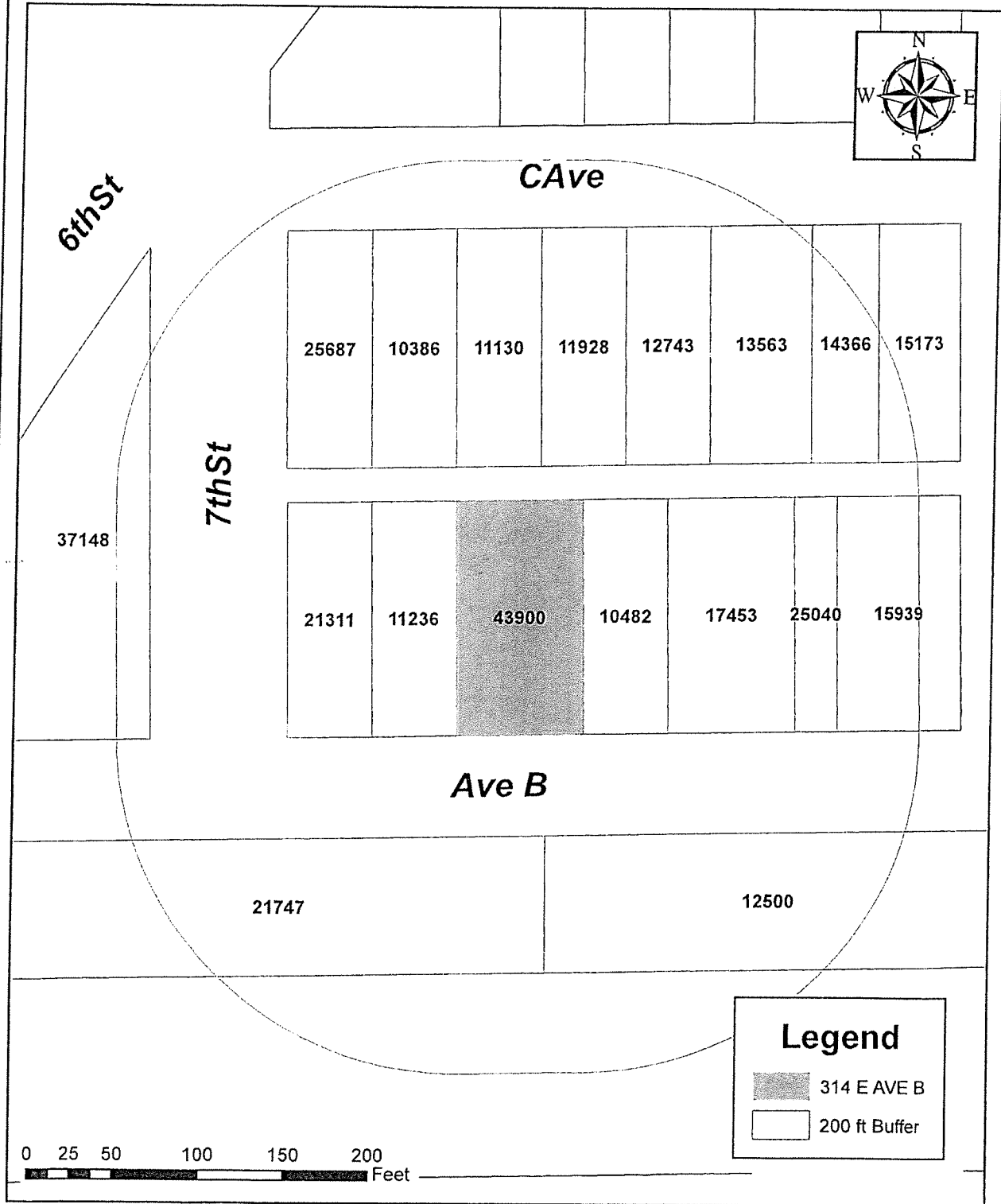
ATTEST:

Mary Valenzuela, City Secretary


APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

200 ft Buffer Map 314 East Ave B



Document Path: C:\Users\sresendez\Desktop\GIS\Maps\Buffer Map.mxd

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| Page 1 / 1 | Drawn By: Planning Department | <small>DISCLAIMER</small> THIS MAP IS FOR VISUAL PURPOSES ONLY. THE INFORMATION ON THIS SHEET MAY CONTAIN INACCURACIES OR ERRORS. THE CITY OF KINGSVILLE IS NOT RESPONSIBLE IF THE INFORMATION CONTAINED HEREIN IS USED FOR ANY DESIGN, CONSTRUCTION, PLANNING, BUILDING, OR ANY OTHER PURPOSE. |  CITY OF KINGSVILLE PLANNING DEPARTMENT 410 West King Kingsville, Texas 78363 Office: 361-595-8055 |
| | Last Update: 7/15/2020 | | |
| | Note: | | |

AGENDA ITEM #2

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Mark McLaughlin, City Manager

FROM: Rutilio P. Mora Jr, P.E., City Engineer

DATE: August 24, 2020

SUBJECT: Discuss and consider designating an engineering services provider for the 2020 Community Development-MIT Program application and project implementation administered through the Texas General Land Office.

Summary:

An RFP Bid #20-13 for Professional Engineering Services was advertised in the local paper and an email was sent to 10 Engineering Firm on July 30, 2020. The last day to receive RFQ's was August 14, 2020 at 3:00 pm. Four RFQ's were received by the City: CivilCorp., International Consulting Engineers (ICE), LJA Engineering and LNV. All the companies that submitted RFQ's are located in Corpus Christi, Texas.

The City is eligible to apply for a minimum of \$3 million and a maximum of \$10 million under the 2016 Floods Mitigation (for declared counties) and eligible to apply for a minimum of \$3 million and a maximum of \$100 million under the Hurricane Harvey Mitigation (for declared counties). Damage did not need to occur to be eligible since this is to mitigate any future disasters.

The Selection Review Committee has three members as per General Land Office Grant requirements. The Committee consists of Commissioner Leubert, Mark McLaughlin, City Manager and Rudy Mora, City Engineer. Based on the Engineer/Architect/Surveyor Rating Sheet reviewed by the Committee, the evaluated totals recommend designating International Consulting Engineers (ICE) as the Professional Engineering Services Provider. A Professional Engineering Services Contract will be negotiated and executed at a later date. The grant will provide 99% of the funds for Administration, Engineering,



**City of Kingsville
Engineering Dept.**

and Construction. The City is required to contribute a 1% cash match, plus pre-funding engineering services unless otherwise negotiated.

Background:

The Texas General Land Office (GLO) is administering over \$4.2 billion in Community Development Block Grant Mitigation funds (CDBG-MIT) for communities declared in the 2015, 2016, and/or Harvey disasters. Each program offered has unique requirements and funding is expected to be highly competitive. This funding does not require a tie-back to the disaster events, only that projects submitted must address mitigation to avoid future damage to facilities and improvements.

The minimum grant in both funding categories is \$3 million, with a 1% match contribution of the amount requested to receive points under this scoring factor. Each project must meet 51% LMI benefit to receive maximum points under this scoring factor. The City of Kingsville's city-wide LMI is 52.19%, which means the City could apply for a project that has a city-wide benefit.

The City Commission adopted a Master Drainage Plan in 2018 for nine locations City-wide. These locations were ranked in priority and will be used in submitting applications.

Financial Impact:

The CO 2013 Drainage Funds have allocated funds of \$839,200.00. (Under Account No. 068-5-3050-31400 there is \$30,000.00 and under Account No. 068-5-3050-53100 there is \$809,200.00.)

Recommendation:

Staff recommends approval of the agenda item as presented.

