

City of Kingsville, Texas

AGENDA CITY COMMISSION

**MONDAY, JUNE 22, 2015
REGULAR MEETING**

**HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS
CITY HALL/200 EAST KLEBERG AVENUE
6:00 P.M.**

I. Preliminary Proceedings.

OPEN MEETING

MINUTES OF PREVIOUS MEETING(S) – Required by Law

Regular Meeting – June 8, 2015
Special Meeting – June 11, 2015

APPROVED BY:


Courtney Alvarez
Interim City Manager

II. Public Hearing - (Required by Law).¹

1. NONE.

III. Reports from Commission & Staff.² (City Manager's Staff Report Attached).

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor. No formal action can be taken on these items at this time."

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)

NONE.

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

1. Consider accepting the Comprehensive Annual Financial Report of the City of Kingsville for Fiscal Year 2013-2014. (Finance Director).
2. Consider Historical Development Board decision on application for a building permit for an addition to 330 E. Kenedy Avenue. (Downtown Manager).
3. Presentation from the Kleberg County Airport Advisory Committee for contribution of \$8,333.50 for half of a grant match with Kleberg County for a portable generator and related items at the Kleberg County Airport. (Commissioner Pecos).
4. Consider a resolution approving cooperation with the Cities served by AEP TCC to review AEP Texas Central Company's requested approval of an adjustment to its energy efficiency cost recovery factor; hiring legal and consulting services to negotiate with the company and direct any necessary litigation and appeals; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to legal counsel. (City Attorney).
5. Discuss fencing options at the Pavilion Area. (Public Works Director/City Engineer).
6. Consider accepting donation from the Brookshire Foundation in the amount of \$6,000 for transportation costs for Summer Programs. (Parks and Recreation Manager).
7. Consider introduction of an ordinance amending the fiscal year 2014-2015 General Fund budget to accept and expend donations made to the Kingsville Parks and Recreation Department for Summer Program transportation costs. (Director of Finance).

VII. Adjournment.

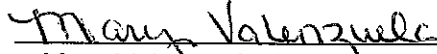
1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizens comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

NOTICE

This City of Kingsville and Commission Chambers is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail mvalenzuela@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board in the City Hall, 200 East Kleberg, of the City of Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

June 15, 2015 at 2:00 P.M. and remained so posted continuously for at least 72 hours proceeding the schedule time of said meeting.


Mary Valenzuela, TRMO, City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

MINUTES OF PREVIOUS MEETING(S)

JUNE 8, 2015

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, JUNE 8, 2015 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS 200 EAST KLEBERG AVENUE AT 6:00 P.M.

CITY COMMISSION PRESENT:

Sam Fugate, Mayor
Dianne Leubert, Commissioner
Noel Pena, Commissioner
Al Garcia, Commissioner
Arturo Pecos, Commissioner

CITY STAFF PRESENT:

Courtney Alvarez, Interim City Manager/City Attorney
Mary Valenzuela, City Secretary
David Mason, Purchasing/IT Director
Tom Ginter, Director of Planning & Development Services
Emilio Garcia, Health Director
Diana Gonzales, Human Resources Director
Cynthia Martin, Downtown Manager
Susan Ivy, Parks & Recreation Manager
Charlie Cardenas, Public Works Director/Engineer
Willie Vera, Task Force Commander
Ricardo Torres, Police Chief
Robert Rodriguez, Library Director
Joey Reed, Fire Chief
Jimmy Saenz, Golf Course Manager
Leo Alarcon, Tourism Director

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate called the meeting to order in the Robert H. Alcorn Commission Chamber at 6:00 p.m. and announced quorum with all five Commission members present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Mrs. Courtney Alvarez, Interim City Manager/City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S) – Required by Law

Regular Meeting –May 26, 2015

Mayor Fugate called for a motion to approve the minutes of May 26, 2015.

Motion made by Commissioner Pecos to approve the minutes as presented, seconded by Commissioner Pena. The motion was passed and approved by the following vote: Garcia, Leubert, Pecos, Pena, Fugate voting “FOR”.

II. Public Hearing - (Required by Law).¹

1. Public Hearing regarding request for an alcohol variance for a Wine and Beer Retailer's Permit and Retail Dealer's On-Premise Late Hours License for the establishment known as Colors Bar located at 1206 N. 6th Street, Kingsville, Texas, Catherine Machuca, applicant. (Director of Planning & Development Services).

Mayor Fugate announced and opened this public hearing at 6:02 p.m.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so with a five minute time limit. Additional time cannot be extended by City Commission.

Mr. Tom Ginter announced that the operator for the Colors Bar located at 1206 N. 6th Street, is requesting an alcohol variance for a Wine and Beer Retailer's Permit and Retail Dealer's On-Premise Later Hours License. After performing all necessary measurements, the establishment came within 1,000 feet of a daycare and public school, therefore requiring a variance. All proper notices were mailed to property owners within 300 feet. Staff has not received any negative feedback from property owners that were noticed.

Mayor Fugate reported that this establishment has been at this location for more than 15 years. It has also been through several name changes.

No further comments were made.

Mayor Fugate closed this public hearing at 6:04 p.m.

III. Reports from Commission & Staff.² (City Manager's Staff Report Attached).

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor. No formal action can be taken on these items at this time."

Mrs. Courtney Alvarez, Interim City Manager/City Attorney reported that the next City Commission meeting is scheduled for June 22, 2015 with agenda and staff reports due on Wednesday, June 11th.

Mrs. Susan Ivy, Parks and Recreation Manager gave an update on the BBQ Pitmaster event taking place on June 12th & June 13th, 2015 at the J.K. Northway Coliseum.

Commissioner Pena thanked staff for restriping the parking lot located behind City Hall.

Mayor Fugate thanked staff for their condolences on the loss of his mom. Fugate also thanked the EMS Medics and hospital staff for the care that they provided his mom.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

There were no public comments made at this time.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)

Mayor Fugate asked for a motion to approve the consent agenda item as presented.

Motion made by Commissioner Pena to approve the consent agenda as presented, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Leubert, Pecos, Pena, Garcia, Fugate voting "FOR".

1. Motion to approve final passage of an ordinance amending the fiscal year 2014-2015 General Fund budget for computers and equipment for the City Manager's Office. (Director of Finance).

2. Motion to approve final passage of an ordinance amending the fiscal year 2014-2015 General Fund budget to accept and expend donations made to the Kingsville Parks and Recreation Department. (Director of Finance).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

3. Consider request for an alcohol variance for a Wine and Beer Retailer's Permit and Retail Dealer's On-Premise Late Hours License for the establishment known as Colors Bar located at 1206 N. 6th Street, Kingsville, Texas. (Director of Planning & Development Services).

Motion made by Commissioner Pena to approve the request for an alcohol variance, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Pecos, Pena, Garcia, Leubert, Fugate voting "FOR".

4. Consider appeal of Historic Development Board decision regarding 306, 306 ½ and 308 E. Kenedy, Kingsville, TX. (Downtown Manager).

Mrs. Cynthia Martin, Downtown Manager reported that this is a recommendation from the Historic Development Board concerning a building permit application for the removal and replacement of certain windows at 306, 308 E. Kenedy property which is located in the Historic District. Martin reported that applicant Mary Mora, owner of the property, came before the Board during a May 20th meeting proposing to remove four windows from the East side of the building. This would replace the current windows with aluminum windows. The Historical Development Board is charged with reviewing all the building permits in the Historic District to evaluate that what is being proposed will destroy the historical architectural integrity of the property. The Board has asked the applicant to consider five things and refers them to the standards from the Secretary of Interior Standards Rehabilitation. Standard two calls for the historic of a property to be retained and preserved and further states that preserving and retaining the windows are overall of importance.

