

# *City of Kingsville, Texas*

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## **AGENDA CITY COMMISSION MONDAY, MARCH 8, 2021 REGULAR MEETING**

**CITY HALL  
HELEN KLEBERG GROVES COMMUNITY ROOM  
400 WEST KING AVENUE  
5:00 P.M.**

**Conference Line call: 1 (415) 655-0001 and  
when prompted type access code: 126 210 9951 #**

**OR**

**Live Videostream: <http://www.cityofkingsville.com/webex>**

### **I. Preliminary Proceedings.**


#### **OPEN MEETING**

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

#### **MINUTES OF PREVIOUS MEETING(S)**

Regular Meeting-February 22, 2021

APPROVED BY:

  
Mark McLaughlin  
City Manager

**\*\*AUDIENCE AND PRESENTER SOCIAL DISTANCING  
AND PUBLIC TESTIMONY AND PUBLIC HEARING INPUT  
AT PUBLIC MEETINGS OF THE CITY COMMISSION. To**

reduce the chance of COVID-19 transmission, public meetings will be held in a manner intended to separate, to the maximum practical extent, audience and presenters from personal contact with members of Community, City Staff, and City Commission. Public testimony and public hearing input for Public Comment and all items on the agenda at public meetings of the City Commission shall be provided in written format and presented to the City Secretary and/or designee prior to the start of each meeting of the City Commission. This testimony and/or public input shall be in accordance with the City Secretary's instructions, which shall be posted on the City Secretary's outdoor public bulletin board at City Hall and on the City website and allow for electronic submission. The written public testimony shall be provided to members of the City Commission prior to voting on measures for that meeting. Written testimony shall be limited in accordance with the City Secretary requirements and shall be placed into the record of each meeting. This written testimony shall serve as the required public testimony pursuant to Texas Government Code section 551.007 and shall constitute a public hearing for purposes of any public hearing requirement under law. The meeting may be held telephonically or via videoconference; and, if so conducted, the public may participate remotely by following the instructions of the City Secretary which would

be posted on the City Secretary's outdoor public bulletin at City Hall and on the City website.

## **II. Public Hearing - (Required by Law).<sup>1</sup>**

1. Public Hearing on the submission of an application for a Main Street Grant to the Texas Department of Agriculture as part of the Texas Community Development Block Grant (TXCDBG) Program. (Director of Planning & Development Services).

## **III. Reports from Commission & Staff.<sup>2</sup>**

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to, the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Condemnation Update, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Landfill Update, Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Health Department, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Employee Recognition, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation, Golf Course, Library Summer Programs, Grants Update. No formal action can be taken on these items at this time."*

## **IV. Public Comment on Agenda Items.<sup>3</sup>**

1. Comments on all agenda and non-agenda items.

## **V.**

### **Consent Agenda**

### **Notice to the Public**

*The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

### **CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:**

*(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)*

1. Motion to approve the reappointment of Alonzo Lopez to the Civil Service Commission for a three-year term ending on 10/27/2023. (Human Resources Director).

## **REGULAR AGENDA**

### **CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

#### **VI. Items for consideration by Commissioners.<sup>4</sup>**

2. Consider a resolution authorizing the City to submit an application to the FEMA Assistance to Firefighters Grant requesting grant funding for SCBA respirator units, masks, and air cylinders on behalf of the Kingsville Fire Department with an anticipated \$28,469 cash match. (Fire Chief).
3. Consider a resolution authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Main Street Fund, and authorizing the Mayor, City Manager to act as the City's authorized representatives in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program. (Director of Planning & Development Services).
4. Consider a resolution accepting authorization from Kleberg County for the City to enter and use a right-of-way on West Sage Road to install a six-inch water line to be paid for by the property owners requesting it. (Public Works Director/City Manager).
5. Consider introduction of an ordinance amending the Fiscal Year 2020-2021 budget to appropriate additional funds needed for the water system risk and resilience assessment. (Public Works Director).
6. Consider authorizing purchase of Command Vehicle for Fire Department from Siddons Martins Emergency Group, LLP via Tarrant County Purchasing Cooperative, as per staff recommendation. (Purchasing Manager).

#### **VII. Adjournment.**

1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

#### **NOTICE**

This City of Kingsville and Community Room are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail [mvalenzuela@cityofkingsville.com](mailto:mvalenzuela@cityofkingsville.com) for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board located at City Hall, 400 West King Ave, of the City of Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

March 4, 2021 at 4:00 P.M. and remained so posted continuously for at least 72 hours proceeding the schedule time of said meeting.

Mary Valenzuela

Mary Valenzuela, TRMC, CMC, City Secretary  
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: \_\_\_\_\_

By: \_\_\_\_\_  
City Secretary's Office  
City of Kingsville, Texas

# **MINUTES OF PREVIOUS MEETING(S)**

**FEBRUARY 22, 2021**

**A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, FEBRUARY 22, 2021 IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 5:00 P.M.**

**CITY COMMISSION PRESENT:**

Sam R. Fugate, Mayor  
Hector Hinojosa, Commissioner  
Norma N. Alvarez, Commissioner  
Edna Lopez, Commissioner  
Ann Marie Torres, Commissioner

**CITY STAFF PRESENT:**

Mark McLaughlin, City Manager  
Mary Valenzuela, City Secretary  
Courtney Alvarez, City Attorney  
Janine Reyes, Tourism Director  
Kyle Benson, IT Manager  
Derek Williams, IT  
Uchechukwu Echeozo, Director of Planning & Development Services  
Susan Ivy, Parks Director  
Rudy Mora, Engineer  
Bill Donnell, Public Works Director  
Deborah Balli, Finance Director  
Charlie Sosa, Purchasing Manager  
Diana Gonzales, Human Resources Director

**STAFF PRESENT VIA CONFERENCE CALL OR VIDEOSTREAM**

Emilio Garcia, Health Director

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Fugate opened the meeting at 5:00 p.m. with all five Commission members present.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

The invocation was delivered by Mrs. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

**MINUTES OF PREVIOUS MEETING(S)**

**Regular Meeting-February 8, 2021**

Motion made by Commissioner Lopez to approve the minutes of February 8, 2021 as presented, seconded by Commissioner Torres. The motion was passed and approved by the following vote: Hinojosa, Alvarez, Lopez, Torres voting "FOR". Fugate "ABSTAINED".

**\*\*AUDIENCE AND PRESENTER SOCIAL DISTANCING AND PUBLIC TESTIMONY AND PUBLIC HEARING INPUT AT PUBLIC MEETINGS OF THE CITY COMMISSION.**

To reduce the chance of COVID-19 transmission, public meetings will be held in a manner intended to separate, to the maximum practical extent, audience and presenters from personal contact with members of Community, City Staff, and City Commission. Public testimony and public hearing input for Public Comment and all items on the agenda at public meetings of the City Commission shall be provided in written format and presented to the City Secretary and/or designee prior to the start of each meeting of the City Commission. This testimony and/or public input shall be in accordance with the City Secretary's instructions, which shall be posted on the

City Secretary's outdoor public bulletin board at City Hall and on the City website and allow for electronic submission. The written public testimony shall be provided to members of the City Commission prior to voting on measures for that meeting. Written testimony shall be limited in accordance with the City Secretary requirements and shall be placed into the record of each meeting. This written testimony shall serve as the required public testimony pursuant to Texas Government Code section 551.007 and shall constitute a public hearing for purposes of any public hearing requirement under law. The meeting may be held telephonically or via videoconference; and, if so conducted, the public may participate remotely by following the instructions of the City Secretary which would be posted on the City Secretary's outdoor public bulletin at City Hall and on the City website.

## **II. Public Hearing - (Required by Law).<sup>1</sup>**

1. None.

## **III. Reports from Commission & Staff.<sup>2</sup>**

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to, the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Condemnation Update, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Landfill Update, Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Health Department, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Employee Recognition, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation, Golf Course, Library Summer Programs, Grants Update. No formal action can be taken on these items at this time."*

Mr. Mark McLaughlin, City Manager reported that Kleberg County Judge Rudy Madrid will not be available to attend tonight's meeting. He further reported that the free water spigot located at South Gate Mall on Brahma Blvd. has been removed as of this afternoon. McLaughlin thanked city staff for their hard work during the freeze last week.

Ms. Courtney Alvarez, City Attorney reported that the next City Commission meeting is scheduled for Monday, March 8, 2021. The deadline for city staff to submit items for this meeting is Friday, February 26, 2021.

Commissioner Hinojosa thanked city employees for their hard work during the freeze last week.

## **IV. Public Comment on Agenda Items.<sup>3</sup>**

1. Comments on all agenda and non-agenda items.

No public comments made or received.

V.

## Consent Agenda

### Notice to the Public

*The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

### **CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:**

*(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)*

**Motion made by Commissioner Lopez to approve the consent agenda as presented seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alvarez, Lopez, Torres, Hinojosa, Fugate voting "FOR".**

- 1. Motion to approve final passage of an ordinance amending the Fiscal Year 2020-2021 budget to appropriate additional funds needed for Ground Storage Tank Project Water Well #14. (City Engineer).**

## REGULAR AGENDA

### **CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

#### **VI. Items for consideration by Commissioners.<sup>4</sup>**

- 2. Discuss status of the County's EDA Grant for renovations at the JK Northway. (City Manager).**

Mayor Fugate commented that he was looking forward to County Judge Rudy Madrid attending this meeting, as he would have liked to have heard what the County's plan is for the JK Northway. As of today, the city has not received any plans or seen what the County is planning for this building.

Mr. McLaughlin stated that when he spoke with Judge Madrid, he asked where the County stood on the JK Northway and the Emergency Operation Center (EOC). The response Judge Madrid gave him was that they are waiting to get through Professional Bull Riders Event that will occur this upcoming weekend then he will be closing the JK Northway for at least a year. McLaughlin further stated that they will be going out for contractor bids to build the Emergency Operation Center in about two weeks. He also stated that he is not sure how long the bid opening will run for, but they will be going out for bids, have it constructed so that the EOC is complete and have the venue reopen before the Jr. Livestock show scheduled for January 2022.

Mayor Fugate asked if staff has received or seen any plans? Mr. McLaughlin responded that staff has not seen or received a copy of the plans for this project.

Commissioner Hinojosa commented that he has some concerns about construction being started on behalf of the City especially without knowing when the County will start their construction. He further stated that when the City went out for the Venue Tax, the taxpayers were told that it was to be used for certain projects at the JK Northway. He further stated that he wants to make sure that it's okay to start construction prior to the County beginning their construction at the JK Northway.



Mr. McLaughlin stated that there are two issues and further stated that what Commissioner Hinojosa is speaking about is the Emergency Operation Center which has nothing to do with the Venue Tax or doing anything to the inside of the JK Northway. McLaughlin further stated that the County will still build the EOC, but it would be nice to see the plans for that project and see where the city's match will be paying for regarding this project.

Commissioner Hinojosa commented that's what concerns him is not knowing what the plan is for this venue.

Mayor Fugate commented that when conversations began regarding this project, there were some things that the County was going to be able to do on inside that would benefit the JK Northway, which would come out of this grant of which city staff has no idea what the plan would be. Fugate asked how the city would sync its project to the County's project when the city has no idea what the County's plan is.