Attachments:

Resolution No. _____

CDBG-MIT HUD and State MID Areas

Rating Sheet Summary



TEXAS GENERAL LAND OFFICE
CDBG-MIT
RATING SHEET SUMMARY

| Selection Committee Member | Engineering Firms | | | |
|-------------------------------|-------------------|-----------|-----------|-----------|
| | CivilCorp | ICE | LJA | LVN |
| Commissioner Leubert | 93 | 98 | 95 | 96 |
| Mark McLaughlin, City Manager | 70 | 83 | 87 | 93 |
| Rudy Mora, City Engineer | 81 | 95 | 88 | 84 |
| Total | 81 | 92 | 90 | 91 |

RESOLUTION #2020-_____

A RESOLUTION OF THE CITY OF KINGSVILLE, TEXAS, AUTHORIZING SELECTION OF A PROFESSIONAL SERVICE PROVIDER (ENGINEERING SERVICES) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION (CDBG-MIT) PROGRAM FUNDED THROUGH THE GENERAL LAND OFFICE (GLO); REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville desires to apply for the 2020 CDBG-MIT Program administered through the GLO and needs to obtain the services of a professional engineer for said application and project; and

WHEREAS, the CDBG-MIT Program requires implementation by professionals experienced in federally funded projects; and

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering services has been completed in accordance with GLO requirements and state law; and

WHEREAS, the City advertised RFQ #20-13 in the local newspaper and emailed ten engineering firms on July 30, 2020 and four RFQ's were submitted by the August 14, 2020 deadline; and

WHEREAS, the City Selection Review Committee (Commissioner Leubert, City Manager McLaughlin, and City Engineer Mora) each reviewed the four RFQ's using an Engineer Rating Sheet and the evaluated totals resulted in International Consulting Engineers (ICE) as the highest scoring Professional Engineering Services Provider;

WHEREAS, once officially selected by the City Commission, staff will negotiate a contract for a fair and reasonable price under the Professional Services Procurement Act with the firm and bring the contract back before City Commission for approval

WHEREAS, the proposals received for RFQ #20-13 by the due date have been reviewed to determine the most qualified and responsive providers for each professional service giving consideration to ability to perform successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT International Consulting Engineers (ICE) be selected to provide application and project-related professional engineering services for the CDBG-MIT Program.

II.

THAT any and all project-related services contracts or commitments made with the above-named service provider are dependent on the award of CDBG-MIT funds and successful negotiation of a contract with the service provider.

III.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

IV.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the
24th day of August, 2020.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #3

INSURANCE FUND

- FY 19-20 Original Budget estimated a deficit of revenues over expenditures of \$544,301
 - Additional contribution of \$185,499 was added to shore up fund
 - Claims estimated at \$2,545,913, Admin & Fees proposed at \$956,448, Stop Loss Premiums estimated at \$564,658
 - Fund Balance for FY 18-19 ended up at \$1,003,16.28 due to stop loss reimbursements which are never budgeted.
- Proposed Budget estimates a deficit for revenues over expenditures of \$153,828
 - Proposed Budget includes increases of 0-3% in Employee funding premiums and 25.2% in Employer funding
 - Includes additional contribution of \$200,706 to shore up the fund
 - Claims estimated at \$3,333,573 (9.7% increase) , Admin & Fees are proposed at \$415,109 (6 % increase), Stop Loss Premiums are proposed at \$662,786 (17.4% increase)
 - Fund Balance for FY 19-20 estimated at \$794,604

INSURANCE PLAN - FY 20-21 PLAN CHANGES

- For FY 20-21 plan changes recommended
 - NO CHANGE to \$350 Family Monthly Deductible with 100% co-insurance
 - Increase Employee funding premium rates from 0-3% depending on coverage type
 - Increase overall Employer funding rates by approximately 25.2%
 - *Eliminate Carve-out of generic prescriptions (*Pending final review)

INSURANCE PLAN FY 20-21 PROPOSED FUNDING PLAN OPTIONS

- CONTINUE WITH SAME PLAN DESIGN
- \$350 Family Monthly Deductible – 100% Co-insurance
- For FY 20-21 Employee Funding Contribution Options
 - Option 1 - No Change in Employee Contributions
 - Option 2 - 1% added to Employee contributions to maximum contribution of 10% of required funding
 - Option 3 - 2% added to Employee contributions to maximum contribution of 10% of required funding
 - Option 4 - 10% Employee contribution of required funding

INSURANCE PLAN PROPOSED FUNDING - OPTION 1

100% - NO CHANGE 350 Monthly Family Deductible

| EMPLOYEE | Funding Amount | Added Cost 1 | Added Cost 2 | Total Funding | | Annual Funding per Coverage | Type | Funding % | ADDED Monthly Premium Costs for FY 20-21 |
|--|----------------|--------------|--------------|---------------------|------|-----------------------------|---|-----------|--|
| | | | | Amount per Coverage | Type | | | | |
| EE 93 | \$ 53.00 | | | \$ 53.00 | \$ | 59,148.00 | \$ | 7% | \$ - |
| EC 43 | \$ 104.00 | | | \$ 104.00 | \$ | 53,664.00 | \$ | 8% | \$ - |
| ES 40 | \$ 145.00 | | | \$ 145.00 | \$ | 69,600.00 | \$ | 10% | \$ - |
| EF 79 | \$ 191.00 | | | \$ 191.00 | \$ | 181,068.00 | \$ | 9% | \$ - |
| | | | | | \$ | 363,480.00 | \$ | | |
| | | | | | | 393,000.00 | Employee Contributions | | |
| EMPLOYER | | | | | | | | | |
| EE 93 | \$ 728.42 | \$ 17.60 | \$ 49.02 | \$ 795.04 | \$ | 887,264.64 | | 93% | \$ 177.92 |
| EC 43 | \$ 1,205.84 | \$ 17.60 | \$ 49.02 | \$ 1,272.46 | \$ | 656,589.36 | | 92% | \$ 259.22 |
| ES 40 | \$ 1,307.08 | \$ 17.60 | \$ 49.02 | \$ 1,373.70 | \$ | 659,376.00 | | 90% | \$ 216.44 |
| EF 79 | \$ 1,882.21 | \$ 17.60 | \$ 49.02 | \$ 1,948.83 | \$ | 1,847,490.84 | | 91% | \$ 362.83 |
| | | | | \$ 4,050,720.84 | \$ | | City Contributions | | |
| | | | | \$ 195,000.00 | \$ | | Additional funds from Departments | | |
| | | | | \$ 5,706.00 | \$ | | Interest Earnings | | |
| | | | | \$ 4,017,372.00 | \$ | | CITY FUNDING | | |
| TOTAL Employee and Employer FUNDING | | | | | | | | | |
| | | | | \$ 4,410,372.00 | \$ | | Minus Renewal Costs to Meet Health Funding Obligations | | |
| | | | | \$ 4,414,200.84 | \$ | | Amount over projected expenses | | |
| | | | | \$ (3,828.84) | \$ | | Additional Projected Claims Expense | | |
| | | | | \$ (150,000.00) | \$ | | | | |
| | | | | \$ (153,828.84) | \$ | | PROJECTED ADDITIONAL FUNDS REQUIRED TO MEET OBLIGATION | | |

INSURANCE PLAN PROPOSED FUNDING – OPTION 2

100% Co-Insurance

350 Monthly Family Deductible

Employee Contributes additional 1 % of premiums to max of 10% of total plan costs

| EMPLOYEE | Funding Amount | Added Cost 1 | Added Cost 2 | Total Funding | | Annual Funding per Coverage | Type | Funding % | ADDED Monthly Premium Costs for FY 20-21 |
|----------|----------------|--------------|--------------|---------------------|------|-----------------------------|------------------------|-----------|--|
| | | | | Amount per Coverage | Type | | | | |
| EE 93 | \$ 63.00 | | | \$ 63.00 | \$ | 70,308.00 | | 8.06% | \$ 10.00 |
| EC 43 | \$ 118.00 | | | \$ 118.00 | \$ | 60,888.00 | | 9.01% | \$ 14.00 |
| ES 40 | \$ 146.00 | | | \$ 146.00 | \$ | 70,080.00 | | 10.05% | \$ 1.00 |
| EF 79 | \$ 207.32 | | | \$ 207.32 | \$ | 196,539.36 | | 10.00% | \$ 16.32 |
| | | | | | \$ | 397,815.36 | Employee Contributions | | |

| EMPLOYER | Funding Amount | Added Cost 1 | Added Cost 2 | Total Funding | | Annual Funding per Coverage | Type | Funding % | ADDED Monthly Premium Costs for FY 20-21 |
|----------|----------------|--------------|--------------|---------------------|------|-----------------------------|-----------------------------------|-----------|--|
| | | | | Amount per Coverage | Type | | | | |
| EE 93 | \$ 718.42 | \$17.60 | \$ 49.02 | \$ 785.04 | \$ | 876,104.64 | | 91.94% | \$ 167.92 |
| EC 43 | \$ 1,191.84 | \$17.60 | \$ 49.02 | \$ 1,258.46 | \$ | 649,365.36 | | 90.99% | \$ 245.22 |
| ES 40 | \$ 1,306.08 | \$17.60 | \$ 49.02 | \$ 1,372.70 | \$ | 658,896.00 | | 89.95% | \$ 215.44 |
| EF 79 | \$ 1,865.89 | \$17.60 | \$ 49.02 | \$ 1,932.51 | \$ | 1,832,019.48 | | 90.00% | \$ 346.51 |
| | | | | | \$ | 4,016,385.48 | City Contributions | | |
| | | | | | \$ | 195,000.00 | Additional funds from Departments | | |
| | | | | | \$ | 5,706.00 | Interest Earnings | | |
| | | | | | \$ | 4,017,372.00 | CITY FUNDING | | |

| | |
|-----------------|--|
| \$ 4,415,187.36 | TOTAL Employee and Employer FUNDING |
| \$ 4,414,200.84 | Minus Renewal Costs to Meet Health Funding Obligations |
| \$ 986.52 | Amount over projected expenses |
| \$ (150,000.00) | Additional Projected Claims Expense |
| \$ (149,013.48) | PROJECTED ADDITIONAL FUNDS REQUIRED TO MEET OBLIGATION |

