

HISTORICAL DEVELOPMENT BOARD

Wednesday, February 21, 2024, 4:00 pm
Regular Meeting
Helen Kleberg Groves Community Room, 1st Floor of City Hall
400 W King, Kingsville, Texas

BOARD MEMBERS

Maggie Salinas, Chairman
Daniel J. Burt
Jeri L.S Morey
Lucia Perez
David Thibodeaux

CITY STAFF

Kobby Agyekum
Senior Planner/
Historic Preservation Officer

Herlinda Solis
Administrative Assistant

The following rules of conduct pertaining to public comments have been adopted by this Board:

1. Give your name and complete address.
2. No one may speak more than twice on the same item.
3. No one may speak more than five minutes at a time without permission from the Chairman.
4. No one may speak a second time on a question until every person who wants to speak has done so
5. All submissions of evidence, i.e. photos, drawings, will be retained by the Historical Development Board and will become a part of the permanent file.

When speaking at the podium, if necessary, adjust the microphone and clearly speak into the microphone.

- ***CALL TO ORDER***
- ***ROLL CALL***
- ***APPROVAL OF MINUTES FROM PREVIOUS MEETING(s)- January 17, 2024***
- ***PUBLIC COMMENTS FOR ALL AGENDA & NON-AGENDA ITEMS (SEE MEETING RULES)***
- ***POSTPONEMENTS/ADJUSTMENTS TO THE AGENDA***
- ***AGENDA ITEMS***

Item #1 Discuss and Consider Action on a request:

Discuss and Consider Action to install a ramp and extend porch for ADA access on residential building on property at COOPER, BLOCK Z-2, LOT 26, 27 also known as 620 West Yoakum Avenue, Kingsville, TX 78363

- *STAFF REPORT: - None*
- *MISCELLANEOUS – Any topic may be discussed but no action taken at this time.*
- *ADJOURNMENT*

PUBLIC NOTICE

It is the intention of the City of Kingsville to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the City Secretary at 361-595-8002 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.

I certify that this agenda was posted at least seventy-two (72) hours before the commencement of the Historical Development Board Meeting scheduled for Wednesday, February 21, 2024.



Kobby Agyekum
Senior Planner /Historic Preservation Officer

Posted
@ 12:00pm
On 02/16/24
By KA

HISTORICAL DEVELOPMENT BOARD

Wednesday, February 21, 2024, 4:00 pm

Regular Meeting

Helen Kleberg Groves Community Room, 1st Floor of City Hall
400 W King, Kingsville, Texas

BOARD MEMBERS

Maggie Salinas, Chairman

Daniel J. Burt

Jeri L.S Morey

Lucia Perez

David Thibodeaux

CITY STAFF

Kobby Agyekum

Senior Planner/

Historic Preservation Officer

Herlinda Solis

Administrative Assistant

The following rules of conduct pertaining to public comments have been adopted by this Board:

1. Give your name and complete address.
2. No one may speak more than twice on the same item.
3. No one may speak more than five minutes at a time without permission from the Chairman.
4. No one may speak a second time on a question until every person who wants to speak has done so
5. All submissions of evidence, i.e. photos, drawings, will be retained by the Historical Development Board and will become a part of the permanent file.

When speaking at the podium, if necessary, adjust the microphone and clearly speak into the microphone.

- ***CALL TO ORDER***
- ***ROLL CALL***
- ***APPROVAL OF MINUTES FROM PREVIOUS MEETING(s)- January 17, 2024***
- ***PUBLIC COMMENTS FOR ALL AGENDA & NON-AGENDA ITEMS (SEE MEETING RULES)***
- ***POSTPONEMENTS/ADJUSTMENTS TO THE AGENDA***
- ***AGENDA ITEMS***

Item #1 Discuss and Consider Action on a request:

Discuss and Consider Action to install a ramp and extend porch for ADA access on residential building on property at COOPER, BLOCK Z-2, LOT 26, 27 also known as 620 West Yoakum Avenue, Kingsville, TX 78363

- **STAFF REPORT:** - None
- **MISCELLANEOUS** – Any topic may be discussed but no action taken at this time.
- **ADJOURNMENT**

PUBLIC NOTICE

It is the intention of the City of Kingsville to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the City Secretary at 361-595-8002 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.

I certify that this agenda was posted at least seventy-two (72) hours before the commencement of the Historical Development Board Meeting scheduled for Wednesday, February 21, 2024.



