

City of Kingsville, Texas

AGENDA CITY COMMISSION

**MONDAY, FEBRUARY 8, 2016
REGULAR MEETING**

**HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS
CITY HALL/200 EAST KLEBERG AVENUE
6:00 P.M.**

I. Preliminary Proceedings.

OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – January 25, 2016

APPROVED BY:



Jesús A. Garza
City Manager

II. Public Hearing - (Required by Law).¹

1. NONE.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time."

IV. Public Comment on Agenda Items³

1. Comments on all agenda and non-agenda items.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)

1. Motion to approve final passage of an ordinance granting a special use permit for 3430 S. U.S. Hwy. 77 Bypass (6.07 acres at Lot 2, Abinco Ind Park 1 (amended replat) (A/K/A Hwy. 77 One Stop) for a recreational vehicle park. (Planning & Development Services Director).
2. Motion to approve final passage of an ordinance amending the City of Kingsville Fiscal Year 2015-2016 General Fund Budget to accept and expend donation for the Parks Department. (Finance Director).
3. Motion to approve resolution authorizing the release of Chapter 59 funds of the Kingsville Specialized Crimes and Narcotics Task Force for donation to the Douglass Youth Center, Inc. (Task Force Commander).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

4. Consider final passage of an ordinance changing the zoning map in reference to Lot 1, Block 1, Terrace Village, known as 1227 E. Lott St. from R1-Single Family District to C2-Retail District, amending the comprehensive plan to account for any deviations from the existing comprehensive plan. (Planning & Development Services Director).

5. Consider resolution ordering the City of Kingsville General Election, designating voting precincts, polling places establishing election procedures and appointing Early Voting Clerk. (City Secretary).

(CONSIDERACION DE UNA RESOLUCIÓN QUE ORDENA LAS ELECCIONES GENERALES DE LA CIUDAD DE KINGSVILLE, DESIGNA LOS DISTRITOS ELECTORALES Y LOS SITIOS DE VOTACIÓN, ESTABLECE LOS PROCEDIMIENTOS DE LAS ELECCIONES Y NOMBRA A LA SECRETARIA ENCARGADA DE LA VOTACIÓN ANTICIPADA). (SECRETARIA MUNICIPAL).

6. Consider introduction of an ordinance amending Chapter VII, Article 5, Traffic Schedules, reducing the speed limit on certain areas of Santa Gertrudis (from Seale Street west to Santa Monica Street) to 20 miles per hour, providing for appropriate penalties, fines, and fees regarding the regulation thereof. (City Engineer/Public Works Director).

7. Consider introduction of an ordinance amending the Chapter III, Article 7, Personnel Policies, Section 1 Classification and Compensation Plan to add a Capital Improvements Manager position and correct clerical error to the City of Kingsville Classification and Compensation Plan for Fiscal Year 2015-2016. (City Manager).
8. Consider introduction of an ordinance amending the Fiscal Year 2015-2016 Utility Fund Budget for the addition of a Capital Improvements Manager. (Finance Director).
9. Consider a resolution authorizing the City Manager to enter into an Interlocal Participation Agreement between the City of Kingsville and TASB Energy Cooperative for all allowable fuel purchases. (Purchasing & Technology Director).
10. Consider authorizing the purchase of office furniture for the new city hall via the TCPN Cooperative contract with HON, as per staff recommendation. (Purchasing & Technology Director).

VII. Adjournment.

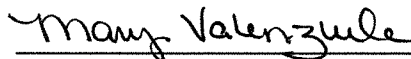
1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizens comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

NOTICE

This City of Kingsville and Commission Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail mvalenzuela@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board in the City Hall, 200 East Kleberg, of the City of Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

February 5, 2016 at 4:00 P.M. and remained so posted continuously for at least 72 hours proceeding the schedule time of said meeting.



Mary Valenzuela, TRMC, City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

MINUTES OF PREVIOUS MEETING(S)

JANUARY 25, 2016

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, JANUARY 25, 2016 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS 200 EAST KLEBERG AVENUE AT 5:30 P.M.

CITY COMMISSION PRESENT:

Sam Fugate, Mayor
Al Garcia, Commissioner
Arturo Pecos, Commissioner
Noel Pena, Commissioner
Dianne Leubert, Commissioner

CITY STAFF PRESENT:

Jesús Garza, City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Tom Ginter, Director of Planning & Development Services
Deborah Balli, Finance Director
Diana Gonzales, Human Resources Director
Charlie Cardenas, Public Works Director/Engineer
Susan Ivy, Parks Manager
Emilio Garcia, Health Director
Robert Rodriguez, Library Director
David Mason, Purchasing Director
Ricardo Torres, Police Chief
Willie Vera, Task Force Commander
Melissa Perez, Risk Manager
Pete Pina, Landfill Supervisor
Sharam Santanilla, Engineer's Assistant
Leo Alarcon, Tourism Director
Cynthia Martin, Downtown Manager
Daniel Ramirez, Building Official
Jim DeVisser, Interim Fire Chief

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate announced that all five Commission members are present for this meeting.

Mr. Garza announced that a presentation from Naismith Engineering made a presentation to the City Commission regarding the on the Landfill and its capacity and will make some recommendations on how to be proactive with the Landfill.

WORKSHOP: Presentation from Naismith Engineering on City's Landfill. (City Manager).

Mr. Scott Collins, Jon M. Reinhard, and Grant A. Jackson made a powerpoint presentation to the City Commission regarding the City's Landfill.

Presentation topics are facility status, permit amendment, sector 4 development, and any questions the City Commission may have. The facility status – existing units, Municipal Solid Waste (MSW) Landfill Permit 235B provides for disposal of waste in both Type I and Type IV Municipal Solid Waste Landfill units. Authorized units/acres – 7 Type I units comprising approximately 85 acres and 1 Type IV unit comprising approximately 23 acres. Thirty-five acres currently developed in Sectors 1 through 3 as Type I units and 5.4 acres as a Type IV unit.

Approximately 20 acres of Pre-Subtitle D area previously closed, not part of Permit 235B. Facility status – capacity, based upon a capacity assessment performed last year, the capacity remaining in Sectors 1 through 3 is approximately 152,000 CY. That volume should last through approximately April of 2017 based on the average usage rate for the last four years. Disposal capacity may be extended by conservation practices. Permit Amendment objectives, modify facility boundary, and maximize the available disposal capacity within the modified boundary. Additional excavation depth for additional disposal capacity and to improve soil balance. Operational elements: eliminate unnecessary monitoring and reporting; incorporate flexibility on equipment and hours of operation; authorize additional processes and waste streams; incorporate additional storm water management capabilities; and comply with updated regulatory criteria. The permit amendment schedule is formal submission in August 2016. TCEQ review approximately 1 year (August 2017 with no adverse public comment). Sector 4 development overview, current forecasted disposal needs require additional capacity before projected permit amendment issuance. Sector 4 is the next Type I MSWLF unit in the current permit sequence. Recommend building a partial sector to provide additional capacity, about 268,000 cubic yards. The remainder of the sector can take advantage of additional excavation depth proposed in amendment. Schedule for Sector 4 is as followed; preliminary/final design will take 3 months; bidding and award 2 months; construction 4 months and TCEQ review will take 1 month.

Mr. Garza commented that the estimated cost for this project is \$1.5 million which will be paid out of the Landfill Post-Closure Fund.

Commissioner Leubert asked how many of the sector four acres will be done. Mr. Jackson responded approximately 7 ½ acres. Leubert further asked how many cubic yards are taking on a daily basis. Mr. Pete Pina, Landfill Supervisor responded 100 tons are taking in per day. Commissioner Leubert also asked if Naismith has already spoken with representatives of NAS Kingsville about the 200ft. Mr. Collins responded that they have received a letter from the Commanding Office of NAS Kingsville stating that it will not affect NAS Kingsville.

Mr. Grant commented that this will have to be coordinated with the FAA. The FAA will be the coordinating entity which is the way the permit process works and all the information needs to be submitted to TCEQ.

Commissioner Pena asked that with the additional space added through the amendment process, what the life of the landfill is. Mr. Grant responded that this will give us beyond 100 years.

Commissioner Garcia asked what the life of the landfill compare to the tonnage is going in today and to get to that point. Mr. Grant responded that the current was permitted with a 30 year life, which has been exceeded, but by doing this expansion we will be getting about 12 million yards which will project over 100 years of additional space.

REGULAR MEETING RESUMES

Mayor Fugate called the meeting to order in the Robert H. Alcorn Commission Chamber at 6:00 p.m. and announced quorum with five Commission members present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Mrs. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – January 11, 2016

Mayor Fugate called for a motion to approve the minutes of January 11, 2016.

Motion made by Commissioner Pecos to approve the minutes of January 11, 2016 as presented, seconded by Commissioner Garcia. The motion was passed and approved by the following vote Garcia, Leubert, Pecos, Pena, Fugate voting "FOR".

Mayor Fugate asked that if no one has an objection, he would like to take Reports from Commission and Staff before the public hearing section of the agenda. No objections were made.

Mayor Fugate read and presented a Proclamation to St. Gertrude Catholic School for Catholic School Week.

At this time, Mayor Fugate moved forward with the Public Hearing section of the agenda.

II. Public Hearing - (Required by Law).¹

1. Public hearing regarding condemnation proceeding for structures located at 426 E. Alice, Kingsville, Texas. (Planning & Development Services Director).

Mayor Fugate announced and opened this public hearing at 6:08 p.m.

Mr. Tom Ginter, Director of Planning & Development Services reported that staff has had issues for some time with this property and has made five trips in the last two years to clean up this property. Staff has inspected this property and some of the findings are; it is an attractive nuisance to children; harbor for vagrants, criminal and immoral people; evidence of roach, tat, mouse, or other vermin found; uncovered roof; graffiti. Overall the condition of this property is found to be in a severe and hazardous state of disrepair. It is unsecured allowing for easy access for animals and vagrants. This property has had no water services since August, 2015.

Mrs. Alvarez stated that water services has been off since August 2015.

Mayor Fugate asked if property has any electricity at this time. Mr. Ginter commented that electricity is on at this property.

Mrs. Alvarez commented that there is an electric meter on the property as well as extension cords that are running illegally through the property.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so with a five minute time limit. Additional time cannot be extended by City Commission.

Ms. Archard, friend of Mr. Flores, property owner, commented that she has been assisting the property owner clean up. She stated that staff has given them copies of ordinance codes and has asked for explanation so that they may understand it, but staff was unable to explain codes to her. Archard stated that she is requesting additional time so that they may work on bringing this property up to code. She stated the water is off at this time due to property not having a water heater.

No comments were made. Mayor Fugate closed this public hearing at 6:14 p.m.

2. Public hearing regarding an ordinance changing the zoning map in reference to Lot 1, Block 1, Terrace Village, known as 1227 E. Lott St. from R1-Single Family District to C2-Retail District in order for CASA (Court Appointed Special Advocates) to house their office at this address, amending the comprehensive plan to account for any deviations from the existing comprehensive plan; Haass Enterprise LLC, owner; Richard Haass, agent. (Planning & Development Services Director).

Mayor Fugate announced and opened this public hearing at 6:14 p.m.

Mr. Ginter reported that CASA office are currently at the Chamber building. The configuration of those office do not meet the specifications for them conducting business

since confidentiality is paramount for them. This property is located in the middle of an R1 neighborhood across the street from Harvey Elementary School.

Mayor Fugate asked if staff received any phone calls from anyone that was objecting to this rezoning.

Mr. Ginter responded yes. Mr. Garza commented that during the Planning & Zoning Commission meeting, there was one neighbor that expressed his opposition to the rezoning. Mr. Garza also commented that the Planning & Zoning Commission recommended denial of the rezoning.

Mrs. Betty Jo Hass, 1501 Annette commented that she is representing her son Ricky who is the property owner. Mrs. Hass stated that her son purchased this property as rental property and has had it rented out but the current tenants have moved out. She further stated how CASA found this property, she is not aware of. She received a call from CASA stating that they were interested in renting this property. She further stated that her son does not want to have a commercial piece of property, he is only wanting to do what he can do to assist CASA. Mrs. Hass stated that her son suggested a special use permit instead of changing the zoning. She stated that she had the idea of maybe placing a deed restriction placed on the property so that if CASA ever vacated the property, it could not be used for commercial purposes.

Nicole Johnson, 131 W. Chavez, Ricardo, TX. Ms. Johnson commented that she is the Outreach Director for CASA and this property is the perfect location for their organization.

Billy Joe Howard commented that this property in question is within 200 feet from his property. He inquired how this would affect his property regarding taxes but has not received an answer. If this causes his taxes to increase, then he would be against this rezoning.

Jennifer Martinez 1707 Louisiana commented that she is the individual who inquired about the property for CASA. CASA has a staff of 5, 4 in Kingsville and 1 in Alice, TX, which the property has enough parking spaces. She stated that she has contacted the Appraisal District regarding the increase of taxes, and stated that this would not increase taxes in the area. Martinez stated that office hours are 8:00 a.m. to 5:00 p.m.

Josephine Smith, Vice President of the Board of Directors, commented that the need of a private office is needed where the supervisor can talk to the volunteer who assist the children in Foster Care. There will be no children that will be staying at the property. Being located currently at the Chamber, it is hard to get any privacy as the walls are thin. She is asking for the City Commission to consider this rezoning.

Martin Chimunatto, 1326 Michael Street, commented that he would like to share the importance of what CASA does for our abused youth. He stated that after serving 24 years as the Judge for the Kleberg County Court at Law, which oversees all the child protective cases, he feels that CASA is an independent voice for the abused children of this community.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so with a five minute time limit. Additional time cannot be extended by City Commission.

No comments were made. Mayor Fugate closed this public hearing at 6:30 p.m.

3. Public hearing regarding an ordinance for a special use permit for a property zoned C4 (Commercial District) for a recreational vehicle park located at Abinco Ind Park 1 (amended replat), Lot 2, (Hwy 77 One Stop), acres 6.07 (Hwy 77 One Stop) also known as 3430 South U.S. Hwy. 77; Lakshmi LTD, owner; Seferino Perez, agent. (Planning & Development Services Director).

Mayor Fugate announced and opened this public hearing at 6:30 p.m.

Mr. Ginter commented that in the code of ordinances a special use permit is required in a C-4 zoning for an RV Park. This is the location of the La Hacienda Restaurant with the ground that is behind the restaurant. The Planning & Zoning Commission has reviewed this request and has approved the special use permit by a 5-0 vote. Notices were sent out, and no complaints were received.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so with a five minute time limit. Additional time cannot be extended by City Commission.

No comments were made. Mayor Fugate closed this public hearing at 6:33 p.m.

III. Reports from Commission & Staff.²

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, **Investment Report**, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time."*

Mr. Garza reported that the City will be receiving a plaque for the Discovery Program. Garza further reported that the Texas Main Street Program will be recommending to the National Main Street Center that the Kingsville Main Street Program receive national accreditation as a result of our programs exceptional annual progress. The Kingsville Police Department will be hosting its 13th Annual Citizens Police Academy beginning February 18th from 7:00 p.m. to 10:00 a.m. at the Kingsville Police Department. This will be an eleven week program that will meet once a week. This program will give our residents a working knowledge of our Police Department's procedures and protocols.

Mrs. Alvarez reminded staff that the next regular meeting is scheduled for Monday, February 8th with agenda items due on Friday, January 29th. Alvarez further stated that a few months ago the Police Chief brought forward a grant for body worn cameras which was available through the Criminal Justice Division of the Governor's Office, the city recently received notification that the city is approved for this grant. The city had requested \$34,112 for body worn cameras and associated storage and equipment. The State Law requires a 25% match which is \$8,528, so the total maximum project budget is \$42,640.

Mr. Garza asked for Mrs. Deborah Balli to speak to the Commission regarding the 4th Quarter Investment Report which is for the period ending September 30, 2015. Garza further stated that at the next Commission meeting a presentation on the first quarter budget report for this fiscal year will be made.

Mrs. Balli that this report shows the ending as of September 30, 2015. The total cash and investments were \$29,230,873.00. The fiscal ending cash and investments for the fiscal year from 2014 to 2015 the city has increased its cash and investments by \$1.7 million dollars.

Commissioner Leubert commented that the crosswalks around the city, there are many people that are using these crosswalks and vehicles are not stopping at the crosswalks. This is usually over by the University and asked if KPD can talk to the University Police Department to assist on enforcing the crosswalks.

Mr. Charlie Cardenas, City Engineer/Public Works Director commented that as traffic engineers, we need to be very careful when placing a crosswalks and stop signs. Just because we place a crosswalk doesn't mean that it is the safest place to cross.

Commissioner Leubert further commented that she would like to see more enforcement on crosswalks.

Mayor Fugate asked for Chief Torres to look into the enforcement of crosswalks.

IV. Public Comment on Agenda Items^{.3}

1. Comments on all agenda and non-agenda items.

Mr. Lauro Castro, 1511 Santa Monica commented that a month ago he was out driving and came across two students crossing from Legends Apartments to the University. He stated that he stopped to allow students cross and he was rear ended. He would like to see crosswalks signs placed and slow traffic down within this area.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)

Motion made by Commissioner Pena to approve the consent agenda as presented, seconded Commissioner Pecos. The motion was passed and approved by the following vote: Leubert, Pecos, Pena, Garcia, Fugate voting "FOR".

1. **Motion to approve final passage of an ordinance amending the Fiscal Year 2015-2016 Utility Fund budget for chemicals and engineering services to evaluate effluent copper limitations at the north waste water treatment plant. (Finance Director).**

2. Motion to approve the Historical Development Board decision on an application for a building permit for a remodel at 503 E. Henrietta, which was approved by the board. (Downtown Manager).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

3. Consider condemnation of structures located at 426 E. Alice Avenue, Kingsville, Texas. (Planning & Development Services Director).

Commissioner Garcia asked if staff has gone out for up to date photos since the cleanup.

Mrs. Alvarez commented that whether the yard has been cleaned up is nice, but for the purposes of the condemnation process the consideration should be on the two structures on the property.

Mayor Fugate asked that during the public hearing, staff commented that one of the structures does not have a roof.

Mr. Daniel Ramirez, Building Inspector commented that there is motorhome where the property owners have been living since they didn't have water on at the property. Ramirez further commented that this property is in a hazardous state of disrepair and not suitable to live in. Extension cords and water hoses were being used to keep the RV going, which is not allowed by city ordinance.

Mayor Fugate asked Mr. Ramirez to speak about the structure located on the property.

Mr. Ramirez commented that there is a lot of work to be done. He has been to this location several times and has seen no improvements being made.

Mayor Fugate asked Mr. Ramirez that if the property owner gets it up to code, this structure could be saved. Mr. Ramirez responded yes.

Ms. Jennifer Bernal, Community Appearance Supervisor commented that what staff has found during prior inspections and cleanups, the shed located in the back is being held up by post which is dangerous. The roof shows some shingles that have been replaced.

Commissioner Garcia asked Mrs. Alvarez if it would be proper to ask what the income level is for this household.

Mrs. Alvarez responded that staff would not have that information. She stated that if the Commission elects to give the property owner additional time, the property owner would have to get with the Planning Director and Building Official as well as engage the services of professionals in the area of electrical and plumbing work that can advise them what it will take to bring this property up to code.

Mayor Fugate asked Mrs. Alvarez if it would be permissible for the City Commission to condemn the shed and extend time on the house.

Mrs. Alvarez responded yes, as staff posted notices for the two different structures, one for the house and the other for the shed in the back.

Mayor Fugate asked that the Commission can condemn the shed now and give additional time for the house.

Mrs. Alvarez responded yes.

Ms. Archard stated that the Kingsville Police Department has brought over homeless individuals to assist them in the cleanup of the property. She further stated that they have been in communication with plumbers and electricians regarding the property.

Mayor Fugate asked Ms. Bernal how many times has the inspectors been out to this location to inspect. Ms. Bernal responded that her staff has been out there five times since November. Mayor Fugate further commented that the City Commission can give them additional time but something must be done and bring it up to code.

Mr. Flores property owner, commented that this property has been under construction for several years. The property has brand new flooring, cabinets, and has had five cleanouts in the sewer system. He further stated that the house also has brand new wiring, insulation, and has replaced sheetrock on the walls.

Mayor Fugate asked the property owner if had any problems with tearing down the shed located in the back of the property.

Mr. Flores responded that the shed is where he stores his tools that are being used for repairs.

Commissioner Garcia asked Mr. Flores if the proper permits have been pulled for the plumbing, electrical, and construction work that has been done at this property.

Mr. Flores responded that during the time that the work was being done, permits were there. Ms. Archard also responded that permits were at the property at the time work was performed. Mr. Flores commented that he has a plumber and electrician to come to the property to inspect and give him an itemize statement of the cost to bring the property up to code.

Commissioner Garcia asked the property owner if had been doing work on the structure without permits. Both Mr. Flores and Ms. Archard responded no, all that is being done is cosmetic work.

Mayor Fugate asked Mr. Ramirez Building Official, if any permits for plumbing or electrical were issued for this structure.

Mr. Ramirez responded no.

Mr. Flores commented that all this work had been done in the past.

Mayor Fugate commented that the Building Official has been employed with the City of eight years and no permits have been issued.

Commissioner Pecos stated that the Building Official is stating that the structure is repairable and if so, he would like to give the property owner an additional three months to allow them to make the necessary repairs and remove debris.

Ms. Archard asked that if it would be possible for the City's Building Official to come out and let them know what all would need to be repaired.

Mrs. Alvarez responded no. Legally the City cannot take the responsibility for telling them what they need to repair. It is up to the property owner to hire professionals to do an assessment and advise them what to do. It is the City's responsibility to inspect the work that is done.

Mayor Fugate stated that the City Commission will not take any action on this item at this time, but the item will be revisited after 90 days. Fugate further stated that the issue with the property living in the trailer, illegally, must be looked into immediately.

4. Consider introduction of an ordinance changing the zoning map in reference to Lot 1, Block 1, Terrace Village, known as 1227 E. Lott St. from R1-Single Family District to C2-Retail District, amending the comprehensive plan to account for any

deviations from the existing comprehensive plan. (Planning & Development Services Director).

Mrs. Alvarez commented that just so the applicants and interested parties know, that the second reading will be heard at the next City Commission meeting scheduled for February 8th at 6:00 p.m. Alvarez further commented that as per City Ordinance Section 15-6-4 (a), due to the Planning and Zoning Commission denying this item, it will take a Super Majority vote of the City Commission to approve this item.