INSURANCE PLAN – PROPOSED FUNDING – OPTION 3

100% Co-Insurance

Employee Contributes additional 2% of premiums to max of 10% of total plan costs

350 Monthly Family Deductible

| | | Total Funding | | Annual Funding per Coverage | | Funding | | ADDED Monthly | |
|----------|----------------|---------------|---------------|-----------------------------|---------------|------------------------|---------------|---------------|--|
| | | Amount per | Coverage Type | Type | | % | Premium Costs | | |
| EMPLOYEE | Funding Amount | Cost 1 | Cost 2 | | | | for FY 20-21 | | |
| EE 93 | \$ 70.30 | | | 70.30 | \$ 78,454.80 | 9.00% | \$ 17.30 | | |
| EC 43 | \$ 132.00 | | | 132.00 | \$ 68,112.00 | 10.08% | \$ 28.00 | | |
| ES 40 | \$ 146.00 | | | 146.00 | \$ 70,080.00 | 10.05% | \$ 1.00 | | |
| EF 79 | \$ 207.32 | | | 207.32 | \$ 196,539.36 | 10.00% | \$ 16.32 | | |
| | | | | | \$ 413,186.16 | Employee Contributions | | | |
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INSURANCE PLAN - PROPOSED FUNDING - OPTION 4

100% Co-Insurance with - PREMIUM C Employee Contributes 10% of premiums and Employer Contributes 90% of premiums
350 Monthly Family Deductible

| EMPLOYEE | Funding Amount | Added Cost 1 | Added Cost 2 | Total Funding | | Annual Funding per Coverage Type for Projected Expenses | Budgeted Revenues | Funding % | ADDED Monthly Premium Costs for FY 20-21 |
|----------|----------------|--------------|--------------|--------------------------|------|---|------------------------|-----------|--|
| | | | | Amount per Coverage Type | Type | | | | |
| EE 93 | \$ 78.50 | | | \$ 78.50 | | \$ 87,606.00 | | 10.05% | \$ 25.50 |
| EC 43 | \$ 132.00 | | | \$ 132.00 | | \$ 68,112.00 | | 10.08% | \$ 28.00 |
| ES 40 | \$ 146.00 | | | \$ 146.00 | | \$ 70,080.00 | | 10.05% | \$ 1.00 |
| EF 79 | \$ 209.00 | | | \$ 209.00 | | \$ 198,132.00 | | 10.08% | \$ 18.00 |
| | | | | | | \$ 423,930.00 | Employee Contributions | | |

| EMPLOYER | Funding % | ADDED Monthly Premium Costs for FY 20-21 | EMPLOYER | Funding % | ADDED Monthly Premium Costs for FY 20-21 |
|----------|-------------|--|----------|-----------------|--|
| | | | | | |
| EE 93 | \$ 702.92 | \$ 17.60 | \$ 49.02 | \$ 769.54 | \$ 858,806.64 |
| EC 43 | \$ 1,177.84 | \$ 17.60 | \$ 49.02 | \$ 1,244.46 | \$ 642,141.36 |
| ES 40 | \$ 1,306.08 | \$ 17.60 | \$ 49.02 | \$ 1,372.70 | \$ 658,896.00 |
| EF 79 | \$ 1,864.21 | \$ 17.60 | \$ 49.02 | \$ 1,930.83 | \$ 1,830,426.84 |
| | | | | \$ 3,990,270.84 | |
| | | | | \$ 195,000.00 | Additional funds from Departments |
| | | | | \$ 5,706.00 | Interest Earnings |
| | | | | \$ 4,017,372.00 | CITY FUNDING |

| | |
|-----------------|--|
| \$ 4,441,302.00 | TOTAL Employee and Employer FUNDING |
| \$ 4,414,200.84 | Minus Renewal Costs to Meet Health Funding Obligations |
| \$ 27,101.16 | Amount over projected expenses |
| \$ (150,000.00) | Additional Projected Claims Expense |
| \$ (122,898.84) | PROJECTED ADDITIONAL FUNDS REQUIRED TO MEET OBLIGATION |

INSURANCE PLAN - FIXED COSTS - CHANGE SUMMARY -1

| Enrollment | | FY 19-20 - Current Funding | | FY 20-21 - Proposed Plan Funding | | Difference | |
|-----------------|-----|----------------------------|---------------|----------------------------------|----------------|---------------|----------------|
| | | Monthly | Annual | Monthly | Annual | Annual | |
| | | | | | | | |
| Employee/Only | 93 | | | | | | |
| Employee/Child | 40 | | | | | | |
| Employee/Spouse | 43 | | | | | | |
| Employee/Family | 79 | | | | | | |
| | 255 | | | | | | |
| | | PLAN FIXED COSTS | | | | | |
| | | Reinsurance Premiums | | | | | |
| | | Aggregate Premium | | | | | |
| | | Employee/Only | \$ 5.66 | \$ 6,316.56 | \$ 7.32 | \$ 8,169.12 | \$ (1,852.56) |
| | | Employee/Child | \$ 5.66 | \$ 2,716.80 | \$ 7.32 | \$ 3,513.60 | \$ (796.80) |
| | | Employee/Spouse | \$ 5.66 | \$ 2,920.56 | \$ 7.32 | \$ 3,777.12 | \$ (856.56) |
| | | Employee/Family | \$ 5.66 | \$ 5,365.68 | \$ 7.32 | \$ 6,939.36 | \$ (1,573.68) |
| | | Specific Premium | | | | | |
| | | Employee/Only | \$ 93.94 | \$ 104,837.04 | \$ 109.91 | \$ 122,659.56 | \$ (17,822.52) |
| | | Employee/Child | \$ 165.62 | \$ 79,497.60 | \$ 193.78 | \$ 93,014.40 | \$ (13,516.80) |
| | | Employee/Spouse | \$ 187.13 | \$ 96,559.08 | \$ 218.94 | \$ 112,973.04 | \$ (16,413.96) |
| | | Employee/Family | \$ 281.06 | \$ 266,444.88 | \$ 328.84 | \$ 311,740.32 | \$ (45,295.44) |
| | | Annual | \$ 564,658.20 | \$ 662,786.52 | \$ (98,128.32) | | |

17.4%
Increase

INSURANCE PLAN - FIXED COST CHANGES SUMMARY -2

| PLAN FIXED COSTS | FY 19-20 - Current Funding | | FY 20-21 - Proposed Plan Funding | | Difference Annual |
|--------------------------------|----------------------------|-------------------|----------------------------------|-------------------|----------------------|
| | Monthly | Annual | Monthly | Annual | |
| Plan Administration | \$ 16.00 | \$ 48,960.00 | \$ 16.00 | \$ 48,960.00 | \$ - |
| Plan Compliance | \$ 1.95 | \$ 5,967.00 | \$ 1.95 | \$ 5,967.00 | \$ - |
| Broker Fee | \$ 4.40 | \$ 13,464.00 | \$ 4.40 | \$ 13,464.00 | \$ - |
| ACA Global Program | \$ 7.00 | \$ 21,420.00 | \$ 7.00 | \$ 21,420.00 | \$ - |
| Christus Spohn Network | \$ 3.50 | \$ 10,710.00 | \$ 3.50 | \$ 10,710.00 | \$ - |
| Ask-a-Nurse/Utilization Review | \$ 2.50 | \$ 7,650.00 | \$ 2.50 | \$ 7,650.00 | \$ - |
| HealthiestYou | \$ 6.25 | \$ 19,125.00 | \$ 6.25 | \$ 19,125.00 | \$ - |
| Interface EAP | \$ 2.55 | \$ 7,803.00 | \$ 2.55 | \$ 7,803.00 | \$ - |
| Generic Drug Carveout | | | | | |
| Employee/Only | \$ 38.00 | \$ 42,408.00 | \$ 42.19 | \$ 47,084.04 | \$ (4,676.04) |
| Employee/Child | \$ 87.08 | \$ 41,798.40 | \$ 96.67 | \$ 46,401.60 | \$ (4,603.20) |
| Employee/Spouse | \$ 87.08 | \$ 44,933.28 | \$ 96.67 | \$ 49,881.72 | \$ (4,948.44) |
| Employee/Family | \$ 87.08 | \$ 82,551.84 | \$ 96.67 | \$ 91,643.16 | \$ (9,091.32) |
| Claims Fee Estimate | \$ 14.71 | \$ 45,000.00 | \$ 14.71 | \$ 45,000.00 | \$ - |
| Annual | \$ | 391,790.52 | \$ | 415,109.52 | (23,319.00) |

6.0%
Increase

NOTE: Pending final reports on Generic Drug Carveout Program. If numbers support discontinuing a per person per month fee for FY 20-21 the monies will be shifted to claims to cover generic prescriptions.

