

AUGUST 23, 2021

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, AUGUST 23, 2021 IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 4:00 P.M.

CITY COMMISSION PRESENT:

Sam R. Fugate, Mayor
Hector Hinojosa, Commissioner
Norma N. Alvarez, Commissioner
Ann Marie Torres, Commissioner

CITY COMMISSION ABSENT:

Edna Lopez, Commissioner

CITY STAFF PRESENT:

Mark McLaughlin, City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Kyle Benson, IT Manager
Derek Williams, IT
Uchechukwu Echeozo, Director of Planning & Development Services
Deborah Balli, Finance Director
Susan Ivy, Parks Director
Rudy Mora, Engineer
Bill Donnell, Public Works Director
Juan J. Adame, Fire Chief
Diana Gonzales, Director of Human Resources
David Solis, Risk Manager
Charlie Sosa, Purchasing Manager
Nicholas Daniels, Building Official
Emilio Garcia, Health Director
David Bodiford, Accounting Assistant
Mike Mora, Capital Improvements Manager
Avelino Valdez, Street Supervisor
Cameron Whittington, Water Construction Supervisor
Arturo Perez, Garage Supervisor
Frank Garcia, Wastewater Supervisor

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 4:00 p.m. with all four Commission members present. Commissioner Lopez being absent.

CONVENE INTO BUDGET WORKSHOP AT 4:00 P.M.:

Review and discuss proposed fiscal year 2021-2022 budget for departments of the City of Kingsville. (City Manager).

Future TXDOT Projects: Rudy Mora, City Engineer

TXDOT will be doing a surface seal on FM 1356 General Cavazos from US 77 west across the railroad tracks to the intersection with Franklin Adams then turn north and proceed to the "T" intersection at Caesar Ave. They will also still be working on US 77 from FM 1356 General Cavazos to County Road 2130. They will also continue work on the frontage roads off US 77.

Safe Routes to School Grant Fund:

This fund accounts for grant proceeds for the projects identified in the Safe Routes to School grant. The grant will connect Harvey Elementary to Jubilee Academy and Brookshire Pool/Skate Park to the Boys and Girls Club and extend to 14th Street with 6-foot-wide sidewalks. ADA ramps and crosswalks. This is a reimbursable grant with a \$0 match. Engineering services will be done in-house. The project is expected to start in the Fall of 2022. Fiscal year 21-22 estimated beginning fund balance \$77,602. Budgeted revenues \$774,520 and budgeted expenditures of \$852,122. Estimated ending fund balance \$0 for fiscal year 21-22. Revenues of \$774,520 for construction reimbursements as per grant award. Expenditures of \$852,122 for construction costs of \$795,214, this cost includes \$20,694 for matching funds which may not be needed since it ended up being a \$0 cash match. There is an in-kind service for \$56,908.

Texas CDBG Main Street Grant #7219192 Grant Fund 101:

This fund is used to account for grant proceeds for the TXCDBG Main Street Grant #7219192 awarded for sidewalk improvements in the downtown area. The award includes \$350,000 construction costs and \$70,000 matching funds for Engineering & Program Administration for a total of \$420,000. Fiscal year estimated beginning fund balance is \$0 with budgeted revenues of \$350,000 grant proceeds and budgeted expenditures of \$350,000 grant construction costs. Fiscal year ending fund balance estimated at \$0. Mr. Mora stated that this project started in June 2021 and should be completed in December 2021.

Ms. Alvarez commented that the project would need to be completed by December, or we would need to refund the money.

Patrick Leahy Bulletproof Vest Fund 108: Ricardo, Torres, Chief of Police

This fund accounts for the proceeds of the Patrick Leahy Bulletproof Vest Grant. This grant is awarded for 2 years. The amount budgeted includes an award of \$9,170 from 2020 and \$10,000 from 2021 with a 50% cash match. FY 21-22 estimated beginning fund balance of \$0. Budgeted revenues are \$19,170 of which are made up of grant revenues of \$9,585 and cash match transfer of \$9,585. Budgeted expenditures are \$19,170, leaving the FY 21-22 with an estimated ending fund balance of \$0.

City-Wide Wastewater Collection System Improvements Grant Fund 113: Rudy Mora, City Engineer

This fund is used to account for the grant proceeds of the General Land Office Citywide Wastewater Collection System Grant Fund. This is the \$300,000 grant the city was awarded earlier this year. This project is proposed to begin in November 2022 and be completed by September 2024. This grant includes seven activities: Activity 1, three pump lift station and 14th street line replacement; Activity 2, 78 manhole repairs; Activity 3, Utility line replacement parallel to IH69 from Corral to Santa Gertrudis; Activity 4, Utility line replacement, Johnston & Fordyce, from 17th to 18th; Activity 5, Utility line replacement, Lott Street to 10th Street; Activity 6, Utility line replacement, 10th Street from Ragland to Santa Gertrudis; Activity 7, Lift station rehabilitation. Fiscal year 21-22 estimated beginning fund balance is \$0. Budgeted revenues are \$7,366,778, grant proceeds of \$7,293,110 for construction of \$5,898,547; Engineering \$884,782; Administration \$509,781. Budgeted expenditures are \$7,366,778, leaving the fiscal year 21-22 estimated ending fund balance at \$0.

Mayor Fugate asked if the streets project will be in-kind or bided out? Mr. McLaughlin responded that it would be bided out.

Southwest Border Rural & Tribal Assistance Grant Fund 114: Ricardo Torres, Chief of Police

This grant was awarded for two License Plate Reader packages, which include a Rapiscan Detection Unit. Fiscal year 21-22 estimated beginning fund balance is \$0 with budgeted revenues of \$61,076 and expenditures of \$61,076 leaving the fund balance at an estimated amount of \$0.

TWDB Drainage Master Plan Location 7 Improvement Project #40135 Fund 116: Rudy Mora

This fund is used to account for the grant and loan proceeds for Location 7 of the Drainage Master Plan. This location will relieve drainage issues along Pasadena Drive and in Glover Park Subdivision on the southwest side of the City. It includes upsizing approximately 1,600 linear feet to stormwater drainage, adding 17 curb inlets, and completing 2,900 linear feet of channel excavation to improve flow hydraulics. Budgeted revenues are \$1,356,000 for grant funds of \$602,000 and loan proceeds of \$754,000. Budgeted expenditures are \$1,356,000. Mr. Mora stated that \$44,000 matching funds are recorded in the fiscal year 20-21 budget.