Mayor Fugate asked that of the five Commission members, this item must have five votes for approval. Mrs. Alvarez responded yes.

Mr. Garza commented that there were some comments made regarding a special use permit, under the current code R-1 does not allow the option to pursue a special use permit for office space.

Mayor Fugate commented that the City Commission can approve this item at the next meeting, but CASA would not be able to get a Certificate of Occupancy as they can't comply with the parking ordinance. He further asked Mrs. Alvarez if this is the situation with this item.

Mrs. Alvarez responded that staff could check on the parking assessment as the CASA has mentioned some additional side parking and is not sure if staff has taken that into account as this time.

Introduction item.

5. Consider introduction of an ordinance granting a special use permit for 3430 S. U.S. Hwy. 77 Bypass (6.07 acres at Lot 2, Abinco Ind Park 1 (amended replat)) (A/K/A Hwy. 77 One Stop) for a recreational vehicle park. (Planning & Development Services Director).

Introduction item.

6. Consider a resolution authorizing the City Manager to enter into a contract for professional services between City of Kingsville and LNV, Inc. for Engineering Services for Task Order No.13-to evaluate effluent copper limitations at the 3 MGD WWTP. (City Engineer/Public Works Director).

Motion made by Commissioner Garcia to approve this resolution, seconded by Commissioner Pena. The motion was passed and approved by the following vote: Pena, Garcia, Leubert, Pecos, Fugate voting "FOR".

7. Consider a resolution authorizing the Texas Coalition of Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for five years for deliveries of electricity effective January 1, 2018; authorizing TCAP to act as an agent on behalf of the City to enter into a contract for electricity; authorizing Sam R. Fugate or Jesus A. Garza or Jay Doegey to execute an electric supply agreement for deliveries of electricity effective January 1, 2018 and committing to budget for energy purchases in 2018 through 2022 and to honor the City's commitments to purchase power for its electrical needs in 2018 through 2022 through TCAP. (City Attorney).

Mrs. Alvarez stated that the City is one of 171 members that are part of TCAP. Based on the large volume of electric load the combined aggregation of the 171 member's loads, TCAP is able to favorably negotiate contracts through a special provision in the law directly with the wholesale providers which allows us to get perforation rates. One of the other things that TCAP provides is that we have long term stable contracts, so when we do enter into these contracts, it assist the Finance Director in knowing what the electric rate is going to be for the next five years. Electric rates are generally based on natural gas futures market and so that fluctuate daily. Presently based on the abundance supply of natural gas, that is allowing the rates to be close to historically low amounts at this time, which is one of the reasons to allow TCAP to negotiate a contract for us now. Alvarez further stated that this resolution will authorize TCAP to negotiate a rate, assuming, that we can get the adequate volume of load from all the other members, and they would guarantee that they would not authorize a contract unless we can get a rate for the South Zone at 4.2 cents or less. Overall, this is to allow TCAP to negotiate a contract for the City of Kingsville that would cover years 2018 through 2022. This will also give them our load of electricity and authorize Mayor Fugate, Jesus Garza, City Manager and Jay Doegey, TCAP Executive Director to authorize them to sign a contract for the City of Kingsville assuming, that all the stated variables with regards to load and pricing are met. As the natural gas futures market fluctuates daily, the price for the electricity commodity that can be obtained fluctuates daily. So once that favorable price is achieved, they need to have the ability to go ahead and have the contract signed within 24 hours.

Motion made by Commissioner Garcia to approve this resolution, seconded by Commissioner Pena.

Mrs. Alvarez continued to comment that TCAP will obtain Form 1295 that is required once the contract is ready for execution.

Commissioner Leubert commented that what basically means, is that the City is doing the same thing it's been doing in the past. Mrs. Alvarez responded yes, but at a better rate.

The motion was passed and approved by the following vote: Garcia, Leubert, Pecos, Pena, Fugate voting "FOR".

8. Consider a resolution designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Development Block Grant Program (TXCDBG) Contract number 7215270. (City Attorney).

Mrs. Alvarez commented that in working with Grant Works on this Community Development Block Grant, this resolution and agenda item #9 are documents that were sent to the City that are necessary for compliance with the State contract. This resolution would allow signatories for this contract documents and would allow for signatories for the purchasing vouchers and the request for payment form.

Motion made by Commissioner Garcia to approve agenda items 8 & 9 since Mrs. Alvarez introduced both items at the same time, seconded by Commissioner Pena.

Commissioner Leubert asked if any employees will be used to negotiate or work on these contracts or is this just housekeeping contracts. Mrs. Alvarez responded that the two resolutions are just housekeeping.

The motion was passed and approved by the following vote: Leubert, Pecos, Pena, Garcia, Fugate voting "FOR".

9. Consider a resolution regarding citizen participation plan (TXCDBG) and policies for excessive force, civil rights, non-discrimination, and fair housing for TXCDBG compliance. (City Attorney).

The above item was approved with agenda item #8.

10. Consider a resolution authorizing the City to submit an application to the Texas Parks & Wildlife Department for the purpose of requesting grant funding for Kingsville Youth Wet & Wild Adventure Programs for the Kingsville Parks Department with an anticipated cash match; authorizing the City Parks Manager to act on the City's behalf with such grant program. (Parks Manager).

Mrs. Susan Ivy Parks Manager stated that the goal with this grant funding is to provide equipment that will allow us to carry on outdoor activities in future years, assist with the cost of taking kids to out of town educational/recreational places that they might not otherwise get to experience and to introduce them to recreational opportunities and facilities in our community. The grant application will be requesting funding in the amount of \$45,885.50 with matching cash funds by the City of \$10,000.00 and potentially \$2,998.50 from Kleberg County. Additional in-kind offerings include staffing from Kleberg County AgriLife Extension and 4H. If the grant funding does not come through, then the matching funds will be used for summer and recreational park programs. If grant funding is awarded, then the funds will be used to enhance and expand summer and recreational parks programs.

Motion made by Commissioner Garcia to approve this resolution, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Pena, Garcia, Leubert, Pecos, Fugate voting "FOR".

11. Consider a resolution authorizing the City Parks Manager to enter into a Memorandum of Understanding with Coastal Bend Wellness Foundation for Project Turnaround. (Parks Manager).

Mrs. Ivy stated that they have solicited donations from local Law Enforcement agencies for increase their programing and continue the anti-drug message in the program. The Wellness Foundation has established a Project Turnaround that would fit within the Department's initiative. Project Turnaround is a prevention program to address health and wellness to school aged children and adults by enhancing protective factors that increase knowledge, skills and attitudes for making health choices concerning alcohol, tobacco, and other drugs. The Wellness Foundation has submitted a Memorandum of Understanding to the Kingsville Parks Department for Project Turnaround.

Makayla Flores, Coordinator for Prevention Education, commented that Project Turnaround is a substance abuse prevention program, but their foundation was to develop essential life skills. If funds are awarded to them, funds would be available March 1st.

Motion made Commissioner Garcia to approve this resolution, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Garcia, Leubert, Pecos, Pena, Fugate voting "FOR".

12. Consider accepting a donation from Kleberg County Sheriff's Department for the Parks Department for recreational programs. (Parks Manager).

Mrs. Ivy commented that this is a donation from the Kleberg County Sheriff's Department for the amount of \$2,500.

Motion made by Commissioner Garcia to accept this donation, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Leubert, Pecos, Pena, Garcia, Fugate voting "FOR".

13. Consider introduction of an ordinance amending the City of Kingsville Fiscal Year 2015-2016 General Fund Budget to accept and expend donation for the Parks Department. (Finance Director).

Introduction item.

VII. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 7:26 p.m.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, TRMC, City Secretary

CONSENT AGENDA

AGENDA ITEM #1

City of Kingsville
Planning and Development Services

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Tom Ginter, Director

DATE: January 21, 2016

SUBJECT: Special Use permit request from Seferino Perez, agent for a recreational vehicle park located at ABINCO IND Park1 Lot 2 Highway 77, 6.07 acres also known as 3430 South US Highway 77 Bypass

Summary: This is the location of the La Hacienda restaurant with the ground that is behind the restaurant. The current zoning of the property is C4 so according to our land use categories all is needed is a special use permit. The applicant feels that this is the best use of the property.

Background: The purchase of the ground by Mr. Perez is contingent upon the results of the special use permit. Included in the packet is a picture of the ground and the ordinance we have covering the construction of a recreational vehicle park. Mr. Perez is aware that he will have to build it according to the ordinance and it will be reviewed by staff.

Financial Impact: At this time we know of no financial impact on the city.

Recommendation: Since it is a special use permit, there is the thought that this is a good use but because of that use a review prior to building is necessary. Staff believes that it is a good location with it being near commercial and recreational opportunities. Staff recommended approval of the request. The planning and zoning commission approved the special use permit request by a 5 to 0 vote.



ORDINANCE NO. 2016-_____

AMENDING THE ZONING ORDINANCE BY GRANTING A SPECIAL USE PERMIT FOR 3430 S. U.S. HWY 77 BYPASS (6.07 ACRES AT LOT 2, ABINCO IND PARK 1 (AMENDED REPLAT)) (A/K/A HWY 77 ONE STOP) FOR RECREATIONAL VEHICLE PARK; AMENDING THE COMPREHENSIVE PLAN TO ACCOUNT FOR ANY DEVIATIONS FROM THE EXISTING COMPREHENSIVE PLAN; PROVIDING FOR PUBLICATION.

WHEREAS, the Planning Commission has forwarded to the City Commission it's reports and recommendations concerning the application of owner Lakshmi LTD, by agent Seferino Perez, for amendment to the zoning map of the City of Kingsville;

WHEREAS, with proper notice to the public, public hearings were held on Wednesday, January 20, 2016, during a meeting of the Planning Commission, and on Monday, January 25, 2016, during a meeting of the City Commission, in the Commission Chambers, at City Hall, in the City of Kingsville, during which all interested persons were allowed to appear and be heard; and

WHEREAS, a majority of the Planning Commission voted 5-0 to APPROVE, the requested special use permit; and

WHEREAS, the property is currently zoned C4-Commercial District and an recreational vehicle park is allowed by special use perm it in a C4 zoned area; and

WHEREAS, the City Commission has determined that this amendment would best serve public health, necessity, and convenience and the general welfare of the City of Kingsville and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

SECTION 1. That the Zoning Ordinance of the City of Kingsville, Texas, is amended and a Special Use Permit is granted for a recreational vehicle park on the premises known as 3430 S. US Hwy. 77 Bypass (6.07 acres at Lot 2, Abinco Ind Park 1 (amended replat)), as more specifically describe on site plan attached as Exhibit A.

SECTION 2. That the Special Permit granted in Section 1 of this Ordinance is subject the following conditions:

1. ALLOWED USE: The only uses authorized by this Special Permit other than the permitted "C4" Commercial District uses is as a recreational vehicle park.

2. TIME LIMIT: This Special Permit is good for the duration of the business from the date of this ordinance **unless** (a) the property is not being used for the purpose outlined in Condition 1, or (b) any other conditions have not been complied with, or (c)

there is a change in ownership of the business.

4. **SPECIAL CONDITION:** (4.1) The applicant shall obtain all required licenses for operating the business and permits for building, fire and health thereby meeting all adopted codes to operate said business, and shall cooperate with all annual fire safety, health, and sanitation inspections, in order to maintain compliance with state and city regulations for the recreational vehicle park. (4.2) All activity on site shall be in complete compliance of all City codes, especially the nuisance, fire, building and zoning codes.

SECTION 3. That the official Zoning Map of the City of Kingsville, Texas, is amended to reflect the amendment to the Zoning Ordinance made by Section 1 of this ordinance.

SECTION 4. That the Zoning Ordinance and Zoning Map of the City of Kingsville, Texas, as amended from time to time, except as changed by this ordinance and any other ordinances adopted on this date, remain in full force and effect.

SECTION 5. That to the extent that this amendment to the Zoning Ordinance represents a deviation from the Comprehensive Plan, the Comprehensive Plan is amended to conform to the Zoning Ordinance, as amended by this ordinance.

SECTION 6. That all ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed.

SECTION 7. That publication shall be made in the official publication of the City of Kingsville as required by the City Charter of the City of Kingsville. Codification is not required.

INTRODUCED on this the 25th day of January, 2016.

PASSED AND APPROVED on this the 8th day of February, 2016.

THE CITY OF KINGSVILLE

Sam R. Fugate, Mayor

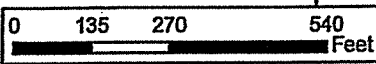
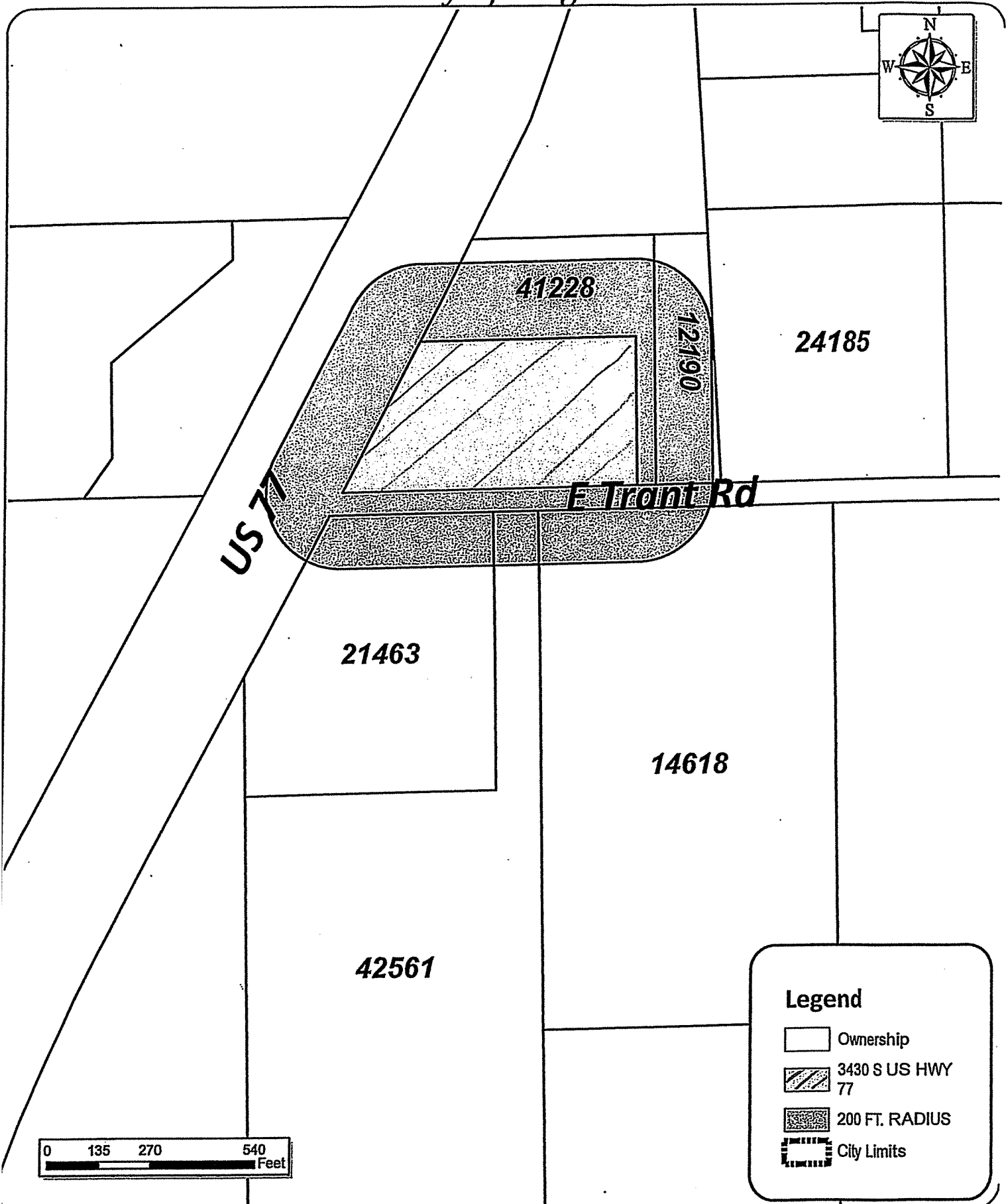
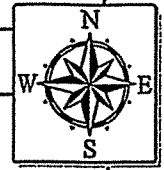
ATTEST:

Mary Valenzuela, City Secretary





APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

City of Kingsville

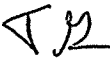


Legend

-  Ownership
-  3430 S US HWY 77
-  200 FT. RADIUS
-  City Limits

Document Path: N:\Engineering\GIS Techs\MAPS\MAP_DOCUMENTS\Arc_City_Base_Map_8.5x11.mxd

To: Planning and Zoning Commission

From: Tom Ginter, Director of Planning and Development Services 

Date: January 15, 2016

Subject: Agenda Item 3 and 4

Included in the packet is the information that you need for review.

- A. Application
- B. Land Use Category
- C. Picture of ground
- D. Appraisal District record
- E. Ordinance governing RV Parks

At the time of writing this memo I do not have any details concerning the rv park that he wants to develop.

CITY OF KINGSVILLE

200 E. Kleberg Avenue
Planning & Development Services Dept.
Planning & Zoning Division

Kingsville, Texas 78363
Phone: (361) 595-8055
Fax: (361) 595-8065

Master Land Use Application

PROPERTY INFORMATION: (Please PRINT or TYPE)

Project Address 3430 S. Hwy 77 Located in the City ETJ

(Proposed) Subdivision Name 77 RV Park Total number of Lots _____

Legal Description: _____

Existing Zoning Designation C4 Future Land Use Designation R.V. Park

OWNER/APPLICANT INFORMATION: (Please PRINT or TYPE)

Applicant/Authorized Agent SEFERINO PEREZ Phone 522.6671 FAX 956

Email Address (for project correspondence only): ONESTOP Hwy 77 @ ychoo

Mailing Address 3430 S. Hwy 77 City Kingsville State TX Zip 78363

Property Owner LAKSHMI LTD Phone 592-5453 FAX _____

Email Address (for project correspondence only): Same

Mailing Address Same City _____ State _____ Zip _____

Select appropriate request(s) for which approval is sought. Attach appropriate checklist(s) with this application.

☐ Annexation Request.....No Fee
☐ Administrative Appeal (ZBA).....\$250.00
☐ Comp. Plan Amendment Request.....\$250.00
☐ Re-zoning Request.....\$250.00
☐ SUP Request/Renewal.....\$250.00
☐ Zoning Variance Request (ZBA).....\$250.00
☐ PUD Request.....\$250.00
☐ Lot Line Adjustment Plat.....\$100.00

☐ Preliminary Plat.....Fee Varies
☐ Final Plat.....Fee Varies
☐ Minor Plat.....\$100.00
☐ Re-plat.....\$200.00
☐ Vacating Plat.....\$50.00
☐ Conceptual Development Plat.....\$100.00
☐ Subdivision Variance Request.....\$25.00 ea
☐ Amending Plat.....\$100.00

Please provide a basic description of the proposed project:

RV Park

I hereby certify that I am the owner and/or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect the permit or approval may be revoked.

Applicant's Signature [Signature] Date: 08-06-15

Property Owner's Signature: [Signature] Date: 08-06-15

Date: 12-30-15

MANGLAM DATTA
HOSPITALITY LLC
5725 RICHFIELD PARK
ROSHARON, TX 77583-2035
#41228

RICHARD CUMBERLAND
1206 OAKMERE LAKE CT
SPRING, TX 77379
#21463

JOHN CUMBERLAND
378 E FM 1118
KINGSVILLE, TX 78363-2617
#14618

SMITH & SULLIVAN INC
4527 RUSSETT PL N
PEARLAND, TX 77584
#12190

Jan. 3, 2016 - paper

PUBLIC HEARING NOTICE

The Planning & Zoning Commission of the City of Kingsville will hold a Public Hearing Wednesday, January 20, 2016 at 6:00 p.m. wherein the Commission will discuss and/or take action on the following items and at which time all interested persons will be heard:

Lakshmi LTD owner, Seferino Perez agent, requesting a special use permit for a recreational vehicle park located at ABINCO IND PARK 1 (AMENDED REPLAT), LOT 2, (HWY 77 ONE STOP), ACRES 6.07 (HWY 77 ONE STOP) also known as 3430 South US HWY 77 Bypass.

The meeting will be held at City Hall, 200 East Kleberg, in the City Commission Chambers. If you have any questions about the items on the agenda, please contact the Planning Department at (361) 595-8055.

PUBLIC HEARING NOTICE

The City Commission of the City of Kingsville will hold a Public Hearing Monday, January 25, 2016 at 6:00 p.m. wherein the City Commission will discuss the introduction on the following item and at which time all interested persons will be heard:

Lakshmi LTD owner, Seferino Perez agent, requesting a special use permit for a recreational vehicle park located at ABINCO IND PARK 1 (AMENDED REPLAT), LOT 2, (HWY 77 ONE STOP), ACRES 6.07 (HWY 77 ONE STOP) also known as 3430 South US HWY 77 Bypass.

The meeting will be held at City Hall, 200 East Kleberg, in the City Commission Chambers. If you have any questions about the items on the agenda, please contact the City Secretary at (361) 595-8002.

R1 R2 R3 R4 MH C1 C2 C3 C4 I1 I2 I3

*

Mobile home/manufactured home park or mobile home/manufactured home on lot	S ¹	S ¹	S ¹	S ¹	P					S	S	S
Recreational vehicle park					P ²		S		S			
Secondary res. structure				P	P		S	S		S	S	S
Other residential accessory and incidental uses	S	S	S	S	S					S	S	
Accessory building	P	P	P	P	P	P	P	P	P	P	P	P
Community center (private)	S	S	S	S	S	P	P	P				
Accessory farm building				P	P	P	P	P	P	P	P	P
Off-street parking incidental to main use	P	P	P	P	P	P	P	P	P	P	P	P
Private swimming pool	P	P	P	P	P	P	P	P	P	P	P	P
Home Occupation	P	P	P	P	P							P
Apartment or secondary residence for servants or family members	S	P	P	P	P	P	S	P				P
<i>Institutional and Special Service</i>												
Airport, heliport		S	S	S	S	S	S	S	S	S	S	S
Cemetery, mausoleum	S	S	S	S			S					S



TaxNetUSA
The Source for Property Tax Information**Kleberg County Appraisal District**

502 E. Kleberg St. Kingsville, TX 78363-9998

TaxNetUSA: Kleberg County Property Information Account Number: 41227 GEO Number: 101400002000192

Owner's Name	LAKSHMI LTD	Entity Code	Entity Name	Tax Rate
		GKL	Kleberg County	0.74481000
Mailing Address	2004 ALEXANDRA DR WESLACO, TX 78596	CKI	Kingsville	0.84220000
		SKI	Kingsville ISD	1.51890000
Location	3430 S US HWY 77 BYP	WST	South Texas Water Authority	0.08540900
		CAD	KLEBERG COUNTY APPRAISAL DISTRICT	
Legal	ABINCO IND PARK 1 (AMENDED REPLAT), LOT 2, (HWY 77 ONE STOP), ACRES 6.07 (HWY 77 ONE STOP)			Total 3.191319
				*Total Estimated Taxes 16,318.49

Data up to date as of 2015-06-10

The estimated taxes are provided as a courtesy and should not be relied upon in making financial or other decisions.* Tax amount does not include any exemptions.

