

JUNE 12, 2023

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, JUNE 12, 2023, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 5:00 P.M.

**CITY COMMISSION PRESENT:**

Sam R. Fugate, Mayor  
Norma N. Alvarez, Commissioner  
Edna Lopez, Commissioner  
Ann Marie Torres, Commissioner

**CITY COMMISSION/STAFF ABSENT:**

Hector Hinojosa, Commissioner

**CITY STAFF PRESENT:**

Mark McLaughlin, City Manager  
Mary Valenzuela, City Secretary  
Courtney Alvarez, City Attorney  
Kyle Benson, IT Manager  
Derek Williams, IT  
Emilio Garcia, Health Director  
Deborah Balli, Finance Director  
Bill Donnell, Public Works Director  
Mike Mora, Capital Improvements Manager  
Diana Gonzales, Human Resources Director  
Joseph Ramirez, Engineers Assistant  
Kwabena Agyekum, Senior Planner/HPO  
Walter Reeves, Director of Planning & Development Services  
Charlie Sosa, Purchasing Manager  
Alicia Tijerina, Special Events Coordinator

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Fugate opened the meeting at 5:00 P.M. with four Commission members present. Commissioner Hinojosa was absent from this meeting.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

**MINUTES OF PREVIOUS MEETING(S)**

**Regular Meeting May 22, 2023**

**Motion made by Commissioner Torres to approve the minutes of May 22, 2023, as presented, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Alvarez, Lopez, Torres voting "FOR". Fugate "ABSTAINED".**

**II. Public Hearing - (Required by Law).<sup>1</sup>**

None.

**III. Reports from Commission & Staff.<sup>2</sup>**

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water, And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time."*

Mr. Mark McLaughlin introduced the new Director of Planning & Development Services Mr. Walter Reeves. He further gave a brief update on the upcoming dangerous temperatures that will be occurring in the next few days. He stated that staff is working on

keeping the dogs in the animal shelter out of the dangerous heat. He also announced that city offices will be closed on Monday, June 19<sup>th</sup>, 2023, for the Juneteenth holiday.

Ms. Courtney Alvarez, City Attorney announced that the next commission meeting is scheduled for Monday, June 26<sup>th</sup>. The deadline for staff to submit agenda items for this meeting is Friday, June 16, 2023. She further reported that updated memos for agenda items 1 and 17 have been provided to the commission.

Commissioner Torres reported on the Council of Governments meeting she attended where they discussed charging station infrastructure. Torres further commented that today is Texas Women Veteran's Day and would like to thank the women who have served our country.

Commissioner Alvarez commented that at the Council of Governments meeting, it was voted for approval of a resolution to apply for a \$15 million grant.

Commissioner Lopez read and presented a proclamation to the Santa Gertrudis Academy Lady Lion Softball Team who played in the state finalist game.

#### IV. Public Comment on Agenda Items.<sup>3</sup>

1. Comments on all agenda and non-agenda items.

No public comments were made.

#### V.

#### Consent Agenda

#### Notice to the Public

*The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

#### CONSENT MOTIONS, RESOLUTIONS, ORDINANCES, AND ORDINANCES FROM PREVIOUS MEETINGS:

*(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)*

**Motion made by Commissioner Alvarez to approve the consent agenda as presented, seconded by Commissioner Torres. The motion was passed and approved by the following vote: Lopez, Torres, Alvarez, Fugate voting "FOR".**

1. **Motion to approve final passage of an ordinance amending the zoning ordinance granting a Special Use Permit to Vertical Bridge/T-Mobile for Wireless Telecommunications Pole Tower in C2-Retail at Clyde, Block 4, Lot 6-8, also known as 1027 E. Lott, Kingsville, Texas. (Flanagan's Muffler Shop). (Interim Director of Planning & Development Services).**
2. **Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to accept and expend the donation from the Brookshire Foundation for recreational programs and equipment. (Parks Director).**
3. **Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to accept and expend the donation from the Cherry Tree Tea Room for sponsorship of a youth baseball and softball league team. (Parks Director).**
4. **Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter V, Article 3, Water, Sections 70 through 81, providing for Drought Contingency Plan, public education method, triggers, and notification. (Public Works Director).**
5. **Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter V, Article 3, Water, Sections 100-103, providing for updated information in the Water Conservation Management Plan. (Public Works Director).**
6. **Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to provide additional funding for Legal Professional Services. (City Attorney).**

**7. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to appropriate additional funding for the City Manager contract increase. (Finance Director).**

**8. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to appropriate additional funding for cost overruns of the Facilities Division. (Finance Director).**