Mayor Fugate asked what the historic significance of this property.

Mrs. Martin responded that the recent survey of the Historic District, it shows that it list the stylistic influences being Spanish eclectic but it also refers to at 1930 map in which the building shows retains its original configuration. Mrs. Martin stated that the Board recommended unanimously that the configuration and size of the existing windows be maintained. They further agreed that they could be replaced with aluminum windows. They also feel that the windows are an important feature.

Commissioner Leubert asked if the intent is to stucco.

Mrs. Martin stated that the intent is to stucco and place shutters, but the idea is that the paired window configuration is original window. Martin further stated that Mrs. Mora stated to the Board that one of the reasons for removing one of these windows was so that an air condition Freon line from the upstairs apartment. This had been a single family residence and has been converted into a triplex apartment.

Commissioner Leubert asked how long has this building been a triplex.

Mrs. Martin responded since Mrs. Mora purchased the building, Mrs. Mora stated in a letter that she had converted the building into a triplex. At the May 20th meeting the Mr. Ramirez, Building Official was present and told Mrs. Mora that she could use flexible tubing in the line and removing the window for this reason was not necessary.

Mayor Fugate asked if the Historical Board had any objections with the material that Mrs. Mora wants to use or than wanting the windows to comply with size.

Mrs. Martin responded that they don't have any objections, but the windows retain the original appearance of a building. The Board was recommending unanimously if they conformed to the size and configuration, the Board is fine with aluminum windows. Mrs. Martin at this time spoke about a picture showing the building and the proposed windows.

Commissioner Leubert asked if the front porch was an original attachment to the building. Mrs. Martin responded that the porch is not original. Leubert further commented that sometimes we have to make adjustments in order to improve properties and to get the property back on the tax roll.

Mrs. Martin commented that the Board is actually charged with certain task and certain standards written into the code of ordinances.

Commissioner Leubert asked if the plan was to make the new windows look like the old windows. Mrs. Martin's response was yes and Mrs. Mora is only proposing this for one side of the building.

Commissioner Garcia asked when the original house was actually built. Mrs. Martin responded that it was built since 1930. Garcia further asked if there was any documentation or permits for the addition of the porch or bathroom.

Mrs. Martin stated that a recent Historic Survey was done and searched for documentation but was unable to locate any records. Martin stated that she is an architectural historian and usually these types of buildings do not have that type of porch.

Commissioner Garcia asked that when Mrs. Mora received the approval to replace the windows, was she given any instructions on replacing the windows as they appear or did she have a choice.

Mrs. Martin responded that Mrs. Mora came before the Board in May 2014 proposing to replace the windows with wood windows. The Board at that time asked her to use the same or come close to the same size and replacement as possible. Mrs. Mora at that time agreed to this request. When Mrs. Mora began looking into the pricing, she decided to go with aluminum windows but never brought those changes before the Board. The project was placed on hold for almost a year than Mrs. Mora came in and purchased a building permit and started doing the windows.

Mayor Fugate asked for clarification of what Mrs. Martin was stating. Fugate asked if Mrs. Mora came to the Historical Commission in May, 2014 and new that this property was located in the Historical District. At that time, the Board approved the windows that Mrs. Mora was proposing to use at that time. Now sometime between then and now, Mrs. Mora came to the City and purchased a permit and then changed the windows.

Mrs. Martin responded yes, and without coming before the Board. Martin stated that the Board had a window workshop for preservation where they discussed the pros and cons of various windows. At that time, it was made clear to Mrs. Mora and others that attended the workshop that the Board will accept aluminum windows if they were done to the specifications.

Mayor Fugate commented that Mrs. Mora was given a stop work order from the City.

Mrs. Martin stated that Mrs. Mora came before the Board at that time in 2015 with her new proposal where she proposed the aluminum windows. The Board did not have any issues with Mrs. Mora's proposal. But the Board felt, unanimously, that the pattern of the windows wasn't to its specifications and changed the appearance of the house by covering one window.

Commissioner Pena asked if Mrs. Mora had a permit to do this work. Mrs. Martin responded that Mrs. Mora had a permit for the work being done. Commissioner Pena than asked if it was Mrs. Mora's responsibility to contact the Historical Board or the responsibility of city staff.

Mrs. Martin responded that it would be Mrs. Mora's responsibility.

Mrs. Alvarez commented that if Mrs. Mora changes the scope of what the Historical Board had previously approved, than it would be Mrs. Mora's responsibility because staff issuing the permits isn't going to know that she is changing the scope of the project from what the Historical Board had already approved, which is the double pattern.

Mayor Fugate asked if this would be in the permitting information.

Mrs. Martin stated that what she does is when the Historical Board makes a recommendation, a memo is sent to Mrs. Mora and Teresa Cavazos in the building department outlaying exactly what the Board had recommended. That recommendation is supposed to be attached to the application for a building permit.

Mrs. Mora stated that when she first bought this building she told the Historical Board she would not change the windows. She stated that since the building is in a neighborhood where most of the homes are not taken care of, she decided not to place wood windows, but would like to fix the home and bring it back into the tax rolls. At this time Mrs. Mora showed the City Commission a current picture showing the windows with shutters. Mrs. Mora continued to comment that she did that she wasn't going to change the windows. Mora stated that she had received a phone call from Mrs. Maggie Salinas stating that there would be a workshop regarding windows. Mora stated that she attended the workshop and then asked Mrs. Salinas what she could do about placing new windows in the building and Mrs. Salinas told her to go to the City. Mrs. Mora stated that she came to the City told staff she had attended the workshop and would like to place windows on her property and purchased her permit. Mrs. Mora further spoke about pictures that were provided to the City Commission of the building.

Mayor Fugate asked if the bottom windows would be like the top windows. Mrs. Mora's response was yes so they could be symmetrical.

Motion made by Commissioner Garcia to award Mary Mora her variance because of a lot of variances that are in this particular development, seconded by Commissioner Pena. The motion was passed by the following vote: Pena, Garcia, Leubert, Pecos, Fugate voting "FOR".

5. Consider approval of Historic Development Board decision regarding 609 E. King Avenue, Kingsville, TX. (Downtown Manager).

Mrs. Martin stated that this is for a monument sign for Domino's Pizza that is located in the Historic District.

Commissioner Leubert asked if the Board members were in favor of this monument sign. Mrs. Martin responded that the Board was in favor.

Motion made by Commissioner Leubert to approve this item, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Garcia, Leubert, Pecos, Pena, Fugate voting "FOR".

6. Consider a resolution authorizing the City Manager to enter into a Master Equipment Lease Agreement and related documents for mowing equipment for the golf course. (Director of Purchasing & Technology).

Mr. Mason reported that this item authorizes the non-capital leasing of mowing equipment for L.E. Ramey Golf Course. Upon taking over the Golf Course in October of 2014, staff has determined there is an essential need for new equipment. Using BuyBoard pricing under Contract #447-14 through C&M Golf and Grounds Equipment and Wells Fargo Financial Leasing it has been determined that the following equipment will meet the Golf Course primary needs for the next four years: MH5 Large Area Reel Mower, AR522 Larger Area Rotary Mower, 72" Jacobsen Turf Cat, and an Eclipse322 Greens Mower, all with necessary accessories. The total value of the equipment is \$122,821.04. The purchase will expend no more than \$2,289.63 per month over the four year lease.