AGENDA ITEM #4

COMPENSATION & BENEFITS

DIANA GONZALES, HUMAN RESOURCES DIRECTOR

| COMPENSATION PLAN RECOMMENDATIONS | | | | | | |
|---|------------------------------------|------------------------|--------------------------|------------------------|--------------------------|------------------------|
| | Achieved (V) Proposed (P) | Year 1 FY 2016-2017 | Year 2 FY 2017 - 2018 | Year 3 FY 2018-2019 | Year 4 FY 2019 - 2020 | Year 5 FY 2020-2021 |
| Non Exempt Rate Schedule Standardize 4% between Classes & 3 % between Steps | ✓ | \$ 104,880.24 | | | | |
| Non Exempt Classification - Combine Classes 7 and 8 | ✓ | \$ 17,387.32 | | | | |
| Non Exempt Classification - Combine Classes 9 and 10 | ✓ | \$ 777.16 | | | | |
| Exempt - adjust personnel due to DOL Overtime Proposed Regulations at time of budget preparation | ✓ | \$ 21,710.89 | | | | |
| Exempt - Adjust personnel to 95% of public sector midpoint as per Public Sector Personnel Consultants compensation study | ✓ | \$ 42,726.85 | | | | |
| Adjust, correct and/or add classes per Public Sector Personnel Consultants compensation study suggestions | ✓ | \$ - | | | | |
| Non Exempt Class Correction Animal Control Specialist | ✓ | | | \$ 12,841.75 | | |
| Non Exempt Class Correction Equipment Operator I (Partial) | Partial | | | \$ 10,799.36 | | |
| Non Exempt Class Correction Equipment Operator II (Partial) | Partial | | | \$ 26,633.00 | | |
| Non Exempt Class Correction Equipment Operator III (Partial) | Partial | | | \$ 10,473.00 | | |
| Non Exempt Class Correction Telecommunications Operator (Midyear) | ✓ | | | \$ 24,958.00 | | |
| Non Exempt Class Correction Lead Telecommunication Operator | ✓ | | \$ 16,702.45 | | | |
| Non Exempt Class Correction Maintenance Technician | | | | | | |
| Non Exempt Class Correction Lead Maintenance Technician | | | | | | |
| Exempt - Adjust personnel to 100% of public sector midpoint as per Public Sector Personnel Consultants compensation study | | | | | | |
| 1% COLA for non-impacted Exempt positions (16) | | | | | | |

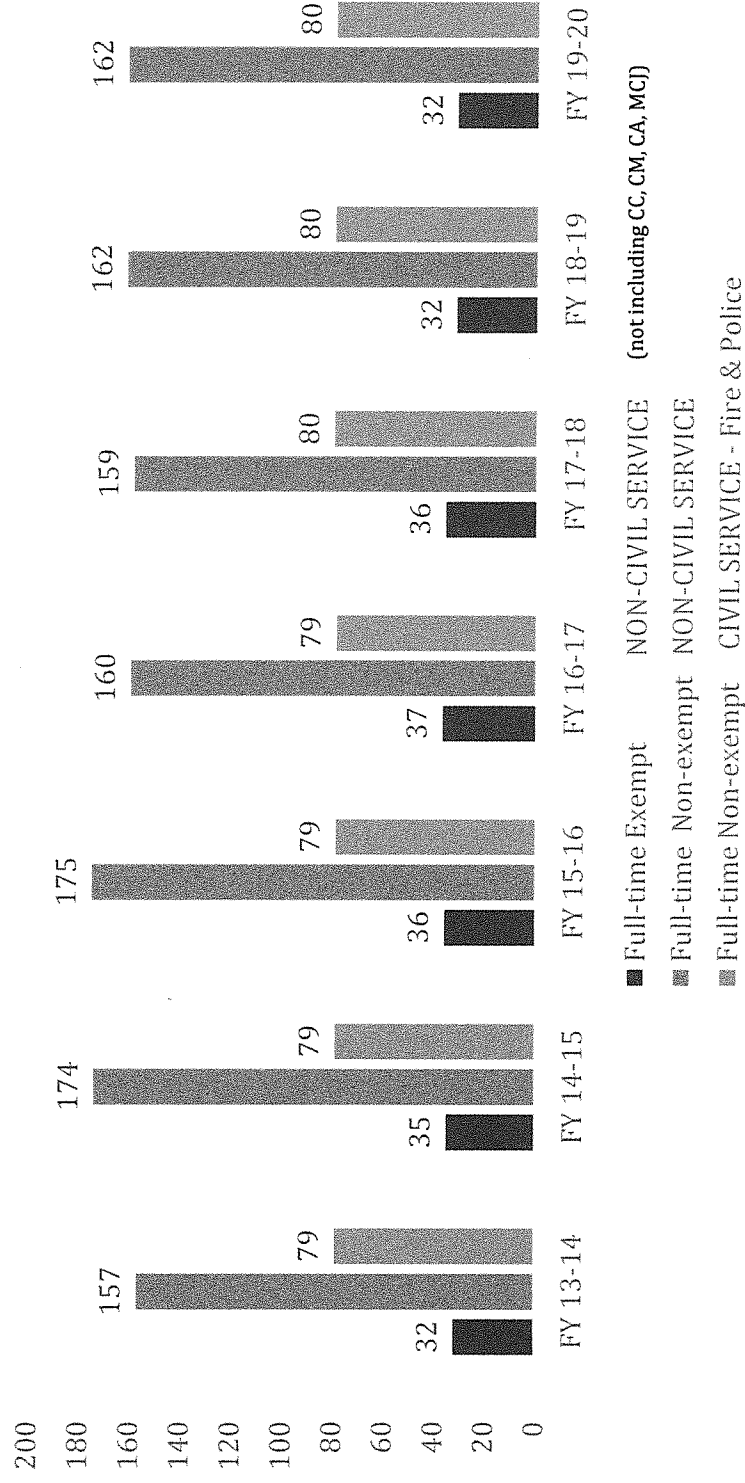
| COMPENSATION PLAN RECOMMENDATIONS | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
|--|-------------------------|---------------------|-----------------------|---------------------|-----------------------|---------------------|
| | (v) Proposed | FY 2016-2017 | FY 2017 - 2018 | FY 2018-2019 | FY 2019 - 2020 | FY 2020-2021 |
| Non Exempt and Exempt COLA: Year 3 = 2%, Year 4 = 1%, Year 5 = 1.5% | ✓ | | | \$ 87,001.19 | \$ 72,061.00 | \$ 108,313.00 |
| Non Exempt and Exempt Longevity - \$ 4 per year of service per month (Year 4 = Partial \$ 2); Year 5 = Partial Increase of \$1 | Partial | | | | \$ 36,240.00 | \$ 16,296.00 |
| Financial Impact of Compensation Changes Per Year (Subtotal) | | | | | | |
| | | \$ 187,482.46 | \$ 16,702.45 | \$ 173,845.15 | \$ 108,301.00 | \$ 124,609.00 |
| Other Compensation & Benefit Allocations | | | | | | |
| Additional Health Insurance Premium Contributions | | \$ 131,610.00 | \$ 238,652.00 | \$ 50,526.00 | \$ 185,499.00 | \$ 200,706.00 |
| Class Changes including Classes 1 - 3; Year 3 (Partial), Year 5 (Partial) | P | | | \$ 57,542.00 | | \$ 21,128.64 |
| Compensation Plan Anniversary Increases * | | \$ 107,099.38 | \$ 71,309.12 | \$ 78,375.87 | \$ 48,046.00 | \$ 54,589.00 |
| Non-Civil Service Certifications Year 4 - Multiple types; Year 5 - CDL only | | | | | \$ 10,985.00 | \$ 17,285.00 |
| Collective Bargaining Commitments (Fire & Police) *FY 20-21 Fire & Police Pending | | \$ 203,209.01 | \$ 114,585.69 | \$ 121,739.75 | \$ 115,278.00 | * |
| Other Compensation & Benefit Allocations (Subtotal) | | | | | | |
| | | \$ 441,918.39 | \$ 424,546.81 | \$ 308,183.62 | \$ 359,808.00 | \$ 293,708.64 |
| Total Funds Spent on Compensation & Benefit Enhancements | | | | | | |
| | | \$ 629,400.85 | \$ 441,249.26 | \$ 482,028.77 | \$ 468,109.00 | \$ 418,317.64 |