TWDB Drainage Master Plan Location 1 Improvement Project #40142 Fund 117:

This is for location 1 of the drainage master plan and is approximately 85 acres, fully developed, and includes approximately 125 homes in Fairview Heights and San Joes Estates subdivision on the northeast side of the city. Budgeted revenues are \$1,356,000 for grant funds of \$602,000 and loan proceeds of \$754,000. Mr. Mora stated that \$44,000 matching funds are recorded in fiscal year 20-21. This project should begin in April 2022 and be completed by December 2022.

TWDB Drainage Master Plan Location 3 Improvement Project #40143 Fund 118:

Location 3 of the Drainage Master Plan and will relieve drainage issues in the Forest Park 2 subdivision on the east side of the City. It includes replacing approximately 900 linear feet (LF) of an existing stormwater drainage system and installing 2,800 LF of a new stormwater drainage system, 10 additional inlets, and seven curb inlet extensions. Budgeted Revenues are \$1,456,000 for Grant Funds of \$645,000 and Loan Proceeds of \$811,00. Budgeted Expenditures are \$1,456,000 leaving FY 21-22 Estimated Ending Fund Balance at \$0. Mr. Mora stated that \$44,000 matching funds are recorded in fiscal year 20-21. This project is an eight-month long project and is proposed to be completed in December 2022.

TWDB Drainage Master Plan Location 3 Improvement Project #40144 Fund 119:

Grant and loan proceeds for Location 4 of the Drainage Master Plan will relieve drainage issues in Sarita Park 4, Sarita Park 5, and Southmore Acres subdivisions on the south-central side of the City. It includes completing approximately 1,600 linear feet (LF) of channel excavation and installing 3,150 LF of a new stormwater drainage system. Budgeted Revenues are \$1,856,000 for grant funds of \$817,000 and loan proceeds of \$1,039,000. Budgeted Expenditures are \$1,856,000. Mr. Mora stated that \$44,000 matching funds are recorded in fiscal year 20-21. This project is also an eight-month long project and is proposed to be completed in August 2022.

Ms. Alvarez commented that these are the four projects that are identified in the Drainage Master Plan.

General Land Office (GLO) Hurricane Harvey Mitigation Grant Fund:

GLO Hurricane Harvey Mitigation grant include the following: 675 ft of 36 inch reinforced concrete pipe (RCP), 6 inlets for \$1 million on E Santa Gertrudis Ave; 300 ft of 7 ft x 4 ft, 1,600 ft of 7 ft x 5 ft box culverts, 5 inlets at \$1.2m for 17th Street; 900 ft of 8 ft x 6 ft, 884 ft of 10 ft x 6 ft box culverts, 5 inlets at \$2.4m for E. Caesar Avenue; 800 ft of 6 ft x 3 ft, 8,535 ft of 10 ft x 6 ft box culverts, 25 inlets at \$9.1 million for S Brahma Blvd; 850 ft of 9 ft x 7 ft, 700 ft of 10 ft x 7 ft box culverts, 9 inlets at \$2.4 million for E Caesar Ave; 300 ft of 12 in RCP at \$2 million for E Carlos Truan Blvd; 3,200 ft of 8 ft x 4 ft box culverts, 10 inlets at \$2.4 million for S. 6th Street; 200 ft of 24 in RCP for \$0.2 million for Paulson Falls Blvd; 2,000 ft of 9 ft x 5 ft, 1,585 ft of 10 ft x 6 ft, 1,800 ft of 10 ft x 7 ft box culverts for a cost of \$5.6 million for US 77 Hwy; 360 ft of 36 in RCP inlet laterals, 15 inlets for \$0.9 million for N. Armstrong; 1,565 ft of 36 in RCP, 20 inlets for an amount of \$1.6 million for E. King Ave.; 1,600 ft of 48 in RCP, 20 inlets for \$1.3 million for S 14th Street; 1,600 ft of 18 in RCP, 2 inlets for \$0.6 million for W. Johnston Ave.; and 2,750 ft of 24 in RCP, 13 inlets for \$1.1 million for W. Santa Gertrudis Ave. Grant allocation is as followed: Construction for \$30 million; Engineering for \$4.5 million; Administration for \$2,178,716, for a grand total of \$36,678,716. Local match is \$366,787 and grant funding are \$36,311,929. Therefore, the estimated fund beginning fund balance is \$0. Budgeted revenues are \$36,678,716 with budgeted

expenditures of \$36,678,716. This will leave fiscal year 21-22 an estimated ending fund balance of \$0.

UF Debt Service Fund 012: Deborah Balli, Finance Director

This fund is used to account for payments on the Utility Fund Debt Service. Revenues are generated by transfers from the Utility Fund 051 and the Storm Water Drainage Fund 055. Fiscal Year 21-22 estimated a beginning fund balance of \$952,785. Budgeted revenues are \$1,730,093 and budgeted expenditures at \$1,534,993 for bond payments & other bond-related fees. FY 21-22 estimated ending fund balance of \$1,147,885. There is an additional amount to increase Fund Balance of \$195,000, as per our Financial Advisor, even though we are not mandated to have a certain amount in our Fund Balance, best practice is to have at least the annual amount of the payments. Continuing disclosure at 50% of the total of \$1,500 and paying agent for 3 Issues for \$2,250. Transfer from Fund 055 for an amount of \$111,000 for 2021 Taxable Series (TWDB loan payments). Expenditures are principal payments for \$1,291,635; Interest Payments for \$239,608.00 and paying agent fees and continuing disclosure for \$3,750.

