

# City of Kingsville, Texas

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## AGENDA CITY COMMISSION MONDAY, DECEMBER 13, 2021 REGULAR MEETING

CITY HALL  
HELEN KLEBERG GROVES COMMUNITY ROOM  
400 WEST KING AVENUE  
4:00 P.M.- Workshop  
5:00 P.M.-Regular Meeting

Conference Line call: 1 (415) 655-0001 and  
when prompted type access code: 126 210 9951 #

OR

Live Videostream: <http://www.cityofkingsville.com/webex>

### I. Preliminary Proceedings.

#### OPEN MEETING

##### CONVENE INTO WORKSHOP AT 4:00 P.M.:

Review and discuss proposed City of Kingsville Economic Development Grant Program and Administrative Manual. (City Manager/Economic Development Director).

APPROVED BY:



Mark McLaughlin  
City Manager

##### REGULAR MEETING AT 5:00 P.M.:

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

#### MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – November 22, 2021

### II. Public Hearing - (Required by Law).<sup>1</sup>

1. Public hearing on request to rezone Sanchez Addition, Lot 4, acres .964, Kingsville, Texas (off East Escondido Road near South 6<sup>th</sup> St. across from Dick Kleberg Park) from R1 (Single-Family) to C1 (Neighborhood Service). John and Velinda Sanchez, applicants and owners. (Director of Planning & Development Services).

### III. Reports from Commission & Staff.<sup>2</sup>

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to, the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal*

League. Staff reports include the following: Building & Development, Code Enforcement, Condemnation Update, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Landfill Update, Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Health Department, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Employee Recognition, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation, Golf Course, Library Summer Programs, Grants Update. No formal action can be taken on these items at this time.”

#### **IV. Public Comment on Agenda Items.<sup>3</sup>**

1. Comments on all agenda and non-agenda items.

#### **V.**

##### **Consent Agenda**

##### **Notice to the Public**

*The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

##### **CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:**

*(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)*

1. Motion to approve final passage of an ordinance amending the Fiscal Year 2021-2022 Budget to accept and expend donations for Parks Department from King Ranch, La Posada de Kingsville, Kleberg County Attorney’s Specialized Crimes Task Force, Kleberg County District Attorney’s Office, and Christus Spohn Hospital Kleberg. (Parks Director).
2. Motion to approve final passage of an ordinance amending the Fiscal Year 2021-2022 Budget to appropriate funding for a broadband feasibility study. (Finance Director).
3. Motion to reappoint Nick Harrel to the Civil Service Commission for a three-year term. (Human Resources Director).

##### **REGULAR AGENDA**

##### **CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

#### **VI. Items for consideration by Commissioners.<sup>4</sup>**

4. Consider introduction of an ordinance amending the zoning ordinance by changing the zoning map in reference to Sanchez Addition, Lot 4, (.964 acres), also known as S. 6<sup>th</sup> at Escondido Road, Kingsville, Texas, from R1 (Single-

Family Residential District) to C1 (Neighborhood Service District). (Director of Planning & Development Services).

5. Consider introduction of an ordinance amending the City of Kingsville Code of Ordinances Chapter III-Administration, Article 3-Departments, Boards, & Commissions, by amending Sections 3-3-50 through 3-3-55, providing for revisions to the Board of Health Subarticle. (Health Director).

6. Consider authorizing purchase of Dynapac CP 1200 9-wheel pneumatic roller for Street Department from Doggett Heavy Machinery LLC through BuyBoard Purchasing Cooperative as per staff recommendation. (Purchasing Manager).

7. Consider a resolution of the City Commission of Kingsville, Texas designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Community Development Block Grant-Mitigation Program (CDBG-MIT) General Land Office (GLO) State Contract Number 22-085-009-D237. (City Engineer).

8. Consider a resolution of the City Commission of Kingsville, Texas designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Community Development Block Grant-Mitigation Program (CDBG-MIT) General Land Office (GLO) State Contract Number 22-082-016-D218. (City Engineer).

9. Consider a resolution of the City of Kingsville, Texas, regarding Civil Rights, Citizen Participation Plan, Section 3, Excessive Force, Section 504, Fair Housing, and Code of Conduct Policies for CDBG-MIT compliance. (City Engineer).

10. Consider approving amended procedures for financial and grant payments for the City's two Community Development Block Grant-Mitigation grants from the General Land Office. (Contracts 22-085-009-D237 and 22-082-016-D218). (City Engineer).

11. Consider introduction of an ordinance amending the Fiscal Year 2021-2022 Budget to appropriate funding for the change order for the emergency wastewater line repair. (Public Works Director).

12. Consider introduction of an ordinance amending the Fiscal Year 2021-2022 Budget to appropriate funding for the purchase of tasers and hardware/software for a new dispatch station. (ARPA funds). (Police Chief).

13. Consider authorizing the purchase of 2021 TASER 7 Certification Bundle from Axon through BuyBoard Purchasing Cooperative as per staff recommendation. (ARPA funds). (Police Chief).

14. Consider authorizing the purchase of 9-1-1 Position Expansion via HGAC Purchasing Cooperative via staff recommendation. (a new dispatch station). (ARPA funds). (Police Chief).

15. Consider a resolution of the City of Kingsville, Texas authorizing the Kleberg County Clerk to use the Dick Kleberg Park Recreation Hall as a County Voting Precinct. (Parks Director).

16. Consider a resolution of the City of Kingsville City Commission requesting the Texas Department of Transportation conduct a speed limit study on the US 77 By-Pass from the northern to the southern city limits of Kingsville. (Commissioner Alvarez).

17. Discussion on Animal Control Division of the Health Department. (Commissioner Torres).

18. Consider a resolution adopting the City of Kingsville Economic Development Grant Program and Administrative Manual; and providing for evaluation of each application for conformity with such program and criteria prior to submission to the Commission. (City Manager/Economic Development Director).

## VII. Adjournment.

1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

### NOTICE

This City of Kingsville and Community Room are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail [mvalenzuela@cityofkingsville.com](mailto:mvalenzuela@cityofkingsville.com) for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board located at City Hall, 400 West King Ave, of the City of Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

December 9, 2021 at 10:30 A.M. and remained so posted continuously for at least 72 hours proceeding the schedule time of said meeting.

Mary Valenzuela

Mary Valenzuela, TRMC, CMC, City Secretary  
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: \_\_\_\_\_

By: \_\_\_\_\_  
City Secretary's Office  
City of Kingsville, Texas