Mr. McLaughlin stated that the EOC was supposed to be inside the 15,000 square foot JK Northway building. The County Judge then got it changed where the EOC can be added to the side of the building, a stand-alone addition that doesn't break through the concrete wall. Mr. McLaughlin further stated that he had a conversation with County Judge Madrid and stated to him that before any turning of dirt is done or any venue tax related to the project, that everyone agreed on switching the front entrance to a different location on the building and placing the cattle pins on the other side. The city needs the assurance in writing that the County will finish the other items inside the building. McLaughlin stated that it won't do the city any good to do their project without the County doing their part. He further stated that the County Judge was in complete agreement and the Judge agreed to put things in writing and do what needed to be done to get this project started.

Commissioner Hinojosa asked how soon will the agreement be drafted?

Ms. Alvarez commented that the city's attorneys will be assisting in the drafting of such agreement. She further stated that a good discussion cannot take place now without first hearing the presentation from the City's Bond Counsel and Financial Advisor which will show what the process is supposed to be. She further stated that there has been phone conversations with the City Manager, Finance Director and herself, but the questions that the Commission is asking will be answered with the presentation that will be done by Bond Counsel and the Financial Advisor. Alvarez also stated that the city needs to get information from the County, specifically about their project and what their plan is. This will give the city some helpful information to draft the contractual documents and the interlocal documents that the city's Bond Counsel is going to assist with that will then be presented to the County. She further stated that all these would need to be approved before the city goes out to borrow money.

Commissioner Alvarez commented with the County shutting down the JK Northway after the Professional Bull Riders event, there will be no scheduled events for an entire year which will be a loss of revenue.

Mr. McLaughlin responded that is what the County Judge had told him.

Mayor Fugate commented that his concern is what if the city approves the bonds and begins the construction of its project for the JK Northway and rest of the project is not completed, the city will then have to answer to its tax payers. Mayor Fugate then asked that if the Commission approves the bonds and the project during tonight's meeting, can the City stop the project at any given point, if the other party does not proceed with their project?

Ms. Alvarez responded that the Commission will not be approving any bonds for the venue tax project during tonight's meeting. The Commission will only be receiving a

presentation on the process. The other items that are on the agenda for tonight's meeting is the refunding of some existing debt, as there is a savings on payments by doing that, and some tax notes. Also, on the agenda is the Texas Water Development Board CO's. These are the only items that the Commission will be voting on during tonight's meeting. Ms. Alvarez further commented that there is nothing that the Commission will be asked of to vote on tonight with regards to the venue tax or the venue tax project. Alvarez also stated the Commission will not be voting on any bonds for the venue tax tonight as the contracts have to be in place before staff would ask the Commission to vote.

Mayor Fugate commented to Ms. Alvarez that as the City's Attorney, it is her responsibility to stop the Commission when needed to be stopped, as the City will not be spending money on these projects until the city receives the overall idea on how this will be developed and funded. Fugate further commented that he is interested in seeing where the funding will be coming from but can only assume that the County Judge will probably try to get it from the private partnership, which is out there, but there is no commitment that he is aware of.

Ms. Alvarez commented that she reviews every agenda item and would not bring an item to the Commission unless there is a comfort level from herself and the City Manager that it is appropriate for the Commission and in the best interest of the citizens.

Mayor Fugate commented that he has all the confidence in her, but he just wants to reiterate. He further commented that he does not want the city spending money into a building that will not be a functioning building.

**3. Consideration of a plan of finance and approval of an ordinance authorizing the issuance of the "City of Kingsville, Texas Limited Tax Refunding Bonds, Series 2021", a paying agent/registrar agreement, and an escrow agreement; providing for the sale of such bonds; delegating authority to city representatives to select obligations to be refunded and approve final terms of the bonds; and approving all other matters related thereto. (Finance Director).**

Mr. Don Gonzales, Estrada Hinojosa Investment Bankers discussed the Outstanding General Obligation Debt. The Outstanding Obligation Debt Series 2020 Bonds last year par amount was \$5,025,000.00. He further stated that the percentage self-supported means that some of this is paid by the interest and sinking fund tax rate, which is supported by the ad valorem revenues and with some self-supporting from the utility system or by some other revenue source. What this means is that half of this debt service is being paid from the tax rate. The General Obligation Debt Outstanding consist of Series 2020, Series 2016, Series 2014, two Series for 2013, and Series 2009 which total an amount of \$18,565,000.00; this is what the City has currently outstanding before any action that the Commission will be considering tonight. Gonzales further stated that four of the bond issues are being paid from another source of revenue of which most is from the utility system. This means that a lot of the improvements that have been made come from infrastructure improvements in the utility, so the utility is paying its share of the debt associated with the improvements that were made based on the funds that were borrowed. Mr. Gonzales further stated that the Historical Tax Allowable Value from 2018 to 2021 have increased from \$833 million dollars to \$913 million dollars. The Historical Tax Rate for the last four years was \$0.8422 in 2018 and \$0.8521 in 2021. Mr. Gonzales reported that the current outstanding rating from Standard & Poors is an A+ for the City of Kingsville. He also stated that when the transaction was done in 2020, they obtained a bid from bond insurance that made financial sense so that if we got to a double A rating with respect to the 2020 bonds when they were issued. He also stated that the debt in years 2021, 2022, and 2023 are about leveled and drops off in 2024 with a significant drop in year 2026. Gonzales said that It is important for the Commission to be aware of this information so that when the

city looks into the future in wanting to be make capital improvements, the city can issue the debt the year before and impact that debt service, which is the principal & interest, in the following years. Mr. Gonzales further went on to discuss the Limited Tax Refunding Bonds, Series 2021. He stated that for this transaction they probably won't be pricing until April. By receiving the Commissions consent to proceed, they will put a cap on the amount of debt that will be issued which should be the amount of the bonds that they will be contemplating. They will be looking in just refunding the \$3,675,000.00, which is the principal amount for Series 2013 bonds. He further stated that they will also put a cap on the term to not extend beyond the current term which now they go through 2033, which will not extend the debt beyond that date, it will remain within the same time frame. The call date for this series is August 1, 2021. Gonzales stated that in 2018 the tax law changed where we can only do a current refunding on a tax-exempt basis if we are within 90 days of the call date. Gonzales stated that they are hoping to try and price this in April and close in May so that between May and August 1<sup>st</sup> we will be within less than 90 days which would meet the tax law requirements to be a tax-exempt current refunding. Gonzales further stated that the existing coupons are between 2% and 3%, which is what the city is currently paying, but will be looking at bringing that rate down. Mr. Gonzales moved forward in discussing the Savings Summary. Should current markets rates exist for a pricing in April and delivery in May 2021, the City could realize 3.90% in present value savings or \$156,889 in overall debt service savings. Mr. Gonzales further went on to discuss the Tax Rate Impact Analysis. The outstanding debt service which is the principal & interest by year that the city is paying. In year 2021 the city will be paying around \$2.8 million dollars in principal & interest. Debt that is being paid from utility system is called self-supporting debt, the portion that is being paid by the utility system is \$1,463,000.00. Refunding estimated debt service will be the new debt service principal & interest on the new bonds that will be replacing the old bonds which is leveled to about \$350,000 to \$360,000 per year. Mr. Gonzales further stated that the tax notes that are being issued, which will be covered on the next agenda item, this year was budgeted from the M&O tax rate. Next year the city will be budgeting that from the I&S tax rate which will bring the M&O tax rate down and the I&S tax rate up by the same amount and the net effect on the tax rate will be zero. Mr. Gonzales stated that it is important to note, as it would be critical for the city, that the city would need to budget for next year and the following years, since the tax notes will be paid out of the tax rate.

Commissioner Hinojosa commented that the city would need to adjust its budget on the M&S as it will take from the general fund.

Mr. Gonzales stated that the tax notes were structured to be within what the city currently has budgeted for this year. He further stated that a reimbursement resolution was approved a few months ago and so when this occurred it allowed for the city to purchase the equipment on the tax notes which will be discussed tonight. Mr. Gonzales further stated that the preliminary timetable of events shows that the week of March 8<sup>th</sup> there will be a call with S&P Global Ratings and looking to be ready to price in April. He stated that the reason for this is that right now the taxable interest rates are very low and a lot of municipal issuers are issuing taxable debt to refund tax exempt debt, which makes for a lot of activity on the taxable side. He also stated that on the exempt side there is very little supply. The buyers that are looking for tax exempt paper are jumping on tax exempt paper and buying it very aggressively.

Mayor Fugate asked Ms. Alvarez how the Commission should proceed with this item.

Ms. Alvarez commented that with regards to this item, staff may need to modify the timetable of events which is not set if the Commission proceeds with voting on this item. She further stated that the Commission can take a motion to approve the plan of

finance, not necessarily keyed in to all the dates as presented and the ordinance that is included in the packet for agenda item #3, for the refunding of the 2013 CO's which follows the other ordinances that were received by Bond Counsel. She further stated that there is a lot of blanks which will not be filled in until such time as its determined that the funding is set by meeting the criteria that the Commission adopts with regards to the cap for the interest rate to make sure that the city gets the savings or greater than what the Commission is looking for as well as making sure that the date of the issuance is consistent. She further stated that the Commission is giving, through the ordinance, authorization to start with the process and once it is determined that all the triggers are met so that is it in the city's best interest to move forward, then that is when the action will be taken by the Financial Advisor and Bond Counsel.

**Motion made by Commissioner Hinojosa to authorize the a plan of finance and approve the ordinance authorizing the issuance of the "City of Kingsville, Texas Limited Tax Refunding Bonds, Series 2021", a paying agent/registrar agreement, and an escrow agreement; providing for the sale of such bonds; delegating authority to city representatives to select obligations to be refunded and approve final terms of the bonds; and approving all other matters related thereto, seconded by Commissioner Lopez.**

Mayor Fugate commented that this will not be the last vote on this as it will come back to the Commission in its final form. He further asked the City Manage if this is something that he believes needs to be done.

Mr. McLaughlin responded yes. He also stated that both Financial Advisor and Bond Counsel have always looked out for the City of Kingsville and have saved the city \$800,000 on the last bond refunding. With this one, using the number they have presented, the city is seeing about \$150,000 savings.

Ms. Alvarez commented that she would like to make a clarification that this issue will not be coming back to the Commission. The Commission is authorizing staff, Financial Advisor and Bond Counsel know that these are parameters that the Commission would okay an issuance. If the market allows for those conditions to be met, then they will move forward with the issuance.

**The motion was passed and approved by the following vote: Lopez, Torres Hinojosa, Alvarez, Fugate voting "FOR".**

**4. Consideration and approval of an ordinance authorizing the issuance of the City of Kingsville, Texas Tax Notes, Series 2021; entering into a paying agent/registrar agreement and a purchase and investment letter; and other matters related thereto. (capital outlay items) (Finance Director).**

Mr. Don Gonzales went over the list of assets that may have already been purchased which are the garbage trucks, backhoe, command vehicle and police Chevy Tahoes which total \$1,310,000.00 with the cost of issuance. Mr. Gonzales stated that after speaking with staff back in July 2020, there was a company that was looking into a lease obligation with the City. Gonzales further stated that they make look very easy as it is their documents and they favor them and not the City. He also stated that one of the things they did find was, that what they turn around and do is sell their paper to a bank. Gonzales further stated that they have been able to locate the bank that buys the company's paper and have spoken to them in which they responded that the City does not have to go through the other company and just go directly through the bank through him. The documents will be done correctly and can be purchased at a lower rate. He stated that it would be about 1% lower than what they were going to do, even with all the cost of issuance. Gonzales stated that the interest rate would be at 1.350%. These

are being done on an unrated basis and didn't ask for any rating. They are aware of what the city is rated and do their own credit analysis. Gonzales commented that they have done several transactions with them in the past. The numbers are \$59,533 in interest over the seven years of payments between 2021 through 2027. The total amount of the debt service is \$1,369,533.00. Mr. Gonzales stated that this is a nice amount of savings over what they had proposed. He further stated that for the first payment in 2021 the amount is \$201,141.00 which is already budgeted in the general fund. In future years it will impact the I&S tax rate. Mr. Gonzales stated that BB&T (Truist Bank) from Charlotte, NC is the bank that purchasing this at the 1.350%.