⇒ AGRICULTURAL (1-D-1)

⇒ HOMESTEAD EXEMPTION FORM

⇒ PRINTER FRIENDLY REPORT

Property Details

Deed Date	N/A
Deed Volume	
Deed Page	
Exemptions	
Freeze Ceiling	0.00
Block	
Tract or Lot	2
Abstract Code	S014

Value Information

Land Value	191,920.00
Improvement Value	319,420.00
AG Value	0.00
AG Productivity Value	0.00
Timber Value	0.00
Timber Productivity Value	0.00
Value Per MASQFT	N/A
Market Value	511,340.00
Appraised Value	511,340.00
Assessed Value	511,340.00

Improvement Information

Improvement ID	State Category	Homesite	Description	Value
91997	F1	N	COMMERCIAL	150720.000000
91998	F1	N	COMMERCIAL	168700.000000
91999	F1	N	COMMERCIAL	0.000000
92000	F1	N	COMMERCIAL	0.000000

Segment Information

Imp ID	Seg ID	Type Code	Description	Class	Year Built	Effective Year Built	Area	Value
91997	6768	MA	MAIN AREA	RE2A	1983	1983	5,866	144,090
91997	6769	PO	PATIO (SPECIAL PRICE)	SP	1983	1983	55	40
91997	6770	PO	PATIO (SPECIAL PRICE)	SP	1983	1983	66	50
91997	6771	OP1	OPEN PORCH BASIC (20%)	*	1983	1983	66	330
91997	6772	OP1	OPEN PORCH BASIC (20%)	*	1983	1983	125	610
91997	6773	EP1	ENCLOSED PORCH FINISHED (*	1983	1983	462	4,540
91997	6774	FZC	FREEZER COOLER	SP	1983	1983	176	1,060
91998	6775	MA	MAIN AREA	CS2A	1980	1990	3,993	165,910
91998	6776	OP1	OPEN PORCH BASIC (20%)	*	1980	1990	336	2,790
91999	6778	MA	MAIN AREA	OF2A	1980	1980	2,460	0

91999	6779	MA	MAIN AREA	OF2A	1980	1980	675	0
92000	47531	CON	CONCRETE	SP	0	0	43,200	0
92000	47532	ASP	ASPHALT (100%)	SP	0	0	119,400	0
92000	47533	PRK	PARKING	FV	0	0	163,700	0
Total Living Area							12,994	

Land Information

Land ID	Type Code	SPTB Code	Homesite	Size-Acres	Front	Depth	Size-Sqft	Value
138918	F1	F1	F	1.3131	0	0	57,200	57,200
138919	F1	F1	F	4.7580	0	0	207,258	134,720

SB 541, effective September 1, 2005, provides that appraisal district websites cannot display photographs, sketches, or floor plans of an improvement to real property that is designed primarily for use as a human residence. Likewise, aerial photography of residential property will also be unavailable unless the photo depicts five or more separately owned buildings.

Kleberg County Appraisal District has taken the position that it will not provide any sketches or photographs of improvements of any type of property due to the possibility of residential improvements being part of a background, therefore, placing the appraisal district out of compliance with Senate Bill 541. Please be informed however, that you will still be able to obtain or view the information in our office located at 502 E. Kleberg in Kingsville, Texas.

OPERATION REQUIREMENTS

Sec. 15-2-27. - Location.

No recreational vehicle parks, manufactured home parks or manufactured home subdivisions shall be located within the corporate limits of the city except in a Class MH Zone as set forth in the Zoning ordinance of the city. All parks already in existence and operation at the time of passage of this article shall be treated as a nonconforming use insofar as the requirements of this subsection are concerned, therefore shall not increase in size or usage without complying with this article.

(1962 Code, § 5-9-20; Ord. 2003-09, § 15-2-27, passed 4-28-03)

Cross reference—Penalty, see § 1-1-99.

Sec. 15-2-28. - Special use recreational vehicle park; recreational vehicle spaces.

- (A) When associated with hotels/motels, a recreational vehicle park shall maintain a minimum space width of 20 feet with a total space area of at least 1,000 square feet. The total number of spaces shall not exceed 50% of the number of guest rooms customarily available. Minimum acreage requirements for recreational and total space areas are not required. However, all other requirements of Article 2 of this chapter this article shall be satisfied prior to site plan approval.
- (B) Site plans may contain a limited number of spaces designed to accommodate overnight or short-term rentals in recreational or mobile home parks notwithstanding the requirements of Article 2 of this chapter this article. The total number of such spaces shall not exceed 50% of the number of conventionally sized spaces within the park. The minimum size for overnight and short-term use shall be 1,000 square feet. The minimum space width for such spaces shall be 20 feet.
- (C) Recreational vehicle parks are a permitted use in Class MH Zoning, and are allowed by special use permit in Class C-2 and Class C-4 zones as referenced in Appendix A, Land Use Chart.

(Ord. 2003-09, § 15-2-28, passed 4-28-03)

Sec. 15-2-29. - Site plan requirements for manufactured home parks.

- (A) The application for a license to operate a manufactured home park shall be accompanied by ten copies of a site plan, drawn at a minimum scale of 1 inch equals 100 feet, and shall provide a legal description and map clearly setting out the following:
 - (1) The area and dimensions of the tract of land, with identification and boundaries;
 - (2) The location, width, and specification of driveways, roadways, and internal streets;
 - (3) The number, location and size of all manufactured home and manufactured home spaces;
 - (4) Location and specifications of water and sewer utility connections and riser pipes. The water and sewer systems for a recreational vehicle park, manufactured home park or subdivision shall be constructed in accordance with the city's adopted Plumbing Code;
 - (5) Plan of sewage disposal;
 - (6) Method and plan of garbage removal;
 - (7) The location of all water lines and utility connections, including fire mains, the size of hydrants, and any other equipment which may be provided;

- (8) The location and details of electric lighting;
 - (9) Plan of gas distribution system;
 - (10) Plan of telephone and TV cable distribution systems;
 - (11) Existing and proposed topography of the recreational vehicle park, manufactured home park or subdivision and proposed drainage facilities;
 - (12) The location and specifications of all buildings constructed or to be constructed on-site within the park;
 - (13) Such other information as municipal reviewing officials may reasonably require.
- (B) All park sites in the city or in the area extraterritorial jurisdiction shall be platted as a one-lot subdivision and be accompanied by a site plan of the manufactured home park. The site plan does not replace or supersede the subdivision plat required by the state law to be recorded in the county plat records, after review and approval by the Planning and Zoning Commission and City Commission.

(Ord. 2003-09, § 15-2-29, passed 4-28-03)

Sec. 15-2-30. - Site design standards for manufactured home parks.

All manufactured home parks established after the effective date of this section shall comply herewith and shall conform to the following requirements:

- (A) Drainage. The ground surface in all parts of the park shall be graded and equipped to drain all surface water in a safe and efficient manner.
- (B) Setbacks and open space requirements. Manufactured home spaces shall be provided, consisting of a minimum area of 4,800 square feet for each space, shall be at least 40 feet wide and 120 feet in length and clearly defined. Manufactured homes shall be so harbored on each space that there shall be at least 20 feet clearance between each manufactured home; provided, however, that with respect to manufactured homes parked end to end, the end to end clearance between each manufactured home may not be less than 20 feet. The minimum front yard setback shall be 20 feet from the front line of the manufactured home space. No manufactured home shall be closer than 20 feet to the property line adjoining a public or internal street. All existing park spaces nonconforming to setbacks and spacing requirements must comply with this section as travel trailers, mobile homes, and/or manufactured homes are moved out and spaces become vacant.
- (C) Driveways. All manufactured home spaces shall abut upon a driveway of not greater than 22 feet in width which shall have unobstructed access to a public or internal street, alley or highway. All driveways shall be hard surfaced, well marked in the daytime, and lighted at night and shall have adequate length to provide for off-street parking for at two vehicles. All existing park spaces not meeting the requirements for driveways must comply with this section as travel trailers, mobile homes, and/or manufactured homes are moved out and spaces become vacant.
- (D) Electricity. Each manufactured home park and manufactured home space shall comply with the National Electrical Code as set forth by § 15-1-65 of this chapter or as hereafter amended.
- (E) Exposed sewer taps. All exposed sanitary sewer taps, connections, or risers shall be protected with a tight-fitting lock-type cap that shall be kept in place until a manufactured home is connected thereto. Surface drainage shall be diverted away from the riser.
- (F) Playgrounds. One or more playgrounds shall be provided which are easily accessible without encountering traffic hazards, and which shall have a minimum area of 150 square provided, however, this requirement may be waived when the manufactured home park is adjacent to or within 450 feet of a public park or recreational area.

- (G) Area regulations. Each recreational vehicle park, manufactured home park or subdivision established after the effective date of this subsection shall have a minimum area of five acres; provided, however that the provisions of this subsection shall not apply to manufactured home parks already in existence and operation at the time of passage of this article; and such existing and operating parks shall be treated as a nonconforming use insofar as the requirements of this subsection are concerned. Existing manufactured home parks shall not increase in size or usage (number or trailers) without complying with this article.
- (H) Parking lots. All parking lots shall be paved to suppress dust and shall meet the minimum requirements listed in § 15-3-48 of this chapter.
- (I) Streets. Internal streets in recreational vehicle, mobile home or manufactured home park and subdivisions shall be privately owned, built and maintained. Streets shall be designed and constructed to city specifications and meet the requirements of §§ 15-3-33, et seq. See § 15-2-34 of this article for additional criteria for internal streets.
- (J) Sewage disposal. An adequate and safe sewage system shall be provided in all manufactured home parks and subdivision for conveying and disposing of all sewage. The sewer system for a park shall be constructed in accordance with the city's adopted Plumbing Code.
- (K) Natural gas. Occupants of all parks shall connect to natural gas where it is available. All natural gas lines will be provided with a cutoff valve at each manufactured home lot and a main cutoff valve in appropriate locations at the main line running through the park.
- (L) Telephone and TV cable systems. All telephone and cable TV distribution systems shall be under ground and in accordance with applicable codes and regulations.
- (M) Landscaping. A strip of 15 feet in width around the outside boundary of the manufactured home park which is planted with shrubs and trees and is fenced, as recommended by the City Planner and approved by the Planning and Zoning Commission in site plan approval.

(Ord. 2003-09, § 15-2-30, passed 4-28-03)

Sec. 15-2-31. - Access, traffic circulation and parking for manufactured home parks.

- (A) Streets generally. Internal streets in manufactured home parks shall be designed and constructed to city specifications for safe and convenient access to all spaces and to facilities for common use of park residents. Internal streets shall be kept open and free of obstruction in order that police and fire vehicles may have access to any area of the park. The Police Department shall be authorized to remove and impound offending vehicles.
- (B) No parking signs. On all sections of internal streets on which parking is prohibited under this article, the owner of agent shall erect metal signs prohibiting parking. The sign type, size, height and location shall be approved by the city prior to installation.
- (C) Construction. All internal streets shall be constructed to specifications established by the city and shall be maintained by the owner of agent free of cracks, holes, and other hazards. Internal streets shall be designed by a registered professional engineer and designs shall be approved by the city.
- (D) Street dimensions. An internal street of common access route shall be provided to each manufactured home space. Such street shall have a minimum paved width of 32 feet. On-street parking shall be permitted on only one side of the street. The internal streets shall be continuous and connect with other internal streets or with public streets, or shall be provided with a cul-de-sac having a cul-de-sac shall exceed 600 feet in length.
- (E) Parking spaces. At least two off-street parking spaces shall be provided for each recreational vehicle or manufactured home space.
- (F) Street names; lot numbers. Within each manufactured home park or subdivision, all streets shall be named, and manufactured home lots numbered to conform with block numbers on adjacent public

streets. All street name signs and house numbers shall be of reflective material. Street signs for internal streets shall be of a color and size contrasting with those public streets so that there is no confusion regarding which are private and which are public streets. These signs and numbers shall be of standard size and placement to facilitate location by emergency vehicles.

- (G) Location of public street intersections. Interior streets shall intersect adjoining public streets at approximately 90 degrees and at locations which will eliminate or minimize interference with traffic on those public streets.
- (H) Parking vehicles in spaces only. No vehicle may be parked on any manufactured home site except on a hard surfaced, off-street parking space.

(Ord. 2003-09, § 15-2-31, passed 4-28-03)

Sec. 15-2-32. - Office building.

Each recreational vehicle park, mobile home or manufactured home park or subdivision shall be provided with a building to be known as the office in which shall be kept copies of all records pertaining to the management and supervision of the park, as well as rules and regulations of the park, and such records, rules and regulations to be available for inspection by law enforcement officers, public health officials and other officials whose duties necessitate acquisition of the information contained therein.

(1962 Code, § 5-9-9; Ord. 2003-09, § 15-2-32, passed 4-28-03)

Cross reference—Penalty, see § 1-1-99.

Sec. 15-2-33. - Rules and regulations for park.

- (A) It shall be the duty of the owner, his agent, representative or manager to prescribe rules and regulations for management of the park; to make adequate provisions for the enforcement of such rules; and to subscribe to any and all subsequent rules and regulations which may be adopted for the management of such park. Copies of all such rules and regulations shall be furnished to the City Planning Department.
- (B) In addition thereto, it shall be the duty of the owner, his agent, representative or manager to comply strictly with the following:
 - (1) Provide for at least an annual inspection of the water and sanitary conveniences by the City Plumbing Inspector;
 - (2) Provide for the collection and removal of garbage and other solid waste materials;
 - (3) Prohibit the placing or storage of unsightly material or junked vehicles of any kind;
 - (4) Provide for adequate supervision to maintain the park, its facilities and equipment in good repair and in a clean and sanitary condition;
 - (5) Take such other measures as may be deemed to be necessary by the city to preserve the health, comfort and safety of all persons residing in the park and the general public;
 - (6) Report to the City-County Health Department, within 24 hours, all cases of communicable diseases or suspected cases of communicable diseases affecting any guest or employee of the park;
 - (7) Report immediately to the Police Department of the city all acts of disorderly character committed by any person or persons inside of the park;
 - (8) See that copies of all rules and regulations are prepared and posted in conspicuous locations throughout the park;

- (9) Require that all mobile homes and manufactured homes placed on individual lots are skirted, anchored, and tied down in accordance with the Texas Manufactured Housing Standards Act, Tex. Occupations Code, §§ 1201.001 et seq. and the City of Kingsville Code of Ordinances.

(1962 Code, § 5-9-10; Ord. 2003-09, § 15-2-33, passed 4-28-03)

Cross reference—Penalty, see § 1-1-99.

Sec. 15-2-34. - Management of park.

Each manufactured home park shall be under the direct management of the owner or his agent or representative, for whose acts he or they shall be fully responsible. The name of the person entrusted with the direct management of a park shall be filed for reference with the Planning Department.

(1962 Code, § 5-9-11; Ord. 2003-09, § 15-2-34, passed 4-28-03)

Sec. 15-2-35. - Register of occupants.

- (A) It shall be the duty of the licensee to keep a register containing a record of all mobile home and manufactured home owners and occupants located within the park. The register shall contain the following information:

- (1) Name and address of park tenant;
- (2) The make, model and year of all automobiles and mobile or manufactured home;
- (3) License number and owner of each recreational vehicle and automobile by which it is towed;
- (4) Mobile home or manufactured home or recreational vehicle registration data, including make, length and width;
- (5) The date of arrival and of departure of each mobile home, manufactured home or recreational vehicle;
- (6) Whether or not each recreational vehicle is an independent or dependent trailer.

- (B) The park shall keep the register available for inspection, at all times, by law enforcement officers, public health officials and other officials whose duties necessitate acquisition of the information contained in the register. The register shall be retained on the premises and shall not be destroyed for at least two years following the date of retirement of the register. Registers shall be available for inspection at all reasonable times by an official of the city whose duties may necessitate access to the information contained therein.

(1962 Code, § 5-9-15; Ord. 2003-09, § 15-2-35, passed 4-28-03)

Cross reference—Penalty, see § 1-1-99.

Sec. 15-2-36. - Supervision.

A responsible attendant or caretaker, owner or operator shall be in charge at all times to keep the recreational vehicle park, mobile or manufactured home park or subdivision, its facilities and equipment in a clean, orderly and sanitary condition, and he shall be answerable, with the licensee, for any violation of the provisions of this article.

(1962 Code, § 5-9-16; Ord. 2003-09, § 15-2-36, passed 4-28-03)

Cross reference— Penalty, see § 1-1-99.

Sec. 15-2-37. - Water supply.

An adequate supply of pure water for drinking and domestic purposes shall be supplied to meet the requirements of this article and other applicable City codes and ordinances. Each space shall be provided with a water connection.

(1962 Code, § 5-9-7; Ord. 2003-09, § 15-2-37, passed 4-28-03)

Cross reference— Penalty, see § 1-1-99.

Sec. 15-2-38. - Sanitary sewer.

Each manufactured home park shall be provided with sanitary sewer service. Service may be provided by connection to the city's sanitary sewer system or a package wastewater treatment plant approved by the Texas Commission on Environmental Quality (TCEQ) and City Engineer. Facilities within the park shall comply with the city's adopted Plumbing Code as set forth by § 15-1-21 of this chapter or as hereafter amended.

(1962 Code, § 5-9-8; Ord. 89049, passed 11-27-89; Ord. 2003-09, § 15-2-38, passed 4-28-03)

Sec. 15-2-39. - Garbage receptacles.

Garbage receptacles shall be provided in quantities adequate to permit disposal of all solid waste. Garbage receptacles shall be located not further than 200 feet from any manufactured home space. The receptacles shall be kept in sanitary condition at all times. Garbage receptacles shall be placed at a convenient location to be designated by the city for garbage pickup.

(1962 Code, § 5-9-12; Ord. 2003-09, § 15-2-39, passed 4-28-03)

Cross reference— Penalty, see § 1-1-99; garbage, see §§ 5-1-1 et seq.

Sec. 15-2-40. - Fire protection.

Every park shall provide fire hydrants and an adequate water distribution system to comply with the adopted fire prevention code for fire protection. No recreational vehicle or manufactured home space shall be more than 500 feet, in a direct line, from the nearest fire hydrant. Any with more than one fire hydrant shall be looped. The minimum size for any main supplying a fire hydrant shall be eight inches.

(1962 Code, § 5-9-13; Ord. 89049, passed 11-27-89; Ord. 2003-09, § 15-2-40, passed 4-28-03)

Cross reference— Penalty, see § 1-1-99.

Sec. 15-2-41. - Fuel.

Bottled gas for cooking purposes shall not be used at individual recreational vehicle or manufactured home spaces unless the containers are properly connected by copper or other suitable metallic tubing. Bottled gas cylinders shall be securely fastened in place. No cylinder containing bottled gas shall be located in a recreational vehicle or mobile home or within five feet of a door thereof. State and local regulations applicable to the handling of bottled gas and fuel oil must be followed.

(1962 Code, § 5-9-14; Ord. 2003-09, § 15-2-41, passed 4-28-03)

Cross reference—Penalty, see § 1-1-99.

Sec. 15-2-42. - Area for travel trailers.

A specific area may be designated by the owners or operators of mobile home or manufactured home parks for overnight parking and use by travel trailers and the provisions herein provided for mobile home or manufactured home spaces shall not apply to the area, provided the plans for such area have been approved by the city. Travel trailers or recreational vehicles which are park owned shall be limited to a tenancy of six consecutive months. Travel trailers and recreational vehicles which are privately owned shall have no time limit restriction. All existing park spaces occupying travel trailers outside of a designated recreational vehicle parking area must comply with this section as travel trailers are moved out and spaces become vacant.

(1962 Code, § 5-9-22; Ord. 2003-09, § 15-2-42, passed 4-28-03)

Statutory reference—Municipal penalties, see Tex. Loc. Gov't Code, § 54.001.

Sec. 15-2-43. - Penalty.

- (A) Whenever in this code or in any ordinance of the city an act is prohibited or is made or declared to be unlawful or an offense or a misdemeanor, or whenever in such code or ordinance the doing of any act is required or the failure to do any act is declared to be unlawful, and no specific penalty is provided therefore, the violation of any such provision of this code or any such ordinance shall be punished by:
- (1) A fine not to exceed \$2,000.00 in all cases arising under municipal ordinances that govern fire safety, zoning and public health and sanitation;
 - (2) A fine not to exceed \$2,000.00 if a motor vehicle is used in illegal dumping or an offense under the law or city ordinance violated by the illegal dumping;
 - (3) A fine not to exceed \$500.00 in a other cases.
- (B) Each day any violation of this code or any ordinance shall continue shall constitute a separate offense.

(Ord. 2003-09, § 15-2-43, passed 4-28-03)

AGENDA ITEM #2

City of Kingsville
Parks & Recreation Department

TO: Mayor and City Commissioners
CC: Jesus A. Garza, City Manager
FROM: Susan Ivy, Parks Manager
DATE: January 15, 2016
SUBJECT: Donation from Kleberg County Sheriff's Department

Summary:

I am requesting the authorization of the receipt of a \$2500.00 donation from the Kleberg County Sheriff's Department to be used for Drug Free/Alcohol Free Family Recreational Events.

Background:

The Kingsville Parks & Recreation Department is in the planning process for the upcoming spring and summer youth and family events. We have requested funding assistance for a series of recreational youth and family events from all the local law enforcement agencies forfeiture funds which can be used for anti-drug and alcohol educational activities. Our spring break and summer programming has always included an Anti-Drug, Alcohol and Bullying element. We have also received donations from the Kingsville Task Force and the Kleberg County District Attorney each in the amounts of \$2500.00. Our Healthy Family series of events this year will concentrate on physical activity and nutrition, Nature and Outdoor Education and recreation and enjoying local assets.