Utility Fund 051: Mark McLaughlin, City Manager

This fund is used to account for activities of the utility fund which includes fees for water and wastewater services. For FY 21-22 estimated beginning fund balance of \$2,967,934. Budgeted revenues are \$10,029,929 with budgeted expenditures of \$10,122,532. Fiscal year 21-22 estimated ending fund balance of \$2,875,331. The City's fund balance policy requires a minimum of 25% of budgeted expenditures. In addition, the city has always kept an additional \$300,000 above the minimum to cover any unexpected budget amendments. In the proposed budget for Utility Fund, these requirements have been met at 28.4053%. Total expenditures, subject to calculation are \$10,122,532. Minimum requirements of 25% of expenditures \$2,530,633. Estimated ending fund balance as of September 30, 2022, \$2,875,331 with the above minimum requirement of \$344,698.

Non-Department: Deborah Balli, Finance Director

Revenues are \$219,419, transfer from the general fund of \$217,419 for 50% split of personnel costs of Engineering Division 8000, and Facilities Division 8020, offset by Public Works Division 3000 and the new Accounting Assistance in Finance Division 1801. Interest earnings are \$2,000.

Water Department: Bill Donnell, Public Works Director

Revenue snapshot shows fiscal year 21-22 proposed budget of \$4,957,200. Personnel changes include a 3% COLA and \$2 per month per year of service longevity increase as well as anniversary increases. Compensation plan increases for Equipment Operators and Utility Workers. It also includes a salary increase for the Supervisor for its TCEQ License. Supplies have an increase for supplies, uniforms due to new boot reimbursement, chemicals, minor equipment for \$3,325. Services have an increase in professional services and training & travel for \$1,803. Repairs have a decrease in vehicle maintenance of \$27,115. Maintenance has an increase for the waterline for an amount of \$120,000. Supplementals approved for the upcoming fiscal year; supplies permanently increased cost of \$300 for chemicals; Services permanent increase in training & travel for Texas Water Conference for an amount of \$920; Maintenance has a permanent increase for waterline repairs for \$80,000; and maintenance in the water line for a permanent additional street repair costs of \$40,000.

Water Production:

Personnel changes include a 3% COLA with a \$2 per month per year of service longevity increase as well as anniversary increases. Compensation plan increases for Maintenance Workers. New Water Production Operator position approved, and a salary increase for Supervisor. There is also new certification pay for the Supervisor for TCEQ License. Supplies have an increase in uniforms due to the new boot reimbursement, chemicals, motor gas & oil for \$10,425. Services have an increase in professional services, training & travel, and other services such as STWA, which is a \$10,000 annual increase, for a total of \$11,569. There is a decrease in communications and utilities for \$15,650. Repairs have an increase in utility plant for \$35,000. Supplementals approved are in supplies for uniforms for \$360; Supplies for chemicals for \$2,000; Services for training & travel for \$1,500; Services for other services STWA for \$10,000, and Maintenance utility plant for additional maintenance requirements for \$35,000.

Commissioner Torres asked if this was salary increase and certification pay? Mr. Donnell responded that they have the certification but not in the compensation plan.

Ground Maintenance:

Personnel changes include a 3% COLA and \$2 per month per year of service longevity increase as well as anniversary increases. Compensation plan increases for Maintenance Workers and Equipment Operator. Supplies increases in uniforms for the new boot reimbursement and motor gas & oil for a total of \$3,375. There is a decrease in Services under Professional Services for \$40. Capital has an increase in Machinery & Equipment for \$13,504.

Utility Billing: Deborah Balli, Finance Director

Revenues from this department are \$73,000 which come from credit card fees. Personnel changes include 3% COLA and \$2 per month per year of service longevity increase as well as anniversary increases. Compensation plan increases for Customer Service Representatives and Foreman. Division 6202 Meter Readers were consolidated into Division 6201. Supplies have increased in uniforms due to new boot reimbursement and water meter parts for \$10,510 with a decrease in motor gas & oil and medical supplies for \$770. Services have an increase in credit card fees of \$43,000 and a decrease in professional services for \$52,337. Repairs has an increase in equipment maintenance of \$150 with maintenance having a decrease in water meter parts of \$45,092. Lease has a decrease in operating lease of \$2. This line item will be adjusted for the \$2 and will be on the change sheet for the proposed budget. Fiscal year 21-22 supplementals approved are for Supplies for uniforms, shirts for staff for \$360.

UF Transfers Out:

Transfer to General Fund 001 of \$1,350,000 for the Administrative annual allocation. Transfer to Debt Service of \$1,618,993 for Interest & Principal 2014 CO Series of \$918,150, Interest & Principal – 2020 Limited Refunding Series for \$222,442; Interest & Principal 2021 Limited Refunding Series for \$279,651; Additional Amount to increase Fund Balance for \$195,000 and Paying Agent Fee & Continuing Disclosure of \$3,750. Transfer to UF Capital Projects of \$438,013 for Clarifier Lese Payment for \$87,563, Water Rate Increase for \$47,000; and Sewer Rate Increase for \$303,450. Transfers to UF Tax Note Series 2022 Fund 127 are estimated Note Payment on the Vactor Truck for \$66,052; estimated note payment on the Mini Excavator of \$6,816; and estimated note payment on the Vacuum Excavator for \$11,252.

Wastewater North Plant: Bill Donnell, Public Works Director

Personnel changes include 3% COLA and \$2 per month per year of service longevity increase as well as anniversary increases. The compensation plan has increased for Maintenance Tech, Pump Operator, and Foreman. There is a salary increase for the Supervisor and new certification pay for Supervisor. Supplies have an increase in uniforms due to the new boot reimbursement and for chemicals for \$5,500. Supplies also have a decrease in supplies, motor gas & oil for \$3,700. Services have an increase in professional services, catering, laundry, and liability insurance of \$2,379. Services also have a decrease in communications, state fees, and utilities of \$19,864. Maintenance has an increase in sewer line for \$100 and a decrease in utility plant of \$36,265.

Wastewater South Plant:

Personnel changes include 3% COLA and \$2 per month per year of service longevity increase as well as anniversary increases. The compensation plan has an increase for Plant Helper. Supplies have an increase of \$150 for uniform boot reimbursement and a decrease of \$750 in supplies and motor gas & oil. Services have an increase in printing & publishing and liability insurance of \$1,438 with a decrease in professional services and utilities of \$22,352. Repairs have an increase in equipment maintenance of \$1,750 and a decrease in vehicle maintenance of \$300. Maintenance has a decrease in Utility Plant of \$19,100. Capital also has a decrease in Capital Outlay due to prior year supplemental for \$9,800.