Mayor Fugate asked Mr. Jimmy Saenz, Golf Course Manager if he was satisfied with the proposed equipment. Mr. Saenz responded yes.

Motion made by Commissioner Pena to approve this resolution, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Leubert, Pecos, Pena, Garcia, Fugate voting "FOR".

7. Consider a resolution authorizing the City Manager to enter into a Telecommunications Services Consulting Agreement with TeleResource, Inc. for an audit of the City's phone and internet services. (Purchasing/Technology Director).

Mr. Mason stated that this item authorizes a third party vendor, TelResource, Inc. to act on the behalf of the City and preform a complete audit of wired communications and internet services. The City has several vendors for the phone and internet services. This audit would look objectively at those agreements and attempt to reduce overall cost to the City. They would have the resources to aggressively pursue cost savings, missing credits, and contractual obligations on behalf of the City. They are going to work in tandem with the currently running project to replace the phones and internet at the new city hall and public works. There will be no initial financial impact to enter into this agreement. The financial impact is contingent on the amount that TelResource can provide/recover through its recommendations, credits, and savings. The standard fee is 45% of the amount reduced by the audit. They won't bill the City, until the City sees a credit on its invoice.

Mayor Fugate asked if 45% is a standard fee for industry. Mr. Mason responded that the standard is 50%.

Commissioner Leubert asked if the fee is for annual savings. Mr. Mason responded yes.

Commissioner Garcia commented that in the proposal there is a charge of \$150 per hours. Mr. Mason responded that the \$150 per hour is charged if they do the work on an hourly basis. Mr. Mason further stated that staff went through an interview process with other companies that perform the same work, and TelResource was deemed most highly qualified.

Mayor Fugate asked if the City had the resources to do this type of work. Mr. Mason responded no.

Motion made by Commissioner Pena to approve this resolution, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Pecos, Pena, Garcia, Leubert, Fugate voting "FOR".

8. Presentation on Richard Avenue street design project by engineering students. (Public Works Director/Engineer).

Mr. Charlie Cardenas, Public Works Director/Engineer, stated that this is a presentation of the Richard Street design project done by engineering students. This presentation will be presented to the Historical Board at a later meeting. This project is from Richard Street from 6th Street to 9th Street and also 7th Street from Yoakum to Santa Gertrudis. Cardenas further introduced the engineering students who have worked diligently on this project, Justin DeLaRosa, Thomas Everett, Victor Murrillo, Christian Rodriguez, and Sharam Santillan, Engineer's Assistant. Cardenas further introduced Mr. Steven Nix Dean of the Engineering Department at Texas A&M University-Kingsville who also assisted with this project. At this time engineering students made their presentation to the City Commission.

Mr. Christian Rodriguez reported that the Salazar Building is one of the first Hispanic owned businesses in Kingsville. The Ben Torres Building which was the first Spanish

language newspaper in Kingsville, which is still located between Richard Street and 7th Street. Most of the buildings within this area have been abandoned or no longer in operation.

Justin DeLaRosa reported on the vegetation and street conditions within this area. Streets and drainage are one of the biggest concerns in this area that need to be looked into. This location has grade inlets that get clogged up with debris that causes flooding problems. DeLaRosa further stated that the current drainage plan has a diameter of the piping in this area is a 12 inch diameter pipe. After performing a study on the drainage within this area, they have determined that a 24 inch diameter pipe should have been placed. This will allow water to flow properly within this area. DeLaRosa stated that what is being proposed is to place a 30 inch pipe. This will allow water to easily flow from the intersection of Richard Street to 9th Street and flow into Tranquitas Creek. This will also create a 3% sloop with a 5/3 curbed inlet which will cause easy access for debris and garbage to flow through the pipe easier.

Mr. Rodriguez reported that there are two shapes being designed for the street. First shape is more of W form which is on Richard Street from 6th to 7th Street. The rest of the street will feature a regular street with a crest on top to allow water to flow off to the sides. As with parking within the area, parallel parking would be the best for this area. As for the road design for Richard Street from 6th to 9th Street it is proposed to have a concrete road to add the Historical look. This would be type one concrete with number three steel bars about 18 inch apart, 6 inch thick with 6 inch subgrade underneath. Sidewalks will be widened to 8 feet. Mr. Rodriguez at this time presented with City Commission with a power point presentation.

Mayor Fugate asked for a cost estimate to do this type of project.

Mr. Cardenas responded that currently it's about \$1.2 million but there are some things that are not included in this project that can raise the cost up to \$2 million.

Dr. Steven Nix commented that this projected, as being proposed tonight, could easily be handed over to a contractor to begin the project.

Mayor Fugate commented that he would like to see this type of project done within the proposed area and not just have this project sit around. It will take some money, but it could be done in the future.

VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 6:58 p.m.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, TRMC, City Secretary

JUNE 11, 2015

A SPECIAL MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON THURSDAY, JUNE 11, 2015 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS 200 EAST KLEBERG AVENUE AT 5:00 P.M.

CITY COMMISSION PRESENT:

Dianne Leubert, Mayor Pro-tem
Noel Pena, Commissioner
Arturo Pecos, Commissioner

CITY COMMISSION ABSENT:

Sam Fugate, Mayor
Al Garcia, Commissioner

CITY STAFF PRESENT:

Courtney Alvarez, Interim City Manager/City Attorney
Mary Valenzuela, City Secretary
David Mason, Purchasing/IT Director
Tom Ginter, Director of Planning & Development Services
Emilio Garcia, Health Director
Diana Gonzales, Human Resources Director
Cynthia Martin, Downtown Manager
Charlie Cardenas, Public Works Director/Engineer
Ricardo Torres, Police Chief
Melissa Perez, Risk Manager

I. Preliminary Proceedings.

OPEN MEETING

Mayor Pro-tem Leubert called the meeting to order in the Robert H. Alcorn Commission Chamber at 5:02 p.m. and announced quorum with three Commission members present. Mayor Fugate and Commissioner Garcia absent.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S) – Required by Law

NONE

II. Public Hearing - (Required by Law).¹

1. NONE

III. Reports from Commission & Staff.² (City Manager's Staff Report Attached).

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance,

Mr. Ricardo Torres, Chief of Police, stated that the Kingsville Independent School District (KISD) met on Tuesday where they approved funding for the four year cycle of this grant. This is a 25% cash match in the first three years and covering 100% for an entry level police officer. Torres further stated that he has completed the first portion of the grant to begin the process. Torres has been working with Mr. Ray Suarez on a MOU Interlocal for portion of the grant to make sure all is in agreement. This grant will benefit both the City and KISD from a stand point of alleviating some of the calls that officers have to get off the road to handle on school grounds. Having police officer presence at our local schools will reduce in criminal activity.

Commissioner Pena asked how many officers this grant is for. Chief Torres responded that this grant is for two police officers.

Mayor Pro-tem Leubert commented that staff has all the funding in place.

Commissioner Pecos asked what the officer will be doing for the school district.

Chief Torres response was that the officer will be patrolling hallways in school, mentoring, counseling, and assist administrators in keeping kids from becoming a problem and more of a solution. Training will be done with faculty members in an emergency situation.

Commissioner Pecos commented that administrators need help. The officer's presence should help with individuals who get a little irate. Pecos further stated that this is a good program for the school district.

Mayor Pro-tem Leubert asked if officers will have office space at the school grounds. Chief Torres responded that at this time he is in the process of speaking with Juvenile Board to allow them some rooms such a juvenile processing rooms. This will make it easier for the parental custodian to come to the school instead of going out to the Kingsville Police Station. This will keep officers on school grounds incase another incident should occur.