Financial Impact:

This donation will provide an additional \$2500.00 to the Parks & Recreation budget for programming. Indicating that we have these partners in our programming may also assist us with increased scoring points in our upcoming TPWD Community Outdoor Outreach Grant application.

Recommendation:

I would like to recommend that this donation be approved and received by the Kingsville City Commission for the benefit of the community.



ORDINANCE NO. 2016-_____

AN ORDINANCE AMENDING THE CITY OF KINGSVILLE FISCAL YEAR 2015-2016 GENERAL FUND BUDGET TO ACCEPT AND EXPEND DONATION FOR THE PARKS DEPARTMENT.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2015-2016 budget be amended as follows:

**CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT**

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
<hr/>					
Fund 001 General Fund					
<u>Revenues</u>					
4-4503 Parks		Park Donations	58003	<u>\$2,500</u>	
				<u>\$2,500</u>	
<u>Expenses</u>					
5-4503 Parks		Recreation Programs	31499	<u>\$2,500</u>	
				<u>\$2,500</u>	

[To amend the City of Kingsville FY 15-16 General Fund Budget to accept and expend donation from the Kleberg County Sheriff's Department for the Park's Healthy Family Recreational Programs as per the attached memo from the Parks Manager.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 25th day of January, 2016.

PASSED AND APPROVED on this the 8th day of February, 2016.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #3



**KINGSVILLE SPECIALIZED CRIMES
AND NARCOTICS TASK FORCE**

**P. O. BOX 213
KINGSVILLE, TEXAS 78364
tfadmin@kingsvilletaskforce.com
(361) 595-5778
Fax (361) 595-5781**



TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Guillermo Vera, Commander

DATE: January 21, 2016

SUBJECT: Chapter 59 Donation to the Douglass Youth Center, Inc.

Summary:

This item authorizes a Chapter 59 Donation to the Douglass Youth Center, Inc.

Background:

The Kingsville Specialized Crimes & Narcotics Task Force received a Chapter 59 donation request from the Douglass Youth Center Inc. This organization submitted an application and their request was approved since this is a budgeted donation item.

Financial Impact:

The Kingsville Task Force's 2015/2016 Annual Budget was approved with a total of \$38,000.00 allocated in the Donation's line item (008-5-2330-31444). The above organization will receive a \$5,000.00 donation resulting in an account balance of \$10,500.00 remaining in the Kingsville Task Force's Donations line item.

Recommendation:

We believe the implementation of a Mentoring and Tutoring Program for students in 3rd – 12th grades will improve, develop and enhance social, academic and life skills for the youth in the City of Kingsville and Kleberg County. We request this item be placed on the Regular City's Commissioners Court Agenda for Monday February 8, 2016.

RESOLUTION #2016-_____

A RESOLUTION OF THE CITY OF KINGSVILLE AUTHORIZING THE RELEASE OF CHAPTER 59 FUNDS OF THE KINGSVILLE SPECIALIZED CRIMES AND NARCOTICS TASK FORCE FOR DONATION TO THE DOUGLASS YOUTH CENTER, INC.

WHEREAS, the Texas Code of Criminal Procedure, Article 59.06(h) allows for the release of Chapter 59 funds for nonprofit programs for the prevention of drug abuse;

WHEREAS, the Douglass Youth Center, Inc. is a non-profit organization part of whose mission is to provide educational assistance to youths and to work to turn the tide against drug and alcohol abuse in the Kingsville community by making a positive statement to our young people about living a drug-free and alcohol-free lifestyle; and

WHEREAS, the Douglass Youth Center, Inc. intends to provide drug abuse/prevention programs at their facility;

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission authorizes the Kingsville Specialized Crimes and Narcotics Task Force to assist with a \$5,000.00 donation to the Douglass Youth Center, Inc. to help educate young people about living a drug-free and alcohol-free lifestyle and comply with any reporting requirement the Task Force may designate.

II.

THAT local elected representatives shall be encouraged to promote, endorse, and support the Douglass Youth Center, Inc. for the benefit of the community.

PASSED AND APPROVED by a majority vote of the City Commission on the 8th day of February, 2016.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

**KINGSVILLE SPECIALIZED CRIMES
AND NARCOTICS TASK FORCE
APPLICATION FOR CHAPTER 59 DONATION**

1. APPLICANT'S

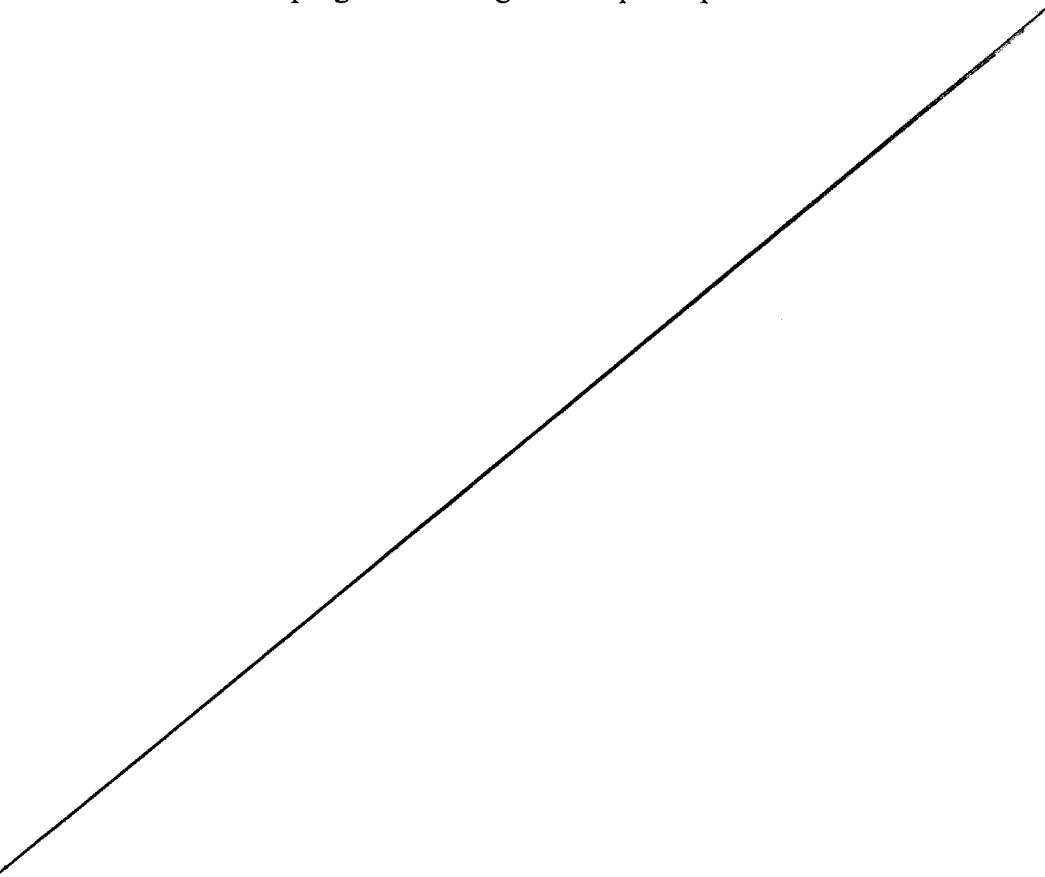
NAME Jeannette Price ADDRESS 2420 S. 6th Apt. 408, Kingsville,
Texas 78363 PHONE 361-675-0200

2. ORGANIZATION'S

NAME Douglass Youth Center ADDRESS 902 S. 2nd Street,
Kingsville, Texas 78363 PHONE 361-592-3559

3. NARRATIVE: Explain what will be done with the contribution to insure compliance with the disposition of forfeited property under Chapter 59 of the Texas Code of Criminal Procedure and the number of citizens it will affect in our community.

Douglass Youth Center has partnered with Texas A&M University Social Work Program and will operate, manage, and implement a Mentoring and Tutoring Program for students in 3rd – 12th grades. The program goals are to improve, develop and enhance social, academic and life skills for youth in the city of Kingsville and Kleberg County. The Mentoring Tutoring Program will begin in February and end in May. Students will discuss topics to help enhance social skills to help with drug awareness and prevention such has, problem solving, good decision making, conflict resolution, peer to peer support, and leadership development. The 11th and 12 grade students will be targeted to develop life skills for college or technical school preparation, career options post high school graduation, managing finances, and independent living, as well drug awareness and prevention. A ceremony will be held at the end of the program to recognize the participants and volunteers.



APPROVED: Guillermo Vera, Cmdr.
Guillermo Vera, Commander

DATE: 01/21/16 TIME: 4PM

Douglass Youth Center, Inc.

902 South Martin Luther King Jr. Blvd. * P. O. Box 1443
Kingsville, Texas 78364

BOARD OF DIRECTORS

December 29, 2015

President
Jeannette Price
Communities In Schools

Dear Friend,

Vice-President
Rev. Jerry Miller
CB's BBQ

The Douglass Youth Center is a 501(c)3 non-profit organization that is dedicated to connect positive programs after school that will provide opportunities to enhance student's academics and as well as enrichment. The purpose of the Douglass Youth Center is to provide programs to educate and enhance the lives of adults as well as youth. The Douglass Youth Center board members are looking to the community for assistance to help see that our purpose is fulfilled in the upcoming year.

Secretary/Asst. Treasurer
Chastity P. Taylor
*Texas A&M
University-Kingsville
Community Volunteer*

In 1996 the Douglass Youth Center Inc. was established to provide youth in the city of Kingsville and Kleberg County with educational, enrichment, drug awareness, and prevention programs for youth. The mission of the Douglass Youth Center continues to hold true as of the present time. As we continue on with our mission we are asking the **City of Kingsville Task Force** for a contribution. The continuation of the Douglass Youth Center Inc. is dependent on fundraising events such as Miss Kingsville Pageant and our community and community leaders. The Douglass Youth Center Inc. board members are Jeannette Price, President; Reverend Jerry Miller, Vice President; Ms. Rosario Garces, Secretary; Mrs. Caron Vela, Treasurer, Roy Cantu; Mario Delgado Nathan Fugate; Margie Houston; Henry Jones; Erich Smith; Crispin Trevino, and Billy Woodruff, are in need of your support to carry out our mission.

Treasurer
Caron Vela
*City of Beeville
Community Volunteer*

Roy Cantu
County Commissioner

Mario Delgado
Justice of Peace

Nathan Fugate
Attorney at Law

Margie Houston
Community Volunteer

Henry Jones
Community Volunteer

Erich Smith
Community Volunteer

The Douglass Youth Center as partnered with TAMUK Social Work Department to begin an afterschool tutoring and enrichment program the beginning of February and a Summer Drug Free Program and we would like that program to be a success. Any contribution or donation you can make will help us with resources to purchase materials, as well as help with expenses that come in regards to beginning an afterschool program. If your business, organization, or you as our community leader, can make a contribution or donation toward our efforts, it would be greatly appreciated. All contribution and donations are tax deductible.

Crispin Trevino
*Texas A&M
University-Kingsville*

If you have any questions, please feel free to contact Jeannette Price, Douglass Youth Center Board President at (361) 675-0200.

Billy Woodruff
M.L.K. Committee

Thank you in advance for your support and generous donations.

Advisory Board

Madaline Caraway
Robstown ISD

Sincerely,

Jeannette Price, Board President

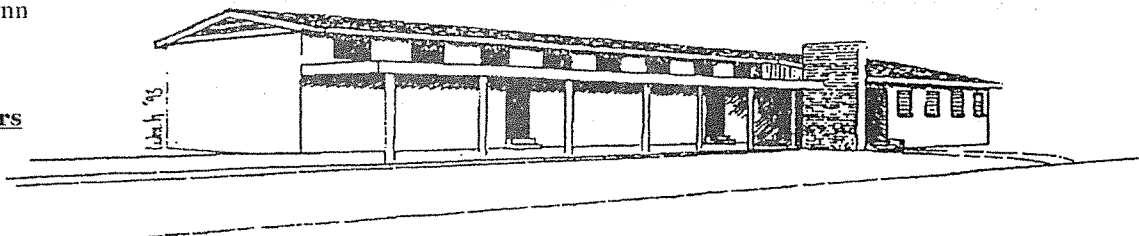
Rev. Jerry Miller, Vice President

Brandon Greenwood
Kingsville Memorial Funeral Home

Bishop Gerald O. Glynn
*New Deliverance
Richmond, VA*

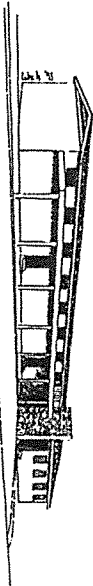
Honorary Members

George Alexander
Betty Sue Guyton
James N. Houston
L. C. Mack



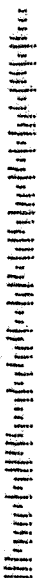
"Paving a safe environment for children, together we can make a difference."

Douglass Youth Center, Inc.
902 South Martin Luther King Jr. Blvd. * P. O. Box 1443
Kingsville, Texas 78364



7836480213

City of Kingsville The Force
P.O. Box 213
Kingsville, TX 78364



Rec'd.
1/05/16

CORPUS CHRISTI TX 784
RIO GRANDE DISTRICT
30 DEC 2015 PM 1 T



**KINGSVILLE SPECIALIZED CRIMES
AND NARCOTICS TASK FORCE
Chapter 59 Donation Policy**

1. A person/entity seeking a donation (financial assistance) through the Kingsville Specialized Crimes and Narcotics Task Force and with particularity Chapter 59 Forfeiture Funds shall file an application with the Commander on forms provided through his office.
2. The filing procedures shall be as follows:
 - a. Filing period. An application for financial assistance shall be filed with the Commander not less than 30 days or more than 60 days prior to the proposed donation.
 - b. The name, address and telephone number of the entity seeking a donation.
 - c. No more than one donation will be made per calendar year.
 - d. Applicant shall provide documentation relating to any other financial assistance that they receive for review by the Commander.
3. Applicant must meet one of the following criteria:
 - a. Nonprofit program for the prevention of drug abuse, applicant must provide a copy of the organization's charter.
 - b. Nonprofit chemical dependency treatment facilities licensed under Chapter 464, Health and Safety Code;
 - c. Nonprofit drug and alcohol rehabilitation or prevention programs administered or staffed by professionals designated as qualified and credentialed by the Texas Commission on Alcohol and Drug Abuse; or
 - d. Must be an organization that has the same beliefs and value system as the Kingsville Specialized Crimes and Narcotics Task Force and the law enforcement code of ethics.
 - e. Short written statement explaining what will be done with the contribution to insure compliance with the disposition of forfeited property under Chapter 59 of

the Texas Code of Criminal Procedure and the number of citizens it will affect in our community.

4. The Commander shall grant or deny a permit solely on the basis of the requirements stated in the aforementioned sections above. The Commander shall advise the organization's point of contact of the decision to grant or deny the request for contribution no later than the sixtieth day after date of receiving the completed application and all required attachments.

REGULAR AGENDA

AGENDA ITEM #4

City of Kingsville
Planning and Development Services

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Tom Ginter, Director

DATE: January 21, 2016

SUBJECT: Rezoning of property at 1227 E. Lott from R1 Single Family to C2 Retail for CASA (Court Appointed Special Advocates) to house their office at this address

Summary: The CASA offices are currently at the chamber building. The configuration of those offices do not meet the specifications for them conducting business since confidentiality is paramount for them. They have been looking for office space and have found this house that fits their office needs especially for confidentiality of conversations. They have tried in commercial areas, but the price range and configuration of the offices did not meet their approval.

Background: CASA is an organization that works with adopted children. This agency does work in five counties. Included in the packet is a letter from them explaining their operations. One of the requirements for them to follow is the number of parking spaces. The code requires 8 spaces, one for every 200 sq. ft. The house is 1,600 sq. ft. They only have spaces for 6 cars. They will also have board meetings and some training which will require them to park in the street. It would be anticipated that during the day cars will have to be parked in the street. This zoning request could be considered spot zoning since the house is set amongst single family housing, which is reflected on a map in the packet.

Financial Impact: I believe that there would be no financial impact on the city.



City of Kingsville
Planning and Development Services

Recommendation: The planning and zoning commission denied an approval recommendation by the vote of 3 to 2. Staff at that meeting did not have a recommendation but did indicate that parking is an issue. Since that meeting and hearing all of the positives and the negatives, I would concur that this request should be denied. It is no doubt that CASA is a fine organization and does a lot of positive things for the community but this request has two issues, they are parking and spot zoning in a residential neighborhood. We received two phone calls from letters that were sent. One was a neighbor who was concern about his taxes and another citizen who was against it. One citizen did show up at the meeting and was not in favor of the request.



ORDINANCE #2016-_____

AMENDING THE ZONING ORDINANCE BY CHANGING THE ZONING MAP IN REFERENCE TO LOT 1, BLOCK 1, TERRACE VILLAGE, KNOWN AS 1227 E. LOTT ST. FROM R1-SINGLE FAMILY RESIDENTIAL DISTRICT TO C2-RETAIL DISTRICT; AMENDING THE COMPREHENSIVE PLAN TO ACCOUNT FOR ANY DEVIATIONS FROM THE EXISTING COMPREHENSIVE PLAN; AND PROVIDING FOR PUBLICATION.

WHEREAS, the Planning Commission has forwarded to the City Commission its reports and recommendations concerning the application of agent Richard Haass for owner Haass Enterprise LLC, for amendment to the zoning ordinance and zoning map of the City of Kingsville;

WHEREAS, with proper notice to the public, public hearings were held on Wednesday, January 20, 2016 during a meeting of the Planning and Zoning Commission, and on Monday, January 25, 2016 during a meeting of the City Commission, at City Hall, in the City of Kingsville, during which all interested persons were allowed to appear and be heard; and

WHEREAS, a majority of the Planning Commission by a 2-3 vote DID NOT APPROVE the requested rezone; and

WHEREAS, the City Commission has determined that this amendment would best serve public health, necessity, and convenience and the general welfare of the City of Kingsville and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

SECTION 1. That the Zoning Ordinance of the City of Kingsville, Texas, is amended by changing the zoning of Lot 1, Block 1, Terrace Village, known as 1227 E. Lott from R1 Single Family Residential District to C2 Retail District, as more specifically described on the Zone Change Map, attached as Exhibit A.

SECTION 2. That the official Zoning Map of the City of Kingsville, Texas, is amended to reflect the amendments to the Zoning Ordinance made by Section 1 of this ordinance.

SECTION 3. That the Zoning Ordinance and Zoning Map of the City of Kingsville, Texas, as amended from time to time, except as changed by this ordinance and any other ordinances adopted on this date, remain in full force and effect.

SECTION 4. That to the extent that these amendments to the Zoning Ordinance represent a deviation from the Comprehensive Plan, the Comprehensive Plan is amended to conform to the Zoning Ordinance, as amended by this ordinance.

SECTION 5. That all ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed.

SECTION 6. That publication shall be made in the official publication of the City of Kingsville as required by the City Charter of the City of Kingsville.

INTRODUCED on this the 25th day of January, 2016.

PASSED AND APPROVED on this the 8th day of February, 2016.

THE CITY OF KINGSVILLE

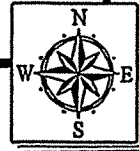
Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED:

Courtney Alvarez, City Attorney



E Kenedy

15213

S 16th





E. Lott

E Huisache

S 17th

E Fordyce

Legend

-  Ownership
-  1227 E. Lott Ave.
-  200 ft. Radius
-  City Limits

0 50 100 200 Feet

DISCLAIMER
THIS MAP IS FOR VISUAL PURPOSES ONLY.
THE INFORMATION ON THIS SHEET MAY
CONTAIN INACCURACIES OR ERRORS.
THE CITY OF KINGSVILLE IS NOT
RESPONSIBLE IF THE INFORMATION CONTAINED
HEREIN IS USED FOR ANY DESIGN.



**CITY OF KINGSVILLE
ENGINEERING DEPARTMENT**

200 East Kleberg
Kingsville, Texas 78363
Office: 361.505.2005

Drawn By: Engineering
Department
Last Update: 12/18/2015
Note:

To: Planning and Zoning Commission

From: Tom Ginter, Director of Planning and Development Services T2

Date: January 15, 2016

Subject: Agenda Item 1 and 2

Attached are the documents for the rezoning:

Parking: the code requires one space for 200 sq. ft. The main area of the house according to the appraisal district records is 1,657 sq. ft. eight (8) parking spaces will be required. As stated in the memo there is the need for five spaces for cars.

The letter from CASA does a better job that I can explain on what they are, the reason for the request and how they plan to utilize the house.

Currently their offices are located in the Chamber of Commerce office on King Street. It is my understanding that the current offices do not provide the confidentiality that is needed.

I have received two phone calls about the rezoning. One phone call was from a next door neighbor whose concern was his tax rate and if his taxes were going to go up. Frankly, to say if the value of the home is going to go up due to the change in the use it is unlikely. We know that other factors play a part but that was the general answer that I gave him. He was more concerned about that than the actual rezoning to an office use. I received another call from a citizen who was against but will not be able to make the meeting. I suggested to the citizen to send me a letter so her opinion is in the record but as of writing this memo, I have not received is as of yet.

**CITY OF KINGSVILLE
PLANNING AND ZONING DIVISION
MASTER APPLICATION**

PROPERTY INFORMATION: (Please PRINT or TYPE)

Project Address 1227 E. Lott St. Nearest Intersection Lott & 17th

(Proposed) Subdivision Name _____ Lot _____ Block _____

Legal Description: Lot 1 Block 1 Terrace Village

Existing Zoning Designation R 1 Future Land Use Plan Designation C 2

OWNER/APPLICANT INFORMATION: (Please PRINT or TYPE)

Applicant/Authorized Agent Richard Haass Phone (210) 663-0866 FAX (210) 253-5667

Email Address (for project correspondence only): Rick@Haass.com

Mailing Address 19027 La Verita City San Antonio State TX Zip 78258

Property Owner Haass Enterprise, LLC Phone (210) 663-0866 FAX (210) 253-5667

Email Address (for project correspondence only): Rick@Haass.com

Mailing Address 19027 La Verita City San Antonio State TX Zip 78258

Select appropriate process for which approval is sought. Attach completed checklists with this application.