Sewer Construction:

Personnel changes include 3% COLA and \$2 per month per year of service longevity increase as well as anniversary increases. Compensation plan increases for Equipment Operators, Foreman, and Utility Workers. Supplies have an increase in uniforms due to new boot reimbursement and in motor gas & oil for \$3,500. Supplies also have a decrease in supplies and minor equipment of \$249. Services have an increase in communications, laundry, and liability insurance for \$6,603 and have a decrease in professional services and utilities of \$7,777. Repairs have an increase in equipment maintenance of \$4,500 and a decrease in vehicle maintenance of \$4,800.

Engineering Department: Rudy Mora, City Engineer

Personnel changes include 3% COLA and \$2 per month per year of service longevity increase as well as anniversary increases. Part-time GIS Technician was upgraded to full-time. Salaries for Division 3000 are no longer in this Division. Supplies have an increase in motor gas & oil, computers & Association Equipment for \$27,260. Services have an increase in professional services, training & travel, memberships, and liability insurance of \$4,740. Leases have an increase in operating leases of \$3,960. Capital has an increase in machinery & equipment of \$20,663. This is the equipment used for engineering plans. Supplementals approved for fiscal year 21-22 are in supplies for motor gas & oil \$700; Computers & Associated Equipment has one-time cabling & network refresh for \$19,500, this will be moved to Division 8020. Supplemental also approved for a larger scanner/printer/plotter for \$4,310 and an office printer for \$2,400. In professional services for GPS for an additional vehicle for \$1,000 and capital outlay, machinery & equipment a one-time R121 Data Receiver for \$20,663.

Facilities Maintenance: Charlie Sosa, Purchasing Manager

Personnel changes include 3% COLA and \$2 per month per year of service longevity increase as well as anniversary increases. The compensation plan has an increase for Maintenance Workers. The four part-time Maintenance Workers were upgraded from 988 hours to 1,508 hours. Fiscal year 21-22 supplementals approved, four part-time Maintenance Workers were upgraded from 988 hours to 1,508 hours.

UF Capital Projects Fund 054: Bill Donnell, Public Works Director

This fund is used to account for capital projects for the Utility Fund. Revenues come from transfers in from the Utility Fund. Fiscal year 21-22 estimated beginning fund balance is \$368,855 less \$60,000 for emergency work on Well 21. Budgeted revenues are \$438,113 with budgeted expenditures of \$109,329. Fiscal year estimated ending fund balance is \$697,639 less \$60,000 for a balance of \$637,639. Revenues are \$438,113 which is transferred from fund 051 for the clarifier principal & interest payment of \$87,563; increased sewer rate for \$303,450; and increase water rate of \$47,000. Interest earnings of \$100. Expenditures of \$109,329 consist of a transfer to Fund 066 of \$21,766 to cover the remaining balance of the approved capital outlay purchase of three half-ton trucks for Water Construction Division 6001, one Ford F250 Crew Cab Truck and one Ford F150 Crew Cab Truck for Water Production Division 6002 and the clarifier principal and interest payment of \$87,563.

Mr. McLaughlin commented that depending on what the Garver Study comes up with, it will be coming out from this fund.

UF Storm Water Drainage Capital Projects Fund 055: Bill Donnell, Public Works Director

This fund is used to account for Storm Water Drainage Capital Projects. Revenues come from Stormwater fees. Fiscal year 21-22 estimated beginning fund balance is \$361,086. Budgeted revenues of \$401,000 and budgeted expenditures of \$112,200. Estimated ending fund balance of \$649,886. Revenues are \$401,000 from stormwater fee revenues. Expenditures are \$112,000, transfer to UF Debt Service for the 2021 TWDB Taxable Series of \$111,000. Bad debt, is an audit adjustment at the end of the fiscal year that is recorded during the audit and is based on outstanding accounts for the stormwater revenues of \$1,200.

CO Series 2005 Fund 062: Deborah Balli, Finance Director

This fund is used to account for proceeds from the 2005 CO Series. This fund will be closed in fiscal year 21-22. Fiscal year 21-22 estimated beginning fund balance is \$50,469. Budgeted revenues are \$50,468.89 with budgeted expenditures of \$50,468.89 for the water meter pilot program \$45,000 and utility plant repairs of \$5,468.89. Mrs. Balli stated that this is based on priorities and what Commission approves.

CO Series 2011 Fund 066:

This fund is used to account for proceeds from the 2011 CO Series. This CO Series was refunded. This fund will be close in fiscal year 21-22. The estimated beginning fund balance is \$153,394.53. Budgeted revenues are \$21,790.47 and budgeted expenditures of \$175,185.00. Estimated ending fund balance of \$0 for this fund. Revenues are \$21,790.47; \$21,766 Transfer from UF Capital Projects Fund 054 for the remaining balance of the approved capital outlay purchases and \$24.47 of Interest. Expenditures are \$175,185; three ½ Ton Trucks for Water Construction at \$74,497; Ford F150 Crew Cab Truck for Water Production at \$29,362; Ford F250 Crew Cab Truck for Water Production at \$32,474; and John Deer Skid Steer for Wastewater North Plant for \$38,852.

CO Series 2013 Drainage Fund 068:

This fund is used to account for proceeds from the 2013 CO Series Drainage. Fiscal Year 21-22 Estimated beginning fund balance \$1,887,552. Budgeted revenues are \$2,100 with budgeted expenditures of \$1,116,264. Fiscal year 21-22 estimated ending fund balance at \$773,388. Revenues are \$2,100 for interest earnings. Expenditures are \$1,116,264 for TX CDBG MIT Grant Cash Match for an amount of \$30,000; Cleaning of Tranquitas Creek for \$48,000; Etech Random Drainage & West Sage for \$597,809; Transfer to Fund 113 City Wide WW Collection System Improvements of \$73,668 for grant cash match for the \$7 million grant; and Transfer to Fund 122 GLO Hurricane Harvey Mitigation Grant for \$366,787 for grant cash match for the \$36 million grant.

UF ARP State & Local Fiscal Recovery Fund 125:

Mr. McLaughlin stated that the city has received its first installment of the ARP money, \$3.1 million today. He further stated that This fund is used to account for funds used for the COVID-19 response, replace lost public safety revenue, broadband infrastructure, and support for households and businesses negatively impacted by the pandemic from a General Funds perspective. There is another part of this funding that is in the Utility Fund for Water and Sewer projects. Fiscal year 21-22 estimated beginning fund balance is \$0. Budgeted revenues are \$2,776,000 and budgeted expenditures are \$2,403,789. Fiscal Year 21-22 estimated ending fund balance is \$372,211. The revenues budgeted are based on 50% of the original allocation of \$5.52 million and it looks like the city will be receiving \$6.2 million in total. Revenues of \$2,776,000 (50% of the initial \$5.52 million) are budgeted as a holding place. We anticipate using these funds for an Economic Development program and/or a broadband infrastructure program depending on priorities set by the Commission. Expenditures are \$2,403,789 (placeholder) for \$69,700 for Centrisys Mobile Centrifuge; \$634,089 for Grit System Overflow; \$650,000 for High-Speed Turbo Sulzer Blower; \$450,000 for High-Speed Turbo Sulzer Blower; and \$600,000 for North Plant Headworks Grit System. Mr. McLaughlin commented that all of this is subject to change.

UF Tax Note Series 2022 Fund 127: Deborah Balli, Finance Director

This fund accounts for the proceeds of the Tax Note Series 2022 for the purchase of Utility Fund related approved capital outlay. This is a new proposed fund for the upcoming fiscal year. Fiscal year 21-22 estimated beginning fund balance is \$0. Budgeted revenues are \$713,304 with budgeted expenditures of \$713,304. Fiscal year 21-22 estimated ending fund balance is \$0. Revenues are \$713,304 which come from the transfer of Utility Fund 051 \$97,624 for estimated note payments on the Slope Mower Arm Assembly, Mini Excavator, Vactor Truck, and Vacuum Excavator; note proceeds of \$615,680 for the estimated costs of the equipment listed above. Expenditures are \$713,304 from principal & interest estimated payments of \$97,624 for the Slope Mower Arm Assembly, Vactor Truck, Mini Excavator, and Vacuum Excavator; estimated costs of \$113,940 for the Mini Excavator and the Vacuum Excavator for Water Construction; estimated cost of \$416,575 for the Vactor Truck for Water Production; and estimated cost of \$85,165 for the Slope Mower Arm Assembly for Grounds Maintenance.

Insurance Fund: Diana Gonzales, Human Resources Director

The City of Kingsville Employee Benefit Plan Trust is the City's health plan utilizing ENTRUST as its third-party administrator. Plan participation numbers are constantly changing throughout the year. The latest participant counts are as follows: Employees 250, Spouses 112, and Children 255 for a total of 617. The beginning balance for Fiscal Year 20-21 was \$1,403,564 mostly due to stop-loss reimbursements which is an unknown factor and not budgeted as projected revenue. Proposed fiscal year 21-22 budget estimates a surplus of revenues over expenditures of \$348,000. The proposed budget includes increases of overall employer/employee plan funding by 3.7% which is about \$168,000. The increase is due to stop-loss increases and election of employee coverage such as employee only, employee spouse, employee child, and employee family and not due to employee premium increases. The breakdown for fiscal year 21-22 is as followed, employer \$4.1 million interest \$1,400 and employee contribution are \$441,000. There are no additional contributions scheduled for fiscal year 21-22. The renewal includes 3 plan members with higher individual-specific stop-loss limits. The city is responsible for the first \$100,000 of claims on individuals up to a certain limit. This will depend on the number of enrolments and the estimated which for the upcoming year is \$2.9, as a minimum attachment point. When the city reaches paying \$2.9 million, stop loss will then kick in then the plan is reimbursed. Additional city responsibility of \$150,000 specific limit for 2 plan members. Additional city responsibility of \$220,000 specific limit for 1 plan member. The plan already factors several individuals reaching the \$100,000 specific limit in the renewal numbers which is based on plan history. Projected expenditures are \$4.2 million which is a breakdown of estimated claims of \$3.3 million; admin & fees of \$151,000; and stop-loss premiums of \$771,000. Fiscal year plan highlights are as followed: no change to \$350 family monthly deductible with 100% co-insurance; no increase to employee premium rates; no overall increase to employer monthly funding rates; continuation of no carve-out of generic prescriptions; continuation of no co-pays when utilizing Quest or LabCorp outpatient labs; continuation of direct agreements with StatCare Urgent Care Clinic and Castaneda Quick Care for employee urgent care visit co-pays of \$35 with no deductible or balance billing; and enhance plan coverage to include bariatric options. Mrs. Gonzales stated that Access Urgent Care remains an in-network facility with the same \$35 co-pay. The city will continue with the same plan in place with a \$350 monthly deductible at 100% co-insurance and employee premiums remaining at 90/10, 90% employer, and 10% employee. Mrs. Gonzales further stated that there are 255 employees on the city's plan. She further stated that the city has aggregate premium stop loss and specific premium stop loss. Fiscal year 20-21 the rates have remained the same for the aggregate premium, so the number that was paid in fiscal year 20-21 is the same estimate to be paid in fiscal year 21-22. Mrs. Gonzales stated that the specific premium is where the major change comes in. In fiscal year 20-21 employees only were at \$109.00 with an increase for fiscal year 21-22 of \$128.00. Employee/child was \$193.00 increasing to \$227.00; Employee/Spouse was \$218.00 increasing to \$256.00, and employee family was at \$328.00 increasing to \$385.00. She further stated that this is where the 14% increase comes in. Mrs. Gonzales stated that there is no change in the rates for a fixed cost, which consists of plan administration, plan compliance, broker fee, ACA Global Program, Christus Spohn Network, Ask-a-Nurse, Healthiest You, Interface AEP, and PBM Integration. The employee funding remains the same, there is a minor difference of \$1.28 on the employee/family funding per month. The plan will be funded at \$4.2 million but is subject to change if an employee changes their type of coverage. The employer contributions, compared to last year are \$3.9 million but are being projected at \$4.1 million. The employee contributions go from \$423,000 to \$462,000 which is based on the type of coverage that the employee has elected. Overall total budgeted income from last year was \$4.1 million with the projected new year at \$4.6 million and \$168,000 for stop-loss increase. It was projected last year to have \$26,000 above expenses with the upcoming year at \$348,000. Mrs. Gonzales stated that the city will be implementing the EASE Benefit Platform for open enrollment this year. This will allow employees to view their existing benefits and make selections for new options or change their current options. Information on each product will be available for review at any time and enrollment can be done from the comfort of their own home. The Human Resources Office will continue to be available to assist employees with their benefits whether with the EASE platform or in person. There is no additional cost for this service as both National Group Benefits and AFLAC are covering the expense. Recommendation by National Group Benefits for the upcoming year, paid by employer with no employee contributions. There will be Dearborn products with no changes to rates, critical illness, short-term disability, long-term disability, life, and group life. Ameritas has an overall 4.1% increase. Dental month rates changes include adding coverage benefit, full extraction rider added to remove the 12-month missing tooth exclusion. If individuals have missing teeth when not covered by insurance or for greater than 12 months with dental insurance, the plan has historically excluded coverage. The new rider added

will remove the limitation and allow for greater coverage for employees. The increase for Ameritas coverage is \$1.46 for employee family. Vision has a 4% increase with the greatest increase being \$.37 per pay period. AFLAC will be offering accident, term, and whole life which is new with guaranteed issues, and new hospital indemnity. In addition, there will be a discontinuation of the following products as these products are not compatible with the EASE platform and other similar products are available: Cincinnati Life and AFLAC Cancer. Employees are eligible to continue with the products on a self-pay method.

Commissioner Torres asked if the insurance was an HMO or PPO? Mrs. Gonzales responded that it is a PPO.

Commissioner Alvarez asked for the name of the health insurance. Mrs. Gonzales responded that it is the City of Kingsville Employee Benefit Plan Trust as the city is self-insured.

Mr. McLaughlin presented the final items for the budget workshop. He stated that staff has prepared a great budget for the upcoming year. He further stated that he does need to make a minor revision as he has left out Finance and City Secretary certification pays which will be brought back to the Commission in the final budget. Mr. McLaughlin further stated that there is no change in the medical plan and can keep it affordable to employees. There are over \$50 million in construction plans for the upcoming year. Rate increases that are being proposed for both the water and wastewater will be used for paying big projects that will be coming soon. The overall tax rate being proposed is \$.84000 per \$100 of valuation. The street maintenance fee will increase, residential will increase by \$1 per account, and commercial having a 3-tier system added at the top that raised the top 13 commercial properties to a \$500 per month fee. Mr. McLaughlin stated that the public hearing on budget and tax rate will occur on September 7th during a special Commission meeting with the adoption of the tax rate and budget scheduled for September 13, 2021, during its regular Commission meeting.

Mayor Fugate closed the budget workshop at 5:08 p.m. and opened the regular meeting at 5:08 p.m.

REGULAR MEETING RESUMES AT 5:00 P.M.:

Mayor Fugate opened the meeting into the regular session of the meeting at 5:08 p.m. with four Commission members present. Commissioner Lopez being absent.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Mrs. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

None.

II. Public Hearing - (Required by Law).¹

- 1. Public Hearing on a request to rezone KT&I Co., Block 3, Lot Pt 10, (6 acres), also known as Property ID 37466, on Young Drive, Kingsville Texas from AG (Agricultural) to R1 (Single-Family Residential). Ralph Garcia, authorized agent; Eden Hernandez, owner, and applicant. (Director of Planning & Development Services).**

Mayor Fugate read and opened this public hearing at 5:08 P.M.

Mr. Uchechukwu Echeozo, Director of Planning & Development Services stated that this request is for a rezone of 6 acres from AG (Agricultural) to R1 (Single-Family Residential). Letters were mailed to neighbors notifying them of the request to rezone. Staff did not receive any negative feedback for those notified. The Planning and Zoning Commission met on August 18, 2021, with four members in attendance. The Planning and Zoning Commission vote unanimously in favor of the rezoning.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further comments Mayor Fugate closed this public hearing at 5:09 P.M.

2. Public Hearing on a request to rezone KT&I Co., Block 22, Lot W/2 of the SE/4 of 7, (SYM D), (5.0 acres), also known as property ID 42564, on E. Trant Road, Kingsville, Texas from AG (Agricultural) to R1 (Single-Family Residential). Javier and Leticia Cantu, owners and applicants. (Director of Planning & Development Services).

Mayor Fugate read and opened this public hearing at 5:09 P.M.

Mr. Echeozo stated that the applicant would like to rezone the existing property from AG (Agricultural) to R1 (Single-Family Residential). The general area presents with agricultural land use, this request would enable the owners to carry out residential development on their property, which will benefit the housing market in Kingsville. Letters were sent out to neighbors in the area. Staff received no negative feedback from anyone who received the letter. The Planning and Zoning Commission met on August 18, 2021, with four members in attendance. The Planning and Zoning Commission voted unanimously in favor of the rezoning.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further comments Mayor Fugate closed this public hearing at 5:11 P.M.

3. Public Hearing on a request for a Special Use Permit for Auto Sales, Repairs, including Motorcycles use in C2 (Retail District) at 1916 S. 6th St., Kingsville, Texas, also known as Glover Park, Block 3, Lot 16-21. (old Lawson Auto Repairs bldg.); Joel Huerta, authorized agent, and applicant; Jacob Garza, owner. (Director of Planning & Development Services).

Mayor Fugate read and opened this public hearing at 5:11 P.M.

Mr. Echeozo stated that the applicant approached the department for a special use permit as they would like to carry out the business of auto accessories sales, car detailing, and general mechanic repairs including motorcycles. He further stated that staff looked at the current zoning of the property and revealed that C2 Retail zoning does not permit such development except under a Special Use Permit. Letters were sent out to neighbors and the city received a couple of comments. One comment received stated that they were worried if the business would turn into a junkyard while the other respondent had issues with the potential for the business to deal with motorcycles. The Planning & Zoning Commission met on this item on August 18, 2021, with four members in attendance where they voted unanimously in favor of the Special Use Permit.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further comments Mayor Fugate closed this public hearing at 5:15 P.M.

4. Public hearing regarding condemnation proceeding for structures located at 816 S. 2nd Street, Kingsville, Texas. (Director of Planning & Development Services).

Mayor Fugate read and opened this public hearing at 5:15 P.M.

Mr. Nicholas Daniels, Building Official stated that this property is in a state of disrepair. It is an attractive nuisance to children, harbor for vagrants, criminal and immoral people. There is evidence of roach, rat, mouse, and other vermin found. The property is found to be in an overall condition to be in a severe and hazardous state of disrepair.

Mayor Fugate commented that this location was the old Methodist Church.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further comments Mayor Fugate closed this public hearing at 5:17 P.M.

5. Public hearing regarding condemnation proceeding for structures located at 311 S. 4th Street, Kingsville, Texas. (Director of Planning & Development Services).

Mayor Fugate read and opened this public hearing at 5:17 P.M.

Mr. Daniels state that this property is an attractive nuisance to children and a harbor for vagrants, criminal and immoral people. The property shows signs of roaches, rats, and other vermin found. The structure sustained major damage due to a fire in April 2019. The overall condition is to be in a severe and hazardous state of disrepair.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further comments Mayor Fugate closed this public hearing at 5:20 P.M.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to, the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Condemnation Update, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Landfill Update, Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Health Department, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Employee Recognition, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water, And Wastewater Rate Study Presentation, Golf Course, Library Summer Programs, Grants Update. No formal action can be taken on these items at this time."

Ms. Courtney Alvarez, City Attorney announced the upcoming special and regular City Commission meetings. She further stated that city offices will be closed on September 6, 2021, in observance of the Labor Holiday.

Commissioner Alvarez stated that she is concerned about the number of copies of certain agenda items that are being provided to the City Commission when it is already in the agenda packet. She further stated that not only does it waste a lot of paper, but the copies are printed in color. She further asked if there was a reason for staff to be printing

additional copies of agenda items when they are already included in the agenda packet that is emailed to them. Also, she doesn't see a need to receive copies of information when asked by another Commissioner.

Mrs. Mary Valenzuela, City Secretary responded that the reason for the color copies of certain agenda items, condemnations, is that the information in the agenda packet is scanned and emailed in black & white, therefore making it hard for the Commission to see any photos that may be included for a particular agenda item such as condemnations. She further stated that in the past, the City Commission had requested for color copies of photos for condemnations to be provided to them separately as they could not see the photos that were being included in the agenda packet.

Ms. Alvarez commented that in the past when one Commissioner would ask for copies of a particular subject, it would be provided to members of the Commission. This would prevent a Commission member from stating that preferential treatment was being given to one more than the others. It would also provide them with the same information in the event one Commissioner asks questions about a certain subject that the others would not be aware of.

Mayor Fugate commented that in the future if a Commission member requests certain information, staff should just email the other Commission members to see if they would like the information as well. As for the condemnation packets, staff can do away with making additional copies for the Commission.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

No public comments were made or received.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES, AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

None

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

1. **Presentation of TDA Form A1024 CDBG Section 3 Goals and Concepts as related to the CDBG Program and Grant Contract Number 7219192. (Director of Planning & Development Services).**

Ms. Natalie Gonzalez, GrantWorks gave a presentation on A1024 Section 3. Ms. Gonzales stated that the city recently received the following grant award Grant Contract No. 7219192, award amount of \$350,000 for the main street sidewalk renovations project. The grant is funded through the Community Development Block Grant via the U.S. Department of Housing and Urban Development and the Texas Department of Agriculture. As a condition of funding, the city must comply with Section 3 of the Housing and Urban Development Act of 1968. To the greatest extent feasible, grant recipients must direct economic opportunities generated by CDBG funds to low and very low-income persons. In part, this means ensuring that: Section 3 businesses have the information to submit a bid or proposal for the project and Section 3 workers have information about any available job opportunities related to the project. A company may qualify as a Section 3 Business if it is owned by low-income persons; it is owned by Section 8 Assisted housing residents or 75% of all labor hours for the business in 3 months are performed by Section 3 workers. This project is expected to include the following contracting opportunities: Grant Administration services; Grantworks, Inc. Prime contractor for sidewalk improvements, Etech Construction was awarded the construction contract on May 13, 2021. You may qualify as a Section 3 Worker if: Your annual income is below the county threshold or your family size. For example, the county threshold for a family size of 1 is \$33,000, and or you are a current or recent youth build participant. Section 3 Workers that reside near the project location may also qualify as Targeted Section 3 Workers. The city will track all hours worked on the project based on the three categories of workers. This will require the collection of certain income information.

2. Consider introduction of an ordinance amending the zoning ordinance by changing the zoning map in reference to KT&I Co., Block 3, Lot Pt 10, (6 acres), also known as Property ID 37466, on Young Drive, Kingsville Texas from AG (Agricultural District) to R1 (Single-Family Residential District). (Director of Planning & Development Services).

Introduction item.

3. Consider introduction of an ordinance amending the zoning ordinance by changing the zoning map in reference to KT&I Co., Block 22, Lot W/2 of the SE/4 of 7, (SYM D), (5.0 acres), also known as property ID 42564, on E. Trant Road, Kingsville, Texas from AG (Agricultural) to R1 (Single-Family Residential). (Director of Planning & Development Services).

Introduction item.

4. Consider introduction of an ordinance amending the zoning ordinance by granting a Special Use Permit for Auto Sales, Repairs, including Motorcycles use in C2 (Retail District) at 1916 S. 6th St., Kingsville, Texas, also known as Glover Park, Block 3, Lot 16-21. (Director of Planning & Development Services).

Introduction item.

5. Consider condemnation of structures located at 816 S. 2nd Street, Kingsville, Texas. (Director of Planning & Development Services).

Motion made by Commissioner Hinojosa finding not able to repair building or structure is unsafe and present condition is a violation of ordinances and cannot be corrected without substantial reconstruction then declare the building or structure to be a public nuisance and order its demolition by owner/agent/person in charge within 30 days, the city shall abate in any manner it seems necessary and proper, seconded by Commissioner Torres. The motion was passed and approved by the following vote: Hinojosa, Alvarez, Torres, Fugate voting "FOR".

6. Consider condemnation of structures located at 311 S. 4th Street, Kingsville, Texas. (Director of Planning & Development Services).

Motion made by Commissioner Hinojosa finding not able to repair building or structure is unsafe and present condition is a violation of ordinances and cannot be corrected without substantial reconstruction then declare the building or structure to be a public nuisance and order its demolition by owner/agent/person in charge within 30 days, the city shall abate in any manner it seems necessary and proper, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alvarez, Torres, Hinojosa, Fugate voting "FOR".

7. Consider: 1) awarding Bid# 21-11 for 2021 City-Wide Miscellaneous Concrete and Drainage Improvements Project, and 2) approving a resolution authorizing the Mayor to execute a Standard Form Agreement between the City and Etech Construction Inc. for City-wide misc. concrete and drainage system improvements. (City Engineer).

Mr. Rudy Mora, City Engineer stated that the purpose of awarding this project is to provide drainage to various areas without curb and gutter and drainage ditches. Not awarding this project would permit the continued deterioration of the streets and become expensive to repair. He further stated that on August 3, 2021, the city received two bids for Bid #21-11, City-wide Miscellaneous Concrete and Drainage Improvements Project, and was publicly opened and read. Bidder 1 was A, Ortiz Construction and Paving, Inc. from Corpus Christi, TX. Bidder 2 was Etech Construction, Inc. from San Antonio, TX. The total bids plus alternate no. 1 and 2 ranged from \$597,808.70 to \$1,115,682.00. The project will be funded by Fund 068 CO Series 2013 for \$597,808.70. Mr. Mora further stated that it is staff's recommendation to award Bid #21-11 for the 2021 City Wide Miscellaneous Concrete and Drainage Improvements Project to Etech Construction, Inc., in the amount of \$597,808.70 for the base bid plus alternate no. 1 & 2 and approve the resolution giving the City Manager the authority to sign the Standard Form Agreement between the City and Etech Construction, Inc.

Motion made by Commissioner Alvarez to approve the 1) awarding Bid# 21-11 for 2021 City-Wide Miscellaneous Concrete and Drainage Improvements Project, and 2) approving a resolution authorizing the Mayor to execute a Standard Form Agreement between the City and Etech Construction Inc. for City-wide misc. concrete and drainage system improvements, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Torres, Hinojosa, Alvarez, Fugate voting "FOR".

8. Consider a resolution authorizing the City Manager to enter into a Commercial Real Estate Listing Agreement Exclusive Right to Sell between the City of Kingsville and Rick Tankersley & Connie Womack of eXp Realty LLC. (for Kenedy Park) (Purchasing Manager).

Mr. Charlie Sosa, Purchasing Manager stated that this item authorizes the Real Estate Broker Agreement with EXP Realty LLC., for the sale of real property located at 900 E. Kenedy owned by the City of Kingsville. During July 26, 2021, City Commission meeting, staff was authorized to negotiate with an MLS Broker Service. Staff contacted MLS Brokers locally and has recommended MLS Broker EXP Realty LLC. It is staff recommendation to approve this resolution and enter into a commercial real estate listing agreement with EXP Realty LLC of Corpus Christi, TX.

Motion made by Commissioner Hinojosa to approve the resolution authorizing the City Manager to enter into a Commercial Real Estate Listing Agreement Exclusive Right to Sell between the City of Kingsville and Rick Tankersley & Connie Womack of eXp Realty LLC. (Kenedy Park), seconded by Commissioner

Alvarez. The motion was passed and approved by the following vote: Hinojosa, Alvarez, Torres, Fugate voting "FOR".

9. Consider a resolution authorizing the Mayor to execute Amendment No.1 of the Grant Administration Services Agreement between the City of Kingsville, Texas and GrantWorks, Inc. for Texas Community Development Block Grant Program Contract #7219192. (Director of Planning & Development Services).

Mr. Echeozo stated that the Texas Department of Agriculture (TDA) has issued a revised Section 3 Rule that will apply to all projects receiving CDBG Funds. In July, TDA revised Section 3 with the directive that all construction contracts funded fully or partially by CDBG funds will be required to fulfill additional reporting and data requirements. Therefore, the Kingsville Main Street Contract #7219192 will have to be amended to comply with the rules which affect the grant administrator and the construction contractor.

Motion made by Commissioner Hinojosa to approve the resolution authorizing the Mayor to execute Amendment No.1 of the Grant Administration Services Agreement between the City of Kingsville, Texas and GrantWorks, Inc. for Texas Community Development Block Grant Program Contract #7219192, seconded by Commissioner Torres. The motion was passed and approved by the following vote: Alvarez, Torres, Hinojosa, Fugate voting "FOR".


10. Consider introduction of an ordinance amending the Fiscal Year 2020-2021 budget to cover additional street maintenance work on West Sage, Corral, and West Santa Gertrudis. (Public Works Director).

Mr. Bill Donnell, Public Works Director stated that this item authorizes funding for the completion of street construction and maintenance for West Sage Road from North 6th Street and West Santa Gertrudis. Thirty-two hundred feet of West Sage Road is in the process of being fully reconstructed. Thirty-six hundred feet of North 6th Street from Corral to Business Hwy 77 was repaired with hot mix patches during the Spring and is ready for a seal coat to preserve the existing asphalt surface. Twenty-seven hundred feet of West Santa Gertrudis from Seale Street to Hwy 141 is prepared for a seal coat to preserve the existing asphalt.


Introduction item.

VII. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 5:50 P.M.


Sam R. Fugate, Mayor

ATTEST:


Mary Valenzuela, TRMC, CMC, City Secretary