

**AGENDA OF THE  
KINGSVILLE CIVIL SERVICE BOARD/COMMISSION**

**TUESDAY, FEBRUARY 20, 2018  
REGULAR MEETING**

**HELEN KLEBERG GROVES COMMUNITY ROOM  
CITY HALL / 400 WEST KING AVENUE  
12:00 P.M.**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. MINUTES**

- January 16, 2018

**IV. PUBLIC COMMENTS <sup>1</sup>**

**V. AGENDA ITEMS <sup>2</sup>**

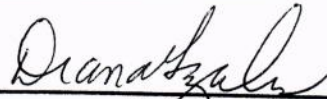
1. Motion to approve revision to Entry Level Firefighter Physical Abilities Testing (PAT) to add alternative to aerial ladder climb.

**VI. ANNOUNCEMENTS**

**VII. ADJOURNMENT**

**CERTIFICATION**

**I, DIANA GONZALES OF THE CITY OF KINGSVILLE, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS POSTED ON THE OFFICIAL BULLETIN BOARDS IN CITY HALL ON THIS THE 16<sup>th</sup> DAY OF FEBRUARY 2018, AT 3:45 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.**



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Diana Gonzales, SPHR  
Human Resource/Civil Service Director

*Notations:*

1. *Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 3 affirmative Commission votes. The speaker must identify himself by name and address.*
2. *Items being considered by the Commission for action except citizen's comments to the Civil Service Commission, no comment at this point without 3 affirmative votes of the Civil Service Commission.*

## **MINUTES - KINGSVILLE CIVIL SERVICE BOARD/COMMISSION**

**TUESDAY, JANUARY 16, 2018 - REGULAR MEETING  
HELEN KLEBERG GROVES COMMUNITY ROOM  
CITY HALL / 400 WEST KING AVENUE  
12:00 P.M.**

### **I. CALL TO ORDER – 12:15 P.M.**

### **II. ROLL CALL**

Present – Commissioner Nick Harrel                      Absent – Commissioner Al Lopez  
                 Commissioner Dora Martinez

### **III. MINUTES**

- October 17, 2017

Motion by Commission Martinez and seconded by Commission Lopez to approve the minutes of October 17, 2017

Vote: All in favor to approve minutes of October 17, 2017

### **IV. PUBLIC COMMENTS <sup>1</sup>**

- None

### **V. AGENDA ITEMS <sup>2</sup>**

1. Nomination and Selection of Chairperson (TLGC §143.006).

Motion by Commissioner Lopez and seconded by Commission Martinez to nominate Nick Harrel to the position of Chairperson.

Vote: All in favor of nomination.

2. Nomination and Selection of Vice-Chairperson (TLGC §143.006).

Motion by Commissioner Harrel and seconded by Commission Lopez to nominate Dora Martinez to the position of Vice-Chairperson.

Vote: All in favor of nomination.

3. Ratify the December 18, 2017 Police Entry-Level Examination Results.

Motion to ratify the December 18<sup>th</sup>, 2017 Police Entry-Level Examination results by Commissioner Lopez and seconded by Commission Martinez.

Vote: all in favor of motion.

### **VI. ANNOUNCEMENTS**

CS Director announced Fire Department retirement of Roel Carrion at the end of January He has worked for the City for 36 years. This will leave a Captain's vacancy and we do have a current Captain eligibility list with one person listed. After promotion of Captain from eligibility list then list is exhausted and will have to test at some point. Due to retirement will be looking at having tests for Engineer and Lieutenant in the Fire Department.

Next Civil Service meeting is scheduled for February 20<sup>th</sup>, 2018

### **VII. ADJOURNMENT – 12:24 p.m.**

## Appendix C FIRE DEPARTMENT - PHYSICAL ABILITIES TESTING (PAT)

Candidates shall be allowed to participate in a physical ability test review and practice test. The candidates shall be walked through each step of the process. The tasks shall be demonstrated, questions may be asked, and candidates are encouraged to practice any/all skills needed to accomplish the tasks. After the review has been completed, candidates shall be invited to attempt the PAT in its entirety. If the candidate successfully completes the PAT within the times allowed, the candidate shall be considered to have passed the exam and will not be required to return for a PAT at another time. Candidates that choose not to take the PAT following the review or that fail an attempt following the review, shall be invited back within approximately one (1) month to attempt the PAT again. Should a person fail to complete the PAT correctly or within the time allowed during their second offering of the PAT, the person will be considered to have failed.

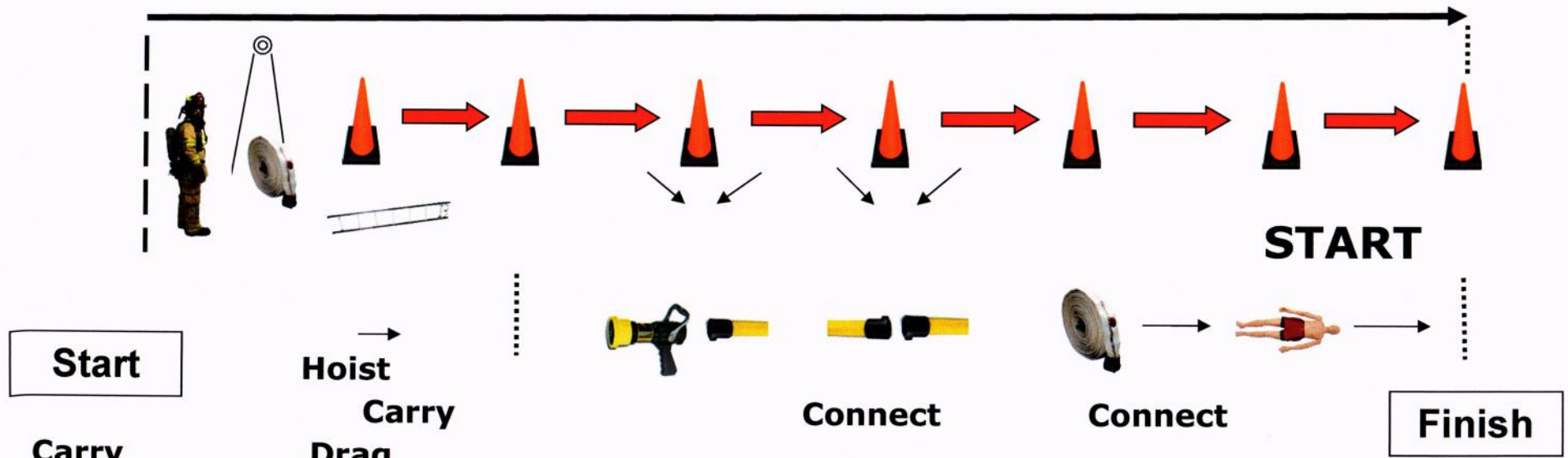
\* Candidates shall be required to sign a liability waiver prior to participating in a PAT.

The following tasks shall be completed in the order and maximum time frames listed.

1. **AGILITY COURSE:** Candidates shall have a maximum of one (1) minute and twenty (20) seconds in which to complete the agility course. This event shall be timed separately from all other PAT events. Omitting any step shall be grounds for disqualification. If a step is not completed properly, a five (5) second penalty shall be added to the candidate's total time for the agility course. The hose hoist shall require proper completion.
2. **BREAK:** Candidates shall be given a minimum of five (5) minutes to rest following this event.
3. **RUN:** Candidates shall run one-half (1/2) mile in four (4) minutes and thirty (30) seconds or less. This event shall be timed separately from all other PAT events.
4. **BREAK:** Candidates shall be given a minimum of five (5) minutes to rest following the run.
5. **AERIAL LADDER CLIMB:** Candidates shall climb approximately seventy-five (75) feet up an aerial ladder that is extended and positioned at approximately a ~~sixty~~ fivesixty-five (65) to seventy (70) degree climbing angle. In cases where the Aerial Ladder is not available, an alternative approved fixed ladder will be used meeting all stated candidate requirements, except for climbing angle will be adjusted to a five (5) to ten (10) degree angle. The candidate shall wear a safety harness and be connected to a rope that is run through a pulley at the top of the ladder and held by a belay person to prevent the candidate from falling. The applicant shall be allowed up to five (5) minutes to climb from the truck turntable to the seventy (70) foot level and then return down to the turntable. The candidate must touch each ladder rung with their feet while going up and down the ladder. A candidate shall use the rungs for hand holds and not use the side rails of ladder. Time ends when the candidate's foot touches the turntable. This event shall be timed separately from other PAT events.

(Agility Course must be completed within 1 minute and 20 seconds)

Wearing an SCBA Backpack, Total Course Length 100 yds



**Start**

**Hoist**  
**Carry**  
**Drag**

**Connect**

**Connect**

**Finish**

**Rolled Hose Overhead Hoist:**  
A roll of 2-1/2" rolled hose shall be hoisted 30' using a rope while the candidate remains standing inside a square. The hose roll shall be hoisted until it touches the pulley and then lowered to the ground. The rope shall be hoisted and lowered hand over hand with thumbs up. If the rope is allowed to slide through hands more than a few feet, the roll will need to be raised back up to the pulley. The candidate will be advised when pulley is touched and when evolution is completed. This evolution simulates raising an extension ladder.

**Ladder Carry:**  
Pick up and carry ladder for 50' feet. The ladder must be set on ground, completely past the cone. Don't throw ladder!

**Connect Nozzle to Fire Hose:**  
Connect nozzle to fire hose. The connection must withstand a shake of the hose.

**Connect Fire Hose:**  
Connect a male and female hose coupling. The connection must withstand a shake of the hose.

**Hose Roll Carry:**  
Carry roll of 3" hose for 50' feet using any method desired. Hose must be dropped past the cone. The hose may be dropped.

**Dummy Drag:**  
Drag dummy for 50' feet using drag strap behind neck. All of dummy must be pulled past the cone to complete event.