<u>Annexation Request</u>	<u>No Fee</u>	<u>Preliminary Plat</u>	<u>Fee Varies</u>
<u>Administrative Appeal (ZBA)</u>	<u>\$250.00</u>	<u>Final Plat</u>	<u>Fee Varies</u>
<u>Comp. Plan Amendment Request</u>	<u>\$250.00</u>	<u>Minor Plat</u>	<u>\$100.00</u>
<input checked="" type="checkbox"/> <u>Re-zoning Request</u>	<u>\$250.00</u>	<u>Re-plat</u>	<u>\$250.00</u>
<u>SUP Request/Renewal</u>	<u>\$250.00</u>	<u>Vacating Plat</u>	<u>\$50.00</u>
<u>Zoning Variance Request (ZBA)</u>	<u>\$250.00</u>	<u>Development Plat</u>	<u>\$100.00</u>
<u>PUD Request</u>	<u>\$250.00</u>	<u>Subdivision Variance Request</u>	<u>\$25.00 ea</u>

Please provide a basic description of the proposed project:

Change zoning to allow for CASA office

I hereby certify that I am the owner and /or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect the permit or approval may be revoked.

Applicant's Signature  Date: 12/16/2015

Property Owner's Signature _____ Date: _____

Accepted by: Adela Barrientos Date: 12-14-15

JOSE GRAVELEY
343 W COUNTY ROAD 2170
KINGSVILLE, TX 78363-2720
#16132

JOSE GARCIA
PO BOX 1431
LA JOYA, TX 78560-1431
#4000279

WILLIAM HORAK
1301 E LOTT
KINGSVILLE, TX 78363
#17493

KISD
PO BOX 871
KINGSVILLE, TX 78363
#15213

RAY DE LA GARZA
421 S 17TH
KINGSVILLE, TX 78363
#20048

PAUL DUARTE
421 PETER
ALICE, TX 78332
#20708

CARLOS GALVAN
1215 E LOTT
KINGSVILLE, TX 78363
#10562

NOE RAMIREZ
146 E FM 118
KINGSVILLE, TX 78363
#11331

DAVIE BRADLEY
1220 E LOTT
KINGSVILLE, TX 78363
#31113

VETERANS AFFAIRS
6900 ALMEDA RD
HOUSTON, TX 77030-4200
#25833

SALVADOR BARRERA
409 S 17TH
KINGSVILLE, TX 78363
#19255

OCTAVIO CANALES
427 S 17TH
KINGSVILLE, TX 78363
#12349

RENE ACUNA
1302 E HUISACHE
KINGSVILLE, TX 78363
#12208

CHURCH OF GOD OF PHOPHECY
1225 E LOTT
KINGSVILLE, TX 78363
#12135

WAYNE MUNOZ
1226 E LOTT
KINGSVILLE, TX 78363
#23165

GEORGE HERNANDEZ
BENJAMIN CASTILLO
716 S 16TH
KINGSVILLE, TX 78363
#18257

ROBERT SANCHEZ
3718 RACHAL LN
ROBSTOWN, TX 78380
#11535

WAYNE PATTERSON
1230 E HUISACHE
KINGSVILLE, TX 78363
#13764

OREN WESTERMANN
PO BOX 733
WOODSBORO, TX 78393
#19924

October 23, 2015

PUBLIC HEARING NOTICE

The Planning & Zoning Commission of the City of Kingsville will hold a Public Hearing Wednesday, January 20, 2016 at 6:00 p.m. wherein the Commission will discuss and/or take action on the following items and at which time all interested persons will be heard:

Haass Enterprise LLC owner, Richard Haass agent, requesting the rezone of TERRACE VILLAGE, BLOCK 1, LOT 1 also known as 1227 E. Lott from (R1) Single-Family to (C2) Retail, in order for CASA (Court Appointed Special Advocates) to house their office at this address.

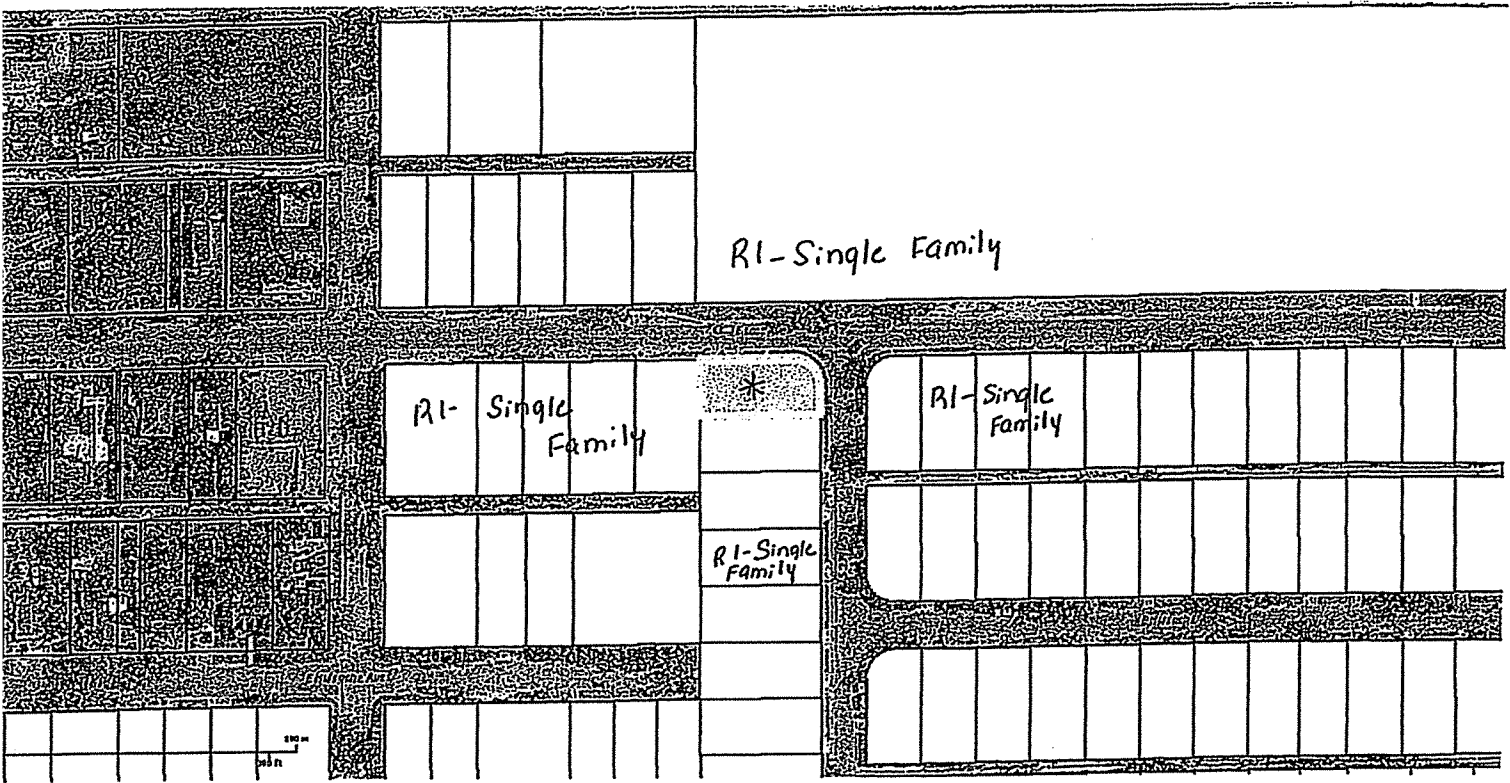
The meeting will be held at City Hall, 200 East Kleberg, in the City Commission Chambers. If you have any questions about the items on the agenda, please contact the Planning Department at (361) 595-8055.

PUBLIC HEARING NOTICE

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* 1227 E. Lot

North
South
East
West

R1- Single Family
of 1227 E. Lot

R1 R2 R3 R4 MH C1 C2 C3 C4 I1 I2 Ag

*

Kennel									S	P	P	P
Handicraft and art object sale						S	P	P	P	S		
Hardware store							P	P	P	S		
Hobby shop						S	P	P	P			
Laboratory medical or dental						S	P	P	P			
Lawnmower, small engine repair/sales							P	P	P			
Locksmith or key shop						P	P	P	P			
Medical appliance fitting or sale						P	P	P	P			
Mortuary						S	P	P	P	S		S
Music store						S	P	P	P			
* Office, professional, or general business						S	P	P	P	S		
Optical shop or laboratory						S	P	P	P			
Package liquor store						S	S	P	P			
Pawn shop						S	S	P	P			
Pet shop for small animals birds, fish						P	P	P	P			
Personal custom services such as tailor, milliner, and the like						P	P	P	P			
Repair of appliances, T.V., radio, and similar equipment						P	P	P	P			



A Member of the National CASA Association & Texas CASA

635 E. King St. • Ste. 110 • P.O. Box 1658 • Kingsville, TX 78364

Phone: 361.595.7233 • Facsimile: 361.595.7241

www.brushcountrycasa.org

brushcountrycasa@sbcglobal.net

Brush Country CASA, Court Appointed Special Advocates, is a national non-profit organization that operates on local levels. CASA was started by Superior Court Judge David Soukup of Seattle, Washington almost 30 years ago.

CASA of Kleberg County is the 52nd CASA program established in Texas since 1988. In 1999, Kleberg County Court Judge Martin Chiuminatto, who had previously tried to organize a CASA program in the community made another attempt. This attempt was prompted by the tragic death of a 12 year-old boy murdered by his father and step-mother. The shocked community became aware of the need for a system of checks and balances to protect abused/neglected children in Kleberg County.

Community meetings began in October, 2000, and with the involvement and support of the community, CASA of Kleberg County was officially formed on March 12, 2001. The first two volunteers were trained with CASA of Nueces County and were sworn in by Judge Chiuminatto on October 23, 2001 exactly one year after the community began the effort. CASA of Kleberg County assumed the name **Brush Country CASA** and began providing services to children in the four new counties in March 2005.

Brush Country CASA is unique. The program and services provided are not duplicated by any other program, agency, or governmental social service agency in the service area. The community and client base of children and families directly benefit through Brush Country CASA in several ways. First, the children have a constant, steady advocate who helps the child work his/her way through the complicated and often scary judicial system in a timely manner. Second, the judicial system, as well as, CPS have an additional resource to call upon to serve the children and families in need. Third, through CASA's public speaking efforts and media outreach, the community is becoming better educated about the factors involved in child abuse and neglect and how to prevent it.

Brush Country CASA consists of 5 employees, one Executive Director, one Administrative Assistant, one Volunteer Recruiter/Trainer and two Volunteer Supervisors.

The purpose of the property is to provide offices for the Supervisors and the Executive Director. In order for Brush Country CASA to remain in compliance with National CASA and Texas CASA, it is required that each employee have an office in order to maintain confidentiality of the children that we serve. The office hours consist of: Monday – Friday 8:00 AM – 5:00 PM. During these hours, Brush Country CASA should have no more than 5 cars parked at the office, aside from our Board Meetings and Volunteer Training. Brush Country CASA is not a daycare, nor is it a child residence. Brush Country CASA advocates for children outside of this home. These children may reside with their relatives, Foster homes or Residential Treatment Centers. There will be no one living in the home.

Brush Country CASA is excited and looking forward to expanding our office space. It is really important for us that the re-zoning get approved and we are able to provide the necessary changes in order to better serve the children in our community. Thank you for your support in helping make this possible for Brush Country CASA.

Sincerely,

Jennifer Martinez
Executive Director
Brush Country CASA

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AGENDA ITEM #5

RESOLUTION #2016-_____

A RESOLUTION ORDERING THE CITY OF KINGSVILLE GENERAL ELECTION, DESIGNATING VOTING PRECINCTS, POLLING PLACES, ESTABLISHING ELECTION PROCEDURES, AND APPOINTING EARLY VOTING CLERK.

WHEREAS, the City Commission of the City of Kingsville pursuant to Article V, Section 9 of the Charter of the City of Kingsville, shall conduct, and the results canvassed and announced by the election authorities prescribed by the General Election Laws of the State of Texas, and said General Election Laws shall control in all municipal elections, except as otherwise herein provided; and

WHEREAS, the General Election is to be held on Saturday, May 7, 2016, as prescribed by the General Election Laws of the State of Texas; and

WHEREAS, the terms of all five commission members expire in May, 2018.

BE IT ORDANINED, by the City Commission of the City of Kingsville, Texas that an election be held in said City on the 7th day of May, 2016 for the purpose of electing a Mayor and four City Commissioners.

BE IT FURTHER ORDAINED that this City have six election polling places comprised of the following voting precincts.

<u>CITY POLLING PLACE</u>	<u>COUNTY VOTING PRECINCT</u>
1	23 & 24
2	22, 32, & 44
3	21, 43, & 45
4	14, 41, & 42
5	13
6	11, 12, & 31

THAT this City shall hold the election between 7:00 a.m. and 7:00 p.m. at the following places in said City.

Polling Place #1	McRoberts Elementary School, 400 West Corral
Polling Place #2	KISD Administration Bldg. 207 North 3 rd Street
Polling Place #3	Kleberg County Annex Bldg., 720 E. King & 12 th Street
Polling Place #4	Gillett Intermediate School, 1007 North 17 th Street
Polling Place #5	Harvey Elementary School, 1301 East Kenedy
Polling Place #6	H.M. King High School, 2210 S. Brahma Blvd.

BE FURTHER RESOLVED THAT: the method of voting for Early Voting by personal appearance and by mail and voting on Election day will be by use of paper ballot and Direct Recording Electronic (DRE) Voting System, and be processed through the M100 Paper Ballot Tabulator for the results.

THAT: the City Secretary Mary Valenzuela or designated person is hereby appointed Clerk for Early Voting. Early voting for the election shall be held on the first floor of City Hall, 200 East Kleberg Avenue and said place of early voting shall remain open on weekdays between the hours of 8:00 am. and 5:00 p.m. Monday, April 25, 2016 through April 29, 2016; and continuing

from 7:00 a.m. to 7:00 p.m. on Monday, May 2, 2016 and terminating on Tuesday, May 3, 2016 after voting occurs between the hours of 7:00 a.m. and 7:00 p.m.

THAT: the City Secretary Mary Valenzuela or designated person shall give notice of said election by publishing the notice at least one time in at least one newspaper of general circulation in the City; that the City Secretary Mary Valenzuela or designated person is hereby authorized and instructed to provide and furnish all necessary election supplies to conduct said election; and that the Presiding Officer of the Commission shall issue all necessary orders, writs and notices for said election and returns of said election shall be made to the City Commission.

BE IT FINALLY RESOLVED that in accordance with the order of this governing body, the City Secretary Mary Valenzuela posted written notice of the date, place and subject of this meeting, and said notice having been so posted and remaining posted and continuously for at least 72 hours preceding the scheduled time of said meeting.

PASSED AND APPROVED by majority vote of the City Commission of the City of Kingsville, Texas this the 8 day of February, 2016.

Sam R. Fugate, Mayor

Al Garcia, Commissioner

Noel Pena, Commissioner

Arturo Pecos, Commissioner

Dianne Leubert, Commissioner

ATTEST:

APPROVED AS TO FORM:

Mary Valenzuela, City Secretary

Courtney Alvarez, City Attorney

RESOLUCIÓN #2016-_____

UNA RESOLUCIÓN QUE ORDENA LAS ELECCIONES GENERALES DE LA CIUDAD DE KINGSVILLE, DESIGNA LOS DISTRITOS ELECTORALES Y LOS SITIOS DE VOTACIÓN, ESTABLECE LOS PROCEDIMIENTOS DE LAS ELECCIONES Y NOMBRA A LA SECRETARIA ENCARGADA DE LA VOTACIÓN ANTICIPADA.

CONSIDERANDO QUE: La Comisión Municipal de la Ciudad de Kingsville, de conformidad con el Artículo V, Sección 9 del Fuero Municipal de la Ciudad de Kingsville, realizará las elecciones, y las autoridades electorales recomendadas por las Leyes de Elecciones Generales del Estado de Texas escrutarán los votos y anunciarán los resultados, y dichas Leyes de Elecciones Generales controlarán todas las elecciones municipales, salvo que se especifique lo contrario en el presente documento; y

CONSIDERANDO QUE: Las Elecciones Generales se llevarán a cabo el sábado 7 de mayo de 2016, como lo estipulan las Leyes de Elecciones Generales del Estado de Texas; y

CONSIDERANDO QUE: Los períodos de servicio de todos los cinco miembros de la comisión finalizarán en mayo de 2018.

ES DECRETADO, por la Comisión Municipal de la Ciudad de Kingsville, Texas, que se realicen unas elecciones en dicha Ciudad el día 7 de mayo de 2016, con el propósito de elegir un Alcalde y cuatro Comisionados Municipales.

SE DECRETA ADEMÁS que esta Ciudad tendrá seis sitios de votación, compuestos de los siguientes distritos electorales.

<u>SITIO DE VOTACIÓN EN LA CIUDAD</u>	<u>DISTRITO ELECTORAL DEL CONDADO</u>
1	23 & 24
2	22, 32, & 44
3	21, 43, & 45
4	14, 41, & 42
5	13
6	11, 12, & 31

QUE esta Ciudad deberá realizar las elecciones entre las 7:00 a.m. y las 7:00 p.m. en los siguientes sitios de dicha Ciudad:

Sitio de votación #1	Escuela Primaria McRoberts, 400 West Corral
Sitio de votación #2	Edificio de Administración del KISD 207 North 3rd Street
Sitio de votación #3	Edificio anexo del condado de Kleberg, 720 E. King & 12th St.
Sitio de votación #4	Escuela Intermedia Gillett, 1007 North 17th Street
Sitio de votación #5	Escuela Primaria Harvey, 1301 East Kenedy
Sitio de votación #6	Escuela H.M. King High School, 2210 S. Brahma Blvd

SE RESUELVE ADEMÁS QUE: El método de votación para la votación anticipada en persona y por correo, y para la votación el día de elecciones, será con papeletas y el sistema de votación de registro electrónico directo (DRE, por sus siglas en inglés). Los votos se procesarán a través del tabulador de papeletas M100 para obtener los resultados.

QUE: La Secretaria Municipal, Mary Valenzuela, o la persona designada, se nombra aquí Secretaria de Votación Anticipada. La votación anticipada para las elecciones se llevará a cabo en el primer piso del Ayuntamiento, 200 East Kleberg Avenue, y dicho sitio de votación anticipada permanecerá abierto entre semana, de las 8:00 a.m. a las 5:00 p.m., desde el lunes 25 de abril de 2016 hasta el 29 de abril de 2016; seguirá abierto de las 7:00 a.m. a las 7:00 p.m. el lunes 2 de mayo de 2016; y se cerrará el martes 3 de mayo de 2016, después de que la votación haya ocurrido entre las 7:00 a.m. y las 7:00 p.m.

QUE: La Secretaria Municipal, Mary Valenzuela, o la persona designada, notificará sobre dichas elecciones, publicando un aviso, por lo menos una vez, en al menos un periódico de circulación general en la Ciudad; la Secretaria Municipal, Mary Valenzuela, u otra persona designada, está autorizada y tiene instrucciones de proporcionar todos los materiales necesarios para realizar dichas elecciones; y que el Funcionario que Preside la Comisión expedirá todas las órdenes necesarias, los mandatos judiciales y las notificaciones para dichas elecciones, y los resultados de dichas elecciones se informarán a la Comisión Municipal.

SE RESUELVE FINALMENTE QUE: De acuerdo con la orden de este organismo regulador, la Secretaria Municipal, Mary Valenzuela, fijó un aviso escrito anunciando la fecha, lugar y tema de esta reunión, y que dicho aviso ha permanecido fijo sin interrupción por lo menos durante las 72 horas precedentes a la hora programada para dicha reunión.

APROBADA por voto mayoritario de la Comisión Municipal de la Ciudad de Kingsville, Texas, este día 8 de Febrero de 2016.

Sam R. Fugate, Alcalde

Al García, Comisionado

Noel Pena, Comisionado

Arturo Pecos, Comisionado

Dianne Leubert, Comisionado

DA FE:

APROBADA RESPECTO A FORMA:

Mary Valenzuela, Secretaria Municipal

Courtney Álvarez, Abogado Municipal

AGENDA ITEM #6

**City of Kingsville
Engineering/Public Works**

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Charlie Cardenas, P.E., City Engineer/Director of Public Works

DATE: January 29, 2016

SUBJECT: Ordinance to extend the speed zone on Santa Gertrudis, from Seal Street to Santa Monica Street

Summary:

This item authorizes the approval of the extension of the speed zone on Santa Gertrudis Avenue from Seal Street to Santa Monica Street, from the existing 30 Mile Per Hour (MPH) to 20 Miles Per Hour (MPH).

Background:

In September of 2015, The Legends Apartments opened on Santa Gertrudis Avenue. The apartment complex comprises of students attending Texas A&M University-Kingsville. As a result of the increased student presence at the apartment complex, pedestrian activity has also increased. There have been several vehicular accidents and a pedestrian accident in the area. The City of Kingsville Engineering Department recognizes the need to increase vehicular and pedestrian safety.

Financial Impact:

The cost for sign installation and pavement markings are estimated at \$1000.00 from the FY 2015 – 2016 general fund (currently budgeted).

Recommendation:

Staff recommends extending the speed zone in this area and continue to explore more permanent pedestrian safety measures such as appropriate crosswalks and signage.



ORDINANCE NO. 2016-_____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER VII, ARTICLE 5, TRAFFIC SCHEDULES, REDUCING SPEED LIMIT ON CERTAIN AREAS OF SANTA GERTRUDIS (FROM SEALE ST. WEST TO SANTA MONICA ST.) TO 20 MILES PER HOUR; PROVIDING FOR APPROPRIATE PENALTIES, FINES, AND FEES REGARDING THE REGULATION THEREOF; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, a new multifamily off-campus residential housing unit has developed on West Santa Gertrudis, which has increased the pedestrian traffic in the area;

WHEREAS, a lower speed limit, along with pedestrian and driver attention, should help to improve safety in the area;

WHEREAS, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT Schedule I of Article 5: Traffic Schedules of Chapter VII, Traffic Code, of the Code of Ordinances of the City of Kingsville, Texas, shall be amended to read as follows:

§ 7-5 SCHEDULE I: SPEED LIMITS.

...

(G) Santa Gertrudis Avenue: Beginning at the intersection of Santa Monica Seale Street and Santa Gertrudis Avenue and proceeding in an easterly direction to the intersection of Armstrong and Santa Gertrudis Avenue, the speed limit shall be 20 miles per hour.

Penalty, see §1-1-99.

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final

judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 8th day of February, 2016.

PASSED AND APPROVED on this the ____ day of February, 2016.