COMPENSATION FY 21 PROGRAM CONTINUATION

| Type of Compensation | # of Employees | | Amount |
|------------------------|----------------|----|--------------|
| | Receiving | | |
| Existing Program | | | \$ 54,587.00 |
| Anniversary Increase * | 78 | | |
| <i>Breakdown</i> | | | |
| Exempt | 15 | \$ | 17,071.00 |
| Non-Exempt | 49 | \$ | 23,724.00 |
| Civil Service - Police | 12 | \$ | 11,388.00 |
| Civil Service - Fire | 2 | \$ | 2,404.00 |

* Anniversaries are prorated as to month of occurrence

FULL-TIME POSITIONS



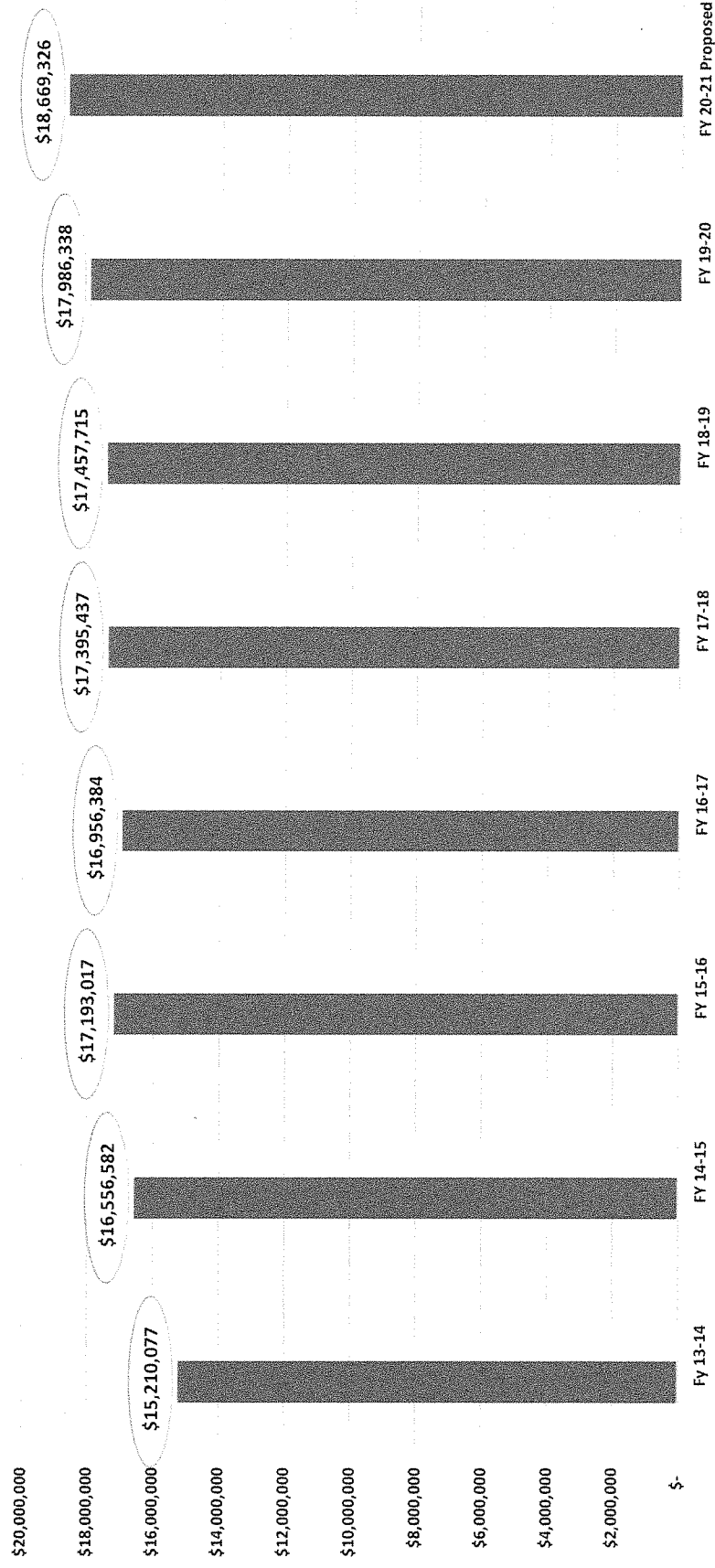
FY-21 PROPOSED POSITIONS SUMMARY

| Employee Type | FY 19-20 | FY 20-21 | Difference |
|--------------------|------------|------------|---------------|
| Full-Time | 282 | 275 | (7.00) |
| Part-Time | 29 | 24 | (5.00) |
| Temporary/Seasonal | 23 | 32 | 9.00 |
| Totals | 334 | 331 | (3.00) |

| | | | |
|---|--|--|---------------|
| Changes: | | | |
| <u>Full-Time</u> | | | |
| 1 FT - Library Director | | | (1.00) |
| 1 FT - Library Assistant | | | (1.00) |
| 1 FT - Reference Librarian | | | (1.00) |
| 1 FT - Children's Librarian | | | (1.00) |
| 2 FT - Technical Services Assistant | | | (2.00) |
| 1 FT - Assistant Library Administrator | | | (1.00) |
| 1 FT - Circulation Librarian | | | (1.00) |
| 1 FT - Engineer's Assistant - Engineering | | | 1.00 |
| 1 FT - Administrative Assistant II - Tourism | | | (1.00) |
| 1 FT - Maintenance Worker - Tourism - JK | | | (1.00) |
| 1 FT - Help Desk Technician - Police | | | 1.00 |
| 1 FT - Administrative Assistant II - Wastewater (Correc | | | 1.00 |
| Total Changes - FTE | | | (7.00) |

| | |
|---|---------------|
| <u>Part-Time</u> | |
| 1 PT - Help Desk Technician - Finance- IT | (1.00) |
| 1 PT - Audio/Visual Specialist - Police | (1.00) |
| 1 PT - Evidence Clerk - Police | 1.00 |
| 2 PT - Maintenance Workers - Library | (2.00) |
| 1 PT - Library Assistant | (1.00) |
| 1 PT - Digital Services Librarian | (1.00) |
| 1 PT - Administrative Assistant I - Tourism | 1.00 |
| 1 PT - Customer Service Rep - Tourism | (1.00) |
| 1 PT - Maintenance Worker - Tourism | 1.00 |
| 1 PT - GIS Tech - Engineering | (1.00) |
| 2 PT - Kennel Attendants - Health | 2.00 |
| 1 PT - Administrative Assistant II - Wastewater (Correc | (1.00) |
| 1 PT - Maintenance Workers - Facilities | (1.00) |
| Total Changes - PT | (5.00) |
| <u>Temp-Seasonal</u> | |
| 2 PT - Maintenance Workers (Seasonal)- Tourism- JK | (2.00) |
| 9 TEMP - Seasonal Workers - Parks | 9.00 |
| 2 TEMP - Seasonal Workers - Parks | 2.00 |
| Total Changes - PT | 9.00 |

BUDGETED PERSONNEL SERVICES



FY-20 COMPENSATION PLAN

DIANA GONZALES, HUMAN RESOURCE DIRECTOR

PROPOSED CHANGES/ADDITIONS

- 1.5 % COLA for Non-Exempt Non-Civil Service positions
- Longevity – Increase from \$ 2 per month per year of service to \$3 per month capped at 25 years
- Additional Certification for Commercial Driver's Licenses for non-exempt, non-civil service positions of \$ 13.85 per pay period (\$360 annually)
- Additional Health Plan Funding \$ 200,706
- Police and Fire Collective Bargaining Agreements
 - Kingsville Law Enforcement Association
 - Pending
 - Kingsville Professional FF Association
 - Pending