**Motion made by Commissioner Hinojosa to consider and approve the ordinance authorizing the issuance of the City of Kingsville, Texas Tax Notes, Series 2021; entering into a paying agent/registrar agreement and a purchase and investment letter; and other matters related thereto, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Torres, Hinojosa, Alvarez, Lopez, Fugate voting "FOR".**

**5. Consideration and approval of a resolution authorizing publication of Notice of Intention to Issue Certificates of Obligation. (TWDB projects) (Finance Director).**

Mr. Gonzales stated that this item is more informational as they have not received approval from the Texas Water Development Board. He further commented that they have been on numerous conference calls with them and city staff. It is anticipated that the Water Development Board will have the City of Kingsville scheduled on their agenda for March 25<sup>th</sup> for the city's projects to be considered and may be acted upon sometime in April. Mr. Gonzales stated that there is a significant amount of grant that is situated with each of the four projects and the loans are all at 0% interest. He further stated that the Texas Water Development Board will be the direct purchaser of the 0% loans. The Texas Water Development Board (TWDB) introduced a new program which is called Flood Infrastructure Fund (FIF) which provide 0% loans and grants for flood control, flood mitigation and drainage projects. The City of Kingsville applied to the TWDB FIF program and received \$6,200,000 of total projects of which the city received \$3,534,000.00 loan and \$2,666,000 grant. Loans are 0% interest over 30 years and will be considered taxable. One thing that the city needs to be aware of is that they expect you to take the loan first. Once you have gone through the loan proceeds then they will submit the grant funding to the city. Gonzales stated that as he mentioned earlier, they plan on having the city's projects on the March agenda but can be delayed until April. Once they have approved it, it would need to be placed on the City's agenda for consideration. The Water Development Board has a very thorough finance legal engineering and environmental team that reviews all these projects. One of the things that needs to be built out for the Water Development Board is a proforma and since is anticipated to be paid out of the drainage fees that the city currently collects and the drainage fee is collected as part of the utility system we needed to build out a proforma that addresses the utility system and the drainage fee revenues. Mr. Gonzales stated that operating revenues of just the water and sewer utility is a little over \$9 million dollars; operating expenses as per the city's budget \$6,272,000 which leaves operating income at \$2.8 million dollars. The drainage revenue fees were placed separately which is at \$405,000 per year. Gonzales further stated that one of the things the City will want to continue to do is to collect the drainage fee revenue as it will be paying part of the City's Series 2013 Bonds and will also be paying for the four projects from the Water Development Board. He also stated that the city does not have to have a utility rate increase or a drainage fee rate increase to support the current debt that the city has outstanding. Mr. Gonzales stated that in 2021 the city has \$151,000 in interest non-operating revenue which gives the city net income before transfers at \$3,372,906.00. There is a transfer in of a bit over \$3 million dollars and three transfers out. One of those transfers out goes to the general fund \$1,893,000 and \$1431,000 goes to pay

other debt service. The drainage fee that is associated with the city's 2013 bonds that are outstanding, the city is using about \$300,000 each year to pay debt service.

Mr. Dan Martinez, Winstead PC commented that they are still waiting to receive approval from the Water Development Board and further stated that the process with CO's is that notice needs to be published in the newspaper and need to get this project completed within six months of approval from the Water Development Board. Martinez further stated that the CO statute requires that notice gets published in the newspaper 45 days out prior to coming back to the Commission to authorize actual certificates of obligation.

Mayor Fugate asked if what is being told to the Commission is that they only have six months to expend these funds?

Mr. Martinez responded to close the project. Mr. Gonzales also commented that it is to make sure that the funds are drawn down with 18 months to complete the project.

Ms. Alvarez commented that there will not be any vote taken on this item.

No action taken on this item.

**6. Presentation regarding the City of Kingsville, Texas venue project. (Finance Director).**

Mr. Don Gonzales stated that the City of Kingsville levies a 7% local Hotel Occupancy Tax (HOT). The Stat levies an additional 6% HOT tax. Increasing local HOT levy by 2% could generate approximately \$185,123 annually additional revenue Pre COVID-19 based on 2019 revenues. Post COVID-19 City estimates a 19% decrease in annual HOT revenue to \$150,000 based on 2020 revenues. Gonzales stated that the city has had a 20% increase in hotel rooms available since 2015 which makes sense that HOT revenues would be going up as there are more rooms available in the city. Gonzales stated that assuming we did a small private placement, about \$1.5 million dollars, with a 10-year call and a minimum coverage of 1.50x, to which coverage is HOT Revenue in excess of debt service which provides collateral to the purchaser of debt. He further stated that it's not like you would be giving them a mortgage on a piece of property or anything like that, all they would have in the collateral is that coverage. In the event the coverage was to down there is still HOT revenue coming in to be able to pay the principal and interest back to the lender. Mr. Gonzales stated that the city has three options: Private Placement Non-Rated; Public Offering Non-Rated; and Public Offering Rated. Mr. Gonzales further went on to discuss the next steps for possible financing: Determine the project scope be defined within the project funds available given certain financing assumptions such as reduced HOT Revenues, projected interest rates, financing covenants such as debt service coverage, reserve funds and other requirements; Obtain project costs estimates and all costs associated with the completion of financing; Develop Term Sheet and obtain approval from City and County which will be used to develop the construct of the Contractual Development Agreement which will have terms to last the term of the issued debt obligations including but not limited to addressing the following; a) Maintaining facilities to agree upon standards; b) booking and contracting the use of the facilities to certain minimums to generate HOT Revenues to pay debt service; c) Making improvements and upgrades to the facilities to remain competitive with other competitive facilities; d) Maintain insurance and appropriate coverage of facilities; e) Certain event seating for City Officials at various events; f) County will fund shortfall in HOT Revenues to pay annual debt service by funding a Reserve Fund; g) Share information regarding bookings, maintenance budgets, events and any other relevant information quarterly; and h) any other deal points of importance to the City; Determine timetable for implementation of project

improvements by City and County; Present Architectural and Engineering Designs for improvements by City and County for approval; Finalize contractual development agreement for consideration and approval of both City and County; Bid out project improvements prior to debt issuance to confirm projects withing available funding; and Issue debt obligations for the bid amount to fund the project improvements and costs of issuance.

Commissioner Alvarez asked if revenues from events will belong to the County? Mr. Gonzales responded that the revenues from events would go to the County unless the City wants to negotiate a revenue split and that out of those revenues they would need to get \$100,000 to pay the debt service in the event of a shortfall. Commissioner Alvarez further asked why the city would need to be involved in the knowing of what events take place. Mr. Gonzales responded that the reason that the city would want to know about the events is to make sure that there is enough events that are being booked so that the city will know that the hotel rooms will be full and there is going to be HOT revenue coming in. Commissioner Alvarez further asked what the consequences are if the County does not comply with some of the items on the list. Mr. Gonzales responded that this is more of a legal question, but the city can have consequences for failure to comply with the requirements of the CDA.

Commissioner Hinojosa asked if the 2% increase would be placed in a separate bank account? Hinojosa further asked if this would be figured into the advertising that the city has to spend which is a certain percentage of the total amount or not including the 2%?

Mr. Dan Martinez responded that with regards to the HOT revenue, they are required by law to set up a separate venue tax bank account in order to show these revenues going into a separate account, for the 2%. He further stated that what they do is have a separate ordinance to establish a separate bank account to recognize the separation. As for the advertising expenses, it is separate which is under the normal statutory framework with respect to the hot revenues and how much you can use, which has nothing to do with the 2%. Martinez further commented that once we levy the 2% HOT tax, you will have one year to issue debt.

**7. Consider awarding RFP#21-04 for 2021 Water Well #14 Ground Water Storage Tank Replacement AND a resolution authorizing the City Manager to enter into a Standard Form of Agreement between the City of Kingsville and Contractor on the Basis of a Stipulated Price for Water Well #14 Ground Storage Tank Replacement project (RFP#21-04). (City Engineer).**

Mr. Rudy Mora, City Engineer stated that on January 14 and January 21, 2021 the City advertised RFP#21-04 for 2021 Water Well #14 Ground Storage Tank Replacement in the local newspaper. On February 2, 2021, the City received 4 bids which were publicly opened for the 2021 Water Well #14 GST replacement. Bidder 1 was Donald Hubert Construction from Kingsville, TX. Bidder 2 was J&K Utility Services, LLC from Creedmoor, TX. Bidder 3 was RGV Industrial Machine LLC, from Elsa, TX. Bidder 4 was Bronco LLC from Driscoll, TX. The total bids base and alternate no. 1 and 2 ranged from \$144,190.00 to \$259,500.00. The lowest project bid was \$19,190 over our budgeted amount \$125,000.00 so to cover the overage he requested a budget amendment, which was introduced on February 8, 2021 and approved on February 22, 2021. References were verified for the bidder who was the low bidder and who provides the best value to the City, Donald Hubert Construction Co., Inc. Mr. Mora stated that the recommendation is to award the project to Donald Hubert Construction, Co., Inc. in the amount of \$144,190.00 for the base bid and alternates no. 1 and 2. He further stated that it is staff's recommendation to award the bid RFP#21-04 for 2021 Water Well #14 Ground Storage Tank Replacement to Hubert Construction Co., Inc. for the base bid and alternates no. 1 & 2, and approve the resolution giving the City Manager the

authority to sign the Standard Form Agreement between the City and Donald Hubert Construction Co., Inc.

Commissioner Hinojosa asked for staff to explain what the general conditions for payment are.

Mr. Mora responded that there are several general conditions but only to mention a few; one of them includes liquidate damages which means if they don't complete the project within six months there is liquidate damages of \$200 per day. Another is partial payments, they have to submit an application for payment close to the end of the month which is reviewed and once it has been reviewed then authorization for payment can be made, which is only a percentage of the contract.

Commissioner Hinojosa asked that when staff looks at this, staff makes sure that the contractor incurred the expense. Mr. Mora responded yes.

Ms. Alvarez commented that because the project is over \$100,000 the bidder who is awarded the contract has to produce a performance bond to make sure the contract is performed and a payment bond to make sure any subs are paid which all this has to be verified before they receive their final payment.