Commissioner Pena asked how long the City has been absent from this type of program. Mrs. Alvarez responded that it's been about 8 years since the last time the City has done one of these programs.

Mrs. Alvarez stated that since Chief Torres has been successful in writing these types of grants in the past and received fundings, an MOU and Ordinance will be brought forward, in a future meeting regarding this particular grant, to the City Commission for their approval. The MOU will spell out the terms and conditions, the ordinance will be for the increase of two officers for this particular grant. After the grant expires, an ordinance will be brought to the Commission for the removal of the additional two officers.

Motion made by Commissioner Pena to approve this resolution, seconded by Commissioner Pecos. Motion was passed and approved by the following vote: Pecos, Pena, Leubert voting "FOR".

VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 5:16 p.m.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, TRMC, City Secretary

PUBLIC HEARING(S)

REGULAR AGENDA

AGENDA ITEM #1

AGENDA ITEM #2

To: Mayor and City Commission

From: Cynthia Martin, Downtown Manager

Date: June 11, 2015

Subject: Historical Development Board review – 330 E Kenedy Ave.

The Historical Development Board met on Wednesday, June 17, 2015, to evaluate an application for a building permit for an addition to 330 E Kenedy Ave. presented by Robert and Cecilia Pacheco, owners. The contractor is Gonzalez General Contracting out of Bishop. A copy of their application for review and related documentation are attached.

The applicants propose a small 10' x 14' addition to the rear of the house. Although the house sits on a corner lot, the rear addition will not be visible from the street except off the alleyway due to a solid wood privacy fence currently in place. The addition is set to one side of the house to the rear next to the fence. Even though one exterior door will be closed off as a result of building this addition there is another exterior door on the far (west) corner to the rear of the property so the house will still have a rear exit. The addition will have windows in keeping with the scale and type of the rest of the home. The owners propose to side the addition and eventually the whole house with hardiplank replacing the current vinyl siding. The applicants intend to side the entire back wall of the residence with hardiplank at this time so that, from the alley two different types of siding will not be visible. City staff recommended approval of this request.

Historical Development Board Review Application

Date of Request: 6-2-15 Property is zoned: _____

Property Location and Description: CORNER of 8th & E. Kennedy (330)
Orig Town, block 56, lot 17, 18

Year Built: 1945 Style, Period, Condition, Context or other Comments: _____

Description of Work: addition 10'x14' with 4 windows, 1 door

Applicant: ~~ROBERT & CECILIA PACHECO~~ ROBERT & CECILIA PACHECO (FRANCISCO GARZA)

Address: 330 E. KENNEDY, Kingsville, TX. 78363

Contact: Cell: 361-658-7057 Office: _____ Home: 361- Email: _____

Contractor: GONZALEZ GENERAL Contracting

Contact: Cell: 361-946-4098 Office: _____ Home: _____ Email: _____

Documents Required:		Req'd	Have
1.	Building or Planning Department Application(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.	Sketch, Drawing, Plans, Site Plans, Mock-ups	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3.	Photographs (Historic, Current, Surrounding Structures)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.	Materials List or Samples	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5.	Proof of Ownership	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I certify that this information and the additional information submitted to the Department of Development Services is correct and that the work will be completed as described, as approved by the Historical Development Board and in accordance with applicable codes.

Print Name: _____ Signature: _____

Hearing Date: _____ Approved ☐ Disapproved with Recommendations ☐ Disapproved ☐

- Meetings are held in the City Hall Commission Chambers, 200 East Kleberg Avenue.
- If the Board disapproves the application with recommended changes, the applicant has 5 days to inform the City if he/she accepts the changes.
- If the application is disapproved or if the applicant does not accept all recommendations, he/she may appeal the Board's decision by informing the City within the 5 day period.
- The Board only hears cases when the owner is present or represented.
- Call 361-592-8516 for information.

**BUILDING PROCESS CHECKLIST
MAJOR CONSTRUCTION
(ALL COMMERCIAL and NEW RESIDENTIAL)**

GENERAL INFORMATION

Property Owner Robert & Cecilia Pacheco (Francisco Garza)
Project Name addition 10x14
Project Address 330 E. Kennedy
Zoning Classification: _____ Rezoning Required? Yes ☒ No
Is Property Platted? _____ Yes _____ No

**ALL PROPERTY MUST BE PLATTED PRIOR TO ISSUANCE
OF A PERMIT FOR ALL CONSTRUCTION!!**

Type of Building Permit Requested: ☒ Residential
_____ Commercial
_____ Sign

1. In Historical District: ☒ Yes _____ No
• Historical Development Board (HDB) approval is required prior to issuing a permit.
2. In Floodplain:
• Requires elevation certificate prior to issuing permit.

Construction plans submitted on: 3 day of June, 2015

Please include the following:

- a. ☒ Site plan, including grading, drainage, utility plan with details
- b. ☒ Building: floor framing & walls & ceiling framing & roof framing
- c. _____ Plumbing
- d. _____ Electrical
- e. _____ Mechanical
- f. _____ Gas
- g. _____ Fire Prevention
- h. _____ Foundation
- i. _____ Signs
- j. _____ Landscaping
- k. _____ Elevation – All sides

*** REQUIRED ***
Parking Plans to include
driveway & sidewalk

EXISTING & PROPOSED

**NOTE: A DESIGN PROFESSIONAL MUST PREPARE PLANS FOR NEW PROJECTS!!
PLANS MUST BE FULL-SIZE 24X36 INCHES DRAWN TO ARCHITECTS
TO ENGINEERS SCALE**



CITY OF KINGSVILLE
Planning Department
Building Permit Application

Phone No: (361) 595-8019

Submit the completed form and an Inspector will be assigned to review your application and property before starting the following job.

DATE: 6-3-15	PERMIT#:	APPROVED BY:
JOB ADDRESS: 330 E. KENNEDY		
OWNER'S NAME: LAST: Pacheco		FIRST: Robert M. Cecilia (Francisco Garza)
MAILING ADDRESS: 330 E. KENNEDY		PHONE NO: 361-658-7057
CITY: Kingsville	STATE: TX	ZIP CODE: 78363
CONTRACTOR: Gonzalez General Contracting		PHONE NO: 361-946-4098
DESCRIPTION OF WORK: <input checked="" type="checkbox"/> New <input type="checkbox"/> Remodel 140 Square Feet		
VALUATION OF WORK: \$ 4200.00		PERMIT FEE: \$
<p>* Contractor must be registered with the City of Kingsville.</p> <p>NOTICE</p> <p>SEPARATE PERMITS ARE REQUIRED FOR, ELECTRICAL, PLUMBING, HEATING, VENTILATING OR AIR-CONDITIONING; ALL CONTRACTORS ARE RESPONSIBLE FOR DISPOSING OF THEIR OWN DEBRIS AT THE SANITARY LANDFILL ON CR 2130. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN SIX MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS COMMENCED.</p> <p><i>Santiago Jimmy Gonzalez</i> 6-3-15</p> <p>SIGNATURE DATE</p> <p>HOMEOWNER APPLICANTS ONLY: I HEREBY CERTIFY THAT I OWN AND AM NOW LIVING AT THE DWELLING FOR WHICH THIS PERMIT IS BEING ISSUED, AND THAT THE WORK IS BEING PERFORMED BY ME OR A MEMBER OF MY IMMEDIATE FAMILY. I UNDERSTAND THAT, FOR THE PURPOSES OF THIS APPLICATION, MY IMMEDIATE FAMILY IS LIMITED TO MY PARENT, CHILD OR CHILD'S SPOUSE.</p> <p>INITIAL HERE _____</p>		

FOR OFFICE USE ONLY

CURRENT ZONING FOR LOCATION:	IS ZONING APPROPRIATE FOR USE REQUIRED: YES/NO
SETBACK REQUIREMENTS VERIFIED: YES/NO	ARE SETBACK REQUIREMENTS MET: YES/NO
IS THE PROPERTY IN THE AICUZ/CCLUA**: YES/NO	DOES IT COMPLY WITH THE AICUZ/CCLUA**: YES/NO
PROPERTY EASEMENT VERIFIED: YES/NO	DIMENTION OF EASEMENT:
AICUZ/CCLUA** DEED NOTIFICATION: YES/NO	** CONTROLLED COMPATIBLE LAND USE AREA (JAZB)

Show NORTH arrow on (PLOT PLAN)

LOT SIZE:

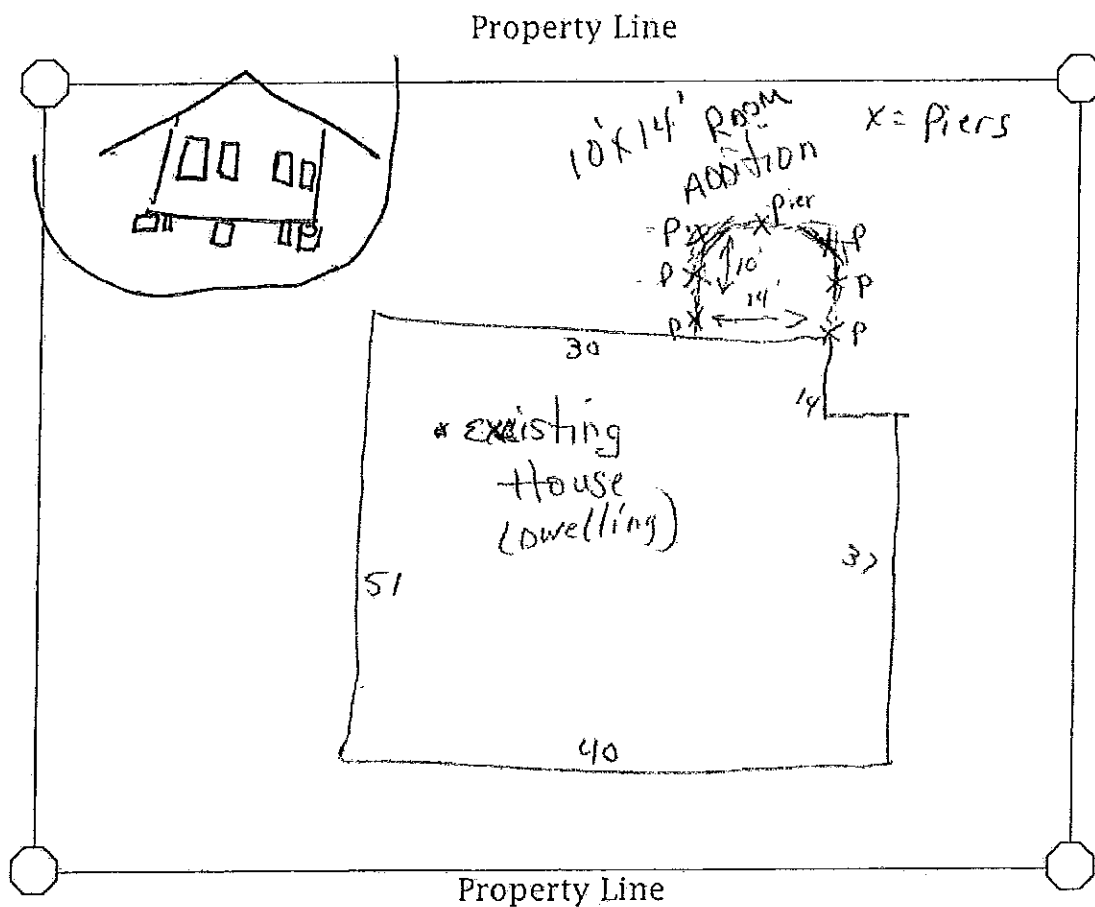
1. Width of lot 50' 2. Length of lot 140'

BUILDING SETBACKS

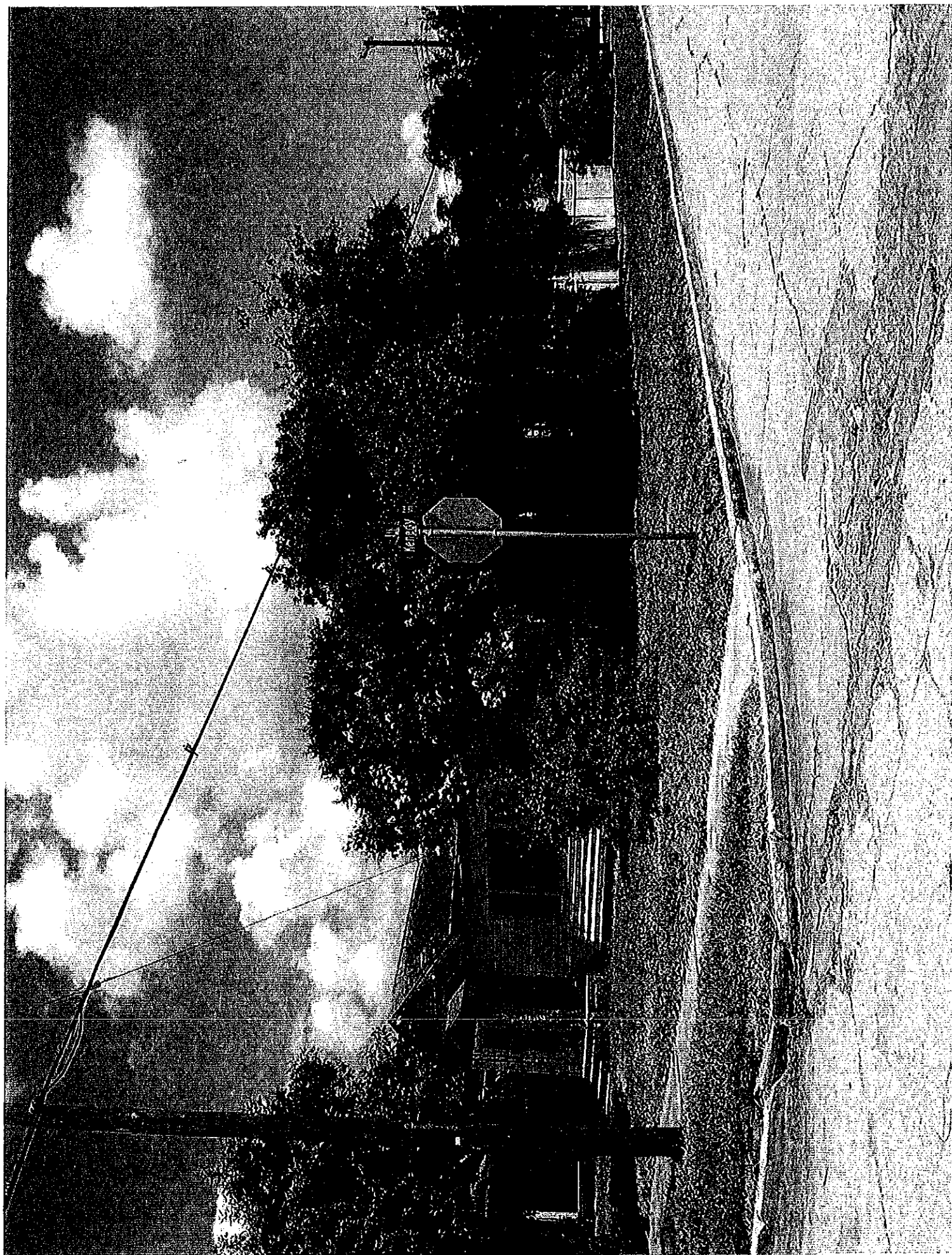
1. Front _____ 2. Right Side _____

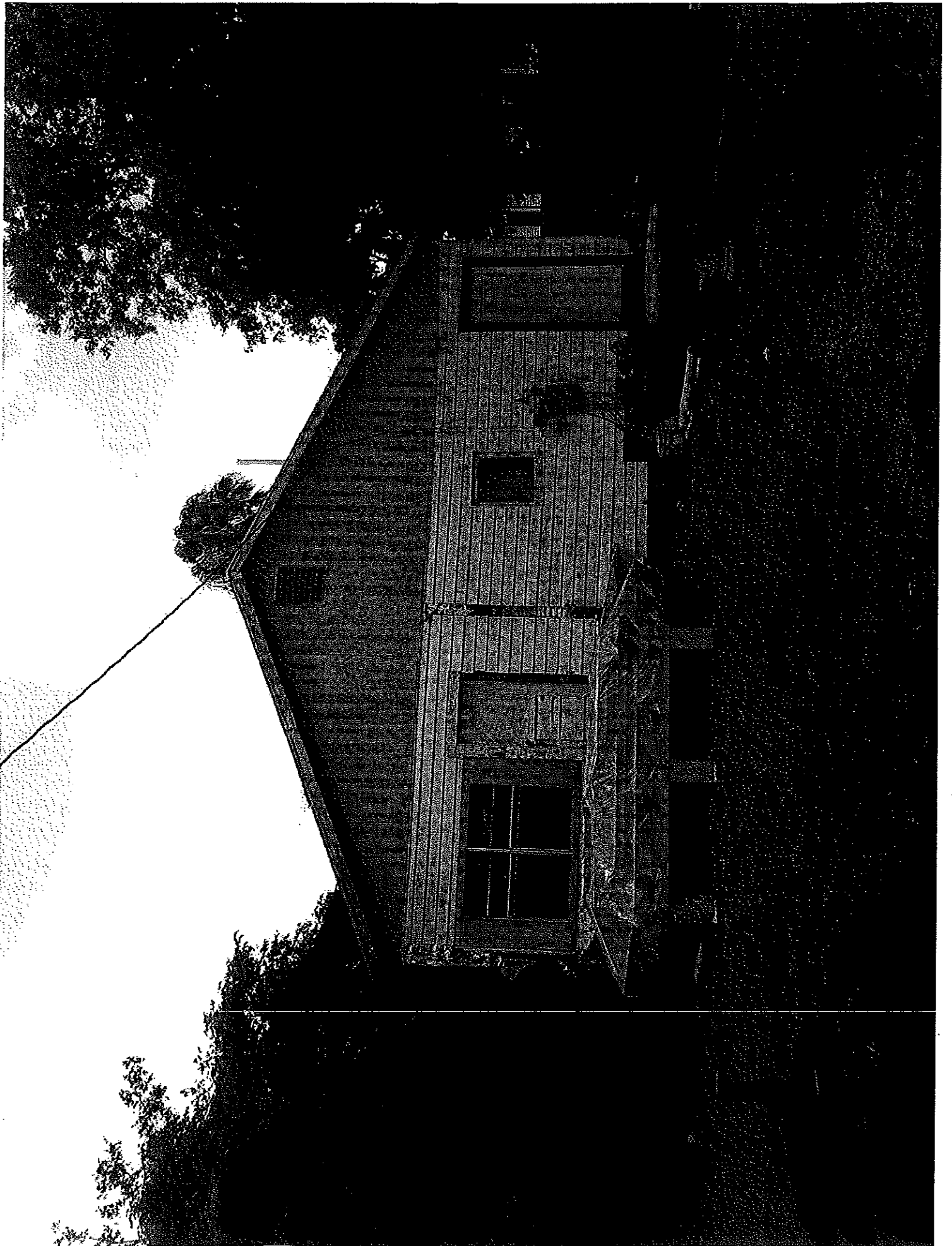
3. Left Side _____ 4. Back _____

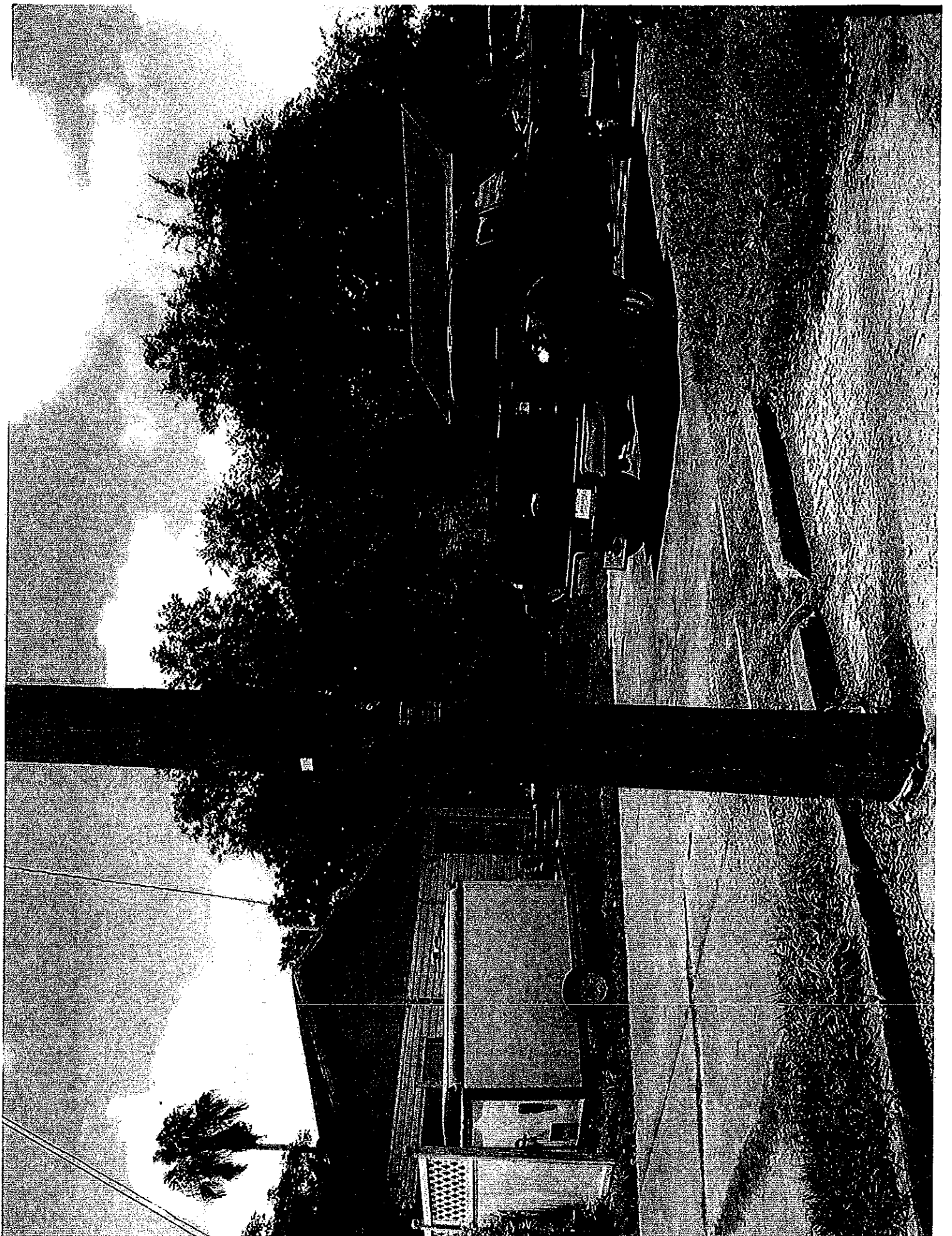
SHOW ✓ FOR EXISTING SHOW 10'x14' FOR ALTERATION
addition



East
STREET KENNEDY







**Staff Report to the HISTORICAL DEVELOPMENT BOARD
and CITY COMMISSION**

by Cynthia Martin, Downtown Manager
City of Kingsville, Texas

Request: APPROVAL FOR AN ADDITION AT ORIG TOWN, BLOCK 56, LOT 17, 18. THIS PROPERTY IS ALSO KNOWN AS 330 E KENEDY AVENUE.