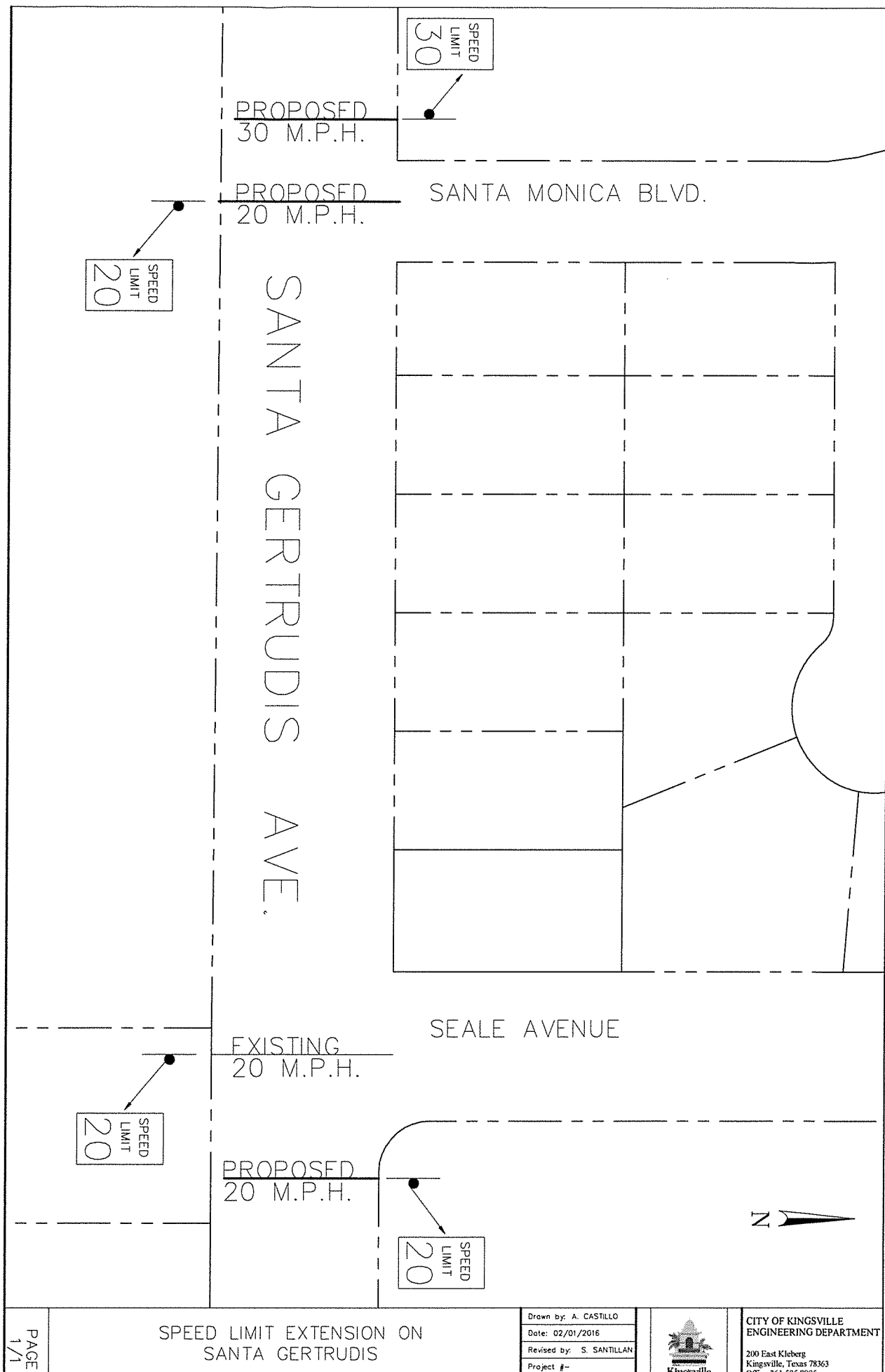
Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



SPEED LIMIT EXTENSION ON
SANTA GERTRUDIS

Drawn by: A. CASTILLO
Date: 02/01/2016
Revised by: S. SANTILLAN
Project #--



CITY OF KINGSVILLE
ENGINEERING DEPARTMENT
200 East Kleberg
Kingsville, Texas 78363
Office 361.595.8005

AGENDA ITEM #7

City of Kingsville
Human Resource Department

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Diana Gonzales, Human Resource Director

DATE: January 29, 2016

SUBJECT: Amendment of City of Kingsville Classification and Compensation Plan FY 15-16

Summary:

Request amendment of the City of Kingsville Classification and Compensation Plan for FY 2015-2016 as follows:

- 1) Create a new position of Capital Improvements Manager, Management Level 3, Salary Range \$41,621 - \$68,685 funded by the Utility Fund. The attached draft job description outlines the proposed duties and responsibilities.
- 2) Correct two (2) typographical errors on the Non-Exempt Rate Schedule

Background:

The City of Kingsville Classification and Compensation Plan was originally introduced on September 14, 2015 and approved by City Commission on September 28, 2015. Any additions and/or changes to job titles and classifications require an amendment introduction and a second reading.

Financial Impact:

- (1) The annual budgetary impact for the proposed position is \$ 78,206 to the Utility Fund based on an annual salary of \$55,000. The annual budgetary impact includes salary, benefits and taxes for the position for an entire fiscal year.

\$ 45,725 is required for the remainder of Fiscal Year 2015-2016 (7 months).
Breakdown = Salary: \$ 32,084 Benefits: \$ 10,835 Taxes: \$ 2,806

- (2) No financial impact due to typographical errors



City of Kingsville
Human Resource Department

Recommendation:

The Public Works Director recommended the proposed essential duties and responsibilities of the position. The duties and responsibilities are set out in such as manner as to accurately reflect the City's expectations for this position.

The Capital Improvement Manager's position placement within the City of Kingsville Classification and Compensation Plan is congruent with other positions in Management Level 3. The salary of the proposed position is within an acceptable range in comparison with similar positions in non-metropolitan areas in Texas.



ORDINANCE NO. 2016-_____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES BY AMENDING CHAPTER III, ARTICLE 7, PERSONNEL POLICIES, SECTION 1 CLASSIFICATION AND COMPENSATION PLAN TO ADD A CAPITAL IMPROVEMENTS MANAGER POSITION AND CORRECT CLERICAL ERROR TO THE CITY OF KINGSVILLE CLASSIFICATION AND COMPENSATION PLAN FOR FISCAL YEAR 2015-2016; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, the certain changes are proposed to the City of Kingsville Classification and Compensation Plan for FY 2015-2016 are desired so that the plan more accurately reflects the type of position necessary for the effective operation of departments;

WHEREAS, the requested changes to the City of Kingsville Classification and Compensation Plan for Fiscal Year 2015-2016 are as follows:

Add – Position	Classification	Minimum-Maximum
Capital Improvements Manager	Management Level 3	\$41,621-\$68,685

Clerical Corrections

Correct typographical errors to the Non-Exempt Rate Schedule, Class 13, Step G and Class 21, Step E as indicated in attached City of Kingsville Classification and Compensation Plan for FY 2015-2016.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT Section 3-7-1 Adoption of the Job Classification and Compensation Plan of Article 7: Personnel Policies of Chapter III: Administration of the Code of Ordinances of the City of Kingsville, Texas, which adopts by reference the City of Kingsville Classification and Compensation Plan dated effective as of October 1, 2015 shall be amended to adopt by reference the revised Classification and Compensation Plan for FY 2015-2016 to incorporate the changes stated above as per the document attached hereto.

II.

THAT all Ordinances of parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 8th day of February, A. D., 2016.

PASSED AND APPROVED on this the _____ day of _____, A. D., 2016.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

Approved As to Form:

Courtney Alvarez, City Attorney

**CITY OF KINGSVILLE
CLASSIFICATION AND COMPENSATION PLAN – NON-EXEMPT
FISCAL YEAR 2015-2016**

Introduced: September 14, 2015
Amendment Introduced: February 8, 2016

Approved: September 28, 2015
Amendment Approved: Pending

NON-EXEMPT / NON-CIVIL SERVICE		MINIMUM	MAXIMUM
CLASS 7	Custodian Equipment Service Worker Golf Pro-Shop Attendant Library Assistant FT/PT Maintenance Worker Plant Helper Utility Worker	\$ 10.00	\$11.68
CLASS 8	Animal Control Specialist Animal Care Attendant Children's Services Librarian Equipment Operator I Recycling Technician	\$ 10.00	\$11.81
CLASS 9	Customer Service Representative Municipal Court Deputy Clerk Reference/Information Librarian	\$ 10.00	\$12.54
CLASS 10	Circulation Librarian Technician Services Assistant	\$ 10.27	\$12.64
CLASS 11	Pump Operator Fire Telecommunications Operator	\$ 10.80	\$13.19
CLASS 12	Information and Technology Librarian Inventory Clerk	\$ 11.03	\$13.86
CLASS 13	Tourism Services Technician	\$ 11.50	\$14.33
CLASS 14	Customer Billing Specialist Engineering Technician Equipment Operator II GIS Technician Meter Reader Technician Police Telecommunications Operator Municipal Court Specialist	\$ 12.02	\$14.86
CLASS 15	Administrative Assistant I	\$ 12.54	\$15.38
CLASS 16	Lead Telecommunications Operator	\$ 13.18	\$16.52

CLASS 17	A/P Specialist Accounting Assistant Administrative Assistant II Assistant Library Administrator Equipment Operator III Help Desk Coordinator Maintenance Technician Payroll Specialist Water/Wastewater Operator Welder/Fabricator	\$ 13.73	\$16.54
CLASS 18	Lab Technician Legal Assistant/Paralegal	\$ 14.30	\$17.13
CLASS 19	Community Appearance Inspector Lead Maintenance Technician	\$ 14.97	\$17.39
CLASS 20	Foreman	\$ 16.04	\$18.47
CLASS 21	Crime Scene Specialist Health Inspector I	\$ 18.14	\$20.82
CLASS 22	Building Inspector Engineer's Assistant Health Inspector II	\$ 19.29	\$21.98
CLASS TF	City Marshal	\$ 18.95	\$ 21.33
CLASS TFS	Senior City Marshal	\$ 21.77	\$ 24.51
OTHER POSITIONS			
	Seasonal/Temporary Employees Example of positions include: Brookshire Pool Attendants/Instructors, Lifeguards/Park Recreational Program Assistants, etc.	\$ 10.00	\$12.12
	Probationary Firefighters (0-12 months)	\$ 14.08	\$14.22
	Probationary Police Officers (0-12 months)	\$ 17.25	\$19.00

**CITY OF KINGSVILLE
CLASSIFICATION AND COMPENSATION PLAN - EXEMPT
FISCAL YEAR 2015-2016**

	MINIMUM	MAXIMUM
EXECUTIVE OFFICER – 1		
City Manager	\$ 95,950	\$141,400
EXECUTIVE OFFICER - 2		
City Attorney	\$ 80,800	\$121,200
Municipal Court Judge		
MANAGEMENT LEVEL - 1		
Economic Development Director	\$ 70,700	\$101,000
Fire Chief		
Finance Director		
Police Chief		
City Engineer/Public Works Director		
Planning & Development Services Director		
MANAGEMENT LEVEL - 2		
Assistant City Attorney	\$ 50,500	\$ 78,937
Human Resources Director		
Parks and Recreation Director		
Purchasing and Technology Director		
Task Force Commander		
Tourism Services Director		
MANAGEMENT LEVEL - 3		
Accounting Manager	\$ 41,621	\$ 68,685
Assistant Task Force Commander		
Assistant Public Works Director		
<u>Capital Improvements Manager</u>		
Golf Course Manager		
Health Director		
Library Director		
Parks & Recreation Manager		
Risk Manager		
MANAGEMENT LEVEL - 4		
Accounting Supervisor	\$ 36,419	\$ 56,383
Building Official	Municipal Court Supervisor	
City Secretary	Sanitation Supervisor	
Collection's Supervisor	Street Supervisor	
Police Communication's Supervisor	Systems Specialist	
Community Appearance Supervisor	Wastewater Supervisor	
Downtown and Volunteer Supervisor	Water Production Supervisor	
Garage Supervisor	Water Supervisor	
Landfill Supervisor		

NON-EXEMPT RATE SCHEDULE FY 2015-2016

Schedule reflects 1% COLA increase and adjustment of minimum rate to \$10

	B New Hire	C 1	D 3	E 6	F 10	G 15	H 20	I 25
7	\$10.00	\$10.00	\$10.18	\$10.53	\$10.99	\$11.26	\$11.50	\$11.68
8	\$10.00	\$10.19	\$10.54	\$10.92	\$11.26	\$11.64	\$11.81	
9	\$10.00	\$10.43	\$10.87	\$11.30	\$11.73	\$12.18	\$12.36	\$12.54
10	\$10.27	\$10.64	\$11.00	\$11.35	\$11.75	\$12.21	\$12.45	\$12.64
11	\$10.80	\$11.18	\$11.59	\$12.00	\$12.39	\$12.79	\$13.19	\$13.19
12	\$11.03	\$11.43	\$11.84	\$12.25	\$12.66	\$13.05	\$13.45	\$13.86
13	\$11.50	\$11.90	\$12.32	\$12.72	\$13.12	\$12.52 **13.52	\$13.93	\$14.33
14	\$12.02	\$12.42	\$12.84	\$13.23	\$13.64	\$14.05	\$14.47	\$14.86
15	\$12.54	\$12.95	\$13.36	\$13.77	\$14.16	\$14.56	\$14.98	\$15.38
16	\$13.18	\$13.66	\$14.13	\$14.60	\$15.08	\$15.56	\$16.04	\$16.52
17	\$13.73	\$14.11	\$14.52	\$14.93	\$15.33	\$15.73	\$16.13	\$16.54
18	\$14.30	\$14.71	\$15.11	\$15.52	\$15.93	\$16.33	\$16.73	\$17.13
19	\$14.97	\$15.38	\$15.77	\$16.18	\$16.58	\$17.01	\$17.39	
20	\$16.04	\$16.45	\$16.85	\$17.26	\$17.66	\$18.06	\$18.47	
21	\$18.14	\$18.76	\$19.38	\$19.29 **20.00	\$20.41	\$20.82		
22	\$19.29	\$19.91	\$20.54	\$21.17	\$21.58	\$21.98		
TF	\$18.95	\$19.32	\$19.72	\$20.10	\$20.92	\$21.33		
TFS	\$21.77	\$22.19	\$22.64	\$23.10	\$24.03	\$24.51		

*Note: +/- 1 cent(s) due to rounding

** Typographical error correction

- STEP B -** New Hire
STEP C - Step following completion of one (1) year of employment.
STEP D - Step for eligible employees with three (3) years of current uninterrupted City service.
STEP E - Step for eligible employees with six (6) years of current uninterrupted City service.
STEP F - Step for eligible employees with ten (10) years of current uninterrupted City service.
STEP G - Step for eligible employees with fifteen (15) years of current uninterrupted City service.
STEP H - Step for eligible employees with twenty (20) years of current uninterrupted City service.
STEP I - Step for eligible employees with twenty-five (25) years of current uninterrupted City service.

The hourly chart shall be relevant to all non-exempt, non-civil service employees maintaining a position in the same CLASS, unless otherwise approved by the City Manager.

**CERTIFICATION PAY -
 HOURLY NON-EXEMPT EMPLOYEES
 (EXCLUDES CIVIL SERVICE PERSONNEL)**

Class/Grade/Unit	Monthly	Per Pay Period Basis *
TCEQ I or D	\$ 30.00	\$ 13.85
TCEQ C	\$ 40.00	\$ 18.47
TCEQ II or B	\$ 55.00	\$ 25.39
TCEQ III or A	\$ 85.00	\$ 39.24
Intermediate Peace Officer	\$ 30.00	\$ 13.85
Advanced Peace Officer	\$ 52.00	\$ 24.00
Master Peace Officer	\$ 100.00	\$ 46.15

*** Rounding may be required for payroll purposes.**

**MANAGEMENT LEVEL STEP PROGRAM
 INCREASE DUE ON ANNIVERSARY DATE OF MANAGEMENT LEVEL POSITION.**

1 ST YEAR	3%
3 RD YEAR	3%
6 TH YEAR	3%
10 TH YEAR	2%
15 TH YEAR	2%
20 TH YEAR	2%
25 TH YEAR	2%

AGENDA ITEM #8

City of Kingsville
Human Resource Department

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Diana Gonzales, Human Resource Director

DATE: January 29, 2016

SUBJECT: Amendment of City of Kingsville Classification and Compensation Plan FY 15-16

Summary:

Request amendment of the City of Kingsville Classification and Compensation Plan for FY 2015-2016 as follows:

- 1) Create a new position of Capital Improvements Manager, Management Level 3, Salary Range \$41,621 - \$68,685 funded by the Utility Fund. The attached draft job description outlines the proposed duties and responsibilities.
- 2) Correct two (2) typographical errors on the Non-Exempt Rate Schedule

Background:

The City of Kingsville Classification and Compensation Plan was originally introduced on September 14, 2015 and approved by City Commission on September 28, 2015. Any additions and/or changes to job titles and classifications require an amendment introduction and a second reading.

Financial Impact:

- (1) The annual budgetary impact for the proposed position is \$ 78,206 to the Utility Fund based on an annual salary of \$55,000. The annual budgetary impact includes salary, benefits and taxes for the position for an entire fiscal year.

\$ 45,725 is required for the remainder of Fiscal Year 2015-2016 (7 months).
Breakdown = Salary: \$ 32,084 Benefits: \$ 10,835 Taxes: \$ 2,806

- (2) No financial impact due to typographical errors



City of Kingsville
Human Resource Department

Recommendation:

The Public Works Director recommended the proposed essential duties and responsibilities of the position. The duties and responsibilities are set out in such a manner as to accurately reflect the City's expectations for this position.

The Capital Improvement Manager's position placement within the City of Kingsville Classification and Compensation Plan is congruent with other positions in Management Level 3. The salary of the proposed position is within an acceptable range in comparison with similar positions in non-metropolitan areas in Texas.



ORDINANCE NO. 2016-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2015-2016 UTILITY FUND BUDGET FOR THE ADDITION OF A CAPITAL IMPROVEMENTS MANAGER.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2015-2016 budget be amended as follows:

**CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT**

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
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Fund 051 Utility Fund

Equity

2	Unrestricted Fund Balance	61004			\$45,725
					<u>\$45,725</u>

Expenses

5-6201	Salaries & Wages	11100	\$32,084	
Public Works	Retirement - TMRS	11400	\$3,209	
Capital Improvements	FICA	11500	\$2,455	
	Group Health Insurance	11600	\$7,558	
	Worker's Comp	11700	\$126	
	Unemployment Comp	11800	\$225	
	Life Insurance	12300	\$68	
			<u>\$45,725</u>	

[To amend the City of Kingsville FY 15-16 Utility Fund Budget for the addition of a Capital Improvements Manager as per the attached memo from the Human Resources Director.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 8th day of February, 2016.

PASSED AND APPROVED on this the ____ day of _____, 2016.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #9

**City of Kingsville
Purchasing/IT Department**

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: David Mason, Director

DATE: February 1, 2016

SUBJECT: Interlocal Agreement with Texas Association of School Boards Energy Cooperative

Summary:

This item authorizes the participation of the City of Kingsville with the TASB Energy Cooperative. The City has been using the BuyBoard Fuel Cooperative to purchase bulk gasoline and this program is being move under the TASB Energy Coop.

Background:

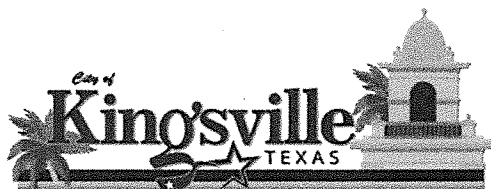
Local Government Code Chapter 271 Subchapter F of the local government code and the Interlocal Cooperation Act, 791.001 allows cities to enter into agreements with each other as well as state and national organizations to purchase goods and services. Therefore, complete bidding statutes have been met.

Financial Impact:

This agreement has no immediate financial impact.

Recommendation:

It is staff recommendation to enter into this interlocal with TASB which keeps our coop pricing on bulk gasoline and also affords different options for fuel and energy purchases in the future.



RESOLUTION NO. 2016-_____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL PARTICIPATION AGREEMENT BETWEEN THE CITY OF KINGSVILLE AND TASB ENERGY COOPERATIVE FOR ALL ALLOWABLE FUEL PURCHASES; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville ("City") has previously benefited from cooperative purchasing agreements with other governmental bodies to work for the benefit of our citizenry when able to do so; and

WHEREAS, state laws, Texas Government Code Chapter 791, allows "local governments" like the City to enter into agreements like this one to take advantage of those purchasing contracts for the benefit of their city; and

WHEREAS, the City has previously entered into cooperative purchasing agreements with other entities and found them to be useful; and

WHEREAS, the City has been using the BuyBoard Fuel Cooperative to purchase bulk gasoline and this program is being moved under the TASB (Texas Association of School Boards, Inc.) Energy Coop, so that the City desires to continue purchasing bulk gasoline (fuel) under the cooperative;

WHEREAS, it is mutually deemed sound, desirable, practicable, and beneficial for the parties to this agreement to render assistance to one another whenever practical in accordance with the terms of the agreement attached hereto.

NOW THEREFOR, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Manager is authorized and directed as an act of the City of Kingsville, Texas to enter into an Interlocal Participation Agreement between the City of Kingsville and TASB Energy Cooperative for all allowable fuel purchases in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the 8th day of February, 2016.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

TASB ENERGY COOPERATIVE

INTERLOCAL PARTICIPATION AGREEMENT

This Interlocal Participation Agreement ("Agreement") is made and entered into by and between TASB Energy Cooperative ("Energy Cooperative"), an administrative agency of cooperating local governments, acting on its own behalf and the behalf of all participating local governments, and the undersigned local government of the State of Texas ("Energy Cooperative Member" or "Member").

I. RECITALS

WHEREAS, a local government entity is authorized by the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, to agree with other local government entities to form a cooperative; and

WHEREAS, the Energy Cooperative is further authorized as a local purchasing cooperative organization as set forth in Section 271.101, *et seq.*, of the Texas Local Government Code; and

WHEREAS, the purpose of this Agreement is to facilitate compliance with state procurement requirements, to identify qualified vendors of electricity, transportation fuel and other types of energy products, commodities, and services (collectively "energy services"), to relieve the burdens of the governmental purchasing function, and to realize the various potential economies, including administrative cost savings, for Energy Cooperative Members; and

WHEREAS, the Energy Cooperative has contracted with the Texas Association of School Boards, Inc. ("TASB"), a Texas nonprofit corporation, to administer energy services-related programs for Energy Cooperative Members;

NOW THEREFORE, in consideration of the mutual covenants, promises and obligations contained herein, the undersigned Energy Cooperative Member and the Energy Cooperative agree as follows.