**Motion made by Commissioner Hinojosa to award RFP#21-04 for 2021 Water Well #14 Ground Water Storage Tank Replacement to Hubert Construction, Co. Inc. AND approve resolution authorizing the City Manager to enter into a Standard Form of Agreement between the City of Kingsville and Contractor on the Basis of a Stipulated Price for Water Well #14 Ground Storage Tank Replacement project (RFP#21-04), seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Alvarez, Lopez, Torres, Hinojosa, Fugate voting "FOR".**

**8. Consider a resolution authorizing the Mayor to enter into an Interlocal Agreement between the City of Kingsville, Texas and Tarrant County for the Tarrant County Cooperative Purchasing Program. (Purchasing Manager).**

Mr. Charlie Sosa, Purchasing Manager stated that this item authorizes the City to enter into a resolution with Tarrant County Cooperative Purchasing Program. The City's Purchasing Department will utilize the purchasing cooperative to take advantage of goods and services bid through the Tarrant County Cooperative Purchasing Program. It is recommended the City enter into a resolution with Tarrant County for the Tarrant County Cooperative Purchasing Program.

**Motion made by Commissioner Hinojosa to approve the resolution authorizing the Mayor to enter into an Interlocal Agreement between the City of Kingsville, Texas and Tarrant County for the Tarrant County Cooperative Purchasing Program, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Torres, Hinojosa, Alvarez, Fugate voting "FOR".**

**9. Consider awarding RFP#21-05 Dick Kleberg Park Baseball Field Fencing Installation (ball fields #4 & #6), as per staff recommendation. (Purchasing Manager).**

Mr. Sosa stated that this is for fencing to the new baseball fields at Dick Kleberg Park. The total amount of \$82,601.00 will be funded through the Texas Parks and Wildlife Grant city fund #094-4503.

**Motion made by Commissioner Lopez to approve award RFP#21-05 Dick Kleberg Park Baseball Field Fencing Installation (ball fields #4 & #6), as per staff**



recommendation, seconded by Commissioner Hinojosa and Commissioner Torres. The motion was passed and approved by the following vote: Torres, Hinojosa, Alvarez, Lopez, Fugate voting "FOR".

**10. Discuss and consider acceptance of monument sign donation from H. M. King Historical Foundation. (Mayor Fugate).**

Mayor Fugate asked that discussion and action on this item to be done at a later time as additional information was needed.

No discussion or action taken at this time.

**VI. Adjournment.**

There being no further business to come before the City Commission, the meeting was adjourned at 6:40 P.M.

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Sam R. Fugate, Mayor

**ATTEST:**

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Mary Valenzuela, TRMC, CMC, City Secretary

# **PUBLIC HEARING(S)**

# **PUBLIC HEARING #1**

**City of Kingsville**  
**Planning and Development Services Department**

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**TO:** Mayor and City Commissioners

**CC:** Mark McLaughlin, City Manager

**FROM:** Uche Echeozo, Director

**DATE:** February 25, 2021

**SUBJECT:** Request for a Public Hearing and resolution on the submission of a **Main Street Grant** from the Texas Department of Agriculture as part of the Texas Community Development Block Grant (TXCDBG) Program.

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**Summary:** The Planning and Development Services Department of the City of Kingsville wishes to submit an application for a **Main Street Grant** that would facilitate the various efforts towards Downtown revitalization. Consequently, a request is made for a Public Hearing geared towards engaging members of the community and a resolution authorizing submission.

**Background:** The Planning and Development Services Department of the City of Kingsville is currently embarking on projects geared towards downtown revitalization. The works are, ongoing but the funds are fast depleting. In order to adequately fund this exercise, and get it to completion, they wish to submit a further application for a Main Street Grant that gives a maximum of \$350,000 which would be employed in carrying out the relevant projects needed to effectively transform downtown Kingsville and make it a "destination place". A public hearing is part of the requirements needed to ensure members of the community are adequately briefed on the details of the plan, as is a resolution authorizing submission.

**Financial Impact:** None.

**Recommendation:** Approve the request for a Public Hearing and a resolution authorizing submission of the grant application.



# **CONSENT AGENDA**

# **AGENDA ITEM #1**

**City of Kingsville**  
**Department Name**

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TO: Mayor and City Commissioners

CC: Mark McLaughlin, City Manager

FROM: Diana Gonzales, Human Resource Director/Civil Service Director

DATE: February 26, 2021

SUBJECT: Civil Service Commission Reappointment

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**Summary:** Mr. Alonzo Lopez has served as one of the City's Civil Service Commissioner since 2014. The current appointment term expired on October 27, 2020. Mr. Lopez is interested in continuing his service. Request consideration to re-appointment Mr. Lopez for a third term as Civil Service Commissioner. If approved, re-appointment for Mr. Lopez would expire on October 27, 2023.

**Background:** The City's Civil Service Commission consists of three (3) individuals who are appointed by the municipality's chief executive and confirmed by the governing body of the municipality. Members serve staggered three-year terms with the term of one member expiring each year. A person appointed to this position must meet guidelines established by Texas Local Government Code Chapter 143.006 (c) as follows:

1. be of good moral character,
2. be a United States citizen,
3. be a resident of the municipality who has resided in the municipality for more than three years,
4. be over 25 years of age, and
5. not have held a public office within the preceding three years.

Additional exceptions to (c)5 above,

"the municipality's chief executive may reappoint a commission member to consecutive terms. A commission member may not be reappointed to more than a third consecutive term unless the member's reappointment to a fourth or subsequent consecutive term is confirmed by a two-thirds majority of all the members of the municipality's governing body."

**Financial Impact:** None

**Recommendation:** Re-appointment of Mr. Alonzo Lopez to the Civil Service Commission.



# **REGULAR AGENDA**



## **AGENDA ITEM #2**

**City of Kingsville  
Department Name**

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TO: Mayor and City Commissioners

CC: Mark McLaughlin, City Manager

FROM: Juan J. Adame, Fire Chief

DATE: March 8, 2021

SUBJECT: Assistance to Firefighters Grant for Self-Contained Breathing Apparatus

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**Summary:**

The Kingsville Fire Department is requesting approval to apply for the 2020 Assistance to Firefighters Grants (AFG), which if awarded, would allow us to replace our aging Self-Contained Breathing Apparatus (SCBA's) that will become non-compliant this year. We would be replacing 31 units, 31 masks, and 62 air cylinders. The grant request is for \$313,163.55. The city would be responsible for a cost share match or \$28,469.41 when the grant is awarded and fulfilled.

**Background:**

An assessment was performed in FY 2018 that identified that the useful life of this equipment would be coming to an end in the latter part of 2024. We applied for and were denied this grant last year. This was due to the equipment not yet meeting a "High Priority" status. In order to meet this qualification, the equipment needed to be 10 years old or older from the date of manufacture, and at least two NFPA 1981 cycles are of date. We were at 9 years and 2 cycles when we applied last year. This year, we will meet the requirements of being 10 years old and now 3 NFPA cycles outdated, thus placing us into the "High Priority" status.

**Financial Impact:**

This grant request serves as a final effort to receive grant funding before we will have to look for alternative methods of funding for this required equipment. Current funds are not available for the cost of sharing portion of \$28,469.41, and they will have to be programmed to meet the cost share requirement. Since SCBA's will soon be non-compliant, no trade-in value will be available. The anticipated awarding dates will begin April 30, 2021. Awarding will continue until funding is exhausted.

**Recommendation:**

The purchase of these SCBA units would help us to maintain our goals for continued safety of personnel and operational effectiveness. Furthermore, this equipment is required to meet compliance standards. Our recommendation is that the Commission approve the request to apply for the AFG.



**The Department of Homeland Security (DHS)  
Notice of Funding Opportunity (NOFO)  
Fiscal Year 2020 Assistance to Firefighters Grant (AFG) Program**

**NOTE:** If you are going to apply for this funding opportunity and have not obtained a Data Universal Numbering System (DUNS) number and/or are not currently registered in the System for Award Management (SAM), please take immediate action to obtain a DUNS Number, if applicable, and then to register immediately in SAM. It may take four weeks or more after you submit your SAM registration before your registration is active in SAM, then an additional 24 hours for Grants.gov to recognize your information. Information on obtaining a DUNS number and registering in SAM is available from Grants.gov at: <http://www.grants.gov/web/grants/register.html>. Detailed information regarding DUNS and SAM is also provided in Section D – Application and Submission Information of this NOFO, subsection, Content and Form of Application Submission. An active registration is required in order to apply for funding.

**A. Program Description**

- 1. Issued By**  
Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Grant Programs Directorate (GPD)
- 2. Assistance Listings (formerly Catalog of Federal Domestic Assistance Number)**  
97.044
- 3. Assistance Listings Title (formerly CFDA Title)**  
Assistance to Firefighters Grant (AFG)
- 4. Funding Opportunity Title**  
FY 2020 Assistance to Firefighters Grant
- 5. Funding Opportunity Number**  
DHS-20-GPD-044-00-98
- 6. Authorizing Authority for Program**  
Section 33 of the *Federal Fire Prevention and Control Act of 1974*, Pub. L. No. 93-498, as amended (15 U.S.C § 2229) <https://www.govinfo.gov/content/pkg/USCODE-2018-title15/pdf/USCODE-2018-title15-chap49-sec2229.pdf>
- 7. Appropriation Authority for Program**  
*Department of Homeland Security Appropriations Act, 2020* (Pub. L. No. 116-93) <https://www.govinfo.gov/content/pkg/PLAW-116publ93/pdf/PLAW-116publ93.pdf>
- 8. Announcement Type**  
Initial

## **9. Program Overview, Objectives, and Priorities**

### ***Overview***

The Fiscal Year (FY) 2020 Assistance to Firefighters Grant (AFG) Program is one of three grant programs that constitute the Department of Homeland Security (DHS), Federal Emergency Management Agency's (FEMA's) focus on enhancing the safety of the public and firefighters with respect to fire and fire-related hazards. The AFG Program accomplishes this by providing financial assistance directly to eligible fire departments, nonaffiliated emergency medical service (EMS) organizations, and State Fire Training Academies (SFTAs) for critical training and equipment. The AFG Program represents one part of a comprehensive set of measures authorized by Congress and implemented by DHS. Among the five basic homeland security missions noted in the DHS Quadrennial Homeland Security Review, the AFG Program supports the goal to Strengthen National Preparedness and Resilience. In awarding grants, the FEMA Administrator is required to consider the following:

- The findings and recommendations of the Technical Evaluation Panel (TEP);
- The degree to which an award will reduce deaths, injuries, and property damage by reducing the risks associated with fire related and other hazards;
- The extent of an applicant's need for an AFG Program grant and the need to protect the United States as a whole; and
- The number of calls requesting or requiring a firefighting or emergency medical response received by an applicant.

The 2018-2022 FEMA Strategic Plan creates a shared vision for the field of emergency management and sets an ambitious, yet achievable, path forward to unify and further professionalize emergency management across the country. The AFG Program supports the goal of Readying the Nation for Catastrophic Disasters. We invite all of our stakeholders and partners to also adopt these priorities and join us in building a stronger Agency and a more prepared and resilient Nation.

### ***Objectives***

The objectives of the AFG Program are to provide critically needed resources that equip and train emergency personnel to recognized standards, enhance operational efficiencies, foster interoperability, and support community resilience.

### ***Priorities***

Information on program priorities and objectives for the FY 2020 AFG Program can be found in Appendix B, FY 2020 AFG Programmatic Information and Priorities.