CLASSIFICATION PLAN

| Class | 101.50% | | | | | | | Step 7 & 8 available to employees in these steps as of October 1, 2016 | |
|---|----------|----------|----------|----------|----------|----------|----------|--|--|
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | Step 8 | |
| 1 | \$ 10.30 | \$ 10.62 | \$ 10.94 | \$ 11.26 | \$ 11.59 | \$ 11.95 | \$ 12.30 | | |
| w/ 1.5% | \$ 10.45 | \$ 10.78 | \$ 11.10 | \$ 11.43 | \$ 11.76 | \$ 12.13 | \$ 12.48 | | |
| Children's Services Librarian Custodian Equipment Operator-I (Move TO Class 3) Equipment Service Worker (Move TO Class 3) Golf Pro Shop Attendant | | | | | | | | | |
| Kennel Attendant Library Assistant Maintenance Worker Plant Helper Recycling Technician Utility Worker | | | | | | | | | |
| 2 | \$ 10.72 | \$ 11.04 | \$ 11.37 | \$ 11.72 | \$ 12.06 | \$ 12.42 | | | |
| w/ 1.5% | \$ 10.88 | \$ 11.21 | \$ 11.54 | \$ 11.90 | \$ 12.24 | \$ 12.61 | | | |
| Circulation Librarian Customer Service Representative I Reference/Information Librarian Technical Services Assistant Evidence Clerk | | | | | | | | | |
| 3 | \$ 11.15 | \$ 11.48 | \$ 11.83 | \$ 12.18 | \$ 12.54 | \$ 12.92 | | | |
| w/ 1.6% | \$ 11.32 | \$ 11.65 | \$ 12.01 | \$ 12.36 | \$ 12.73 | \$ 13.11 | | | |
| Animal Care Attendant Pump Operator Customer Service Representative II Equipment Operator I (Moved FROM Class 1) Equipment Service Worker (Move FROM Class 1) | | | | | | | | | |
| 4 | \$ 11.60 | \$ 11.94 | \$ 12.30 | \$ 12.67 | \$ 13.05 | \$ 13.44 | | | |
| w/ 1.6% | \$ 11.77 | \$ 12.12 | \$ 12.48 | \$ 12.86 | \$ 13.25 | \$ 13.64 | | | |
| 5 | \$ 12.06 | \$ 12.42 | \$ 12.79 | \$ 13.17 | \$ 13.56 | \$ 13.98 | | | |
| w/ 1.6% | \$ 12.24 | \$ 12.61 | \$ 12.98 | \$ 13.37 | \$ 13.76 | \$ 14.19 | | | |
| Animal Services Specialist Inventory Clerk Tourism Services Technician | | | | | | | | | |

CLASSIFICATION PLAN - CONTINUED

| | | | | | | | | |
|---------|--|----------|----------|----------|----------|----------|----------|--|
| 6 | Step 7 & 8 available to employees in these steps as of October 1, 2016 | | | | | | | |
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 8 | |
| w/ 1.6% | \$ 12.53 | \$ 12.92 | \$ 13.30 | \$ 13.71 | \$ 14.11 | \$ 14.53 | \$ 15.41 | |
| | \$ 12.72 | \$ 13.11 | \$ 13.50 | \$ 13.92 | \$ 14.32 | \$ 14.75 | \$ 15.64 | |
| | Audio/Visual Specialist Customer Billing Specialist Deputy Clerk Engineering Technician GIS Technician Meter Reader Technician Street Equipment Operator I | | | | | | | |
| 7 | Step 7 & 8 available to employees in these steps as of October 1, 2016 | | | | | | | |
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | | |
| w/ 1.6% | \$ 13.04 | \$ 13.43 | \$ 13.84 | \$ 14.25 | \$ 14.68 | \$ 15.12 | | |
| | \$ 13.24 | \$ 13.63 | \$ 14.05 | \$ 14.46 | \$ 14.90 | \$ 15.35 | | |
| | Administrative Assistant I Telecommunications Operator | | | | | | | |
| 8 | Step 7 & 8 available to employees in these steps as of October 1, 2016 | | | | | | | |
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | | |
| w/ 1.6% | \$ 13.56 | \$ 13.97 | \$ 14.38 | \$ 14.82 | \$ 15.26 | \$ 15.72 | | |
| | \$ 13.76 | \$ 14.18 | \$ 14.60 | \$ 15.04 | \$ 15.49 | \$ 15.96 | | |
| | A/P Specialist Accounting Assistant Administrative Assistant II Assistant-Library-Administrator Digital-Services Librarian Equipment Operator III Help Desk Technician Maintenance Technician Street Equipment Operator II Water/Wastewater Operator Welder/Fabricator | | | | | | | |
| 9 | Step 7 & 8 available to employees in these steps as of October 1, 2016 | | | | | | | |
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 8 | |
| w/ 1.6% | \$ 14.10 | \$ 14.52 | \$ 14.96 | \$ 15.41 | \$ 15.88 | \$ 16.35 | \$ 17.34 | |
| | \$ 14.31 | \$ 14.74 | \$ 15.18 | \$ 15.64 | \$ 16.12 | \$ 16.60 | \$ 17.60 | |
| | Human Resource Specialist Lab Technician Payroll Specialist Administrative Coordinator | | | | | | | |
| 10 | Step 7 & 8 available to employees in these steps as of October 1, 2016 | | | | | | | |
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | | |
| w/ 1.6% | \$ 14.67 | \$ 15.11 | \$ 15.56 | \$ 16.03 | \$ 16.50 | \$ 17.00 | | |
| | \$ 14.89 | \$ 15.34 | \$ 15.80 | \$ 16.27 | \$ 16.75 | \$ 17.25 | | |
| | Community Appearance Inspector- Lead Maintenance Technician Lead Telecommunications Operator Paralegal Street Equipment Operator III | | | | | | | |
| 11 | Step 7 & 8 available to employees in these steps as of October 1, 2016 | | | | | | | |
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 8 | |
| w/ 1.6% | \$ 15.25 | \$ 15.72 | \$ 16.18 | \$ 16.67 | \$ 17.17 | \$ 17.69 | \$ 18.75 | |
| | \$ 15.48 | \$ 15.95 | \$ 16.42 | \$ 16.91 | \$ 17.43 | \$ 17.95 | \$ 19.00 | |

CLASSIFICATION PLAN - CONTINUED

| | | | | | | |
|-----------|-----------------------------------|---------------|---------------|---------------|---------------|---------------|
| 12 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
| | \$ 15.87 | \$ 16.34 | \$ 16.83 | \$ 17.33 | \$ 17.86 | \$ 18.39 |
| w/ 1.5% | \$ 16.11 | \$ 16.59 | \$ 17.08 | \$ 17.59 | \$ 18.12 | \$ 18.67 |
| 13 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
| | \$ 16.50 | \$ 16.99 | \$ 17.50 | \$ 18.03 | \$ 18.56 | \$ 19.13 |
| w/ 1.5% | \$ 16.75 | \$ 17.24 | \$ 17.77 | \$ 18.30 | \$ 18.84 | \$ 19.42 |
| | Foreman | | | | | |
| 14 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
| | \$ 17.16 | \$ 17.68 | \$ 18.20 | \$ 18.75 | \$ 19.31 | \$ 19.89 |
| w/ 1.5% | \$ 17.42 | \$ 17.94 | \$ 18.47 | \$ 19.03 | \$ 19.60 | \$ 20.19 |
| | Special Events Coordinator | | | | | |
| | Street Foreman | | | | | |
| 15 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
| | \$ 17.85 | \$ 18.38 | \$ 18.93 | \$ 19.50 | \$ 20.08 | \$ 20.68 |
| w/ 1.5% | \$ 18.11 | \$ 18.66 | \$ 19.21 | \$ 19.80 | \$ 20.38 | \$ 21.00 |
| | Building Inspector | | | | | |
| | Crime Scene Specialist | | | | | |
| | Health Inspector I | | | | | |
| 16 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
| | \$ 18.55 | \$ 19.12 | \$ 19.68 | \$ 20.28 | \$ 20.89 | \$ 21.51 |
| w/ 1.5% | \$ 18.83 | \$ 19.41 | \$ 19.98 | \$ 20.59 | \$ 21.20 | \$ 21.84 |
| | Engineer's Assistant | | | | | |
| 17 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
| | \$ 19.30 | \$ 19.88 | \$ 20.47 | \$ 21.09 | \$ 21.73 | \$ 22.37 |
| w/ 1.5% | \$ 19.59 | \$ 20.17 | \$ 20.78 | \$ 21.41 | \$ 22.05 | \$ 22.71 |
| | Health Inspector II | | | | | |

CLASSIFICATION PLAN - CONTINUED

| | | | |
|---|---|---|--|
| EXECUTIVE OFFICER - 1 City Manager | Minimum \$ 126,000 \$ 127,890 | Midpoint \$ 152,000 \$ 154,280 | Maximum \$ 178,000 \$ 180,670 |
| EXECUTIVE OFFICER - 2 City Attorney Municipal Court Judge | \$ 96,000 \$ 97,440 | \$ 127,000 \$ 128,905 | \$ 158,000 \$ 160,370 |
| EXEMPT CLASS - 1 City Engineer Finance Director | \$ 77,702 \$ 78,868 | \$ 94,185 \$ 95,598 | \$ 110,667 \$ 112,327 |
| EXEMPT CLASS - 2 Assistant City Attorney Economic Development Director | \$ 74,457 \$ 75,574 | \$ 89,700 \$ 91,046 | \$ 105,398 \$ 106,979 |
| EXEMPT CLASS - 3 Human Resources Director Parks and Recreation Director | \$ 63,926 \$ 64,885 | \$ 77,486 \$ 78,648 | \$ 91,046 \$ 92,412 |
| EXEMPT CLASS - 4 Health Director | \$ 60,882 \$ 61,795 | \$ 73,797 \$ 74,904 | \$ 86,711 \$ 88,012 |
| EXEMPT CLASS - 5 Risk Manager Information Technology Manager | \$ 55,222 \$ 56,050 | \$ 66,936 \$ 67,940 | \$ 78,649 \$ 79,829 |
| EXEMPT CLASS - 6 Accounting Manager Building Official Capital Improvements Manager City Secretary | \$ 47,702 \$ 48,418 | \$ 57,821 \$ 58,688 | \$ 67,940 \$ 68,959 |
| EXEMPT CLASS - 7 Collection's Supervisor Communication's Supervisor Community Appearance Supervisor Downtown Manager Facilities Supervisor Garage Supervisor Municipal Court Supervisor | \$ 43,267 \$ 43,916 | \$ 52,445 \$ 53,232 | \$ 61,623 \$ 62,547 |
| | Solid Waste Supervisor Staff Accountant Street Supervisor Systems Specialist Wastewater Supervisor Water Production Supervisor Water Supervisor | | |

SUPPLEMENTAL BENEFITS

DIANA GONZALES, HR DIRECTOR

SUPPLEMENTAL RENEWAL

- City provided Basic Life & AD&D insurance for full-time employees ---- No Change for FY 21
- Ameritas Dental - No rate increases
- Ameritas Vision – No rate increase
- National Group Benefits recommends continuation of existing employee products with Dearborn National, AFLAC and Cincinnati Life

DRAFT --FY 2019-2020 2020-2021 Non-Exempt Wage Schedule

w/1.5% increase

Class

101.50%

Step 7 & 8 available to employees in these steps as of October 1, 2016

1

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | | Step 7 | |
|----------|----------|----------|----------|----------|----------|--|----------|--|
| \$ 10.30 | \$ 10.62 | \$ 10.94 | \$ 11.26 | \$ 11.59 | \$ 11.95 | | \$ 12.30 | |

w/ 1.5%

| | | | | | | | | |
|----------|----------|----------|----------|----------|----------|--|----------|--|
| \$ 10.45 | \$ 10.78 | \$ 11.10 | \$ 11.43 | \$ 11.76 | \$ 12.13 | | \$ 12.48 | |
|----------|----------|----------|----------|----------|----------|--|----------|--|

+1% = Total 2.5%

| | | | | | | | | |
|----------|----------|----------|----------|----------|----------|--|----------|--|
| \$ 10.55 | \$ 10.89 | \$ 11.21 | \$ 11.54 | \$ 11.88 | \$ 12.25 | | \$ 12.60 | |
|----------|----------|----------|----------|----------|----------|--|----------|--|

~~Children's Services Librarian~~

~~Kennel Attendant~~

~~Custodian~~

~~Library Assistant~~

~~Equipment Operator I (Move TO Class 3)~~

~~Maintenance Worker~~

~~Equipment Service Worker (Move TO Class 3)~~

~~Plant Helper~~

~~Golf Pro Shop Attendant~~

~~Recycling Technician~~

~~Utility Worker~~

2

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | | Step 7 | Step 8 |
|----------|----------|----------|----------|----------|----------|--|--------|----------|
| \$ 10.72 | \$ 11.04 | \$ 11.37 | \$ 11.72 | \$ 12.06 | \$ 12.42 | | | \$ 13.18 |

w/ 1.5%

| | | | | | | | | |
|----------|----------|----------|----------|----------|----------|--|--|--|
| \$ 10.88 | \$ 11.21 | \$ 11.54 | \$ 11.90 | \$ 12.24 | \$ 12.61 | | | |
|----------|----------|----------|----------|----------|----------|--|--|--|

+1% = Total 2.5%

| | | | | | | | | |
|----------|----------|----------|----------|----------|----------|--|--|--|
| \$ 10.99 | \$ 11.32 | \$ 11.66 | \$ 12.02 | \$ 12.36 | \$ 12.74 | | | |
|----------|----------|----------|----------|----------|----------|--|--|--|

~~Circulation Librarian~~

~~Customer Service Representative I~~

~~Reference/Information Librarian~~

~~Technical Services Assistant~~

~~Evidence Clerk~~

3

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|----------|----------|----------|----------|----------|----------|
| \$ 11.15 | \$ 11.48 | \$ 11.83 | \$ 12.18 | \$ 12.54 | \$ 12.92 |

w/ 1.5%

| | | | | | |
|----------|----------|----------|----------|----------|----------|
| \$ 11.32 | \$ 11.65 | \$ 12.01 | \$ 12.36 | \$ 12.73 | \$ 13.11 |
|----------|----------|----------|----------|----------|----------|

+1% = Total 2.5%

| | | | | | |
|----------|----------|----------|----------|----------|----------|
| \$ 11.43 | \$ 11.77 | \$ 12.13 | \$ 12.48 | \$ 12.86 | \$ 13.24 |
|----------|----------|----------|----------|----------|----------|

~~Animal Care Attendant~~

~~Equipment Operator I (Moved FROM Class 1)~~

~~Pump Operator~~

~~Equipment Service Worker (Move FROM Class 1)~~

~~Customer Service Representative II~~

4

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|----------|----------|----------|----------|----------|----------|
| \$ 11.60 | \$ 11.94 | \$ 12.30 | \$ 12.67 | \$ 13.05 | \$ 13.44 |

w/ 1.5%

| | | | | | |
|----------|----------|----------|----------|----------|----------|
| \$ 11.77 | \$ 12.12 | \$ 12.48 | \$ 12.86 | \$ 13.25 | \$ 13.64 |
|----------|----------|----------|----------|----------|----------|

+1% = Total 2.5%

| | | | | | |
|----------|----------|----------|----------|----------|----------|
| \$ 11.89 | \$ 12.24 | \$ 12.60 | \$ 12.99 | \$ 13.38 | \$ 13.78 |
|----------|----------|----------|----------|----------|----------|

5

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|----------|----------|----------|----------|----------|----------|
| \$ 12.06 | \$ 12.42 | \$ 12.79 | \$ 13.17 | \$ 13.56 | \$ 13.98 |

w/ 1.5%

| | | | | | |
|----------|----------|----------|----------|----------|----------|
| \$ 12.24 | \$ 12.61 | \$ 12.98 | \$ 13.37 | \$ 13.76 | \$ 14.19 |
|----------|----------|----------|----------|----------|----------|

+1% = Total 2.5%

| | | | | | |
|----------|----------|----------|----------|----------|----------|
| \$ 12.36 | \$ 12.74 | \$ 13.11 | \$ 13.50 | \$ 13.90 | \$ 14.33 |
|----------|----------|----------|----------|----------|----------|

~~Animal Services Specialist~~

~~Inventory Clerk~~

~~Tourism Services Technician~~

6

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | | | Step 8 |
|----------|----------|----------|----------|----------|----------|--|--|----------|
| \$ 12.53 | \$ 12.92 | \$ 13.30 | \$ 13.71 | \$ 14.11 | \$ 14.53 | | | \$ 15.41 |

w/ 1.5%

| | | | | | | | | |
|----------|----------|----------|----------|----------|----------|--|--|----------|
| \$ 12.72 | \$ 13.11 | \$ 13.50 | \$ 13.92 | \$ 14.32 | \$ 14.75 | | | \$ 15.64 |
|----------|----------|----------|----------|----------|----------|--|--|----------|

+1% = Total 2.5%

| | | | | | | | | |
|----------|----------|----------|----------|----------|----------|------|--|----------|
| \$ 12.85 | \$ 13.24 | \$ 13.64 | \$ 14.06 | \$ 14.46 | \$ 14.90 | \$ - | | \$ 15.80 |
|----------|----------|----------|----------|----------|----------|------|--|----------|

~~Audio/Visual Specialist~~

~~Equipment Operator II~~

~~Customer Billing Specialist~~

~~GIS Technician~~

~~Deputy Clerk~~

~~Meter Reader Technician~~

~~Engineering Technician~~

~~Street Equipment Operator I~~

Step 7 & 8 available to employees in these steps as of October 1, 2016

DRAFT --FY 2019-2020 2020-2021 Non-Exempt Wage Schedule
w/1.5% increase

7

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|------------------|----------|----------|----------|----------|----------|
| \$ 13.04 | \$ 13.43 | \$ 13.84 | \$ 14.25 | \$ 14.68 | \$ 15.12 |
| w/ 1.5% | \$ 13.24 | \$ 13.63 | \$ 14.05 | \$ 14.46 | \$ 14.90 |
| +1% = Total 2.5% | \$ 13.37 | \$ 13.77 | \$ 14.19 | \$ 14.60 | \$ 15.05 |

