

MAY 9, 2022

**A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, MAY 9, 2022, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 5:00 P.M.**

**CITY COMMISSION PRESENT:**

Sam R. Fugate, Mayor  
Hector Hinojosa, Commissioner  
Norma N. Alvarez, Commissioner  
Edna Lopez, Commissioner  
Ann Marie Torres, Commissioner

**CITY STAFF PRESENT:**

Mark McLaughlin, City Manager  
Mary Valenzuela, City Secretary  
Courtney Alvarez, City Attorney  
Kyle Benson, IT Manager  
Derek Williams, IT  
Ricardo Torres, Police Chief  
Emilio Garcia, Health Director  
Charlie Sosa, Purchasing Manager  
Juan J. Adame, Fire Chief  
Susan Ivy, Parks & Recreation Manager  
Deborah Balli, Finance Director  
Uchechukwu Echeozo, Director of Planning & Development Services  
Kobby Agyekum, Senior Planner/HPO  
Ruben Chapa, Golf Course Manager  
Avelino Valadez, Street Supervisor  
Janine Reyes, Tourism Director  
Cameron Whittington, Water Supervisor  
Joe Casillas, Water Production Supervisor  
Mike Mora, Capital Improvements Manager  
Diana Gonzales, Human Resources Director  
Joseph Ramirez, Engineers Assistant

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Fugate opened the meeting at 5:00 p.m. with all five City Commission members present.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

**MINUTES OF PREVIOUS MEETING(S)**

**Regular Meeting – April 25, 2022**

**Motion made by Commissioner Lopez to approve the minutes of April 25, 2022, as presented, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Hinojosa, Alvarez, Lopez, Torres, Fugate voting "FOR".**

**II. Public Hearing - (Required by Law).<sup>1</sup>**

**1. Public hearing regarding request to rezone Hoffman Addition, Block 7, Lot 20-21, also known as 200 Block E. Miller, Kingsville, Texas, from C4 (Commercial District) to R1 (Single Family Residential District). William Dove & Associates LLC, applicant; Chuck Cramer, owner. (Director of Planning & Development Services).**

Mayor Fugate read and opened this public hearing at 5:02 P.M.

Mr. Uche Echeozo, Director of Planning and Development Services stated that this is a request for the rezoning of 200 Block of E. Miller from C4 to R1 to enable the applicant to carry out housing development. Property owners from the approved area were mailed letters regarding this request. Staff received no feedback from those property owners. The Planning & Zoning Commission met on May 4, 2022, and they voted unanimously to approve the recommendation for said request.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further comments Mayor Fugate closed this public hearing at 5:04 P.M.

**2. Public hearing on request to replat Hoffman Addition, Block 7, Lot 20-21, also known as 200 Block E. Miller, Kingsville, Texas. (Director of Planning & Development Services).**

Mayor Fugate read and opened this public hearing at 5:05 P.M.

Mr. Echeozo stated that this is for the replat of 200 block E. Miller to carry out housing development that complies with the emerging property. Letters were mailed to those in the surrounding area. Staff received no feedback from those neighbors who were notified.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further comments Mayor Fugate closed this public hearing at 5:06 P.M.

**3. Public hearing regarding City's intent to submit Texas Community Development Block Grant Program grant applications for Main Street grant request of \$500,000 for the installation of ADA compliant sidewalks and lighting activity; road construction/renovation to include curb and gutter and related drainage; demolition and clearance activity. (on Kleberg Ave. between 6<sup>th</sup> & 7<sup>th</sup> Streets). (Director of Planning & Development Services).**

Mayor Fugate read and opened this public hearing at 5:06 P.M.

Mr. Echeozo stated that his department would like to submit an application for a Main Street Grant that would facilitate the various efforts toward Downtown revitalization. The grant is for an amount of \$500,000 which would be used to install ADA compliant sidewalks and lighting activity on Kleberg Avenue between 6<sup>th</sup> and 7<sup>th</sup> Street. There is a need for a 3.5% cash match which would translate to \$17,500 together with in-kind services from Engineering and Planning.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further comments Mayor Fugate closed this public hearing at 5:08 P.M.

**III. Reports from Commission & Staff.<sup>2</sup>**

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to, the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Condemnation Update, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Landfill Update, Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Health Department, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Employee Recognition, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation, Golf Course, Library Summer Programs, Grants Update. No formal action can be taken on these items at this time."*

Mr. Mark McLaughlin, City Manager reported that the Street Department continues to chip seal on Alice & 3<sup>rd</sup> Street. Currently, the staff is working on budget EAs and DRs. He further reported to the Commission that staff will be out of the office on Friday, May 13<sup>th</sup> for off-site training. Mr. McLaughlin further reported that he has been made aware that Office Celinda Gonzalez will be accepting the Award of Valor for her bravery during an incident that occurred on November 1, 2021. The late Officer Sherman Otto Benys, Jr. will also be awarded the Award of Valor. The award ceremony will take place in Austin at the State Capitol.

Commissioner Hinojosa asked when the Commission can expect the Audit Report. Mr. McLaughlin responded that he is not sure when the Audit Report will be available to the Commission or staff.

Mayor Fugate reported that he has received some bad news over the weekend, the passing of Mrs. Helen Kleberg Groves. He further commented that it was Mrs. Groves that

made the new City Hall building possible and for that, the city is very grateful. Mrs. Groves was very dedicated to this community.

Ms. Courtney Alvarez, City Attorney reported that the next City Commission is scheduled for Monday, May 23, 2022. The deadline for staff to submit their agenda items is Friday, May 13<sup>th</sup>. She further announced that the City Commission will also be having a Special City Commission meeting on Tuesday, May 24, 2022, at 4:00 p.m.

Commissioner Lopez announced that Texas Municipal Clerks Week was from Monday, May 1<sup>st</sup> through May 7, 2022. She further stated that she would like to read a proclamation for Texas Municipal Clerks Week in honor of City Secretary, Mary Valenzuela,

Commissioner Alvarez reported that she attended the Council of Governments (COG) meeting where they mentioned that grant monies were available for governmental entities. One grant available is through the Justice Assistance Program for \$20,000 and there were two other large amounts of grants that are available for the county.

Mayor Fugate read and presented the following proclamations: Mental Health Awareness Month; Motorcycle Awareness Month; and National Public Works Week.

#### **IV. Public Comment on Agenda Items.<sup>3</sup>**

##### **1. Comments on all agenda and non-agenda items.**

Mr. Rudy Madrid, Kleberg County Judge commented that he would like to speak about the JK Northway which is on the city's agenda tonight as item 17. He further commented that he has had several constituents that have spoken with him and that it has been a center item of some of the City Commissioners and he felt that it was important for him to come to this meeting and speak on behalf of the facility. He further stated that last week he spoke at the Coastal Bend Council Emergency Management Conference where both Kleberg County and the City of Kingsville were commended for how business is taken care of in our area when it comes to Emergency Management. He stated that he mentioned that in the short two terms that he has been County Judge we have endured two hurricanes, major floods, tornado-style wind drops, and power outages. Mr. Madrid further commented that chill zones and warm zones needed to be set up. There was also a major pandemic (COVID-19) and a 50,000-acre Borrego fire that occurred. He stated that this leads him to the JK Northway and its importance of it. When Hurricane Harvey hit, he was part of the Governor's first respond group where he had boots on the ground in Rockport and other coastal counties that were hit by Harvey. Madrid further commented that Hurricane Harvey was projected to hit Kleberg County, but Kleberg County was fortunate that it didn't. He also stated that by default he and the Mayor of Kingsville are the Emergency Managers for Kleberg County and the City of Kingsville. They identify the most underserved population group and the most vulnerable citizens, which are our senior citizens and those within a flood zone. He further stated that this can be done as Kleberg County runs the meals on wheels, Human Services Department, and public transportation which allows the County to know who the citizens are that would require assistance. He further stated that the county opens the FEMA Domes and does everything that is needed for the community. They give meals and find safe locations for their pets and give out sandbags amongst other services they provide to the community. Mr. Madrid further commented that he has visited Washington, DC, and Austin, TX to fight for a post-Harvey Hurricane Grant to ensure that Kleberg County and the City of Kingsville would be protected in the event of any natural disaster that comes toward the county and the city. He also stated that Sheriff Richard Kirkpatrick traveled with him and came up with a combination of ideas that they thought would be attractive that would make us competitive amongst others, as this grant was made nationwide. He continued to say that they decided to come up with a Regional Emergency Operation Center in Kleberg County, so much that 14 other counties wanted to endorse it so that we would be able to take care of them in their time of need. He stated that they have also stated that they would make it a Regional Wildfire Training Facility where they have picked out a perfect place as to where they would build it, near the golf course and NAS Kingsville. Mr. Madrid stated that he speaks about this in honor of Helen Kleberg Groves who has recently passed away. He also stated that he and Sheriff Kirkpatrick were able to spend a day with Mrs. Groves at her home in San Antonio where they mentioned to her everything that he has mentioned now, but in more detail. He stated that Mrs. Groves commented to him that it would be a blessing if he utilized his idea and got it done at the JK Northway and he would be able to kill two birds with one stone, as the JK Northway needs some repairs. He stated that they returned to Kleberg County and had to amend a Federal Grant which they knew was very complete and hadn't been awarded yet. They did their amendment and submitted it and were awarded the grant. Mr. Madrid commented that he is here today to tell the City Commission that there will be a Regional Emergency Operation

Center where we won't have to rely on federal assistance when a hurricane hits, as we will have a FEMA staging around the parking lot that the city is going to build. He stated that he commends the city for this as this is part of the plan. He further stated that he has worked with TxDOT to get a \$28 million overpass on Hwy 77 so that we could have a grand entrance so that when heavy equipment comes in such as FEMA, Texas Forest Department, and fire rescue, it will be an outdoor staging facility. Inside the JK Northway, one can envision forklifts coming in and 18-wheelers trucks, which Rey DeLaGarza will be out there with these forklifts for offloading pallets of water and non-perishable goods and any other supplies that will be needed in an emergency. He stated that not only will there be a Regional Emergency Operation Center that will support us in the event a hurricane hits us, but if it goes to the north, south, or the left or right of us, we will be standing by and ready to assist our neighboring communities. Mr. Madrid commented that this was the idea, and that idea won the grant. Not only do we get an Emergency Operation Center, but not only do the Sheriff, Police Chief, and the Fire Chief get a Regional Law Fire Rescue Training Facility, it would be accredited academically by the Texas A&M University System. He further commented that we will also have a beautiful renovated JK Northway Exposition Center. He stated that the county decided, which was not part of the deal, that they are planning on building a new outdoor rodeo arena that Mr. Clements, Mr. Bull, and King Ranch can use for their big rodeo events. Mr. Madrid stated that he wants to make sure that the City Commission knows where this is going and encourage any commissioner if they have any questions about this project to stop by his office to meet with him and he will answer any questions on the project or if they want to see budgets and where the money is being spent, he can answer those questions. He further stated that they are only here to do the right thing for the community. He stated that when COVID-19 hit our community, he called the Governor's office and requested supplies for our community. Kleberg County was the first regional testing facility in the Coastal Bend area. Kleberg County set the benchmark for everyone else to follow. The moment that vaccine was invented, he requested thousands of vaccinations for everyone to get vaccinated. Madrid further thanked everyone for their assistance during the pandemic. JK Northway was an old broken-down building, but it was turned into an Emergency Operation Center during the worst of the pandemic. He also commented that once the JK Northway project is completed, it will be utilized and appreciated for many years. Livestock shows will continue which will bring in money for kids to be able to fund their way through college. Many sponsors are out there that donate to these kids for their future. Mr. Madrid stated that he would like for the Commission to see this and when the Commission discusses the match money for this project, don't put it on the agenda. He further stated that in the famous words of Phil Esquivel, it's a no-brainer. No one can put a price on the education that these children will receive from the 4H events.

Mr. James Clement, King Ranch commented that he can't speak very much about the Emergency Operation Center, but he did assist in fighting the Borrego fire where they had 200+ individuals that came onto the ranch on a caliche pad because there wasn't a good enough staging area which became a big issue as population control. Mr. Clement further commented that because everybody wanted to help, they didn't know where to put everyone. This is one point about a nice parking lot that is close by for a situation like this. This could be a big staging area for a situation like this. He further commented that he has been in the horse business for about 10 years and all the old-timers will say, as some will remember back in the day when the JK Northway was built, it was the horse industry with all the big trucks and horse trailers came down here and stayed at our hotels and ate at our restaurants. We have lost a lot of the big contracts, whether it be the College Rodeo and all the big events that used to come down here, and people are asking to bring them back because the weather is a lot warmer in South Texas than in North Texas, we just don't have the facility for them to be able to bring them back. The vision and the plan that was built, between the city and the county, he hopes that it pushes through to the very end for not only the safety side but also the side that comes with the ability to put on events as we had on that golden era. The Yellowstone boom to the western business will have a good 10, 15, and 20-year effect on horses, cattle, rodeo, and that culture so this would be a good time to be part of that wave as that wave is sticking around for a while.

Lance Hamm, 912 South Creek, commented that he is here to express five issues. First, the Commission should have a copy of his formal complaint sent via email that he issued on April 29, 2022. The response he received from the city was deafening in silence, which is a disappointment to him. He further commented that he thinks the city should have a grievance procedure and he doesn't think the city has one right now. If the city does have one, it is not working as he did not hear from anybody about his complaint. He further commented that therefore he is here today, to make sure that the Commission is aware that he has filed a complaint that the City Commission has in front of them. Mr. Hamm further commented that he is hoping that the city would develop a grievance procedure and based on his complaint hopes that a public determination is made if his complaint was valid. He would like to know if he was right

or wrong and he hopes that the city can tell him this. Hamm further stated that if he was right, what is the city going to do to correct it. He further commented that he is here more to try and clarify what happened on March 28, 2022, on agenda item 8. The agenda item was not specifically written, the subject matter was vague, there was no speed limit which Commissioner Alvarez pointed out during the meeting, and Commissioner Lopez pointed out that it was the first reading thinking that there was no vote until the next reading which never showed up at the next meeting. Mr. Hamm continued to comment that the mayor thought that if he didn't read the agenda item, it wasn't an official item on the notice. Mr. Hamm stated that there is a lot of confusion there and his complaint spells this out and hopes that this can get rectified. Mr. Hamm also commented that the other thing was the City Attorney got to respond to the agenda item and the public, such as himself, did not get to respond as well. He further commented that he thought his rights were infringed upon. The City Attorney talked about how there was no study on the speed limits. He stated that there is no traffic flow on the construction site, so there won't be a traffic study where people are driving in vehicles and moving. He stated that TxDOT is going to do a determination on what they know from their experience in what the speed limit is. He also stated that cities in the past have speed limits in construction zones before traffic is out there. Mr. Hamm further stated that he has an article from Conroe that did the very same thing last summer. They set a lower speed limit on their TX 105 before construction had even started. He commented that cities are doing this, it is part of the process. So, for the City Attorney to say that it is not possible, he doesn't think it is true, as cities are doing it. Mr. Hamm stated that the other thing the City Attorney said was that the city would assume liability for setting a limit on a State US Highway. He commented that he does not know where the case law is for this. He does not think that there is any case law anywhere that states that a city commission would be liable for setting a speed limit on a US Highway and how is this possible. He commented if the mayor would go out there with a sledgehammer and post the speed limit himself? Mr. Hamm further commented that TxDOT is going to set the speed limit, no matter what you do with your ordinance or resolutions, it will go back to TxDOT and if Corpus Christi doesn't approve it, they will take it to Austin for their approval, so then Austin will approve it and it will become their liability and not the cities. Mr. Hamm further commented that he doesn't think that there is any case study where a city has become liable for setting a speed limit on a US Highway, it doesn't make any sense. Mr. Hamm commented that he would like to thank the Commission for their time and hopes that the city sets up a grievance procedure because him issuing a grievance and not receiving a reply is not a way to treat any resident of Kingsville.

V.

### **Consent Agenda**

#### **Notice to the Public**

*The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

#### **CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:**

*(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)*

**Motion made by Commissioner Lopez to approve the consent agenda as presented, seconded by Commissioner Torres. The motion was passed and approved by the following vote: Alvarez, Lopez, Torres, Hinojosa, Fugate voting "FOR".**

**1. Motion to approve final passage of an ordinance amending the zoning ordinance by changing the zoning map in reference to Kingsville 25 Acres Ltd, Lot Tract A, 7.17 acres, also known as 2405 S. Brahma Blvd., Kingsville, Texas from C3 (Central Business District) to C2 (Retail District); amending the comprehensive plan to account for any deviations from the existing comprehensive plan. (Director of Planning & Development Services).**

**2. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances Section 3-3-127, providing for the Main Street Advisory Board to meet quarterly. (Downtown Manager).**

**3. Motion to approve final passage of an ordinance amending the Fiscal Year 2021-2022 Budget to appropriate additional funding for Vehicle Maintenance for the Fire Department. (ARP Funds). (Fire Chief).**

**4. Motion to approve reappointment of Joni B. Harrel to the Health Board for a three-year term. (Health Director).**

**5. Motion to approve a revised resolution accepting award of Operation Stonegarden Funds for funding year 2022; authorizing the Chief of Police to act on the City's behalf with such program. (Police Chief).**

## **REGULAR AGENDA**

### **CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

#### **VI. Items for consideration by Commissioners.<sup>4</sup>**

**6. Presentation and discussion on status of City's projects being funded through the Texas Water Development Board and General Land Office. (City Engineer).**