## 10. Performance Metrics

The grant recipient is required to collect data to allow FEMA to measure performance of the awarded grant in support of the AFG Program metrics, which are tied to the programmatic objectives and priorities. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient must submit sufficient information to demonstrate it has met the performance goal as stated in its award. FEMA will measure the recipient's performance of the grant by comparing the number of items, supplies, projects, and activities needed and requested in its application with the number of items, supplies, projects, and activities acquired and delivered by the end of the period of performance using the following programmatic metrics:

- Percentage of AFG Program personal protective equipment (PPE) recipients who equipped 100 percent of on-duty active members with PPE in compliance with applicable National Fire Protection Association (NFPA) and Occupational Safety and Health Administration (OSHA) standards.
- Percentage of AFG Program equipment recipients who reported that the grant award brought them into compliance with either state, local, NFPA, or OSHA standards.
- Percentage of AFG Program grant recipients who reported having successfully replaced their fire vehicles in accordance with industry standards.
- Percentage of AFG Program training recipients who reported that the grant award allows their members to achieve firefighter training level I and firefighter training level II within one year of coming into service.
- Percentage of AFG Program wellness and fitness recipients who reported that the grant award allows their members to achieve minimum physical and/or mental operational readiness requirements through tailored health-related fitness programs.
- Percentage of AFG Program modifications to facilities recipients who reported that the grant award brought them into compliance with either state, local, NFPA, or OSHA standards on housing and readiness posture.

### B. Federal Award Information

1. Available Funding for the NOFO:	\$319,500,000.00 <sup>1</sup>
2. Projected number of Awards:	2,000

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<sup>1</sup> Note that this figure differs from the total amount appropriated under the *Department of Homeland Security Appropriations Act, 2020*, Pub. L. No. 116-93. In this FY 2020 AFG NOFO, percentages of "available grant funds" refers to the total amount appropriated—\$355,000,000—by Pub. L. No. 116-93 to meet the statutory requirements of § 33 of the *Federal Fire Prevention and Control Act of 1974*, as amended (codified at 15 U.S.C. § 2229). A portion of these "available grant funds" will be allocated to the Fire Prevention & Safety (FP&S) program, which will have a separate NOFO and application period. \$35,500,000 will be allocated to FP&S for FY 2020.

**3. Period of Performance:** Twenty-four months from the date of award.

Extensions to the period of performance are allowed. For additional information on period of performance extensions, refer to Section H.

FEMA awards only include one budget period, so it will be same as the period of performance. *See* 2 C.F.R. § 200.1 for definitions of “budget period” and “period of performance.”

- 4. Projected Period of Performance Start Date(s):** **May 1, 2021** (will vary based on award date)
- 5. Projected Period of Performance End Date(s):** **April 30, 2023** (will vary based on Period of Performance Start Date)
- 6. Funding Instrument Type:** **Grant**

**C. Eligibility Information**

**1. Eligible Applicants**

- a. **Fire Departments:*** Fire departments operating in any of the 50 states, as well as fire departments in the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico,<sup>2</sup> or any federally recognized Indian tribe or tribal organization. A fire department is an agency or organization having a formally recognized arrangement with a state, local, tribal, or territorial authority (city, county, parish, fire district, township, town, or other governing body) to provide fire suppression to a population within a geographically fixed primary first due response area.
- b. **Nonaffiliated EMS organizations:*** Nonaffiliated EMS organizations operating in any of the 50 states, as well as the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico,<sup>2</sup> or any federally recognized Indian tribe or tribal organization. A nonaffiliated EMS organization is an agency or organization that is a public or private nonprofit emergency medical service entity providing medical transport that is not affiliated with a hospital and does not serve a geographic area in which emergency medical services are adequately provided by a fire department. FEMA considers the following as hospitals under the AFG Program:
- Clinics
  - Medical centers
  - Medical college or university

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<sup>2</sup> The District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of Puerto Rico are all defined as “States” in the Federal Fire Prevention and Control Act of 1974. *See* 15 U.S.C. § 2203(10).

- Infirmary
  - Surgery centers
  - Any other institution, association, or foundation providing medical, surgical, or psychiatric care and/or treatment for the sick or injured.
- c. ***State Fire Training Academies:*** A SFTA operates in any of the 50 states, as well as the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of Puerto Rico.<sup>2</sup> Applicants must be designated either by legislation or by a Governor's declaration as the sole fire service training agency within a state, territory, or the District of Columbia. The designated SFTA shall be the only agency, bureau, division, or entity within that state, territory, or the District of Columbia, to be an eligible SFTA applicant under the AFG Program.

## 2. Eligible Activities

The FY 2020 AFG Program has three activities:

- Operations and Safety
- Vehicle Acquisition
- Regional Projects

Each activity has its own eligibility requirements. These requirements are outlined in Appendix B: Programmatic Information and Priorities.

## 3. Other Eligibility Criteria

### a. *National Fire Incident Reporting System (NFIRS)*

NFIRS reporting is not a requirement to apply for any AFG Program; however, fire departments that receive funding under this program must agree to provide information to the NFIRS for the period covered by the assistance. If a recipient does not currently participate in the incident reporting system and does not have the capacity to report at the time of the award, that recipient must agree to provide information to the system for a 12-month period commencing as soon as possible after they develop the capacity to report. Capacity to report to NFIRS must be established prior to the termination of the two-year performance period. The recipient may be asked by FEMA to provide proof of compliance in reporting to NFIRS. Any recipient that stops reporting to NFIRS during their grant's period of performance may be subject to the remedies for noncompliance at 2 C.F.R. § 200.339, unless it has yet to develop the capacity to report to NFIRS, as described above. There is no NFIRS reporting requirement for nonaffiliated EMS organizations or SFTAs.

**Note:** Although data collection is an important tool for understanding and justifying assistance, participation in other data sources, (e.g., National Fire Operations Reporting System [NFORS]) does not satisfy the requirement for reporting to NFIRS.

### b. *National Incident Management System (NIMS) Implementation*

AFG Program applicants are not required to comply with NIMS to apply for AFG Program funding or to receive an AFG Program award. Any applicant who receives an FY 2020 AFG Program award must achieve the level of NIMS compliance required by the Authority Having Jurisdiction (AHJ) over the applicant's emergency service operations (e.g., a local government), prior to the end of the grant's period of performance.

#### **4. Maintenance of Effort (MOE)**

Pursuant to 15 U.S.C. § 2229(k)(3), an applicant seeking an AFG Program grant shall agree to maintain, during the term of the grant, the applicant's aggregate expenditures relating to activities allowable under this NOFO, at not less than 80 percent of the average amount of such expenditures in the two fiscal years prior to the fiscal year an AFG Program grant is awarded.

In other words, an applicant agrees that if it receives a grant award, the applicant will keep its overall expenditures during the award's period of performance (including those funded with non-Federal funding) for activities that could be allowable costs under this NOFO at a level that is at least 80 percent or more of the average of what the applicant spent on such costs for those activities in fiscal years 2018 and 2019.

#### **5. Cost Share or Match**

Recipient cost sharing is generally required as described below and pursuant to 15 U.S.C. § 2229(k)(1). In general, eligible applicants shall agree to make available non-federal funds to carry out an AFG Program award in an amount equal to and not less than 15 percent of the grant awarded. Exceptions to this general requirement apply to entities serving smaller communities as follows:

- When serving a jurisdiction of 20,000 residents or fewer, the applicant shall agree to make available non-federal funds in an amount equal to not less than 5 percent of the grant awarded;
- When serving a jurisdiction of more than 20,000 residents, but not more than 1 million residents, the applicant shall agree to make available non-federal funds in an amount equal to not less than 10 percent of the grant awarded;
- When serving a jurisdiction of more than 1 million residents, the applicant shall agree to make available non-federal funds in an amount equal to not less than 15 percent of the grant awarded.

The cost share for SFTAs will apply the requirements above based on the total population of the state. The cost share for a Regional application will apply the requirements above based on the aggregate population of the primary first due response areas of the Host and participating partner organizations that execute a Memorandum of Understanding (MOU) as described in Appendix B, Section J, Regional projects.

FEMA has developed a cost share calculator tool in order to assist applicants with determining their cost share. The cost share tool is available at:  
<https://www.fema.gov/grants/preparedness/firefighters/assistance-grants>.



## Types of Cost Share

- i. **Cash (Hard Match):** Cost share of non-federal cash is the only allowable recipient contribution for AFG Program activity (Vehicle Acquisition, Operations and Safety, and Regional).
- ii. **Trade-In Allowance/Credit:** On a case-by-case basis, FEMA may allow recipients already owning assets acquired with non-federal cash to use the trade-in allowance/credit value of those assets as cash for the purpose of meeting their cost share obligation. For FEMA to consider a trade-in allowance/credit value as cash, the allowance amount must be reasonable, and the allowance amount must be a separate entry clearly identified in the acquisition documents.
- iii. **In-kind (Soft Match):** In-kind cost share is not allowable for the AFG Program.

The award budget will not account for any voluntary committed cost sharing or overmatch. The use of an overmatch is not given additional consideration when scoring applications.

### ***Economic Hardship Waivers***

The FEMA Administrator may waive or reduce recipient cost share or MOE requirements in cases of demonstrated economic hardship. Please see [Appendix C: Award Administration Information](#) for additional information.

## **D. Application and Submission Information**

### **1. Key Dates and Times:** all times listed are Eastern Time (ET)

<b>Date Posted to Grants.gov:</b>	December 29, 2020
<b>Application Start Date:</b>	January 04, 2021 at 8 a.m.
<b>Application Submission Deadline:</b>	February 12, 2021 at 5 p.m.

All applications must be received by the established deadline.

FEMA's Grants Outcomes System (FEMA GO) automatically records proof of timely submission and the system generates an electronic date/time stamp when FEMA GO successfully receives the application. The individual with the Authorized Organization Representative role that submitted the application will also receive the official date/time stamp and a FEMA GO tracking number in an email serving as proof of their timely submission. For additional information on how an applicant will be notified of application receipt, see the subsection titled "Timely Receipt Requirements and Proof of Timely Submission" in Section D of this NOFO.

**FEMA will not review applications that are received after the deadline or consider these late applications for funding.** FEMA may, however, extend the application deadline on request for any applicant who can demonstrate that good cause exists to justify extending the deadline. Good cause for an extension may include technical

problems outside of the applicant's control that prevent submission of the application by the deadline, other exigent or emergency circumstances, or statutory requirements for FEMA to make an award.

**Applicants experiencing technical problems outside of their control must notify FEMA as soon as possible and before the application deadline.** Failure to timely notify FEMA of the issue that prevented the timely filing of the application may preclude consideration of the award. "Timely notification" of FEMA means the following: prior to the application deadline and within 48 hours after the applicant became aware of the issue.

If applicants experience technical issues, they must notify the FEMA GO Helpdesk as soon as possible. The FEMA GO Helpdesk can be reached at (877) 585-3242 or by e-mail at [femago@fema.dhs.gov](mailto:femago@fema.dhs.gov). The FEMA GO Helpdesk is open Monday through Friday, 8: a.m. – 6 p.m. ET.

A list of FEMA contacts can be found in Section G of this NOFO, "DHS Awarding Agency Contact Information." For programmatic or grants management questions, please contact your Program Analyst or Grants Management Specialist. If applicants do not know who to contact or if there are programmatic questions or concerns, please contact the AFG Helpdesk at 866-274-0960 or by e-mail at [firegrants@fema.dhs.gov](mailto:firegrants@fema.dhs.gov). The AFG Helpdesk is open Monday through Friday, 8:00 AM – 4:30 PM ET.