Administrative Assistant I

8

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|------------------|----------|----------|----------|----------|----------|
| \$ 13.56 | \$ 13.97 | \$ 14.38 | \$ 14.82 | \$ 15.26 | \$ 15.72 |
| w/ 1.5% | \$ 13.76 | \$ 14.18 | \$ 14.60 | \$ 15.04 | \$ 15.49 |
| +1% = Total 2.5% | \$ 13.90 | \$ 14.32 | \$ 14.75 | \$ 15.19 | \$ 15.64 |

Telecommunications Operator

Step 7 & 8 available to employees in these steps as of October 1, 2016

9

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | Step 8 |
|------------------|----------|----------|----------|----------|----------|--------|----------|
| \$ 14.10 | \$ 14.52 | \$ 14.96 | \$ 15.41 | \$ 15.88 | \$ 16.35 | | \$ 17.34 |
| w/ 1.5% | \$ 14.31 | \$ 14.74 | \$ 15.18 | \$ 15.64 | \$ 16.12 | | \$ 17.60 |
| +1% = Total 2.5% | \$ 14.45 | \$ 14.89 | \$ 15.33 | \$ 15.80 | \$ 16.28 | | \$ 17.78 |

A/P Specialist

Accounting Assistant

Administrative Assistant II

Assistant Library Administrator

Digital Services Librarian

Equipment Operator III

Help Desk Technician

Maintenance Technician

Street Equipment Operator II

Water/Wastewater Operator

Welder/Fabricator

10

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|------------------|----------|----------|----------|----------|----------|
| \$ 14.67 | \$ 15.11 | \$ 15.56 | \$ 16.03 | \$ 16.50 | \$ 17.00 |
| w/ 1.5% | \$ 14.89 | \$ 15.34 | \$ 15.80 | \$ 16.27 | \$ 16.75 |
| +1% = Total 2.5% | \$ 15.04 | \$ 15.49 | \$ 15.96 | \$ 16.43 | \$ 16.92 |

Human Resource Specialist

Lab Technician

Payroll Specialist

Administrative Coordinator

11

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|------------------|----------|----------|----------|----------|----------|
| \$ 15.25 | \$ 15.72 | \$ 16.18 | \$ 16.67 | \$ 17.17 | \$ 17.69 |
| w/ 1.5% | \$ 15.48 | \$ 15.95 | \$ 16.42 | \$ 16.91 | \$ 17.43 |
| +1% = Total 2.5% | \$ 15.63 | \$ 16.11 | \$ 16.58 | \$ 17.08 | \$ 17.60 |

Community Appearance Inspector (RENAME - Code Compliance Inspector)

Lead Maintenance Technician

Lead Telecommunications Operator

Paralegal

Street Equipment Operator III

12

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|------------------|----------|----------|----------|----------|----------|
| \$ 15.87 | \$ 16.34 | \$ 16.83 | \$ 17.33 | \$ 17.86 | \$ 18.39 |
| w/ 1.5% | \$ 16.11 | \$ 16.59 | \$ 17.08 | \$ 17.59 | \$ 18.12 |
| +1% = Total 2.5% | \$ 16.27 | \$ 16.76 | \$ 17.25 | \$ 17.77 | \$ 18.30 |

13

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|------------------|----------|----------|----------|----------|----------|
| \$ 16.50 | \$ 16.99 | \$ 17.50 | \$ 18.03 | \$ 18.56 | \$ 19.13 |
| w/ 1.5% | \$ 16.75 | \$ 17.24 | \$ 17.77 | \$ 18.30 | \$ 18.84 |
| +1% = Total 2.5% | \$ 16.92 | \$ 17.41 | \$ 17.95 | \$ 18.48 | \$ 19.03 |

Foreman

14

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|------------------|----------|----------|----------|----------|----------|
| \$ 17.16 | \$ 17.68 | \$ 18.20 | \$ 18.75 | \$ 19.31 | \$ 19.89 |
| w/ 1.5% | \$ 17.42 | \$ 17.94 | \$ 18.47 | \$ 19.03 | \$ 19.60 |
| +1% = Total 2.5% | \$ 17.59 | \$ 18.12 | \$ 18.65 | \$ 19.22 | \$ 19.80 |

Special Events Coordinator

Street Foreman

DRAFT --FY 2019-2020 2020-2021 Non-Exempt Wage Schedule
w/1.5% increase

15

| | <i>Step 1</i> | <i>Step 2</i> | <i>Step 3</i> | <i>Step 4</i> | <i>Step 5</i> | <i>Step 6</i> |
|------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | \$ 17.85 | \$ 18.38 | \$ 18.93 | \$ 19.50 | \$ 20.08 | \$ 20.68 |
| w/ 1.5% | \$ 18.11 | \$ 18.66 | \$ 19.21 | \$ 19.80 | \$ 20.38 | \$ 21.00 |
| +1% = Total 2.5% | \$ 18.29 | \$ 18.85 | \$ 19.40 | \$ 20.00 | \$ 20.58 | \$ 21.21 |

Building Inspector
Crime Scene Specialist
Health Inspector I

16

| | <i>Step 1</i> | <i>Step 2</i> | <i>Step 3</i> | <i>Step 4</i> | <i>Step 5</i> | <i>Step 6</i> |
|------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | \$ 18.55 | \$ 19.12 | \$ 19.68 | \$ 20.28 | \$ 20.89 | \$ 21.51 |
| w/ 1.5% | \$ 18.83 | \$ 19.41 | \$ 19.98 | \$ 20.59 | \$ 21.20 | \$ 21.84 |
| +1% = Total 2.5% | \$ 19.02 | \$ 19.60 | \$ 20.18 | \$ 20.80 | \$ 21.41 | \$ 22.06 |

Engineer's Assistant

17

| | <i>Step 1</i> | <i>Step 2</i> | <i>Step 3</i> | <i>Step 4</i> | <i>Step 5</i> | <i>Step 6</i> |
|------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | \$ 19.30 | \$ 19.88 | \$ 20.47 | \$ 21.09 | \$ 21.73 | \$ 22.37 |
| w/ 1.5% | \$ 19.59 | \$ 20.17 | \$ 20.78 | \$ 21.41 | \$ 22.05 | \$ 22.71 |
| +1% = Total 2.5% | \$ 19.79 | \$ 20.37 | \$ 20.99 | \$ 21.62 | \$ 22.27 | \$ 22.94 |

Health Inspector II

**OTHER
POSITIONS**

| | |
|---------|--|
| Min | |
| \$ 7.50 | |

Seasonal/Temporary Employees

Example of positions include: Pool Manager/Attendants/Instructors/Lifeguards, Recreational Assistants, etc.

Step increases are calculated from Step placement at time of hire. Employees progress to the next Step upon completion of 1 year, 3 year, 6th year, 10th year and 15th year or until reach Step 6. Steps 7 & Step 8 are limited to employees in those steps as of October 1, 2016.

The hourly chart shall be relevant to all non-exempt, non-civil service employees maintaining a position in the same CLASS, unless otherwise approved by the City Manager.

CERTIFICATION PAY - NON-EXEMPT EMPLOYEES (EXCLUDES CIVIL SERVICE PERSONNEL)

* Rounding may be required for payroll purposes.

| <u>Per Pay Period</u> | <u>Agency</u> | <u>Level/Class</u> |
|-----------------------|--|-------------------------------------|
| \$ 13.85 | DSHS-Animal Control | Basic |
| | EPA - Refrigerant Recovery and Recycling | Authorized EPA Section 609 Approved |
| | FMCSA - Brake Inspectors | Authorized FMCSA 49CRF 396.25 |
| | TCEQ | 1 |
| | TCEQ | D |
| | TCEQ - Backflow Prevention Assembly Tester | |
| | TCEQ - Landscape Irrigator | |
| | TCEQ - Landscape Technician | |
| | TCEQ - Underground Storage Tank | |
| | TMCEC - MC Deputy | I |
| | TXDPS - Hazardous Material Endorsement | |
| | TXDPS | CDL |
| \$ 16.00 | TDLR -Code Enforcement Officer | Basic |

DRAFT --FY ~~2019-2020~~ 2020-2021 Non-Exempt Wage Schedule
w/1.5% increase

| | | |
|----------|--|--------------------|
| | TMCEC - MC Deputy PARALEGAL | II |
| \$ 18.47 | TCEQ TDA - Pesticide Applicator | C License |
| \$ 25.39 | TCEQ TCEQ TCOLE - Telecommunications | II B License |
| \$ 39.24 | TCEQ TCEQ | III A |

LONGEVITY PROGRAM -- ~~\$2~~ \$3 per month per year of service - maximum 25 years

AGENDA ITEM #5