**9. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to set up budget revenues and expenditures for 2021 Stonegarden Grant. (Finance Director).**

**10. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to provide additional funding for General Fund and Utility Fund department cost overruns. (Finance Director).**

**11. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to provide additional funding for increased costs of equipment awarded by the Lone Star Grant. (Finance Director).**

**12. Motion to approve final passage of an ordinance amending the Fiscal Year 2022-2023 Budget to provide additional funding for increased costs of league expenditures due to additional participants. (Parks Director).**

**13. Motion to approve the reappointment of Steve Zamora, Debbie Tiffie, Mike Klepac, Brian Coufal, Rev. Idotha Battle, and Larry Garcia to the Planning & Zoning Board for another 2-year term. (Director of Planning & Development Services).**

## **REGULAR AGENDA**

### **CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

#### **VI. Items for consideration by Commissioners.<sup>4</sup>**

**14. Workshop: discussion on status of existing and potential new Certificates of Obligation for General Fund and Utility Fund and debt capacity. (Finance Director).**

Mr. Don Gonzales of Estrada Hinojosa stated that this is still a work in progress as things could change from now to the time debt is issued.

Mr. Matt Lujan, from Estrada Hinojosa, spoke about the market update. He stated that currently, the city has \$26.3 million outstanding debt, and of that \$19 million is callable. Both 2024 and 2030 year, also have callable debt.

Mr. Gonzales went over the slides of the presentation regarding tax-supported debt service. He stated that for debt that is currently callable, all those coupons are currently lower and since they are callable, it would not make sense to refund those, as the city is currently at a lower interest rate. He further discussed the actual debt that is being paid and supported by the tax rate. The tax rate is around \$.16 on the I&S tax rate. A graph showing the existing tax-supported debt service was discussed which showed the principal and interest of the tax-supported debt service. He further stated that one thing to look at is how to layer in new debt without raising the tax rate, or if the city chooses to increase the tax, how much of debt capacity will the city get from that. There is a level of debt service from 2021 to 2027 and comes back down from 2028 through 2030. It then gets leveled for about three years and then gets leveled in 2033. He further stated that if the city wanted to max out its capacity and have straight leveled debt service all the way, maxing out the I&S tax rate at the same level as it currently is, it will generate around \$1.5 million of debt service. He further stated that there is a capacity of about \$700,000 of debt service from 2024 through 2027 and about \$100,000 starting in 2029. He further stated that this could be built up or as the debt service goes down, the city could step it down to all for more capacity in 2028 and 2029. Mr. Gonzales stated that staff provided a list of projects that totaled an amount of \$70 million.

Mr. McLaughlin stated that most of this was in the utility fund. The general fund, the list that staff currently has can be covered through debt capacity now. He further stated that the utility list is what will be harder to fund as it is a higher amount.

Mr. Gonzales continued to explain the slides that were in his presentation. Estimated general obligation tax rate supported capacity with the assumption of a 5% interest rate and the first principal payment following year of issuance, Series 2023A, approximately \$5 million with an average annual payment of \$390,000. Series 2024, approximately \$8 million with an average annual payment of \$625,000. Series 2023, approximately \$5 to \$7 million with an average annual payment of \$440,000. This is a 20-year term and the city will maintain a debt rate of \$0.16590 I&S tax rate. The net taxable assessed value of \$1.013 billion with zero growth annually and a collection rate of 97.5%. Mr.

Gonzales further discussed the graphs and tables for the Utility fund-supported debt service.

Mayor Fugate commented that the city has some challenges that will be coming up, which are good challenges such as growth in the upcoming years.

Commissioner Alvarez asked about the new water meters, will they be installed before the new fiscal year begins, since the rates will go up?

Mr. McLaughlin responded that staff has already estimated this at a 6% increase in revenues, which has already been included in the upcoming proposed budget.

Mayor Fugate asked if the utility fund still assists the general fund. Mr. McLaughlin responded yes. Mayor Fugate then asked how much money from the utility fund goes into the general fund. Mr. McLaughlin responded that for next year it will be \$1.5 million.

Commissioner Torres asked that the 6% include new homes. Mr. McLaughlin no, but within the permitting analysis it was considered for construction but not water. Commissioner Torres further asked if staff had a cost estimate on what citizens will be paying for the extra water. Mr. McLaughlin responded that staff does not have a cost estimate at this time.

Mr. Gonzales moved forward with his presentation, Utility Fund. The estimated project fund capacity is approximately \$15 million over a 20-year term. The assumption is a 5% interest rate: proposed series 2025, first principal payment in fiscal year 2026. The average annual debt service is approximately \$1.365 million. He stated that it is their understanding that the city plans to conduct a rate study to support projected net revenue available for debt service between \$2.3 to \$2.5 million annually from 2026 – 2030, per the city's proforma.

**15. Consideration and approval of a Resolution Authorizing Publication of Notice of Intention to Issue Certificates of Obligation. (Finance Director).**

Mr. Matt Lujan mentioned the financing team as the City of Kingsville is the issuer and Estrada Hinojosa & Company, Inc. as the Financial Advisor, and Winstead P.C. as the city's bond counsel. The Underwriters and Underwriters' Counsel as well as the Paying agenda are still to be determined.

Both Mr. Lujan and Mr. Gonzales discussed the graphs within their presentation.

**Motion made by Commissioner Alvarez to approve the Resolution Authorizing Publication of Notice of Intention to Issue Certificates of Obligation, seconded by Commissioner Torres. The motion was passed and approved by the following vote: Torres, Alvarez, Lopez, Fugate voting "FOR".**

**16. Consideration and Approval of a Resolution Declaring Intention to Reimburse Certain Expenditures. (Finance Director).**

**Motion made by Commissioner Lopez to approve the resolution declaring intention to reimburse certain expenditures, seconded by Commissioner Torres. The motion was passed and approved by the following vote: Alvarez, Lopez, Torres, Fugate voting "FOR".**

**17. Consider out-of-state travel for City Commission and staff to New York, New York for bond rating and bond insurance meetings from August 9-12, 2023. (Finance Director).**

**Motion made by Commissioner Alvarez to approve out-of-state travel for City Commission and staff to New York, New York for bond rating and bond insurance meetings from August 9-12, 2023, for the following staff, Mayor, City Manager, City Attorney, and Finance Director, seconded by Commissioner Lopez and Commissioner Torres. The motion was passed and approved by the following vote: Lopez, Torres, Alvarez, Fugate voting "FOR".**

**18. Consider introduction of an ordinance amending the Fiscal Year 2022-2023 Budget to provide additional funding for Water Well #23 Rehab increased costs. (Finance Director).**

Mr. Bill Donnell, Public Works Director reported that during Fiscal Year 21-22, a budget amendment was approved for repairs and Friedel Drilling was contracted to perform pump repairs and cleaning of screens. The initial cleaning did not bring the Well back to its recommended capacity so additional work was requested. It was not anticipated that additional cleaning would be required to get this Well back to acceptable pumping capacities. The additional cleaning brought the Well's pumping rate up to 705 GPM. The additional cost for cleaning was \$14,960.78. This will reduce the unappropriated Fund 054 balance by \$14,960.78 and increase the Utility Plant account by that amount.

**Introduction item.**

**19. Consider authorizing reallocation of ARP Funds for Animal Shelter Rehab Project. (Finance Director).**

Mrs. Deborah Balli, Finance Director stated that the Animal Shelter is in need of rehab and the remaining balance of uncommitted ARP funding of \$203,541.41 has been identified for this project. The proposed addition will be a 2,570-square-foot building with 20 new dog kennels and new office space for administration with an animal adoption room. City staff has had a conversation with County Judge Madrid regarding the County having a \$250,000 contribution to the new animal shelter project.

Commissioner Torres asked that with the additional space and kennels, the city needs to hire additional staff.

Mr. McLaughlin explained that the need for additional staff is not needed at this time.

**Motion made by Commissioner Alvarez to authorize the reallocation of ARP Funds for Animal Shelter Rehab Project, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Torres, Alvarez, Lopez, Fugate voting "FOR".**

**20. Consider introduction of an ordinance amending the Fiscal Year 2022-2023 Budget to commit ARP Funds for the Animal Shelter Rehab Project. (Finance Director).**

Introduction item.

**21. Consider introduction of an ordinance amending the Fiscal Year 2022-2023 Budget to provide additional professional services needed for wastewater testing services. (Finance Director).**

Mrs. Balli stated that professional services were used to cover other line items and now there is a need to replace the funding for additional services that will be needed. Professional services will be covered by the Utility Fund budget amendment reserve line item for wastewater.

Introduction item.

**22. Consider removing from the table: reappointment of Ricki Cunningham, Albert Garcia, John Garza, Orlando Moya, and Larry Garcia as regular members of the Board of Adjustment for two-year terms. (City Manager).**

**Motion made by Commissioner Alvarez to remove from the table reappointment of Ricki Cunningham, Albert Garcia, John Garza, Orlando Moya, and Larry Garcia as regular members of the Board of Adjustment for two-year terms, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Alvarez, Lopez, Torres, Fugate voting "FOR".**

**23. Consider the reappointment of Ricki Cunningham, Albert Garcia, John Garza, Orlando Moya, and Larry Garcia as regular members of the Board of Adjustment for two-year terms. (City Manager).**

Commissioner Torres asked if anyone from the community had reached out to staff showing interest in serving on this or any other city boards.

Mr. McLaughlin responded that no one has contacted staff regarding serving on any city boards.

**Motion made by Commissioner Alvarez to approve the reappointment of Ricki Cunningham, Albert Garcia, John Garza, Orlando Moya, and Larry Garcia as regular members of the Board of Adjustment for two-year terms, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Lopez, Torres, Alvarez, Fugate voting "FOR".**

**24. Consider removing from the table: reappointment of Rose Munoz Morales (Main Street Representative) and Erin McClure (TAMUK Representative) to the Hotel Occupancy Tax Advisory Board for two-year terms. (Downtown Manager).**

**Motion made by Commissioner Lopez to remove from the table reappointment of Rose Munoz Morales (Main Street Representative) and Erin McClure (TAMUK Representative) to the Hotel Occupancy Tax Advisory Board for two-year terms, seconded by Commissioner Torres. The motion was passed and approved by the following vote: Torres, Alvarez, Lopez, Fugate voting "FOR".**

**25. Consider reappointment of Rose Munoz Morales (Main Street Representative) and Erin McClure (TAMUK Representative) to the Hotel Occupancy Tax Advisory Board for two-year terms. (Downtown Manager).**

**Motion made by Commissioner Lopez and Commissioner Torres to approve the reappointment of Rose Munoz Morales (Main Street Representative) and Erin McClure (TAMUK Representative) to the Hotel Occupancy Tax Advisory Board for two-year terms, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alvarez, Lopez, Torres, Fugate voting "FOR".**

**26. Consider approving design for new City Wayfinding Signs. (Tourism Director).**

Mrs. Alicia Tijerina, Special Events Coordinator stated that as the city's logo has been changed, it is being asked by staff that a change to the city wayfinding signs be changed to the new logo.

**Motion made by Commissioner Lopez to approve the design for new city wayfinding signs, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Torres, Alvarez Fugate voting "FOR".**

**27. Consider authorizing use of Tourism ARP funds for City Wayfinding Signs. (Tourism Director).**

**Motion made by Commissioner Lopez to authorize the use of Tourism ARP funds for City Wayfinding Signs, seconded by Commissioner Torres. The motion was passed and approved by the following vote: Torres, Alvarez, Lopez, Fugate voting "FOR".**

**28. Consider introduction of an ordinance amending the Fiscal Year 2022-2023 Budget to appropriate Tourism ARP funding for wayfinding signs balance. (Tourism Director).**

Introduction item.

**29. Consider authorizing use of Tourism ARP funds for new programmable LED sign at Tourism Center. (Tourism Director).**

**Motion made by Commissioner Torres to authorize use of Tourism ARP funds for a new programmable LED sign at Tourism Center, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Alvarez, Lopez, Torres, Fugate voting "FOR".**

**30. Consider introduction of an ordinance amending the Fiscal Year 2022-2023 Budget to appropriate funding for Tourism Video Signage. (at Tourism Center). (Tourism Director).**

Mayor Fugate asked for staff to contact NAS Kingsville regarding the new video signage.

Mr. McLaughlin stated that he has not spoken to NAS Kingsville but will. He further stated that the old video signage will be used at the Parks Department.

Introduction item.

**31. Consider authorizing use of Tourism fund balance for marketing services. (Tourism Director).**

Mrs. Tijerina stated that the Tourism Department started using cell phone data to track event impact and to gather marketing demographics for future successful campaigns and track visitor movement and impact for specific events in 2021. This cell phone data gathered from the Kingsville Chamber of Commerce through their relationship with Retail Coach. Tourism partnered with the IT Department to research several cell phone data tracking options and determined that Placer.ai was the most suitable fit for city use. This program will be shared by Tourism, Parks and Recreation, and the Planning Department. The annual cost of Placer.ai is \$25,000 and requires a minimum 2-year commitment. If both years are paid in advance, the city will see a \$3,000 annual discount.

Commissioner Torres asked if the data collected will also show how much money was spent by the visitor?

Mr. McLaughlin responded that staff would need some research on the program to see if information as such could be collected.

**Motion made by Commissioner Lopez to authorize use of Tourism fund balance for marketing services, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Torres, Alvarez, Fugate voting "FOR".**

**32. Consider introduction of an ordinance amending the Fiscal Year 2022-2023 Budget to appropriate Tourism fund balance for marketing services. (Tourism Director).**

Introduction item.

**33. Consider a resolution authorizing the mayor to enter into a 1<sup>st</sup> Amendment to Interlocal Cooperation Agreement between Counties and Cities associated with Operation Lone Star for Law Enforcement Services. (To add Duval SO and Hallettsville PD). (Police Chief).**

Ms. Alvarez stated that the commission previously approved a resolution that included a list of cities and counties that are participating interlocal agreement. It is now being requested to add two additional participants, Duval County and Hallettsville Police Department. The additional entities will not impact any funds that could be received as part of the Operation Lone Star Grant.

**Motion made by Commissioner Lopez to approve the resolution authorizing the mayor to enter into a 1<sup>st</sup> Amendment to Interlocal Cooperation Agreement between Counties and Cities associated with Operation Lone Star for Law Enforcement Services. (To add Duval SO and Hallettsville PD), seconded by Commissioner Torres. The motion was passed and approved by the following vote: Torres, Alvarez, Lopez, Fugate voting "FOR".**

**34. Consider authorizing purchase of two Police Tahoe's through Caldwell Country Chevrolet via BuyBoard Purchasing Cooperative, as per staff recommendation. (Use Tax Note Series 2021). (Purchasing Manager).**

Mr. Charlie Sosa, Purchasing Manager stated that this item authorizes the City Manager to approve the purchase of two police Tahoe's vehicles from Caldwell Country Chevrolet of Caldwell, TX. The two Tahoe's will be replacing two older units that have been in for repairs and have met the vehicles lifespan. The cost of the two new units is \$147,026 of which will be expended from 115-5-2102-711 fund.

**Motion made by Commissioner Lopez to authorize the purchase of two Police Tahoe's through Caldwell Country Chevrolet via BuyBoard Purchasing Cooperative, as per staff recommendation. (Use Tax Note Series 2021), seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alvarez, Lopez, Torres, Fugate voting "FOR".**

**35. Consider introduction of an ordinance amending the Fiscal Year 2022-2023 Budget additional funding for increased cost of police vehicles. (Purchasing Manager).**

Introduction item.

**36. Consider introduction of an ordinance amending the City of Kingsville Code of Ordinances by amending Chapter IX, Article 10-Streets and Sidewalks, Section 22-Driveway Construction Requirements, providing for additional clarification and options on driveways. (City Manager).**

Mr. McLaughlin stated that during a review of project plans for the community and single-family home developments, it became apparent that the current construction standards for driveways within city limits are limiting. The current ordinance requires all new construction with off-street parking to have a driveway of concrete only. Based on the nature of homes, sizes, setback distances, and the size of lots, it was determined that the ordinance would need to be modified. The revised ordinance will clarify requirements and standardizes culvert installation in areas where drainage ditches front a property. The ordinance will also offer other materials in lieu of concrete only for driveway construction, and it further delineates types of construction allowed based on the size of the lot.

Mayor Fugate commented that another issue is with individuals that have large tracts of land (5 to 10 acres) and the city requiring for them to place sidewalks which doesn't make sense to have them do this.

Mr. McLaughlin responded that the sidewalk section was not modified or removed from the ordinance. Reason is that the city does not know where will be around that property in the future. If a sidewalk is not built, it probably will not be built at a later time. He further stated that a sidewalk must be in a city right-of-way and not in private property as it would need to be used for public access. Mr. McLaughlin further commented that, such as Sage Road, a sidewalk would not be able to be placed due to the ditches on both sides of the road.

Commissioner Lopez and Mayor Fugate commented that it would not be any different than the situation with Trant Road and the placement of sidewalks.

Mr. McLaughlin commented that on Golf Course Road there will be housing on that road and with the ordinance stating that if you are building a home, a sidewalk must be placed as well.


Ms. Alvarez stated that for this agenda item it does not include any changes to the sidewalk ordinance, only modifications to the driveway section.

Commissioner Alvarez asked what needs to be under the concrete driveway? Mr. McLaughlin responded sand.

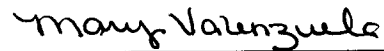
**Introduction item.**

**VI. Adjournment.**

There being no further business to come before the City Commission, the meeting was adjourned at 6:41 P.M.

  
Sam R. Fugate, Mayor

**ATTEST:**



Mary Valenzuela, TRMC, CMC, City Secretary