II. TERMS AND CONDITIONS

1. **Definitions.** As used throughout this Agreement, the following terms shall have the meanings set forth below unless otherwise indicated in this Agreement, regardless of whether initial capitalization or italics are used consistently. Further, the below terms may be described differently in other documents, but substance shall prevail over form in such instances.

"Aggregation Pool" means an aggregation in which the requirements of a member of the Energy Cooperative for certain energy services are joined with the requirements of other members of the Energy Cooperative to create a purchasing unit for the purchase of those energy services.

"Energy Services Agreement" means a form purchase, sales, supply or other agreement between an energy services vendor and the Energy Cooperative Member to sell and purchase energy services, the terms of which may have been negotiated between TASB, as administrator of the Energy Cooperative, and the vendor.

"Energy Services Vendor" means a vendor authorized by the Energy Cooperative to sell energy services to an Energy Cooperative Member. Without limiting the generality of this definition, the term

includes a retail electric provider (“REP”), an entity certified by the Texas Public Utility Commission to sell electricity to retail customers in Texas.

“*Letter of Commitment*” means an agreement executed by the Energy Cooperative Member committing the Member to join a specific Aggregation Pool and/or purchase energy services from the Energy Services Vendor awarded by the Energy Cooperative and establishing the terms applicable to such purchase.

2. **Adopt Charter Interlocal Cooperation Agreement.** The Energy Cooperative Member, by the execution or acceptance of this Agreement, hereby adopts and approves the Charter Interlocal Agreement effective as of January 16, 2008, which agreement is incorporated herein by reference (and is available from the Energy Cooperative upon request). The Charter Interlocal Agreement established the Energy Cooperative as an administrative agency of its collective participants, and the Energy Cooperative Member agrees to become a participant or additional party to that Charter Interlocal Agreement.

3. **Term.**

- (a) The initial term of this Agreement shall commence on the date it is executed by both parties and shall automatically renew for successive one-year terms unless sooner terminated in accordance with the provisions of this Agreement.
- (b) If the Energy Cooperative Member is an existing Member that joined the Energy Cooperative by executing a participation agreement which authorized amendment upon the Energy Cooperative providing 60 days prior notice, then this Agreement will be deemed an **Amendment by Notice**, which will be effective on the 65th day after the date the Energy Cooperative Member is sent notice of this document. In addition, this Agreement will continue to automatically renew for successive one-year terms on the anniversary date of the Energy Cooperative Member’s initial term (not the effective date of the Amendment by Notice), unless the Agreement is sooner terminated in accordance with the provisions herein.

4. **Services.** The Energy Cooperative, through its administrator, TASB, shall provide the Energy Cooperative Member with opportunities to procure energy services through programs established by the Energy Cooperative, including the electricity aggregation and the fixed-rate transportation fuel programs, pursuant to the terms and conditions that the Energy Cooperative establishes for the Member’s participation in such programs. As a general matter, with respect to the establishment and administration of such programs:

- (a) The Energy Cooperative shall require that TASB, from time to time, (i) conduct a competitive procurement process, using any means permitted by Texas law, to recommend to the Energy Cooperative the selection of one or more Energy Services Vendors to serve members of the Energy Cooperative; and (ii) negotiate with such Vendor(s) the terms of an Energy Services Agreement for the purchase of energy services by members of the Energy Cooperative. The Energy Cooperative, through TASB, may offer the Energy Cooperative Member the opportunity to participate in an Aggregation Pool with other members of the Energy Cooperative to purchase energy services, or it may arrange for the purchase of energy services by the Energy Cooperative Member individually and not as part of an Aggregation Pool.
- (b) Neither the Energy Cooperative nor TASB shall be responsible for addressing customer service issues relating to the Energy Cooperative Member’s energy services that occur under any Energy

Services Agreement. The Energy Cooperative Member shall resolve such issues directly with the Energy Services Vendor or, in the case of electricity, its local utility or the REP.

5. Obligations of Energy Cooperative Member. The Energy Cooperative Member agrees to perform the following obligations:

- (a) When requested by the Energy Cooperative or TASB from time to time, the Energy Cooperative Member shall execute a Letter of Commitment and such other documentation as the Energy Cooperative may require for the Member to participate in an Aggregation Pool. If the Energy Cooperative Member fails to execute such Letter of Commitment or other documentation as required, the Energy Cooperative Member will not be allowed to participate in the Aggregation Pool.
- (b) If the Energy Cooperative Member is not participating in an Aggregation Pool and if executable energy services pricing provided by the Energy Cooperative or its administrator, TASB, is acceptable to the Energy Cooperative Member, then the Energy Cooperative Member will execute the Energy Services Agreement to purchase such energy services.

6. Termination.

- (a) **By the Energy Cooperative Member.** This Agreement may be terminated by the Energy Cooperative Member at any time by giving 30 days prior written notice to the Energy Cooperative, provided any amounts owed to the Energy Cooperative and any Energy Services Vendor have been fully paid. Notwithstanding the foregoing, this Agreement shall continue in effect during the term specified in any Letter of Commitment, Energy Services Agreement, or other contractual obligation which the Energy Cooperative Member has with the Energy Services Vendor, TASB or the Energy Cooperative under an Energy Cooperative program.
- (b) **By the Energy Cooperative.** The Energy Cooperative may terminate this Agreement by:
 - (1) Giving 10 days notice by certified mail to the Energy Cooperative Member if the Energy Cooperative Member breaches this Agreement; or
 - (2) Giving 30 days notice by certified mail to the Energy Cooperative Member with or without cause. Notwithstanding the foregoing, this Agreement shall continue in effect during the term specified in a Letter of Commitment or other existing contractual obligation.
- (c) **Termination Procedure.** If the Energy Cooperative Member terminates its participation under this Agreement or breaches this Agreement, or if the Energy Cooperative terminates participation of the Energy Cooperative Member, the Energy Cooperative Member shall bear the full financial responsibility for its commitments to Energy Services Vendors under or through this Agreement. In addition, the Energy Cooperative Member agrees that it will not be entitled to any funds from the Energy Cooperative after it terminates its participation.

7. Aggregation Fees. The Energy Cooperative Member agrees that the Energy Cooperative and its administrator, TASB, shall be fairly compensated for the services provided under and through this Agreement. Therefore, it is agreed that the Energy Cooperative and/or TASB is authorized to receive payment, directly or indirectly, of aggregation, administrative or service fees (collectively "Aggregation

Fees”) from Energy Services Vendors. The amount of such Aggregation Fees shall be disclosed in the Letter of Commitment, Energy Services Agreement, or any other contract which binds the Energy Cooperative Member to the purchase of energy services. The Energy Cooperative Member understands and agrees that such Aggregation Fees may be included in the price of energy services the Cooperative Member pays the Energy Services Vendor. Further, the Energy Cooperative Member affirmatively disclaims any rights to such Aggregation Fees, acknowledging that all such fees are the property of the Energy Cooperative and/or TASB. Similarly, in no event shall the Energy Cooperative Member be directly responsible for payment of Aggregation Fees.

8. **Distribution.** At the sole discretion of the Energy Cooperative Board of Trustees (“Board”), the Energy Cooperative may issue a distribution to Energy Cooperative Members under a plan developed by the Board. The Energy Cooperative Member acknowledges that a distribution is generally not contemplated, never guaranteed, and depends on the overall financial condition of the Energy Cooperative.
9. **Administration.** The Energy Cooperative may enter into contracts with others, including non-profit associations, for the administration, operation, sponsorship and endorsement of the energy services programs established by the Energy Cooperative as provided for in this Agreement. The Energy Cooperative Member acknowledges and agrees that the Energy Cooperative has contracted with TASB as administrator for the Energy Cooperative and that such relationship is authorized by Section 791.013 of the Texas Government Code.

III. GENERAL PROVISIONS

1. **Amendment by Notice.** The Board may amend this Agreement, provided that prior written notice is sent to the Energy Cooperative Member at least 60 days prior to the effective date of any change described in such amendment and provided that the Energy Cooperative Member does not terminate its participation in the Energy Cooperative before the expiration of said 60 days.
2. **Authorization to Participate and Compliance with Local Policies.** The Energy Cooperative Member represents and warrants that its governing body has duly authorized its participation in the Energy Cooperative and that the Energy Cooperative Member will comply with all state and local laws and policies pertaining to purchasing of energy services, including without limitation electricity, through its membership in the Energy Cooperative.
3. **Bylaws.** The Energy Cooperative Member agrees to abide by the Bylaws of the Energy Cooperative, as they may be amended, and any and all written policies and procedures established by the Energy Cooperative.
4. **Cooperation and Access.** The Energy Cooperative Member agrees that it will cooperate in compliance with any reasonable requests for information and/or records made by the Energy Cooperative. The Energy Cooperative reserves the right to audit the relevant records of any Energy Cooperative Member. Any breach of this provision shall be considered material and shall make the Agreement subject to termination on 10 days written notice to the Energy Cooperative Member.
5. **Coordinator.** The Energy Cooperative Member agrees to appoint a program coordinator for each energy services program in which the Member participates. The coordinator shall have express authority to represent and bind the Energy Cooperative Member, and the Energy Cooperative will not be required to

contact any other individual regarding program matters. Any notice to or any agreements with the coordinator shall be binding upon the Energy Cooperative Member. The Energy Cooperative Member reserves the right to change the coordinator as needed by giving written notice to the Energy Cooperative. Such notice is not effective until actually received by the Energy Cooperative.

6. Fiscal Responsibility.

- (a) The Energy Cooperative Member is not responsible for the payment of any sum of money to the Energy Cooperative, TASB, or an Energy Services Vendor solely by reason of the Member's execution of this Agreement. A payment obligation for the Member will only arise under the terms and provisions of a Letter of Commitment, Energy Services Agreement, or other separate contractual document entered into by the Member.
- (b) The Energy Cooperative Member hereby warrants that all payments, fees, and disbursements required of it hereunder shall be made from current revenues budgeted and available to the Member.

7. Defense and Prosecution of Claims. The Energy Cooperative Member authorizes the Energy Cooperative to regulate the commencement, defense, intervention, or participation in a judicial, administrative, or other governmental proceeding or in an arbitration, mediation, or any other form of alternative dispute resolution, or other appearances of the Energy Cooperative in any litigation, claim or dispute which arises from the services provided by the Energy Cooperative on behalf of its members, collectively or individually. Neither this provision nor any other provision in this Agreement will create a legal duty for the Energy Cooperative to provide a defense or prosecute a claim; rather, the Energy Cooperative may exercise this right in its sole discretion and to the extent permitted or authorized by law. The Energy Cooperative Member shall reasonably cooperate and supply any information necessary or helpful in such prosecution or defense. Subject to specific revocation, the Energy Cooperative Member hereby designates the Energy Cooperative to act as a class representative on its behalf in matters arising out of this Agreement. However, nothing herein shall preclude the Energy Cooperative Member from pursuing, either independently or in conjunction with the Energy Cooperative, a claim against an Energy Services Vendor with whom the Member has a contractual agreement that was entered into through an Energy Cooperative program.

8. Governance. The Board will govern the Energy Cooperative in accordance with its Bylaws.

9. Jurisdiction/Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and, to the extent permitted by law, venue for all disputes arising under this Agreement shall lie in Travis County, Texas.

10. Legal Authority. The Energy Cooperative Member represents and warrants to the Energy Cooperative the following:

- (a) It is a political subdivision of the state of Texas and it meets the definition of "Local Government" or "State Agency" under the Interlocal Cooperation Act ("Act"), Chapter 791 of the Texas Government Code.

- (b) The functions and services to be performed under this Agreement will be limited to “Administrative Functions” as defined in the Act, which includes purchasing.
- (c) It possesses the legal authority to enter into this Agreement and can allow the Agreement to automatically renew or be amended without subsequent action of its governing body.
- (d) Purchases made under this Agreement will satisfy all procedural procurement requirements that the Energy Cooperative Member must meet under all applicable local policy, regulation, or state law.
- (e) All requirements—local or state—for a third party to approve, record or authorize this Agreement have been met.

11. Disclaimer. THE ENERGY COOPERATIVE, AND ITS ENDORSER(S) AND SERVICING CONTRACTOR (TASB), DO NOT WARRANT THAT THE OPERATION OR USE OF SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. NEITHER THE ENERGY COOPERATIVE NOR ITS ENDORSER(S) OR SERVICING CONTRACTOR CAN CONTROL THE DELIVERY OF ENERGY SERVICES, INCLUDING WITHOUT LIMITATION THE DELIVERY OR FLOW OF ELECTRICITY OR FUEL, AND NEITHER SHALL HAVE ANY LIABILITY FOR ANY DAMAGES OR CONSEQUENCES THAT MAY OCCUR IF ENERGY SERVICES ARE INTERRUPTED OR NOT TIMELY DELIVERED FOR ANY REASON.

THE ENERGY COOPERATIVE AND ITS ENDORSER(S) AND SERVICING CONTRACTOR HEREBY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE PARTIES AGREE AND ACKNOWLEDGE THAT THE CUSTOMER PROTECTION RULES ADOPTED BY THE TEXAS PUBLIC UTILITY COMMISSION (AS CONTAINED IN PUC SUBSTANTIVE RULES 25.471 ET. SEQ.) DO NOT APPLY TO THIS AGREEMENT AND THE ENERGY COOPERATIVE MEMBER WAIVES SUCH CUSTOMER PROTECTION RULES TO THE FULLEST EXTENT PERMITTED BY LAW.

12. Limitation of Liability. Without waiver of the disclaimer or other limitation of liability in this Agreement, the parties agree as follows:

- (a) Neither party waives any immunity from liability afforded under law.
- (b) In regard to any lawsuit or formal adjudication arising out of or relating to this Agreement, neither party shall be liable to the other under any circumstance for special, incidental, consequential, or exemplary damages.
- (c) The maximum amount of damages recoverable will be limited to the amount of fees which the Energy Cooperative, its servicing contractor, or endorser(s) received, directly or indirectly, as a direct result of the Energy Cooperative Member’s purchase activity within 24 months of when the lawsuit or action was filed. Energy Services Vendors in an Energy Cooperative program are not governed by this provision.

- (d) In the event of a lawsuit or formal adjudication the prevailing party will be entitled to recover reasonable attorney's fees that are equitable and just.
13. **Limitation of Rights.** Except as otherwise expressly provided in this Agreement, nothing in this Agreement, is intended to confer upon any person, other than the parties hereto, any benefits, rights, or remedies under or by reason of this Agreement.
14. **Entirety and Effect on Prior Agreements.** Upon taking effect as provided for herein, this Agreement, together with the Energy Cooperative's Bylaws and Charter Interlocal Agreement, represents the complete understanding of the Energy Cooperative and the Energy Cooperative Member. The terms of this Agreement shall control and take precedence over all prior agreements; provided, however, that the terms of a prior agreement between the Energy Cooperative and the Member will govern the Member's participation in any Aggregation Pool or purchase established under such prior agreement.
15. **Notice.** Unless otherwise provided in this Agreement, any written notice to the Energy Cooperative shall be made by first class mail, postage prepaid, and delivered to James B. Crow, Executive Director, Texas Association of School Boards, Inc., P.O. Box 400, Austin, Texas 78767-0400. The Energy Cooperative Member shall designate a general contact person, and notices to the Member that involve general matters may be made by first class mail, postage prepaid, and delivered to such contact person or the Member's chief executive officer (e.g., superintendent, city manager, county judge or mayor). Notices regarding specific Energy Cooperative programs may be made by first class mail, postage prepaid, and delivered to the program coordinator designated by the Member.
16. **Severability.** If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect.
17. **Signatures/Counterparts.** The failure of a party to provide an original, manually executed signature to the other party will not affect the validity, enforceability or binding effect of this Agreement because either party may rely upon a facsimile or imaged signature as if it were an original. Furthermore, this Agreement may be executed in several separate counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.
18. **Warranty.** By the execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by all requisite administrative action required to enter into and perform the terms of this Agreement.

[The remainder of this page is intentionally left blank. Signatures are on following page.]

WHEREFOR, the parties, acting through their duly authorized representatives, accept this Agreement.

TASB ENERGY COOPERATIVE

By: _____ Date: _____
James B. Crow, Secretary

TO BE COMPLETED BY ENERGY COOPERATIVE MEMBER:

(Name of Local Government)

By: _____ Date: _____
Signature of authorized representative

Printed name and title of authorized representative

General Contact for the Energy
Cooperative Member :

Name

Mailing Address

City

Texas, _____
(zip)

Telephone

Fax

Email

AGENDA ITEM #10

City of Kingsville
Purchasing/IT Department

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: David Mason, Director

DATE: February 1, 2016

SUBJECT: Furniture for New City Hall

Summary:

This item authorizes the purchase of furniture for various departments in conjunction with the move to the new City Hall.

Background:

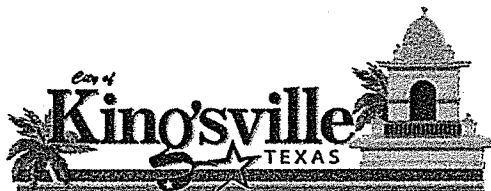
Gateway Printing (Jones and Cook) has provided pricing through the TCPN Cooperative contract with HON, a major manufacturer of office equipment. Local government code 271 Subchapter F allows for the use of a cooperative purchasing program, specifically 271.102 (c), states, "A local government that purchases good and service under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of goods and service." Therefore, complete bidding statutes have been met.

Financial Impact:

This is a budgeted purchase of which \$100,000 is available in 091-5-103.0-713.00, City Hall Projects.

Recommendation:

It is recommended the Commission approve the purchase of furniture form HON in the amount of \$59,853.40 as shown in the attached quote with an additional 10% allowance for any changes, bringing the approved amount to be no more than \$65,838.74. An additional Purchase Order will be issued to Gateway Printing in the amount of \$16,400.00 for delivery and setup of said furniture.















City of Kingsville

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City Hall

Salesperson: Juan Cantu












Item	Previe	Cat	Tag	Qty	Part Number	Part Description	Sell	Ext Sell
1		HCG	Acct. Asst.	1	H105897R	10500 Series 66Wx30Dx29-1/2H Sgl Ped DskRH B/B/FRectTop LAM: Mahogany LAM: Mahogany	\$ 434.85	\$ 434.85
2		HCG	Acct. Asst.	1	H105906L	10500 Series 48Wx24Dx29-1/2H Return Lt File/File Ped LAM: Mahogany LAM: Mahogany	\$ 340.08	\$ 340.08
3		HCG	Acct. Asst.	1	H10563	10500 Series Lat File 2-Drawer 36W x 20D x LAM: Mahogany LAM: Mahogany	\$ 345.15	\$ 345.15
4		HCG	Acct. II	1	H105897R	10500 Series 66Wx30Dx29-1/2H Sgl Ped DskRH B/B/FRectTop LAM: Mahogany LAM: Mahogany	\$ 434.85	\$ 434.85
5		HCG	Acct. II	1	H105906L	10500 Series 48Wx24Dx29-1/2H Return Lt File/File Ped LAM: Mahogany LAM: Mahogany	\$ 340.08	\$ 340.08
6		HCG	Acct. II	1	H10563	10500 Series Lat File 2-Drawer 36W x 20D x LAM: Mahogany LAM: Mahogany	\$ 345.15	\$ 345.15
7		HCG	Acct. Mgr.	2	H10563	10500 Series Lat File 2-Drawer 36W x 20D x LAM: Mahogany LAM: Mahogany	\$ 345.15	\$ 690.30
8		HCG	Acct. Payable	1	H105897R	10500 Series 66Wx30Dx29-1/2H Sgl Ped DskRH B/B/FRectTop LAM: Mahogany LAM: Mahogany	\$ 434.85	\$ 434.85
9		HCG	Acct. Payable	1	H105906L	10500 Series 48Wx24Dx29-1/2H Return Lt File/File Ped LAM: Mahogany LAM: Mahogany	\$ 340.08	\$ 340.08
10		HCG	Acct. Payable	2	H10563	10500 Series Lat File 2-Drawer 36W x 20D x LAM: Mahogany LAM: Mahogany	\$ 345.15	\$ 690.30
11		HCG	Admin. Asst.	1	H105897R	10500 Series 66Wx30Dx29-1/2H Sgl Ped DskRH B/B/FRectTop LAM: Mahogany LAM: Mahogany	\$ 434.85	\$ 434.85
12		HCG	Admin. Asst.	1	H105906L	10500 Series 48Wx24Dx29-1/2H Return Lt File/File Ped LAM: Mahogany LAM: Mahogany	\$ 340.08	\$ 340.08

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Item	Previe	Cat	Tag	Qty	Part Number	Part Description	Sell	Ext Sell
13		HCG	Admin Asst.	1	H10563	10500 Series Lat File 2-Drawer 36W x 20D x LAM: Mahogany LAM: Mahogany	\$ 345.15	\$ 345.15
14		HCG	Attorney	1	H115896L	Valido 72"W x 29 1/2"H Sgl Ped Desk Lft Rectgl Top Edge: Ribbon Pull Opt: Sweep Black LAM: Mahogany LAM: Mahogany	\$ 671.58	\$ 671.58
15		HCG	Attorney	1	H11570	Valido 47"W x 24"D x 29-1/2" Bridge ETA Edge: Ribbon LAM: Mahogany LAM: Mahogany	\$ 168.87	\$ 168.87
16		HCG	Attorney	1	H115903R	Valido 72"W x 29 1/2"H Sngl Ped Cred Rt F/F Ped Edge: Ribbon Pull Opt: Sweep Black LAM: Mahogany LAM: Mahogany	\$ 570.57	\$ 570.57
17		HCG	Attorney	1	H11555	Valido 36"W x 13-1/8"D x 71"H Bookcase 5 shelf Edge: Ribbon LAM: Mahogany LAM: Mahogany	\$ 342.81	\$ 342.81
18		HCG	Attorney	1	H11563	Valido 36"W x 20"D x 29-1/2"H lateral file 2 dwr Edge: Ribbon Pull Opt: Sweep Black LAM: Mahogany LAM: Mahogany	\$ 420.42	\$ 420.42
19		HTL	Attorney	1	HTLD42	Preside 42"Round Shaped Laminate Top Ribbon Edge: Mahogany No Grommets LAM: Mahogany	\$ 241.80	\$ 241.80
20		HTL	Attorney	1	HTLR42	Preside Laminate Cylinder base for 42" Tops LAM: Mahogany	\$ 240.63	\$ 240.63
21		HTL	Break Room 1	4	H1111	Hospitality Tbl Sqr Hosp Tbl w/ T-Mld Edg 36D x 36W Lam: Light Gray T-Mold: Light Gray	\$ 121.29	\$ 485.16
22		HTL	Break Room 1	4	HBBX36	Hospitality Tbl 3" Dia. Single Column Base 36" x 36" Color: Black	\$ 87.36	\$ 349.44
23		HTL	Break Room 2	1	H1145	Hospitality Tbl Rect Hosp Top w/ T-Mld Edg 30D x 72W Lam: Light Gray T-Mold: Light Gray	\$ 180.96	\$ 180.96