Petitioner and Agent: Robert and Cecilia Pacheco
Date of HDB Hearing: June 17, 2015

EXHIBITS PRESENTED

- Historical Development Board Review Application
- Proof of Ownership
- Photographs

BACKGROUND AND PERTINENT DATA

The subject property is a c. 1925 single-family home located in the local historic district. The originally L-shaped home has a front addition on the east side. The house sits on a corner lot in a residential area.

Mr. and Mrs. Pacheco, owners and residents of the property, are proposing a 10' x 14' addition to the rear of the house on the east side that will be accessed through one of two currently rear-facing doors. The addition will sit on piers as does the original part of the house. The addition will have four windows and no exterior door. The addition will have a pitched roof. The windows will match those of the rest of the house and have hardiplank siding. The house currently has vinyl siding and the owners also as asking to continue with the hardiplank all around the house as their budget allows.

STAFF REVIEW AND RECOMMENDATIONS

In general, Historical Development Board considers the following factors when making a recommendation concerning the issuing of a permit for the construction, reconstruction, alteration, restoration, relocation, demolition or razing of all or part of any building, structure or appurtenance within a historic district:

- (1) The effect of the proposed change upon the general historic, cultural and architectural nature of the district.
- (2) The appropriateness of exterior architectural features which can be seen from a public street, alley, road, highway or walkway.
- (3) The general design, arrangement, texture, material and color of the building, structure or appurtenances and the relation of such factors to similar features of buildings, structures or appurtenances in the district. The criterion shall not be the aesthetic appeal to the Board of the structure or the proposed remodeling, but rather its conformity to the general character of the particular historic area involved.
- (4) Signs which are out of keeping with the character of the historic district in question shall not be permitted.
- (5) The value of the historic district as an area of unique interest and character shall not be impaired.

Staff recommends approval of this request with the following findings:

Although the house sits on a corner lot, the rear addition will not be visible from the street except off the alleyway due to a solid wood privacy fence currently in place. The addition is small and set to one side of the house to the rear. Even though one exterior door will be closed off as a result of the addition there is another exterior door on the far (west) corner to the rear of the property so the house will still have a rear exit. The addition will have windows in keeping with the scale and type of the rest of the home. The applicants intend to side the entire back wall of the residence with hardiplank at this time so that, from the alley two different types of siding will not be visible.

Prepared by: Cynthia Martin
Cynthia Martin, Downtown Manager

AGENDA ITEM #3

AGENDA ITEM #4

RESOLUTION NO. 2015-_____

RESOLUTION OF THE CITY OF KINGSVILLE, TEXAS APPROVING COOPERATION WITH THE CITIES SERVED BY AEP TCC TO REVIEW AEP TEXAS CENTRAL COMPANY'S REQUESTED APPROVAL OF AN ADJUSTMENT TO ITS ENERGY EFFICIENCY COST RECOVERY FACTOR; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO LEGAL COUNSEL.

WHEREAS, on or about June 1, 2015, AEP Texas Central Company ("TCC" or "Company"), pursuant to the Public Utility Regulatory Act ("PURA") § 39.905 and Public Utility Commission of Texas ("Commission" or "PUC") Substantive Rule 25.181(f), filed with the Commission an application for a 2016 Energy Efficiency Cost Recovery Factor ("EECRF"), PUC Docket No. 44717; and

WHEREAS, the City of Kingsville will cooperate with similarly situated city members and other city participants located within the TCC service area in conducting a review of the Company's application and to hire and direct legal counsel and consultants and to prepare a common response and to negotiate with the Company and direct any necessary litigation; and

WHEREAS, working with the Cities Served by AEP TCC ("Steering Committee") to review the rates charged by TCC allows members to accomplish more collectively than each city could do acting alone; and

WHEREAS, the Steering Committee has a history of participation in PUC dockets and projects, as well as court proceedings, affecting transmission and distribution utility rates in TCC's service area to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, PURA § 33.023 provides that costs incurred by cities in ratemaking activities are to be reimbursed by the regulated utility.

THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

1. That the City is authorized to participate in the Steering Committee in Docket No. 44717.

2. That subject to the right to terminate employment at any time, the City of Kingsville hereby authorizes the hiring of the law firm of Lloyd Gosselink and consultants to negotiate with the Company, make recommendations to the City

regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

3. That the City's reasonable rate case expenses shall be reimbursed by TCC.

4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

5. A copy of this Resolution shall be sent to Chris Brewster, Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this the 22nd day of June, 2015.

Sam R. Fugate, Mayor, City of Kingsville

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



City Manager's Office

361-595-8002
361-595-8024 Fax

DATE: June 8, 2015
TO: City Commission
FROM: Courtney Alvarez, Interim City Manager
SUBJECT: Electric Rate Making Case 2015

SUMMARY

This authorizes participation with other cities served by AEP TCC to review AEP Texas Central Company's requested approval of an adjustment to its energy efficiency cost recovery factor and hiring legal counsel at no expense to the City.

BACKGROUND

City groups have long participated in ratemaking proceedings before the PUC, the Courts, and the Legislature on electric utility regulation matters. Participation in a city group such as this Steering Committee allows cities to advocate for the public interest and accomplish more collectively than each city could on its own.

PURPOSE

AEP Texas Central Company ("TCC" or "Company") filed an application on or about June 1, 2015 with the Public Utility Commission of Texas ("PUC" or "Commission"), seeking to adjust its 2016 Energy Efficiency Cost Recovery Factor ("EECRF"). Pursuant to Commission rules, TCC is required to annually apply no later than June 1 of every year to adjust its EECRF in order to reflect changes in program costs and bonuses and to minimize any over- or under-collection of energy efficiency costs resulting from the use of the EECRF.

Last year in Docket No. 42508, the Commission authorized TCC to adjust its 2015 EECRF to recover \$10,402,430. In this filing, TCC is seeking to adjust its EECRF to collect \$8,907,149 for five components: (1) \$6,924,634 in forecasted 2016 energy efficiency program costs; (2) a refund of \$1,067,198 for over-recovery of costs in 2014; (3) \$2,848,294 representing the 2014 performance bonus for achieving demand and energy savings that exceeded its minimum goal to be achieved in 2014; (4) \$182,785 representing the estimated evaluation, measurement and verification ("EM&V") costs projected to be incurred in 2015; and (5) \$18,634 in 2014 EECRF rate case expenses.

The resolution authorizes the City to join with the Cities Served by AEP TCC ("Steering Committee") to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

DISCUSSION

Explanation of “Be It Resolved” Paragraphs:

Section 1. This section authorizes the City to participate in the Steering Committee as a party in the Company’s EECRF filing, PUC Docket No. 44717.

Section 2. This section authorizes the hiring of Lloyd Gosselink and consultants to review the filing, negotiate with the Company, and make recommendations to the City regarding reasonable rates. Additionally, it authorizes the Steering Committee to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

Section 3. The Company will reimburse the Steering Committee for its reasonable rate case expenses. Legal counsel and consultants of the Steering Committee will submit monthly invoices that will be forwarded to TCC for reimbursement. No individual city incurs liability for payment of rate case expenses by adopting this resolution.

Section 4. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the resolution was properly noticed.

Section 5. This section provides that the Steering Committee counsel will be notified of the City’s action by sending a copy of the approved and signed resolution to certain designated individuals.

FINANCIAL IMPACT

There is no financial impact. The legal fees are reimbursed by the TCC.

AGENDA ITEM #5

DOWNTOWN PAVILION FENCE PROPOSAL

Presented by City of Kingsville
Engineering Department

OPTION A
4 FOOT SPLIT RAIL FENCE

OPTION B
3 FOOT SPLIT RAIL FENCE

Site Plan Details:

- Streets: YOAKUM AVE, LEE AVE, 6TH ST. (BUSINESS HWY. 77), HENRIETTA AVE
- Property: PFC DANIEL ALARCON ST.
- Gate: GATE - POOL LATCH TYPE
- Fence: PROPOSED SPLIT RAIL FENCE LENGTH = 215.5 LF

Fence Details:

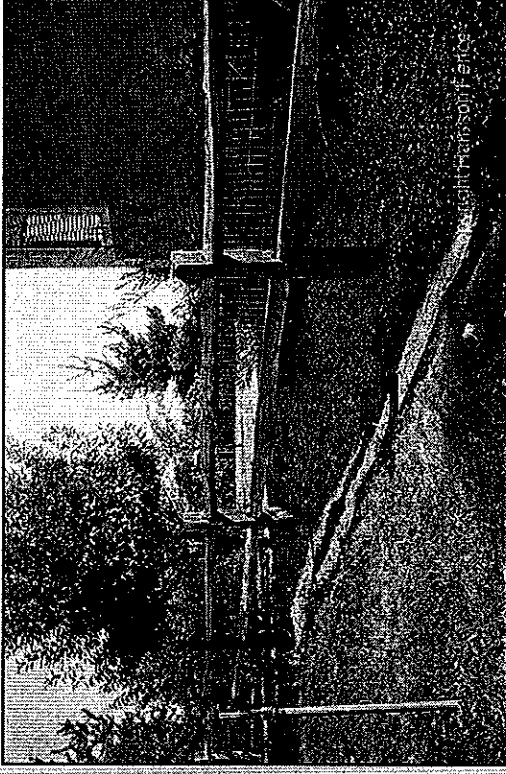
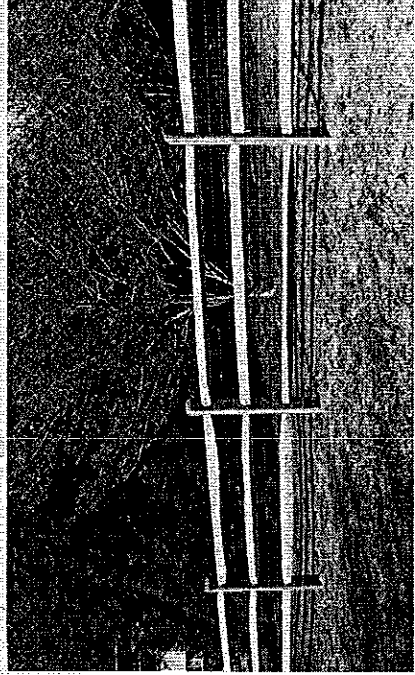
- Option A: 4 FOOT SPLIT RAIL FENCE, 10' OC, GROUND LEVEL
- Option B: 3 FOOT SPLIT RAIL FENCE, 10' OC, GROUND LEVEL

PRODUCED BY AN AUTOBESK EDUCATIONAL PRODUCT



Companies Contacted

- D & C Fencing
- Architectural Fence Co.
- Fencing Inc.
- Bell Fence
- Maltby builders
- Tim Pollard



Quotes

- Maltby Builders : 3 foot 2 rail fence = \$3,380.00
- Maltby Builders : 4 foot 3 rail fence = \$4,010.00
- D & C Fence Co. : 3 foot 2 rail fence ~ \$3,816.75
- D & C Fence Co. : 4 Square Aluminum black fencing = \$7,870.00
- Tim Pollard : 4 foot 3 rail fence = \$4,500.00
- Tim Pollard : 3 foot 2 rail fence = \$4,975.00

AGENDA ITEM #6



Parks & Recreation

**P. O. Box 1458
Kingsville, Texas 78364
361-595-8591
361-595-8596 (fax)
sivy@cityofkingsville.com**

**To: Courtney Alvarez, Interim City Manager,
Mayor and City Commissioners**

From: Susan Ivy, Parks Manager

Re: Authorize Receipt of Donation for Summer Program Transportation Costs

Date: June 12, 2015

As explained in several prior presentations to the City Commission, the Parks Department has been partnering for years with the Kleberg County Agri Life Extension Service in several areas of community service such as recreational activities, special events, staff education and grant application and acquisition for same.

In order to fund our Summer Recreational Programming, both entities have made application to the Brookshire Foundation. Parks has applied for program supplies, adventure attraction fees, training costs, equipment, etc. The Agri-Life Extension service has applied for assistance with transportation costs.

This year was no different and the Extension Service applied again for assistance with our transportation costs which have been provided through several different avenues and the most recent and least expensive in the past has been the Kleberg County Human Services Department.

The Extension Service received a notice that they were awarded \$6,000.00 from the Brookshire Foundation for transportation assistance. The Extension service has also advised us that they had advised the Foundation to make the check payable to Kingsville Parks & Recreation so we would be paying the transportation bill. We are paying expenses but they are restricted to paying smaller amounts through their accounts.

We have received the check from the Brookshire Foundation and have deposited it. **We ask that you authorize the receipt of this \$6,000.00 donation from the Brookshire Foundation to be used for transportation for the 2015 Kingsville Parks & Kleberg Kenedy County Summer Recreation programming.**

AGENDA ITEM #7

ORDINANCE NO. 2015-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2014-2015 GENERAL FUND BUDGET TO ACCEPT AND EXPEND A DONATION MADE TO THE KINGSVILLE PARKS & RECREATION DEPARTMENT FOR SUMMER PROGRAM TRANSPORTATION COSTS.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2014-2015 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
-----------	------------------	---------------	-----------------	-----------------	-----------------

Fund 001 General Fund

Revenue

4-4503 Parks & Rec.	Park Donations	58003	\$6,000.00		
				<u>\$6,000.00</u>	

Expenses

5-4503 Parks & Rec.	Recreational Programs	31499	\$6,000.00		
				<u>\$6,000.00</u>	

[To amend the FY15 General Fund Budget to allow the Parks & Recreation Department to accept and expend a donation from the Brookshire Foundation for summer program transportation costs as per the attached memo from the Kingsville Parks Manager.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of

competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 22nd day of June, 2015.

PASSED AND APPROVED on this the ____ day of _____, 2015.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



Parks & Recreation

P. O. Box 1458
Kingsville, Texas 78364
361-595-8591
361-595-8596 (fax)
sivy@cityofkingsville.com

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