Kobby Agyekum
Senior Planner /Historic Preservation Officer

Posted
@ 12:00pm
On 02/16/24
By CAA

**HISTORICAL DEVELOPMENT BOARD
REGULAR MEETING MINUTES
WEDNESDAY, January 17, 2024, at 4:00 PM
CITY OF KINGSVILLE
HELEN KLEBERG GROVES COMMUNITY ROOM
400 W KING AVE**

Historical Board Members Present

Jeri L S Morey
David Thibodeaux
Lucia Perez
Daniel J. Burt – Co-Chairman

Staff Present

Kwabena Agyekum, SNR Planner/Historic Preservation
Officer (HPO)

Herlinda Solis Administrative Assistant

Mark McLaughin, City Manager

Citizens Present

None

1. **The meeting was called to order:**
@ 4:07 PM
2. **Discuss and take action on the meeting minutes of last meeting.** Minutes approved by David Thibodeaux; the motion was seconded by Jeri Morey.
3. **Public Comments on or off the agenda** – None
4. **Postponements** – None
5. **Old Business** – None
6. **New Business** – None

Item #1 Discuss and Consider Action on a request:

Discuss and Consider Action to install 22 roof mounted Solar Panels at property on residential building on 5TH, BLOCK 8, LOT 1-3 also known as 603 East Kenedy Avenue, Kingsville, TX 78363

Kobby Agyekum addressed the Board and stated that this was a two-story residential building with shed-roofed partial width, offset porch supported by square wood posts with sash windows, and horizontal sidings. Applicant Jeremy Turner approached the staff wanting to install 22 roof mounted solar panels, the property is owned by Juan Elizondo and hired Nivo Solar LLC to be his contractor. After reviewing the application city staff is recommending approval. This project is in conformity with the Standards of the Secretary of Interior number 9. David Thibodeaux made the motion to approve the item and Lucia Perez seconded the motion. All in favor, motion carried.

Item #2 Discuss and Consider Action on a request:

Discuss and Consider Action to install 15 roof mounted Solar Panels at property on residential building on ORIG TOWN, BLOCK 70, LOT 12, 13 also known as 425 East Kenedy Avenue, Kingsville, TX 78363

Kobby Agyekum addressed the Board and stated that this is a one and half steep-pitched cross gabled Tudor revival residential building with front gable enclosed entry with archway door, nine over one sash windows, and horizontal sidings. Applicant Jeremy Turner approached the staff wanting to install 15 roof mounted solar panels, the home is

owned by Susana Shaw, and she hired Nivo Solar LLC to be her contractor. After reviewing the application city staff is recommending approval. This project is in conformity with the Standards of the Secretary of Interior number 9. Jeri Morey made the motion to approve the item and David Thibodeaux seconded the motion. All in favor, motion carried.

Item #3 Discuss and Consider Action on a request:

Discuss and Consider Action to install 32 roof mounted Solar Panels at property on residential building on HENRIETTA HGTS, BLOCK 2, LOT 25-27 also known as 620 West Richard Avenue, Kingsville, TX 78363

Kobby Agyekum addressed the Board and stated that this is a one-story front gabled irregular-plan residential building with front gabled partial-with offset porch supported by square wooded posts, wood framed sash windows, horizontal sidings, exposed rafter tails with rear additions and a two-car garage. Applicant Jeremy Turner approached the staff wanting to install 22 roof mounted solar panels, the property is owned by Ronnie J O'Neil and hired Nivo Solar LLC to be his contractor. Daniel Burt questioned the number of solar panels because the plans submitted showed 32, after review Kobby stated that he had a slip of the tongue and apologized. The number of solar panels is 32 for the record. After reviewing the application city staff is recommending approval. This project is in conformity with the Standards of the Secretary of Interior number 9. Lucia Perez made the motion to approve the item and David Thibodeaux seconded the motion. All in favor, motion carried.

Item #4 Discuss and Consider Action on a request:

Discuss and Consider Action to replace 4 windows and siding on a property, on ORIG TOWN, BLOCK 5, LOT 5 also known as 209 East Santa Gertrudis Avenue, Kingsville Texas 78363

Kobby Agyekum addressed the Board and stated that this is a one-story residential building with a front gabled roof, wood framed sash windows, asbestos sidings. The original front porch was moved to the side of the building and has its own lower front gabled roof. The Applicant/Owner Ephraim Reliford approached the staff asking to replace 4 windows and replace siding. Mark McLaughin asked if this building was on the code compliance condemnation list, Kobby replied no that it was just bought at an auction and the new owner is finally giving this property some much needed improvement. This project is in conformity with the Standards of the Secretary of Interior number 4 and 9. Jeri Morey made the motion to approve the item and Lucia Perez seconded the motion. All in favor, motion carried.

7. **Staff Reports** – Mark McLaughin made an announcement informing the Board that the Planning Department had hired a director. Erik Spitzer, who lives in Lake Mathis, has accepted the position. Erik served in the US Navy for 3 1/2 years and recently retired, he has the experience and leadership for his new role.
8. **Miscellaneous** – Jeri Morey asked about an approved demolition to some apartments in her alley, (700 E Henrietta Block) and wanted to know why the demolition was not complete. Mark McLaughin stated that once a demolition gets approved by the Historical Board that the process can still take time due to the asbestos reports and landfill guidelines on the debris. Mark asked Kobby to look into the property for Jeri.
9. **Adjournment** - Meeting adjourned at 4:32PM

CITY of KINGSVILLE DOWNTOWN



HISTORIC DEVELOPMENT BOARD

DATE: May 12, 2023
TO: Historic Development Board
FROM: Kobby Agyekum (Senior Planner/HPO)
SUBJECT: Discuss and Consider Action to install a ramp and extend porch for ADA access on residential building on property at COOPER, BLOCK Z-2, LOT 26, 27 also known as 620 West Yoakum Avenue, Kingsville, TX 78363
APPLICANT: Juan Carlos Mejia, Mr.
CONTRACTOR: Juan Carlos Mejia, Mr.

REQUEST

Discuss and Consider Action to install a ramp and extend porch for ADA access on residential building on property at COOPER, BLOCK Z-2, LOT 26, 27 also known as 620 West Yoakum Avenue, Kingsville, TX 78363

EXHIBITS

Application, 2022 Appraisal Roll, Kleberg County Appraisal District Information details, Data from Texas Historical Commission (Historic Resources Survey Form), Engineer's letter, Authorization letter, Drawings, and illustrations.

BACKGROUND & PERTINENT DATA

This is a 1945 One-story rectangular-plan hip-roofed building with front-gabled stoop porch supported by fabricated metal posts, sash windows with diamond-patterned screens, front wraparound addition, exposed rafter tails, large gabled rear addition and vinyl siding located within the Historic District. This property is associated with events that have made a significant contribution to the broad pattern of the historic district with low priority for preservation.

STAFF REVIEW & RECOMMENDATION

Staff has reviewed the application and found the installation to be in conformity with ADA requirements and overall curb appeal that it is in conformity with the Standards of the Secretary of the Interior. Consequently, the staff recommend the approval of installation of the ADA Ramp on a residential building at 620 West Yoakum Avenue as there would be no adverse impact to the historic, cultural, or architectural nature of the district.

BOARD REVIEW

Scope of Historical Development Board

In general, Historical Development Board considers the following factors when making a recommendation concerning the issuing of a permit for the construction, reconstruction, alteration, restoration, relocation, demolition or razing of all or part of any building, structure or appurtenance within a historic district:

- 1) The effect of the proposed change upon the general historic, cultural and architectural nature of the district.

- 2) The appropriateness of exterior architectural features which can be seen from a public street, alley, road, highway or walkway.
- 3) The general design, arrangement, texture, material and color of the building, structure or appurtenances and the relation of such factors to similar features of buildings, structures or appurtenances in the district. The criterion shall not be the aesthetic appeal to the Board of the structure or the proposed remodeling, but rather its' conformity to the general character of the particular historic area involved.
- 4) Signs which are out of keeping with the character of the historic district in question shall not be permitted.
- 5) The value of the historic district as an area of unique interest and character shall not be impaired.

Standards of the Secretary of the Interior

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

SIGNATURES



Kobby Agyekum
Senior Planner/HPO

Historical Development Board Review Application

Applicant: Juan Carlos Mejia
Address: 620 W. Yoakum
Contact: Cell: 361 522 8600 Home:
Email: Melinda - mejia@yahoo.com

Property Owner: JUAN CARLOS MEJIA
Address: 620 W Yoakum
Contact: Cell: 361 522 8600 Home:
Property Location and Description: 620 W. Yoakum

Description of Work: Adding a porch including ramp

Contractor: ACC HOME REMODELING AND UPGRADES
Contact: Cell: (210) 865-8458 Home:
Email: JAKE 4922500@GMAIL.COM

Documents Required:

1. Sketch, Drawing, Plans, Site Plans, Mock-ups
2. Photographs (Historic, Current, Surrounding Structures)
3. Materials List or Samples
4. Proof of Ownership
5. Letter of Representation and Work Approval from Property Owner (If Applicable)

I certify that this information and the additional information submitted to the Planning Department is correct and that the work will be completed as described, as approved by the Historical Development Board and in accordance with applicable codes.

(Applicant) Print Name: JUAN C. MEJIA

Signature:  Date: 10-12-23

Kleberg CAD

Property Search > 24020 MEJIA JUAN CARLOS for Year 2024 Tax Year: 2024 - Values not available

Property

Account

Property ID:	24020	Legal Description:	COOPER, BLOCK Z-2, LOT 26, 27
Geographic ID:	120400226000192	Zoning:	
Type:	Real	Agent Code:	
Property Use Code:			
Property Use Description:			

Location

Address:	620 W YOAKUM	Map ID:	A2
Neighborhood:			
Neighborhood CD:			

Owner

Name:	MEJIA JUAN CARLOS	Owner ID:	29194
Mailing Address:	ETUX MELINDA MEJIA 620 W YOAKUM AVE KINGSVILLE, TX 78363-4343	% Ownership:	100.0000000000%
		Exemptions:	HS

Values

(+) Improvement Homesite Value:	+	N/A	
(+) Improvement Non-Homesite Value:	+	N/A	
(+) Land Homesite Value:	+	N/A	
(+) Land Non-Homesite Value:	+	N/A	Ag / Timber Use Value
(+) Agricultural Market Valuation:	+	N/A	N/A
(+) Timber Market Valuation:	+	N/A	N/A
<hr/>			
(=) Market Value:	=	N/A	
(-) Ag or Timber Use Value Reduction:	-	N/A	
<hr/>			
(=) Appraised Value:	=	N/A	
(-) HS Cap:	-	N/A	
<hr/>			
(=) Assessed Value:	=	N/A	

Taxing Jurisdiction

Owner: MEJIA JUAN CARLOS
 % Ownership: 100.0000000000%
 Total Value: N/A

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
CAD	KLEBERG COUNTY APPRAISAL DISTRICT	N/A	N/A	N/A	N/A
CKI	CITY OF KINGSVILLE	N/A	N/A	N/A	N/A
GKL	KLEBERG COUNTY	N/A	N/A	N/A	N/A

SKI	KINGSVILLE I.S.D.	N/A	N/A	N/A	N/A
WST	SOUTH TEXAS WATER AUTHORITY	N/A	N/A	N/A	N/A
Total Tax Rate:		N/A			
				Taxes w/Current Exemptions:	N/A
				Taxes w/o Exemptions:	N/A

Improvement / Building

Improvement #1: RESIDENTIAL **State Code:** A1 **Living Area:** 1352.0 sqft **Value:** N/A

Type	Description	Class CD	Exterior Wall	Year Built	SQFT
MA	MAIN AREA	FF4	EW1	1945	1352.0
DGFU	DETACHED GARAGE FRAME UNFINISHED	*		1945	576.0
CPFA	CARPORIT FRAME AVERAGE	*		2015	480.0
OP1G	OPEN PORCH ON GARAGE	*		2015	72.0
STGG	STORAGE FRAME (GOOD)	*		2020	280.0

Land

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	A1	A1	0.1607	7000.00	50.00	140.00	N/A	N/A

Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2024	N/A	N/A	N/A	N/A	N/A	N/A
2023	N/A	N/A	N/A	N/A	N/A	N/A
2022	\$54,920	\$4,500	0	59,420	\$1,574	\$57,846
2021	\$54,920	\$4,500	0	59,420	\$6,833	\$52,587
2020	\$52,890	\$4,500	0	57,390	\$9,584	\$47,806
2019	\$38,960	\$4,500	0	43,460	\$0	\$43,460
2018	\$47,390	\$4,500	0	51,890	\$1,609	\$50,281
2017	\$41,210	\$4,500	0	45,710	\$0	\$45,710
2016	\$41,210	\$4,500	0	45,710	\$0	\$45,710
2015	\$41,210	\$4,500	0	45,710	\$0	\$45,710
2014	\$41,210	\$4,500	0	45,710	\$0	\$45,710
2013	\$41,210	\$4,500	0	45,710	\$0	\$45,710
2012	\$41,210	\$4,500	0	45,710	\$0	\$45,710
2011	\$41,210	\$4,500	0	45,710	\$0	\$45,710
2010	\$41,210	\$4,500	0	45,710	\$0	\$45,710

Questions Please Call (361) 595-5775

This year is not certified and ALL values will be represented with "N/A".

TEXAS HISTORICAL COMMISSION

308

Project #: 00009 **Historic Resources Survey Form** **Local Id:** 0001-20335
County: Kleburg **City:** Kingsville
Address No: 330 **Street Name:** East Kenedy Avenue

SECTION 1

Basic Inventory Information

Current Name:
Historic Name:

Owner Information **Name:** Garza Francisco R. **Status:**
Address: 1701 Santa Monica St **City:** Kingsville **State:** TX **Zip:** 78363

Geographic Location **Latitude:** 27.514735 **Longitude:** 97.864884

Legal Description (Lot\Block): ORIG TOWN, BLOCK 56, LOT 17, 18

Addition/Subdivision: **Year:**

Property Type Building
Current Designations: NR District Is property contributing?
 NHL NR RTHL OTHM HTC SAL Local Other

Architect: **Builder**
Construction Date: c. 1925 **Source** Sanborn maps

Function

Current: ARCHITECTURE-Single Dwelling

Historic: ARCHITECTURE-Single Dwelling

Recorded By: Stefan & Austin **Date Recorded:** 2/13/2013



TEXAS HISTORICAL COMMISSION

308

Project #: 00009

Historic Resources Survey Form

Local Id: 0001-20335

County: Kleburg

City: Kingsville

Address No: 330

Street Name: East Kenedy Avenue

SECTION 2

Architectural Description

One-story rectangular-plan hip-with-gable-roofed residential building with front-gabled stoop porch supported by fabricated metal posts, sash windows with diamond-patterned screens, front wraparound addition, exposed rafter tails, large gabled rear addition, and vinyl siding.

Additions, modifications Explain: front addition

Relocated Explain:

Stylistic Influence

No Style

Structural Details

Roof Form

Hipped

Roof Materials

Composition Shingles

Wall Materials

Vinyl

Windows

Sash, Decorative Screenwork

Doors (Primary Entrance)

Composition Shingles

Plan

Rectangular

Chimneys

Brick, Interior

Porches/Canopies

FORM Gable Roof

SUPPORT Fabricated metal

MATERIAL

ANCILLARY BUILDINGS:

Garage:

Barn:

Shed:

Other:

Landscape Features

TEXAS HISTORICAL COMMISSION

308

Project #: 00009

Historic Resources Survey Form

Local Id: 0001-20335

County: Kleburg

City: Kingsville

Address No: 330

Street Name: East Kenedy Avenue

SECTION 3 Historical Information

Associated Historical Context

Planning/Development

Applicable National Register (NR) Criteria:

- A** Associated with events that have made a significant contribution to the broad pattern of our history
- B** Associated with the lives of persons significant in our past
- C** Embodies the distinctive characteristics of a type, period or method of construction or represents the work of a master, or possesses high artistic value, or represents a significant and distinguishable entity whose components lack individual distinctions
- D** Has yielded, or is likely to yield, information important in prehistory of history

Areas of Significance:

Community Development

Periods of Significance:

Levels of Significance: National State Local

Integrity: Location Design Materials Workmanship Setting Feeling Association

Integrity Notes:

Individually Eligible? No

Within Potential NR District?: Yes

Is Property Contributing?:

Priority: Low

Explain:

Other Information

Is prior documentation available for this resource? No

Type HABS Survey Other

Documentation Details:

Show NORTH arrow on (PLOT PLAN)

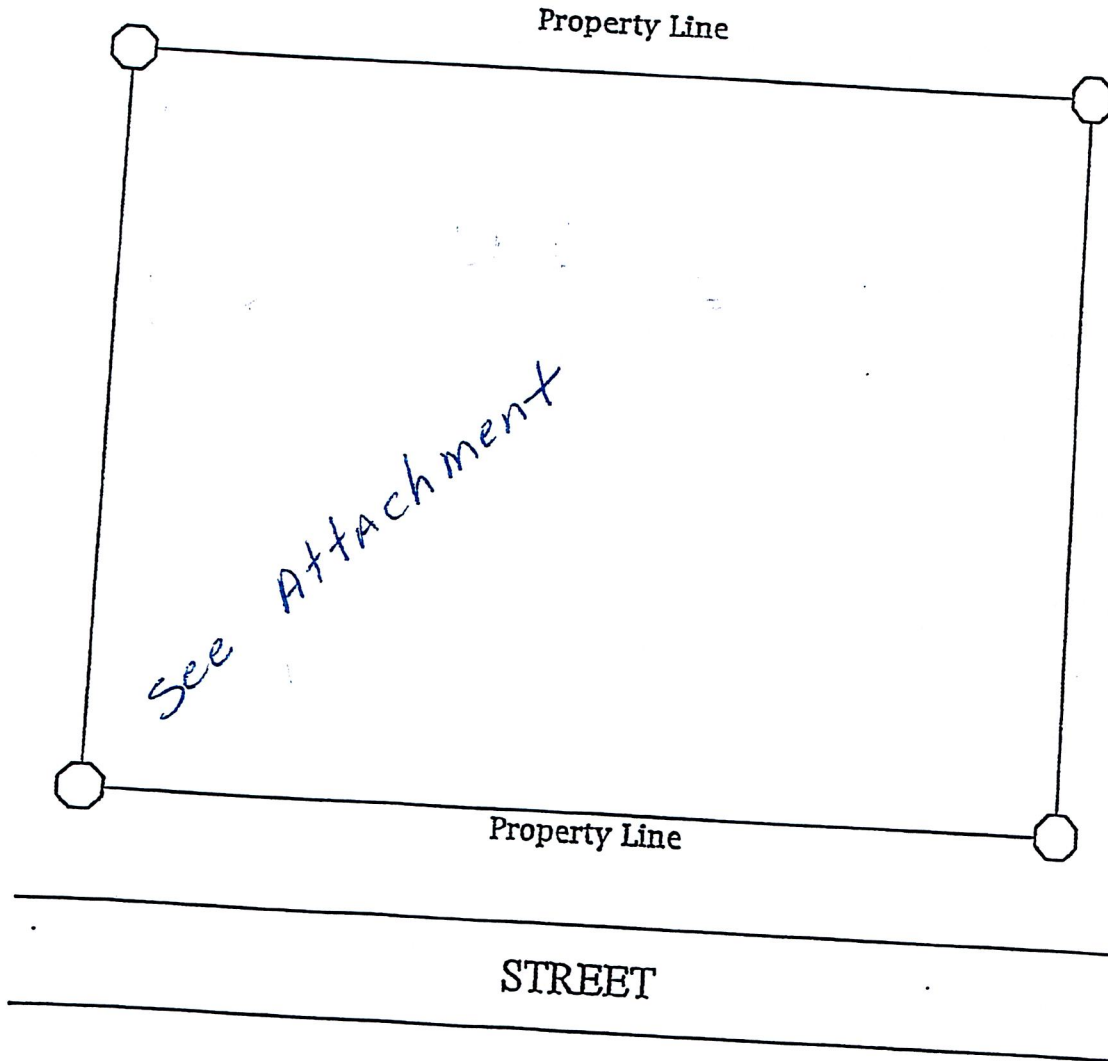
LOT SIZE:

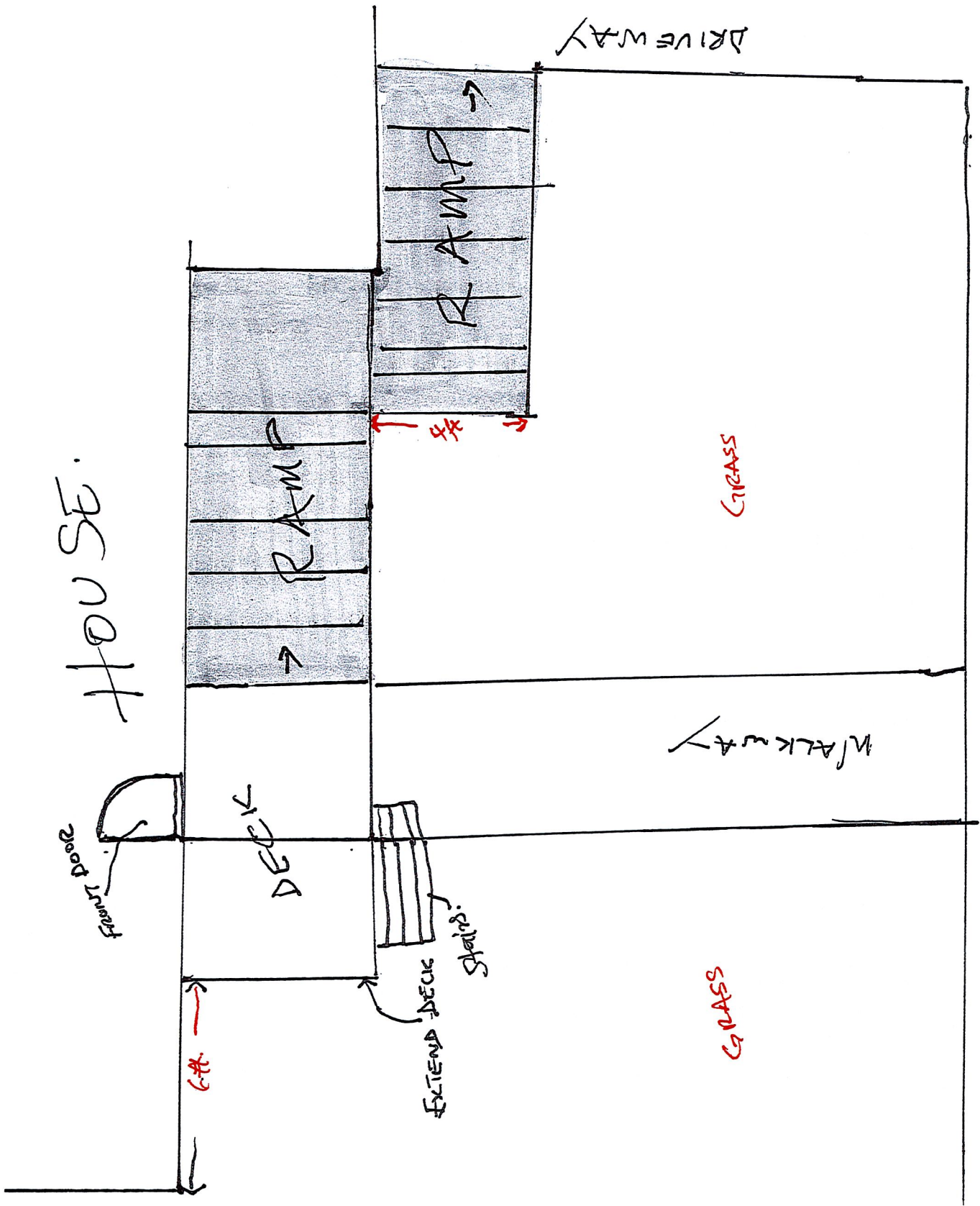
1. Width of lot 100 2. Length of lot 100.

BUILDING SETBACKS

1. Front 15' 2. Right Side 6'
3. Left Side 6' 4. Back 15'

SHOW _____ FOR EXISTING SHOW _____ FOR ALTERATION







CITY OF KINGSVILLE
Planning Department
Building Permit Application

Phone No: (361) 595-8019

Submit the completed form and an Inspector will be assigned to review your application and property before starting the following job.

DATE: 11-2-2023	PERMIT#: _____	APPROVED BY: _____
JOB ADDRESS: 620 W. Yoakum Kingsville, TX. 78363		
OWNER'S NAME: LAST: Mejia		FIRST: Juan M: C
MAILING ADDRESS: Same as Above		PHONE NO: 361 522 8600
CITY: Kingsville	STATE: TX	ZIP CODE: 78363
CONTRACTOR: * self		PHONE NO: 361 522 8600
DESCRIPTION OF WORK: <input checked="" type="checkbox"/> New <input type="checkbox"/> Remodel PATIO W/ RAMP Square Feet 6' x 15'		
VALUATION OF WORK: \$ 1,500. ⁰⁰ / _{xx}		PERMIT FEE: \$ _____
* Contractor must be registered with the City of Kingsville.		
NOTICE		
SEPARATE PERMITS ARE REQUIRED FOR, ELECTRICAL, PLUMBING, HEATING, VENTILATING OR AIR-CONDITIONING; ALL CONTRACTORS ARE RESPONSIBLE FOR DISPOSING OF THEIR OWN DEBRIS AT THE SANITARY LANDFILL ON CR 2130. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN SIX MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS COMMENCED.		
SIGNATURE: <i>[Signature]</i>		DATE: 11-2-23
HOMEOWNER APPLICANTS ONLY: I HEREBY CERTIFY THAT I OWN AND AM NOW LIVING AT THE DWELLING FOR WHICH THIS PERMIT IS BEING ISSUED, AND THAT THE WORK IS BEING PERFORMED BY ME OR A MEMBER OF MY IMMEDIATE FAMILY. I UNDERSTAND THAT, FOR THE PURPOSES OF THIS APPLICATION, MY IMMEDIATE FAMILY IS LIMITED TO MY PARENT, CHILD OR CHILD'S SPOUSE. INITIAL HERE: <i>JCM</i>		

FOR OFFICE USE ONLY	
CURRENT ZONING FOR LOCATION:	IS ZONING APPROPRIATE FOR USE REQUIRED: YES/NO
SETBACK REQUIREMENTS VERIFIED: YES/NO	ARE SETBACK REQUIREMENTS MET: YES/NO
IS THE PROPERTY IN THE AICUZ/CCLUA**: YES/NO	DOES IT COMPLY WITH THE AICUZ/CCLUA**: YES/NO
PROPERTY EASEMENT VERIFIED: YES/NO	DIMENTION OF EASEMENT:
AICUZ/CCLUA** DEED NOTIFICATION: YES/NO	** CONTROLLED COMPATIBLE LAND USE AREA (JAZB)

**BUILDING PROCESS CHECKLIST
MAJOR CONSTRUCTION
(ALL COMMERCIAL and NEW RESIDENTIAL)**

ALL PROPERTY MUST BE PLATTED PRIOR TO ISSUANCE OF A PERMIT FOR ALL CONSTRUCTION!!

Type of Building Permit Requested: Residential
 Commercial
 Sign

1. In Historic District: Yes No
 - Historical Development Board (HDB) approval is required prior to issuing a permit.
2. In Floodplain:
 - Requires elevation certificate prior to issuing a permit.
3. Is there an irrigation system in place at this time?
 - Yes No
4. If there is an irrigation system in place, is there a backflow prevention device installed?
 - Yes No
5. Will an irrigation system be installed?
 - Yes No

Construction Plans Submitted on: 2 day of Nov., 2023.

Please include the following:

- a. Site plan, including grading, drainage and utility plan with details
- b. Building: floor framing & walls & ceiling framing & roofing framing
- c. Plumbing
- d. Electrical
- e. Mechanical
- f. Gas
- g. Fire prevention
- h. Foundation
- i. Signs
- j. Landscaping
- k. Elevation- All sides

*** REQUIRED***
Parking Plans to include driveway & sidewalk

EXISTING & PROPOSED
NOTE: A DESIGN PROFESSIONAL MUST PREPARE PLANS FOR NEW PROJECTS!!
PLANS MUST BE FULL-SIZE 24x36 INCHES DRAWN TO ARCHITECTS TO ENGINEERS SCALE.

Part I: Type of Home (please specify) House frame

Part II: Foundation

1. Type: Post Tension Pier & Beam Steel Reinforcement Crawl Space
 Other _____
2. Anchorage: Bolts Straps Other corner fasteners

Part III: Open Framing

1. Floor framing: Species _____ Grade _____ Size _____ Spacing _____
Span _____ Conventional _____ Other _____
2. Subfloor: Material _____ Thickness _____
Fastening: _____ Nails _____ Other _____
Spacing of Fasteners: On edges _____ Intermediate _____
3. Wall Framing: Bearing Walls: Size _____ Spacing _____
Non-Bearing Walls: Size _____ Spacing _____
All blocking, plates, lintels, headers and bracing Wind Bracing: _____
4. Roof Framing: Trusses Rafters Size _____ Spacing _____ Span _____
Species _____ Grade _____ Ceiling Joists: Size _____ Span _____
Span _____ Species _____ Grade _____

Part IV: Roofing & Flashing

1. Roof Sheathing: Thickness _____ Grade _____
2. Attic Ventilation: Ridge & Soffit Other _____
3. Flashing: _____ at roof/wall changes _____ at chimneys _____ at doors & windows
_____ at porches & thresholds _____ at roof penetration

Part V: Mechanical

1. Electrical: Service Size _____ Wire Size _____ Service Location _____
2. HVAC System: Heating type _____ Location _____
Central A/C Yes No Ductwork: Type _____ Location _____
3. Plumbing: Water Distribution Material _____ Vent: Size _____
Location _____
Water: On-site Well Public System
Waster: On-Site Septic Public System

Comments Adding patio w/ ramp

7. Public property site management shall be compliant with the American with Disabilities Act.

AFFIDAVIT

I have read the above requirements and am aware that not following them could lead to a stop work order, fines or revocation of my City Building Permit.


Applicant's Signature

Juan Carlos Mejia
Print Name

11-2-2023
Date