City of Kingsville

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Item	Previe	Cat	Tag	Qty	Part Number	Part Description	Sell	Ext Sell
24		HTL	Break Room 2	1	HT-26B	Hospitality Tbl 2" Dia. Sgl Colmn T-Base (2 per ctn) PAINT: Black	\$ 178.23	\$ 178.23
25		HSN	Break Rooms	6	H4041	Olson Stacker 4040 Series Polymer St&Back 4-Ctn CLR: Onyx FRAME: Chrome	\$ 245.31	\$ 1,471.86
26		HCG	Bulding Official	2	H105897R	10500 Series 66Wx30Dx29-1/2H Sgl Ped DskRH B/B/FRctTop LAM: Mahogany LAM: Mahogany	\$ 434.85	\$ 869.70
27		HCG	Building Official	2	H105908L	10500 Series 42Wx24Dx29-1/2H Return Lt File/File Ped LAM: Mahogany LAM: Mahogany	\$ 332.67	\$ 665.34
28		HCG	City Mgr.	1	H115899	Valido 72"W x 29 1/2"H Dbl Ped Desk Bow Top Edge: Ribbon Pull Opt: Sweep Black LAM: Mahogany LAM: Mahogany	\$ 818.61	\$ 818.61
29		HCG	City Mgr.	1	H11563	Valido 36"W x 20"D x 29-1/2"H lateral file 2 dwr Edge: Ribbon Pull Opt: Sweep Black LAM: Mahogany LAM: Mahogany	\$ 420.42	\$ 420.42
30		HCG	City Mgr.	1	H11555	Valido 36"W x 13-1/8"D x 71"H Bookcase 5 shelf Edge: Ribbon LAM: Mahogany LAM: Mahogany	\$ 342.81	\$ 342.81
31		HCG	City Mgr.	1	H115909	Valido 72"W x 29 1/2"H Credenza w/Doors Edge: Ribbon Pull Opt: Sweep Black LAM: Mahogany LAM: Mahogany	\$ 815.10	\$ 815.10
32		HCG	City Mgr.	1	H11534	Valido 72"W x 14-5/8"D x 37-1/2" H Stack on Storage ETA Edge: Ribbon LAM: Mahogany LAM: Mahogany	\$ 432.90	\$ 432.90
33		HCG	City Mgr.	1	H105856	10500 Series Back enclosure for 72"W Stack on Storage LAM: Mahogany	\$ 83.07	\$ 83.07
34		HCG	City Mgr.	1	H90056	10500 Series Tckbd for 72"W Stack on Strg Bck Enclosure Gr A Fab Fabric: Celestial COLOR: Obelisk	\$ 104.13	\$ 104.13











Item	Preview	Cat	Tag	Qty	Part Number	Part Description	Sell	Ext Sell
35		HTL	Collections	1	HMBTLEG24 .G \$(CORE) .P	Huddle Fixed Height T-leg bas For 24" tops Glide Paint Grade: Core Paint PAINT: Black	\$ 150.15	\$ 150.15
36		HTL	Collections	1	HMT2460E .N .N .P	Huddle 24x60 Table Top w/T-mold No Grommets LAM: Mahogany T-Mold: Black	\$ 134.16	\$ 134.16
37		HTL	Conference	5	HTLA48120 .G N .N .N	Preside 120W x 48D Racetrack Shaped Laminate Top 2MM/Flat Edge: Mahogany No Grommets LAM: Mahogany	\$ 381.42	\$ 1,907.10
38		HTL	Conference	5	HTLP120 .N	Preside Laminate Panel Base For 120" W Table Tops LAM: Mahogany	\$ 207.09	\$ 1,035.45
39		BAS	Conference	46	HVL151 \$(L) .SB 11	High Back Chair,Fixed Padded Loop Arms GRADE: SB Leather Fabric: Black Leather COLOR: Black 11	\$ 120.00	\$ 5,520.00
40		BAS	Desk Chair	17	HVL701 \$(L) .SB 11	Task High-Back Mesh Back Pneu Tilt Adj GRADE: ST UPHOLSTERY Fabric: Bonded Leather COLOR: Black 11	\$ 250.40	\$ 4,256.80
41		HCG	Director 61	1	H105895R .N N	10500 Series 72Wx36Dx29-1/2H Sgl edDskRH B/B/F RectTop LAM: Mahogany LAM: Mahogany	\$ 481.65	\$ 481.65
42		HCG	Director 61	1	H10570 .N N	10500 Series Bridge 47W x 24D x 29-1/2H LAM: Mahogany LAM: Mahogany	\$ 127.92	\$ 127.92
43		HCG	Director 61	1	H105904L .N N	10500 Series 72Wx24Dx29-1/2H Single Ped Cred LH F/F Ped LAM: Mahogany LAM: Mahogany	\$ 428.22	\$ 428.22
44		HCG	Director 61	2	H10563 .N N	10500 Series Lat File 2-Drawer 36W x 20D x LAM: Mahogany LAM: Mahogany	\$ 345.15	\$ 690.30
45		HCG	Director 62	1	H105890 .N N	10500 Series 72Wx36Dx29-1/2H Dbl Ped Dsk 3/2 Rect Top LAM: Mahogany LAM: Mahogany	\$ 602.16	\$ 602.16

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Item	Previe	Cat	Tag	Qty	Part Number	Part Description	Sell	Ext Sell
46		HCG	Director 62	1	H105900	10500 Series Cred w/Kneespace 72Wx24Dx29-1/2H 2-0-2 LAM: Mahogany LAM: Mahogany	\$ 528.06	\$ 528.06
47		HCG	Director 62	1	H105535	10500 Series Bookcase 5-shelf 36Wx13-1/8Dx71H LAM: Mahogany LAM: Mahogany	\$ 291.72	\$ 291.72
48		HCG	Director 62	1	H10563	10500 Series Lat File 2-Drawer 36W x 20D x LAM: Mahogany LAM: Mahogany	\$ 345.15	\$ 345.15
49		HCL	Eng/GIS Tech.	1	HH871224	Electrical Power Harness 24W 3-1 & 2-2 Systems	\$ 56.11	\$ 56.11
50		HCL	Eng/GIS Tech.	2	HH871236	Electrical Power Harness 36W 3-1 & 2-2 Systems	\$ 56.11	\$ 112.22
51		HCL	Eng/GIS Tech.	2	HH871260	Electrical Power Harness 60W 3-1 & 2-2 Systems	\$ 58.90	\$ 117.80
52		HCL	Eng/GIS Tech.	1	HH879072	Base In-Feed Cable Base 3-1 & 2-2 Systems	\$ 62.31	\$ 62.31
53		HCL	Eng/GIS Tech.	1	HEC50PT	T Connector 50H \$(CORE) .P PAINT: Select Core Paint PAINT: Black	\$ 37.82	\$ 37.82
54		HCL	Eng/GIS Tech.	1	HEC50PX	X Connector 50H \$(CORE) .P PAINT: Select Core Paint PAINT: Black	\$ 37.82	\$ 37.82
55		HCL	Eng/GIS Tech.	5	HEFEC50P	Panel Finished End Covers 50H \$(CORE) .P PAINT: Select Core Paint PAINT: Black	\$ 14.57	\$ 72.85
56		HCL	Eng/GIS Tech.	4	HLSLZ5SC60	48"W External Stiffener .P Color: Black	\$ 31.98	\$ 127.92
57		HCL	Eng/GIS Tech.	2	HPD2PNBRK2L	Bracket Left \$(CORE) .P Paint Grade: Core Paint PAINT: Black	\$ 28.52	\$ 57.04
58		HCL	Eng/GIS Tech.	2	HPD2PNBRK2R	Bracket Right \$(CORE) .P Paint Grade: Core Paint PAINT: Black	\$ 28.52	\$ 57.04
59		HCL	Eng/GIS Tech.	4	HRVCLG24	Abound 29"H x 24"D Abound Universal Support Leg \$(CORE) .P PAINT: Select Core Paint PAINT: Black	\$ 54.25	\$ 217.00

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Item	Previe	Cat	Tag	Qty	Part Number	Part Description	Sell	Ext Sell
60		HCL	Eng/GIS Tech.	1	HRVEP2429L \$(CORE) .P	Abound 29"H x 24"D Left End Panel PAINT: Select Core Paint PAINT: Black	\$ 61.38	\$ 61.38
61		HCL	Eng/GIS Tech.	1	HRVEP2429R \$(CORE) .P	Abound 29"H x 24"D Right End Panel PAINT: Select Core Paint PAINT: Black	\$ 61.38	\$ 61.38
62		HCL	Eng/GIS Tech.	2	HSCKTPS X	Straight Connector Kit No Option	\$ 4.34	\$ 8.68
63		HCL	Eng/GIS Tech.	2	HWSB2 \$(CORE) .P	Worksurface Bracket Kit PAINT: Select Core Paint PAINT: Black	\$ 12.09	\$ 24.18
64		HCL	Eng/GIS Tech.	4	HH871504 .S	Duplex Receptacle Circuit 4 3-1 & 2-2 Systems PAINT: Charcoal	\$ 11.16	\$ 44.64
65		HCL	Eng/GIS Tech.	4	HH871502 .S	Duplex Receptacle Circuit 2 3-1 & 2-2 Systems PAINT: Charcoal	\$ 11.16	\$ 44.64
66		HCL	Eng/GIS Tech.	4	HH871506 .S	Duplex Receptacle Isolated 3-1 & 2-2 Systems PAINT: Charcoal	\$ 11.16	\$ 44.64
67		HCL	Eng/GIS Tech.	4	HH871504 .S	Duplex Receptacle Circuit 4 3-1 & 2-2 Systems PAINT: Charcoal	\$ 11.16	\$ 44.64
68		HCL	Eng/GIS Tech.	3	HETC24 \$(CORE) .P	Panel Top Cap 24"W PAINT: Select Core Paint PAINT: Black	\$ 9.30	\$ 27.90
69		HCL	Eng/GIS Tech.	2	HETC60 \$(CORE) .P	Panel Top Cap 60"W PAINT: Select Core Paint PAINT: Black	\$ 21.08	\$ 42.16
70		HCL	Eng/GIS Tech.	4	HETC36 \$(CORE) .P	Panel Top Cap 36"W PAINT: Select Core Paint PAINT: Black	\$ 14.57	\$ 58.28
71		HCL	Eng/GIS Tech.	4	HVFB23R .L \$(CORE) .P	Box/Box/File 28H x 22 7/8D x 15W Lock: Lock PAINT: Select Core Paint PAINT: Black	\$ 145.70	\$ 582.80
72		HCL	Eng/GIS Tech.	4	HWR2436ST .N .P	Systems Rectangle Wksfc 36W x 24D Scallops LAM: Mahogany T-MOLD: Black	\$ 79.36	\$ 317.44












City of Kingsville











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Salesperson: Juan Cantu

Item	Previe	Cat	Tag	Qty	Part Number	Part Description	Sell	Ext Sell
73		HCL	Eng/GIS Tech.	2	HWV73AALST	Systems 60x36x24x24 Lft Corner Cove T-mold Scallop LAM: Mahogany T-MOLD: Black	\$ 161.20	\$ 322.40
74		HCL	Eng/GIS Tech.	2	HWV73AARST	Systems 60x36x24x24Rt Corner Cove T-mold Scallop LAM: Mahogany T-MOLD: Black	\$ 161.20	\$ 322.40
75		HCL	Eng/GIS Tech.	3	HETP5024FP	Tackable Panel w/o TC 50H x 24W Gr A Fabric FABRIC: Celestial COLOR: Obelisk PAINT: Select Core Paint PAINT: Black	\$ 94.55	\$ 283.65
76		HCL	Eng/GIS Tech.	2	HETP5060FP	Tackable Panel w/o TC 50H x 60W Gr A Fabric FABRIC: Celestial COLOR: Obelisk PAINT: Select Core Paint PAINT: Black	\$ 129.58	\$ 259.16
77		HCL	Eng/GIS Tech.	4	HETP5036FP	Tackable Panel w/o TC 50H x 36W Gr A Fabric FABRIC: Celestial COLOR: Obelisk PAINT: Select Core Paint PAINT: Black	\$ 99.82	\$ 399.28
78		HCG	Engineer Asst.	1	H10563	10500 Series Lat File 2-Drawer 36W x 20D x LAM: Mahogany LAM: Mahogany	\$ 345.15	\$ 345.15
79		HCG	Engineer	1	H10563	10500 Series Lat File 2-Drawer 36W x 20D x LAM: Mahogany LAM: Mahogany	\$ 345.15	\$ 345.15
80		HCG	Engineer	1	H105535	10500 Series Bookcase 5-shelf 36Wx13-1/8Dx71H LAM: Mahogany LAM: Mahogany	\$ 291.72	\$ 291.72
81		BAS	Guest & Reception	35	HVL853	Basyx Leather Wood Guest Chair FINISH: Mahogany GRADE: Leather UPHOLSTERY UPH: Bonded Leather COLOR: Black 11	\$ 185.60	\$ 6,496.00
82		HCG	HR Admin.	1	H105890	10500 Series 72Wx36Dx29-1/2H Dbl Ped Dsk 3/2 Rect Top LAM: Mahogany LAM: Mahogany	\$ 602.16	\$ 602.16

Item	Previe	Cat	Tag	Qty	Part Number	Part Description	Sell	Ext Sell
83		HCG	HR Admin.	1	H105900	10500 Series Cred w/Kneespace 72Wx24Dx29-1/2H 2-0-2 LAM: Mahogany LAM: Mahogany	\$ 528.06	\$ 528.06
84		HCG	HR Admin.	1	H10541	10500 Series Cred Shell 72W x 24D x 29-1/2H LAM: Mahogany LAM: Mahogany	\$ 245.70	\$ 245.70
85		HCG	HR Admin	1	H10563	10500 Series Lat File 2-Drawer 36W x 20D x LAM: Mahogany LAM: Mahogany	\$ 345.15	\$ 345.15
86		HCG	HR Admin.	1	H105535	10500 Series Bookcase 5-shelf 36Wx13-1/8Dx71H LAM: Mahogany LAM: Mahogany	\$ 291.72	\$ 291.72
87		BAS	Legal Sec.	1	HBLH3170	24"Wx24"Dx20"H Corner Table LAM: Black	\$ 75.20	\$ 75.20
88		HCG	Legal Sec.	2	H10516	10500 Series Lat File 4-Dr36W 20D 54H LAM: Mahogany LAM: Mahogany	\$ 744.90	\$ 1,489.80
89		HCG	Legal Sec.	1	H105896L	10500 Series 72Wx36Dx29-1/2H SglPedDskLH B/B/F RectTop LAM: Mahogany LAM: Mahogany	\$ 481.65	\$ 481.65
90		HCG	Legal Sec.	1	H105905R	10500 Series 48Wx24Dx29-1/2H Return Rt File/File Ped LAM: Mahogany LAM: Mahogany	\$ 340.08	\$ 340.08
91		HCG	Mayor	1	H115899	Valido 72"W x 29 1/2"H Dbl Ped Desk Bow Top Edge: Ribbon Pull Opt: Sweep Black LAM: Mahogany LAM: Mahogany	\$ 818.61	\$ 818.61
92		HCG	Mayor	1	H115900	Valido 72"W x 29 1/2"H Credenza w/Kneespace Edge: Ribbon Pull Opt: Sweep Black LAM: Mahogany LAM: Mahogany	\$ 693.42	\$ 693.42
93		HCG	Mayor	1	H11555	Valido 36"W x 13-1/8"D x 71"H Bookcase 5 shelf Edge: Ribbon LAM: Mahogany LAM: Mahogany	\$ 342.81	\$ 342.81

Item	Previe	Cat	Tag	Qty	Part Number	Part Description	Sell	Ext Sell
94		HCG	Mayor	1	H11563	Valido 36"W x 20"D x 29-1/2"H lateral file 2 dwr Edge: Ribbon Pull Opt: Sweep Black LAM: Mahogany LAM: Mahogany	\$ 420.42	\$ 420.42
95		HSN	Mgr. and Mayor	8	H2164	Cambia Arc arm upholstered back FINISH: Mahogany GRADE: II UPHOLSTERY Dotty Uph: Black	\$ 236.34	\$ 1,890.72
96		HSN	Mgr. and Mayor	2	HLEU	Endorse Exec High-back Upholstered Back SynchroTilt w/Indpnd Bck Angle Arm: Height and Width Adj CASTER: Hard (Standard) Grade 2 Fabric Sockhop Color: Carbon Base: Standard Plastic Black	\$ 348.27	\$ 696.54
97		HTL	Mgr. and Mayor	2	HTLD42	Preside 42"Round Shaped Laminate Top Ribbon Edge: Mahogany No Grommets LAM: Mahogany	\$ 241.80	\$ 483.60
98		HTL	Mgr. and Mayor	2	HTLR42	Preside Laminate Cylinder base for 42" Tops LAM: Mahogany	\$ 240.63	\$ 481.26
99		HTL	Offices	2	HTLD42	Preside 42"Round Shaped Laminate Top 2MM/Flat Edge: Mahogany No Grommets LAM: Mahogany	\$ 166.14	\$ 332.28
100		HTL	Offices	2	HTLR42	Preside Laminate Cylinder base for 42" Tops LAM: Mahogany	\$ 240.63	\$ 481.26
101		HCG	Payroll	1	H105896L	10500 Series 72Wx36Dx29-1/2H SglPedDskLH B/B/F RectTop LAM: Mahogany LAM: Mahogany	\$ 481.65	\$ 481.65
102		HCG	Payroll	1	H105905R	10500 Series 48Wx24Dx29-1/2H Return Rt File/File Ped LAM: Mahogany LAM: Mahogany	\$ 340.08	\$ 340.08
103		BAS	Payroll	1	HVL705	Big & Tall High Back Mesh Grd 1 Uph Fabric: Black COLOR: Black	\$ 299.20	\$ 299.20

Item	Previe	Cat	Tag	Qty	Part Number	Part Description	Sell	Ext Sell
104		HCG	Permit	1	H105898L	10500 Series 66Wx30Dx29-1/2H SglPedDskLH B/B/F RectTop LAM: Mahogany LAM: Mahogany	\$ 434.85	\$ 434.85
105		HCG	Permit	1	H105907R	10500 Series 42Wx24Dx29-1/2H Return Rt File/File Ped LAM: Mahogany LAM: Mahogany	\$ 332.67	\$ 332.67
106		HCG	Planning Inspec.	1	H105897R	10500 Series 66Wx30Dx29-1/2H Sgl Ped DskRH B/B/FRectTop LAM: Mahogany LAM: Mahogany	\$ 434.85	\$ 434.85
107		HCG	Planning Inspec.	1	H105906L	10500 Series 48Wx24Dx29-1/2H Return Lt File/File Ped LAM: Mahogany LAM: Mahogany	\$ 340.08	\$ 340.08
108		BAS	Reception	1	HBLH3170	24"Wx24"Dx20"H Corner Table LAM: Black	\$ 75.20	\$ 75.20
109		HCG	Reception	1	H105535	10500 Series Bookcase 5-shelf 36Wx13-1/8Dx71H LAM: Mahogany LAM: Mahogany	\$ 291.72	\$ 291.72
110		HCG	Reception	1	H105724	10500 Series 72Wx39Dx42-1/16H Reception Desk Shell LAM: Mahogany LAM: Mahogany	\$ 380.25	\$ 380.25
111		HCG	Reception	1	H105726	10500 Series42Wx24Dx40-15/16H Reception Return Shell LAM: Mahogany LAM: Mahogany	\$ 264.81	\$ 264.81
112		HCG	Reception	1	H10502	10500 Series Floorstnd Full Ht Ped B/B/F 15-5/8W x 22-3/4D LAM: Mahogany	\$ 242.19	\$ 242.19
113		HCG	Reception	1	H10504	10500 Series Floorstnding Full Ht Ped F/F 15-5/8W x 22-3/4D LAM: Mahogany	\$ 242.19	\$ 242.19
114		HCG	Sec. Purchasing	2	H10563	10500 Series Lat File 2-Drawer 36W x 20D x LAM: Mahogany LAM: Mahogany	\$ 345.15	\$ 690.30
115		HCG	Tower Storage	1	H10563	10500 Series Lat File 2-Drawer 36W x 20D x LAM: Mahogany LAM: Mahogany	\$ 345.15	\$ 345.15
116		HCG	IT Tech	1	H10563	10500 Series Lat File 2-Drawer 36W x 20D x LAM: Mahogany LAM: Mahogany	\$ 345.15	\$ 345.15

City of Kingsville

Kingsville old high school.visual.sp4

City Hall

Salesperson: Juan Cantu

Item	Previe	Cat	Tag	Qty	Part Number	Part Description	Sell	Ext Sell
				1		Delivery, Set-Up and Installation	\$ 16,400.00	\$ 16,400.00
						Grand Total		\$ 76,253.40

Handwritten calculations and notes:

$$\begin{array}{r} \$59,853.40 \\ + 10\% \quad 5,985.34 \\ \hline \$65,838.74 \end{array}$$

HON

Gateway

\$16,400.00

CERTIFICATE OF INTERESTED PARTIES**FORM 1295**

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY

- 1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

The HON Company LLC
Muscatine, IA United States

- 2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

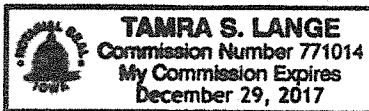
- 3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary
HNI Corporation	Muscatine, IA United States	X	

- 5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



AFFIX NOTARY STAMP / SEAL ABOVE

Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said Derek P. Schmidt, this the 3 day of February, 20 16, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath

ADD ADDITIONAL PAGES AS NECESSARY