**Anticipated Funding Selection Date:** April 30, 2021

**Anticipated Award Date:** Beginning on approximately April 30, 2021 and continuing thereafter until all FY 2020 AFG Program grant awards are issued (but no later than September 30, 2021).

#### **Other Key Dates**

Event	Suggested Deadline for Completion
Obtaining DUNS Number	Four weeks before actual submission deadline
Obtaining a valid Employer Identification Number (EIN)	Eight weeks before actual submission deadline
Registering in or Updating SAM registration	Four weeks before actual submission deadline
Registering Organization in FEMA Grants Outcomes (FEMA GO) System	Prior to beginning application
Submitting complete application in FEMA GO	One week before actual submission deadline

## **2. Agreeing to Terms and Conditions of the Award**

By submitting an application, the applicant agrees to comply with the requirements of this NOFO and the terms and conditions of its award, should the applicant receive an

award.

### **3. Address to Request Application Package**

The online FY 2020 AFG Program application is only available via the Assistance to Firefighters Grant Program's FEMA GO application portal, at <https://go.fema.gov>.

**Note:** Hard copies of the application are not available. However, the Telephone Device for the Deaf (TDD) and/or Federal Information Relay Service (FIRS) number available for this Notice is (800) 462-7585.

### **Content and Form of Application Submission**

FEMA will process applications through FEMA GO. Application tutorials and Frequently Asked Questions (FAQs) explain the current AFG Program, assist with the online grant application, and highlight lessons learned and changes for FY 2020. For more details, please visit the AFG Program website at <http://www.fema.gov/firegrants>.

DHS makes all funding opportunities available on the internet, accessible at <http://www.grants.gov>. If applicants experience difficulties accessing information or have any questions, please call the Grants.gov Contact Center at (800) 518-4726.

The Grants.gov website will direct applicants to FEMA GO, at <https://go.fema.gov>, which contains the online AFG Program application. The online AFG Program application incorporates all required forms.

FEMA GO will allow the applicant's authorized representative(s) to log in and create their own account. This account is specific to the authorized user and must not be shared with other personnel. The FEMA GO account is separate from any previous accounts created in the eGrants system. Applicants can save, retrieve, update, and revise their work through the end of the application period. The automated system does not allow applicants to submit incomplete applications. The system alerts applicants when required information has not been entered. Prior to final submission, an online application may be saved, retrieved, or edited up to the application deadline.

**Note:** FEMA GO will support only the most recent major release of the following browsers:

- Google Chrome
- Internet Explorer
- Mozilla Firefox
- Apple Safari
- Microsoft Edge

Users who attempt to use tablet type devices or other browsers may encounter issues with using FEMA GO.

**NO APPLICATIONS WILL BE RELEASED BACK TO THE  
APPLICANT AFTER FINAL SUBMISSION**

**RESOLUTION # 2021-\_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE CITY TO SUBMIT AN APPLICATION TO THE FEMA ASSISTANCE TO FIREFIGHTERS GRANT REQUESTING GRANT FUNDING FOR SCBA RESPIRATOR UNITS, MASKS, AND AIR CYLINDERS ON BEHALF OF THE KINGSVILLE FIRE DEPARTMENT WITH AN ANTICIPATED \$28,469 CASH MATCH.**

**WHEREAS**, the City Commission of the City of Kingsville finds it in the best interest of the citizens of Kingsville that the Kingsville Fire Department participate in an application for grant monies from the FEMA Assistance to Firefighters Grant for 31 new SBCA respirator units, 31 masks, and 62 air cylinders (that are estimated to cost approximately \$313,164); and

**WHEREAS**, the SCBA respirator units, masks, and air cylinders would replace the outdated existing units that are nearing their end of life cycle and enhance the Fire Department personnel safety; and

**WHEREAS**, the FEMA Assistance to Firefighters Grant has a cash match and the City's anticipated portion of the cash match for all items is estimated to be \$28,469, which is proposed to come from the City's FY20-21 General Fund budget (likely fire department salary savings) if approved; and

**WHEREAS**, the City Commission of the City of Kingsville through this resolution has authorized the Fire Chief to submit the grant and administer the grant and necessary paperwork if the grant is awarded to the City;

**NOW THEREFORE, BE IT RESOLVED** by the City Commission of the City of Kingsville, Texas:

I.

**THAT** the City Commission approves the submission of a grant application to the FEMA Assistance to Firefighters Grant for SCBA respirator units, masks, and air cylinders on behalf of the City of Kingsville Fire Department, with a total anticipated cash match of \$28,469 from the City if all items are awarded.

II.

**THAT** the City Commission authorizes the Fire Chief to submit the grant and the Fire Chief to administer the grant and necessary paperwork.

III.

**THAT** this Resolution shall be and become effective on or after adoption.

**PASSED AND APPROVED** by a majority vote of the City Commission the 8th day of March, 2021.

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM**

\_\_\_\_\_  
Courtney Alvarez, City Attorney

## **AGENDA ITEM #3**

**City of Kingsville**  
**Planning and Development Services Department**

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**TO:** Mayor and City Commissioners

**CC:** Mark McLaughlin, City Manager

**FROM:** Uche Echeozo, Director

**DATE:** February 25, 2021

**SUBJECT:** Request for a Public Hearing and resolution on the submission of a **Main Street Grant** from the Texas Department of Agriculture as part of the Texas Community Development Block Grant (TXCDBG) Program.

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**Summary:** The Planning and Development Services Department of the City of Kingsville wishes to submit an application for a **Main Street Grant** that would facilitate the various efforts towards Downtown revitalization. Consequently, a request is made for a Public Hearing geared towards engaging members of the community and a resolution authorizing submission.

**Background:** The Planning and Development Services Department of the City of Kingsville is currently embarking on projects geared towards downtown revitalization. The works are, ongoing but the funds are fast depleting. In order to adequately fund this exercise, and get it to completion, they wish to submit a further application for a Main Street Grant that gives a maximum of \$350,000 which would be employed in carrying out the relevant projects needed to effectively transform downtown Kingsville and make it a "destination place". A public hearing is part of the requirements needed to ensure members of the community are adequately briefed on the details of the plan, as is a resolution authorizing submission.

**Financial Impact:** None.

**Recommendation:** Approve the request for a Public Hearing and a resolution authorizing submission of the grant application.



**RESOLUTION # 2021-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE MAIN STREET FUND; AND AUTHORIZING THE MAYOR, CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

**WHEREAS**, the City Commission of the City of Kingsville, Texas, (hereinafter referred to as "City of Kingsville") desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

**WHEREAS**, certain conditions exist which represent a threat to the public health and safety; and

**WHEREAS**, it is necessary and in the best interests of the City of Kingsville to apply for funding under the Texas Community Development Block Grant Program.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:**

1. That a Texas Community Development Block Grant Program application for the Main Street Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Main Street Fund.
3. That the application be for \$350,000 of grant funds to provide for the replacement of deteriorated sidewalks, construction of sidewalks, curb & gutter; construction of new ADA compliant ramps; addition of street lighting, renovation of road, including intersections, and for drainage improvements along Kleberg Avenue between 4<sup>th</sup> and 5<sup>th</sup> Street.
4. That the City Commission directs and designates the Mayor, City Manager as the City's Authorized Representatives to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That it further be stated that the City of Kingsville is committing \$52,500 in cash and \$36,000 in in-kind services toward the replacement of deteriorated



sidewalks, construction of sidewalks, curb & gutter; construction of new ADA compliant ramps; addition of street lighting, renovation of road, including intersections, and for drainage improvements along Kleberg Avenue between 4<sup>th</sup> and 5<sup>th</sup> Street of this Main Street project.

7. That this Resolution shall be and become effective on or after adoption.
8. That all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

**PASSED AND APPROVED** by a majority vote of the City Commission the 8th day of March, 2021.

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM**

\_\_\_\_\_  
Courtney Alvarez, City Attorney

## **AGENDA ITEM #4**

**City of Kingsville  
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Mark McLaughlin, City Manager

FROM: Rutilio P. Mora Jr, P.E., City Engineer

DATE: March 8, 2021

SUBJECT: Consider Approving the installation of a Waterline Extension along W. Sage Road utilizing City Labor and Equipment.

---

**Summary:**

On January 25, 2021, Kleberg County Commission approved allowing the City of Kingsville to install a 6" water line on West Sage Road to be paid by the people owning adjoining property. The line will be installed on the north side of the road within the County Right of Way. The water line project includes extending 2200 LF of 6" water line, fittings, 2 EA valve boxes, 2 EA fire hydrants, backfill, testing and disinfection. Other services include 4 EA 1" tap with meter & box and 4 EA street crossings(repairs). The project will take 2-3 weeks to complete weather permitting. The project cost is itemized below:

Materials	\$19,807.90
Labor	\$ 2,950.00
Equipment	\$ 7,400.00
Other services	\$ 4,828.00

Grand Total: \$34,985.90 or \$15.90 per front (linear) foot

There are four (4) existing residents with water well. Once connected they will need City approved Backflow Prevention (BFP's) devices to prevent cross contamination between private well water and public water. This cost is not included in the grand total. It will be the responsibility of the resident prior to connection.

Once installed the City will continue the maintenance and operation of the water line. The line will be a dead-end line and shall be flushed monthly to meet TCEQ public drinking water standards.



**City of Kingsville  
Engineering Dept.**

We recommend the water line be installed in accordance with City Code of Ordinance Sec. 5-4-6, A, 1 – Alternate method. The owner may advance and pay the city the entire pro rata cost set forth in this article, to-wit the actual cost per front foot for water extension. This is preferable to the City fronting the expense of the project and then the owners paying the City when they connect to the City's water system. Accordingly, staff recommends payment be received in advance of ordering materials and beginning installation.

**Background:**

Kleberg County Commissioner Schultz has been an advocate in extending the existing City water line that is located on West Sage Road in an area that is outside the city limits but within the City ETJ inside the County.

**Financial Impact:**

There will be no financial impact. The cost of \$34,985.90 will be paid upfront by residents benefiting from the water line extension.

**Recommendation:**

Staff recommends approval the installation of the water line extension using City labor and equipment within the County's north R.O.W. The property owner(s) shall execute an agreement with the City and advance and pay the City the entire pro rata cost per front foot for water extension.

**Attachments:**


Cost Estimate – W. Sage Road – Water line extension

Kleberg County Agenda Item #6

City Code of Ordinance Sec. 5-4-5 – Extension of water and sewer lines; application

City Code of Ordinance Sec. 5-4-6 – Alternate Method



Project Cost Estimate				
	Project Location			
	1903 W Sage Road			
	Project Title			
	W Sage Rd Waterline Extension			
Material Estimates	Quantity		Material Cost	
Item Description	Amount	Unit	Unit Cost	Total
6 in C900 Pipe	2200	ft	\$ 5.06	\$ 11,140.80
6 In Gate Valve	2		\$ 512.50	\$ 1,025.00
Wedge Gland pk	4		\$ 43.50	\$ 174.00
2pc Valve Box	2		\$ 42.50	\$ 85.00
6 x 6 In Swivel Tee	2		\$ 116.00	\$ 232.00
6 In PVC Gasket Pack	8		\$ 56.50	\$ 452.00
Cushion Sand	150	tons	\$ 14.00	\$ 2,100.00
4 Ft Hydrant	2		\$ 2,250.00	\$ 4,500.00
6" MJ Plug	1		\$ 37.60	\$ 37.60
5# HTH Dry granular chlorine	3		\$ 20.50	\$ 61.50
	<b>Material Total:</b>			\$ 19,807.90

Equipment Estimates	Quantity		Material Cost	
Item Description	Amount	Unit/hr	Unit Cost	Total
Backhoe	1	60	\$ 50.00	\$ 3,000.00
Utility Truck	1	60	\$ 35.00	\$ 2,100.00
Dump Truck	1	20	\$ 40.00	\$ 800.00
1/2 Ton Truck	1	60	\$ 25.00	\$ 1,500.00
Skid Steer			\$ 40.00	\$ -
	<b>Equipment Total:</b>			\$ 7,400.00

Estimated By	Project No.	Date Prepared
W. Donnell		February 26, 2021

Labor Estimates	Quantity		Labor Cost	
Job Description	Amount	Unit/Hr	Unit Cost	Total
Supervisor	1	10	\$ 25.00	\$ 250.00
Operator III	1	60	\$ 18.00	\$ 1,080.00
Operator II	1	60	\$ 15.00	\$ 900.00
Utility Worker	1	60	\$ 12.00	\$ 720.00
	<b>Labor Total:</b>			\$ 2,950.00

Other Services	Quantity		Material Cost	
Description	Amount	Unit	Unit Cost	Total
Street Crossing	4	ea	\$ 450.00	\$ 1,800.00
1" Tap	4	ea	\$ 757.00	\$ 3,028.00
	<b>Other Services Total:</b>			\$ 4,828.00

Grand Totals	Quantity		Material Cost	
	Amount	Unit	Unit Cost	Total
Material				\$ 19,807.90
Labor				\$ 2,950.00
Equipment				\$ 7,400.00
Total				\$ 30,157.90
SUB-TOTAL				\$ 30,157.90
Other Services				\$ 4,828.00
	<b>Grand Total:</b>			\$ 34,985.90



**Regular Session Monday, January 25, 2021 @ 1:30 P.M.**

BE IT REMEMBERED, that on this the 25th day of January, 2021, the Commissioners' Court of Kleberg County, Texas, met in Regular Session in the Courthouse Annex, of the Law Enforcement Center, 1500 E. King, Kingsville, Texas.

\* \* \* \* \*

**AGENDA ITEM #6**

**In The Matter Of Discussing And Acting On Allowing The City Of Kingsville To Install A 6" Water Line On West Sage Road, To Be Paid By The People Owning The Property. The Line Will Be On The North Side Of The Road On County Property**

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Schultz allowing the City of Kingsville to install a 6" water line on West Sage Road to be paid by the people owning the property. The line will be on the north side of the road on county property. Upon vote, the motion carried unanimously and so ordered.

\* \* \* \* \*

I, Stephanie G. Garza, Clerk of the Court of Kleberg County, Texas do hereby certify that the above is a true and correct copy of the Minutes taken from the Kleberg County Commissioners' Court Regular Session Meeting held Monday, January 25, 2021.

Certified this the 23rd day of February, 2021.

/s/ Stephanie G. Garza  
Stephanie G. Garza, County Clerk  
Kleberg County

Sec. 5-4-5. - Extension of water and sewer lines; application.

- (A) Upon request of the owner, or his agent, of a given lot or tract of and, for the purpose of this article known as "applicant," accompanied by the payment of the charges due under this article, the city may extend, lay or construct all necessary sanitary sewer and water mains, including valves and hydrants, a distance of 100 feet, plus the distance across the frontage necessary to provide the service for which application has been made. The applicant to be served shall be required to pay the charges herein provided for. The owner of all intervening property served by the given main extensions shall be required to pay the charges provided for herein at such time as their property is connected to the mains thus laid. Where an applicant for service secured an extension and service under this particular option for main extension, he shall pay the pro rata charges on all property owned by him and which is served by the requested extension. In applying the 100 feet rule, the required extension of the main shall be figured in such a manner as to leave out of the calculation that portion of any main adjacent to property already having other than a temporary water service and for which the pro rata charge thereon has been paid or credited under the terms of this article.
- (B) This shall not apply to any subdivision already approved by the City Commission.
- (C) An exception to the above 100 feet rule shall be made where two or more individual applicants desire water and/or sewer service and the nearest applicant is more than 100 feet from existing lines, the city may extend their mains upon payment of the charge due under this article provided there is one customer for every 100 feet of such extension, excluding street intersections and that portion of the extension adjacent to property already having other than temporary water and/or sewer service.
- (D) All applicants for water and sewer lines shall be approved by the City Engineer prior to construction beginning.

(1962 Code, § 8-8-3; Ord. 2002-21, passed 9-9-02)

## Sec. 5-4-6. - Alternative method.

- (A) At the option of the city, the following method for extending water and sewer mains may be used where the applicant's property is more than 100 feet from an existing water or sewer main. This method shall not be available for new subdivisions but shall be available only for use by an individual owner, person or corporation to secure water and sewer service for the individual's residence or place of business. Where eligible for this option, the owner may advance and pay into the city the entire pro rata cost as set forth in this article, to-wit:
- (1) The actual cost per front foot for water extensions; and
  - (2) The actual cost per front foot for sewer extensions on all property served by the desired main extension, and the city, when the money has been actually deposited with the city, may construct the desired water or sewer main along the street, alley or easement.
- (B) When an extension is requested by an industry or commercial concern using large quantities of water and cannot meet the requirements of one customer per 100 feet of extension, such extension may be made at the discretion of the governing body of the city provided 40% of the estimated annual revenue from such customer will support interest and principal payments on a 10 year loan covering the cost of such extension, the loan bearing interest at the rate of 6% per annum.

(1962 Code, § 8-8-4; Ord. 2002-21, passed 9-9-02)



**RESOLUTION #2021-\_\_\_\_\_**

**A RESOLUTION ACCEPTING AUTHORIZATION FROM KLEBERG COUNTY FOR THE CITY TO ENTER AND USE A RIGHT OF WAY ON WEST SAGE ROAD TO INSTALL A SIX INCH WATER LINE TO BE PAID FOR BY THE PROPERTY OWNERS REQUESTING IT; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Kingsville ("City") has been approached by local property owners on West Sage Road, which is outside the city limits but within the City's extraterritorial jurisdiction, about extending a City water line on that road so they could become City water customers; and

**WHEREAS**, the property owners approached the County about providing the City authorization to use the County's right-of-way on West Sage Road for the extension of the City's water line on that road; and

**WHEREAS**, at a regular meeting on January 25, 2021, Kleberg County approved allowing the City to use the County's right-of-way on West Sage Road to install a 6" (six inch) water line that is to be paid for by the property owners in the area requesting the extension; and

**WHEREAS**, the request is made by the property owners who have agreed to pay for the extension and approached both the County and the City for the water line extension to service their properties which are currently on water wells;

**WHEREAS**, the water line extension is proposed for the north side of the West Sage Road right-of-way and not in the existing asphalt street;

**WHEREAS**, there is no negative financial impact to the City, staff recommends accepting the authorization from Kleberg County to use their right-of-way on West Sage Road for the aforementioned reasons.

**BE IT RESOLVED** by the City Commission of the City of Kingsville, Texas:

I.

**THAT** the City Manager is authorized and directed as an act of the City of Kingsville, Texas to move forward with accepting the authorization from Kleberg County to use the county's right-of-way on West Sage Road at no cost to the City for the installation, maintenance, and future repair of a six inch (6") water line that is to be paid for by the property owners in the area requesting the City's water service. The line is to be on the north side of the road on county property as noted in the county minutes that are hereto attached and made a part hereof.

II.

**THAT** all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

**THAT** this Resolution shall be and become effective on and after adoption.

**PASSED AND APPROVED** by a majority vote of the City Commission on the  
\_\_\_\_\_ 8th day of \_\_\_\_\_ March, 2021.

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney



**Regular Session Monday, January 25, 2021 @ 1:30 P.M.**

BE IT REMEMBERED, that on this the 25th day of January, 2021, the Commissioners' Court of Kleberg County, Texas, met in Regular Session in the Courthouse Annex, of the Law Enforcement Center, 1500 E. King, Kingsville, Texas.

\* \* \* \* \*

**AGENDA ITEM #6**

**In The Matter Of Discussing And Acting On Allowing The City Of Kingsville To Install A 6" Water Line On West Sage Road, To Be Paid By The People Owning The Property. The Line Will Be On The North Side Of The Road On County Property**

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Schultz allowing the City of Kingsville to install a 6" water line on West Sage Road to be paid by the people owning the property. The line will be on the north side of the road on county property. Upon vote, the motion carried unanimously and so ordered.

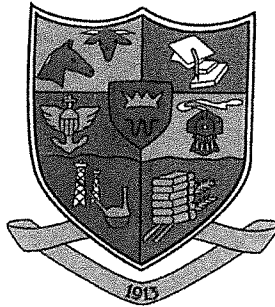
\* \* \* \* \*

I, Stephanie G. Garza, Clerk of the Court of Kleberg County, Texas do hereby certify that the above is a true and correct copy of the Minutes taken from the Kleberg County Commissioners' Court Regular Session Meeting held Monday, January 25, 2021.

Certified this the 23rd day of February, 2021.

/s/ Stephanie G. Garza  
Stephanie G. Garza, County Clerk  
Kleberg County

**RUDY MADRID**  
*County Judge*



**COUNTY of KLEBERG**  
KINGSVILLE, TEXAS

Kleberg County  
P.O. Box 752  
Kingsville, Texas 78364-0752  
Phone: (361) 595-8585  
Fax: (361) 592-0838  
E-mail: rmadrid@co.kleberg.tx.us

**NOTICE OF MEETING**

**COMMISSIONERS COURT OF KLEBERG COUNTY, TEXAS  
REGULAR SESSION**

January 25, 2021  
1:30 p.m.

**COURTHOUSE ANNEX  
LAW ENFORCEMENT CENTER  
1500 EAST KING  
KINGSVILLE, TEXAS.**

FILED FOR RECO

2021 JAN 22 AM 11:11

STEPHANIE G. GARZA  
COUNTY CLERK KLEBERG CO. TX  
BY: *[Signature]*

RECEIVED & POSTED

on 1-22-2021  
at 11:53

STEPHANIE G. GARZA  
Kleberg County, Clerk


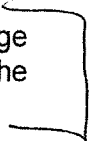
By: *[Signature]*  
-Deputy

*This notice is posted pursuant to the Open Meetings Act.  
{TEXAS OPEN MEETINGS ACT CHAPTER 551}*

**AGENDA**

- Opening Prayer
- Pledge of Allegiance
- Call Meeting to Order
- Public Comments on Agenda Items: *No court action or discussion; 5 minute limit per speaker.*
- Discuss and act on the following items:
  1. Payment of Bills
  2. Budget Line Item Transfers
  3. Budget Amendments
  4. Monthly Reports

5. Change of Status for Employees

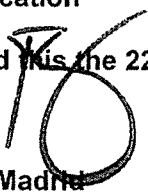
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- 
6. Discuss and act on allowing the City of Kingsville to install a 6" water line on West Sage Road, to be paid by the people owning property. The line will be on the North side of the road on County property. (Schultz)
7. Discuss and act on authorize to issue request for proposal (RFPs) for Administrative Services and request for qualifications (RFQs) for engineering services related to the 2021-2022 Colonia Fund Construction (CFC) administered by the Texas Department of Agriculture (TDA). (Judge)
8. Discuss and act on adding full coverage insurance to a 2020 Dodge Charger (VIN# 3862) and a 2020 Ford Fusion (VIN# 1905) for the Kleberg County Specialized Task Force. (Judge)
9. Discuss and act on removing the following vehicles from Kleberg County Insurance: 2020 Dodge Ram 1500 (VIN# 6199) and 2020 Chev Silverado (VIN# 7554) for the Kleberg County Specialized Task Force. (Judge)
10. Discuss and act on allowing the Kleberg County Attorney's Specialized Task Force to submit an application to Fuelman for a fleet card account plus fuel cards for the agents. (Judge)
11. Discuss and act on allowing the Kleberg County Attorney's Specialized Task Force to enter into an equipment lease contract with Nevill Document Solutions for a Kyocera copier. (Judge)
12. Discuss and act on accepting CARES Act funding for Title III Nutrition Program Carryover funds 2020 for Kleberg County Human Services. (Judge)
13. Discuss and act on accepting CEAP 2021 funding for Kleberg County Human Services. (Judge)
14. Presentation by District Attorney John T. Hubert, or proxy, to adopt and approve a Resolution authorizing the Kleberg and Kenedy County DA's office to apply for, submit and seek continuance of its Victim's Assistance Program, Grant Number 2899705, through the Texas Office of the Governor Criminal Justice Division, for program year 2021 – 2022, being October 1, 2021 through September 30, 2022. Including to request a finding that it would be in the best interest of the citizens of Kleberg County, providing of matching funds through its asset forfeiture account, agreement that in the event of loss or misuse of OOG-CJD funds, said funds shall be returned in full, and designating John T Hubert as the grantee's authorized official, and given the authority to apply for, accept, reject, alter or terminate the grant on behalf of Kleberg County and the Kleberg & Kenedy County District Attorney's Office. (Judge)
15. Discuss and take action of reinvestment of all gas receipts submitted to the Kleberg County Auditor's Office from 12/01/2020 through 01/10/2021. (Judge)
16. Discuss and act on awarding or rejecting bids for laundry service for Kleberg County Pct. 1, Pct. 3, Maintenance, Parks and Sea Wind. (Rosse)
17. Discuss and act on authorizing the County Judge to advertise for bids for laundry service. (Rosse)

18. Discuss and act on ratifying the County Judge's signature on the Service Agreement with Luminare Software. (Judge)
19. Discuss and act on leasing new printer for the Tax Assessor – Collector Office. (Judge)
20. Discuss and act on appointing a member of the court to serve on the Council of Governments to replace Roy Cantu (COG). (Rosse)
21. Discuss and act on reducing speed limit on County Roads in the Baffin Bay area to 35 mph under Texas Transportation Code 545.355. (Judge)
22. Discuss and act on COVID-19 updates. (Judge)

**Conduct any other business necessary for the proper functioning of county business.**

Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chapter 551 that provides statutory authority will be announced.

- Adjourn
- Certification

Signed  the 22nd day of January, 2021

Rudy Madril  
Kleberg County Judge  
(361) 595-8585

Attest: Stephanie G. Garza, County Clerk

## **AGENDA ITEM #5**

**City of Kingsville**  
**Public Works, Wastewater Division**

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TO: Mayor and City Commissioners

CC: Mark McLaughlin, City Manager

FROM: William Donnell, Director of Public Works

DATE: February 26, 2021

SUBJECT: Utility Fund 051 Budget Amendment

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**Summary:**

This item authorizes funding for engineering services to perform a water system Risk and Resilience Assessment and Emergency Response Plan.

**Background:**

This assessment is required under the America's Water Infrastructure Act of 2018 for all public water systems serving population sizes between 3,301–49,999. This assessment is to be completed and certified to the Administrator of the Environmental Protection Agency by June 30, 2021. This assessment was not budgeted for this fiscal year as I became aware of this required assessment toward the end of the budget process.

**Financial Impact:**

This will reduce the unappropriated Utility Fund 051 fund balance by \$26,000.00. The costs will be charged to 051-5-6002-31400.

**Recommendation:**

Staff recommends the approval of funds to complete the assessment and comply with the requirement of the America's Water Infrastructure Act of 2018.





**ORDINANCE NO. 2021-\_\_\_\_\_**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2020-2021 BUDGET TO APPROPRIATE ADDITIONAL FUNDS NEEDED FOR THE WATER SYSTEM RISK AND RESILIENCE ASSESSMENT.**

**WHEREAS**, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

**BE IT ORDAINED** by the City Commission of the City of Kingsville that the Fiscal Year 2020-2021 budget be amended as follows:

CITY OF KINGSVILLE  
DEPARTMENT EXPENSES  
BUDGET AMENDMENT

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
<b>Fund 051 – Utility Fund</b>					
<u>Expenditures</u>					
6002	Water Prod	Professional Services	31400	\$26,000	

[To amend the City of Kingsville FY 20-21 Budget to appropriate additional funds needed for the Water System Risk and Resilience Assessment. Funds will come from the Utility Fund unappropriated fund balance.]

II.

**THAT** all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

**THAT** if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

**THAT** this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

**INTRODUCED** on this the 8th day of March 2021.

**PASSED AND APPROVED** on this the 22nd day of March 2021.

**EFFECTIVE DATE:** \_\_\_\_\_

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney

## **AGENDA ITEM #6**

**City of Kingsville  
Purchasing Department**

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TO: Mayor and City Commissioners  
CC: Mark McLaughlin  
FROM: Charlie Sosa Purchasing Manager  
DATE: March 4, 2021  
SUBJECT: Purchase New Command Vehicle for Fire Department

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**Summary:**

This item authorizes the City Manager to enter into a contract with Siddons Martins Emergency Group, LLC. from Denton, Texas, through Tarrant County Purchasing Cooperative for the purchase of a new command vehicle for the City of Kingsville Fire Department.

**Background:**

The existing vehicle used by Fire Chief Juan Adame is a 2011 Chevy Tahoe, the new command vehicle will be outfitted with all necessary equipment and radios as requested by Fire Chief. Tarrant County is a member of the Purchasing Cooperative which meets Local government code 271 Subchapter F allows for the use of a cooperative purchasing program, specifically 271.102 (c), states, "A local government that purchases good and service under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of goods and service." Therefore, competitive bidding statutes have been met.

**Financial Impact:**

Funds are available through 001-5-2200-71100 \$77,515.00 are available this fiscal year. The amount of the new command vehicle will be \$70,322.00. Please see attached budget report.

**Recommendation:**

It is recommended the City Manager enter into a contract with Siddons Martins Emergency Group, LLC. from Denton, Texas, through Tarrant County Purchasing Cooperative for the purchase of a new command vehicle for the City of Kingsville Fire Department, as per staff recommendation.



**Siddons-Martin Emergency Group, LLC**  
**3500 Shelby Lane**  
**Denton, TX 77073**  
**GDN P115891**  
**TXDOT MVD No. A115890**



March 4, 2021

**Juan Adame, Fire Chief**  
**Kingsville Fire Department**  
**119 N. Tenth Street**  
**Kingsville, TX 78363**

**Proposal For: Kingsville Command-EVS**

Siddons-Martin Emergency Group, LLC is pleased to provide the following proposal to Kingsville Fire Department. Unit will comply with all specifications attached and made a part of this proposal. Total price includes delivery FOB Kingsville Fire Department and training on operation and use of the apparatus.

Description	Amount
-------------	--------

**Qty. 1 - 2022 TAHOE--RED--SSV--**

**Estimate #2409246**

**(Unit Price - \$64,322.00)**

Delivery within 10-12 months of order date

Vehicle Price	\$64,322.00
<b>UNIT TOTAL</b>	<b>\$64,322.00</b>

Dailey Wells Radio/Install	\$6,000.00
Tarrant County (EVS)	\$0.00
<b>TOTAL</b>	<b>\$70,322.00</b>

Price guaranteed for 60 days. Build time is depending upon availability of the Tahoe Chassis

**Taxes:** Tax is not included in this proposal. In the event that the purchasing organization is not exempt from sales tax or any other applicable taxes and/or the proposed apparatus does not qualify for exempt status, it is the duty of the purchasing organization to pay any and all taxes due. Balance of sale price is due upon acceptance of the apparatus at the factory.

**Late Fee:** A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first 30 days. The late fee increases to .044% per day until the payment is received. In the event a prepayment is received after the due date, the discount will be reduced by the same percentages above increasing the cost of the apparatus.

**Cancellation:** In the event this proposal is accepted and a purchase order is issued then cancelled or terminated by Customer before completion, Siddons-Martin Emergency Group may charge a cancellation fee. The following charge schedule based on costs incurred may be applied:

- (A) 10% of the Purchase Price after order is accepted and entered by Manufacturer;
- (B) 20% of the Purchase Price after completion of the approval drawings;
- (C) 30% of the Purchase Price upon any material requisition.

The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Siddons-Martin Emergency Group endeavors to mitigate any such costs through the sale of such product to another purchaser; however, the customer shall remain liable for the difference between the purchase price and, if applicable, the sale price obtained by Siddons-Martin Emergency Group upon sale of the product to another purchaser, plus any costs incurred by Siddons-Martin to conduct such sale.

**Acceptance:** In an effort to ensure the above stated terms and conditions are understood and adhered to, Siddons-Martin Emergency Group, LLC requires an authorized individual from the purchasing organization sign and date this proposal and include it with any purchase order. Upon signing of this proposal, the terms and conditions stated herein will be considered binding and accepted by the Customer. The terms and acceptance of this proposal will be governed by the laws of the state of Texas. No additional terms or conditions will be binding upon Siddons-Martin Emergency Group, LLC unless agreed to in writing and signed by a duly authorized officer of Siddons-Martin Emergency Group, LLC.

Sincerely,



**Michael Collins**

I, \_\_\_\_\_, the authorized representative of Kingsville Fire Department, agree to purchase the proposed and agree to the terms of this proposal and the specifications attached hereto.

\_\_\_\_\_  
Signature & Date



City of Kingsville, TX

# Budget Report

## Account Summary

For Fiscal: 10/2020-09/2021 Period Ending: 03/31/2021

Fund: 001 - GENERAL FUND

Expense

001-5-2200-71100

Vehicle

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
	77,515.00	77,515.00	0.00	0.00	0.00	77,515.00	100.00 %
Expense Total:	77,515.00	77,515.00	0.00	0.00	0.00	77,515.00	100.00 %
Fund: 001 - GENERAL FUND Total:	77,515.00	77,515.00	0.00	0.00	0.00	77,515.00	100.00 %
Report Total:	77,515.00	77,515.00	0.00	0.00	0.00	77,515.00	100.00 %

Budget Report

For Fiscal: 10/2020-09/2021 Period Ending: 03/31/2021

## Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND Expense	77,515.00	77,515.00	0.00	0.00	0.00	77,515.00	100.00 %
	77,515.00	77,515.00	0.00	0.00	0.00	77,515.00	100.00 %
	77,515.00	77,515.00	0.00	0.00	0.00	77,515.00	100.00 %
Report Total:							

Fund: 001 - GENERAL FUND Total:

Report Total: