

# *City of Kingsville, Texas*

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## **AGENDA CITY COMMISSION MONDAY, JANUARY 9, 2023 REGULAR MEETING**

**CITY HALL  
HELEN KLEBERG GROVES COMMUNITY ROOM  
400 WEST KING AVENUE  
5:00 P.M.**

**Conference Line call: 1 (415) 655-0001 and  
when prompted type access code: 126 210 9951 #**

**OR**

**Live Videostream: <http://www.cityofkingsville.com/webex>**

### **I. Preliminary Proceedings.**

#### **OPEN MEETING**

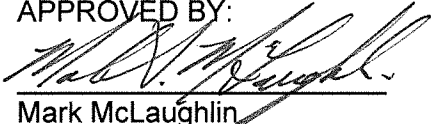
**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

#### **MINUTES OF PREVIOUS MEETING(S)**

Special Meeting November 15, 2022

Regular Meeting December 15, 2022

APPROVED BY:

  
Mark McLaughlin  
City Manager

### **II. Public Hearing - (Required by Law).<sup>1</sup>**

1. Public hearing for the submission of a Main Street Grant Application to the Texas Department of Agriculture as part of the Texas Community Development Block Grant Program. (Director of Planning & Development Services).
2. Public hearing for request to replat Ronning 2, Block 3, Lots 1-6 and Lund Addn, Block 7, Lot 1, also known as 1103 to 1115 E. King Avenue, Kingsville, Texas. Ifeanyi Mbadugha, applicant/owner. (Director of Planning & Development Services).

### **III. Reports from Commission & Staff.<sup>2</sup>**

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment*

*Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”*

#### **IV. Public Comment on Agenda Items.<sup>3</sup>**

1. Comments on all agenda and non-agenda items.

#### **V.**

##### **Consent Agenda**

##### **Notice to the Public**

*The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

##### **CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:**

*(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)*

1. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter VII, Article 5, Traffic Schedules, setting the speed limit at 45 MPH on US Highway 77 By-Pass Northbound Frontage Road from the southern city limits of Kingsville to FM 1356 (General Cavazos Blvd.) (City Manager).
2. Motion to approve a resolution of the City of Kingsville authorizing the release of Chapter 59 Funds of the Kingsville Police Department for donation to the Kingsville Amateur Boxing Club, Inc. for drug and alcohol prevention programs. (Police Chief).

##### **REGULAR AGENDA**

##### **CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

#### **VI. Items for consideration by Commissioners.<sup>4</sup>**

3. Consider a resolution of the City Commission of Kingsville, Texas authorizing the submission of an application to the Texas Department of Agriculture for the Texas Community Development Block Grant Program, Main Street Grant Application; and authorizing the City Manager to act as the City's Executive Officer and Authorized Representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program for improvements in the downtown area. (Director of Planning & Development Services).
4. Consider request to replat Ronning 2, Block 3, Lots 1-6 and Lund Addn, Block 7, Lot 1, also known as 1103 to 1115 E. King Avenue, Kingsville, Texas. (for doctors office) (Director of Planning & Development Services).

5. Consider accepting donation from 81's Heroes for tourniquets for the Police Department. (Police Chief).
6. Consider introduction of an ordinance amending the Fiscal Year 2022-2023 Budget to accept and expend donation from the 81's Heroes Foundation for Police Department equipment. (Police Chief).
7. Consider introduction of an ordinance amending the Fiscal Year 2022-2023 Budget to accept and expend Criminal Justice Grant #4615001 for Police Department ballistic shields. (Police Chief).
8. Consider a resolution supporting the City of Kingsville's application to the Texas Department of Transportation's 2023 Transportation Alternatives Set-Aside (TA) Call for Projects (for pedestrian and/or bicycle infrastructure); authorizing the Mayor to act on the City's behalf with such program. (City Engineer).
9. Consider awarding bid to Musco Lighting via BuyBoard for baseball field #6 lighting project, as per staff recommendation. (Parks Director).
10. Consider introduction of an ordinance amending the Fiscal Year 2022-2023 Budget to appropriate funding for the rollover expenditure for engineered wood fiber for Park playgrounds. (Parks Director).
11. Consider introduction of an ordinance amending the Fiscal Year 2022-2023 Budget to appropriate funding for golf course improvements. (Parks Director).
12. Consider introduction of an ordinance amending the Fiscal Year 2022-2023 Budget to appropriate additional funding for a new administrative coordinator position for Tourism. (switch PT to FT position). (Tourism Director).
13. Executive Session: Pursuant to Section 551.071, Texas Government Code, Consultation with Attorney Exception, the City Commission shall convene in executive session to seek legal advice from the City Attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. (City Attorney).
14. Executive Session: Pursuant to Section 551.074, Texas Government Code, the Personnel Exception, the City Commission shall convene in Executive Session to deliberate the evaluation and duties of the City Manager. (Mayor Fugate).
15. Consider a resolution authorizing the Mayor to execute an Employment Agreement for the position of City Manager with Mark McLaughlin. (Mayor Fugate).

## **VII. Adjournment.**

1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

### **NOTICE**

This City of Kingsville and Community Room are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail [mvalenzuela@cityofkingsville.com](mailto:mvalenzuela@cityofkingsville.com) for further information. Braille Is Not Available. The City Commission reserves the right to adjourn

into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board located at City Hall, 400 West King Ave, of the City of Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

January 5, 2023, at 4:15 P.M. and remained so posted continuously for at least 72 hours proceeding the schedule time of said meeting.

Mary Valenzuela  
Mary Valenzuela, TRMC, City Secretary  
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: \_\_\_\_\_

By: \_\_\_\_\_  
City Secretary's Office  
City of Kingsville, Texas



# **MINUTES OF PREVIOUS MEETING(S)**

**NOVEMBER 15, 2022**

**A SPECIAL MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON TUESDAY, NOVEMBER 15, 2022, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 4:00 P.M.**

**CITY COMMISSION PRESENT:**

Sam R. Fugate, Mayor  
Hector Hinojosa, Commissioner  
Ann Marie Torres, Commissioner  
Norma N. Alvarez, Commissioner

**CITY COMMISSION ABSENT:**

Edna Lopez, Commissioner

**CITY STAFF PRESENT:**

Courtney Alvarez, City Attorney  
Kyle Benson, IT Manager  
Derek Williams, IT  
Emilio Garcia, Health Director  
Deborah Balli, Finance Director  
Charlie Sosa, Purchasing Manager  
Bill Donnell, Public Works Director  
Diana Gonzales, Human Resources Director  
Rudy Mora, Engineer  
Kobby Agyekum, Senior Planner/HPO  
Uche Echeozo, Director of Planning & Development Services  
Michael Mora, Capital Improvements Manager  
Frank Garcia, Wastewater Superintendent

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Fugate opened the meeting at 4:00 P.M. with four Commission members present. Commissioner Lopez was absent.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

**MINUTES OF PREVIOUS MEETING(S)**

None.

**II. Public Hearing - (Required by Law).<sup>1</sup>**

None.

**III. Reports from Commission & Staff.<sup>2</sup>**

*“At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public*

*Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration–Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”*

Ms. Courtney Alvarez, City Attorney reported that the next regular commission meeting is scheduled for November 28<sup>th</sup> with agenda item deadline for this meeting is November 16, 2022. She further reported that city offices will be closed beginning at noon on November 23<sup>rd</sup> and all day on November 24<sup>th</sup> and November 25, 2022, for the Thanksgiving Holiday. Ms. Alvarez stated that Mr. Mark McLaughlin, City Manager was unable to attend this meeting due to a scheduled meeting out of town.

#### **IV. Public Comment on Agenda Items.<sup>3</sup>**

1. Comments on all agenda and non-agenda items.

No public comments made.

#### **V.**

##### **Consent Agenda**

##### **Notice to the Public**

*The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

##### **CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:**

*(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)*

**Motion made by Commissioner Hinojosa to approve the consent agenda as presented, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Torres, Alvarez, Hinojosa, Fugate voting “FOR”.**

**1. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to appropriate funding for the Police Collective Bargaining Agreement. (Human Resources Director).**

**2. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to appropriate additional funding for cost overruns in the Human Resources Department. (Human Resources Director).**

**3. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to rollover uncompleted committed GF ARP Projects. (Finance Director).**

**4. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to accept and expend a donation from Keep Kingsville Beautiful for the Trash Off Event. (Director of Planning & Development Services).**

**5. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to accept and expend donations for the Parks Department Healthy Family Events. (Parks Director).**

**6. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to accept and expend grant funds from the Justice Assistance Grant Program (JAG). (Police Chief).**

**7. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to appropriate funding for emergency repairs to a 24" storm drain. (Public Works Director).**

## **REGULAR AGENDA**

### **CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

#### **VI. Items for consideration by Commissioners.<sup>4</sup>**

**8. Review and discuss Wastewater Treatment Plant Performance Evaluation from Garver. (City Engineer).**

Mr. Richard Correa of Garver gave an update to the Commission on the Wastewater Treatment Plant Performance Evaluation. Both wastewater treatment plants have been looked at and the anticipated growth within the city for the foreseeable future. The evaluation of both plants has been preformed to see what it would take to fix them from regulatory standpoints to growth standpoints. Mr. Correa stated that there will be a few individuals joining in during this presentation. He stated that during tonight's presentation, the discussion of the following will take place, funding alternatives, Kingsville North and South WWTPs Overview, project prioritization, and project packaging. Mr. Correa stated that the first item that will be discussed is Funding Alternatives which will be presented by Ms. Kirby Young who is on virtually.

Ms. Kirby Young, who is on virtually, stated that she will be speaking about funding alternatives. The WIFIA, CWSRF, and DFund Programs could provide supplemental funding for Kingsville. The WIFIA Programs is water infrastructure finance and Innovation Act Program which is administered through the Environmental Protection Agency. The Texas Water Development Board has the Clean Water State Revolving Fund and Texas Water Development Fund. The WIFIA Program is offered nationwide and has a number of important program features 49% of eligible project costs that WIFIA can fund with an additional funding source for the remaining 51%. Minimum project size for large communities is \$20 million, total project cost. Maximum deferral period after substantial completion is 5 years. Interest rate will be greater or equal to U.S. Treasury rate of a similar maturity and will not be affected by borrower's rating. Interest accrual only upon drawdown and maximum loan maturity date of 35 years after substantial completion. The WIFIA Program is offered nationwide and has a number of important program features. It can be combined with tax-exempt bonds, private equity, or SRFs. Applicant and credit processing fees that are not percentages of total loan. You can match your funding to your debt service and can also customize repayment schedules and can be subservient to other loans. Any WIFIA projects that initiated project design planning prior to May 14, 2022, are exempt from Build America, Buy America requirements. CWSRF has funds that can be used for the planning, design, acquisitions, and construction of wastewater projects. Eligible projects are wastewater treatment facilities, wastewater recycling and reuse facilities, nonpotable reuse, wastewater collection systems, existing wastewater facilities, stormwater control and nonpoint source pollution control projects. Program requirements and benefits are as follows; required adoption of a Water Conservation and Drought Contingency Plan; Davis-Bacon wage requirements, American Iron and Steel, NEPA-type environmental review; DBE Program and additional procurement requirements; potential principal forgiveness;

below market fixed interest rates; up to 30-year repayment period and access to year-round funding; and loan origination fee. Ms. Young further spoke about the DFund Program. The DFund is a year-round program with a flexible structure and fewer requirements. Eligible projects are water supply, conservation, water quality enhancement, flood control, and wastewater. The program requirement and benefits are required adoption of a Water Conservation and Drought Contingency Plan, U.S. Iron and Steel requirements, no maximum funding limits, long-term fixed interest rates based on the TWDB's cost of funds sold with the State's General Obligation AAA rating, 20-to-30-year repayment terms; maximum of 50 years constitutionally, multi-year commitments and access to loan funding year-round, and state-level environmental review. The majority of the BII/IJA funding will be funneled through the SRF Programs. Funding category is CWSRF Supplemental 2022 Texas Allocation is \$81.3 million with total nationwide allocation through 2026 of \$11.7 million and mandated additional subsidy of 49%. The CWSRF is the main source for potential principal forgiveness opportunities. Submitting PIFs can maximize opportunities for principal forgiveness. Recommended annual CWSRF PIF submission each year. Supplemental BII/IJA funding will be available through 2026. Projects included in a PIF can be updated if priorities shift. Opportunities for disadvantaged communities, up to 70% of eligible project costs; currently \$10 million maximum principal forgiveness per year per entity. Can submit a PIF that would maximize potential principal forgiveness. Potential funding strategies to consider for 2023 projects. Utilization of available funds from the City's annual current budget. The earliest that TWDB funding could be awarded is 2024. Alternative funding sources, such as bonds, could also be explored. WIFIA has a minimum project size of \$20 million for larger communities. Strategically create a WIFIA package and submit a Letter of Interest (LOI). Utilize funds from annual budget as WIFIA match over the life of the project. WIFIA prioritizes projects for disadvantaged communities. CWSRF funding can be utilized as a match as well if the city is selected.

A second representative from Garver gave the presentation on the overview of the Kingsville North and South Wastewater Treatment Plants. The City of Kingsville owns and operates two wastewater treatment plants. The North Wastewater Treatment Plant has a permitted capacity of 3.0 MGD and the South Wastewater Treatment Plant has a permitted capacity of 1.0 MGD. Both plants are package plants and built around the same time and have gone through upgrades about the same time as well. She further stated that the headworks is at the head of the plants and includes screens and degritting, which separate inorganics out before biological treatment.

At this time audio was lost for about 3 minutes, due to microphone located at podium being turned off. Presentation continues.

Aeration basins are where biological treatment occurs. Air is pumped into the basins allowing microbial growth which bio-degrades organic material. Final clarification occurs after biological treatment. Mixed liquor suspended solids settles to the bottom and is removed. Disinfection occurs after clarification. Ultraviolet light destroys the abilities of viruses, bacteria, and protozoa to replicate. Return activated sludge and waste activated sludge control the MLSS. Aerated sludge holding tanks store sludge from clarification prior to dewatering. They are aerated to prevent septicity. Sludge drying beds allow sludge to dewater and dry, which occurs through evaporation and gravity drainage. South Wastewater Treatment Plant also has a centrifuge to keep up with the amount of WAS produced. Project prioritization, assuming funding is secured, the identified improvements can be packaged to address urgent needs first and begin SWWTP expansion construction by 2027. Garver structural, process, and electrical engineers visited both WWTPs to assess facility conditions based on LOF and COF. Garver structural, process, and electrical engineers visited both WWTPs to assess facility conditions based on LOF and COF. Garver and city staff assigned project priorities using condition assessment findings and a

weighted scoring procedure. South Wastewater Treatment Plant expansion construction should start by 90% TCEQ trigger in 2027.

Mayor Fugate asked if commission could ask questions during the presentation. Mr. Correa responded yes.

Commissioner Alvarez asked who decided on 2027 as she feels it would be late?

Mr. Correa responded that it is based on a percent capacity on the connections. The growth rate was evaluated that Kingsville is set to experience and with triggers at TCEQ on how you should plan for design and expansions for wastewater facilities. These are hard and fast rules, 75% once that capacity has been reached you will need to start planning and at 90% you have to be in construction. So, the 2027 threshold is based on TCEQ rules on when you need to be in planning or constructing plant expansions for wastewater.

Mayor Fugate commented that there is a problem. The basis for the study and the criteria for growth in Kingsville is not correct. He further commented that this can not wait until 2027 to redo the South Plant. The study needs to be based on Kingsville doubling in size in the next five years.

Mr. Correa stated that this was based on historical growth.

Mayor Fugate commented that he understands this, but there is something out there that he cannot mention that will be happening that will change Kingsville dramatically. This is something that Garver was not aware of, so it's not their fault, but it is something that came up recently and it will change the community dramatically.

Mr. Correa stated that this was based on historical growth and information that was available at that time.

Mayor Fugate commented that there will be some announcements sometime in December that will make people aware of what he is talking about. These studies will have to be revisited at a later time.

Commissioner Alvarez asked if Kingsville is considered a large community?

Mr. Correa asked Ms. Young, who is participating online, if she could hear the question Commissioner Alvarez asked regarding whether or not Kingsville is considered a larger community.

Ms. Young stated that the specifically for the WIFIA Program they have defined the difference between large and small as for population over 25,000. According to the last ACX Data that the TWDB was using, Kingsville was right over that limit. However, if the city has updated population data that could be provided to WIFIA it can easily be classified as a small community. As for the Water Development Board they define a small community as less than 10,000 in population.

Mr. Correa asked Ms. Young if Kingsville falls under a disadvantage community? Ms. Young responded yes.

Commissioner Torres asked that the discussion is for 2027 and it being needed before, can the city apply for these grants in order to speed up the process?

Mr. Correa responded that there is nothing stopping the City of Kingsville from applying for grants.

At this time, Mayor Fugate stopped the meeting due to technical difficulties and further stated that representatives from Garver that will be making this presentation to the city should be present at the meeting. He also stated that the City Manager needs to update Garver on what is going on in Kingsville as he can speak about what's coming up. Fugate stated that there is something coming to Kingsville that will change everything that is being done now.

**VI. Adjournment.**

There being no further business to come before the City Commission, the meeting was adjourned at 4:58 P.M.

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Sam R. Fugate, Mayor

**ATTEST:**

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Mary Valenzuela, TRMC, CMC, City Secretary

DECEMBER 15, 2022

A SPECIAL MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON THURSDAY, DECEMBER 15, 2022, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 5:00 P.M.

**CITY COMMISSION PRESENT:**

Sam R. Fugate, Mayor  
Hector Hinojosa, Commissioner  
Norma N. Alvarez, Commissioner  
Edna Lopez, Commissioner  
Ann Marie Torres, Commissioner

**CITY STAFF PRESENT:**

Mark McLaughlin, City Manager  
Mary Valenzuela, City Secretary  
Courtney Alvarez, City Attorney  
Kyle Benson, IT Manager  
Derek Williams, IT  
Emilio Garcia, Health Director  
Deborah Balli, Finance Director  
Uchechukwu Echeozo, Director of Planning & Development Services  
Charlie Sosa, Purchasing Manager  
Bill Donnell, Public Works Director  
Diana Gonzales, Human Resources Director  
Rudy Mora, Engineer  
Janine Reyes, Tourism Director  
Susan Ivy, Parks Director

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Fugate opened the meeting at 5:00 P.M. with all five Commission members present.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

**MINUTES OF PREVIOUS MEETING(S)**

None

**II. Public Hearing - (Required by Law).<sup>1</sup>**

None.

**III. Reports from Commission & Staff.<sup>2</sup>**

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel*



*Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time."*

Mr. Mark McLaughlin, City Manager reported that the project for West Sage Road will begin in January 2023. He further updated the Commission on the two commercial garbage trucks which will be delivered at the beginning of the new year, February, or March.

Ms. Courtney Alvarez, City Attorney reported that the next commission meeting is scheduled for January 9, 2023, with December 28<sup>th</sup> as the deadline for staff to submit their agenda items. She further reported that city offices will be closed for the holidays, December 23<sup>rd</sup>, December 26<sup>th</sup>, December 30<sup>th</sup>, 2022, and January 2, 2023.

#### **IV. Public Comment on Agenda Items.<sup>3</sup>**

1. Comments on all agenda and non-agenda items.

No public comments made.

#### **V.**

##### **Consent Agenda**

##### **Notice to the Public**

*The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

##### **CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:**

*(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)*

**Motion made by Commissioner Lopez to approve the consent agenda as presented, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Hinojosa, Alvarez, Lopez, Torres, Fugate voting "FOR".**

**1. Motion to approve final passage of an ordinance amending the zoning ordinance by granting a Special Use Permit for mobile home as a business office use in I2 (Heavy industrial District) at Garcia Ind Ac, Block 11, Lots 1-3, Kingsville, Texas, also known as East Santa Gertrudis, Kingsville, Texas; amending the comprehensive plan to account for any deviations from the existing comprehensive plan. (Director of Planning & Development Services).**

**2. Motion to approve final passage of an ordinance amending the zoning ordinance by granting a Special Use Permit for daycare use in R1 (Single Family District) at 1915 Oklahoma, Kingsville, Texas, also known as Town & Country, Block 11, Lot 8; amending the comprehensive plan to account for any deviations from the existing comprehensive plan. (Director of Planning & Development Services).**

**3. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to accept and expend donation from Texas & Southwestern Cattle Raisers Association for the purchase, repair, and maintenance of wildland brush firefighting equipment. (Fire Chief).**

**4. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to accept and expend grant funds from the Ed Rachal Foundation for baseball field lighting. (Parks Director).**

**5. Motion to approve final passage of an ordinance amending City of Kingsville Code of Ordinances Chapter VII, Article 8, Section 3-Traffic Control Devices, providing for the authority to place a stop sign on Franklin Adams Road at West Trant Road for northbound and southbound traffic. (City Engineer).**

**6. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to appropriate funding for a portion of the City Hall Landscape Project. (Mayor Fugate).**

## **REGULAR AGENDA**

### **CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

#### **VI. Items for consideration by Commissioners.<sup>4</sup>**

**7. Consider awarding RFP #23-01 for Grant Administration Services for Texas CDBG-MIT Regional Mitigation Programs Methods GLO. (Purchasing Manager).**

Mr. Charlie Sosa, Purchasing Manager stated that this item authorizes the City to negotiate a contract with Langford Community Management Services, for Administration services for the CDBG-MIT Regional Mitigation Program's Method of Distribution Development GLO Grant for the City of Kingsville. Staff published a Request for Proposals #23-01 in the newspaper on December 1, 2022, and December 8, 2022. Responses were accepted until 2:00 PM on December 13, 2022. Two responses were received from Grant Works and Langford Community Management Services. Staff reviewed the responses received and found the information received to be responsive. The CDBG-MIT Regional Mitigation Program's Method of Distribution Development GLO Grant Selection Review Committee reviewed qualifications and scored the two firms based on the Administration/Professional Service Rating Sheet provided by the CDBG MIT-MOD Procurement Checklist. The firms were scored based on a point evaluation system. Based on the scoring by the Committee, the highest ranked firm was Langford Community Management Services of 9017 W. HWY. 29, Ste. 206, Liberty Hills, Texas 78642, and determined to be the most highly qualified provider based on the Administration/Professional Service Rating Sheet. The CDBG-MIT Regional Mitigation Program's Method of Distribution Development GLO Evaluation Committee recommends Langford Community Management Services for the City of Kingsville Grant Administration Services. The CDBG-MIT Regional Mitigation Program's Method of Distribution Development Grant Evaluation Committee consisted of Commissioner Norma Alvarez, Courtney Alvarez, Mary Valenzuela, Deborah Balli and Charlie Sosa. Please see Ratings below. Mr. Sosa further stated that the scoring for each were as followed, Grant Works 437 and Langford Community Management Services scoring 449. It is recommended that the City Commission: 1) award the Grant Administration services RFP 23-01 to Langford Community Management Services and 2) authorizes staff to negotiate a contract with Langford Community Management Services of 9017 W. HWY. 29, Ste. 206, Liberty Hills, Texas 78642 Grant Administration Services for the City of Kingsville in the event the City is successful in receiving CDBG-MIT Regional Mitigation Program's Method of Distribution Development GLO Grant funding awarded to the City, and that will be brought back to the City Commission for approval at a future meeting.

**Motion made by Commissioner Lopez to approve the award of RFP #23-01 for Grant Administration Services for Texas CDBG-MIT Regional Mitigation Programs Methods GLO, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alvarez, Lopez, Torres, Hinojosa, Fugate voting "FOR".**

**VI. Adjournment.**

There being no further business to come before the City Commission, the meeting was adjourned at 5:09 P.M.

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Sam R. Fugate, Mayor

**ATTEST:**

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Mary Valenzuela, TRMC, CMC, City Secretary

# **PUBLIC HEARING(S)**

# **PUBLIC HEARING #1**

Pub. Hrg.

**City of Kingsville**  
**Planning and Development Services Department**

---

TO: Mayor and City Commissioners

CC: Mark McLaughlin, City Manager

FROM: Uche Echeozo, Director

DATE: December 20, 2022

SUBJECT: Request for a Public Hearing and the submission of a **Main Street Grant Application** to the Texas Department of Agriculture as part of the Texas Community Development Block Grant (TXCDBG) Program.

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**Summary:** The Planning and Development Services Department of the City of Kingsville wishes to submit an application for a **Main Street Grant** that would facilitate the various efforts towards Downtown revitalization. Consequently, a request is made for a Public Hearing geared towards engaging members of the community.

**Background:** The Planning and Development Services Department of the City of Kingsville is currently embarking on projects geared towards downtown revitalization. The works are, ongoing but the funds are fast depleting. In order to adequately fund this exercise, and get it to completion, they wish to submit a further application for a Main Street Grant of \$500,000 which would be used to install ADA compliant sidewalks and lighting activity on Kleberg Avenue between 6<sup>th</sup> and 7<sup>th</sup> Street; demolition and clearance activity as well as road reconstruction including curb and gutter and related drainage. These projects are needed to effectively transform downtown Kingsville and make it a "destination place". There is a need for a 3.5% cash match translating to \$17,500 together with in-kind services from Engineering and Planning. A public hearing is part of the requirements needed to ensure members of the community are adequately briefed on the details of the plan.

**Financial Impact:** If the grant is awarded, a budget amendment would be needed for the \$17,500 Cash Match, which would come from the budget reserve line item.

**Recommendation:** Approve the request for a Public Hearing and to submit application.



# **PUBLIC HEARING #2**

Planning and Development Services  
410 W King  
Kingsville, TX 78363  
PH: 361-595-8093



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## MEMO

**Date:** January 4, 2023

**To:** Mark McLaughlin (City Manager)

**From:** Uche Echeozo (Director of Planning and Development Services)


**Subject:** **Ifeanyi Mbadugha, applicant/owner; requesting the replat of RONNING 2, BLOCK 3, LOTS 1 – 6, and LUND ADDN BLOCK 7, LOT 1, also known as 1103 to 1115 E King Avenue, Kingsville, Texas.**

The Planning and Zoning Commission meeting held as scheduled this evening, January 4, 2023, with 5 members in attendance.

Members deliberated over the issue of granting approval for a replat to enable the applicant carry out his doctor's office business. Letters were sent out to neighbors and the City received two calls seeking clarification but no adverse feedback. Commissioners, after deliberations, voted to approve the recommendation for a replat of the said property. A recorded vote of all members present was taken and Commissioners Brian Coufal, Debbie Tiffée, Rev. Idotha Battle, Larry Garcia and the Chairman – Steve Zamora all voted 'YES'.

The meeting was adjourned by about 6.08 p.m.

Thank you.



**Uche Echeozo**  
Director of Planning and  
Development Services



Planning and Development Services  
410 W King  
Kingsville, TX 78363  
PH: 361-595-8093



---

## MEMO

**Date:** January 4, 2023  
**To:** Planning and Zoning Commission Members  
**From:** Uche Echeozo (Director of Planning and Development Services)  
**Subject:** Ifeanyi Mbadugha, applicant/owner; requesting the replat of RONNING 2, BLOCK 3, LOTS 1 – 6, and LUND ADDN BLOCK 7, LOT 1, also known as 1103 to 1115 E King Avenue, Kingsville, Texas.

The applicant approached the department because they wanted to replat their property (by merging a number of lots into one big lot) as described in the attached drawing. The applicant is looking at putting up a doctor's office in the said property.

Consequently, this application is being submitted for your consideration. Therefore, it is recommended that you consider the said application and approve same since this will enable further business development within the City and the business is in compliance with the Zoning Ordinance.

Thank you.

A handwritten signature in black ink, appearing to read 'Uche Echeozo'.

**Uche Echeozo**  
Director of Planning and  
Development Services

**CITY OF KINGSVILLE  
PLANNING AND ZONING DIVISION  
MASTER APPLICATION**

**PROPERTY INFORMATION: (Please PRINT or TYPE)**

Project Address 103 to 115 E. King Nearest Intersection 15<sup>th</sup> Street and King Ave  
 (Proposed) Subdivision Name Horning Addition No 2 Lot \_\_\_\_\_ Block 3  
 Legal Description: lots 1-6, Blk 3, Horning Addition No 2 and lot 1, Blk 7 land Adm  
 Existing Zoning Designation C-2 Future Land Use Plan Designation Doctors Office

**OWNER/APPLICANT INFORMATION: (Please PRINT or TYPE)**

Applicant/Authorized Agent Fanyu M. Liao Phone 361 816 0675 FAX \_\_\_\_\_  
 Email Address (for project correspondence only): dagge24@yahoo.com  
 Mailing Address 8929 Stearman Drive City Corpus Christi State TX Zip 78414  
 Property Owner Zunie Investments Phone 361 816 0675 FAX \_\_\_\_\_  
 Email Address (for project correspondence only): dagge24@yahoo.com  
 Mailing Address 8929 Stearman Drive City Corpus Christi State TX Zip 78414

Select appropriate process for which approval is sought. Attach completed checklists with this application.

<input type="checkbox"/> Annexation Request	No Fee	<input type="checkbox"/> Preliminary Plat	Fee Varies
<input type="checkbox"/> Administrative Appeal (ZBA)	\$250.00	<input type="checkbox"/> Final Plat	Fee Varies
<input type="checkbox"/> Comp. Plan Amendment Request	\$250.00	<input type="checkbox"/> Minor Plat	\$100.00
<input type="checkbox"/> Re-zoning Request	\$250.00	<input checked="" type="checkbox"/> Re-plat	\$250.00
<input type="checkbox"/> SUP Request/Renewal	\$250.00	<input type="checkbox"/> Vacating Plat	\$50.00
<input type="checkbox"/> Zoning Variance Request (ZBA)	\$250.00	<input type="checkbox"/> Development Plat	\$100.00
<input type="checkbox"/> PUD Request	\$250.00	<input type="checkbox"/> Subdivision Variance Request	\$25.00 ea

Please provide a basic description of the proposed project:

---



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I hereby certify that I am the owner and /or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect the permit or approval may be revoked.

Applicant's Signature [Signature] Date: 11/09/2022  
 Property Owner's Signature [Signature] Date: 11/09/2022  
 Accepted by: [Signature] Date: 12/5/2022

# 200 ft Buffer at 1103 E King Ave



## Legend

- 1103 E King Buffer
- 1103 E King
- Streets
- Ownership

Page: 1/1

Drawn By: G. AMAYA

Last Update: 12/6/2022

Note: Ownership is labeled

**DISCLAIMER:**  
THIS MAP IS FOR VISUAL PURPOSES ONLY.  
THE INFORMATION ON THIS SHEET MAY  
CONTAIN INACCURACIES OR ERRORS.  
THE CITY OF KINGSVILLE IS NOT  
RESPONSIBLE IF THE INFORMATION  
CONTAINED HEREIN IS USED FOR ANY  
DESIGN, CONSTRUCTION, PLANNING, BUILDING,



**CITY OF KINGSVILLE  
ENGINEERING DEPARTMENT**

400 W King Ave; Kingsville, TX 78363  
Office: (361) 595-8007

JONES GENE M  
PO DRAWER A  
KINGSVILLE, TX 78363  
#14992

N & D BARNETT LLC  
NOLAN BARNETT  
202 FALLS DR  
SUNNYVALE, TX 75182  
#12585

SANCHEZ RENE  
4253 MULLIGAN  
CORPUS CHRITI, TX 78413  
#18414

EK LLOYD ZACHARY  
ETUX TANJA  
342 DANA  
KINGSVILLE, TX 78363  
#24091

BARRAZA JOAQUIN EST  
ALICIA BARRAZA (IND EXEC)  
402 W HENRIETTA  
KINGSVILLE, TX 78363  
#21827

PEREZ BALDEMAR  
ETUX ADELITA  
1126 E KENEDY  
KINGSVILLE, TX 78363  
#19173

GARZA ABEL P  
4117 JAMLIE AVE  
KINGSVILLE, TX 78363  
#23577

ALVAREZ GAUDALUPE B  
ETUX CRISTINA M  
1513 MICHAEL ST  
KINGSVILLE, TX 78363  
#16135

ALWAYS A WAY LLC  
PO BOX 828  
SEGUIN, TX 78156  
#12259

BENAVIDES GUADALUPE R JR  
915 E SHELTON  
KINGSVILLE, TX 78363  
#16010

ALVAREZ GUADALUPE B  
1513 MICHAEL  
KINGSVILLE, TX 78363  
#25205

DE LEON DELFINO G EST  
ETUX OFELIA G  
1132 E KENEDY AVE  
KINGSVILLE, TX 78363  
#20746

ESQUIVEL FILEMON JR  
1232 E KING AVE  
KINGSVILLE, TX 78363  
#25102

PENDLETON HOLDINGS LLC  
312 N PASADENA  
KINGSVILLE, TX 78363  
#22588

GONZALEZ ABEL  
PO BOX 180  
KINGSVILLE, TX 78364  
#14369

ESQUIVEL CHRISITNA C  
1232 E KING  
KINGSVILLE, TX 78363  
#24354

AMBRIZ MARGARITA C  
AND OCTAVIO C AMBRIZ JR  
1247 ½ E KING AVE  
KINGSVILLE, TX 78363  
#24107

CISNEROS FRANCES  
1119 E KING AVE  
KINGSVILLE, TX 78363  
#23694

SALINAS SARA  
1116 E KING AVE UNIT A  
KINGSVILLE, TX 78363  
#24744

CRUZ JOSE L  
1026 E KENEDY  
KINGSVILLE, TX 78363  
#24876

GONZALEZ CYNTHIA ANN  
907 W KLEBERG AVE  
KINGSVILLE, TX 78363  
#22943

RAMOS DIANA M  
1418 E KING AVE  
KINGSVILLE, TX 78363  
#13565

LOPEZ JESUS  
ETUX JENNIFER ARRIAGA  
1102 E KENEDY AVE  
KINGSVILLE, TX 78363  
#20824

PENA ANITA G  
1316 FM 1717  
KINGSVILLE, TX 78363  
#22754

SAENZ MARGARITA SALINAS  
560 N COUNTY ROAD 1050  
KINGSVILLE, TX 78363  
#13139

ALVAREZ GUADALUPE B  
1513 MICHAEL  
KINGSVILLE, TX 78363  
#23509

SAENZ MARGARITA SALINAS  
560 N COUNTY ROAD 1050  
KINGSVILLE, TX 78363  
#25977



Brister Surveying  
4335 S. Loop West, Suite 211  
Dallas, Texas 75246  
Office: 972-250-1000  
Fax: 972-250-1001  
www.bristersurveying.com  
Surveying Since 1973

GRAPHIC SCALE

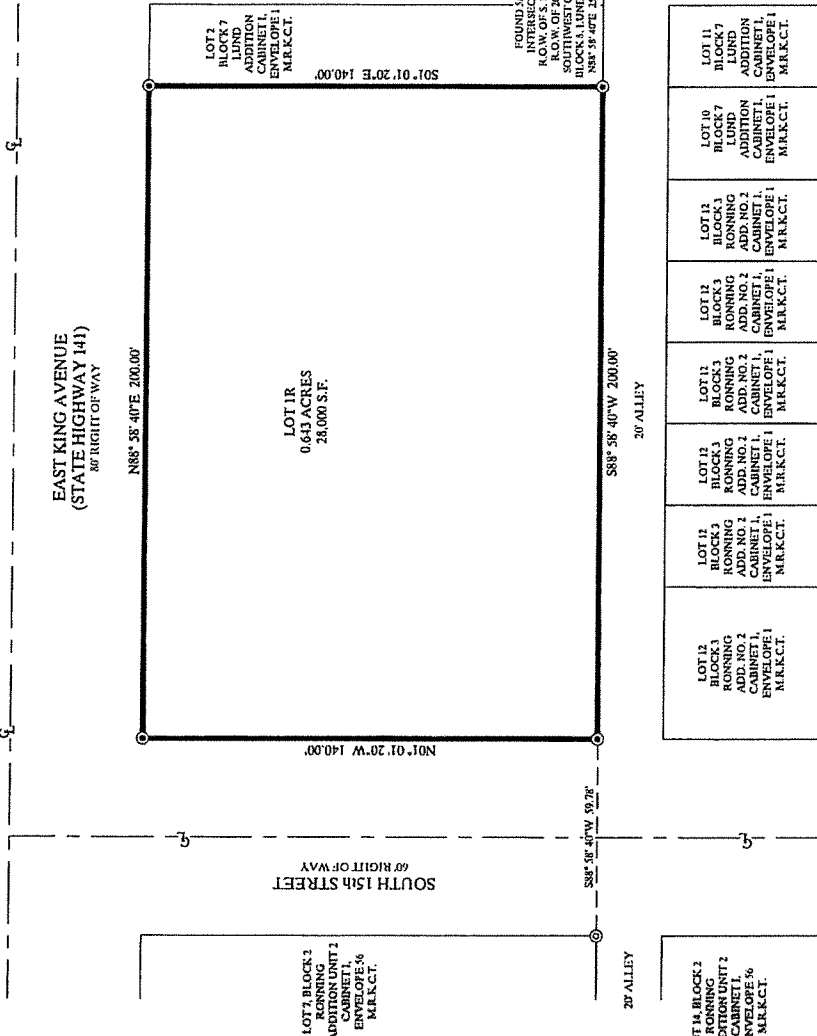


(IN FEET)  
1 inch = 25 ft.

## RONNING ADDITION NO. 2

### LOT 1R, BLOCK 3

BEING A REPLAT OF LOTS 1, 2, 3, 4, 5, AND 6, BLOCK 3, RONNING ADDITION NO. 2, AS SHOWN ON THE PLAT RECORDED IN ENVELOPE 56, PLAT CABINET 1, MAP RECORDS OF KLEBERG COUNTY, TEXAS AND LOT 1, BLOCK 7, LUND ADDITION, AS SHOWN ON THE PLAT RECORDED IN ENVELOPE 1, PLAT CABINET 1, MAP RECORDS OF KLEBERG COUNTY, TEXAS.



④ = SET 5\" NE-BAR  
⑤ = FOUND 5\" NE-BAR

#### NOTES

1. BY GRAPHIC PLOTTING ONLY, THIS PROPERTY IS IN ZONE "X" ON THE FLOOD INSURANCE RATE MAP, COMMUNITY FANAL NO. 4876C0151E, WHICH BEARS THE DATE OF 11/1/2017 AND IS NOT IN A SPECIAL FLOOD HAZARD AREA.
2. BEARINGS ARE BASED ON GLOBAL POSITIONING SYSTEM (GPS) DATA.
3. SET 5\" NE-BAR = STEEL RE-BAR SET WITH YELLOW PLASTIC CAP LABELED BRISTER SURVEYING.
4. THE TOTAL PLATTED AREA IS 0.413 ACRES.

STATE OF TEXAS  
COUNTY OF KLEBERG

THIS FINAL PLAT OF THE HEREIN DESCRIBED PROPERTY WAS APPROVED BY THE MAYOR AND THE CITY COMMISSION OF KINGSVILLE, TEXAS.

THIS THE \_\_\_\_ DAY OF \_\_\_\_, 2022

MAYOR

CITY SECRETARY

STATE OF TEXAS  
COUNTY OF KLEBERG

THIS FINAL PLAT OF THE HEREIN DESCRIBED PROPERTY WAS APPROVED BY THE PLANNING AND ZONING COMMISSION FOR THE CITY OF KINGSVILLE, TEXAS.

THIS THE \_\_\_\_ DAY OF \_\_\_\_, 2022

CHAIRMAN

STATE OF TEXAS  
COUNTY OF KLEBERG

THIS FINAL PLAT OF THE HEREIN DESCRIBED PROPERTY WAS APPROVED BY THE DIRECTOR OF PLANNING FOR THE CITY OF KINGSVILLE, TEXAS.

THIS THE \_\_\_\_ DAY OF \_\_\_\_, 2022

DIRECTOR OF PLANNING

STATE OF TEXAS  
COUNTY OF KLEBERG

WE, ZUNIC INVESTMENTS, LLC, DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE PROPERTY SHOWN HEREON. WE HAVE HAD SAID LAND SURVEYED AS SHOWN ON THE FOREGOING MAP. THIS MAP HAS BEEN PREPARED FOR THE PURPOSE OF DESCRIPTION AND DEDICATION.

THIS THE \_\_\_\_ DAY OF \_\_\_\_, 2022

HEAVY NIKHUGHIA

STATE OF TEXAS  
COUNTY OF KLEBERG

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME AS THEIR ACT AND DEED OF SAID LANDS FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE.

THIS THE \_\_\_\_ DAY OF \_\_\_\_, 2022

NOTARY PUBLIC

STATE OF TEXAS  
COUNTY OF KLEBERG

CLERK OF THE COUNTY COURT IN AND FOR KLEBERG COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT DATED THE \_\_\_\_ DAY OF \_\_\_\_, 2022, WITH ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN BOOK NO. \_\_\_\_ PAGE \_\_\_\_ OF THE \_\_\_\_ O'clock \_\_\_\_ P.M. SAID COUNTY IN VOLUME \_\_\_\_ PAGE \_\_\_\_ MAP RECORDS.

NO FILED FOR RECORD

COUNTY CLERK

BY

DEPUTY

AT \_\_\_\_ O'CLOCK \_\_\_\_ M

STATE OF TEXAS  
COUNTY OF KLEBERG

I, RONALD E. WINTER, A REGISTERED PROFESSIONAL LAND SURVEYOR OF BRISTER SURVEYING, HAVE PREPARED THE FOREGOING MAP. I HAVE BEEN LICENSED BY THE BOARD OF SURVEYING AND MAPPING, TEXAS, AND I AM A MEMBER OF THE TEXAS SURVEYING SOCIETY. I HAVE BEEN ADVISED BY THE OWNER OF THE PROPERTY SHOWN ON THE MAP THAT THE MAP IS TRUE AND CORRECT AND THAT THE MAP IS BASED ON MY KNOWLEDGE, INFORMATION AND BELIEF.

THIS THE \_\_\_\_ DAY OF \_\_\_\_, 2022

RONALD E. WINTER

REGISTERED PROFESSIONAL LAND SURVEYOR

DATE OF MAP: 17 NOVEMBER 2022

## Kleberg CAD

Property Search > 18492 ZUMIC INVESTMENTS LLC for Year 2022 Tax Year: 2022

## Property

## Account

Property ID: 18492 Legal Description: RONNING 2, BLOCK 3, LOT 1-6  
 Geographic ID: 159100301000192 Zoning:  
 Type: Real Agent Code:  
 Property Use Code:  
 Property Use Description:

## Location

Address: 1103 E KING Mapsco:  
 TX  
 Neighborhood:  
 Neighborhood CD: Map ID: B1

## Owner

Name: ZUMIC INVESTMENTS LLC Owner ID: 68184  
 Mailing Address: 7018 HANNAH % Ownership: 100.000000000000%  
 CORPUS CHRISTI, TX 78413  
 Exemptions:

## Values

(+) Improvement Homesite Value:	+	\$0	
(+) Improvement Non-Homesite Value:	+	\$0	
(+) Land Homesite Value:	+	\$0	
(+) Land Non-Homesite Value:	+	\$17,150	Ag / Timber Use Value
(+) Agricultural Market Valuation:	+	\$0	\$0
(+) Timber Market Valuation:	+	\$0	\$0
<hr/>			
(=) Market Value:	=	\$17,150	
(-) Ag or Timber Use Value Reduction:	-	\$0	
<hr/>			
(=) Appraised Value:	=	\$17,150	
(-) HS Cap:	-	\$0	
<hr/>			
(=) Assessed Value:	=	\$17,150	

## Taxing Jurisdiction

Owner: ZUMIC INVESTMENTS LLC  
 % Ownership: 100.000000000000%  
 Total Value: \$17,150

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
CAD	KLEBERG COUNTY APPRAISAL DISTRICT	0.000000	\$17,150	\$17,150	\$0.00

11/17/22, 12:41 PM

## Kleberg CAD - Property Details

CKI	CITY OF KINGSVILLE	0.825000	\$17,150	\$17,150	\$141.49
GKL	KLEBERG COUNTY	0.771870	\$17,150	\$17,150	\$132.38
SKI	KINGSVILLE I.S.D.	1.518900	\$17,150	\$17,150	\$260.50
WST	SOUTH TEXAS WATER AUTHORITY	0.078489	\$17,150	\$17,150	\$13.46
Total Tax Rate:		3.194259			

Taxes w/Current Exemptions: \$547.83

Taxes w/o Exemptions: \$547.83

## Improvement / Building

No improvements exist for this property.

## Land

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	C1	C1	0.5906	25725.00	171.50	150.00	\$17,150	\$0

## Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2023	N/A	N/A	N/A	N/A	N/A	N/A
2022	\$0	\$17,150	0	17,150	\$0	\$17,150
2021	\$0	\$7,150	0	7,150	\$0	\$7,150
2020	\$0	\$7,150	0	7,150	\$0	\$7,150
2019	\$0	\$7,150	0	7,150	\$0	\$7,150
2018	\$0	\$7,150	0	7,150	\$0	\$7,150
2017	\$0	\$7,150	0	7,150	\$0	\$7,150
2016	\$0	\$7,150	0	7,150	\$0	\$7,150
2015	\$0	\$7,150	0	7,150	\$0	\$7,150
2014	\$0	\$7,150	0	7,150	\$0	\$7,150
2013	\$0	\$7,150	0	7,150	\$0	\$7,150
2012	\$0	\$7,440	0	7,440	\$0	\$7,440
2011	\$0	\$7,440	0	7,440	\$0	\$7,440
2010	\$0	\$7,440	0	7,440	\$0	\$7,440
2009	\$0	\$7,440	0	7,440	\$0	\$7,440

Questions Please Call (361) 595-5775

Website version: 1.2.2.33

Database last updated on: 11/16/2022 8:17 PM

© M. Harris Computer Corporation

12/6/2022 3:12 PM

Property Number: 14566 ZONING: LUND ADDN, BLOCK 7, LOT 1 Year: 2022

100

### Property

#### Account

Property ID: 14566 Legal Description: LUND ADDN, BLOCK 7, LOT 1  
 Geographic ID: 143300701000192 Zoning:  
 Type: Real Agent Code:  
 Property Use Code:  
 Property Use Description:

#### Location

Address: 1115 E KING Mapsco:  
 Neighborhood: Map ID: B1  
 Neighborhood CD:

#### Owner

Name: ZUMIC INVESTMENTS LLC Owner ID: 68184  
 Mailing Address: 7018 HANNAH % Ownership: 100.000000000000%  
 CORPUS CHRISTI, TX 78413

Exemptions:

### Values

(+) Improvement Homesite Value:	+	\$0	
(+) Improvement Non-Homesite Value:	+	\$0	
(+) Land Homesite Value:	+	\$0	
(+) Land Non-Homesite Value:	+	\$2,850	Ag / Timber Use Value
(+) Agricultural Market Valuation:	+	\$0	\$0
(+) Timber Market Valuation:	+	\$0	\$0
<hr/>			
(=) Market Value:	=	\$2,850	
(-) Ag or Timber Use Value Reduction:	-	\$0	
<hr/>			
(=) Appraised Value:	=	\$2,850	
(-) HS Cap:	-	\$0	
<hr/>			
(=) Assessed Value:	=	\$2,850	

### Ending Jurisdiction

Owner: ZUMIC INVESTMENTS LLC  
 % Ownership: 100.000000000000%  
 Total Value: \$2,850

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
CAD	KLEBERG COUNTY APPRAISAL DISTRICT	0.000000	\$2,850	\$2,850	\$0.00
CKI	CITY OF KINGSVILLE	0.825000	\$2,850	\$2,850	\$23.51



12/6/22, 3:12 PM

## Kleberg CAD - Property Details

GKL	KLEBERG COUNTY	0.771870	\$2,850	\$2,850	\$22.00
SKI	KINGSVILLE I.S.D.	1.518900	\$2,850	\$2,850	\$43.28
WST	SOUTH TEXAS WATER AUTHORITY	0.078489	\$2,850	\$2,850	\$2.24
Total Tax Rate:		3.194259			

Taxes w/Current Exemptions: \$91.03

Taxes w/o Exemptions: \$91.03

## Improvement / Building

No improvements exist for this property.

## Land

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	C1	C1	0.0981	4275.00	28.50	150.00	\$2,850	\$0

## Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2023	N/A	N/A	N/A	N/A	N/A	N/A
2022	\$0	\$2,850	0	2,850	\$0	\$2,850
2021	\$0	\$2,850	0	2,850	\$0	\$2,850
2020	\$0	\$2,850	0	2,850	\$0	\$2,850
2019	\$0	\$2,850	0	2,850	\$0	\$2,850
2018	\$0	\$2,850	0	2,850	\$0	\$2,850
2017	\$0	\$2,850	0	2,850	\$0	\$2,850
2016	\$0	\$2,850	0	2,850	\$0	\$2,850
2015	\$0	\$2,850	0	2,850	\$0	\$2,850
2014	\$0	\$2,850	0	2,850	\$0	\$2,850
2013	\$0	\$2,850	0	2,850	\$0	\$2,850
2012	\$0	\$2,960	0	2,960	\$0	\$2,960
2011	\$22,890	\$2,960	0	25,850	\$0	\$25,850
2010	\$22,890	\$2,960	0	25,850	\$0	\$25,850
2009	\$22,890	\$2,960	0	25,850	\$0	\$25,850

## Deed History - (Last 3 Deed Transactions)

#	Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Deed Number
1	1/19/2021	GWD	GENERAL WARRANTY DEED	DAVIS ROY E	ZUMIC INVESTMENTS LLC			324608
2	2/17/2020	DEATH	DEATH - ADD EST TO OWNERSHIP	DAVIS ROY E	DAVIS ROY E			
3	7/11/2016	SPGFTWD	SPECIAL GIFT WD	DAVIS ROY E	DAVIS ROY E	556	984	

## Tax Due

Property Tax Information as of 12/06/2022

Amount Due If Paid on: 12/6/22

Year	Taxing Jurisdiction	Taxable Value	Base Tax	Base Taxes Paid	Base Tax Due	Discount / Penalty & Interest	Attorney Fees	Amount Due
------	---------------------	---------------	----------	-----------------	--------------	-------------------------------	---------------	------------

NOTE: Penalty & Interest accrues every month on the unpaid tax and is added to the balance. Attorney fees may also increase your tax liability if not paid by July 1. If you plan to submit payment on a future date, make sure you enter the date and RECALCULATE to obtain the correct total amount due.

[https://proprocess.inpubautomation.com/clientIdh/Property.aspx?area\\_id=145568&id=14](https://proprocess.inpubautomation.com/clientIdh/Property.aspx?area_id=145568&id=14)

# I'm Hungry: how to make Snow Ball Cookies

By Vicki YARBROUGH

Life is what you bake it. Joe Longoria proved this motto to be oh so correct. His life is full of change and talents, as well as his cooking adventures. Baking started as a youth and with this experience he developed different styles and recipes as he matured. Raised in Kingsville, he had his grandmother and mother to learn from. At the age of 13 he started working for our local CC Bakery for Mr. Cavazos and at first he worked at maintenance then was moved into the bakery section and made cookies until he moved on to another industry. In 2002, he was working for Celanese and the company downsized and gave the employees their pension packages and Joe was one of these.

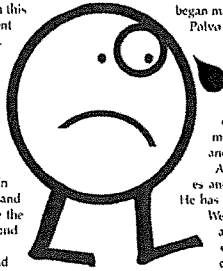
He then moved to Longview and came back every couple of months

to visit his parents. Joe would call a local woman and bring tubs of Pan de Pulvo back to enjoy and eat with his friends in Longview. They had never tasted the treats, so early on they requested that Joe bring the cookies to a friend's wedding and so it began. Joe began making his own Snow Ball and Pan de Pulvo cookies.

Now Joe is semi-retired working part-time as a Boll Weevil technician and promoting the sale of his cookies.

Most of his profits from the cookies go to his local church and missions in the poorest areas of India and Mexico.

A man of many talents, he also preaches and is a talented singer and organist. He has shared his recipe for the Snow Ball Wedding cookies below. If you have any questions or comments about cooking or would like to share your cooking secrets, email me at viva49@hotmail.com.



Joe Longoria

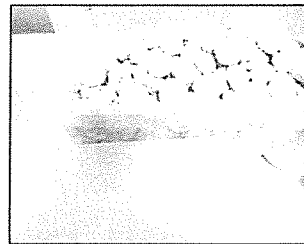
## Snow Ball Cookies

### Ingredients

- 6 Cups White Wing Flour
- 1 tablespoon vegetable oil (divided)
- 2 cups of sugar
- 1 lb Crisco
- 1 egg
- 2 cups ground pecans
- Set aside and make the cinnamon tea
- 1/2 cup water
- 1/4 cup sugar
- 1 cinnamon stick
- Bake for a couple of minutes.

### Instructions

- Whip Crisco, add egg continuing mixing then add vanilla mixing until creamed. Combine flour, sugar and pecans separately then add to the crisco mixture. Pour cinnamon tea a little at a time to mixture, combine then roll into small balls and put on baking pans. Bake at 275° for about 30 minutes.
- Then roll the balls in a bowl of powdered sugar to cover.



Snow Ball Cookies

## Bishop City Council appoints members to Economic Development Corp.



Bishop Police Chief Edward Day presenting information about new police units.  
(Photo by Ted Figueroa)

By Ted FIGUEROA  
REPORTER

During the December meeting of the Bishop City Council, there were no public comments. The City will be changing their health care provider to TML Insurance. Adam Alvarado was appointed to the Economic Development Council to fill place 3 until July 2024. Joe Cassias was also appointed to the Economic Development Council to fill place 7 until July of 2024.

The Commissioners agreed to purchase two new

pick trucks and one used pick-up truck for the Bishop Police Department to replace old police units that have been in service since 2009. The older units may be recycled to other departments as needed.

The financial statements and minutes from the last meeting were approved. Police Chief Edward Day said Blue Santa items will be delivered the week of Christmas. The Commissioners took no action on the consideration of the Police Chief salary and related budget amendments.

### PUBLIC NOTICE

The City Commission will meet on Monday January 23, 2022, at 5:00 P.M. The following items are set for public hearing and discussion and / or action: Request to condemn the unsafe structures located at:

314 E. ELLA  
406 E. LEE  
1108 E. HENRIETTA  
1102 E. HENRIETTA

If you are the property owner, holder of mortgage(s), or anyone having a substantial interest in any these properties, we would request that you attend the meeting. The meeting will be held at City Hall, 400 West King, at the Helen Kleberg Groves Community Room.

If you have any questions about the items on agenda, please contact the Building Department at (361) 595-8019 or (361) 595-8020.

### PUBLIC HEARING NOTICE

The Planning & Zoning Commission of the City of Kingsville will hold a Public Hearing Wednesday, January 4, 2023, at 6:00 p.m. wherein the Commission will discuss and/or take action on the following items and at which time all interested persons will be heard:

Ifanyi Mbadugha applicant; requesting the re-plot of Ronning 2, Block 3, Lot 1-6 and Lund Addn, Block 7, Lot 1, also known as 1103 to 1115 E King, Kingsville TX 78363.

The meeting will be held at City Hall, 400 West King, in the Helen Kleberg Groves Community Room. If you have any questions about the items on the agenda, please contact the Planning Department at (361) 595-8055.

### PUBLIC HEARING NOTICE

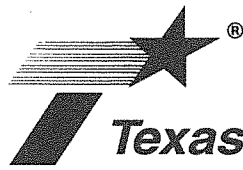
The City Commission of the City of Kingsville will hold a Public Hearing Monday, January 9, 2023, at 5:00 p.m. wherein the City Commission will discuss the consideration of the following item and at which time all interested persons will be heard:

Ifanyi Mbadugha applicant; requesting the re-plot of Ronning 2, Block 3, Lot 1-6 and Lund Addn, Block 7, Lot 1, also known as 1103 to 1115 E King, Kingsville TX 78363.

The meeting will be held at City Hall, 400 West King, Kingsville, Texas in the Helen Kleberg Groves Community Room. If you have any questions about the items on the agenda, please contact the City Secretary at (361) 595-8002.

# **CONSENT AGENDA**

# **AGENDA ITEM #1**



125 EAST 11<sup>TH</sup> STREET | AUSTIN, TEXAS 78701-2483 | (512) 463-8700 | WWW.TXDOT.GOV

January 5, 2023

The Honorable Mayor Sam Fugate  
Mayor of Kingsville  
400 W. King Avenue  
Kingsville, TX 78363

Dear Mayor Fugate,

My name is America Garza, District Traffic Engineer, for the Corpus Christi District. As you may well know, we have a construction project on US 77 to convert the facility into a freeway. We have proposed an interim speed zone for the newly constructed northbound frontage road of 45 mph. The zone extends from 702 feet south of FM 1356 to the southern city limits of Kingsville. We are proposing the following:

- That a 45 mph regulatory interim speed zone be established for use from the southern city limits of Kingsville to a point approximately 1.842 miles north of those southern city limits or approximately 702 feet south of FM 1356 (General Cavazos Blvd) on the newly constructed northbound frontage road of US 77.

I have attached a map for your reference and review which includes the proposed regulatory interim speed zone within the city limits of Kingsville. Please provide a copy of the passed city ordinance in an email reply for our records once it has been passed.

I look forward to your response. If you have any questions or would like to discuss, please feel free to contact me by email, [America.Garza@Txdot.gov](mailto:America.Garza@Txdot.gov), or phone at 361-808-2490.

Sincerely,

DocuSigned by:

*America B. Garza*

93EB32D69A7D4CB

America Garza, P.E.  
District Traffic Engineer  
Corpus Christi District

#### OUR GOALS

MAINTAIN A SAFE SYSTEM ▪ ADDRESS CONGESTION ▪ CONNECT TEXAS COMMUNITIES ▪ BEST IN CLASS STATE AGENCY  
*An Equal Opportunity Employer*

# Interim Speed Limit Proposed on Newly Constructed Northbound US 77 frontage road



45 mph for Northbound from inside Kingsville city limits—to be considered by City Ordinance

45 mph proposed Interim speed south of city limits—will pass by Commission Minute Order

[illegible]

ORDINANCE NO. 2023-\_\_\_\_\_

**AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER VII, ARTICLE 5, TRAFFIC SCHEDULES, SETTING THE SPEED LIMIT AT 45 MPH ON US HIGHWAY 77 BY-PASS NORTHBOUND FRONTAGE ROAD FROM THE SOUTHERN CITY LIMITS OF KINGSVILLE TO FM 1356 (GENERAL CAVAZOS BLVD.); PROVIDING FOR APPROPRIATE PENALTIES, FINES, AND FEES REGARDING THE REGULATION THEREOF; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.**

**WHEREAS**, the Texas Department of Transportation (TxDOT) is responsible for the construction, maintenance, and traffic control on the roadway in question; and

**WHEREAS**, the roadway in question is owned by TxDOT who advises the plan to switch northbound traffic to the frontage road is close to occurring as they are nearing completion of construction of the frontage road and they conducted a traffic/speed study earlier this year on the southbound access road and want to maintain a consistent speed limit on the northbound access road and should complete a new speed study the week of November 7, 2022 on the new roadway; and

**WHEREAS**, TxDOT will already have reduced the northbound speed limit south of the city limits to 55mph which should make the transition to their new proposed 45mph speed limit easier; and

**WHEREAS**, TxDOT advised the City that they are now recommending an interim speed zone of 45 mph on the frontage road from the southern city limits of Kingsville to FM 1356 (General Cavazos Blvd.) for the northbound access road; and

**WHEREAS**, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:**

I.

**THAT** Schedule I of Article 5: Traffic Schedules of Chapter VII, Traffic Code, of the Code of Ordinances of the City of Kingsville, Texas, shall be amended to read as follows:



**§ 7-5 SCHEDULE I: SPEED LIMITS.**

...

(B) U.S. and State Highways.

Street	Location	Speed	Ord. No.	Date Passed
...				
U.S. Highway No. 77 By-Pass southbound frontage road	Beginning at a point 702 feet south of FM 1356 (General Cavazos Blvd.) to the southern city limit	45 mph		
<u>U.S. Highway No. 77 By-Pass northbound frontage road</u>	<u>Beginning at the southern city limit to a point 702 feet south of FM 1356 (General Cavazos Blvd.)</u>	<u>45 mph</u>		

...

Penalty, see §1-1-99.

II.

**THAT** all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

**THAT** if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

**THAT** this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

**INTRODUCED** on this the 24<sup>th</sup> day of October, 2022.

**PASSED AND APPROVED** on this the \_\_\_\_ day of January, 2023.

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Sam R. Fugate, Mayor

**ATTEST:**

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Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

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Courtney Alvarez, City Attorney

## **AGENDA ITEM #2**

**City of Kingsville  
Police Department**

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TO: Mayor and City Commissioners

CC: Mark McLaughlin, City Manager

FROM: Ricardo Torres, Chief of Police

DATE: December 22, 2022

SUBJECT: Donation to Kingsville Boxing Club from Chapter 59 Funds

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**Summary:**

The police department is in receipt of a request for a donation to Kingsville Boxing Club.

**Background:**

I am in receipt of a letter from the Kingsville Boxing Club soliciting a donation for the Kingsville, Texas program. The Kingsville Boxing Club of Kingsville is a non-profit organization that provides anti-drug programs to the youths of the city and the area by providing educational studies opportunities, athletic programs, field trips and other activities with a drug-free message that have a positive impact on the children of Kingsville. This donation will assist them in implementing their program to assist in the prevention of Alcohol, tobacco, and other drugs for our youth.

We here at the City of Kingsville Police Department have a longstanding relationship with the Kingsville Boxing Club and would like to assist them in our goal.

**Financial Impact:**

Donation in the amount of **\$5,000.00** to assist Kingsville Boxing Club with our mission to help young people to stay drug free and succeed.

**Recommendation:**

We request that our request be granted for our donation in the amount of \$5,000.00



**City of Kingsville Police Department**  
**APPLICATION FOR CHAPTER 59 DONATION**  
**19 November 2022**

1. APPLICANT'S  
NAME: Jaime Cantu  
ADDRESS: 627 E. Miller Ave. Kingsville, Texas 78363  
PHONE: 361-728-3955
2. ORGANIZATION'S  
NAME: Kingsville Amateur Boxing Club Inc.  
ADDRESS: 525 S. 12<sup>th</sup> St. Kingsville, Texas 78363  
PHONE: Same
3. The Kingsville Boxing Club (a federally recognized 501(c) (3) Non Profit Organization) is applying for a grant to help and assist the club with its program. The club was formed with the intent of offering our youth an alternative from the streets. The club has grown considerable since its organization back in 1997. Currently the club allows all members of this community to attend and utilize its facilities with the purpose of getting fit and staying healthy. Members of the Kingsville Boxing Club who are registered with USA boxing are required to attend various classes throughout the year that teach and lecture on subjects such as; Drug and Alcohol Abuse, Dealing with Teen Pressure, Building one's Self Esteem, Nutrition and The United States Anti Doping Agency policy on drug use. Our instructor for those classes is a licensed and registered drug and alcohol counselor for the state of Texas. Speakers are invited to come in and share their experience with our athletes to help them better understand the consequences of abusing drugs and alcohol as well as giving motivational speeches to help our participants succeed. Pamphlets are located on site in the gym and are used to help educate our athletes in these various areas.

Our club is a very unique program that offers so many different types of character building programs (See List of Additional Programs). Our program has not only impacted the "At Risk" student but has also impacted those who want to volunteer and make a difference in our community.

Our club currently has no major sponsor and relies solely on the support of our community and organizations such as yours to continue our existence. The average cost per year to operate our club is \$15,000.00 (last 5 years).

We are requesting that a \$5,000.00 grant be awarded to our program to be used in the following manner:

- 1. Money will be used to help our program continue to spread our Drug Free Message to members of our community (primarily our youth).**
- 2. A portion of this grant will be used to purchase additional equipment needed to ensure that all participants are properly equipped to conduct their physical training.**
- 3. All money will be used to directly impact our program. Our program has no paid staff and all money will be used to help operate our program.**

Approval of this grant is very important to our program. Without your organizations support, this program could not function in the manner that it has. Our program has received high praise from community leaders and members of our community. In addition, leaders from different communities have stated that they are very impressed with our program and believe that our community is fortunate to have a program like ours. It is directly because of your organization that we are as successful as we have been.

APPROVED: \_\_\_\_\_  
RICARDO TORRES  
CHIEF OF POLICE

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

## List of additional programs run by the Kingsville Boxing Club

- **Internet Site** – Established a classroom with internet so students can do their school work. (Due to Pandemic).
- **Be a Champion** – Weekly Grab & Go Lunch for all students. (Est. 2020)
- **Drug, Alcohol and Substance abuse education** – Twice a month, a certified Drug and Alcohol Abuse Counselor conducts classes for all individuals.
- **Drug Awareness Information Give Away** – The Kingsville Boxing Club gives away for free, Educational Activity books and other items that focus on Drug Awareness and City Leadership. Participate in Red Ribbon Week
- **Anti-Bullying Campaign** – This past year, the boxing club initiated our Anti Bullying Campaign by handing out activity books, book markers and other items that talk about bullying. In addition, pamphlets about Sexting are also given out.
- **Knock Out HomeWork/Tutoring Program** – Once a week (Wednesdays) the Kingsville Boxing Club opens its doors and allows students from throughout the community to come in and get assistance with their homework or for tutoring. Additional days are made available at the students' request. (Most volunteers and tutors are from our local University)
- **Camp of Champs** – This program was established in 2008 and is a cost free camp that is geared towards children ages 8-14 and focuses on the importance of health, fitness, discipline and faith. (The same type of training is given on a daily basis and if there aren't enough participants, the program is run during normal training hours).
- **Training Facility** – Our facility has opened its doors to Law Enforcement Personnel as well as Military Personnel to use as a fitness center or an instructional facility.
- **Community Service** – Members of the Kingsville Boxing Club volunteer once a month to assist Senior Citizens whose alley ways are in violation of our city codes and they must be cleaned up. The club contacts the local enforcement office for a list of addresses. In addition, our club assisted with the city wide clean-up program.
- **Community Involvement** – The Kingsville Boxing club members volunteered for several different community events to include: National Night Out, Lil Oscar Day, and Motivational speaking for different organizations and supported a "Back to School" School Supply Drive. All of these events were free to the public to include food and drinks.

More information on the above subjects can be found in our website:  
[www.12thstreetgym.org](http://www.12thstreetgym.org) / Kingsville Boxing Club on Facebook

**RESOLUTION #2023-\_\_\_\_\_**

**A RESOLUTION OF THE CITY OF KINGSVILLE AUTHORIZING THE RELEASE OF CHAPTER 59 FUNDS OF THE KINGSVILLE POLICE DEPARTMENT FOR DONATION TO THE KINGSVILLE AMATEUR BOXING CLUB, INC. FOR DRUG AND ALCOHOL PREVENTION PROGRAMS.**

**WHEREAS**, the Texas Code of Criminal Procedure, Article 59.06(h) allows for the release of Chapter 59 funds for nonprofit programs for the prevention of drug abuse;

**WHEREAS**, the Kingsville Amateur Boxing Club, Inc. is a non-profit organization that provides anti-drug programs to the youths of the city and the area by providing athletic programs and other activities with a drug-free message that have a positive impact on the children of Kingsville;

**NOW, THEREFORE BE IT RESOLVED** by the City Commission of the City of Kingsville, Texas:

I.

**THAT** the City Commission authorizes the Kingsville Police Department to assist with a \$5,000 donation to the Kingsville Amateur Boxing Club, Inc., to help educate young people about living a drug-free and alcohol-free lifestyle. The Kingsville Amateur Boxing Club, Inc. will submit quarterly charitable contribution reporting forms to the Kingsville Police Department.

II.

**THAT** local elected representatives shall be encouraged to promote, endorse, and support the Kingsville Amateur Boxing Club, Inc. in their efforts for the benefit of the community through drug abuse prevention programs.

**PASSED AND APPROVED** by a majority vote of the City Commission on the 9th day of January, 2023.

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney



# **REGULAR AGENDA**

## **AGENDA ITEM #3**

**City of Kingsville**  
**Planning and Development Services Department**

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TO: Mayor and City Commissioners

CC: Mark McLaughlin, City Manager

FROM: Uche Echeozo, Director

DATE: December 20, 2022

SUBJECT: Request for a Public Hearing and the submission of a **Main Street Grant Application** to the Texas Department of Agriculture as part of the Texas Community Development Block Grant (TXCDBG) Program.

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**Summary:** The Planning and Development Services Department of the City of Kingsville wishes to submit an application for a **Main Street Grant** that would facilitate the various efforts towards Downtown revitalization. Consequently, a request is made for a Public Hearing geared towards engaging members of the community.

**Background:** The Planning and Development Services Department of the City of Kingsville is currently embarking on projects geared towards downtown revitalization. The works are, ongoing but the funds are fast depleting. In order to adequately fund this exercise, and get it to completion, they wish to submit a further application for a Main Street Grant of \$500,000 which would be used to install ADA compliant sidewalks and lighting activity on Kleberg Avenue between 6<sup>th</sup> and 7<sup>th</sup> Street; demolition and clearance activity as well as road reconstruction including curb and gutter and related drainage. These projects are needed to effectively transform downtown Kingsville and make it a “destination place”. There is a need for a 3.5% cash match translating to \$17,500 together with in-kind services from Engineering and Planning. A public hearing is part of the requirements needed to ensure members of the community are adequately briefed on the details of the plan.

**Financial Impact:** If the grant is awarded, a budget amendment would be needed for the \$17,500 Cash Match, which would come from the budget reserve line item.

**Recommendation:** Approve the request for a Public Hearing and to submit application.



**RESOLUTION # 2023\_\_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF KINGSVILLE, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, MAIN STREET GRANT APPLICATION; AND AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR IMPROVEMENTS IN THE DOWNTOWN AREA.**

**WHEREAS**, the City of Kingsville participates in the Texas Main Street program;

**WHEREAS**, the Texas Community Block Grant Program provides eligible Texas Main Street communities with matching grants for downtown revitalization to expand or enhance public infrastructure in historic Main Street districts to aid in eliminating handicapped barriers and deteriorated conditions in the downtown;

**WHEREAS**, the City Commission of the City of Kingsville desires to develop a viable community and improve its historic downtown area by making ADA improvements, lighting improvements, and road, curb, gutter, drainage, and sidewalk repairs in the designated Main Street area; and

**WHEREAS**, if awarded, the grant will be used to construct ADA improvements, lighting improvements, and road, curb, gutter, drainage, and sidewalk repairs in Kingsville's designated Main Street area primarily in the area of Kleberg Avenue between 6<sup>th</sup> and 7<sup>th</sup> Street;

**WHEREAS**, it is necessary and in the best interests of the City of Kingsville to submit an application for funding under the Texas Community Development Block Grant Program to make these improvements;

**WHEREAS**, the City intends to make an application for \$500,000 of funding and has set aside a three and one half percent (3.5%) cash match in the FY22-23 budget for this item, should it be awarded, as the City does not have funding to cover more than that for the project it may be able to contribute some in-kind services as well, which also enhance scoring of the application;

**NOW THEREFORE, BE IT RESOLVED** by the City Commission of the City of Kingsville, Texas:

I.

**THAT** a Texas Community Development Block Grant Program application for the Texas Capital Fund is hereby authorized to be filed on behalf of the City of Kingsville.

II.

**THAT** if awarded, the grant money will be used to construct ADA improvements, lighting improvements, and road, curb, gutter, drainage, and sidewalk repairs in Kingsville's designated Main Street area, which the City could not otherwise fund.

III.

**THAT** the application be for \$500,000.00 of grant funds to provide funding for ADA improvements, lighting improvements, and road, curb, gutter, drainage, and sidewalk repairs in the designated Main Street area in downtown Kingsville.

IV.

**THAT** the City Commission directs and designates the City Manager as the City's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program.

V.

**THAT** all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, acquisition of property, civil rights and administrative requirements.

VI.

**THAT** it further be stated that the City of Kingsville is committing \$17,500 from its FY22-23 budget as a cash match contribution toward the activities of this project.

VII.

**THAT** this Resolution shall be and become effective on or after adoption.

**PASSED AND APPROVED** by a majority vote of the City Commission the 9th day of January, 2023.

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

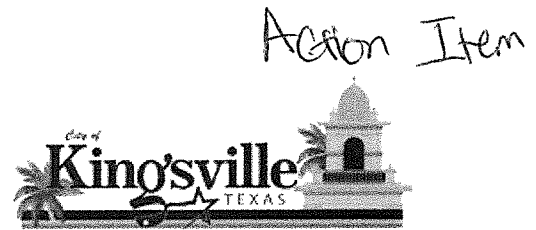
\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM**

\_\_\_\_\_  
Courtney Alvarez, City Attorney

# **AGENDA ITEM #4**

Planning and Development Services  
410 W King  
Kingsville, TX 78363  
PH: 361-595-8093



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## MEMO

**Date:** January 4, 2023

**To:** Mark McLaughlin (City Manager)

**From:** Uche Echeozo (Director of Planning and Development Services)

**Subject:** **Ifeanyi Mbadugha, applicant/owner; requesting the replat of RONNING 2, BLOCK 3, LOTS 1 – 6, and LUND ADDN BLOCK 7, LOT 1, also known as 1103 to 1115 E King Avenue, Kingsville, Texas.**

The Planning and Zoning Commission meeting held as scheduled this evening, January 4, 2023, with 5 members in attendance.

Members deliberated over the issue of granting approval for a replat to enable the applicant carry out his doctor's office business. Letters were sent out to neighbors and the City received two calls seeking clarification but no adverse feedback. Commissioners, after deliberations, voted to approve the recommendation for a replat of the said property. A recorded vote of all members present was taken and Commissioners Brian Coufal, Debbie Tiffie, Rev. Idotha Battle, Larry Garcia and the Chairman – Steve Zamora all voted 'YES'.

The meeting was adjourned by about 6.08 p.m.

Thank you.

**Uche Echeozo**  
Director of Planning and  
Development Services

Planning and Development Services  
410 W King  
Kingsville, TX 78363  
PH: 361-595-8093



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## MEMO

**Date:** January 4, 2023

**To:** Planning and Zoning Commission Members

**From:** Uche Echeozo (Director of Planning and Development Services)

**Subject:** Ifeanyi Mbadugha, applicant/owner; requesting the replat of RONNING 2, BLOCK 3, LOTS 1 – 6, and LUND ADDN BLOCK 7, LOT 1, also known as 1103 to 1115 E King Avenue, Kingsville, Texas.

The applicant approached the department because they wanted to replat their property (by merging a number of lots into one big lot) as described in the attached drawing. The applicant is looking at putting up a doctor's office in the said property.

Consequently, this application is being submitted for your consideration. Therefore, it is recommended that you consider the said application and approve same since this will enable further business development within the City and the business is in compliance with the Zoning Ordinance.

Thank you.

A handwritten signature in black ink, appearing to read "Uche Echeozo", with a stylized flourish at the end.

**Uche Echeozo**  
Director of Planning and  
Development Services



**CITY OF KINGSVILLE  
PLANNING AND ZONING DIVISION  
MASTER APPLICATION**

**PROPERTY INFORMATION: (Please PRINT or TYPE)**

Project Address 103 to 1115 E. King Nearest Intersection 15<sup>th</sup> Street and King Ave  
 (Proposed) Subdivision Name Phoning Addition No 2 Lot \_\_\_\_\_ Block 3  
 Legal Description: Lots 1-6, BLK 3, Phoning Addition No 2 and Lot 1, BLK 7 land Adm  
 Existing Zoning Designation C-2 Future Land Use Plan Designation Doctors Office

**OWNER/APPLICANT INFORMATION: (Please PRINT or TYPE)**

Applicant/Authorized Agent Fanny M. Lopez Phone 361 816 0675 FAX \_\_\_\_\_  
 Email Address (for project correspondence only): lajee24@yahoo.com  
 Mailing Address 8929 Stearns Drive City Corpus Christi State TX Zip 78414  
 Property Owner Zunie Investments Phone 361 816 0675 FAX \_\_\_\_\_  
 Email Address (for project correspondence only): lajee24@yahoo.com  
 Mailing Address 8929 Stearns Drive City Corpus Christi State TX Zip 78414

Select appropriate process for which approval is sought. Attach completed checklists with this application.

<input type="checkbox"/> Annexation Request	No Fee	<input type="checkbox"/> Preliminary Plat	Fee Varies
<input type="checkbox"/> Administrative Appeal (ZBA)	\$250.00	<input type="checkbox"/> Final Plat	Fee Varies
<input type="checkbox"/> Comp. Plan Amendment Request	\$250.00	<input type="checkbox"/> Minor Plat	\$100.00
<input type="checkbox"/> Re-zoning Request	\$250.00	<input checked="" type="checkbox"/> Re-plat	\$250.00
<input type="checkbox"/> SUP Request/Renewal	\$250.00	<input type="checkbox"/> Vacating Plat	\$50.00
<input type="checkbox"/> Zoning Variance Request (ZBA)	\$250.00	<input type="checkbox"/> Development Plat	\$100.00
<input type="checkbox"/> PUD Request	\$250.00	<input type="checkbox"/> Subdivision Variance Request	\$25.00 ea

Please provide a basic description of the proposed project:

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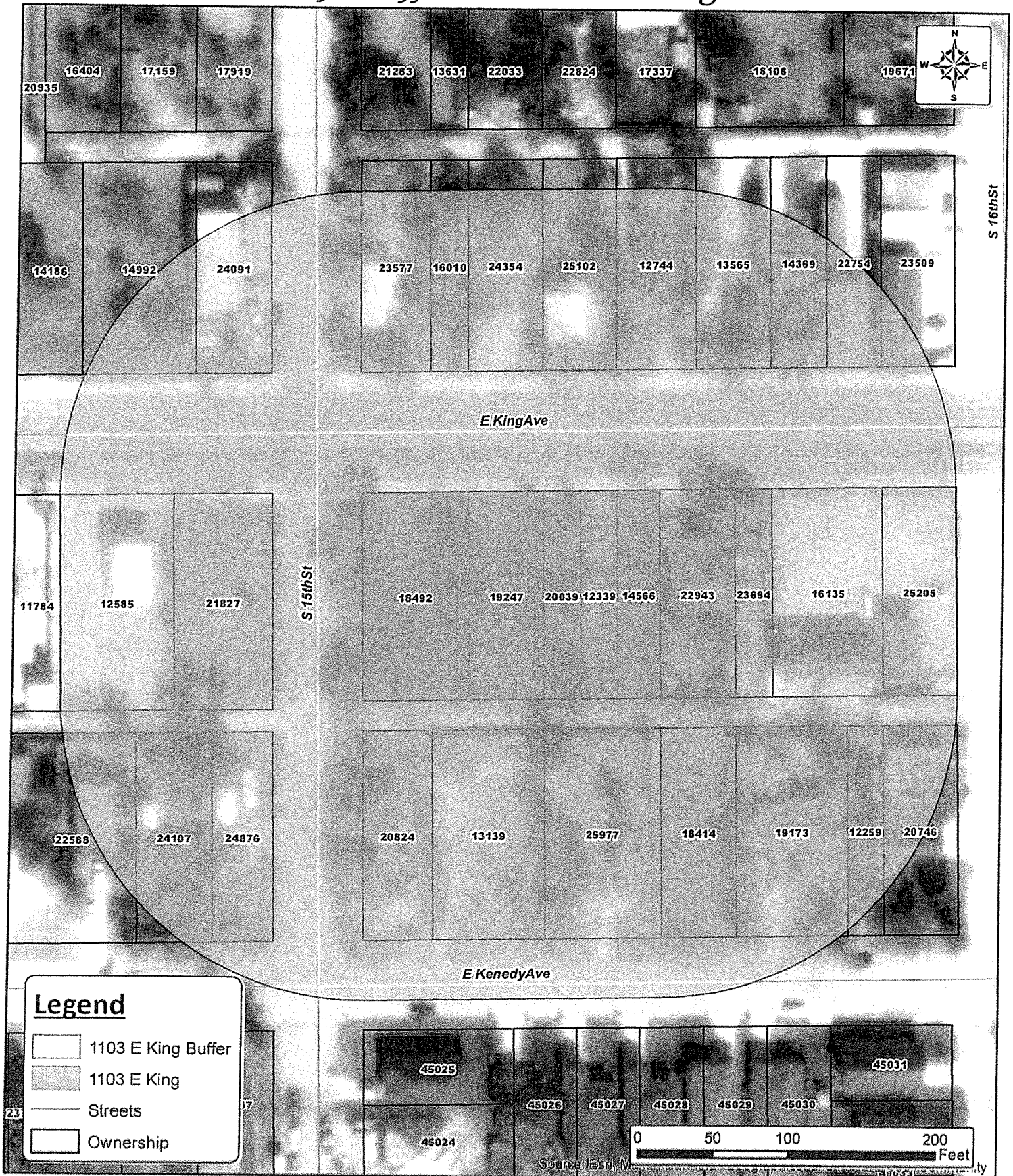


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I hereby certify that I am the owner and /or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect the permit or approval may be revoked.

Applicant's Signature [Signature] Date: 11/07/2022  
 Property Owner's Signature [Signature] Date: 11/07/2022  
 Accepted by: [Signature] Date: 12/5/2022

# 200 ft Buffer at 1103 E King Ave



## Legend

- 1103 E King Buffer
- 1103 E King
- Streets
- Ownership

Page:  
1 / 1

Drawn By: G. AMAYA

Last Update: 12/6/2022

Note: Ownership is labeled

**DISCLAIMER:**  
THIS MAP IS FOR VISUAL PURPOSES ONLY.  
THE INFORMATION ON THIS SHEET MAY  
CONTAIN INACCURACIES OR ERRORS.  
THE CITY OF KINGSVILLE IS NOT  
RESPONSIBLE IF THE INFORMATION  
CONTAINED HEREIN IS USED FOR ANY  
DESIGN, CONSTRUCTION, PLANNING, BUILDING,



**CITY OF KINGSVILLE**  
**ENGINEERING DEPARTMENT**  
400 W King Ave; Kingsville, TX 78363  
Office: (361) 595-8007

JONES GENE M  
PO DRAWER A  
KINGSVILLE, TX 78363  
#14992

N & D BARNETT LLC  
NOLAN BARNETT  
202 FALLS DR  
SUNNYVALE, TX 75182  
#12585

SANCHEZ RENE  
4253 MULLIGAN  
CORPUS CHRITI, TX 78413  
#18414

EK LLOYD ZACHARY  
ETUX TANJA  
342 DANA  
KINGSVILLE, TX 78363  
#24091

BARRAZA JOAQUIN EST  
ALICIA BARRAZA (IND EXEC)  
402 W HENRIETTA  
KINGSVILLE, TX 78363  
#21827

PEREZ BALDEMAR  
ETUX ADELITA  
1126 E KENEDY  
KINGSVILLE, TX 78363  
#19173

GARZA ABEL P  
4117 JAMLIE AVE  
KINGSVILLE, TX 78363  
#23577

ALVAREZ GAUDALUPE B  
ETUX CRISTINA M  
1513 MICHAEL ST  
KINGSVILLE, TX 78363  
#16135

ALWAYS A WAY LLC  
PO BOX 828  
SEGUIN, TX 78156  
#12259

BENAVIDES GUADALUPE R JR  
915 E SHELTON  
KINGSVILLE, TX 78363  
#16010

ALVAREZ GUADALUPE B  
1513 MICHAEL  
KINGSVILLE, TX 78363  
#25205

DE LEON DELFINO G EST  
ETUX OFELIA G  
1132 E KENEDY AVE  
KINGSVILLE, TX 78363  
#20746

ESQUIVEL FILEMON JR  
1232 E KING AVE  
KINGSVILLE, TX 78363  
#25102

PENDLETON HOLDINGS LLC  
312 N PASADENA  
KINGSVILLE, TX 78363  
#22588

GONZALEZ ABEL  
PO BOX 180  
KINGSVILLE, TX 78364  
#14369

ESQUIVEL CHRISITNA C  
1232 E KING  
KINGSVILLE, TX 78363  
#24354

AMBRIZ MARGARITA C  
AND OCTAVIO C AMBRIZ JR  
1247 ½ E KING AVE  
KINGSVILLE, TX 78363  
#24107

CISNEROS FRANCES  
1119 E KING AVE  
KINGSVILLE, TX 78363  
#23694

SALINAS SARA  
1116 E KING AVE UNIT A  
KINGSVILLE, TX 78363  
#24744

CRUZ JOSE L  
1026 E KENEDY  
KINGSVILLE, TX 78363  
#24876

GONZALEZ CYNTHIA ANN  
907 W KLEBERG AVE  
KINGSVILLE, TX 78363  
#22943

RAMOS DIANA M  
1418 E KING AVE  
KINGSVILLE, TX 78363  
#13565

LOPEZ JESUS  
ETUX JENNIFER ARRIAGA  
1102 E KENEDY AVE  
KINGSVILLE, TX 78363  
#20824

PENA ANITA G  
1316 FM 1717  
KINGSVILLE, TX 78363  
#22754

SAENZ MARGARITA SALINAS  
560 N COUNTY ROAD 1050  
KINGSVILLE, TX 78363  
#13139

ALVAREZ GUADALUPE B  
1513 MICHAEL  
KINGSVILLE, TX 78363  
#23509

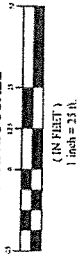
SAENZ MARGARITA SALINAS  
560 N COUNTY ROAD 1050  
KINGSVILLE, TX 78363  
#25977



Brister Surveying

445 South Park, Suite 204  
Coppell, Texas 75019  
Phone: 972.266.1111  
Fax: 972.266.1112  
www.brister-surveying.com  
Email: info@brister-surveying.com

GRAPHIC SCALE



RONNING ADDITION NO. 2

LOT 1R, BLOCK 3

BEING A REPLAT OF LOTS 1, 2, 3, 4, 5, AND 6, BLOCK 1, RONNING ADDITION NO. 2, AS SHOWN ON THE PLAT RECORDED IN ENVELOPE 56, PLAT CABINET 1, MAP RECORDS OF KLEBERG COUNTY, TEXAS AND LOT 1, BLOCK 7, LUND ADDITION, AS SHOWN ON THE PLAT RECORDED IN ENVELOPE 1, PLAT CABINET 1, MAP RECORDS OF KLEBERG COUNTY, TEXAS.

EAST KING AVENUE  
(STATE HIGHWAY 141)  
80' RIGHT OF WAY

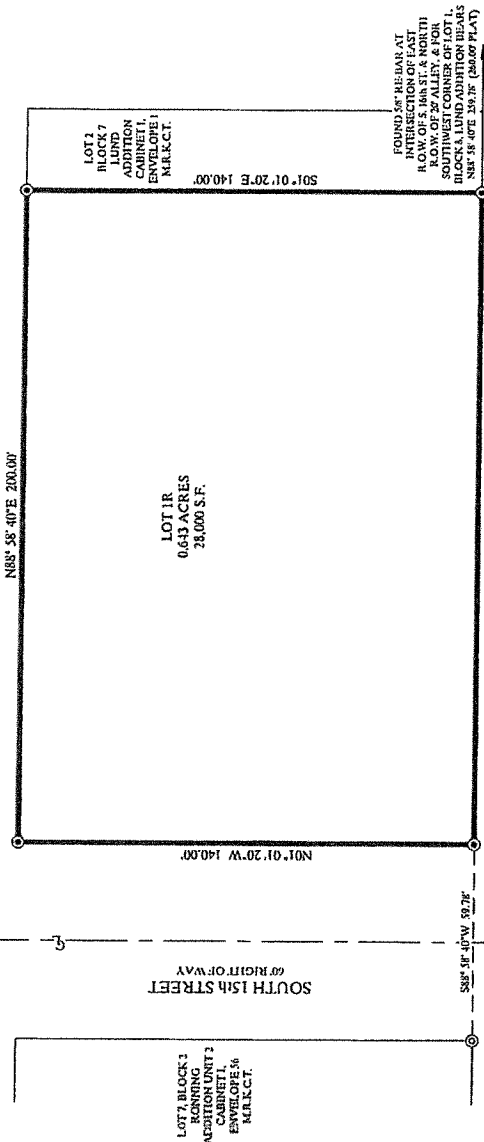


Table with 4 columns: Lot/Block, Ronning Addition, Envelope, and Marked by. Rows include Lot 1R, Block 3, and various other lots and blocks.