Mr. Charlie Cardenas, International Consultants Engineering gave a presentation to the City Commission on city projects being funded through the Texas Water Development Board (TWDB) and General Land Office (GLO). There are 25 projects: 4 Stormwater Projects from Texas Water Development Board for \$6.2 million in construction cost; 7 Wastewater Projects from the General Land Office for \$7.3 million in construction cost; and 14 Stormwater Projects from General Land Office for \$36 million in award cost. Stormwater projects came from the city's Drainage Master Plan, had the city not had a Drainage Master Plan set, it could have been a different outcome. The city also has a five-year Capital Improvement Plan for the wastewater projects. Mr. Cardenas mentioned the four projects from the Water Development Board. Priority 1 is Alexander which will include Shelton at 11<sup>th</sup> Street and go down to Alexander to 14<sup>th</sup> Street which will have some drainage improvements. Priority 2 is the Pasadena area for some drainage improvement as there is nothing under Pasadena currently as it is all surface drainage. Priority 3 is Fairview where this location is getting a larger overhaul with a drainage system underneath that will feed both into Corral Street North and feed down on Santa Gertrudis to the south. Priority 4 will be 21<sup>st</sup> Street between John and Caesar and include Warren. Mr. Cardenas stated that these four projects mentioned are scheduled for July 2022 to December 2022. These projects will also intel some new curb and gutter as well as a new street surface as part of this project. Mr. Cardenas displayed a map of the Fairview area and stated that more manholes and inlets are being added which will flow south on Santa Gertrudis and then go east with water going into the ditch and Tranquitas Creek. As for the GLO projects a kickoff meeting has already occurred and will be going through an environmental process that is accelerated but will not have to go through the hydrologic and hydraulic studies to which they already preliminary designs on some of this. Mr. Cardenas commented that some of these projects, on the wastewater side are manhole rehabilitation, rehabilitation of lift stations, and emergency line replacement that go to the North Plant. He further reported that for the North Plant project they are looking at a timeframe from September to December, but the surveying has already begun with the hopes of beginning this project this summer in July instead of starting in September. This is from Corral to Santa Gertrudis in the middle of the field. Mr. Cardenas stated that this line has been a big problem for Public Works which is the reason for replacing this line. The next project is priority 2, seven lift stations that they rehabilitate and put in some electrical connections for a portable generator. This project will run from September 2022 through August 2023. Priority 3 is the 78 manholes rehabilitation which will begin in September 2022 through August 2023. Priority 4 is the main project which is a \$2.4 million project which is a new lift station by Pasadena and Las Palmas. This will have a wastewater line that will tie into 14<sup>th</sup> Street which has an existing waterline in front of the old Church's Fried Chicken. This line will go down to Lee Street and into the 17<sup>th</sup> and Lee lift station. The line will be done by a slip line which will not require breaking TxDOT road. This will relieve the wastewater going into the South Plant. Mr. Cardenas stated that the South Plant is reaching near 50% capacity if not more, which is why they would like to get some of the wastewater up to the North Plant where there is more capacity. Priority 5 is for a 12" PVC line to be replaced on 10<sup>th</sup> Street. Priority 6 is a 15" PVC line that will be replaced on Lott Street. Priority 7 is for an 8" PVC reroute near the alley on Johnston Ave. Mr. Cardenas stated that of all the projects mentioned, two the projects can be bid out. Mr. Cardenas continued his presentation with the GLO Stormwater Phasing Plan which consists of 14 projects. He stated that there is a project that he likes to call a Flagship Project which is Priority 1 and Priority 2, of the 14 projects, which will be bidded together which is the Caesar Ditch. This is the ditch that is located on Caesar and goes out to Hwy 77 bypass. He further stated that they would like to put the drainage system in culvert boxes. The construction will begin in January 2023 until November 2024. He stated that these are two projects combined, it will go from 14<sup>th</sup> Street up to the bypass. The cost of both projects combined is estimated at \$5 million. Mr. Cardenas commented that some of these projects are inlets such as the Armstrong project. Depending on the amount of money left, they will pave Armstrong to Santa

Gertrudis. Mr. Cardenas commented that for most of these projects, paving is included. He further stated that the same thing will happen with Projects 12 & 13; Project 12 is in front of H.E.G. Grocery Store on King Street. Inlets will be added to move the standing water quicker from this area. He further stated that the other problem we have with standing water is on 13<sup>th</sup> Street near Pueblo Tires. Project 10, in front of Santa Gertrudis Estates, will also have the same thing done, with more inlets added. Mr. Cardenas stated that the ditch located behind the Santa Gertrudis Estates does help to clear some of the standing water but would like to see the water clear out faster. Mr. Cardenas further stated that another big project is Brahma Boulevard. They will redo the line, it's a TxDOT roadway, from Alexander to Escondido ditch, which currently has a small pipe. Project 14 will take some TxDOT coordination to do. Mr. Cardenas further stated that this project will begin in December 2022 and through September 2024. Mr. Cardenas further displayed a graph for the tentative master construction schedule. He further displayed a project summary for these projects. Mr. Cardenas commented that they do not foresee the purchasing of right-of-ways and during the construction of these projects, there will be no blocking of homes or businesses while construction is in process.

Commissioner Lopez asked if Center Drive or Lawndale area was included?

Mr. Cardenas responded that this grant was not included in its entirety. He further commented that it is part of location 1, which is the first part of Caesar Ditch. He also stated that Center Drive flows on the other side of the Chicken Express. Mr. Cardenas went on to comment that these projects came from the Drainage Master Plan which had two parts to it, the upstream and the downstream. All 14 projects presented came from downstream of the Drainage Master Plan. He further commented that the Lawndale area did not make the priority at the State level, but there is another round in the future where they will be asking for that area.

Commissioner Lopez asked what will be done on Brahma Boulevard and 14<sup>th</sup> Street, will this assist the area of Center Drive?

Mr. Cardenas responded that it would help somewhat, but it has been studied what is on Center Drive and Lawndale area which is almost isolated. The problem with Center Drive is that it is a flat road that doesn't move the water as quickly as possible.

Commissioner Torres asked if there were any plans for the Briargrove area as it does flood.

Mr. Cardenas responded that Briargrove between the railroad tracks and the large ditch on Franklin Adams, there is something in the works to improve the drainage on the Franklin Adams side which will help some in this area. He further stated that the other problem with Briargrove is that there is a large field to the south of Briargrove that needs to be drained properly. He further commented that it is very difficult as it is between the large ditch and the railroad tracks, but they are working on something for this area. Mr. Cardenas further commented that they are still working on something for the ditch on Franklin Adams to relieve some of the issues on Briargrove. Mr. Cardenas further commented that they are working on details for bike lanes, getting rid of the paved bike lanes and widening the sidewalk to an eight-foot sidewalk, and placing the bike lane on the sidewalk.

**7. Consider introduction of an ordinance amending the zoning ordinance by changing the zoning map about Hoffman Addition, Block 7, Lot 20-21, also known as 200 Block E. Miller, Kingsville, Texas, from C4 (Commercial District) to R1 (Single Family Residential District); amending the comprehensive plan to account for any deviations from the existing comprehensive plan. (Director of Planning & Development Services).**

Introduction item.

**8. Consider replat of Hoffman Addition, Block 7, Lot 20-21, also known as 200 Block E. Miller, Kingsville, Texas. (Director of Planning & Development Services).**

Motion made by Commissioner Lopez to approve the replat of Hoffman Addition, Block 7, Lot 20-21, also known as 200 Block E. Miller, Kingsville, Texas, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Torres, Hinojosa, Alvarez, Fugate voting "FOR".

**9. Consider a resolution of the City Commission of the City of Kingsville, Texas authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Main Street Fund; and authorizing the Mayor and City Manager to act as the City's Authorized Representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program. (for improvements in the downtown area on Kleberg Ave. between 6<sup>th</sup> & 7<sup>th</sup> Streets). (Director of Planning & Development Services).**

Mr. McLaughlin stated that the minimum of this grant is a 3.5% cash match which would translate to \$17,500 together with in-kind services from Engineering and Planning Departments. Mr. McLaughlin further stated that the city could come to double its match to about 7% which would translate to \$35,000 as it can improve the city's points value for the application, the city can get its full 15 points if the city decides to go with the maximum match. He further stated that this would be budgeted in the Fiscal Year 22-23 budget. He further stated that he would like to request for the Commission to allow him to take it up to the 7.5% match.

Mayor Fugate commented that he receives complaints regarding the sidewalk area downtown and the large curbs.

Mr. McLaughlin commented that this would install ADA compliant sidewalks, and lighting activity on Kleberg Avenue between 6<sup>th</sup> and 7<sup>th</sup> Street, on both sides of Kleberg.

**Motion made by Commissioner Alvarez to approve the resolution of the City Commission of the City of Kingsville, Texas authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Main Street Fund; and authorizing the Mayor and City Manager to act as the City's Authorized Representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program. (for improvements in the downtown area on Kleberg Ave. between 6<sup>th</sup> & 7<sup>th</sup> Streets), with a 7.5% match, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Torres, Hinojosa, Alvarez, Lopez, Fugate voting "FOR".**

Commissioner Alvarez asked when this project will begin. Mr. McLaughlin responded that if the city is awarded the grant, the project should begin sometime in the next fiscal year. Commissioner Alvarez further commented that the merchants were concerned about the timeframe of this project and the fact that they may not have accessibility to their businesses. Mr. McLaughlin commented that it will be a bit difficult as it needs to be torn out, but we will figure out a way where customers can get up to those businesses that are within the area.

Mayor Fugate commented that there has been discussion about the street throughout and asked if this is something that can be done all at once so that no one will be inconvenienced?

Mr. McLaughlin responded that he would work with the Engineers on this.

**10. Consider a resolution approving an application and agreement for the Historic District Façade Grant Program from Ysidro Tito Villarreal on behalf of Tres De Texas, LLC for property located at 327 E. Kleberg Avenue, Kingsville, Texas. (for Texas Theater roof renovation/repairs). (Director of Planning & Development Services).**

Mr. Kobby Agyekum, Senior Planner/HPO stated that this is a request for a façade grant to enable the applicant to install a new roof on a building located at 327 E. Kleberg Ave. (Texas Theatre location). The Historical Board met in April 2022 where they recommended approval of the requested Façade Grant amounting to \$44,414.81 towards the replacement of the roof at the Texas Theatre. The project cost equals \$75,182.60.

Mayor Fugate asked if this Façade Grant request would be expending the balance left in this grant? Mr. McLaughlin responded yes, the requestor had requested a larger amount than what is being requested now, but the fund only has a balance of \$44,000. Mayor Fugate further asked when was the last time a business requested and used monies from this fund? Mr. McLaughlin responded that Mr. David Thibodeaux and Mr. Oscar Fuentes were the last two requestors for this fiscal year.

Commissioner Torres stated that these were some of the questions she had as well, as the fund started at \$70,080 and have only used \$26,000 for everyone else with \$44,000 remaining. She further stated that she knows for a fact that she had a business from the downtown area that came down and was not aware of this grant or any other grants. She further commented that she had requested from staff the information as to who received these grants and the amount they received. She stated that, from staff, she received the following individuals who had requested these monies, Mr. Fuentes, Mr. Luera, and Mr. Thibodeaux, and one for Access Urgent Care, but no others were received. Commissioner Torres commented that she is glad that someone is fixing the Texas Theatre, and this is an attraction that will bring in visitors, but her concern is that make sure that grants, as it is a large amount of \$70,000 and now at the end, we have a large amount of \$44,000 remaining and only awarded \$26,000. She further commented that she never received an answer as to when this grant started.

Mayor Fugate asked Ms. Alvarez if this grant started about 10 years ago. Ms. Alvarez responded that it may have started in 2012 or 2013. Mayor Fugate further commented that when this grant was first started, it started with \$50,000 per year and doesn't recall a year, since the beginning of this grant, where all the monies have been awarded. Mayor Fugate commented that some of these monies had been used in the past for the old City Hall Building as well.

Commissioner Torres commented that the information she requested was a budget report as to where the monies were spent from the \$70,000 and it was only \$26,000 that was spent, with the city not using it for anything.

Ms. Alvarez commented that what is being discussed was different fiscal year budgets, which may be the discrepancy.

Mayor Fugate commented that what he was talking about was over the years and not this year alone. He further asked staff that if the amount was not all expended, the following year's grant goes back to the normal amount and does not accrue over the years?

Commissioner Hinojosa commented that the fund balance was \$55,000.

Ms. Janine Reyes, Tourism Director stated that the Façade Grant was already in play at the time she started with the city. Each year, this grant would fund \$50,000 through her budget directly. Anything that was not utilized from the \$50,000 was placed back into their fund balance. Ms. Reyes stated that the previous City Manager wanted to make it into a fund so that it would build in the event of receiving a larger request. She further explained how her department offset her department cost from this money during COVID-19. She also stated that using HOT Funds for some of these grants that were funded may have not been appropriate to use from HOT Funds as many of the previous projects that were funded weren't event venues. Ms. Reyes stated that this project does match that goal as it will bring in visitors from other communities into our community. She further mentioned a business that has received this grant and the amounts received.

Commissioner Torres commented that what Ms. Reyes is stating is that she did not get all the information she requested from staff.

Ms. Reyes commented that it would depend on the fiscal year that it was being requested for or if she wanted historically through from the beginning of it.

Mr. McLaughlin commented that he can gather the information for Commissioner Torres and provide it later.

Commissioner Torres asked Ms. Reyes if what she is talking about is the most recent information?

Ms. Reyes responded no, as she thought this grant program started in 2015/2016. This may have started before her employment with the city. She further stated that the way this money has flowed has changed over time as it is coming from HOT Funds instead of being in a fund that would grow with each year.

Commissioner Hinojosa asked if the city has this money in actual cash within the fund or is it lumped with all other consolidated funds? He commented that the city should have a separate bank account for this fund.

Mrs. Deborah Balli, Finance Director stated that for all the HOT Funds, which is where the Façade Grant comes from, it does have its bank account in Kleberg Bank. Because part of it sits in 002 Fund or 202 Fund, it is all in Kleberg Bank separately.

Commissioner Hinojosa asked if the \$44,411 was in that bank account.

Mrs. Balli responded that there is not a separate bank account for fund 202 as it is part of Tourism, Tourism has a separate bank account but the fund for Façade Grant is included in the Tourism bank account.

Commissioner Hinojosa asked if there was enough money to pay for this request. Mrs. Balli responded yes.

**Motion made by Commissioner Lopez to approve the resolution approving an application and agreement for the Historic District Façade Grant Program from Ysidro Tito Villarreal on behalf of Tres De Texas, LLC for property located at 327 E. Kleberg Avenue, Kingsville, Texas. (for Texas Theater roof renovation/repairs), seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Hinojosa, Alvarez, Lopez, Torres, Fugate voting "FOR".**

**11. Consider authorizing L. E. Ramey Golf Course logos and possible trademark. (Parks Director).**

Mrs. Susan Ivy stated that one of the goals set in this year's budget was to create a new brand for the golf course and restock the pro shop. With the assistance of Mr.

Jonathan Swindle and HiRes, Creative has come up with some ideas for the logo. In the agenda packet, there were several photos of the different renditions of the logo and its colors. While the creation of the logo will not bring more revenue, it is believed that stocking the pro shop with branded shirts, caps, towels, and golf balls will bring added revenue. It is also being asked for merchandise to match school colors and for merchandise that can be bought to use as tournament prizes.

Commissioner Lopez commented that she would like to see only two options for this logo.

No action was taken.

**12. Consider a resolution authorizing the City Manager to execute TeeSnap Customer Agreement Form V4.9.2 with TeeSnap, LLC. (for Golf Course point of sale system). (Parks Director).**

Mrs. Susan Ivy, Parks Director stated that this agreement would provide a new point of sale system that will provide more efficient bookkeeping at the Golf Course and the agreement allows for a new credit card fee to be charged on purchases at the golf course at a rate of 2.95% each so the city does not have to pay the transaction fee. The agreement would be in effect for a term of two years unless notice of termination was provided in writing at least 30 days before the start of the next term. She further stated that the only other fee is the trade of 4 rounds of golf each day that TeeSnap would sell on their websites they market throughout the web. The value of these rounds on an annual basis falls under \$50,000. In return, the golf course gets a new point of sale system which will provide more efficient bookkeeping at the golf course.

Commissioner Hinojosa asked if the golf rounds and golf carts fees will be going directly to TeeSnap in return for the license?

Mrs. Ivy responded that four golf rounds per day will go to the company. Everything else will come to the city, except for four rounds. They will be allowed to sell and keep the green fees for four rounds per day. Those will be the four rounds that the company will need to sell. If the company sells four rounds of golf every day for 52 weeks, the amount they make is \$26,000. Mrs. Ivy further stated that the credit card fee of 2.95% will need to be paid by the purchaser, as it is done in other departments.

Commissioner Hinojosa asked if this was a two-year agreement automatically renewed for another two years?

Ms. Alvarez responded yes unless they receive notice before the term ends.

**Motion made by Commissioner Alvarez to approve the resolution authorizing the City Manager to execute TeeSnap Customer Agreement Form V4.9.2 with TeeSnap, LLC. (for Golf Course point of sale system) as presented, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Alvarez, Lopez, Fugate voting "FOR". Hinojosa and Torres voting "AGAINST".**

**13. Consider introduction of an ordinance amending the Fiscal Year 2021-2022 budget to expend ARP Funding for a Golf Course Greens Project. (Parks Director).**

Introduction item.

**14. Consider introduction of an ordinance amending the Fiscal Year 2021-2022 budget to expend scoreboard sponsorship donations on associated costs. (Parks Director).**

Introduction item.

**15. Consider authorizing purchase of new 30' Maverick 2 Boom, 60" Rotary Blade and Mounting Kit for Street Department's John Deere Slope Mower with Alamo Group TX via BuyBoard, as per staff recommendation. (Purchasing Manager).**

Mr. Charlie Sosa, Purchasing Manager stated that this item authorizes the purchase of a new 30' Maverick 2 Boom, 60" Rotary Blade and Mounting Kit for John Deere Tractor with Alamo Group TX. The existing 30' Maverick 2 Boom is approximately 10 plus years old and has been sent in for repairs frequently and repairs can no longer be done without compromising the integrity of the equipment. The purchase of this equipment will increase productivity and decrease operating expenses. Funds are available through 127-5-6101-71200 on a tax incentive note of which \$92,780.90 are available this fiscal year.

**Motion made by Commissioner Alvarez to approve the purchase of new 30' Maverick 2 Boom, 60" Rotary Blade and Mounting Kit for Street Department's**

**John Deere Slope Mower with Alamo Group TX via BuyBoard, as per staff recommendation, seconded by Commissioner Lopez.**

Commissioner Hinojosa commented that he has asked staff in the past to show him instead of telling him. As he has told other staff members, he would like to see where the money is coming from. He further stated that he is not doubting it, he just prefers to see it in writing.

**The motion was passed and approved by the following vote: Alvarez, Lopez, Torres, Fugate voting "FOR". Hinojosa "ABSTAINED".**

**16. Consider a resolution authorizing participation in Bulletproof Vest Partnership Program FY2022 with the Office of the Governor, Criminal Justice Division, Justice Assistance Grant (JAG) for bulletproof vests for the Kingsville Police Department; authorizing the Chief of Police to act on the City's behalf with such program. (Police Chief).**

Mr. Ricardo Torres, Chief of Police stated that the Kingsville Police Department applied for the Fiscal Year 2022 Bulletproof Vest Partnership Grant. Chief Torres stated that his department currently has \$4,585 from the 2020-year grant for BVP. They also have another \$5,000 available to which he is trying to get a bit more to pay this amount. He further stated that the Justice Assistant Grant (JAG) funds or other federal funding sources may not be used to pay for that portion of the bulletproof vest that is not covered by BVP funds. JAG or federal funds may be used to purchase vests for an agency, but they may not be used as the 50% match for BVP purposes. The department currently outfits their officers with Level IIIA body armor, with a 5X8 Soft Trauma Plate and interior carrier and or an exterior uniform carrier for \$11,918.60. The maximum allowable funding from BVP is 50% of the cost of \$5,996.80.

Commissioner Hinojosa commented that he would like for staff to show the commission where the money is coming from instead of telling him.

**Motion made by Commissioner Lopez to approve the resolution authorizing participation in Bulletproof Vest Partnership Program FY2022 with the Office of the Governor, Criminal Justice Division, Justice Assistance Grant (JAG) for bulletproof vests for the Kingsville Police Department; authorizing the Chief of Police to act on the City's behalf with such program, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alvarez, Lopez, Torres, Fugate voting "FOR". Hinojosa "ABSTAINED".**

**17. Consider parking lot repair priority list. (Commissioner Alvarez).**

Commissioner Alvarez commented that she has nothing against doing the parking lot at the J.K. Northway, it's when it's going to be done. There is still a lot of work that needs to be done at the JK Northway and she thinks that when it is all said and done, then the parking lot needs to be done. With a lot of children signing up for games this summer, there will be a lot of traffic at the park and work needs to start on the parking lots. She further stated that she and Commissioner Torres have received complaints about the parking at the park. She would like to prioritize and do these things first. Commissioner Torres commented that she agrees with Commissioner Alvarez. She stated that she has been out to the ballpark every Tuesday and Thursday while games are going on, and everyone parks wherever they want as there is no actual parking lot. With kids running here and there she feels, with her grandkids playing out there, that it is a huge liability issue. There is no actual place to park and everyone drives where ever they want to because there is nothing that says where everyone should park. She further commented that she has seen where some of the players get hit by the ball and if EMS were to be dispatched to the park, she doesn't know where they would park to tend to that child. From what she has seen, they would need to park further past the Santiago Building or at the actual park because of how bad the parking is out there. She stated that the parking lot is horrible and she doesn't see how the city has ARPA money for the Golf Course and money for the JK Northway to do their parking lot but doesn't have money for city parks, for our children, youth, and adults. She further commented that she is confused about this. Commissioner Torres commented that she encourages everyone to go out to the park to watch the baseball and softball fields. On Memorial Day there will be a large tournament which she will be attending, if she is unable to she will ask for someone to record it, as she can guarantee that there will be a lot of players and she wants to see how this will pan out with the horrible parking lot that the city has for our children. She further commented that this is a safety issue for the kids. Teams can't practice or warm-up where they need to before the games. She further commented that she is afraid for her grandkids with cars parking the way they do. She finds it concerning that the city would focus on a place, adults will be there and there will be some children, but she thinks that our children, the youth, are much more

important and should be a priority and they should be taken care of first, before taking care of anything else. Commissioner Torres further stated that if the city will be taking care of the parking lot at the JK Northway, but they have not completed the renovation, there will be heavy equipment out there. She stated that she has driven heavy equipment and is aware of what that equipment can do to streets, pavement, and bricks. She further stated that the city needs to shift its focus on where it needs to be, which is our youth.

Commissioner Alvarez asked if the money had already been earmarked with monies that were going to be leftover from the paving of city streets. She further stated that she was originally going to have this item as a budget amendment but was told no, and now she is told that it has been earmarked. She further asked if she would need to bring it back at the next meeting and have it as a budget amendment as it has already been earmarked for the JK Northway?

Mr. McLaughlin responded that a budget amendment, in his opinion, would be step 50 of the process and 49 other steps need to get done before doing that step. He further stated that these parking lots were not the city's, they came from the county. He further stated that he has no idea what is under those parking lots and what they look like as far as their depth or density. Studies will need to be done to determine if these parking lots will require full depths reconstruction or is there enough under them that will need to have a boar test done. If it is dirt with a small amount of asphalt, which is probably what it is with the amount growing through it, a full-depth construction for one parking lot, which is the one at the front gate off of Escondido Road, will cost about \$450,000, which is almost half of the city's annual street budget. Mr. McLaughlin stated that there is a lot of analysis that would need to go into this, such as what is the current condition and what is it that we are going to try and accomplish.

Mayor Fugate commented that he doesn't think it is fair to staff to look at this project in the middle of a budget that was already approved. He was not aware that this was a problem up until the last meeting, which was brought up to their attention less than two weeks ago. He further stated that the city inherited a park system that was totally in disrepair from the county. The county had not spent money on this park or any of their parks for 30 years. What has the city done in the last five years, put in a Skate Park, Water Park, and update all the equipment and neighborhood parks. The city has put in a Dog Park at Dick Kleberg Park and has redone the baseball fields. Mayor Fugate commented that the city has done so much more Dick Kleberg Park and all the area parks in town, and doesn't feel that it is fair to say that the city has not done things for the children of this community, just because we have some parking lots that need to be fixed. He continued by stating that it is not fair for the Commission to dictate to staff that this has to be done immediately when this problem was just brought to this Commission and staff. Mayor Fugate commented that if they want to blame someone, blame the county as it is their park and they did absolutely nothing to fix it and the city has done so much for the parks system. He further stated that Mrs. Susan Ivy has done many Parks and Wildlife Grants in the last five years, and is about to get another one.

Commissioner Alvarez asked where the money was coming from to do the other parking lot?

Mr. McLaughlin responded that the JK Northway parking lot has been budgeted as the entire street package. He further stated that if the JK Northway wasn't ready this fiscal year, we would jump over it and continue doing more streets that are on the list.

Commissioner Alvarez asked for the dollar amount that was shown?

Mr. McLaughlin responded that the JK Northway parking lot, with a 1 ½ inch overlay, not doing full depth construction, is \$157,000.

Commissioner Alvarez stated that the \$157,000, with the cost being \$450,000 to do the ballpark, the city can start with half and put some of that money into it. She further stated that she is not saying it needs to be done this year and further asked when the parking lot at the JK Northway was going to be done?

Mr. McLaughlin responded that it would be done before this fiscal year is out. He further stated that they have told him that they are done on the outside and it was ready for the city to pave it. Mr. McLaughlin further stated that he was not able to get to the paving as there were higher priorities that needed to be taken care of.

Commissioner Alvarez stated that to say that it is done and that there will be no heavy equipment, there is still so much that has to be done. She further stated that there will be heavy equipment out there and spending money to fix it, is not a reality.

Ms. Alvarez commented that before the city does the parking lot at the JK Northway, there would need to be an agreement in place before spending the city's taxpayers' funds on county property.

Commissioner Hinojosa asked for staff to show him where in the budget is the list of streets that includes the parking lot at the JK Northway.

Commissioner Torres asked if a study was done for the parking lot at the JK Northway?

Mr. McLaughlin responded no. Since it was already a paved parking lot the city was going to smooth it up with an inch of the hot overlay.

Commissioner Torres asked if the same thing could be done at the parking lots located in the fields?

Mr. McLaughlin responded that it may be able to be done, but with the amount of traffic and use of the parking lot at the JK Northway, it will only need an inch of hot overlay as it already has a base in it, but not sure what the other parking lots have that are around the fields.

Commissioner Torres commented that Mrs. Susan Ivy has done an excellent job with the parks, the question is not whether she has done her job with the parks, she just wants to make sure that the work that Mrs. Ivy is doing flourishes with everything else she is doing.

Commissioner Hinojosa commented that all department heads are doing a good job, but the commission is responsible to its taxpayers. He further commented that the commission is not second-guessing staff, they only want to see it in black and white.

**18. Discussion regarding possible Animal Shelter Coordinator position and/or duties. (Commissioner Alvarez).**

Commissioner Alvarez stated that after hearing individuals commenting on the problems with animal control. She further stated that in the agenda packet there is a job description for a coordinator position. Although she is not stating for the city to go out and find a person for this type of position, maybe look at the personnel that is there now and look at their job duties and designate someone that may apply for this and with a little increase in their pay so that they can concentrate on those duties. She further stated that she may suggest during the budget to separate the departments as other cities have done, separate the Health Department from the Animal Shelter. She further stated that after speaking with the City Manager, there may not be enough responsibilities for the Health Department to stand alone. If there are five or six employees within the department, she wants them to look at the job description as something that needs to be done. She also stated that although this problem is all over, the city needs to try this and see if it works.

Commissioner Lopez commented that what needs to be done is educating the public on the importance of spay and neutering dogs and cats. Positions can be created and move departments around, but if you don't educate the public this will continue. She further stated that the education needs to start with the children as they are the ones that want the pets. The city needs an educational program. She further commented that she is not sure if another position is needed as she is not aware of who does what at the Health Department.

Mayor Fugate asked if an email had been sent to the commission mentioning a plan.

Mr. McLaughlin responded yes, and education was part of the plan. Staff will be providing educational information on spaying and neutering pets. This information will be going to the Kingsville Record as well as being posted on social media, which is the way the city advertises its animals. The city will also be stepping up the enforcement of how individuals are caring for and feeding their animals which comes with a citation.

Mayor Fugate commented that what the city needs to do is get into a spay and neutering program.

Mr. McLaughlin commented that there is a plan with STAR Rescue which is funded by a private individual who has funded a mobile clinic for spay and neutering. This individual is coming up with prices and has hired her veterinarian. He further stated that he has asked this individual if he can guarantee a certain amount of animals, he wants

to know the cost to spay or neuter every animal that comes through our health department. This would make those animals more marketable for adoption.

Commissioner Torres asked that with regards to the coordinator's duties and responsibilities, the city have someone that is focused on education and putting out information.

Mr. McLaughlin responded yes, that would be Jessica who focuses 100% of her job on this, with Monica doing 40% of the marketing.

Commissioner Torres asked for staff to provide the commission with the information on where they can go see the marketing of the animals and the education that is being provided by staff.

Mr. McLaughlin responded that the city is not doing the education portion to the community. There are three things that we are not doing, according to what Corpus Christi wants for a live release coordinator. Our city does not run its foster program, don't do onsite education events, or attend meetings in forums or focus groups with the citizens, those are the three things our city does not do.

Commissioner Lopez commented that the city gives the individual a voucher for spay or neuter and further asked if those individuals are using the voucher?

Mr. McLaughlin responded that they are. They are given a time limit and if they don't meet that time limit, Jessica will send a certified letter reminding them that a citation is coming if they don't meet the requirement.

Commissioner Lopez asked if staff had a way of tracking this?

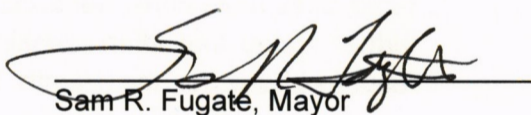
Mr. McLaughlin responded yes, and there are warrants for their arrest if they don't follow through with the requirement. He further commented that the general public has been good at responding to what is being asked of them.

Mr. Emilio Garcia, Health Director commented that they do track rabies and sterilization vouchers.

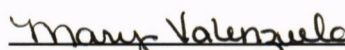
Mayor Fugate commented that if our citizens are informed of an issue they will respond.

#### **VIII. Adjournment.**

There being no further business to come before the City Commission, the meeting was adjourned at 7:33 P.M.

  
Sam R. Fugate, Mayor

#### **ATTEST:**

  
Mary Valenzuela, TRMC, CMC, City Secretary