③ = SET 5" RE-BAR  
④ = FOUND 5" RE-BAR

NOTES

- 1. BY GRAPHIC PLATTING ONLY, THIS PROPERTY IS IN ZONE "X" ON THE FLOOD INSURANCE RATE MAP. COMMUNITY PANEL NO. 4576C015 E, WHICH BEARS THE DATE 11/1/2017, IS NOT IN A SPECIAL FLOOD HAZARD AREA.
2. BEARINGS ARE BASED ON GLOBAL POSITIONING SYSTEM DATA.
3. THE TOTAL PLATTED AREA IS 0.403 ACRES.

STATE OF TEXAS  
COUNTY OF KLEBERG  
THIS FINAL PLAT OF THE HEREIN DESCRIBED PROPERTY WAS APPROVED BY THE MAYOR AND THE CITY COMMISSION OF KINGSVILLE, TEXAS.  
THIS THE \_\_\_\_ DAY OF \_\_\_\_, 2022  
MAYOR  
CITY SECRETARY

STATE OF TEXAS  
COUNTY OF KLEBERG  
THIS FINAL PLAT OF THE HEREIN DESCRIBED PROPERTY WAS APPROVED BY THE PLANNING AND PLANNING FOR THE CITY OF KINGSVILLE, TEXAS.  
THIS THE \_\_\_\_ DAY OF \_\_\_\_, 2022  
CHAIRMAN

STATE OF TEXAS  
COUNTY OF KLEBERG  
THIS FINAL PLAT OF THE HEREIN DESCRIBED PROPERTY WAS APPROVED BY THE DIRECTOR OF PLANNING FOR THE CITY OF KINGSVILLE, TEXAS.  
THIS THE \_\_\_\_ DAY OF \_\_\_\_, 2022  
DIRECTOR OF PLANNING

STATE OF TEXAS  
COUNTY OF KLEBERG

I, RONALD E. BRISTER, A REGISTERED PROFESSIONAL LAND SURVEYOR OF BRISTER SURVEYING, HAVE PREPARED THE FOREGOING MAP FROM A SURVEY MADE ON THE GROUND AND FROM AERIAL PHOTOGRAPHS AND HAVE SUBMITTED TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF.

THIS THE \_\_\_\_ DAY OF \_\_\_\_, 2022

RONALD E. BRISTER  
REGISTERED PROFESSIONAL LAND SURVEYOR

CLERK OF THE COUNTY COURT IN AND FOR KLEBERG COUNTY, TEXAS, WHEREBY CERTIFY THAT THE FOREGOING INSTRUMENT DATED THE \_\_\_\_ DAY OF \_\_\_\_, 2022, WITH ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE THE \_\_\_\_ DAY OF \_\_\_\_, 2022 AT \_\_\_\_ O'CLOCK \_\_\_\_ M. IN SAID COUNTY IN VOLUME \_\_\_\_, PAGE \_\_\_\_, BOOK NO. \_\_\_\_.

FILED FOR RECORD  
COUNTY CLERK  
KLEBERG COUNTY, TEXAS  
AT \_\_\_\_ O'CLOCK \_\_\_\_ M.

STATE OF TEXAS  
COUNTY OF KLEBERG

THIS THE \_\_\_\_ DAY OF \_\_\_\_, 2022

NOTARY PUBLIC

STATE OF TEXAS  
COUNTY OF KLEBERG

THIS THE \_\_\_\_ DAY OF \_\_\_\_, 2022

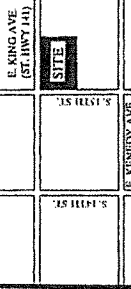
IFRANYI MIRADIGHIA

STATE OF TEXAS  
COUNTY OF KLEBERG

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY OF \_\_\_\_, 2022, I HAVE PERSONALLY KNOWN AND KNOWN TO ME THAT THE ACT AND DEED OF SAID LANDS FOR THE PURPOSE AND INTENT OF THE FOREGOING INSTRUMENT, AND IN THE CAPACITY STATED.



SITE MAP  
NOT TO SCALE



DATE OF MAP: 17 NOVEMBER 2022

## Property Details

Property ID: 18492      Geographic ID: 159100301000192      Legal Description: RONNING 2, BLOCK 3, LOT 1-6      Tax Year: 2022

## Account

## Account

Property ID: 18492      Legal Description: RONNING 2, BLOCK 3, LOT 1-6  
 Geographic ID: 159100301000192      Zoning:  
 Type: Real      Agent Code:  
 Property Use Code:  
 Property Use Description:

## Location

Address: 1103 E KING      Mapsco:  
 TX  
 Neighborhood:  
 Neighborhood CD:      Map ID: B1

## Owner

Name: ZUMIC INVESTMENTS LLC      Owner ID: 68184  
 Mailing Address: 7018 HANNAH      % Ownership: 100.000000000000%  
 CORPUS CHRISTI, TX 78413  
 Exemptions:

## Valuation

(+) Improvement Homesite Value:	+	\$0	
(+) Improvement Non-Homesite Value:	+	\$0	
(+) Land Homesite Value:	+	\$0	
(+) Land Non-Homesite Value:	+	\$17,150	Ag / Timber Use Value
(+) Agricultural Market Valuation:	+	\$0	\$0
(+) Timber Market Valuation:	+	\$0	\$0
<hr/>			
(=) Market Value:	=	\$17,150	
(-) Ag or Timber Use Value Reduction:	-	\$0	
<hr/>			
(=) Appraised Value:	=	\$17,150	
(-) HS Cap:	-	\$0	
<hr/>			
(=) Assessed Value:	=	\$17,150	

## taxing Jurisdiction

Owner: ZUMIC INVESTMENTS LLC  
 % Ownership: 100.000000000000%  
 Total Value: \$17,150

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
CAD	KLEBERG COUNTY APPRAISAL DISTRICT	0.000000	\$17,150	\$17,150	\$0.00

## Kleberg CAD - Property Details

CKI	CITY OF KINGSVILLE	0.825000	\$17,150	\$17,150	\$141.49
GKL	KLEBERG COUNTY	0.771870	\$17,150	\$17,150	\$132.38
SKI	KINGSVILLE I.S.D.	1.518900	\$17,150	\$17,150	\$260.50
WST	SOUTH TEXAS WATER AUTHORITY	0.078489	\$17,150	\$17,150	\$13.46
Total Tax Rate:		3.194259			

Taxes w/Current Exemptions: \$547.83

Taxes w/o Exemptions: \$547.83

## Improvements / Buildings

No improvements exist for this property.

## Land

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	C1	C1	0.5906	25725.00	171.50	150.00	\$17,150	\$0

## Land Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2023	N/A	N/A	N/A	N/A	N/A	N/A
2022	\$0	\$17,150	0	17,150	\$0	\$17,150
2021	\$0	\$7,150	0	7,150	\$0	\$7,150
2020	\$0	\$7,150	0	7,150	\$0	\$7,150
2019	\$0	\$7,150	0	7,150	\$0	\$7,150
2018	\$0	\$7,150	0	7,150	\$0	\$7,150
2017	\$0	\$7,150	0	7,150	\$0	\$7,150
2016	\$0	\$7,150	0	7,150	\$0	\$7,150
2015	\$0	\$7,150	0	7,150	\$0	\$7,150
2014	\$0	\$7,150	0	7,150	\$0	\$7,150
2013	\$0	\$7,150	0	7,150	\$0	\$7,150
2012	\$0	\$7,440	0	7,440	\$0	\$7,440
2011	\$0	\$7,440	0	7,440	\$0	\$7,440
2010	\$0	\$7,440	0	7,440	\$0	\$7,440
2009	\$0	\$7,440	0	7,440	\$0	\$7,440

Questions Please Call (361) 555-5775

2022

**Account**

Property ID: 14566 Legal Description: LUND ADDN, BLOCK 7, LOT 1  
 Geographic ID: 143300701000192 Zoning:  
 Type: Real Agent Code:  
 Property Use Code:  
 Property Use Description:

**Location**

Address: 1115 E KING Mapsco:  
 Neighborhood: Map ID: B1  
 Neighborhood CD:

**Owner**

Name: ZUMIC INVESTMENTS LLC Owner ID: 68184  
 Mailing Address: 7018 HANNAH % Ownership: 100.000000000000%  
 CORPUS CHRISTI, TX 78413

Exemptions:

(+) Improvement Homesite Value:	+	\$0	
(+) Improvement Non-Homesite Value:	+	\$0	
(+) Land Homesite Value:	+	\$0	
(+) Land Non-Homesite Value:	+	\$2,850	Ag / Timber Use Value
(+) Agricultural Market Valuation:	+	\$0	\$0
(+) Timber Market Valuation:	+	\$0	\$0

(=) Market Value:	=	\$2,850
(-) Ag or Timber Use Value Reduction:	-	\$0

(=) Appraised Value:	=	\$2,850
(-) HS Cap:	-	\$0

(=) Assessed Value:	=	\$2,850
---------------------	---	---------

Owner: ZUMIC INVESTMENTS LLC

% Ownership: 100.000000000000%

Total Value: \$2,850

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
CAD	KLEBERG COUNTY APPRAISAL DISTRICT	0.000000	\$2,850	\$2,850	\$0.00
CKI	CITY OF KINGSVILLE	0.825000	\$2,850	\$2,850	\$23.51

12/6/22, 3:12 PM

## Kleberg CAD - Property Details

GKL	KLEBERG COUNTY	0.771870	\$2,850	\$2,850	\$22.00
SKI	KINGSVILLE I.S.D.	1.518900	\$2,850	\$2,850	\$43.28
WST	SOUTH TEXAS WATER AUTHORITY	0.078489	\$2,850	\$2,850	\$2.24
Total Tax Rate:		3.194259			

Taxes w/Current Exemptions: \$91.03

Taxes w/o Exemptions: \$91.03

No improvements exist for this property.

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	C1	C1	0.0981	4275.00	28.50	150.00	\$2,850	\$0

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2023	N/A	N/A	N/A	N/A	N/A	N/A
2022	\$0	\$2,850	0	2,850	\$0	\$2,850
2021	\$0	\$2,850	0	2,850	\$0	\$2,850
2020	\$0	\$2,850	0	2,850	\$0	\$2,850
2019	\$0	\$2,850	0	2,850	\$0	\$2,850
2018	\$0	\$2,850	0	2,850	\$0	\$2,850
2017	\$0	\$2,850	0	2,850	\$0	\$2,850
2016	\$0	\$2,850	0	2,850	\$0	\$2,850
2015	\$0	\$2,850	0	2,850	\$0	\$2,850
2014	\$0	\$2,850	0	2,850	\$0	\$2,850
2013	\$0	\$2,850	0	2,850	\$0	\$2,850
2012	\$0	\$2,960	0	2,960	\$0	\$2,960
2011	\$22,890	\$2,960	0	25,850	\$0	\$25,850
2010	\$22,890	\$2,960	0	25,850	\$0	\$25,850
2009	\$22,890	\$2,960	0	25,850	\$0	\$25,850

#	Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Deed Number
1	1/19/2021	GWD	GENERAL WARRANTY DEED	DAVIS ROY E	ZUMIC INVESTMENTS LLC			324608
2	2/17/2020	DEATH	DEATH - ADD EST TO OWNERSHIP	DAVIS ROY E	DAVIS ROY E			
3	7/11/2016	SPGFTWD	SPECIAL GIFT WD	DAVIS ROY E	DAVIS ROY E	556	984	

## Property Tax Information as of 12/06/2022

Amount Due if Paid on: 12/01/2022

Year	Taxing Jurisdiction	Taxable Value	Base Tax	Base Taxes Paid	Base Tax Due	Discount / Penalty & Interest	Attorney Fees	Amount Due
------	---------------------	---------------	----------	-----------------	--------------	-------------------------------	---------------	------------

NOTE: Penalty & Interest accrues every month on the unpaid tax and is added to the balance. Attorney fees may also increase your tax liability if not paid by July 1. If you plan to submit payment on a future date, make sure you enter the date and RECALCULATE to obtain the correct total amount due.

[https://ironaccess.in/automation.com/clientidk/Property.aspx?area\\_id=445568&id=24](https://ironaccess.in/automation.com/clientidk/Property.aspx?area_id=445568&id=24)



# I'm Hungry: how to make Snow Ball Cookies

By Vicki Yanarough

Life is what you bake it. Joe Longoria proved this motto to be oh so correct. His life is full of change and talents, as well as his cooking adventures. Baking started as a youth and with this experience he developed different styles and recipes as he matured. Raised in Kingsville, he had his grandmother and mother to learn from. At the age of 13 he started working for our local CC Bakery for Mr. Cavazos and at first he worked at maintenance then was moved into the bakery section and made cookies until he moved on to another industry. In 2002, he was working for Celanese and the company downsized and gave the employees their pension packages and Joe was one of these.

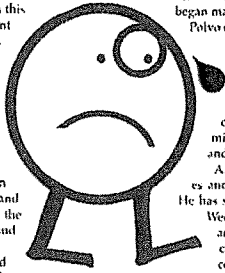
He then moved to Longview and came back every couple of months

to visit his parents. Joe would call a local woman and bring tubs of Pan de Polvo back to enjoy and eat with his friends in Longview. They had never tasted the treats, so early on they requested that Joe bring the cookies to a friend's wedding and so it began. Joe began making his own Snow Ball and Pan de Polvo cookies.

Now Joe is semi-retired working part-time as a Boll Weevil technician and promoting the sale of his cookies.

Most of his profits from the cookies go to his local church and missions in the poorest areas of India and Mexico.

A man of many talents, he also preaches and is a talented singer and organist. He has shared his recipe for the Snow Ball Wedding cookies below. If you have any questions or comments about cooking or would like to share your cooking secrets, email me at viva49@hotmail.com.



## Snow Ball Cookies

### Ingredients

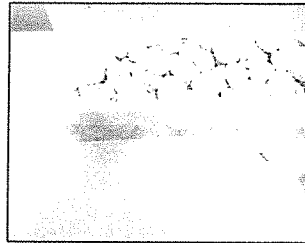
- 3 cups White Wing Flour
- 1 tablespoon vegetable oil (divided)
- 2 cups of sugar
- 1 lb Crisco
- 1 egg
- 2 cups ground pecans
- Set aside and make the cinnamon tea
- 1/2 cup water
- 1/4 cup sugar
- 1 cinnamon stick
- Boil for a couple of minutes

### Instructions

- Whip Crisco, add egg continuing mixing then add vanilla mixing until creamed. Combine flour, sugar and pecans separately then add to the crisco mixture. Pour cinnamon tea a little at a time to mixture, combine then roll into small balls and put on baking pans. Bake at 275° for about 30 minutes.
- Then roll the balls in a bowl of powdered sugar to cover.

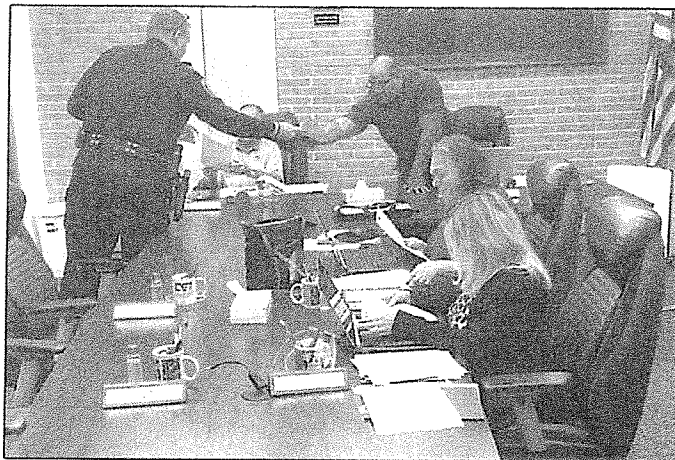


Joe Longoria



Snow Ball Cookies

## Bishop City Council appoints members to Economic Development Corp.



Bishop Police Chief Edward Day presenting information about new police units.  
(Photo by Ted Figueroa)

By Ted Figueroa  
REPORTER

During the December meeting of the Bishop City Council, there were no public comments. The City will be changing their health care provider to TML Insurance. Adam Alvarado was appointed to the Economic Development Council to fill place 3 until July 2024. Joe Cassias was also appointed to the Economic Development Council to fill place 7 until July of 2024.

The Commissioners agreed to purchase two new

pick trucks and one used pickup truck for the Bishop Police Department to replace old police units that have been in service since 2009. The older units may be recycled to other departments as needed.

The financial statements and minutes from the last meeting were approved. Police Chief Edward Day said Blue Santa items will be delivered the week of Christmas. The Commissioners took no action on the consideration of the Police Chief salary and related budget amendments.

### PUBLIC NOTICE

The City Commission will meet on Monday January 23, 2022, at 5:00 P.M. The following items are set for public hearing and discussion and / or action: Request to condemn the unsafe structures located at:

314 E. ELLA  
406 E. LEE  
1108 E. HENRIETTA  
1102 E. HENRIETTA

If you are the property owner, holder of mortgage(s), or anyone having a substantial interest in any these properties, we would request that you attend the meeting.

The meeting will be held at City Hall, 400 West King, at the Helen Kieberg Groves Community Room.

If you have any questions about the items on agenda, please contact the Building Department at (361) 595-8019 or (361) 595-8020.

### PUBLIC HEARING NOTICE

The Planning & Zoning Commission of the City of Kingsville will hold a Public Hearing Wednesday, January 4, 2023, at 6:00 p.m. wherein the Commission will discuss and/or take action on the following items and at which time all interested persons will be heard:

Ifeanly Mbadugha applicant; requesting the re-plat of Ronning 2, Block 3, Lot 1-6 and Lund Addn, Block 7, Lot 1, also known as 1103 to 1115 E King, Kingsville TX 78363.

The meeting will be held at City Hall, 400 West King, in the Helen Kieberg Groves Community Room. If you have any questions about the items on the agenda, please contact the Planning Department at (361) 595-8055.

### PUBLIC HEARING NOTICE

The City Commission of the City of Kingsville will hold a Public Hearing Monday, January 9, 2023, at 5:00 p.m. wherein the City Commission will discuss the consideration of the following item and at which time all interested persons will be heard:

Ifeanly Mbadugha applicant; requesting the re-plat of Ronning 2, Block 3, Lot 1-6 and Lund Addn, Block 7, Lot 1, also known as 1103 to 1115 E King, Kingsville TX 78363.

The meeting will be held at City Hall, 400 West King, Kingsville, Texas in the Helen Kieberg Groves Community Room. If you have any questions about the items on the agenda, please contact the City Secretary at (361) 595-8002.

# **AGENDA ITEM #5**

Donation

**City of Kingsville  
Police Department**

---

TO: Mayor and City Commissioners  
CC: Mark McLaughlin, City Manager  
FROM: Ricardo Torres, Chief of Police  
DATE: December 20, 2022  
SUBJECT: Receipt of Donation from 81s Heroes

---

**Summary:**

We are requesting the approval of the acceptance of a \$2,529.60 donation from 81sHeroes to the Kingsville Police Department. This donation will be used to purchase lifesaving tourniquets

**Background:**

Someone who is severely bleeding can bleed out in under five minutes. Protecting yourself and others from injuries can be difficult. The use of a simple tool, a tourniquet and proper strategies can help to save a life. On several occasion our officers have been able to save lives here in our communities after citizens have been victims of motor vehicle accidents, stabbings, shootings where officers have been able to prolong the lives of victims and on most occasions have been able to save lives thru the use of tourniquets.

Our friends at 81s Heroes, a charitable foundation that was created in honor of our fallen officer Senior Patrolman Sherman Otto Benys Jr., have reached out to me to provide assistance to our department to help provide for not only the emotional needs of our officers but to assist us by providing tools to assist our department in providing professional service to our community. The have pledged funding to purchase (2) two tourniquets for the 51-officer allotment of the Kingsville Police Department.

**Financial Impact:**

Our department currently has 51 positions for police officers. This donation will fund (2) two tourniquets per officer.

102 NAR CAT Tourniquets Gen. 7 @ \$24.80 each for a total of \$2,529.60

This donation will increase the amount expended on supplies by \$2,529.60.



**City of Kingsville  
Police Department**

**Recommendation:**

We respectfully request that this donation be approved to be expended for the purpose of the purchase of tourniquets and that an associated budget amendment be approved as well.



## Quote

## Galls, LLC Invoice Credit Terms and Conditions of Sale

Payment - Invoices for items delivered pursuant to any sales order are payable only in United States currency. You, your business, and/or your agency (the "Buyer") understand that Galls, LLC (the "Seller") may impose and charge a finance charge that is the greater of 1.5% per month or the highest rate allowed by law on any amount which becomes past due and delinquent. Returned checks may be assessed a \$25.00 service fee. Additionally, Buyer shall be responsible for all collection costs, court costs, and reasonable attorney's fees in connection with the recovery of delinquent amounts.

All sales are made pursuant to these Credit Terms and Conditions of Sale, and Seller objects to any different or additional terms or conditions contained in Buyer's purchase order or any other document submitted by Seller. Payments may be applied against open balances at the sole discretion of Seller and may be applied across accounts if Buyer has more than one account with Seller. Credit memos are non-refundable and may be applied to open invoices at Seller's sole discretion.

Credit Terms - Any extension of credit is based upon all amounts payable on or before the due date on any written, quoted, or agreed terms, and shall be paid in accordance with such terms. If not paid on or before such date, accounts shall be considered delinquent and subject to the additional finance charges as set forth herein.

Buyer agrees to provide Seller, upon request, with an updated credit application as a condition to the continued extension of credit. Buyer acknowledges and agrees that Seller may utilize outside credit reporting services and financial institutions to obtain information on the Buyer as a condition precedent to or for continued extension of credit. Seller may terminate any credit availability within its sole discretion and without prior notice. Buyer's continued solvency is a precondition to any sale made by Seller.

Delays - Where a specific shipping date is not designated on the face hereof or in a subsequent writing signed by the Seller, the Seller shall not be responsible for any delays, nor shall Seller be liable for any loss or damages resulting from such delays. Seller shall not be liable for any delays in filling this order caused by accidents to machinery, differences with employees, strikes, labor shortage, fire, floods, priorities requested or required by an instrumentality of the United States Government or the government of any state, delays in transportation, restrictions imposed by any federal, state or municipal law or regulation, whether valid or invalid, or causes beyond the control of the Seller.

Warranty - Seller shall pass through to Buyer all manufacturer warranties and return policies applicable to Buyer's order. Seller shall take all reasonable actions to ensure that Buyer receives the benefit of such pass through warranties and return policies. Buyer's sole remedies for any goods sold hereunder shall be as provided in such warranties and return policies and shall be solely against the applicable manufacturer. SELLER, ON BEHALF OF ITSELF, DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, RELATING TO SUCH GOODS.

Restocking - If a cancellation of an order or a return by Buyer is accepted or initiated by Seller and/or the manufacturer, it may be subject to a restocking charge at the discretion of Seller.

Delivery and Transportation - Products sold herein are sold FOB at the place indicated on the face of this sales order unless otherwise agreed to in writing by Seller and Buyer. The method and agency of transportation and the routing will be designated by the Seller. In the event the Buyer requests alternative shipment or routing, all extra packing, shipping and transportation charges thereby resulting will be for the Buyer's account.

Waiver - No provision herein shall be deemed a waiver by reason of any previous waiver, and no breach of any provision shall be deemed a waiver by reason of any previous breach.

Governing Law - The sole jurisdiction and venue shall be the courts of the Commonwealth of Kentucky.

Export Restrictions - This transaction may contain commodities restricted in the United States International Trade Regulations. If at a later date the Buyer decides these commodities will be exported from the United States please reference the United States Department of Commerce Bureau of Industry and Security Export Administration Regulations (15 CFR 730-774), the United States Department of State International Traffic in Arms Regulations (22 CFR 120-130) as well as any other applicable laws. These laws apply to private, commercial, and government agency export transactions. As an exporter, the Buyer will be responsible for compliance with all U.S. laws relating to the export of these items.

\*Designates this item is on the Galls GSA Contract (47QSWA21D008H) all other items are OPEN MARKET.

# **AGENDA ITEM #6**

**City of Kingsville  
Police Department**

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TO: Mayor and City Commissioners  
CC: Mark McLaughlin, City Manager  
FROM: Ricardo Torres, Chief of Police  
DATE: December 20, 2022  
SUBJECT: Receipt of Donation from 81s Heroes

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**Summary:**

We are requesting the approval of the acceptance of a \$2,529.60 donation from 81sHeroes to the Kingsville Police Department. This donation will be used to purchase lifesaving tourniquets

**Background:**

Someone who is severely bleeding can bleed out in under five minutes. Protecting yourself and others from injuries can be difficult. The use of a simple tool, a tourniquet and proper strategies can help to save a life. On several occasion our officers have been able to save lives here in our communities after citizens have been victims of motor vehicle accidents, stabbings, shootings where officers have been able to prolong the lives of victims and on most occasions have been able to save lives thru the use of tourniquets.

Our friends at 81s Heroes, a charitable foundation that was created in honor of our fallen officer Senior Patrolman Sherman Otto Benys Jr., have reached out to me to provide assistance to our department to help provide for not only the emotional needs of our officers but to assist us by providing tools to assist our department in providing professional service to our community. The have pledged funding to purchase (2) two tourniquets for the 51-officer allotment of the Kingsville Police Department.

**Financial Impact:**

Our department currently has 51 positions for police officers. This donation will fund (2) two tourniquets per officer.

102 NAR CAT Tourniquets Gen. 7 @ \$24.80 each for a total of \$2,529.60

This donation will increase the amount expended on supplies by \$2,529.60.

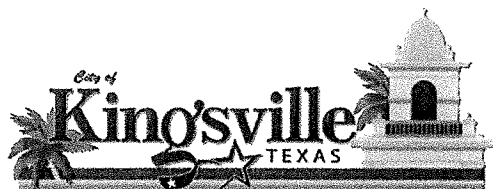




**City of Kingsville  
Police Department**

**Recommendation:**

We respectfully request that this donation be approved to be expended for the purpose of the purchase of tourniquets and that an associated budget amendment be approved as well.



## Quote

## Galls, LLC Invoice Credit Terms and Conditions of Sale

Payment - Invoices for items delivered pursuant to any sales order are payable only in United States currency. You, your business, and/or your agency (the "Buyer") understand that Galls, LLC (the "Seller") may impose and charge a finance charge that is the greater of 1.5% per month or the highest rate allowed by law on any amount which becomes past due and delinquent. Returned checks may be assessed a \$25.00 service fee. Additionally, Buyer shall be responsible for all collection costs, court costs, and reasonable attorney's fees in connection with the recovery of delinquent amounts.

All sales are made pursuant to these Credit Terms and Conditions of Sale, and Seller objects to any different or additional terms or conditions contained in Buyer's purchase order or any other document submitted by Seller. Payments may be applied against open balances at the sole discretion of Seller and may be applied across accounts if Buyer has more than one account with Seller. Credit memos are non-refundable and may be applied to open invoices at Seller's sole discretion.

Credit Terms - Any extension of credit is based upon all amounts payable on or before the due date on any written, quoted, or agreed terms, and shall be paid in accordance with such terms. If not paid on or before such date, accounts shall be considered delinquent and subject to the additional finance charges as set forth herein.

Buyer agrees to provide Seller, upon request, with an updated credit application as a condition to the continued extension of credit. Buyer acknowledges and agrees that Seller may utilize outside credit reporting services and financial institutions to obtain information on the Buyer as a condition precedent to or for continued extension of credit. Seller may terminate any credit availability within its sole discretion and without prior notice. Buyer's continued solvency is a precondition to any sale made by Seller.

Delays - Where a specific shipping date is not designated on the face hereof or in a subsequent writing signed by the Seller, the Seller shall not be responsible for any delays, nor shall Seller be liable for any loss or damages resulting from such delays. Seller shall not be liable for any delays in filling this order caused by accidents to machinery, differences with employees, strikes, labor shortage, fire, floods, priorities requested or required by an instrumentality of the United States Government or the government of any state, delays in transportation, restrictions imposed by any federal, state or municipal law or regulation, whether valid or invalid, or causes beyond the control of the Seller.

Warranty - Seller shall pass through to Buyer all manufacturer warranties and return policies applicable to Buyer's order. Seller shall take all reasonable actions to ensure that Buyer receives the benefit of such pass through warranties and return policies. Buyer's sole remedies for any goods sold hereunder shall be as provided in such warranties and return policies and shall be solely against the applicable manufacturer. SELLER, ON BEHALF OF ITSELF, DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, RELATING TO SUCH GOODS.

Restocking - If a cancellation of an order or a return by Buyer is accepted or initiated by Seller and/or the manufacturer, it may be subject to a restocking charge at the discretion of Seller.

Delivery and Transportation - Products sold herein are sold FOB at the place indicated on the face of this sales order unless otherwise agreed to in writing by Seller and Buyer. The method and agency of transportation and the routing will be designated by the Seller. In the event the Buyer requests alternative shipment or routing, all extra packing, shipping and transportation charges thereby resulting will be for the Buyer's account.

Waiver - No provision herein shall be deemed a waiver by reason of any previous waiver, and no breach of any provision shall be deemed a waiver by reason of any previous breach.

Governing Law - The sole jurisdiction and venue shall be the courts of the Commonwealth of Kentucky.

Export Restrictions - This transaction may contain commodities restricted in the United States International Trade Regulations. If at a later date the Buyer decides these commodities will be exported from the United States please reference the United States Department of Commerce Bureau of Industry and Security Export Administration Regulations (15 CFR 730-774), the United States Department of State International Traffic in Arms Regulations (22 CFR 120-130) as well as any other applicable laws. These laws apply to private, commercial, and government agency export transactions. As an exporter, the Buyer will be responsible for compliance with all U.S. laws relating to the export of these items.

\*Designates this item is on the Galls GSA Contract (47QSWA21D008H) all other items are OPEN MARKET.

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2022-2023 BUDGET TO ACCEPT AND EXPEND DONATION FROM THE 81'S HEROS FOUNDATION FOR POLICE DEPARTMENT EQUIPMENT.**

**WHEREAS**, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

**BE IT ORDAINED** by the City Commission of the City of Kingsville that the Fiscal Year 2022-2023 budget be amended as follows:

CITY OF KINGSVILLE  
DEPARTMENT EXPENSES  
BUDGET AMENDMENT – BA#19

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
<b>Fund 001-General Fund</b>					
<u>Revenues – 4</u>					
2102	Patrol	Donations	72030	\$2,529.60	
<u>Expenditures - 5</u>					
2102	Patrol	Minor Equipment	21700	\$2,529.60	

[To amend the City of Kingsville FY 22-23 budget to accept and expend a donation from the 81's Heros Foundation for Police equipment. Funding will come from the donation for the stated purpose.]

II.

**THAT** all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

**THAT** if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

**THAT** this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

**INTRODUCED** on this the 9th day of January 2023.

**PASSED AND APPROVED** on this the 23rd day of January, 2022.

**EFFECTIVE DATE:**\_\_\_\_\_

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney

# **AGENDA ITEM #7**

**City of Kingsville  
Police Department**

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TO: Mayor and City Commissioners

CC: Mark McLaughlin, City Manager

FROM: Ricardo Torres, Chief of Police

DATE: January 4, 2023

SUBJECT: Bullet-Resistant Shield Grant Program, FY2023- **UPDATED**

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**Summary:**

The Kingsville Police Department requested a resolution to apply for and if awarded to accept and expend funds for the Bullet-Resistant Shield Grant Program, FY2023 from City Commission on September 6, 2022. The Department was recently notified of the grant award necessitating a budget amendment for those funds.

**Background:**

State funds for these projects are authorized by a Budget Execution Order proposed by the Legislative Budget Board and ratified by Governor Abbott on June 28, 2022, pursuant to Texas Government Code, Section 317.002 and Section 317.005(b). All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. The Public Safety Office (PSO) expects to make available \$50M for FY2023.

The purpose of this grant is for law enforcement agencies to equip peace officers with bullet-resistant shields. Funds may only be used for obtaining bullet-resistant shields compliant with the National Institute of Justice (NIJ) Level III, III+, or IV.

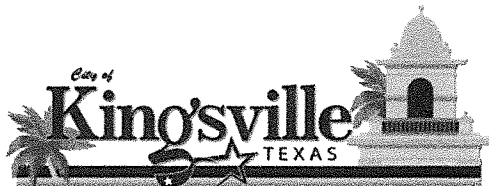
**Financial Impact:**

Kingsville PD is submitting a grant application for nine (9) bullet-resistant shields. Described below:

VANGUARD Threat Level III 20"x 30" w/viewport bullet resistant shields at a cost of \$5,610.45 for a grand total of \$50,494.05.

**Ballistic Performance**

7.62 x 39mm, 123-grain PS Ball/MSB



**City of Kingsville  
Police Department**

7.62 x 51mm, 149-grain M80

5.56 x 45mm, 55-grain M193 Ball

This grant does not require a cash match and will fund 100% of the cost of the bullet-resistant shields.

The vendor Galls has these registered via Texas BuyBoard No. 603-20 as well as Texas Share Contract 2021-073.

On December 29, 2022, the Police Department received notice that the application for funding for this grant was approved in the amount of \$47,969.30. Accordingly, a budget amendment is needed to accept and expend those grant funds.

**Recommendation:**

We request that the City of Kingsville Commission approve the budget amendment for the awarded grant funds so they can be expended on the equipment under this grant.





## Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	4615001	<b>Award Amount:</b>	\$47,969.30
<b>Date Awarded:</b>	12/29/2022	<b>Grantee Cash Match:</b>	\$0.00
<b>Grant Period:</b>	09/01/2022 - 08/31/2023	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	11/29/2023	<b>Grantee GPI:</b>	\$0.00
<b>Program Fund:</b>	SH-Bullet-Resistant Shield Grant Program	<b>Total Project Cost:</b>	\$47,969.30
<b>Grantee Name:</b>	Kingsville, City of		
<b>Project Title:</b>	Kingsville PD School Shield Program		
<b>Grant Manager:</b>	Shayla Smothers		
<b>Unique Entity Identifier (UEI):</b>	MYHPJ4MJZCL4		

<b>CFDA:</b>	N/A
<b>Federal Awarding Agency:</b>	NA
<b>Federal Award Date:</b>	N/A - State Funds
<b>Federal/State Award ID Number:</b>	2023-SH-ST-0000
<b>Total Federal Award/State Funds Appropriated:</b>	\$50,000,000.00
<b>Pass Thru Entity Name:</b>	Texas Office of the Governor – Criminal Justice Division (CJD)
<b>Is the Award R&amp;D:</b>	No
<b>Federal/State Award Description:</b>	This purpose of this funding is to equip peace officers with bullet-resistant shields.

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2022-2023 BUDGET TO ACCEPT AND EXPEND CRIMINAL JUSTICE GRANT #4615001 FOR POLICE DEPARTMENT BALLISTIC SHIELDS.**

**WHEREAS**, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

**BE IT ORDAINED** by the City Commission of the City of Kingsville that the Fiscal Year 2022-2023 budget be amended as follows:

CITY OF KINGSVILLE  
DEPARTMENT EXPENSES  
BUDGET AMENDMENT – BA#21

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
<b>Fund 083 – CJD Grant</b>					
<u>Revenues</u>					
0000	Non Dept	State Grants	72010	\$47,969.30	
0000	Non Dept	Transfer From Fund 001	75001	\$2,524.75	
<u>Expenditures</u>					
2102	Police	Minor Equipment	21700	\$50,494.05	
<b>Fund 001 – General Fund</b>					
6900	Transfer	Transfer To Fund 083	80083	\$2,524.75	
1030	City Spec	Budget Amendment Reserve	86000		\$2,524.75

[To amend the City of Kingsville FY 22-23 budget to accept and expend Criminal Justice Grant #4615001 for Police Department ballistic shields. Funding for the grant shortage will be funded with the funds set aside for budget amendments in General Fund.]

II.

**THAT** all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

**THAT** if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

**THAT** this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

**INTRODUCED** on this the 9th day of January, 2023.

**PASSED AND APPROVED** on this the 23<sup>rd</sup> day of January, 2023.

**EFFECTIVE DATE:** \_\_\_\_\_

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney

## **AGENDA ITEM #8**

**City of Kingsville  
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Mark McLaughlin, City Manager

FROM: Rutilio P. Mora Jr, P.E., City Engineer

DATE: December 21, 2023

SUBJECT: Consider a Resolution authorizing Participation in the Federal Transportation Alternative Set-Aside Program (Preliminary Application) through the Texas Department of Transportation (TxDOT).

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**Summary:**

On December 2, 2022, Texas Department of Transportation (TxDOT) issued the 2023 Transportation Alternatives (TA) Call for Projects. The application is a two-step process. Step 1 – Project Sponsors submit Preliminary Application(s) (PA) by January 27, 2023. Step 2 – Project Sponsors submit Detailed Application(s) (DA) by June 5, 2023. If funds are awarded, the City would be notified in the Fall of 2023 for TA FY2022 through FY2025. See **Table 1** attached for the 2023 TA Call for Projects schedule of important dates.

The project(s) would typically be funded by both federal (80%) and local (20%) funds. Local funds are not required since the City's local fund match will be covered by Transportation Development Credits (TDCs). This year the grant also considers an adjustment factor for inflation.

Eligible TA Project Activities include bicycle infrastructure improvements, shared use paths, sidewalk improvements and infrastructure-related projects to improve safety for non-motorized transportation.

Project Evaluation and Selection Criteria includes Safety, Project Readiness, Geographic Equity, Connectivity & Accessibility, Community Support & Planning and Demand.

Allowable Costs eligible for federal reimbursement include Project Construction, Preliminary Engineering and design, including preparation of construction plans, specifications and estimates, Environmental Documentation, Planning activities and Right-of-way acquisition on a case -by-case basis as approved by TxDOT.

Costs not eligible for federal reimbursement include Planning Activities, Environmental Mitigation, Utility Adjustments, Landscape Improvements and Land Acquisition.



**City of Kingsville  
Engineering Dept.**

The City may submit three(3) applications in 2023. Three project locations the City may focus on are:

- East Escondido Road lighting & bike lane improvements
- City-wide Transportation Study that includes use of bicycle/pedestrian counters, along with plans for:
  - City-wide bike parking installations, high visibility crosswalk installations and traffic calming activities directly supporting active transportation networks (i.e. mini roundabouts, curb extensions/bulb-outs)
  - Development of Active Transportation Non-Infrastructure projects (non-motorized transportation networks) such as Safe Routes to School, pedestrian, bicycle, safety action, and ADA transition plans
- Gillette Middle School/Harvey Elementary School/Jubilee Academies and Kleberg Early Literacy & Continuing Education Center Pedestrian Sidewalk Bridge & Crosswalk Improvements

Attached is ***Exhibit 1***, a map indicating the proposed improvements to each area.

**Background:**

The City applied in 2017 TA Call for Projects but was not awarded. The scope of work included a sidewalk on the west side of Armstrong Avenue between King Avenue and W. Johnston Avenue, sidewalks on both north and south side of Kenedy Avenue between 14<sup>th</sup> Street between 20<sup>th</sup> Street, sidewalks on both north and south side of Lott Avenue between 14<sup>th</sup> Street and 20<sup>th</sup> Street, a sidewalk on the east side of 17<sup>th</sup> Street between Henrietta Avenue and Kenedy Avenue, a sidewalk on the west side of 19<sup>th</sup> Street between Henrietta Avenue and King Avenue, and a sidewalk on the west side of 20<sup>th</sup> Street between Kenedy Avenue and Lott Avenue.

The City also applied in 2019 TA Call for Projects and was awarded \$689,793 through the Safe Routes to School funding at a 0% match. The scope of work included sidewalks on both north and south side of Kenedy Avenue between 14<sup>th</sup> Street between 20<sup>th</sup> Street, sidewalks on both north and south side of Lott Avenue between 14<sup>th</sup> Street and 20<sup>th</sup> Street. sidewalk on the east side of 17<sup>th</sup> Street between Henrietta Avenue and Kenedy Avenue, sidewalk on the west side of 19<sup>th</sup> Street between Henrietta Avenue and King Avenue, and sidewalk on the west side of 20<sup>th</sup> Street between Kenedy Avenue and Lott Avenue.

The City also applied in 2021 TA Call for Projects and was awarded \$1,248,433 through the Transportation Alternatives Set Aside funding at a 0% match. The scope of work focuses on Memorial Middle School and Harrel Elementary School and includes sidewalks,



**City of Kingsville  
Engineering Dept.**

shared use paths and buffered bike lanes. The project will construct a 6-foot-wide sidewalk and buffered bicycle lanes along S Armstrong St, a 10-foot-wide shared use path and a 6-foot-wide sidewalk along W Johnston Ave, and a 10' wide shared use path along Caesar Ave. Intersection improvements include high-visibility crosswalks and curb ramps.

**Financial Impact:**

There is no financial impact in submitting the application.

**Recommendation:**

Staff recommends applying to the Transportation Alternatives Set-Aside Program 2023 Call for Projects on the locations selected by the City Commission.

**Attachments:**

Table 1: TxDOT's 2023 TA Call for Projects Important Dates

Exhibit 1: 2023 TxDOT TA Call for Projects 1 through 3, Map and Detailed Descriptions

**Resolution:**



Table 1:

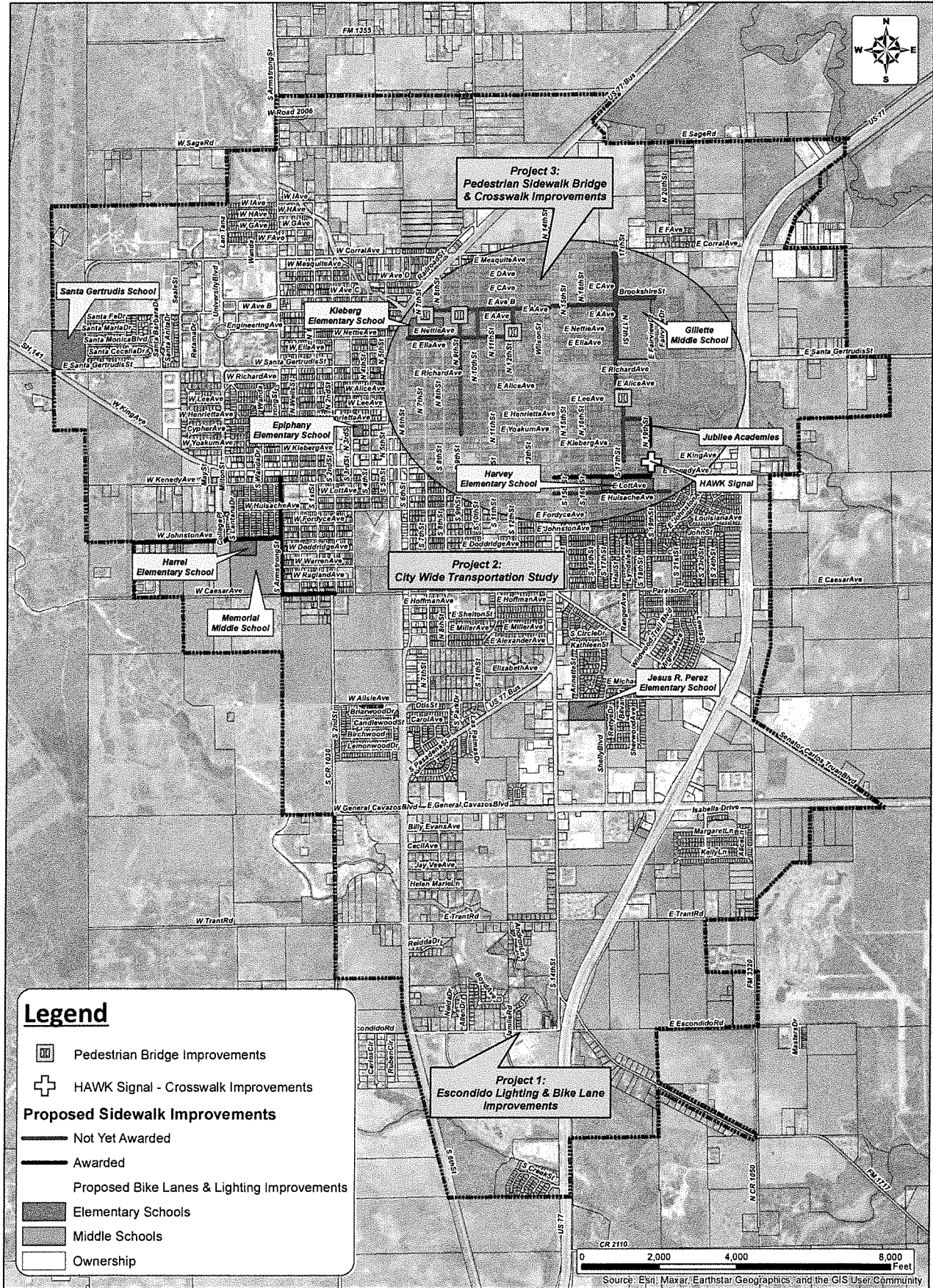
TxDOT's 2023 TA Call for Projects Important Dates

Milestones	Date
TxDOT's 2023 TA Call for Projects opens	December 2, 2022
Virtual workshops	November 29 – December 16, 2022
Responses to workshop questions posted	December 21, 2022*
Preliminary Application (PA) deadline	January 27, 2023
District coordination meeting	Before March 17, 2023*
TxDOT PA review complete	March 24, 2023
TxDOT notifies sponsors of eligibility and provides Detailed Application	March 27, 2023
Detailed Application (DA) deadline	June 5, 2023
TxDOT DA review complete	August 18, 2023*
Commission award	October 2023*
*Target dates	





# 2023 TxDOT T.A. Call for Projects



**RESOLUTION #2023- \_\_\_\_\_**

**A RESOLUTION SUPPORTING THE CITY OF KINGSVILLE’S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION’S 2023 TRANSPORTATION ALTERNATIVES SET-ASIDE (TA) CALL FOR PROJECTS (FOR PEDESTRIAN AND/OR BICYCLE INFRASTRUCTURE); AUTHORIZING THE MAYOR TO ACT ON THE CITY’S BEHALF WITH SUCH PROGRAM; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Texas Department of Transportation issued a call for projects in December 2022 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program; and

**WHEREAS**, staff is seeking authorization from the City Commission of the City of Kingsville (“City”) to participate in phase one of the 2023 Transportation Alternatives Set-Aside Program to seek funding for three projects for the development and construction of pedestrian and/or bicycle infrastructure in the community; and

**WHEREAS**, the three proposed projects are East Escondido Road lighting and bike lane improvements; a city-wide transportation study; and Gillette Middle School/Harvey Elementary School/Jubilee Academies and Kleberg Early Literacy & Continuing Education Center pedestrian sidewalk bridge & crosswalk improvements; and

**WHEREAS**, there is no financial impact in submitting the applications; and

**WHEREAS**, if the City receives notice that any of the three Preliminary Applications are accepted, another resolution can be presented so that the City can then move forward with preparing and submitting the Detailed Applications, which is step two of the grant process, which would be due by June 5, 2023; and

**WHEREAS**, if the City is notified this fall that funding is being awarded, then it will be placed on a Conditional Project List for anticipated funding in 2023-2025; and

**WHEREAS**, the TA funds may be used for development of preliminary engineering (plans, specifications, and estimates and environmental documentation) and construction of pedestrian and/or bicycle infrastructure. The TA funds require a local match, comprised of cash or Transportation Development Credits (TDCs), if eligible. The City of Kingsville (“City”) would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TA funds; it is anticipated the City’s local fund match will be covered by the TDCs; and

**WHEREAS**, the City Commission of the City of Kingsville believes it to be in the best interest of the citizens of the City to apply for funding through this grant.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS THAT:**

1. The City supports funding the projects as described in the 2023 TA Preliminary Application (including the preliminary engineering budget, if any, construction

budget, the department's 15% direct state cost for oversight, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City is willing and able to enter into an agreement with the department by resolution or ordinance, should the project be selected for funding.

2. The City authorizes the Mayor, or his designee, to apply to the Texas Department of Transportation's 2023 Transportation Alternatives Set-Aside (TA) Call for Projects.
3. The Mayor, or his designee, is hereby authorized and directed to act on the City's behalf in all matters pertaining to the Federal 2023 Transportation Alternatives Set-Aside (TA) Call for Projects through the Texas Department of Transportation including any certifications, amendments or representations stipulated therein and that the Mayor, or his designee, will administer the program and execute and submit all certifications, reports, or contracts necessary for the administration and expenditure of such program.
4. This Resolution shall be and become effective on or after adoption.

**PASSED AND APPROVED** by majority vote of all members of the City Commission of the City of Kingsville, Texas on the 9th day of January, 2023.

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Sam R. Fugate, Mayor

**ATTEST:**

---

Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

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Courtney Alvarez, City Attorney

# **AGENDA ITEM #9**

**Kingsville Parks & Recreation**  
400 W. King (mailing)  
501 Santiago Park Lane (physical)  
Kingsville, Texas 78363  
361-221-8705  
Susan Ivy, Director  
361-219-9125



For Information on events and facilities  
[www.cityofkingsville.com/departments/parks](http://www.cityofkingsville.com/departments/parks)  
Email: [sivy@cityofkingsville.com](mailto:sivy@cityofkingsville.com)  
or follow us on Facebook  
Kingsville Parks and Recreation

December 15, 2022

To: Mark McLaughlin, City Manager  
From: Susan Ivy, Parks Director

A handwritten signature in black ink, appearing to be "S Ivy", is written over the "From:" line of the memo.

Re: Agenda Request – Authorize the award of bids for Baseball Field #6 Lighting project and approve contract with Musco and Mia Electric for same.

**Summary:** We are asking City Commission to authorize the award of a BuyBoard Bid to Musco Lighting in the amount of \$193,000 for installation of lighting on baseball field #6 and approve the bid from Mia Electric for \$9,740.00 to run electric lines from the Power Panel to the light poles to be installed at baseball field #6. We are also asking Commission to approve the associated contracts for services associated with this project.

**History:** Field 6 was recently completely renovated with funds from Texas Parks & Wildlife but did not have enough funding to replace the lighting that had to be torn down. City Commission has approved funding from ARP Funds previously for \$35,000 from Park ARP Revenue Recovery funds and \$250,000.00 from other ARP funding specifically for ball field lighting. We also have acquired funding awards from the Brookshire Foundation and the Ed Rachal Foundation each for \$25,000.00. This provides a total of \$335,000.00 available to fund the project we are requesting to be approved.

**Financial Impact:** This will expend \$202,740.00 from our available funding to complete this project.

We ask that you authorize the award of the bids for the two elements of this project to Musco Lighting in the Amount of \$193,000 and Mia Electric for \$9,740.00 to be paid from our Foundation grants first and the remaining from ARP Funds and to approve the associated contracts for services associated with these to projects.

## Quote

Date: December 15, 2022  
Expiration Date: January 15, 2023  
To: Susan Ivy  
Parks & Recreation Director, Kleberg County

Project: Kleberg County Park Softball Phase 2  
Kingsville, TX  
Ref: 119640

### BuyBoard

Master Project: 218434, Contract Number: 677-22, Expiration: 09/30/2023  
Commodity: Parks and Recreation Equipment and Field Lighting Products and Installation

All purchase orders should note the following:  
BuyBoard purchase – Contract Number: 677-22

### Quotation Price – Materials Delivered to Job Site and Installation

**Field 1 – 315' x 350' x 315' ..... \$ 337,000**

*\*\*Assumes 480v service is available within 150' of the field*

**Field 3 – 217' x 211' x 216' ..... \$ 190,000**

**Field 4 – 200' x 200' x 200' ..... \$ 168,000**

**Field 6 – 225' x 225' x 225' ..... \$ 193,000**

*Sales tax and bonding are not included.*

*Quote is confidential. Pricing and lead times are effective for 60 days only. Prices are subject to change if the order is not released within 60 days from the date of the purchase.*

### Light-Structure System™ with Total Light Control – TLC for LED™ technology

#### Guaranteed Lighting Performance

- Guaranteed light levels of 50fc Infield / 30fc Outfield and uniformity of 2:1 / 2.5:1
- BallTracker® technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

#### System Description

- Factory aimed and assembled luminaries, including BallTracker® luminaires
- (13) Galvanized steel poles
- (13) Pre-cast concrete bases with integrated lightning grounding
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- UL listed assemblies

#### Control Systems and Services

- Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

#### Operation and Warranty Services

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years
- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system.



## Quote

### ***Musco Scope***

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- Provide design and layout for lighting system
- Supervise the foundation installation and pole erection
- Test and final aim equipment

#### **Installation Services Provided**

[See attached scope of work]

### ***Responsibilities of Buyer***

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- Confirm pole or luminaire locations, supply voltage and phase required for lighting system prior to production
- Provide electrical design and materials for electrical distribution system
- Provide labor and equipment for installation of electrical distribution system
- Buyer is responsible for getting electrical power to the site, coordination with the utility, and any power company fees

### ***Payment Terms***

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Musco's Credit Department will provide payment details.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC  
Attn: Amanda Hudnut  
Fax: 800-374-6402  
Email: musco.contracts@musco.com

**All purchase orders should note the following:  
BuyBoard purchase – Contract Number: 677-22**

### ***Delivery Timing***

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Approximately 8 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole/luminaire locations.

### ***Notes***

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Quote is based on following conditions:

- Shipment of entire project together to one location.
- 480 Volt, 3 phase electrical system requirement and to be confirmed prior to production.
- Structural code and wind speed = 2018 IBC, 115 mi/h, Exposure C, Importance Factor 1.
- Due to the built-in custom light control per luminaire, pole or luminaire locations need to be confirmed prior to production. Changes to pole or luminaire locations after the product is sent to production could result in additional charges.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Tim Oordt  
Senior Sales Representative  
Musco Sports Lighting, LLC  
100 1st Avenue West – PO Box 808  
Oskaloosa, IA 52577, USA  
Phone: 512-658-6884  
E-mail: tim.oordt@musco.com



**Kleberg County Park Softball Phase 2  
Kingsville, TX  
Turnkey Scope of Work**

**Customer Responsibilities:**

1. Complete access to the site for construction utilizing standard 2-wheel drive rubber tire equipment.
2. Locate existing underground utilities not covered by your local utilities. (i.e. water lines, electrical lines, irrigation systems, and sprinkler heads). Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
3. Locate and mark field reference points per Musco supplied layout. (i.e. home plate, center of FB field)
4. Pay for extra costs associated with foundation excavation in non-standard soils (rock, caliche, high water table, collapsing holes, etc.) or soils not defined in geo-technical report. Standard soils are defined as soils that can be excavated using standard earth auguring equipment.
5. Ensure usability of existing underground wiring for "A1" pole, utilizing backside to light field 4.
6. Pay any power company fees and requirements.
7. Pay all permitting fees and obtain the required electrical permitting.
8. Provide area on site for disposal of spoils from foundation excavation.
9. Provide area on site for dumpsters.
10. Provide sealed Electrical Plans. (If required)

**Musco Responsibilities:**

1. Provide required foundations, poles, electrical enclosures, luminaires, wire harnesses, and control cabinets.
2. Provide poletop luminaire assembly on "A1" pole.
3. Provide layout of pole locations and aiming diagram.
4. Provide Project Management as required.
5. Provide stamped foundation designs based on soils that meet or exceed those of a Class 5 material as defined by 2018 IBC Table 1806.2.
6. Assist our installing subcontractor and ensure our responsibilities are satisfied.

**Subcontractor Responsibilities**

**General:**

1. Obtain any required permitting.
2. Contact your local utility for locating underground public utilities and then confirm they have been clearly marked.
3. Contact the facility owner/manager to confirm the existing private underground utilities and irrigation systems have been located and are clearly marked to avoid damage from construction equipment. Notify owner and repair damage to marked utilities. Notify owner and Musco regarding damage which occurred to unmarked utilities.
4. Provide labor, equipment, and materials to off load equipment at jobsite per scheduled delivery.
5. Provide storage containers for material, (including electrical components enclosures), as needed.
6. Provide necessary waste disposal and daily cleanup.
7. Provide adequate security to protect Musco delivered products from theft, vandalism or damage during the installation.
8. Keep all heavy equipment off playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.
9. Provide startup and aiming as required to provide complete and operating sports lighting system.





## Quote

10. Installation to commence upon delivery and proceed without interruption until complete. Notify Musco immediately of any breaks in schedule or delays.

### **Foundations, Poles, and Luminaires:**

1. Mark and confirm pole locations per the aiming diagram provided. If there are any issues, immediately notify your Musco Project Manager.
2. Provide labor, materials, and equipment to install (13) LSS foundations as specified on Layout and per the stamped foundation drawings, if applicable.
3. Remove spoils and dispose of off site.
4. Provide labor, materials, and equipment to assemble Musco TLC-LED luminaires, electrical component enclosures, poles, and pole harnesses.
5. Provide labor, equipment, and materials to erect (13) dressed LSS Poles and aim utilizing the pole alignment beam.

### **Retrofit Musco Equipment to Existing "A1" Pole:**

1. Provide labor, materials, and equipment to assemble and install Musco TLC for LED® equipment on existing poles and terminate grounding and power feed. Power feed may need to be reworked to adapt to the new Musco equipment.
2. Ensure grounding components meet minimum standards required by NEC and NFPA780.
3. For concrete poles provide new lightning down conductor(aluminum) and 5/8 in copper ground rod. For poles 75 ft (22 m) or less use 1/0 AWG, poles over 75 ft (22 m) use 4/0 AWG conductor. Bond internal pole ground to new down conductor.
4. For steel poles provide new ground rod and pole bonding conductor per NFPA Annex A.1.6.
5. Down conductor shall be converter to copper wire for any underground runs and bonded to ground rod(s).
6. Ensure all Musco components are bonded to both equipment and lightning grounds. No upward sweeps allowed for lightning down conductor or bonding jumper(s). See installation instructions for further information.
7. Test ground resistance with 3-point megger and confirm 25 ohms or less for each pole. Install additional ground rods or create grounding grid until resistance of 25 ohms or less is achieved.

### **Electrical:**

1. Provide labor, materials, and equipment to reuse existing electrical service panels as required.
2. Provide labor, materials, and equipment to install all underground conduit, wiring, pull boxes etc. and terminate wiring as required or reuse existing wiring as permitted.
3. Provide as-built drawings on completion of installation, **(if required)**.

### **Control System:**

1. Provide labor, equipment, and materials to install Musco control and monitoring cabinets and terminate all necessary wiring.
2. Provide a dedicated 120 V 20 A controls circuit or a step-down transformer for 120 V control circuit if not available.
3. Check all zones to make sure they work in both auto and manual mode.
4. Commission Control-Link® by contacting Control-Link Central™ at 877-347-3319.



## Proposal

From: Mia Electrical Services  
P.O. Box 701  
Kingsville, Tx 78364  
361-228-0506 TECL 26788

Date: 12/14/22

Quote: # 102516

To: City of Kingsville Parks Dept  
P. O. Box 512  
Kingsville, Tx 78364

Job Name: Field 6 Light Pole  
Electrical Wiring

I hereby submit specifications and estimates for:

Installing 910ft of underground electrical conduit and wiring.

Install 1in PVC conduit in a 24in trench with #10awg wiring for lighting on poles performed by other contractor.

We are not responsible for any electrical controls or the installation of pole lights/lighting fixtures.

We will provide the material and trenching for only the underground electrical.

Repair any water or electrical line if damaged while trenching.

Total- \$9,740.00

I hereby propose to furnish labor and material-complete with the above specifications, for the sum of  
(Nine Thousand Seven Hundred Forty Dollars) with payments made as follows:  
Full payment once job is completed.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from above specifications involving extra will be executed only upon written request orders, and will become an extra charge over and above this estimate. All agreements contingent upon strikes, accidents, or delay beyond our control. This proposal is subject to acceptance within 30 days and is void thereafter at the option of the undersigned.

\_\_\_\_\_  
Jose Andrade-Owner

### Acceptance of Proposal

The above prizes, specifications and conditions are hereby accepted.  
You are authorized to do work as specified. Payments will be made as outlined above.

Accepted: \_\_\_\_\_

Date: \_\_\_\_\_

# **AGENDA ITEM #10**

**Kingsville Parks & Recreation**  
400 W. King (mailing)  
501 Santiago Park Lane (physical)  
Kingsville, Texas 78363  
361-221-8705  
Susan Ivy, Director  
361-219-9125



**For Information on events and facilities**  
[www.cityofkingsville.com/department/parks](http://www.cityofkingsville.com/department/parks)  
**Email:**  
[sivy@cityofkingsville.com](mailto:sivy@cityofkingsville.com)  
**or follow us on Facebook**  
**Kingsville Parks and Recreation**

**December 27, 2022**

**To: Mark McLaughlin, City Manager**  
**From: Susan Ivy, Parks Director**  
**Re: Agenda Request – Authorize Budget Amendment for Rollover Purchase order for PO#222409R1 for engineered wood fiber waiting to be delivered.**

**Summary: We are asking City Commission to authorize a Budget Amendment in the Amount of \$10,000.00 to fund a Rollover Purchase Order #222409-R1 to Playcore Systems for Engineered Wood Fiber for playgrounds for which we have been waiting on delivery for payment.**

**History: This purchase order was issued originally in September, 2022 when we were notified that we could get the Engineered Wood Fiber Delivered. As it turned out it was not delivered until after October 1, 2022 placing it in a 2022/2023 Budget year transaction. The purchase order was rolled over into the new fiscal year and paid from funds in that line item for Red Dirt. We need to get a budget amendment to rollover the funds to cover this expense so that we can purchase the red dirt we need to prep the ball fields for spring season.**

**Financial Impact: This will increase the 2023 Park Maintenance fund budget line item -093-5-4503-59100 by the amount of \$10,000.00.**

**We ask that you authorize the Budget Amendment needed to fund this Purchase Order.**

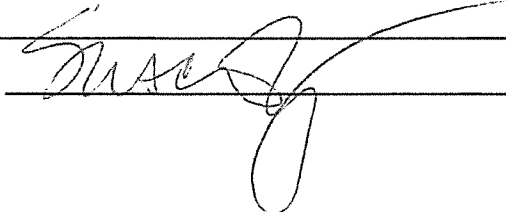
**CITY OF KINGSVILLE**

PO Box 1458  
Kingsville, TX 78364  
PH: (361) 595-8025

**PURCHASE ORDER****PO Number:** 222409-R1**Date:** 10/01/2022**Requisition #:** REQ24278**Vendor #:** 8414

**ISSUED TO:** PLAYCORE WISCONSIN INC  
544 CHESTNUT ST  
CHATTANOOGA, TN 37402-

**SHIP TO:** Susan Ivy  
Attn: Susan Ivy  
501 Santiago Park Lane  
Kingsville, TX 78363

ITEM	UNITS DESCRIPTION	GL ACCT #	PROJ ACCT #	PRICE	AMOUNT
1	1 Engineered wood fiber for playgrounds	093-5-4503-59100		10,000.00	10,000.00
<div>Authorized by: </div>					
				<b>SUBTOTAL:</b>	10,000.00
				<b>TOTAL TAX:</b>	0.00
				<b>SHIPPING:</b>	0.00
				<b>TOTAL</b>	10,000.00

1. Original invoice with remittance slip must be sent to: City of Kingsville, PO Box 1458, Kingsville, TX 78364.
2. Payment may be expected within 30 days of receipt of goods and invoice.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 74-6001513

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2022-2023 BUDGET TO APPROPRIATE FUNDING FOR THE ROLLOVER EXPENDITURE FOR ENGINEERED WOOD FIBER FOR PARK PLAYGROUNDS.**

**WHEREAS**, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

**BE IT ORDAINED** by the City Commission of the City of Kingsville that the Fiscal Year 2022-2023 budget be amended as follows:

CITY OF KINGSVILLE  
DEPARTMENT EXPENSES  
BUDGET AMENDMENT – BA#23

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
<b>Fund 093 – Park Maintenance Fund</b>					
<u>Expenditures</u>					
4503	Park Maint	Grounds & Perm Fixtures	59100	\$10,000	

[To amend the City of Kingsville FY 22-23 budget to appropriate funding for the rollover expenditure for engineered wood fiber for Park playgrounds. Funding will come from the unappropriated fund balance for the Park Maintenance Fund.]

II.

**THAT** all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

**THAT** if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

**THAT** this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

**INTRODUCED** on this the 9th day of January 2023.

**PASSED AND APPROVED** on this the \_\_\_\_\_ day of January 2023.

**EFFECTIVE DATE:** \_\_\_\_\_

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney

# **AGENDA ITEM #11**



**Kingsville Parks & Recreation**  
400 W. King (mailing)  
501 Santiago Park Lane (physical)  
Kingsville, Texas 78363  
361-221-8705  
Susan Ivy, Director  
361-219-9125



For information on events and facilities  
[www.cityofkingsville.com/departments/parks](http://www.cityofkingsville.com/departments/parks)  
Email: [sivy@cityofkingsville.com](mailto:sivy@cityofkingsville.com)  
or follow us on Facebook  
Kingsville Parks and Recreation

December 27, 2022

To: Mark McLaughlin, City Manager  
From: Susan Ivy, Parks Director

Re: Agenda Request – Authorize a Budget Amendment to allocate \$25,000.00 in fund balance funds from the Golf Course Capital Improvement funds to pay for repairs and improvements to the Pumps at the Pump House and controls for same and equipment rental for mowers.

**Summary:** We are asking City Commission to authorize the allocation of \$25,000.00 from the fund balance for the Golf Course Improvement Fund #026 to pay for pump repairs and control system improvements and equipment rental for mowers needed until new mowers which have been purchased arrive in March 2023.

**History:** The Pump Station at the Golf Course has deteriorated such that the computer controls have become unstable and not able to be monitored or calibrated. All controls are obsolete and not available to replace. The relief valve has a body cracked and will need to be replaced, all brass controls are deteriorated and will need to be replaced as well. Isolation valve with bolts will be replaced while the valve is removed for replacement. The quote, for \$20,700.00, is for replacing the controls and the relief valve, test and calibrate as necessary. Also, the Golf Course is still waiting on the delivery of some of the equipment ordered from John Deere last year. We have been advised it will arrive in March. Ruben has been renting mowers to maintain the course but the rental of that equipment is not budgeted in his current budget. He estimates an additional \$3000 will be needed to pay for the rental fees until March.

**Financial Impact:** This will increase the 2023 Golf Course Improvement fund budget by \$25,000.000 from our available fund balance for this fund to complete this project and fund the equipment rental.

We ask that you authorize the Budget Amendment needed to move funds from the Fund Balance into the Golf Improvement funds. 026-5-4502-59100 line item.



Pumps, Motors & Controls, Inc.  
PO Box 841383  
Pearland TX 77584

*We are an equal opportunity employer*

## Quote

Date	Quote #
10/31/2022	Q20220410

Name / Address
L E Ramey Golf Course 2522 E Escondido Rd. Kingsville, TX 78363

Ship To
L E Ramey Golf Course 2522 E Escondido Rd. Kingsville, TX 78363 Rubin: 361-592-1101

Terms	Rep	FOB
Due on receipt	DB	PMCI

Item	Description	Qty	U/M	Cost	Total
Service	SCOPE OF WORK: Pumping station has deteriorated to the time that the computer controls have become unstable and not able to be monitored or calibrated. All controls are obsolete and not available to replace. The relief valve has a body cracked and will need to be replaced, all brass controls are deteriorated and will need to be replaced as well. Isolation valve with bolts will be replaced while the valve is removed for replacement. This quote is for replacing the controls and the relief valve, test and calibrate as necessary.	1	ea	0.00	0.00
This quotation is valid for 30 days after the date of this estimate.				<b>Total</b>	

Phone #
832-487-9463



Pumps, Motors & Controls, Inc.  
PO Box 841383  
Pearland TX 77584

*We are an equal opportunity employer*

## Quote

Date	Quote #
10/31/2022	Q20220410

Name / Address
L E Ramey Golf Course 2522 E Escondido Rd. Kingsville, TX 78363

Ship To
L E Ramey Golf Course 2522 E Escondido Rd. Kingsville, TX 78363 Rubin: 361-592-1101

Terms	Rep	FOB
Due on receipt	DB	PMCI

Item	Description	Qty	U/M	Cost	Total
DPU.3VS	PMCI MODEL CP-3VS-120 Control Panel Upgrade for Existing Pump Station Door mounted backpan with HMI and selector switches to interface with existing pump station control panel Designed to utilize existing safety devices 2 Main Pumps and 1 Pressure Maintenance Pump Variable speed pumping station configuration  AUTO-SENSORY CONTROLS INCLUDE: Microprocessor Controller with Variable Speed Intelligence Series Software Ethernet ready monitoring system Stainless Steel Pressure Transducer VFD Fault Shutdown with Auto Restart Automatic Ramp-Up Feature to Pressurize Irrigation System Panel Mounted Operator Interface for viewing and/or changing operating conditions Use Existing Electronic Flowmeter Flowmeter totalizers Low Discharge Pressure Safety Shutdown High Discharge Pressure Safety Shutdown Low Water Level Safety Shutdown Individual Run Time Meters	1	ea	15,900.00	15,900.00
10001.0400	Cla-Val, 4" ANGLE, BASIC 100-01, 150#, FLGD **Bare Valve weight 150lbs Pressure relief valve configuration with pilot and control fittings, brass	1	ea	2,850.00	2,850.00
BFV.0400	4" Lugged Type Butterfly Valve with Handle, Blue DI Buna, bolts for both sides	1	ea	175.00	175.00

This quotation is valid for 30 days after the date of this estimate.

**Total**

Phone #
832-487-9463



Pumps, Motors & Controls, Inc.  
PO Box 841383  
Pearland TX 77584

*We are an equal opportunity employer*

## Quote

Date	Quote #
10/31/2022	Q20220410

Name / Address
L E Ramey Golf Course 2522 E Escondido Rd. Kingsville, TX 78363

Ship To
L E Ramey Golf Course 2522 E Escondido Rd. Kingsville, TX 78363 Rubin: 361-592-1101

Terms	Rep	FOB
Due on receipt	DB	PMCI

Item	Description	Qty	U/M	Cost	Total
MTECH.10	Labor and Services performed by technician on site.	1	ea	975.00	975.00
HTECH.10	Minimum charge 1 day labor Additional technicians required for services performed with technician; charge for labor at 1 day	1	day	800.00	800.00
This quotation is valid for 30 days after the date of this estimate.					<b>Total</b> \$20,700.00

Phone #
832-487-9463

## Susan Ivy

---

**From:** Ruben Chapa  
**Sent:** Monday, December 19, 2022 10:11 AM  
**To:** Susan Ivy  
**Subject:** Equipment Rental Outlook

Susan,

The cost of renting a greens mower will be \$800.00 a month with a \$300 delivery and a \$300 pick fee. We will need it from January – the end of March when we are supposed to get our two greens mowers and Fairway mower. We received a Pro Gator and a small Gator and a Frontier pull behind rough mower.

Total \$ \$3000.00

Also Odessa Pumps is coming out tomorrow morning to give a quote on the pump station.

Thank you,

*Ruben Chapa*

*City of Kingsville*

*Golf Course Manager*

*361 592 1101*

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2022-2023 BUDGET TO APPROPRIATE FUNDING FOR GOLF COURSE IMPROVEMENTS.**

**WHEREAS**, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

**BE IT ORDAINED** by the City Commission of the City of Kingsville that the Fiscal Year 2022-2023 budget be amended as follows:

CITY OF KINGSVILLE  
DEPARTMENT EXPENSES  
BUDGET AMENDMENT – BA#20

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
<b>Fund 026-Golf Course Maintenance Fund</b>					
<u>Expenditures - 5</u>					
4502	Golf Course	Grounds & Perm Fixtures	59100	\$25,000	

[To amend the City of Kingsville FY 22-23 budget to appropriate funding for Golf Course improvements. Funding will come from the unappropriated fund balance of Fund 026.]

II.

**THAT** all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

**THAT** if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

**THAT** this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

**INTRODUCED** on this the 9th day of January 2023.

**PASSED AND APPROVED** on this the 23rd day of January, 2023.

**EFFECTIVE DATE:**\_\_\_\_\_

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney

## **AGENDA ITEM #12**





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P. O. BOX 1458 - KINGSVILLE, TEXAS 78364

**Date:** December 29, 2022

**To:** City Commission via City Manager Mark McLaughlin

**CC:** Courtney Alvarez, City Attorney and Mary Valenzuela, City Secretary

**From:** Janine Reyes, Director of Tourism Services

**Summary:** With the changing course of the Tourism industry during the COVID-19 pandemic, the City of Kingsville Tourism Department increased its already established goals to build on the existing eco-tourism efforts in our community. The King Ranch has been an integral part of this effort, having started its nature tourism program more than 25 years ago. In 2020, the City of Kingsville became a Monarch City USA member and in 2021, Tourism, Parks and Rec and Keep Kingsville Beautiful hosted its first Butterfly Blitz event.

There are currently five Monarch City USA Butterfly Buds Gardens located across our community with plans to further expand those gardens and promote nature tourism through on-line efforts such as iNaturalist posting and sharing.

In a continuing effort to manage the gardens, modernize nature tourism in our community and seek out partnerships that help grow nature tourism events and visits, Tourism recommends replacing a part-time customer service representative with a full-time Eco-Tourism Administrative Coordinator. The person serving in this role network with existing partners while soliciting new partnerships. This role will also be responsible for coordinating clean-ups to help maintain our existing gardens and help manage expectations on new ones. This role will also be expected to help plan and grow our newly developed Butterfly Blitz event series.

This position will replace the existent part-time customer service representative role as this person will continue to assist with day-to-day operations of the Tourism Department.

**Financial Impact:** The financial impact of replacing a part-time Customer Service Representative with a full-time Administrative Coordinator is \$23,015 for the remainder of this fiscal year. The recommended funding source is the unappropriated fund balance for the Tourism Fund.

**Recommendation:** Staff recommends Commission approve the budget amendment for the personnel change for Tourism.

# ADMINISTRATIVE COORDINATOR

Under general supervision of the Tourism Services Director, assists with coordinating and providing information on ecotourism in the Kingsville area. Responsible for assisting the director with administrative duties related to ecotourism attractions and event production, establishing relationships with constituents, and completing assigned tasks independently and collaboratively. Must have ability to interact professionally with ecotourism partners and event promoters. Ability to seek out and secure new partners for facilities and events and must display excellent strategic skills. Point of contact for and during events at City venues and provides necessary customer service while the facilities are in use.

## **Essential Duties:**

- Schedule a variety of events to be attended by the public.
- Coordinates activities for the facilities.
- Solicits and secures volunteers to assist with maintaining Butterfly Buds Gardens.
- Effectively communicates with partners and promoters regarding event expectations.
- Assists in developing content and creating posts for social media
- Research and present potential events.
- Develop and secure strong relationships with ecotourism partners.
- Point of contact and liaison for the City of Kingsville.
- Creates schedules, itineraries, and timelines.
- Assist in budgeting and managing.
- Performs other assigned duties as directed.

## **Training, Experience, and/or Other Requirements:**

Bachelor's degree in biology, environmental studies or similar field. Facilities or event experience required. Display an understanding of event organization and production. Demonstrated attention to detail. Excellent written and verbal communication skills. Regular and reliable attendance. Ability to work well with others in a collaborative team environment. Proven ability to meet deadlines and work on multiple projects simultaneously.

## **Employee Behavior and Conduct:**

City employees shall conduct themselves in a professional manner and shall exhibit and extend such professional conduct appropriate for the circumstances to those with whom they come into contact both internally and externally during the performance of their duties. Examples of professional conduct include, but are not limited to, being communicative, informative, fair, honest and respectful.

All City employees are required in the course and scope of their employment to provide services for the benefit of the general public during emergency situations that threaten the safety of Kingsville's citizens. City employees must be able to work immediately before, during, and/or immediately after an emergency.

All positions require the following: 1) High School diploma or equivalent, 2) valid driver's license 3) satisfactory driving record and 4) proof of eligibility to legally work in the U.S. The successful applicant is required to pass a pre-employment drug screen and background investigation.

Download application at [www.cityofkingsville.com](http://www.cityofkingsville.com). Applications available at City of Kingsville-Human Resources, 400 W. King Avenue, Kingsville, Texas 78363. For more information call 361-595-8017 or e-mail [hadmin@cityofkingsville.com](mailto:hadmin@cityofkingsville.com) EOE.

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2022-2023 BUDGET TO APPROPRIATE ADDITIONAL FUNDING FOR A NEW ADMINISTRATIVE COORDINATOR POSITION FOR TOURISM.**

**WHEREAS**, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

**BE IT ORDAINED** by the City Commission of the City of Kingsville that the Fiscal Year 2022-2023 budget be amended as follows:

CITY OF KINGSVILLE  
DEPARTMENT EXPENSES  
BUDGET AMENDMENT – BA#22

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
<b>Fund 002 – Tourism</b>					
<u>Expenditures</u>					
1071	Tourism	Salaries	11100	\$23,000	

[To amend the City of Kingsville FY 22-23 budget to appropriate additional funding for a new Administrative Coordinator for Tourism. Funding will come from the unappropriated fund balance for the Tourism Fund.]

II.

**THAT** all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

**THAT** if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

**THAT** this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

**INTRODUCED** on this the 9th day of January 2023.

**PASSED AND APPROVED** on this the \_\_\_\_\_ day of January 2023.

**EFFECTIVE DATE:**\_\_\_\_\_

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney

# **AGENDA ITEM #13**

# **AGENDA ITEM #14**

# **AGENDA ITEM #15**

**RESOLUTION #2023-\_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT FOR THE POSITION OF CITY MANAGER WITH MARK MCLAUGHLIN; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the chief administrator for the City of Kingsville ("City") is the City Manager and that position is currently filled by Mark McLaughlin under a City Manager's employment agreement that was approved for a one-year extension on July 12, 2021 via Resolution #2021-45 and is in a one-year roll-over period that will be ending on December 1, 2023; and

**WHEREAS**, the City Commission is charged with filling the position of City Manager and has decided to continue a contract with Mark McLaughlin as City Manager; and

**WHEREAS**, the parties have worked on a new employment contract for this position that would include a two-year term starting December 2, 2022, have an automatic one-year renewal unless notified of an intent not to renew by October 1, 2024 and have a compensation increase starting October 1, 2022; and

**WHEREAS**, it is mutually deemed sound, desirable, practicable, and beneficial for the parties to enter into the agreement attached hereto.

**NOW THEREFOR, BE IT RESOLVED** by the City Commission of the City of Kingsville, Texas:

I.

**THAT** the Mayor is authorized and directed as an act of the City of Kingsville, Texas to enter into an Employment Agreement for the position of City Manager with Mark McLaughlin in accordance with Exhibit A hereto attached and made a part hereof.

II.

**THAT** all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

**THAT** this Resolution shall be and become effective on and after adoption.



## **CITY MANAGER EMPLOYMENT AGREEMENT**

**THIS EMPLOYMENT AGREEMENT** is made and entered into this the \_\_\_\_\_ day of January, 2023, by and between the **CITY OF KINGSVILLE, TEXAS** (hereinafter referred to as the “City”), a Texas home-rule municipality, and **MARK A. MCLAUGHLIN** (hereinafter referred to as “Manager”), both of which parties hereto understand and agree as follows:

### **WITNESSETH:**

**WHEREAS**, the Kingsville City Commission desires to employ **MARK A. MCLAUGHLIN** as City Manager for the City of Kingsville, Texas; and

**WHEREAS**, it is the desire of the City Commission to provide certain benefits, establish certain conditions of employment, and to set certain working conditions of said Manager; and

**WHEREAS**, City Commission and **MARK A. MCLAUGHLIN** entered into a City Manager Employment Agreement on or about October 28, 2019 for a start date of December 2, 2019, and renewed the contract on July 12, 2021 and the parties desire to amend and extend the most recent agreement; and

**WHEREAS**, **MARK A. MCLAUGHLIN** desires to accept continued employment as Manager, and an officer, of said City on the terms outlined herein.

**NOW, THEREFORE**, for and in consideration of the mutual covenants and agreements herein contained, and hereinbefore stated, the parties hereto agree as follows:

#### **A. Duties and Responsibilities**

As City Manager, Manager agrees to perform all duties and responsibilities as described in the City Charter, the Municipal Code, the ordinances of the City, and as reasonably directed by the City Commission. It is specifically understood and agreed that the Manager must remain a Kingsville resident as long as he serves as Kingsville’s City Manager.

#### **B. Salary**

The Manager will receive an annual salary of \$166,893 payable in equal installments on the same schedule as other City employees beginning in the fiscal year starting October 1, 2022. Thereafter, City agrees to consider increasing said salary and/or other benefits of Manager in such amounts and to such an extent as the City Commission may determine that is desirable to do so, on the basis of an annual performance evaluation and/or salary review of the Manager. The Manager agrees he will not receive any compensation from City (ie, anniversary step increases, longevity pay, COLA, or other incentives) not specifically mentioned herein.

**C. Automobile Allowance**

The City agrees to pay Manager an annual automobile allowance of \$4,800.00 payable in equal installments on the same schedule as other City officers or employees with automobile allowances. The automobile allowance shall be subject to review from time to time by the City Commission and accordingly modified, if deemed necessary. This automobile allowance shall cover all automobile-related expenses incurred by Manager, including expenses for automobile repair, maintenance, insurance, operation and replacement. Manager shall receive additional reimbursement for excess mileage outside the area as defined in the City of Kingsville "Travel Policy".

**D. Vacation Leave & Sick Leave**

Vacation and Sick leave shall be calculated in accordance with the City of Kingsville "Administrative Policies and Procedures Manual". The Manager shall accrue 120 hours of vacation leave annually earned at a rate of 4.62 hours bi-weekly. The Manager shall accrue 80 hours of sick leave annually earned at a rate of 3.07 hours bi-weekly.

**E. Health Insurance**

The Manager shall be eligible for coverage by the City's group medical insurance plan. The Manager may elect to have his/her eligible dependents covered under the health plan with the City contributing a percentage of the premiums as established by the City Commission. The fixed rate for the monthly premium for the Manager and his eligible dependents (spouse or family coverage), should he elect to pay for such coverage, shall be the same as that paid by other city employees for the same type of coverage.

**F. Life Insurance**

The City agrees to provide the Manager a basic life insurance plan equal to his annual salary for the term of this agreement. The City of Kingsville pays all premiums associated with this policy. The Manager may, at his option and at his cost, increase the basic life insurance plan amount, if such higher insurance is available under the City's life insurance plan.

**G. Moving and Relocation Allowance**

Not needed.

**H. Termination and Severance Pay**

In the event the City Commission decides to not renew the Manager's contract or terminates the Manager's employment during such time the Manager is willing and able to continue performing the duties of the City Manager, then the City agrees to pay a lump sum cash payment (less any TMRS & taxes) equal to six (6) months full salary (salary & automobile allowance only), plus the value of all vacation leave accrued by, or credited to, the Manager prior to the termination; provided, however, in the event that severance is paid to Manager, Manager agrees that he shall

contemporaneously execute and deliver to the City a full release of any and all claims that he may have against the City. The failure to execute and deliver such release shall nullify any obligation by the City to pay severance.

In the event the City Commission terminates the Manager's employment because of the commission of an illegal act, including but not limited to, acts involving personal gain, corruption, misconduct or malfeasance in office, any felony, violation of the City Charter or the Administrative Policies and Procedures Manual or the City of Kingsville "Code of Ethics", then the City shall have no obligation whatsoever to pay any severance pay designated in this section.

#### **I. Texas Municipal Retirement System**

Contributions to Texas Municipal Retirement System (TMRS) are mandatory for all full-time employees. Contribution rates and other policies of the City's TMRS Plan are determined by the City Commission and are subject to change.

#### **J. Performance Evaluation**

It will be the responsibility of the Manager to work with the Mayor and develop performance criteria within six months of his renewal date. The Commission must approve the performance criteria developed by the Manager. The Commission shall review and evaluate the performance of the Manager at least once annually utilizing the performance criteria approved by the Commission. The review of the Manager's performance shall be in writing and in accordance with criteria and format approved by the Commission. The Commission shall provide the Manager a reasonable and adequate opportunity to discuss with the Commission and/or respond to the Manager's evaluation. The annual performance reviews and evaluations shall be reasonably related to the Manager's written job description and shall be based, in whole or in part, on the performance criteria jointly developed and adopted by the Commission and Manager. Adjustment of base salary, if any, is at the sole discretion of the City Commission.

#### **K. Business Equipment and Expenses**

The City shall provide the Manager with all necessary business equipment including personal computers and a cell phone with "smart phone technology." The Manager will be reimbursed for any other necessary business equipment or services not provided by the City according to City policy and guidelines.

#### **L. Starting Date and Notice of Resignation**

The Manager commenced employment with the City on December 2, 2019. The Manager agrees to provide the City Commission a minimum of 30 days written notice if he chooses to resign his position and terminate this agreement.

**M. Civic Activities**

The Manager is encouraged to participate in community and civic organizations and activities. Membership dues and participation costs will be paid by the City, subject to annual appropriation by the City Commission.

**N. Professional Dues, Education and Training**

The City agrees to reimburse membership dues in ICMA and TCMA, and for reasonable expenses incurred in the attendance at annual conferences and/or regional conferences. Such reasonable expenses shall be defined as including conference registration fees, coach/economy air fares, hotel accommodations and meals in accordance with the City's travel policy. In addition, the City agrees to reimburse reasonable expenses incurred in attendance at one other professional development conference or training opportunity as approved by the Mayor or his designee. Developing and maintaining professional association contacts and standing provide the City access to valuable resources, and the reasonable participation and related travel by the Manager. All dues, continuing education and travel expenses are subject to annual appropriation by the City Commission.

**O. Bonds**

The City shall bear the full cost of any fidelity or other bonds required of the Manager under any law or ordinance.

**P. Indemnification**

The City will defend, hold harmless, and indemnify Manager against any tort, professional liability claim or demand, or other civil legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the duties as City Manager, except for intentional acts or acts of gross negligence or other acts not covered by the City's insurance carrier policy. The City will compromise and settle any such covered claim or suit, at its sole option, and settle any such covered claim or suit and pay the amount of any settlement or judgment rendered thereon.

**Q. Term of Agreement**

This agreement shall be for a term of two (2) years from the start date of December 2, 2022, expiring on December 1, 2024. This agreement may be terminated in accordance with the provisions of Paragraph H and may be extended or renewed at any time during the term upon mutual agreement of the parties. If the City Commission takes no action regarding renewal of the Agreement prior to October 1, 2024, and the Manager elects to not enter severance, this Agreement automatically renews for an additional one (1) year term.

**R. General Provisions**

1. **Severability.** In the event any one or more of the sections, provisions or clauses contained herein shall for any reason be held to be invalid, illegal or unenforceable in

any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, but this Agreement shall be construed as if such invalid, illegal or unenforceable provision had not been contained herein.

2. **Entire Agreement.** This Agreement incorporates all the agreements, covenants and understandings between the City and the Manager concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged onto this written Agreement. No other prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.
3. **Amendment.** This Agreement shall not be modified or amended except by a written instrument executed by the Manager and the duly authorized representative of the Commission.

**IN WITNESS WHEREOF**, the City of Kingsville, Texas, has caused this Employment Agreement to be signed and executed on its behalf by its Mayor after being authorized to do so at a regular and duly posted meeting of the Kingsville City Commission, and the Manager has signed and executed this Agreement.

Signed this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**CITY OF KINGSVILLE, TEXAS**

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ACCEPTED:**

\_\_\_\_\_  
Mark A. McLaughlin

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney