

City of Kingsville, Texas

AGENDA CITY COMMISSION

MONDAY, JUNE 9, 2025

REGULAR MEETING

CITY HALL

HELEN KLEBERG GROVES COMMUNITY ROOM

400 WEST KING AVENUE

5:00 P.M.

Live Videostream: <https://www.facebook.com/cityofkingsvilletx>

I. Preliminary Proceedings.

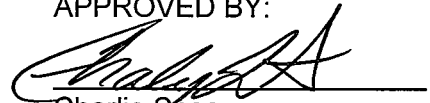
OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – May 27, 2025

APPROVED BY:


Charlie Sosa
Interim City Manager

II. Public Hearing - (Required by Law).¹

None.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time."

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

1. Motion to approve final passage of an ordinance amending the zoning ordinance by granting a Special Use Permit for a mobile home/manufactured home on a parcel of land in AG (Agricultural District) at KT&I Co., Block 5, Lot Pt 11, acres 2.0, also known as 2630 E. Santa Gertrudis Ave., Kingsville, TX 78363 (Property ID 10264); amending the comprehensive plan to account for any deviations from the existing comprehensive plan (Director of Planning and Development Services).
2. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter XI, Article 7, Food Sales and Food Establishments, Mobile Food Units, Section 22-Operation Requirements and Restrictions; adding new fire safety measure for mobile food units. (Fire Chief).
3. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter IX, Article 5, Fire Prevention and Protection, revising the permit fee schedule in Section 14. (Fire Chief).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

4. Consideration and approval of awarding Bid #25-18 Low Water Crossing Repairs and Improvements for W. D Ave., as per the recommendation of the consulting engineer. (To be paid from Fund 055 Utility Storm Water Drainage Fund) (City Engineer).
5. Consideration and approval of a resolution authorizing the Interim City Manager to execute the Construction Contract with Etech Construction Inc. for Low Water Crossing Repairs and Improvements for W. D Ave. (Bid #25-18 awarded 6/09/25; to be paid from Fund 055 Utility Storm Water Drainage Fund) (City Engineer).
6. Consideration and approval of a resolution of the City Commission of Kingsville, Texas, designating authorized signatories for contractual documents and documents for requesting funds pertaining to the General Land Office (GLO) Community Development Block Grant-Mitigation Program (CDBG-MIT) Method of Distribution (MOD) Contract Number 24-065-140-E998. (City Engineer).
7. Consideration and approval of a resolution of the City of Kingsville, Texas, regarding Civil Rights, Citizen Participation Plan & Grievance Procedures, Section 3, Excessive Force, Section 504 & Grievance Procedures, and Fair Housing Policies for CDBG-MIT MOD Program Compliance. (GLO CDBG-MIT MOD Program Contract #24-065-140-E998). (City Engineer).
8. Consideration and approval of a resolution of the City of Kingsville designation the month of April as Fair Housing Month and supporting fair housing activities within the City.

(Proclamation of April as Fair Housing Month). (for GLO CDBG-MIT MOD Program Contract #24-065-140-E998). (City Engineer).

9. Consideration and approval of a resolution authorizing the Mayor to execute Amendment No. 1 to the Agreement for Grant Administration Services for mitigation services under the U.S. Department of Housing and Urban Development Community Development Block Grant Program between the City of Kingsville and Langford Community Management Services. (GLO CDBG-MIT MOD Program Contract #24-065-140-E998). (City Engineer).

10. Discuss and consider accepting a donation of mattresses for the Fire Department. (Fire Chief).

11. Discuss and consider accepting monetary donations for fire prevention supplies. (Fire Chief).

12. Discuss and consider introduction of an ordinance amending the Fiscal Year 2024-2025 Budget to accept and expend donations from Kingsville Steakhouse, Maltby Builders, and Vishal Raju Bhagat Foundation for fire prevention supplies. (Fire Chief).

13. Discuss and consider accepting a monetary donation for animal care at the Health Department. (Health Director).

14. Discuss and consider introduction of an ordinance amending the Fiscal Year 2024-2025 Budget to accept and expend the donation from Victor & Lisa Unger for Health Department animal care services. (Health Director).

15. Discuss and consider accepting a monetary donation for the Parks Department for recreation programs and minor equipment. (Parks Director).

16. Discuss and consider introduction of an ordinance amending the Fiscal Year 2024-2025 Budget to accept and expend the donation from the Brookshire Foundation for minor equipment and recreational programs. (Parks Director).

17. Discuss and consider introduction of an ordinance Chapter XIII, Article 2, Offenses Against Public Peace and Safety, Sections 13-2-10 to 13-2-13 and Sections 13-2-20 to 13-2-23, providing for the repeal of the nighttime curfew regulations for minors and the daytime curfew regulations for minors. (due to state legislative change). (City Attorney).

18. Discussion regarding proposal for an 8-week trial period for select staff to work 4 day/ 10-hour work weeks from June 22-August 16, 2025. (Interim City Manager).

VII. Adjournment.

1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

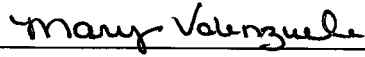
NOTICE

This City of Kingsville and Commission Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail mvalenzuela@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071

(Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551-076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board at City Hall, City of Kingsville, 400 West King Avenue, Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

June 5, 2025, at 11:00 A.M. and remained posted continuously for at least 72 hours proceeding the scheduled time of said meeting.



Mary Valenzuela, TRMC, City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

MINUTES OF PREVIOUS MEETING(S)

MAY 27, 2025

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON TUESDAY, MAY 27, 2025, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS, AT 5:00 P.M.

CITY COMMISSION PRESENT:

Sam R. Fugate, Mayor
Edna Lopez, Commissioner
Norma Alvarez, Commissioner
Hector Hinojosa, Commissioner
Leo Alarcon, Commissioner

CITY STAFF PRESENT:

Charlie Sosa, Interim City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Kyle Benson, IT Director
Derek Williams, Systems Administrator
Emilio Garcia, Health Director
Leticia Salinas, Accounting Manager
Diana Gonzales, Human Resources Director
Kobby Agyekum, Senior Planner/HPO
Susan Ivy, Parks Director
Rudy Mora, City Engineer
Deborha Balli, Finance Director
Mike Mora, Capital Improvements Manager
John Blair, Police Chief
James Creek, Firefighter
Steve Palacios, Fire Marshall

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 5:00 p.m. with all five commission members present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – May 12, 2025

Motion made by Commissioner Lopez to approve the minutes of May 12, 2025 as presented, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting “FOR”.

II. Public Hearing - (Required by Law).¹

1. Public hearing on request for a Special Use Permit for a mobile home/manufactured home on a parcel of land in AG (Agricultural) District at KT&I Co., Block 5, Lot Pt 11, 2.0 acres, also known as 2630 E. Santa Gertrudis Ave., Kingsville, TX 78363 (Property ID 10264). (Director of Planning and Development Services).

Mayor Fugate read and opened this public hearing at 5:02 p.m. Commissioner Lopez further announced that this is a public hearing. If anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Kobby Agyekum, Senior Planner/HPO, stated that Mr. Daniel H. Flores, applicant, approached the Planning Department on April 23, 2025, requesting approval of a Special Use Permit for a Mobile home/manufactured home on a parcel of land located at 2630 E. Santa Gertrudis. In accordance with the City of Kingsville's Land Use Chart, a mobile home/manufactured home is permitted within land zoned as "Agricultural", provided a Special Use Permit is applied for and approved. The Planning and Zoning Commission met on May 21st, 2025, and voted unanimously to approve a recommendation for a Special Use Permit. Of the notice letters mailed to those individuals within a 200-foot radius, one neighbor living across the street voiced concern due to the area being quiet in the past, and now he is noticing an increase in traffic.

There being no further discussion, Mayor Fugate closed this public hearing at 5:05 p.m..

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time."

Mr. Charlie Sosa, Interim City Manager, gave a brief update on street projects.

Ms. Courtney Alvarez, City Attorney, announced that the next commission meeting is scheduled for Monday, June 9, 2025, with a deadline for staff to submit agenda items on May 30, 2025.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

No public comments were made.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

Motion made by Commissioner Lopez to approve the consent agenda as presented, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

1. Motion to approve final passage of an ordinance amending the Fiscal Year 2024-2025 Budget to correct funding source on BA #24 and BA #25. (Finance Director).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

2. Discuss and consider introduction of an ordinance amending the zoning ordinance by granting a Special Use Permit for a mobile home/manufactured home on a parcel of land in AG (Agricultural District) at KT&I Co., Block 5, Lot Pt 11, acres 2.0, also known as 2630 E. Santa Gertrudis Ave., Kingsville, TX 78363 (Property ID 10264); amending the comprehensive plan to account for any deviations from the existing comprehensive plan (Director of Planning and Development Services).

Introduction item.

3. Discuss and consider introduction of an ordinance amending the City of Kingsville Code of Ordinances Chapter XI, Article 7, Food Sales and Food Establishments, Mobile Food Units, Section 22-Operation Requirements and Restrictions; adding new fire safety measure for mobile food units. (Fire Chief).

Mr. James Creek, Firefighter, stated that the Kingsville Fire Department requests the City Commission's approval to amend the City of Kingsville Code of Ordinances, Chapter XI, Article 7, Food Sales and Food Establishments, to add new language and Chapter IX, Article 5, Fire Prevention and Protection, to update fees. The amendment is necessary due to the increasing presence of mobile food trucks in the community and the recurring issues found with piping during inspections.

Commissioner Lopez asked if notifications would be sent out. Mr. Creek responded Yes.

Introduction item.

4. Discuss and consider introduction of an ordinance amending the City of Kingsville Code of Ordinances Chapter IX, Article 5, Fire Prevention and Protection, revising the permit fee schedule in Section 14. (Fire Chief).

Mr. Creek stated that this ordinance will adopt more current permit fees due to increases in costs over the last seven years.

Introduction item.

5. Consideration and approval of a resolution authorizing the Interim City Manager to execute the Construction Contract with D&M Underground Construction Corp. for GLO CDGB-MIT Contract 22-082-016-D218 Project 4A: Alley between E. Johnston Ave. and E. Fordyce Ave. Sanitary Sewer Improvements Project. (Bid #25-14 for awarded 5/12/25) (City Engineer).

Mr. Rudy Mora, City Engineer, stated that Bid 25-14 Project 4A was awarded on May 12, 2025, so now staff is requesting the construction contract be awarded in the amount of \$61,946.00.

Motion made by Commissioner Alvarez to approve the resolution authorizing the Interim City Manager to execute the Construction Contract with D&M Underground Construction Corp. for GLO CDGB-MIT Contract 22-082-016-D218 Project 4A: Alley between E. Johnston Ave. and E. Fordyce Ave. Sanitary Sewer Improvements Project. (Bid #25-14 for awarded 5/12/25), seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 5:14 p.m.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

CONSENT AGENDA

AGENDA ITEM #1



MEMO

Date: May 21st, 2025

To: Charlie Sosa (Interim City Manager)

From: Erik Spitzer (Director of Planning and Development Services)

Subject: **The City of Kingsville Planning and Development Services Department is seeking approval from the City Commissioners and Mayor for a Special Use Permit for a Mobile home/manufactured home on a parcel of land, in AG (Agricultural) at KT & I CO, BLOCK 5, LOT PT 11, ACRES 2.0, also known as 2630 E. Santa Gertrudis Ave., Kingsville, TX 78363 (Property ID 10264).**

Summary: Daniel H. Flores, Applicant/Owner, approached the Planning Department on April 23rd, 2025, requesting approval of a Special Use Permit for a Mobile home/manufactured home on a parcel of land, in AG (Agricultural) at KT & I CO, BLOCK 5, LOT PT 11, ACRES 2.0, also known as 2630 E. Santa Gertrudis Ave., Kingsville, TX 78363 (Property ID 10264).

Background: In accordance with the City of Kingsville's Land Use Chart, a mobile home/manufactured home is permitted within land zoned as "Agricultural" provided a Special Use Permit is applied for and approved.

The Planning and Zoning Commission meeting was held on May 21st, 2025, with 7 of 7 members in attendance.

Members deliberated over the request to recommend approval of a Special Use Permit for a Mobile home/manufactured home on a parcel of land, in AG (Agricultural) at KT & I CO, BLOCK 5, LOT PT 11, ACRES 2.0, also known as 2630 E. Santa Gertrudis Ave., Kingsville, TX 78363 (Property ID 10264). 7 Notice Letters were sent out to neighbors within the 200 feet buffer and the city received one call from Enrique Camarrillo, a neighbor living across the street at 2700 E Santa Gertrudis Ave., who voiced a concern because the area was quiet in the past and now he is noticing increased traffic.

The Planning and Zoning Commission board members voted to approve the recommendation of a Special Use Permit for a Mobile home/manufactured home on a parcel of land, in AG (Agricultural) at KT & I CO, BLOCK 5, LOT PT 11, ACRES 2.0, also known as 2630 E. Santa Gertrudis Ave., Kingsville, TX 78363 (Property ID 10264). A recorded vote of all members present was taken and board members Steve Zamora, Larry Garcia, Rev. Idotha Battle, Debbie Tiffie, Mike Klepac, Brian Coufal and Krystal Emery all voted "YES."

The meeting was adjourned at 6:19 p.m.

The department recommends approval.

Erik Spitzer
Director of Planning and Development Services



CITY OF KINGSVILLE
PLANNING AND ZONING DIVISION
MASTER LAND USE APPLICATION

email: hsolis@cityofkingsville.com / Phone (361) 595-8055

PROPERTY INFORMATION: (Please PRINT or TYPE)

Project Address 2630 E. Santa Gertrudis Nearest Intersection Hwy 77 E Santa Gertrudis
(Proposed) Subdivision Name KT & ICD Lot PT11 Block 5
Legal Description Lot 11 E. Santa Gertrudis (2630 E. Santa Gertrudis)
Existing Zoning Designation A1 Future Land Use Plan Designation A1/Residential

OWNER/APPLICANT INFORMATION: (Please PRINT or TYPE)

Applicant/Authorized Agent Daniel Flores Phone 361-558-2462
Email Address (for project correspondence only) danielle-flores467@icloud.com
Mailing Address 1232 E Ave C City Kingsville State TX Zip 78363
Property Owner Daniel Flores Phone 361-558-2462 FAX _____
Email Address (for project correspondence only): _____
Mailing Address _____ City _____ State _____ Zip _____

Select appropriate process for which approval is sought. Attach completed checklists with this application.

<input type="checkbox"/> Annexation Request _____	No Fee	<input type="checkbox"/> Preliminary Plat _____	Fee Varies
<input type="checkbox"/> Administrative Appeal (ZBA) _____	\$250.00	<input type="checkbox"/> Final Plat _____	Fee Varies
<input type="checkbox"/> Comp. Plan Amendment Request _____	\$250.00	<input type="checkbox"/> Minor Plat _____	\$100.00
<input type="checkbox"/> Re-zoning Request _____	\$250	<input type="checkbox"/> Re-plat _____	\$250.00
<input checked="" type="checkbox"/> SUP Request/Renewal _____	\$250	<input type="checkbox"/> Vacating Plat _____	\$50.00
<input type="checkbox"/> Zoning Variance Request (ZBA) _____	\$250	<input type="checkbox"/> Development Plat _____	\$100.00
<input type="checkbox"/> PUD Request _____	\$250	<input type="checkbox"/> Subdivision Variance Request _____	\$25.00 ea

Please provide a basic description of the proposed project:

Primary Residents / Any land Required special permit for manufactured home

I hereby certify that I am the owner and /or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect the permit or approval may be revoked.

Applicant's Signature [Signature]
Property Owner's Signature [Signature]
Accepted by: [Signature]

Date: 5/23/25
Date: 4/23/25
Date: 4/24/25

This form available on our website: <https://www.cityofkingsville.com/departments/planning-and-development-services/>

Last revised 10 Jun 2024

Kleberg CAD Property Search

Property Details

Account

Property ID: 10264 Geographic ID: 290000511300192

Type: R Zoning:

Property Use:

Location 2630

Situs Address: E SANTA GERTRUDIS TX

Map ID: B1 Mapsco:

Legal Description: K T & I CO, BLOCK 5, LOT PT 11, ACRES 2.0

Abstract/Subdivision: S2900

Neighborhood:

Owner

Owner ID: 20910

Name: FLORES LUCIO

Agent:

Mailing Address: 1416 E ALICE AVE
KINGSVILLE, TX 78363-4815

% Ownership: 100.0%

Exemptions: For privacy reasons not all exemptions are shown online.

Property Values

Improvement Homesite Value:	\$0 (+)
Improvement Non-Homesite Value:	\$1,160 (+)
Land Homesite Value:	\$0 (+)
Land Non-Homesite Value:	\$32,750 (+)
Agricultural Market Valuation:	\$0 (+)
Market Value:	\$33,910 (=)
Agricultural Value Loss: ⓘ	\$0 (-)
Appraised Value: ⓘ	\$33,910 (=)
HS Cap Loss: ⓘ	\$0 (-)
Circuit Breaker: ⓘ	\$6,286 (-)
Assessed Value:	\$27,624
Ag Use Value:	\$0

Information provided for research purposes only. Legal descriptions and acreage amounts are for Appraisal District use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal

District to verify all information for accuracy.

Property Taxing Jurisdiction

Owner: FLORES LUCIO %**Ownership:** 100.0%

Entity	Description	Tax Rate	Market Value	Taxable Value	Estimated Tax
GKL	KLEBERG COUNTY	0.771870	\$33,910	\$27,624	\$213.22
CKI	CITY OF KINGSVILLE	0.770000	\$33,910	\$27,624	\$212.70
SKI	KINGSVILLE I.S.D.	1.410400	\$33,910	\$27,624	\$389.61
WST	SOUTH TEXAS WATER AUTHORITY	0.065695	\$33,910	\$27,624	\$18.15
CAD	KLEBERG COUNTY APPRAISAL DISTRICT	0.000000	\$33,910	\$27,624	\$0.00

Total Tax Rate: 3.017965

Estimated Taxes With Exemptions: \$833.68

Estimated Taxes Without Exemptions: \$1,023.40

Property Improvement - Building

Type: RESIDENTIAL Living Area: 0 sqft Value: \$1,160

Type	Description	Class CD	Year Built	SQFT
FGU	GARAGE UNFINISHED FRAME (STAND ALONE)	*	1970	900
STGL	STORAGE FRAME (LOW)	*	1970	112
STGL	STORAGE FRAME (LOW)	*	1970	96

Property Land

Type	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
E0	E0	2.00	87,120.00	0.00	0.00	\$32,750	\$0

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2024	\$1,160	\$32,750	\$0	\$33,910	\$0	\$27,624
2023	\$1,160	\$21,860	\$0	\$23,020	\$0	\$23,020
2022	\$770	\$20,230	\$0	\$21,000	\$0	\$21,000
2021	\$770	\$22,520	\$0	\$23,290	\$0	\$23,290
2020	\$290	\$21,410	\$0	\$21,700	\$0	\$21,700
2019	\$290	\$18,010	\$0	\$18,300	\$0	\$18,300
2018	\$250	\$15,230	\$0	\$15,480	\$0	\$15,480
2017	\$0	\$12,000	\$0	\$12,000	\$0	\$12,000
2016	\$0	\$12,000	\$0	\$12,000	\$0	\$12,000

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
2/27/2025	GFT	GIFT DEED	FLORES LUCIO	FLORES DANIEL H			340495
5/18/1982	WD	WARRANTY DEED	FLORES GEORGE	FLORES LUCIO	413	132	

340495

#25-02-22SS
THIS INSTRUMENT WAS PREPARED BASED
UPON INFORMATION FURNISHED BY THE PARTIES,
AND NO INDEPENDENT TITLE SEARCH HAS BEEN
MADE.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

GIFT DEED

DATE: Feb. 27, 2025
GRANTOR: LUCIO FLORES, a single person
GRANTOR'S ADDRESS: 1416 East Alice, Kingsville, TX 78363
GRANTEE: DANIEL H. FLORES, as his sole and separate property
GRANTEE'S ADDRESS: 1232 East Ave. C, Kingsville, TX 78363
CONSIDERATION: Love and Affection.

PROPERTY:

**SEE EXHIBIT "A" ATTACHED HERETO AND INCORPORATED
HEREIN FOR ALL PURPOSES.**

RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:

Easements, rights-of-way, whether of record or not; all presently recorded restrictions, reservations, covenants, conditions, oil and gas leases, mineral severances, and other instruments, other than liens and conveyances, that affect the property; rights of adjoining owners in any walls and fences situated on a common boundary; any discrepancies, conflicts, or shortages in area or boundary lines; and encroachments or overlapping of improvements; taxes for the current year, the payment of which Grantee assumes, zoning laws, regulations and ordinances of municipal and other governmental authority, if any, affecting the property.

Grantor, for the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty.

When the context requires, singular nouns and pronouns include the plural.

Exhibit A

DESCRIPTION OF A 2.00 ACRE TRACT OF LAND OUT OF FARM LOT 11,
SECTION 5, KLEBERG TOWN AND IMPROVEMENT COMPANY'S SUBDIVISION, KLEBERG
COUNTY, TEXAS.

Beginning at an iron pipe in the North boundary of
F.M. Highway No. 2045, an eighty (80) foot road, from whence
the point of intersection of the common boundary of farm
lots 10 and 11, said Section 5, with said North boundary of
F.M. Highway No. 2045, bears S 89 degree-16 W, a distance of 339.5
feet. Said iron pipe being also the Southeast corner of a
3.0 acre tract conveyed to American Bottling Company and
described in deed recorded in Volume 304, Page 172, Deed
Records of Kleberg County, Texas.

Thence; N 0 degree-44'W, along the East boundary of said
American Bottling Company's 3.00 acre tract, a distance
of 435.00 feet to an iron pipe for the Northwest corner
of this tract. Said iron pipe being also the Northeast
corner of said American Bottling Company tract.

Thence; N 89 degree-16'E, along a line 435.00 feet North
of an parallel to the North boundary of said F.M. Highway
No. 2045, a distance of 200.00 feet to an iron pipe for
the Northeast corner.

Thence; S 0 degree-44'E, a distance of 435.00 feet to an
iron pipe in the North boundary of said F.M. Highway No.
2045 for the Southeast corner.

Thence; S 89 degree-16'W, along the North boundary of said
F.M. Highway No. 2045, a distance of 200.0 feet to an iron
pipe for the Southwest corner and point of beginning. Con-
taining in all a total of 2.00 acres of land.

FILE# 340495

FILED FOR RECORD

FEB 27 PM 3:01

Claudia Muno

STATE OF TEXAS, COUNTY OF KLEBERG, I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED ON THE DATE AND TIME STAMPED HEREON BY ME AND WAS DULY RECORDED IN THE OFFICIAL RECORDS OF KLEBERG COUNTY, TEXAS.



FEB 28 2025

DELIVERY DATE

Adam A. Barrera

SALVADOR "SONNY" BARRERA, III
COUNTY CLERK, KLEBERG COUNTY

ANY PROVISIONS HEREIN WHICH RESTRICTS THE SALE, RENTAL, OR USE OF
THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE INVALID
AND ENFORCEABLE UNDER FEDERAL LAW.

RETURN TO:

S & S ABSTRACT & TITLE COMPANY

801 EAST KLEBERG

KINGSVILLE, TEXAS 78363

RECORDER'S MEMORANDUM:

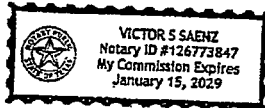
ALL OR PART OF A SOCIAL SECURITY NUMBER, IF CONTAINED IN THIS DOCUMENT, MAY HAVE BEEN REDACTED. TEX. GOV'T CODE SEC. 552.147(B) THE COUNTY CLERK MAY REACT A LIVING PERSON'S SOCIAL SECURITY NUMBER FROM ANY OR ALL DOCUMENTS CONTAINED FOR DISCLOSURE IN KLEBERG COUNTY.


LUCIO FLORES

(Acknowledgment)

THE STATE OF TEXAS
COUNTY OF KLEBERG

This instrument was acknowledged before me on the 27 day of Feb., 2025, by
LUCIO FLORES.




NOTARY PUBLIC, STATE OF TEXAS

AFTER RECORDING RETURN TO:
S&S ABSTRACT AND TITLE CO
302 East Kleberg
Kingsville, TX 78363

PREPARED IN THE LAW OFFICE OF:
Michael J. Shelly, P.C.
Attorney at Law
5102 Holly Rd., Suite A
Corpus Christi, Texas 78411



ADDRESS REQUEST FORM
City of Kingsville Engineering Department
400 W. King Ave
Kingsville, Texas 78363
Office: (361) 595-8007 Fax: (361) 595-8035

**** This section is to be filled out by the property owner:**

(1) Property Owner Name: DANIEL FLORES

(2) Date of Request: MARCH 19, 2025

(3) Current Mailing Address: 1232 E C AVE
KINGSVILLE, TX 78363

Email Address: danielleflores467@icloud.com

(4) Daytime Telephone: 361-558-2462

(5) Legal Description of Land: LOT 11 E SANTA GERTRUDIS *KT+I Co*
(Subdivision) (Block # & Lot #) BLK 5 *Acres 2*

(6) Kleberg County Appraisal District Short Account #: 10264

(7) What is the intended use of the undeveloped land?

☒ Residential ☐ Commercial ☐ Other _____

(8) Will the development be on a single lot? ☒ Yes ☐ No

This short account # is important in locating the property. It must be included on each application. If you do not know the short account # please contact the Kleberg County Appraisal District (361)595-5775.

(9) Please provide a sketch of your property on the back of this page. Be sure to include all property lines, existing buildings, proposed buildings, street names, adjacent addresses and a north arrow. All buildings need an approximate distance from the property lines. If a site plan exists it may be substituted in lieu of the sketch.

Signature: Daniel H Flores

Please verify if your property is within a flood zone. For more information regarding flood zone, contact the Kleberg County Flood Plain Administrator, Tomas Sanchez @ (361)595-8527.

**** This section is for office use only:**

Address Issued: 2630 E. Santa Gertrudis Ave

Issued By: Rita Pick

Dated Issued: 3-19-2025

Notes: _____



CITY OF KINGSVILLE

P.O. BOX 1458 - KINGSVILLE, TEXAS 78364

March 19, 2025

Daniel Flores
1232 E. C Ave.
Kingsville, TX 78363

Re: K T & I CO, BLOCK 5, LOT PT 11, ACRES 2.0, Property ID: 10264

Dear Sir or Madam:

Current "9-1-1" legislation requires municipalities to assign all properties with an address, based on an orderly and accurate address system. Improperly addressed properties, or those with no address displayed, impede proper mail delivery and response times by emergency vehicles. Therefore, the City's goal is to achieve a uniform address system and to make a concerted effort to comply with 911 legislation.

Based on the information available to us, the official site address for the premises mentioned above is 2630 E. Santa Gertrudis Ave as illustrated on the attached map.

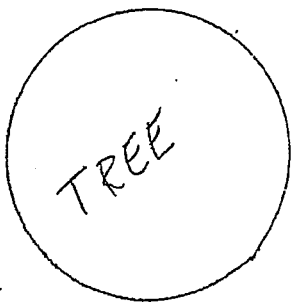
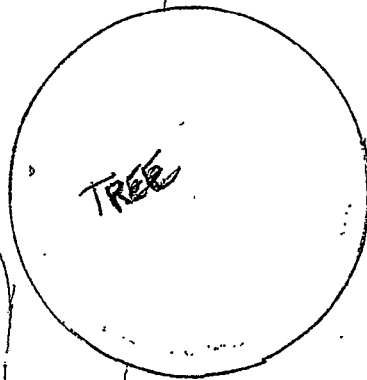
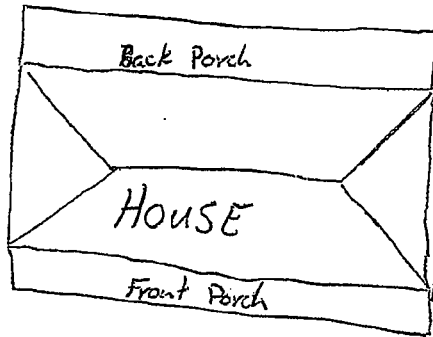
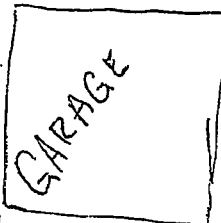
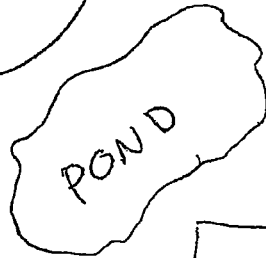
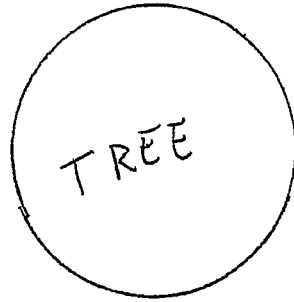
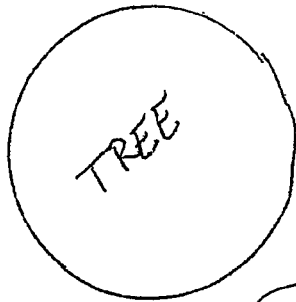
It is important that every owner or occupant of residential or non-residential improved property be responsible for displaying their assigned addresses. The numbers must be a minimum of three inches in height; any structure setback more than fifty (50) feet from the property line must have numbers that are a minimum of four inches in height. The numbers should be clearly visible and facing the street to which the address is referenced. Please make sure the numbers are placed on the building within ten (10) days of receiving this letter.

For your convenience, a copy of these letters will be sent to the public/private entities that need this information so that they may better serve you. Should you have any questions regarding this issue, please feel free to contact me at 595-8007 or via email at rpick@cityofkingsville.com

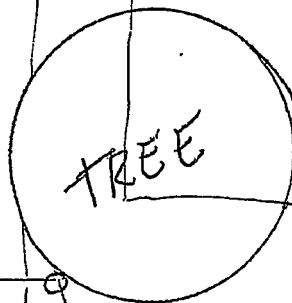
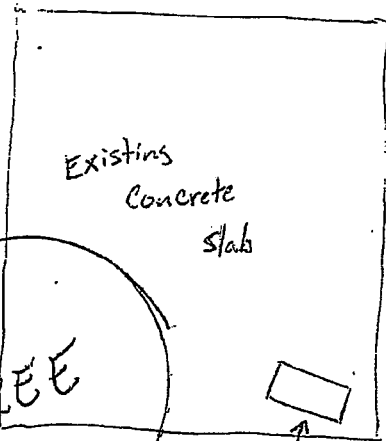
Thank you,

Engineering Department

CITYOFKINGSVILLE.COM



DRIVE WAY



2630 E. Santa Gertrudis Ave



Prop ID: 19868
2725 E CORRAL AVE

Prop ID: 4003337
E SANTA
GERTRUDIS

Prop ID:
10130

Prop ID: 22101
E SANTA
GERTRUDIS

Prop ID: 10264
E SANTA
GERTRUDIS

Prop ID: 20533
2800 E SANTA
GERTRUDIS

Prop ID: 14489
2810 E SANTA
GERTRUDIS

Prop ID: 13682
2910 E SANTA
GERTRUDIS

Prop ID: 30558
2520 E SANTA
GERTRUDIS

Prop ID: 25567
2600 E SANTA
GERTRUDIS

2630 E. Santa
Gertrudis
Ave-3/19/2025

E Santa Gertrudis (FM 2045)

Prop ID: 24904
2700 E SANTA
GERTRUDIS

Prop ID:
10695

Prop ID: 42595
2415 E SANTA
GERTRUDIS

Prop ID: 31364
2600 E SANTA
GERTRUDIS

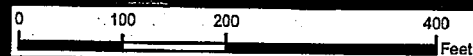
Legend




2630 E Santa Gertrudis Ave



Kleberg County Property Data



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Page: 1 / 1	Drawn By: R. PICK	DISCLAIMER: THIS MAP IS FOR VISUAL PURPOSES ONLY. THE INFORMATION ON THIS SHEET MAY CONTAIN INACCURACIES OR ERRORS. THE CITY OF KINGSVILLE IS NOT RESPONSIBLE IF THE INFORMATION CONTAINED HEREIN IS USED FOR ANY DESIGN, CONSTRUCTION, PLANNING, BUILDING, OR ANY OTHER PURPOSE.	 CITY OF KINGSVILLE ENGINEERING DEPARTMENT 400 W King Ave; Kingsville, TX 78363 Office: (361) 595-8007 Fax: (361) 595-8064
	Last Update: 3/19/2025		
	Note: See attached documents for other Information.		

APPENDIX A. - LAND USE CATEGORIES

Sec. 1. - Land use chart.

The following chart shall set out the land uses within the city:

P = Permitted

S = Special use permit required

X = Special review required

= Not permitted (absence of any symbol)

[Land Use Chart on the following pages]

Land Use Chart													
Land Use Description	R1	R2	R2A	R3	R4	MH	C1	C2	C3	C4	I1	I2	Ag
Dwelling, one-family det.	P	P		P	P	P	P	P	P				P
Dwelling, one-family att.		P	P	P	P		S	P					P
Dwelling, two-family		P		P	P		S	P					
Dwelling, multi-family				P	P		P	P	P				
Tiny Homes		P	P			P							
Dwelling, above business									P				
Work/live units									P				
Boarding or rooming house					P			S	P	P			
Hotel or motel					P			S	P	P			
Dormitory					P								
Fraternity, sorority					P								

Mobile home/manufactured home park or mobile home/manufactured home on lot	S ¹	S ¹		S ¹	S ¹	P						S	S	S
Recreational vehicle park						P		S		S				
Secondary res. structure					P	P		S	S			S	S	S
Other residential accessory and incidental uses	S	S		S	S	S						S	S	
Accessory building	P	P		P	P	P	P	P	P	P	P	P	P	P
Community center (private)	S	S		S	S	S	P	P	P					
Accessory farm building					P	P	P	P	P	P	P	P	P	P
Off-street parking incidental to main use	P	P		P	P	P	P	P	P	P	P	P	P	P
Private swimming pool	P	P		P	P	P	P	P	P	P	P	P	P	P
Home Occupation	P	P		P	P	P								P
Apartment or secondary residence for servants or family members	S	P		P	P	P	P	S	P					P
<i>Institutional and Special Service</i>														
Airport, heliport		S		S	S	S	S	S	S	S	S	S	S	S
Cemetery, mausoleum	S	S		S	S			S						S
Church, rectory	P	P		P	P	P	P	P	P					P

Orchard, commercial	S	S		S	S								P
Keeping animals or fowl commonly used for food fiber production or as beasts of burden													P
Keeping dogs, cats, fish, or exotic caged birds (kennel excluded)	P	P		P	P	P	P	S	P	P	P	P	P
Farmers market, vegetable (fresh) stand, produce sales								S	P	P			P
Domestic animal racetrack exhibit area, training ground, and the like													P
Winery										S	P	P	P

¹ Hardship must be demonstrated due to age, infirmity, or death of a family member.

Permit is limited to one year. Permit may be renewed by demonstrating continued hardship. The mobile home or travel trailer must be removed within 90 days of the expiration of the permit. This special use permit does not include or allow for a manufactured home for use as a sales office or any type of commercial use.

² Area developments allowed in zones, where noted.

³ The Special Review process designated in the land use categories for a Mobile Food Court and a Mobile Food Vendor will be an internal review conducted by the Director of Planning and Development Services.

(Ord. 84009, passed 6-18-84; Ord. 87009, passed 4-27-87; Ord. 89048, passed 11-27-89; Ord. 2001-15, passed 8-13-01; Ord. 2003-11, passed 5-12-03; Ord. 2006-33, passed 7-10-06; Ord. 2009-12, § 1, passed 5-18-09; Ord. 2010-34, passed 9-27-10; Ord. 2011-07, passed 2-28-11, eff. 3-16-11; Ord. 2014-28, § 1, passed 4-23-14; Ord. 2016-20, § 1, passed 3-28-16; Ord. 2017-34, passed 8-29-17; Ord. No. 2017-48, passed 10-23-17; Ord. 2018-14, § 1, passed 3-5-18; Ord. 2018-37, § 1, passed 7-9-2018; Ord. No. 2018-61, § 1, passed 11-13-2018; Ord. 2019-03, § 1, passed 2-11-2019; Ord. No. 2020-03, § 1, passed 1-27-20)

J Filiberto Garcia LLC
1632 E Santa Gertrudis St
Kingsville, TX 78363
#19868

Astro Industrial
Sandblasting & Painting
1626 Annette St
Kingsville, TX 78363
#14489

Rogelio G Martinez
2800 E Santa Gertrudis ST
Kingsville, TX 78363
#20533

Camarillo Family Trust
Pedro & Esther V Camarillo
11023 Cleveland Ave
Riverside, CA 92503
#10695

Enrique Camarillo
2700 E Santa Gertrudis
Kingsville, TX 78363
#24904

Kingsville Area IND
Development Foundation
PO Box 1030
Kingsville, TX 78364
#10130

Kingsville Area IND
Development Foundation
PO Box 1030
Kingsville, TX 78364
#25567

PUBLIC HEARING NOTICE

The Planning & Zoning Commission of the City of Kingsville will hold a Public Hearing Wednesday, May 21, 2025, at 6:00 p.m. wherein the Commission will discuss and/or take action on the following item and at which time all interested persons will be heard:

Daniel H Flores, Applicant/Owner; requesting approval of a Special Use Permit for a Mobile home/manufactured home on a parcel of land, in AG (Agricultural) at KT & I CO, BLOCK 5, LOT PT 11, ACRES 2.0, also known as 2630 E. Santa Gertrudis Ave., Kingsville, TX 78363 (Property ID 10264).

The meeting will be held at City Hall, 400 West King Ave., Kingsville, TX in the Helen Kleberg Groves Community Room. If you have any questions about the items on the agenda, please contact the Planning Department at (361) 595-8055.

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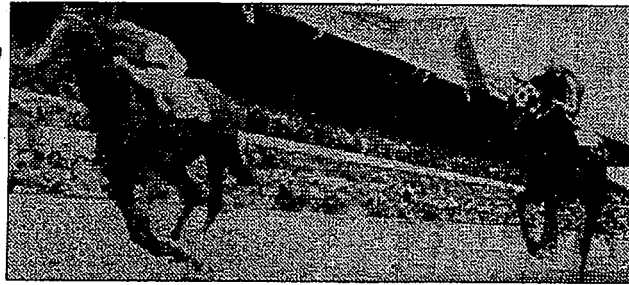
Kentucky Derby and Wooly Mammoth

By Ted Figueroa
Reporter

(Editor's note: In this feature, we take readers back through our archives, highlighting some of the people and events of the past century. Many issues are still in paper form, some are digitized, and a few are on microfilm. The issues from 1918 to July of 1924 were lost in a fire, however, the rest remain intact. Here is a look back at what was happening this week in Kingsville.)

25 years ago
May 2000
It was probably one of the most disturbing cases of child abuse Kleberg County had ever seen and a little more than a year after Glen Durham was found guilty of the murder of his 12-year-old son, the case had been appealed, reversed

and he was now facing a new trial in Kleberg County. One of the Judges on the 13th court of appeals was of the opinion that testimony from one of the case workers was hearsay. It was shown in the first trial that the Durham child was systematically abused with boards, chains, bricks, fists, belts and rubber hoses and had been denied food. The case drew national attention and the state's



"Middleground" bounds under the wire first in the Kentucky Derby, ahead of "Hill Prince" second and "Mr. Trouble" third - 1975.



Allen Mittag points to the ribs of a mammoth discovered on the La Paloma Ranch - 1975.



Former A&I quarterback and first round draft pick by the Atlanta Falcons was headed to play for the Washington Redskins - 1975.

Child Protective Services was severely criticized, prompting a Kleberg County Grand Jury investigation of the department's operations here.

50 years ago
May 1975

Randy Johnson, former

all-American quarterback from Texas A&I and a first-round draft choice with the Atlanta Falcons was picked up by the Washington Redskins for the 75-76 season.

The fossilized bones of a Wooly Mammoth were dis-

covered on the La Paloma Ranch near Riviera by Allen Mittag, a ranch employee. Dr. Raymond W. Suhm, a geology instructor at Texas A&I University believed the bones to be the youngest ever to be found. He said the fossil may have been one of the last mammoths to live on the North American continent.

Mrs. Jimmie Picquet, Director of the Conner Museum at the time said they were hoping to have a carbon 14 dating test run on the bones to verify Dr. Suhm's theory that the bones were only 5,000 to 6,000 years old.

Dr. Suhm, his wife and A&I geology students had been digging at the site for over a week and had so far uncovered a shoulder, ribs, vertebrae, some of the legs, two pieces of jaw with teeth and a tusk. The bones were being

removed in plaster-soaked burlap and wrapped carefully for transporting to the museum. The bones were found on an old river bed and it was believed that thousands of years ago a major river ran through the area.

Meanwhile the Kingsville Brahmas and Head Coach Frank Kelly were holding spring workouts trying to decide who would make the 1975 team. The workouts culminated with the annual Black-Gold intersquad game.

75 years ago
May 1950

A King Ranch Colt won the famed "Run for the Roses", "Middleground". The King Ranch's successor to Assault won the Kentucky Derby. He may have been the under dog going into the race but he was always the favorite in Kingsville. After the race, Dr. J.K. Northway, ranch veterinarian commented, "The Derby was a great race. Middleground had a great trainer, and was superbly ridden by a great little South Texas boy Willie Boland of Corpus Christi".

99 years ago
May 1926

Hoyt Kenyon, manager of the Riviera Beach hotel and bathing pavilion said the summer season was open. The season was starting late due to colder temperatures but the past week of sun shine had warmed things up and Kenyon was expecting lots of business.

PAY YOUR WAY
AND
SAVE

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to fit your life

Online or mobile, installments
or all at once—we offer different
ways to pay that fit your
lifestyle, budget and priorities.

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KIRKPATRICK & ASSOCIATES

1314 East King St., Kingsville
(361) 592-4281 office (361) 779-0856 cell
jameskdba@sbcglobal.net

*Member Office Through National Insurance Clearing Corp., 1000 Dominion Way, Ste. 302
Columbia, SC 29210 (803) 535-7299. FIVE STAR RATED

?? TRIVIA ??
HOW SMART ARE YOU?

- Think you know something about everything?
- What do you know about our area?

Play Kingsville Trivia brought
to you by Harrel's Pharmacy!

Questions:

1. Popular in the 60s and 70s, what does the slang term "groovy" mean?
2. What music genre was born in the 50s?
3. What 60s TV show was about the crew of a spaceship called Enterprise?
4. Which city is the setting for 70s movie "Saturday Night Fever"?
5. What did sales woman Brownie Wise popularize in the 50s?
6. What craft experienced a resurgence in high fashion during the 1960s?
7. What were the 20s women called, with short skirts and bobbed hair?
8. What is another name for sleepwalking?
9. Who cursed the Sleeping Beauty in the Disney film?
10. How many beds does a twin bedroom have in a hotel?

(Answers will be in the next issue)

HOW SMART ARE YOU:

- 9-10: Olay Einstein, quit bragging
- 7-8: Pick up your PhD at TAMUK
- 5-6: You are on your way to your B.S. degree
- 3-4: Do not skip any more school
- 2 or less: Don't leave home without a chaparron

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Kingsville Pharmacy
204 E. Kleberg • Kingsville, Tx
(361) 592-3334

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Spring Ready!



- General Roof Repairs - Re-Roofs
- Roof Tune-Ups - Metal Roofs
- Roof Insurance Claim Specialist

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TRIVIA
ANSWERS

May 1, 2025

1. 100
2. 25
3. Kentucky Derby
4. Rendezvous
5. Sneakers
6. Kimono
7. Rotary dial phone
8. Little House on the Prairie
9. Root Cellar
10. Halley's Comet

ORDINANCE NO. 2025-_____

AMENDING THE ZONING ORDINANCE BY GRANTING A SPECIAL USE PERMIT FOR A MOBILE HOME/MANUFACTURED HOME ON A PARCEL OF LAND IN AG (AGRICULTURAL DISTRICT) AT KT&I CO., BLOCK 5, LOT PT 11, ACRES 2.0, ALSO KNOWN AS 2630 E. SANTA GERTRUDIS AVE., KINGSVILLE, TEXAS, 78363 (PROPERTY ID 10264); AMENDING THE COMPREHENSIVE PLAN TO ACCOUNT FOR ANY DEVIATIONS FROM THE EXISTING COMPREHENSIVE PLAN; PROVIDING FOR PUBLICATION.

WHEREAS, the Planning Commission has forwarded to the City Commission its reports and recommendations concerning the application of Daniel H. Flores (owner/applicant), for amendment to the zoning map of the City of Kingsville;

WHEREAS, the property is currently zoned AG-Agricultural District and it is desired for the area to be used for a mobile home/manufactured home as a primary residence while its prior use was undeveloped raw land;

WHEREAS, the City Code of Ordinances, Chapter XV-Land Usage, Appendix A- Land Use Categories states that in AG a special use permit is required to have a mobile home/manufactured home as listed on the SUP application; and

WHEREAS, the City of Kingsville Code of Ordinances section 15-6-142 regulates special use permits; and

WHEREAS, with proper notice to the public, public hearings were held on Wednesday, May 21, 2025, during a meeting of the Planning Commission, and on Tuesday, May 27, 2025, a public hearing was held during a meeting of the City Commission, in the Helen Kleberg Groves Community Room/Commission Chambers, at City Hall, in the City of Kingsville, during which all interested persons were allowed to appear and be heard; and

WHEREAS, a majority of the Planning and Zoning Commission voted 7-0 to APPROVE, with 0 abstentions, the requested special use permit; and

WHEREAS, the City Commission has determined that this amendment would best serve public health, necessity, and convenience and the general welfare of the City of Kingsville and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

SECTION 1. That the Zoning Ordinance of the City of Kingsville, Texas, is amended and a Special Use Permit is granted for a mobile home to be used as a primary residence on the premises known as KT&I Co., Block 5, Lot Pt 11, acres 2.0, also known as 2630 E. Santa

Gertrudis Ave., Kingsville, Texas, 78363 (Property ID 10264), as more specifically describe on site plan attached as Exhibit A.

SECTION 2. That the Special Use Permit granted in Section 1 of this Ordinance is subject the following conditions:

1. **ALLOWED USE:** The only uses authorized by this Special Permit other than the permitted “AG” Agricultural District use is for a mobile home/manufactured home as a primary residence.
2. **STATE LICENSE:** The premises or operator will be licensed or registered by the State of Texas, if needed.
3. **TIME LIMIT:** This Special Permit is good for the duration of the residence from the date of this ordinance unless the property is not being used for the purpose outlined in Condition 1 or any other conditions have not been complied with.
4. **SPECIAL CONDITION:** The applicant shall obtain all required background checks, business licenses and have and cooperate with all annual fire safety, health, and sanitation inspections, or other inspections required for this type of use by the City of Kingsville or any State or Federal requirement, in order to maintain compliance with federal, state and city regulations.

SECTION 3. That the official Zoning Map of the City of Kingsville, Texas, is amended to reflect the amendment to the Zoning Ordinance made by Section 1 of this ordinance.

SECTION 4. That the Zoning Ordinance and Zoning Map of the City of Kingsville, Texas, as amended from time to time, except as changed by this ordinance and any other ordinances adopted on this date, remain in full force and effect.

SECTION 5. That to the extent that this amendment to the Zoning Ordinance represents a deviation from the Comprehensive Plan, the Comprehensive Plan is amended to conform to the Zoning Ordinance, as amended by this ordinance.

SECTION 6. That all ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed.

SECTION 7. That publication shall be made in the official publication of the City of Kingsville as required by the City Charter of the City of Kingsville.

INTRODUCED on this the 27th day of May, 2025.

PASSED AND APPROVED on this the 9th day of June, 2025.

Effective Date: _____, 2025.

THE CITY OF KINGSVILLE

Sam R. Fugate, Mayor

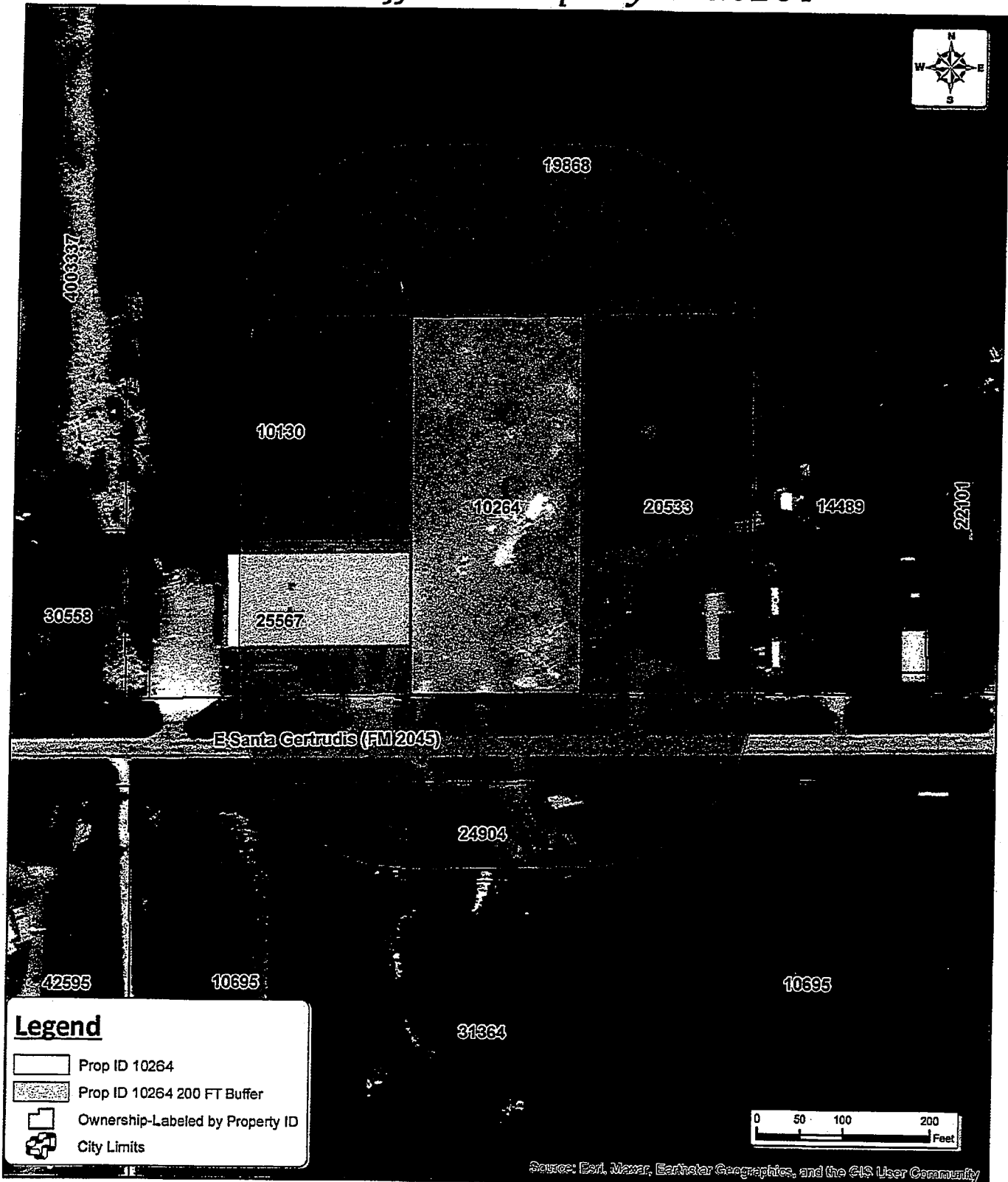
ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

200-FT Buffer at Property ID 10264



Page: 1 / 1	Drawn By: R. PICK	<p>DISCLAIMER: THIS MAP IS FOR VISUAL PURPOSES ONLY. THE INFORMATION ON THIS SHEET MAY CONTAIN INACCURACIES OR ERRORS. THE CITY OF KINGSVILLE IS NOT RESPONSIBLE IF THE INFORMATION CONTAINED HEREIN IS USED FOR ANY DESIGN, CONSTRUCTION, PLANNING, BUILDING, OR ANY OTHER PURPOSE.</p>	<p>CITY OF KINGSVILLE ENGINEERING DEPARTMENT 400 W King Ave; Kingsville, TX 78363 Office: (361) 595-8007 Fax: (361) 595-8064</p>
	Last Update: 3/19/2025		
	Note: Ownership is labeled with its Prop ID.		

AGENDA ITEM #2

City of Kingsville
Fire Department

Ordin. - Food Service

TO: Mayor and City Commissioners

CC: Charlie Sosa, Interim City Manager

FROM: Juan J. Adame, Fire Chief

DATE: May 6, 2025

SUBJECT: Chapter XI, Article 7 Food Sales and Food Establishments, Fire Inspection Fee Structure

Summary:

The Kingsville Fire Department requests the City Commission's approval to amendment of the City of Kingsville Code of Ordinances Chapter XI, Article 7 – Food Sales and Food Establishments to add new verbiage and Chapter IX, Article 5, Fire Prevention and Protection to update fees.

Background:

This amendment is necessary due to the increasing presence of mobile food trucks in our community and the recurring issues found with gas piping during inspections. The following amendment is requested to be added.

Article 7. – Food Sales and Food Establishments

Mobile Food Unit, Mobile Food Establishments and Push Cart

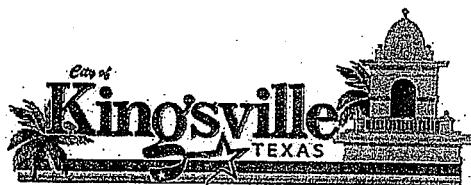
Sec. 11-7-22. – Operation Requirements and restrictions.

(22) Mobile Food Units Piping shall be tested annually at not less than 3 PSIG for 10 minutes before appliances are connected and at system pressure after connection by a Licensed LP Gas Technician. Documentation of test within 90 days of inspection must be provided at time of inspection and must include: Original Document of Inspection, Pressure and Duration of test. Name, address, license number and phone number of technician performing test. License plate number of mobile unit.

In recommending changes to the current fire permit fee schedule found in Sec. 9-5-14 (A) Permit Fees. See attached fire permit fee schedule.

Financial Impact:

There will be increased revenue from fees to the City to help offset expenses related to costs of services rendered.

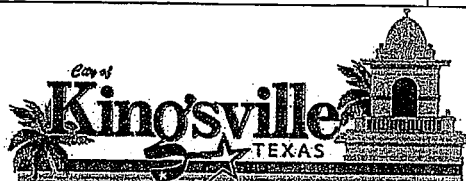


City of Kingsville Fire Department

Recommendation:

The Kingsville Fire Department recommends that the City Commission approve the proposed comprehensive fee schedule revision for Fire Prevention Code Permit Fee Schedule.

CITY OF KINGSVILLE, TEXAS - FIRE PREVENTION CODE PERMIT FEE SCHEDULE	
PERMIT TYPE:	FEE:
105.6.1 Aerosol Products	100.00 Annually
105.6.2 Amusement Buildings	100.00 Annually
105.6.3 Aviation Facilities	100.00 Annually
105.6.4 Carnivals and Fairs	150.00 Annually
105.6.5 Cellulose Nitrate Film	75.00 Annually
105.6.6 Combustible Dust Producing Operations	100.00 Annually
105.6.7 Combustible Fibers	100.00 Annually
105.6.8 Compressed Gasses	100.00 Annually
105.6.9 Covered Mall Buildings (kiosks & stages)	50.00 Each Display Annually
105.6.10 Cryogenic Fluids	100.00 Annually
105.6.11 Cutting and Welding	75.00 Annually
105.6.12 Dry Cleaning Plants	75.00 Annually
105.6.13 Exhibits and Trade Shows	150.00 Per Day
105.6.14 Explosives	100.00 Annually
105.6.15 Fire Hydrants and Valves	20.00 Per Hydrant Annually
105.6.16 Flammable and Combustible Liquids	80.00 Annually
105.6.17 Floor Finishings	80.00 Annually
105.6.18 Fruit and Crop Ripening	100.00 Annually
105.6.19 Fumigation and Thermal Insecticidal Fogging	50.00 Per Application
105.6.20 Hazardous Materials	100.00 Annually
105.6.21 HPM Facilities	100.00 Annually
105.6.22 High Piles Storage	100.00 Annually
105.6.23 Hot Work Operations	50.00 Per Site
105.6.24 Industrial Ovens	100.00 Annually
105.6.25 Lumber Yards and Wood Working Plants	100.00 Annually
105.6.26 Liquid or Gas Fueled Vehicles or Equipment in Assembly Buildings	25.00 For Each Annually
105.6.27 LP Gas	100.00 Annually



ORDINANCE # 2025-_____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER XI, ARTICLE 7, FOOD SALES AND FOOD ESTABLISHMENTS, MOBILE FOOD UNITS, SECTION 22- OPERATION REQUIREMENTS AND RESTRICTIONS; ADDING A NEW FIRE SAFETY MEASURE FOR MOBILE FOOD UNIT, MOBILE FOOD ESTABLISHMENT, AND PUSH CART REGULATIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, the Fire Code for mobile food units has updated a fire safety regulation since this ordinance was approved on October 23, 2017 via ordinance #2017-49 and the City desires to update the ordinance to add the new fire safety regulation;

WHEREAS, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT Section 11-7-22 of Article 7: Food Sales and Food Establishments of Chapter XI, Business Regulations, of the Code of Ordinances of the City of Kingsville, Texas, shall be amended to read as follows:

ARTICLE 7: FOOD SALES AND FOOD ESTABLISHMENTS

...

MOBILE FOOD UNIT, MOBILE FOOD ESTABLISHMENTS AND PUSH CART

...

§ 11-7-22 OPERATION REQUIREMENTS AND RESTRICTIONS.

(A) Mobile food establishments are subject to the following requirements and restrictions unless specifically addressed otherwise:

(1) It shall be unlawful for a mobile food unit, mobile food establishment, or a push cart vendor to sell any time/temperature controlled safety foods within the city. It shall be unlawful for any food vendor to sell from a stand or other temporary structure located upon any public street, sidewalk, right-of-way, or other adjacent public or private area without a permit as required under this chapter.

(2) It shall be unlawful for the operator of a mobile food unit, mobile food establishment, or a push cart to remove the food from the mobile food unit to vend from a stand, or other permanent or temporary structure located upon any public street, sidewalk, right-of-way, or other adjacent public or private area without a permit as required by this chapter.

(3) It shall be unlawful to operate a mobile food establishment on streets where a traffic hazard is created.

(4) A mobile food unit, mobile food establishment, or push cart vendor may not operate in parks in the City without first obtaining permission from the Parks Director or his/her designee and meeting their requirements, as well as complying with this ordinance.

(5) Mobile food units, mobile food establishments, or push cart vendors may not stop to sell in a public street, right-of-way, or City owned property.

(6) Mobile food units, mobile food establishments, or push cart vendors may be temporarily stopped on private property if: (1) that property is properly zoned, and (2) they have written notarized permission of the property owner to be on the property for that purpose. Mobile food establishments must be parked on a paved surface and in clean surroundings.

(7) Food vendors shall comply with this Code as well as with state and federal law and regulations and nothing in this article shall exempt a food vendor from zoning ordinances.

(8) No person shall operate a mobile food unit, mobile food establishment, or push cart within three hundred (300) feet of the property line of any public or private elementary, middle, or high school grounds one hour before, during, and one hour after school hours.

(9) Reserved.

(10) It shall be unlawful to operate a mobile food unit, mobile food establishment, or a push cart in the downtown business district with the exception of vendors who have obtained a special permit from the City Planning and Economic Development Department, or its successor City department, in addition to having all required valid mobile food establishment permit(s). The City Manager or his/her designee shall have authority to establish policies and procedures governing the issuances and regulation of the special permit for mobile food establishments in the downtown business district to include distance requirements from schools and food establishments and access to restroom facilities.

(11) The total noise level of any mobile food establishment shall be minimal. The mobile food establishment shall turn off all music and recorded messages while stationary, except when stopped at a controlled intersection.

(12) It shall be unlawful for a person who has obtained a mobile food establishment permit pursuant to and to whom this article applies, to hire or allow a food vendor or food handler to vend on a public street, sidewalk, or right-of-way, or to travel with a mobile food establishment on a public street, sidewalk, or right-of-way to or from a location where the food vendor or food handler will vend.

(13) Mobile units must completely retain their mobility at all times (no flat tires or missing tires). A mobile food unit does not mean a stand or a booth. Mobile food units that do not comply with this section are subject to having their permit revoked.

(14) Mobile Food Units and Mobile Food Establishments will require an extinguishing vent hood and/or a fire suppression system if frying and/or cooking with an open flame. All mobile food units will be required to have an inspection and a permit from the City of Kingsville Fire Department. Contact the City Fire Department with questions.

(15) A tagged fire extinguisher shall be kept accessible as directed by the City Fire Marshall or his designee.

(16) Mobile Food Units and Mobile Food Establishments may not be in a stationary location for more than 12 months. If the MFU wishes to do so, it shall comply with all Plumbing, Electrical, Fire and Health Department codes of the City of Kingsville, Texas.

(17) No Mobile Food Vendor shall operate within fifty (50) feet of the property line of another property.

(18) Mobile Food Units may not have a drive through.

(19) Mobile Food Vendors may not be allowed to have multiple units at a location within an 8-hour day, unless in an established Mobile Food Court.

(20) A five-foot clear space must be maintained around the mobile food vending unit at all times during operations.

(21) Mobile Food Units may not utilize customer seating unless located at an approved Food Court and subject to the Court's conditions therein.

(22) Mobile Food Units Piping shall be tested annually at not less than 3 PSIG for 10 minutes before appliances are connected and at system pressure after connection by a Licensed LP Gas Technician. Documentation of test within 90 days of inspection must be provided at time of inspection and must include: Original Document of Inspection.

Pressure and Duration of test. Name, address, license number and phone number of technician performing test. License plate number of mobile unit.

(Ord. No. 2017-49, passed 10-23-17)

...

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 27th day of May, 2025.

PASSED AND APPROVED on this the 9th day of June, 2025.

Effective Date: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #3

City of Kingsville
Fire Department

Fire Fees

TO: Mayor and City Commissioners

CC: Charlie Sosa, Interim City Manager

FROM: Juan J. Adame, Fire Chief

DATE: May 6, 2025

SUBJECT: Chapter XI, Article 7 Food Sales and Food Establishments, Fire Inspection Fee Structure

Summary:

The Kingsville Fire Department requests the City Commission's approval to amendment of the City of Kingsville Code of Ordinances Chapter XI, Article 7 – Food Sales and Food Establishments to add new verbiage and Chapter IX, Article 5, Fire Prevention and Protection to update fees.

Background:

This amendment is necessary due to the increasing presence of mobile food trucks in our community and the recurring issues found with gas piping during inspections. The following amendment is requested to be added.

Article 7. – Food Sales and Food Establishments

Mobile Food Unit, Mobile Food Establishments and Push Cart

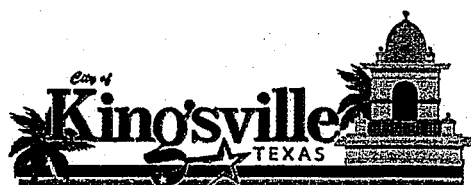
Sec. 11-7-22. – Operation Requirements and restrictions.

(22) Mobile Food Units Piping shall be tested annually at not less than 3 PSIG for 10 minutes before appliances are connected and at system pressure after connection by a Licensed LP Gas Technician. Documentation of test within 90 days of inspection must be provided at time of inspection and must include: Original Document of Inspection, Pressure and Duration of test. Name, address, license number and phone number of technician performing test. License plate number of mobile unit.

In recommending changes to the current fire permit fee schedule found in Sec. 9-5-14 (A) Permit Fees. See attached fire permit fee schedule.

Financial Impact:

There will be increased revenue from fees to the City to help offset expenses related to costs of services rendered.



City of Kingsville Fire Department

Recommendation:

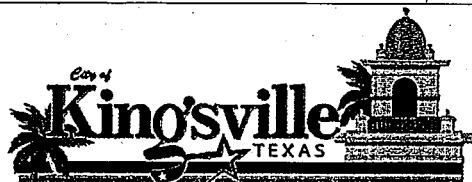
The Kingsville Fire Department recommends that the City Commission approve the proposed comprehensive fee schedule revision for Fire Prevention Code Permit Fee Schedule.

CITY OF KINGSVILLE, TEXAS - FIRE PREVENTION CODE PERMIT FEE SCHEDULE	
PERMIT TYPE:	FEE:
105.6.1 Aerosol Products	100.00 Annually
105.6.2 Amusement Buildings	100.00 Annually
105.6.3 Aviation Facilities	100.00 Annually
105.6.4 Carnivals and Fairs	150.00 Annually
105.6.5 Cellulose Nitrate Film	75.00 Annually
105.6.6 Combustible Dust Producing Operations	100.00 Annually
105.6.7 Combustible Fibers	100.00 Annually
105.6.8 Compressed Gasses	100.00 Annually
105.6.9 Covered Mall Buildings (kiosks & stages)	50.00 Each Display Annually
105.6.10 Cryogenic Fluids	100.00 Annually
105.6.11 Cutting and Welding	75.00 Annually
105.6.12 Dry Cleaning Plants	75.00 Annually
105.6.13 Exhibits and Trade Shows	150.00 Per Day
105.6.14 Explosives	100.00 Annually
105.6.15 Fire Hydrants and Valves	20.00 Per Hydrant Annually
105.6.16 Flammable and Combustible Liquids	80.00 Annually
105.6.17 Floor Finishings	80.00 Annually
105.6.18 Fruit and Crop Ripening	100.00 Annually
105.6.19 Fumigation and Thermal Insecticidal Fogging	50.00 Per Application
105.6.20 Hazardous Materials	100.00 Annually
105.6.21 HPM Facilities	100.00 Annually
105.6.22 High Piles Storage	100.00 Annually
105.6.23 Hot Work Operations	50.00 Per Site
105.6.24 Industrial Ovens	100.00 Annually
105.6.25 Lumber Yards and Wood Working Plants	100.00 Annually
105.6.26 Liquid or Gas Fueled Vehicles or Equipment in Assembly Buildings	25.00 For Each Annually
105.6.27 LP Gas	100.00 Annually



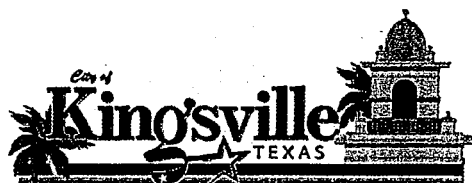
**City of Kingsville
Fire Department**

105.6.28 Magnesium	100.00 Annually
105.6.29 Miscellaneous Combustible Storage	100.00 Annually
105.6.30 Mobile Food Preparation Vehicles	75.00 Per Vehicle Annually
105.6.31 Motor Fuel Dispensing Facilities	75.00 Annually
105.6.32 Open Burning	100.00 Annually
105.6.32.1 Ceremonial Fire Permit (Bonfires)	150.00 Annually
105.6.33 Open Flames and Torches	100.00 Annually
105.6.34 Open Flames and Candles	50.00 Annually
105.6.35 Organic Coatings	100.00 Annually
105.6.36 Outdoor Assembly Event (exceeding 1,000 persons)	100.00 Per Event
105.6.37 Places of Assembly	100.00 Annually
105.6.38 Plant Extraction Systems	100.00 Annually
105.6.39 Private Fire Hydrants	25.00 Per Hydrant
105.6.40 Pyrotechnic Special Effects Material (Fire Works Displays)	150.00 Per Hour (1 Hour Minimum)
105.6.41 Pyroxilin Plastics	100.00 Annually
105.6.42 Refrigeration Equipment	100.00 Annually
105.6.43 Repair Garages and Motor Fuel Dispensing Facilities	100.00 Annually
105.6.44 Rooftop Heliports	100.00 Annually
105.6.45 Spraying or Dipping	100.00 Annually
105.6.46 Storage of Scrap Tires and Tire By-Products	100.00 Annually
105.6.47 Temporary Membrane Structures and Tents	100.00 Annually
105.6.48 Tire Rebuilding Plants	100.00 Annually
105.6.49 Waste Handling	100.00 Annually
105.6.50 Wood Products	100.00 Annually
Group I Occupancy (Hospitals, Nursing Homes)	2.00 Per Bed (200.00 Minimum)
Group R1 Occupancy (Residential Hotel/Motel) Less than 4 Floors	100.00 Annually
Group R1 Occupancy (Residential Hotel/Motel) Four Floors or More	150.00 Annually
Group R2 Occupancy (Residential Apartments)	10.00 Per Unit Annually
Large Day Care Facilities	150.00 Annually
Small Home Day Care Facilities	75.00 Annually
Underground and Above Ground Storage Tanks	100.00 Per Vessel
Group E Occupancies (includes Public and Private Schools)	40.00 Per Building
Temporary Event for Food Booth or Concession Unit	50.00
Working without a Permit Unauthorized Penalty Fee	350.00 + Stop Work Order Fee of 100.00
Stop Work Order Fee	100.00



**City of Kingsville
Fire Department**

CONSTRUCTION PERMITS:	
Construction Permits: (Includes New Install, Removal and Modifications)	
105.7.1 Automatic Extinguishing Equipment (Installation or Modification)	125.00 Base Fee (1 st 15 heads)
Each Sprinkler Head	1.00 Per Head (16th or Greater)
105.7.2 Battery Systems	100.00
105.7.3 Capacitor Energy Storage	100.00
105.7.4 Compressed Gasses (Construction or Removal)	100.00 Per Vessel
105.7.5 Cryogenic Fluids	100.00 Per Vessel
105.7.6 Emergency Responder Radio Coverage	100.00
105.7.7 Fire Alarm Detection Systems (Installation or Modification)	125.00 Base Fee
Each Additional Panel	5.00 Each
Each Additional Sensor	5.00 Each
105.7.8 Fire Pumps	100.00 Per Pump
105.7.9 Flammable and Combustible Liquids	100.00 Per Vessel
105.7.10 Fuel Cell Power Systems	100.00
105.7.11 Gas Detection Systems	100.00
105.7.12 Gates and Barricades Across Fire Apparatus Access Roads	100.00
105.7.13 Hazardous Materials	100.00
105.7.14 High Piles Combustible Storage	100.00
105.7.15 Industrial Ovens	100.00
105.7.16 LP Gas	100.00 Per Tank
105.7.17 Motor Vehicle Repair Rooms and Booths	100.00
105.7.18 Plant Extract Systems	100.00
105.7.19 Private Fire Hydrants	100.00
105.7.20 Smoke Control or Smoke Exhaust Systems	100.00
105.7.21 Solar Photovoltaic Power Systems	100.00
105.7.22 Special Event Structures	100.00
105.7.23 Spraying or Dipping (Paint Booths)	100.00
105.7.24 Standpipe Systems	100.00 Per System
105.7.25 Temporary Membrane Structures and Tents	100.00 Per Tent
Fuel Tank Installation	150.00 per tank
Fuel Tank Removal	150.00



**City of Kingsville
Fire Department**

Underground Fuel Line Test	150.00
Plan Review Fees:	
Fire Vent Hood	150.00
Resubmittal of Fire Vent Hood Plans	Half (1/2) of original review fee
Fixed Extinguishing	150.00
Resubmittal of Fixed Extinguishing Plans	Half (1/2) of original review fee
Underground Fuel Tank	150.00
Resubmittal of Underground Fuel Tank Plans	Half (1/2) of original review fee
Stand Pipe	150.00
Resubmittal of Stand Pipe Plans	Half (1/2) of original review fee
Fire Sprinkler (up to 20 Heads)	100.00
Resubmittal of Sprinkler Plans	Half (1/2) of original review fee
Fire Sprinkler (21+ Heads)	200.00
Resubmittal of Sprinkler Plans	Half (1/2) of original review fee
Fire Alarm (up to 200 Devices)	150.00
Resubmittal of Fire Alarm Plans	Half (1/2) of original review fee
Fire Alarm (201+ Devices)	200.00 + 1.00 per each additional device
Resubmittal of Fire Alarm Plans	Half (1/2) of original review fee
Initial Acceptance Test:	
Fire Alarm	200.00 per test
Fire Sprinkler System Hydro	200.00 per test
Fixed Extinguishing System	200.00 per test
Vent Hood Light	200.00 per test
Smoke Test	200.00 per test
Cancellation Fees for any and all Acceptance Test scheduled	100.00
Annual and New Inspection Fees:	
New Occupancy Inspection	50.00
Annual Inspection	0.00 (for those Occupancies with no permit fees)



**City of Kingsville
Fire Department**

First Reinspection (if failed)	0.00
Second Reinspection (if failed and every Reinspection thereafter)	50.00 (includes those Occupancies with no permit fees)
Fire Alarm Systems	75.00 Per Zone
Automatic Sprinkler Systems	75.00 Per Riser
Fixed Extinguishing Systems	75.00 Per System
False Alarm Fees:	
All subsequent false alarms in any calendar year (12-months)	
First 3 False Alarm Calls	0.00
4 th and 5 th False Alarm Calls	150.00 Per Call
6 th and 7 th False Alarm Calls	300.00 Per Call
8 th and Above False Alarm Calls	600.00 Per Call
After Hours and Special Handling Fees:	
After Hours Inspection Fee (when staffing allows)	300.00 pre-paid prior to scheduling inspection
Special Handling Fee	300.00 pre-paid prior to scheduling inspection
(1) A 50.00 special handling fee is required if an inspector must handle the permit inspection in such a way as to interfere with his regular scheduled duties or if less than 24 hours notice is given for an inspection.	
(2) If a site does not meet the standards for issuance of a permit after two inspections, the applicant must submit a new application and pay a permit fee before any subsequent inspections will be conducted.	



**City of Kingsville
Fire Department**

(3) As staffing permits, current benchmark for regular plans reviews is up Ten (10) business days. The Expedited Plan Review fee will be charged, regardless of whether the plans are approved as submitted or returned for corrections.	
(4) As staffing permits, excluding holidays, After-hours inspections will be available for customers based on the established fee structure. Normal Business hours: 8:00 a.m. - 5:00 p.m., Monday-Friday-Thursday.	
(A) <i>Burning permits.</i> Burning permits will not be issued unless the Fire Department approves the material to be burned as recommended by the Texas Commission on Environmental Quality (TCEQ).	
Cancellation, Missed / No Show Inspection Fees:	
Cancellation, Missed or No Show of Inspection	Resubmit for a New Permit



ORDINANCE NO. 2025-_____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER IX, ARTICLE 5, FIRE PREVENTION AND PROTECTION, REVISING THE PERMIT FEE SCHEDULE IN SECTION 14; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, in 2019 the City of Kingsville adopted updated fire permit fees via ordinance #2019-67 on December 17, 2019 and now desires to adopt more current permit fees due to increases in costs over the last seven years;

WHEREAS, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT, Section 9-5-14 of Article 5: Fire Prevention and Protection of Chapter IX, General Regulations, of the Code of Ordinances of the City of Kingsville, Texas, shall be amended to read as follows:

....

§ 9-5-14. - Kingsville Fire Department.

(A) *Permit fees.* Applications for permits shall be accompanied by the payment of fees in accordance with the Kingsville Fire Prevention Permit Fee Schedule, as follows:

CITY OF KINGSVILLE, TEXAS - FIRE PREVENTION CODE PERMIT FEE SCHEDULE	
PERMIT TYPE:	FEE:
105.6.1 Aerosol Products	100.00 Annually
105.6.2 Amusement Buildings	100.00 Annually
105.6.3 Aviation Facilities	100.00 Annually
105.6.4 Carnivals and Fairs	150.00 Annually
105.6.5 Cellulose Nitrate Film	75.00 Annually
105.6.6 Combustible Dust Producing Operations	100.00 Annually
105.6.7 Combustible Fibers	100.00 Annually

105.6.8 Compressed Gasses	100.00 Annually
105.6.9 Covered Mall Buildings (kiosks & stages)	50.00 Each Display Annually
105.6.10 Cryogenic Fluids	100.00 Annually
105.6.11 Cutting and Welding	75.00 Annually
105.6.12 Dry Cleaning Plants	75.00 Annually
105.6.13 Exhibits and Trade Shows	150.00 Per Day
105.6.14 Explosives	100.00 Annually
105.6.15 Fire Hydrants and Valves	20.00 Per Hydrant Annually
105.6.16 Flammable and Combustible Liquids	80.00 Annually
105.6.17 Floor Finishings	80.00 Annually
105.6.18 Fruit and Crop Ripening	100.00 Annually
105.6.19 Fumigation and Thermal Insecticidal Fogging	50.00 Per Application
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105.6.21 HPM Facilities	100.00 Annually
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105.6.23 Hot Work Operations	50.00 Per Site
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105.6.25 Lumber Yards and Wood Working Plants	100.00 Annually
105.6.26 Liquid or Gas Fueled Vehicles or Equipment in Assembly Buildings	25.00 For Each Annually
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105.6.28 Magnesium	100.00 Annually
105.6.29 Miscellaneous Combustible Storage	100.00 Annually
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105.6.35 Organic Coatings	100.00 Annually
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105.6.38 Plant Extraction Systems	100.00 Annually
105.6.39 Private Fire Hydrants	25.00 Per Hydrant
105.6.40 Pyrotechnic Special Effects Material (Fire Works Displays)	150.00 Per Hour (1 Hour Minimum)
105.6.41 Pyroxilin Plastics	100.00 Annually
105.6.42 Refrigeration Equipment	100.00 Annually
105.6.43 Repair Garages and Motor Fuel Dispensing Facilities	100.00 Annually
105.6.44 Rooftop Heliports	100.00 Annually
105.6.45 Spraying or Dipping	100.00 Annually
105.6.46 Storage of Scrap Tires and Tire By-Products	100.00 Annually
105.6.47 Temporary Membrane Structures and Tents	100.00 Annually

105.6.48 Tire Rebuilding Plants	100.00 Annually
105.6.49 Waste Handling	100.00 Annually
105.6.50 Wood Products	100.00 Annually
Group I Occupancy (Hospitals, Nursing Homes)	2.00 Per Bed (200.00 Minimum)
Group R1 Occupancy (Residential Hotel/Motel) Less than 4 Floors	100.00 Annually
Group R1 Occupancy (Residential Hotel/Motel) Four Floors or More	150.00 Annually
Group R2 Occupancy (Residential Apartments)	10.00 Per Unit Annually
Large Day Care Facilities	75.00 150.00 Annually
Small Home Day Care Facilities	50.00 75.00 Annually
Underground and Above Ground Storage Tanks	100.00 Per Vessel
Group E Occupancies (includes Public and Private Schools)	40.00 Per Building
<u>Temporary Event for Food Booth or Concession Unit</u>	<u>50.00</u>
<u>Working without a Permit Unauthorized Penalty Fee</u>	<u>350.00 + Stop Work Order Fee of</u> <u>100.00</u>
<u>Stop Work Order Fee</u>	<u>100.00</u>
CONSTRUCTION PERMITS:	
Construction Permits: (Includes New Install, Removal and Modifications)	
105.7.1 Automatic Extinguishing Equipment (Installation or Modification)	125.00 Base Fee <u>1st 15 heads</u>
Each Sprinkler Head	0.50 1.00 Per Head <u>16th or Greater</u>
105.7.2 Battery Systems	100.00
105.7.3 Capacitor Energy Storage	100.00
105.7.4 Compressed Gasses (Construction or Removal)	100.00 Per Vessel
105.7.5 Cryogenic Fluids	100.00 Per Vessel
105.7.6 Emergency Responder Radio Coverage	100.00
105.7.7 Fire Alarm Detection Systems (Installation or Modification)	125.00 Base Fee
Each Additional Panel	5.00 Each
Each Additional Sensor	5.00 Each
105.7.8 Fire Pumps	100.00 Per Pump
105.7.9 Flammable and Combustible Liquids	100.00 Per Vessel
105.7.10 Fuel Cell Power Systems	100.00
105.7.11 Gas Detection Systems	100.00
105.7.12 Gates and Barricades Across Fire Apparatus Access Roads	100.00
105.7.13 Hazardous Materials	100.00
105.7.14 High Piles Combustible Storage	100.00
105.7.15 Industrial Ovens	100.00
105.7.16 LP Gas	100.00 Per Tank
105.7.17 Motor Vehicle Repair Rooms and Booths	100.00
105.7.18 Plant Extract Systems	100.00
105.7.19 Private Fire Hydrants	100.00

105.7.20 Smoke Control or Smoke Exhaust Systems	100.00
105.7.21 Solar Photovoltaic Power Systems	100.00
105.7.22 Special Event Structures	100.00
105.7.23 Spraying or Dipping (Paint Booths)	100.00
105.7.24 Standpipe Systems	100.00 Per System
105.7.25 Temporary Membrane Structures and Tents	100.00 Per Tent
Fuel Tank Installation	150.00 per tank
Fuel Tank Removal	150.00
Underground Fuel Line Test	150.00
If a site does not meet requirements for the issuance of permit after two inspections, the applicant must submit a new application and pay a permit fee before any subsequent inspections are conducted.	
Plan Review Fees:	
Fire Vent Hood	150.00
Resubmittal of Fire Vent Hood Plans	Half (1/2) of original review fee
Fixed Extinguishing	150.00
Resubmittal of Fixed Extinguishing Plans	Half (1/2) of original review fee
Underground Fuel Tank	150.00
Resubmittal of Underground Fuel Tank Plans	Half (1/2) of original review fee
Stand Pipe	150.00
Resubmittal of Stand Pipe Plans	Half (1/2) of original review fee
Fire Sprinkler (up to 20 Heads)	100.00
Resubmittal of Sprinkler Plans	Half (1/2) of original review fee
Fire Sprinkler (21+ Heads)	200.00
Resubmittal of Sprinkler Plans	Half (1/2) of original review fee
Fire Alarm (up to 200 Devices)	150.00
Resubmittal of Fire Alarm Plans	Half (1/2) of original review fee
Fire Alarm (201+ Devices)	200.00 + 1.00 per each additional device
Resubmittal of Fire Alarm Plans	Half (1/2) of original review fee
Fire Prevention Plan Reviews (for first hour)	50.00 (1 Hour Minimum)
(for each additional hour)	50.00
Initial Acceptance Test:	
Fire Alarm	200.00 per test
Fire Sprinkler System Hydro	200.00 per test
Fixed Extinguishing System	200.00 per test
Vent Hood Light	200.00 per test
Smoke Test	200.00 per test
Cancellation Fees for any and all Acceptance Test scheduled	100.00

Annual and New Inspection Fees:	
<u>New Occupancy Inspection</u>	<u>50.00</u>
Annual <u>Overall Fire and Life Safety</u> Inspection	<u>Free 0.00 (for those Occupancies with no permit fees)</u>
First Reinspection <u>(if failed)</u>	<u>Free 0.00</u>
Second Reinspection <u>(if failed and every Reinspection thereafter)</u>	<u>50.00 per hour (1 Hour Minimum)</u> <u>(includes those Occupancies with no permit fees)</u>
Fire Alarm Systems	75.00 Per Zone
Automatic Sprinkler Systems	75.00 Per Riser
Fixed Extinguishing Systems	75.00 Per System
False Alarm Fees:	
All subsequent false alarms in any calendar year (12-months)	
<u>First 3 False Alarm Calls</u>	<u>0.00</u>
<u>4th and 5th False Alarm Calls</u>	<u>150.00 Per Call</u>
<u>6th and 7th False Alarm Calls</u>	<u>300.00 Per Call</u>
<u>8th and Above False Alarm Calls</u>	<u>600.00 Per Call</u>
<u>First False Alarm</u>	<u>Free</u>
<u>All subsequent false alarms in any calendar year</u>	<u>40.00 Per Response</u>
After Hours and Special Handling Fees:	
After Hours Inspection Fee <u>(when staffing allows)</u>	<u>300.00 pre-paid prior to scheduling inspection 47.00 Per Hour (1 Hour Minimum)</u>
Special Handling Fee	<u>300.00 pre-paid prior to scheduling inspection 50.00</u>
(1) A <u>50.00</u> special handling fee is required if an inspector must handle the permit inspection in such a way as to interfere with his regular scheduled duties or if less than 24 hours notice is given for an inspection.	
(2) If a site does not meet the standards for issuance of a permit after two inspections, the applicant must submit a new application and pay a permit fee before any subsequent inspections will be conducted.	

<u>(2) As staffing permits, current benchmark for regular plans reviews is up to Ten (10) business days. The Expedited Plan Review fee will be charged, regardless of whether the plans are approved as submitted or returned for corrections.</u>	
<u>(3) As staffing permits, excluding holidays, After-hours inspections will be available for customers based on the established fee structure. Normal Business hours: 8:00 a.m. - 5:00 p.m., Monday-Thursday.</u>	
(B) <i>Burning permits.</i> Burning permits will not be issued unless the Fire Department approves the material to be burned as recommended by the Texas Commission on Environmental Quality (TCEQ).	
<u>Cancellation, Missed / No Show Inspection Fees:</u>	<u>1</u>
<u>Cancellation, Missed or No Show of Inspection</u>	<u>Resubmit for a New Permit</u>

(Ord. 2002-27, passed 10-14-02; Ord. 2004-24, passed 8-23-04; Ord. 2005-24, passed 7-11-05)

...

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph,

subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

Effective Date: _____

INTRODUCED on this the 27th day of May, 2025.

PASSED AND APPROVED on this the 9th day of June, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

REGULAR AGENDA

AGENDA ITEM #4

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Charlie Sosa, Interim City Manager

FROM: Rutilio P. Mora Jr, P.E., City Engineer

DATE: June 9, 2025

SUBJECT: Consider Awarding Bid 25-18 Low Water Crossing Repairs and Improvements for W. D Ave.

Summary:

We are seeking approval to award Bid 25-18 Low Water Crossing Repairs and Improvements for W. D Ave. Engineering Department was made aware of the damage to the low water crossing at W. D Ave. and Tranquitas Creek location on August 15, 2024. We recommend the location be repaired immediately. The project will perform much needed repairs including culverts, concrete headwall, concrete riprap and address any erosion. The project shall be completed 90 calendar days after the Notice to Proceed is given.

Background:

This project was advertised in the local newspaper on April 24th, and May 1st and on the city's website. Sealed bids for Bid No. 25-18 were received prior to the deadline of May 20, 2025, at 2:00pm and read out loud, from three bidders:

1. Etech Construction Inc, San Antonio, Texas
2. Leinnewebber Concrete Construction, San Marcos, Texas
3. Able Petroleum Landman Services, Corpus Christi, Texas

The base bids range from \$158,900.00 to \$193,624.00. After review, the contract engineer from ICE Engineering and staff recommend awarding the project to the lowest bidder, Etech Construction Inc., for the base bid amount of \$158,900.00. Also, the bid is 6% below the engineer's estimate which is considered reasonable.

Financial Impact:

The project will be paid from Fund 055 Utility Storm Water Drainage Fund.



**City of Kingsville
Engineering Dept.**

Recommendation:

Staff recommends awarding Bid 25-18 for the Low Water Crossing Repairs and Improvements Project for W. D Ave to Etech Construction Inc., for the total base bid amount of \$158,900.00.

Attachments:

Bid Recommendation/Award Letter
Bid Tabulation





May 22, 2025

Rutilio "Rudy" Mora, P.E., CFM
City Engineer
City of Kingsville
400 W. King Ave.
Kingsville, TX 78363

Re: City of Kingsville Low Water Crossing (W. D Ave.) – ICE award recommendation

Dear Mr. Mora,

This memorandum is in reference to ICE's recommendation for award of the above-mentioned project which consists of removal and repair of 40 LF of 42" Ø reinforced concrete pipe, removal and repair of 240 SY of concrete rip rap, and replacing existing water gauge with two (2) new gauges and all related appurtenances.

The following is a Bid Summary for the above referenced project. Three (3) general contractors submitted bids to the City of Kingsville on 05/20/2025. Their information is attached herewith. The bidders' list with their total bid is given below:

Rank	Company	Base Bid	Total Bid
1	Etech Construction, Inc.	\$158,900.00	\$158,900.00
2	Leinneweber Concrete Construction, Inc.	\$173,215.80	\$173,215.80
3	Able Petroleum Landman Services, LLC	\$193,624.00	\$193,624.00

Etech Construction, LLC submitted the lowest total bid of **\$158,900.00**. On 05/20/2025 Etech Construction, LLC was notified of the low bid pending City of Kingsville approval. A notice to proceed will be delivered upon commencement of the preconstruction meeting.

The engineer's estimate is \$169,718.00. The bid is 6.4% below the engineer's estimate which is considered reasonable. Furthermore, no clerical errors were found in Etech Construction, LLC's packet.



Page 2 of 2

Re: City of Kingsville Low Water Crossing (W. D Ave.) – ICE award recommendation

Therefore, it is ICE's recommendation that Etech Construction, LLC be awarded this bid. It is the city's discretion to waive any informality or to reject any or all bids.

If you have any questions or need additional information, please contact me at (361) 826-5805 or jj@icengineers.net

Sincerely,

A handwritten signature in black ink, appearing to read 'JJ', with a stylized flourish at the end.

Jesus J. Jimenez, PE, CFM
President
Int. Consulting Engineers

City of Kingsville Bid No. 25-18
Low Water Crossing (W. D Ave.) Bid Tabulation
Bid Opening Date and Location: May 20, 2025 - City Hall
400 W. King Ave., Kingsville, TX 78363

BASE BID:

ITEM	DESCRIPTION	QTY	UNIT	Etech Construction, Inc.		Leinneweber Concrete Construction, Inc.		Able Petroleum Landman Services, LLC	
				UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT
A1	Mobilization / Bonds / Insurance	1	LS	\$10,000.00	\$10,000.00	\$40,000.00	\$40,000.00	\$35,500.00	\$35,500.00
A2	Traffic Control	1	LS	\$3,000.00	\$3,000.00	\$6,784.00	\$6,784.00	\$3,000.00	\$3,000.00
A3	Utility Adjustment	1	LS	\$100.00	\$100.00	\$12,300.00	\$12,300.00	\$8,000.00	\$8,000.00
A4	SWPPP (Sediment Control Fence)	30	LF	\$15.00	\$450.00	\$6.00	\$180.00	\$100.00	\$3,000.00
A5	SWPPP (Baled Hay)	15	LF	\$30.00	\$450.00	\$6.60	\$99.00	\$200.00	\$3,000.00
A6	Remove Existing Rail	70	LF	\$20.00	\$1,400.00	\$25.00	\$1,750.00	\$14.00	\$980.00
A7	Remove Existing Deck Concrete	48	SY	\$150.00	\$7,200.00	\$142.00	\$6,816.00	\$300.00	\$14,400.00
A8	Remove Section of Existing Concrete Rip Rap	10	SY	\$200.00	\$2,000.00	\$170.00	\$1,700.00	\$280.00	\$2,800.00
A9	Remove Existing Concrete Rip Rap	20	SY	\$200.00	\$4,000.00	\$33.80	\$676.00	\$275.00	\$5,500.00
A10	Remove Section of Existing 42" Ø RCP	40	LF	\$125.00	\$5,000.00	\$85.70	\$3,428.00	\$150.00	\$6,000.00
A11	Repair Existing Deck Concrete	48	SY	\$225.00	\$10,800.00	\$348.00	\$16,704.00	\$271.00	\$13,008.00
A12	Concrete Rip Rap	240	SY	\$180.00	\$43,200.00	\$150.00	\$36,000.00	\$125.00	\$30,000.00
A13	Concrete Collar	5	EA	\$2,500.00	\$12,500.00	\$1,618.00	\$8,090.00	\$3,000.00	\$15,000.00
A14	Rock Rip Rap	88	SY	\$125.00	\$11,000.00	\$33.60	\$2,956.80	\$137.00	\$12,056.00
A15	Regrade Existing Tranquitas Creek	158	SY	\$100.00	\$15,800.00	\$4.00	\$632.00	\$50.00	\$7,900.00
A16	42" Ø RCP	40	LF	\$500.00	\$20,000.00	\$320.00	\$12,800.00	\$750.00	\$30,000.00
A17	Rail	70	LF	\$100.00	\$7,000.00	\$300.00	\$21,000.00	\$29.00	\$2,030.00
A18	Water Gauge	2	EA	\$2,000.00	\$4,000.00	\$600.00	\$1,200.00	\$700.00	\$1,400.00
A19	Remove Existing Water Gauge	1	EA	\$1,000.00	\$1,000.00	\$100.00	\$100.00	\$50.00	\$50.00
Total Base Bid				\$158,900.00		\$173,215.80		\$193,624.00	

RANKED RECOMMENDED AWARD OPTIONS

1	DESCRIPTION	2		3	
		Etech Construction, Inc.	Leinneweber Concrete Construction, Inc.	Able Petroleum Landman Services, LLC	
1	Base Bid	\$158,900.00	\$173,215.80	\$193,624.00	

AGENDA ITEM #5

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Charlie Sosa, Interim City Manager

FROM: Rutilio P. Mora Jr, P.E., City Engineer

DATE: June 23, 2025

SUBJECT: Consider Awarding Contract Agreement for Bid 25-18 Low Water Crossing Repairs and Improvements for W. D Ave.

Summary:

Bid 25-18 W. D Ave. – Low Water Crossing was awarded on June 9, 2025, we are requesting the contract agreement be awarded in the amount of \$158,900.00.

Background:

We received approval to award Bid 25-18 Low Water Crossing Repairs and Improvements for W. D Ave. The Engineering Department was made aware of the damage to the low water crossing at W. D Ave. and Tranquitas Creek location on August 15, 2024. We recommend the location be repaired immediately. The project will perform much needed repairs including culverts, concrete headwall, concrete riprap and address any erosion. The project shall be completed 90 calendar days after the Notice to Proceed is given.

This project was advertised in the local newspaper on April 24th , and May 1st and on the city's website. Sealed bids for Bid No. 25-18 were received prior to the deadline of May 20, 2025, at 2:00pm and read out loud, from three bidders:

1. Etech Construction Inc, San Antonio, Texas
2. Leinnewebber Concrete Construction, San Marcos, Texas
3. Able Petroleum Landman Services, Corpus Christi, Texas

The base bids range from \$158,900.00 to \$193,624.00. After review, staff recommends awarding the project to the lowest bidder, Etech Construction Inc., for the base bid amount of \$158,900.00. Also, the bid is 6% below the engineer's estimate which is considered reasonable.

Financial Impact:

The project will be paid from Fund 055 Utility Storm Water Drainage Fund.



**City of Kingsville
Engineering Dept.**

Recommendation:

Staff recommendation:

1. Approving Contract Agreement between the City and Etech Construction Inc. in amount of \$158,900.00.
2. Authorizing the Interim City Manager to sign the Contract Agreement.

Attachments:

Contract Agreement



RESOLUTION #2025-_____

A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE THE CONSTRUCTION CONTRACT WITH ETECH CONSTRUCTION INC. FOR LOW WATER CROSSING REPAIRS AND IMPROVEMENTS FOR W. D AVE.; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville (City) intends to make some repairs and improvements to the at W. D Ave. and Tranquitas Creek location using Fund 055 Utility Storm Water Drainage Fund money and went out for bids via BID #25-18 which was advertised in the newspaper April 24, 2025 and May 1, 2025;

WHEREAS, three bids were received by the May 20, 2025 deadline that were responsive to BID #25-18 and after reviewing the bid submittals staff recommended the bid be awarded to the low bidder, which was Etech Construction Inc. from San Antonio, Texas (Vendor);

WHEREAS, the City awarded BID#25-18 to Vendor at a Commission meeting on June 9, 2025 for a total amount of \$158,900.00;

WHEREAS, the City and Vendor worked to prepare a construction contract that is recommended for approval by the City Commission on June 9, 2025 for Low Water Crossing Repairs and Improvements for W. D Ave. for a total amount of \$158,900.00 with a contract time of 90 calendar days;

WHEREAS, staff is recommending the City Commission approve the construction contract with Vendor as presented for a total amount of \$158,900.00 and 90 calendar days;

BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission approves and the Interim City Manager is authorized and directed as an act of the City of Kingsville, Texas to execute the Construction Contract for Low Water Crossing Repairs and Improvements for W. D Ave. between the City of Kingsville, Texas and Etech Construction Inc. as per staff recommendation and in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the _____ 9th day of _____ June _____, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGREEMENT

State of Texas §

County of Kleberg §

This agreement made and entered into this 9th day of June , 2025, by and between Etech Construction Inc. , a corporation organized and existing under the laws of the State of Texas, hereinafter called "Contractor" and City of Kingsville, hereinafter called "CITY".

WITNESSETH, that the Contractor and the CITY. for the considerations stated herein mutually agree as follows:

ARTICLE I STATEMENT OF WORK

The Contractor shall furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment and services, including utility and transportation services, and perform and complete all work required for the Project, namely **LOW WATER CROSSING (WEST D. AVE)** and required supplemental work for the project, all in strict accordance with the Contractual Documents, including all Addenda thereto, as prepared by International Consulting Engineers (ICE).

ARTICLE II ENGINEER

INTERNATIONAL CONSULTING ENGINEERS, 261 Saratoga Blvd., Corpus Christi, TX 78417, or his authorized representative, is hereinafter called "ENGINEER" and is to act as City of Kingsville representative, assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE III THE CONTRACT PRICE

The CITY will pay the Contractor for the performance of the Contract in current funds, for the total quantities of work performed at the prices stipulated on his Proposal form of this Contract Document for the several respective items of work in the amount of One hundred fifty-eight thousand nine hundred dollars and zero cents (\$ 158,900.00) completed subject to additions, deletions, and/or revisions as provided in the General Conditions of Agreement included in these Contract Documents.

ARTICLE IV CONTRACT TIME

The Work will be substantially completed within 90 working days after the date stated in the Notice to Proceed. For each calendar day that any work remains incomplete after the time specified in the Contract for completion of work or after such time period as extended pursuant to other provisions of this Contract, \$200 per calendar day will be assessed against the Contractor as liquidated damages. Said liquidated damages are not imposed as a penalty but as an estimate of the damages that the CITY will sustain from delay in completion of the work, which damages by their nature are not capable of precise proof. The assigned CITY representative (Engineer) may withhold and deduct from monies otherwise due the Contractor the amount of liquidated damages due the CITY.

ARTICLE V CONTRACT

The Executed Contract Documents shall consist of the following:

- | | |
|--------------------------------|------------------------------------|
| 1. This Agreement | 2. Signed Copy of Proposal |
| 3. Advertisement for Bids | 4. Instructions to Bidders |
| 5. Standard General Conditions | 6. Supplemental General Conditions |
| 7. Special Conditions | 8. Technical Specifications |
| 9. Drawings | 10. Addenda |

THIS AGREEMENT, together with the other documents enumerated in ARTICLE V, which said other documents are fully a part of the Contract as if hereto attached or herein repeated, forms the Contract. In case of conflicts with any provision of any other component part, the provision of the component part first enumerated in this ARTICLE V shall govern, except as otherwise specifically stated.

RETAINAGE in the amount of ten percent (10%) shall be withheld on all Partial Payments until Completion and Final Acceptance of the work by the CITY.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed in three (3) original copies on the day and year first above written.

CITY

CONTRACTOR

By: Charlie Sosa

By: Jonathan Green

Title: Interim City Manager
City Of Kingsville, Texas
400 W. King Ave.
Kingsville, TX 78363

Title: President
Etech Construction Inc.
1115 Cedar Park
San Antonio, TX 78249

ATTEST

By: Mary Valenzuela

By: Mary Kilman

Title: City Secretary

Title: Secretary

CONTRACTOR'S CERTIFICATION

I, certify that I am the _____ of the corporation named as Contractor herein; that, who signed this Agreement on behalf of the Contractor was then _____ of said corporation, that said Agreement was duly signed for and on behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

CONTRACTOR: _____

By: Jonathan Green

(Seal)

Business Address: _____

AGENDA ITEM #6

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Charlie Sosa, Interim City Manager

FROM: Rutilio P. Mora Jr, P.E., City Engineer

DATE: June 9, 2025

SUBJECT: Discuss, Consider and Approve the Resolution **Designating Authorized Signatories** for Contractual and Financial Documents pertaining to the General Land Office (GLO) Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract No. 24-065-140-E998

Summary:

In compliance with Texas General Land Office (GLO) requirements, the City of Kingsville must designate individuals authorized to execute contractual and financial documents for the CDBG-MIT MOD Program. Approval of this resolution formally designates the Mayor, Interim City Manager, City Engineer, and City Finance Director as authorized signatories.

Background:

The GLO requires subrecipients of CDBG-MIT funds to formally identify at least two individuals authorized to sign contractual and financial documents. These individuals will be authorized to sign necessary documents throughout the administration of Contract No. 24-065-140-E998. This designation ensures compliance and facilitates the timely processing of grant documents and fund requests.

Financial Impact:

There is no financial impact to the City's General Fund. This is an administrative action required for compliance with federal and state grant requirements.

Recommendation:

Staff recommends approval of the Resolution Authorizing Signatories and submission of the completed Depository/Authorized Signatories Designation Form to the Texas General Land Office.



**City of Kingsville
Engineering Dept.**

Attachments:

- Resolution Authorizing Signatories
- GLO Depository/Authorized Signatories Designation Form



RESOLUTION # 2025-_____

A RESOLUTION OF THE CITY COMMISSION OF KINGSVILLE, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE GENERAL LAND OFFICE (GLO) COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION PROGRAM (CDBG-MIT) METHOD OF DISTRIBUTION (MOD) CONTRACT NUMBER 24-065-140-E998.

WHEREAS, the City of Kingsville, Texas has applied for and received a GLO Community Development Block Grant-Mitigation MOD award to provide infrastructure improvements; and

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents requesting funds from the Texas General Land Office; and

WHEREAS, an original signed copy of the CDBG-MIT *Depository/Authorized Signatories Designation Form* is to be submitted with a copy of this Resolution; and

WHEREAS, the City of Kingsville acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.) the following will be required:

- a resolution stating the new authorized signatory; and
- a revised CDBG-MIT *Depository/ Authorized Signatories Designation Form*.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas as follows:

SECTION 1: The Mayor and Interim City Manager are authorized to execute contractual documents between the Texas General Land Office and the City for the Community Development Block Grant-Mitigation MOD Program.

SECTION 2: The Mayor, Interim City Manager, City Engineer, and City Finance Director be authorized to execute the financial documents required for requesting funds approved in the Community Development Block Grant-Mitigation MOD Program.

SECTION 3: The Mayor be authorized to execute environmental review and related documents as the responsible entity (RE) for the Community Development Block Grant-Mitigation MOD Program.

SECTION 4: This Resolution shall be and become effective on or after adoption.

SECTION 5: All resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

PASSED AND APPROVED by a majority vote of the City Commission the 9th day of June, 2025

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM

Courtney Alvarez, City Attorney



COMMUNITY DEVELOPMENT & REVITALIZATION

The Texas General Land Office

Depository/Authorized Signatories Designation Form

Subrecipient: **CITY OF KINGSVILLE**

Contract Number:

24-065-140-E998

The individuals below are designated by resolution as authorized signatories for contractual documents. At least two signatories required.

Sam R. Fugate	Charlie Sosa
Name	Name
Mayor	Interim City Manager
Title	Title
Signature	Signature
Name	Name
Title	Title
Signature	Signature

The financial lending institution listed here will serve as the depository for the Texas General Land Office-Disaster Recovery Program Community Development Block Grant (CDBG) funds:

Kleberg Bank	13676
Name of Lending Institution	Fund Account Number
100 E Kleberg Avenue	Kingsville, TX 78361
Address	City, State, Zip Code

The individuals below are designated by resolution as authorized signatories for financial documents. At least two signatories required.

Sam R. Fugate	Rutilio "Rudy" P. Mora Jr. P.E., CFM
Name	Name
Mayor	City Engineer
Title	Title
Signature	Signature



COMMUNITY DEVELOPMENT & REVITALIZATION

The Texas General Land Office

Depository/Authorized Signatories Designation Form

Deborah Balli	Charlie Sosa
Name	Name
City Finance Director	Interim City Manager
Title	Title
Signature	Signature

NOTE: A copy of a Resolution passed by the city council or county commissioner's court authorizing the signatories must be submitted along with this form.

Disclaimer: The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.

AGENDA ITEM #7

** Civil Rts &
other policies*

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Charlie Sosa, Interim City Manager

FROM: Rutilio P. Mora Jr, P.E., City Engineer

DATE: June 9, 2025

SUBJECT: Discuss, Consider and Adopt the Resolution Regarding the Civil Rights Policies for the General Land Office (GLO) Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program Contract No. 24-065-140-E998.

Summary:

To comply with federal civil rights requirements and State of Texas grant administration standards, the City of Kingsville must adopt specific civil rights policies and procedures. The attached resolution formally adopts these required policies for the administration of the CDBG-MIT MOD Program, Contract #24-065-140-E998. We seek approval in adopting the resolution regarding the Civil Right Polices as follows:

1. Citizen Participation Plan and Grievance Procedures
2. Section 3 Policy
3. Excessive Force Policy
4. Section 504 Policy and Grievance Procedures
5. Fair Housing Policy

Background:

As a recipient of CDBG-MIT funds, the City of Kingsville is required to comply with numerous federal regulations designed to ensure nondiscrimination, transparency, and accountability in the use of federal funds. The resolution affirms the City's adoption of the following policies: Citizen Participation Plan and Grievance Procedures, Section 3 Policy (employment and business opportunity to low-income residents), Excessive Force Policy, Section 504 Policy and Grievance Procedures (non-discrimination based on disability), and Fair Housing Policy.

These policies must be adopted and kept on file to remain in compliance with HUD and GLO program requirements.

The City of Kingsville was notified on January 28, 2025, of the Notice of Eligibility for the Regional Mitigation Program Application 2022-100632-RMP and the Contract between the



**City of Kingsville
Engineering Dept.**

state and the city was signed by the Mayor on May 13, 2025. The Texas General Land Office (GLO) reviewed the City of Kingsville's application and determined it to be eligible for Community Development Block Grant Mitigation (CDBG-MIT) funding for the following project(s):

Project Title: Citywide Water Projects
CDBG-MIT Amount: \$2,468,510.87

Project Title: Citywide Wastewater Improvements
CDBG-MIT Amount: \$1,477,989.13

Financial Impact:

There is no financial impact to the City's General Fund. This action is a federal compliance requirement for participation in the CDBG-MIT program.

Recommendation:

There is no financial impact to the City's General Fund. This action is a federal compliance requirement for participation in the CDBG-MIT program.

Attachments:

- Citizen Participation Plan and Grievance Procedures
- Section 3 Policy
- Excessive Force Policy
- Section 504 Policy and Grievance Procedures
- Fair Housing Policy



RESOLUTION # 2025-_____

A RESOLUTION OF THE CITY OF KINGSVILLE, TEXAS, REGARDING CIVIL RIGHTS, CITIZEN PARTICIPATION PLAN & GRIEVANCE PROCEDURES, SECTION 3, EXCESSIVE FORCE, SECTION 504 & GRIEVANCE PROCEDURES, AND FAIR HOUSING POLICIES FOR CDBG-MIT MOD PROGRAM COMPLIANCE.

WHEREAS, the City of Kingsville, Texas, (hereinafter referred to as "City" or "City of Kingsville") has been awarded Community Development Block Grant-Mitigation (hereinafter referred to as "CDBG-MIT") funding through a CDBG-MIT Method of Distribution (hereinafter referred to as "MOD") grant from the Texas General Land Office (hereinafter referred to as "GLO");

WHEREAS, the City of Kingsville, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

WHEREAS, the City of Kingsville, in consideration for the receipt and acceptance of federal funding for the Contract, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

WHEREAS, the City of Kingsville, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the CDBG-MIT project area;

WHEREAS, the City of Kingsville, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

WHEREAS, the City of Kingsville, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

WHEREAS, the City of Kingsville, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act,

agrees to conduct at least one activity during the contract period, to affirmatively further fair housing;

WHEREAS, the City of Kingsville, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS THAT THE CITY OF KINGSVILLE ADOPTS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures;
2. Section 3 Policy;
3. Excessive Force Policy;
4. Section 504 Policy and Grievance Procedures;
5. Fair Housing Policy.

I.

THAT this Resolution shall be and become effective on or after adoption.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

PASSED AND APPROVED by a majority vote of the City Commission the 9th day of June, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM

Courtney Alvarez, City Attorney

CITIZEN PARTICIPATION PLAN

THE CITY OF KINGSVILLE

REGARDING THE USE OF GRANT FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

This Citizen Participation Plan was prepared in accordance with Section 104(a) of the Housing and Community Development Act of 1974, as amended. The 24 CFR 91.105 federal regulations outline the "citizen participation" requirements.

The plan is to be used to address citizen participation in the Community Development Block Grant (CDBG) Program. With receipt of HOME Investment Partnerships (HOME) Program funds, the program will be included under this Citizen Participation Plan.

The Citizen Participation Plan (CPP) sets forth policies and procedures for citizen participation in the development of project specific applications and substantial amendments to these projects with funding.

CERTIFICATION OF COMPLIANCE

The CITY OF KINGSVILLE is certifying to the U. S. Department of Housing and Urban Development (HUD) and State Agencies administering HUD programs that they have an approved Citizen Participation Plan, which:

- provides for and encourages citizen participation with emphasis on participation by persons who are residents of slum and blighted areas, by residents in low- and moderate-income neighborhoods, or targeted revitalization areas.
- provides for and encourages citizen participation of residents of public and assisted housing developments, as well as provides information to the public housing authorities within our jurisdiction activities related to these programs.
- provides for and encourages citizen participation of persons with disabilities as well as provides documents in a format accessible to persons with disabilities, upon request.
- provides for and encourages citizen participation of all citizens, including minorities and non-English speaking persons, and identifies how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.
- provides citizens with reasonable and timely notification and access to local meetings, information, and records relating to the CITY OF KINGSVILLE's proposed and actual use of federal Community Development Block Grant funds.
- provides for public hearings and/or public postings to obtain citizen views; to respond to proposals and questions at all stages of the community development program, including at least the development of needs; and the review of proposed activities, and review of program annual performance. If hearings are held, they shall be after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodations for the disabled; and,
- provides for a timely written response to written complaints and grievances where applicable.

Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the CDBG project, such citizens should have 'meaningful access' to all aspects of the CDBG project. To provide 'meaningful access', Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents may include Citizen Participation notices (e.g., complaint procedures, hearings notices), civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities. For more information, see LEP.gov.

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of HUD's CDBG Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the CITY OF KINGSVILLE, PO Box 1458, Kingsville, TX 78364-1458, 361-592-8002, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the CDBG program.

1. A person who has a complaint or grievance about any services or activities with respect to the CDBG project, whether it is a proposed, ongoing, or completed CDBG project, may during regular business hours submit such complaint or grievance, in writing to the CITY OF KINGSVILLE Civil Rights Officer, at PO Box 1458, Kingsville, TX 78364-1458 or may call 361-592-8002.
2. A copy of the complaint or grievance shall be transmitted by the Civil Rights Officer to the person/division that is the subject of the complaint or grievance and to the Mayor within five (5) working days after the date of the complaint or grievance was received.
3. The Mayor or their representative shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within fifteen (15) days. The response may be a time extension to further review the complaint or grievance.
4. If the investigation cannot be completed within fifteen (15) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within twenty (20) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the CDBG Program Manager for their further review and comment.

If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the CITY OF KINGSVILLE shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of CDBG funds. The CITY OF KINGSVILLE, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC OUTREACH AND INVOLVEMENT

Citizens will be provided reasonable advance notice of, and opportunity to comment on proposed activities in an application to the state and for grants already made regarding activities which are proposed to be added, deleted, or substantially changed from the entity's application to the state. The public outreach and notification will be accomplished through one or more of the following methods:

- a) Publication of notice in a local newspaper—a published newspaper article may also be used so long as it provides sufficient information regarding program activities and relevant dates.
- b) Notices prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
- c) Posting of notice on the local entity website (if available).
- d) Public Hearing; or
- e) Individual notice to eligible cities and other entities as applicable using one or more of the following methods: Certified mail, Electronic mail or fax, First class (regular mail), Personal delivery (e.g., at a Council of Governments meeting).

These details will be included in the Public Comment Version of the Application, prior to submission.

Citizens, with emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals.

PUBLIC COMMENT PROVISIONS AS REQUIRED BY CERTAIN STATE AGENCIES IN THE ADMINISTRATION OF FEDERAL PROGRAMS

When public notice is the sole required notification process for the submission of an application from a State agency, the following provisions shall be observed the CITY OF KINGSVILLE

A copy of a substantially complete application will be made available to allow for 14 days of public comment, but are not limited to:

- 1. The amount of CDBG funds expected to be made available for the current fiscal year (including the grant and any anticipated program income).
- 2. The range of activities that may be undertaken with the CDBG funds.

3. The estimated amount of the CDBG- funds proposed to be used for activities that will meet the national objective of benefit to low- and moderate- income persons.
4. The proposed CDBG activities likely to result in displacement and the unit of general local government's anti-displacement and relocation plans required under § 570.488.
5. The development of housing and community development needs

When a public hearing is required for submission of an application from a State agency, the following provisions shall be observed by the CITY OF KINGSVILLE:

1. As stated in the COVID-19 Disaster Declaration Proclamation dated March 13th, 2020; public hearings may be held virtually or in person, pursuant to Section 418.017 of the code; "authorization to use all available resources of state government and of political subdivisions that are reasonably necessary to cope with this disaster." Public notice of all hearings must be posted at least seventy-two (72) hours prior to the scheduled hearing.
2. When a significant number of non-English speaking residents are a part of the potential service area of the CDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens. An interpreter should be present to accommodate the needs of the non-English speaking residents at all public hearing where applicable.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the CITY OF KINGSVILLE must plan for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing, when required by a Federal Program, shall be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. If the agency requires a public hearing for submission, then a public notice shall be posted at City Hall and the community's website notifying the public of the project selected at least 5 days prior to the submission of the application.

The CITY OF KINGSVILLE shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

Sam Fugate, Mayor

Date

Section 3 Policy

In accordance with 12 U.S.C. 1701u the CITY OF KINGSVILLE agrees to implement the following steps, which, to *the greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out.

- A. Introduce and pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and businesses.
- B. Assign duties related to implementation of this plan to the designated Civil Rights Officer.
- C. Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by CDBG grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; local HUD offices; regional planning agencies; and all other appropriate referral sources. Include Section 3 clauses in all covered solicitations and contracts.
- D. Maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in CDBG funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.
- E. Maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.
- F. Require that all Prime contractors and subcontractors with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required by HUD or GLO to the Grant Recipient.
- G. Submit reports as required by HUD or GLO regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of the federal fiscal year end (by October 20) which identify and quantify Section 3 businesses and employees.
- H. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.

As officers and representatives of CITY OF KINGSVILLE, we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.

Sam Fugate, Mayor

Date

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), the *CITY OF KINGSVILLE* hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of the CITY OF KINGSVILLE to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;
2. It is also the policy of the CITY OF KINGSVILLE to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. The CITY OF KINGSVILLE will introduce and pass a resolution adopting this policy.

As officers and representatives of the CITY OF KINGSVILLE, we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.

Sam Fugate, Mayor

Date

Section 504 Policy Against Discrimination based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), CITY OF KINGSVILLE hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. The CITY OF KINGSVILLE does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. The CITY OF KINGSVILLE's recruitment materials or publications shall include a statement of this policy in 1. above.
4. The CITY OF KINGSVILLE shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the CDBG program, the CITY OF KINGSVILLE shall ensure that they are provided with the information necessary to understand and participate in the CDBG program.
6. Grievances and Complaints
 - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for the CITY OF KINGSVILLE to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.

- b. Complaints should be addressed to: **Sam Fugate, Mayor, 361-595-8001, 400 W. King Ave, Kingsville, TX 78363**, who has been designated to coordinate Section 504 compliance efforts.
- c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
- d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
- e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by **Sam Fugate, Mayor**. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
- f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by **Sam Fugate, Mayor**, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
- g. The Section 504 coordinator shall maintain the files and records of the CITY OF KINGSVILLE relating to the complaint's files.
- h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the CITY OF KINGSVILLE within ten working days after the receipt of the written determination/resolution.
- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the CITY OF KINGSVILLE complies with Section 504 and HUD regulations.

Sam Fugate/Mayor

Date

Fair Housing Policy

In accordance with Fair Housing Act, the *CITY OF KINGSVILLE* hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. *The CITY OF KINGSVILLE agrees to* affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. *The CITY OF KINGSVILLE agrees to* plan at least one activity during the contract term to affirmatively further fair housing.
3. *The CITY OF KINGSVILLE* will introduce and pass a resolution adopting this policy.

As officers and representatives of the CITY OF KINGSVILLE, we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.

Sam Fugate, Mayor

Date

AGENDA ITEM #8

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Rutilio P. Mora Jr, P.E., City Engineer
DATE: June 9, 2025
SUBJECT: Proclamation declaring April as City of Kingsville's Fair Housing Month.

Summary:

The City of Kingsville is required, as part of its participation in the Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, to demonstrate its commitment to affirmatively furthering fair housing. This proclamation declares April as Fair Housing Month in the City of Kingsville and encourages public awareness and support for equal housing opportunity for all residents.

Background:

Title VIII of the Civil Rights Act of 1968, as amended, also known as the Fair Housing Act, prohibits discrimination in housing based on race, color, religion, sex, national origin, disability, or familial status. The Texas General Land Office (GLO), which administers the CDBG-MIT Program, requires grant recipients to conduct at least one activity during the contract period to affirmatively further fair housing.

Issuing a formal proclamation serves as both a public education initiative and a compliance measure under HUD and GLO requirements.

Financial Impact:

There is no financial impact to the City's General Fund. This action fulfills a federal compliance requirement tied to CDBG-MIT program participation.

Recommendation:

Staff recommends approval and issuance of the Fair Housing Month Proclamation for the month of April, in accordance with federal and state program requirements.

Attachments:

Fair Housing Month Proclamation



RESOLUTION #2025-_____

A RESOLUTION OF THE CITY OF KINGSVILLE DESIGNATING THE MONTH OF APRIL AS FAIR HOUSING MONTH AND SUPPORTING FAIR HOUSING ACTIVITIES WITHIN THE CITY.

WHEREAS, Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS, the principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS, this proclamation, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission recognizes the month of April as Fair Housing Month and supports fair housing activities within the city throughout the year, as reflected in the Proclamation attached hereto.

II.

THAT this Resolution shall be and become effective on or after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the 9th day of June, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

Fair Housing Month Proclamation Proclamation of April as Fair Housing Month

WHEREAS, Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS, The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS, The National Fair Housing Law, during the month of April provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, we, the City Commission of the City of Kingsville, do proclaim April as Fair Housing Month in the City of Kingsville and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

IN WITNESS WHEREOF we have affixed our signatures and seal on this the 9th day of June, 2025.

Sam R. Fugate, Mayor

Witness:

Mary Valenzuela, City Secretary

AGENDA ITEM #9

- Admin. Svcs.
Amend # 1

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Charlie Sosa, Interim City Manager

FROM: Rutilio P. Mora Jr, P.E., City Engineer

DATE: June 9, 2025

SUBJECT: Discuss, Consider and to Approve Amendment #1 for the Grant Administration Services contract for the Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program Contract Number # 24-065-140-E998.

Summary:

Amendment No. 1 modifies the existing agreement between the City of Kingsville and Langford Community Management Services to reflect specific contract dollar amounts for Grant Administration and Environmental Services associated with the CDBG-MIT MOD program. The original contract was based on percentage estimates as required by pre-procurement guidelines. This amendment brings the agreement into compliance with federal regulations by converting percentage-based figures into definitive dollar amounts.

Background:

Per federal grant requirements, the initial agreement was executed with percentage-based compensation figures, pending final project funding. Now that the funding has been awarded and the project is moving forward, the amendment formalizes the contract with not-to-exceed dollar amounts for each category of service:

- Administrative Services: \$251,255.00
- Environmental Services: \$25,000.00

Additionally, the amendment outlines billing milestones and drawdown thresholds linked to deliverables reviewed and approved by the Texas General Land Office (GLO).

Financial Impact:

There is no direct financial impact to the City's General Fund. All costs outlined in the amendment are covered by the CDBG-MIT MOD Program funding administered through the GLO.



**City of Kingsville
Engineering Dept.**

Recommendation:

Staff recommends approval of Amendment No. 1 to the Grant Administration & Environmental Services Contract with Langford Community Management Services. This amendment is necessary to maintain compliance with federal funding regulations and to proceed with project delivery under the CDBG-MIT MOD Program.

Attachments:

Amendment No. 1 – Grant Administration & Environmental Services Contract



RESOLUTION #2025-_____

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT FOR GRANT ADMINISTRATION SERVICES FOR MITIGATION SERVICES UNDER THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BETWEEN THE CITY OF KINGSVILLE AND LANGFORD COMMUNITY MANAGEMENT SERVICES; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville has applied for a U.S. Department of Housing and Urban Development Community Development Block Grant-Mitigation (CDBG-MIT) Method of Distribution (MOD) grant being administered by the Texas General Land Office (GLO) for mitigation assistance;

WHEREAS, the City published Request for Proposal (RFP) #23-01 for grant administration services in the newspaper on December 1, 2022 and December 8, 2022, and accepted responses until the deadline on December 13, 2022 with two responses being received;

WHEREAS, the City's review committee reviewed the respondents' qualifications and scored the firms based on a point evaluation system, which resulted in Langford Community Management Services being selected with the highest score;

WHEREAS, the City awarded the RFP for grant administration services on December 15, 2022 to Langford Community Management Services (Langford);

WHEREAS, the City needs a grant administrator to assist with grant compliance for this project with funding for such services coming from the grant;

WHEREAS, after complying with the State's solicitation process and scoring requests for proposals for grant administration services, the City awarded the RFP for professional services related to grant management for the Grant project to the firm/applicant scoring the highest in the RFP process, which was Langford Community Management Services;

WHEREAS, the City and Langford worked to prepare a contract for Grant Administration Services between the City of Kingsville and Langford for CDBG-MIT MOD improvements and the parties both agreed to the terms of the proposed contract, which was approved by City Commission via Resolution #2023-07 on January 23, 2023;

WHEREAS, the pre-procurement required the City to contractually enter into an agreement prior to the establishment of specific contract dollar amounts for Grant Administration and Environmental Services associated with the GLO CDBG-MIT MOD program;

WHEREAS, the specific contract dollar amounts for Grant Administration and Environmental Services associated with the GLO CDBG-MIT MOD program are now known and the agreement between the parties needs to be amended to reflect the contract amount and outline billing milestones and drawdown thresholds linked to deliverables reviewed and approved by the GLO;

WHEREAS, the City and Langford worked to prepare Amendment No. 1 to the contract for Grant Administration & Environmental Services between the City of Kingsville and Langford for GLO CDBG-MIT MOD improvements and the parties both agreed to the terms of the proposed contract amendment, which needs to be approved by City Commission.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the Mayor is authorized and directed as an act of the City of Kingsville, Texas to enter and execute Amendment No. 1 to the Agreement for Grant Administration Services for Mitigation Services under the U.S. Department of Housing and Urban Development Community Development Block Grant Program between the City of Kingsville and Langford Community Management Services in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the _____^{9th} day of June, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AMENDMENT NO. 1

CITY OF KINGSVILLE Grant Administration & Environmental Services Contract

As pre-procurement required the CITY OF KINGSVILLE to contractually enter into an agreement prior to the establishment of the project; the contract agreement was based on a percentage (%) figure.

Federal Regulations require that with funding; the Grant Administration & Environmental Services Contract must be amended to include a dollar figure. The contract amounts are as follows:

- Contract Amount for Non-Housing Project (Infrastructure):
Administrative Services: \$251,255.00
Environmental Services: \$25,000.00
Contract # 24-065-140-E998
- Contract Billing Milestones:

Project Phase Actions and Deliverables	Not To Exceed Budget Gate Percentages by Budget Category (Subrecipient may draw up to, but not exceed, the identified percentage of the Budget category, until stated Deliverable(s) are submitted to and approved by the GLO.)	
	Project Delivery	
	Grant Administration Funds	Environmental Funds
Action: Start-up Phase Deliverable: Contract kick-off meeting sign-in sheet; all required Start-Up Documentation reviewed and accepted by the GLO; executed grant administration service provider contract in PDF format.	0-15%	
Action: Commencement of Environmental Phase Deliverable: Executed environmental service provider contract in PDF format provided during start-up phase as applicable.	15.01-30%	0-30%
Action: Completion of Environmental Record Review Deliverable: GLO-signed AUGF	30.01-50%	30.01-100%
Action: Commencement of Bid Phase Deliverable: First published bid notice and publisher's affidavit*	50.01-60%	
Action: Commencement of Construction Phase Deliverable: Signed NTP	60.01-85%	
Action: Completion of Construction Phase Deliverable: Signed and sealed complete As-Built Plans in PDF format; executed COCC accepted by the GLO; signed FWCR accepted by the GLO	85.01-95%	
Action: Grant Completion Report Approval Deliverable: GCR approved by the GLO	95.01-100%	

Sam R. Fugate
Mayor


Judy Langford
Langford Community Management Services

Date: _____

Date: 05/30/2025

AGENDA ITEM #10

- Donation -
mattresses

**City of Kingsville
Fire Department**

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Juan J. Adame, Fire Chief
DATE: May 30, 2025
SUBJECT: Donation of Mattresses

Summary:

The Kingsville Fire Department respectfully requests the City Commission accept a generous donation of mattresses from Rogue Medical, a valued business in our Kingsville community.

Background:

Rogue Medical has donated 13 mattresses to the Kingsville Fire Department, which would significantly improve the living conditions for our firefighters during their 24-hour shifts. Quality rest is essential for our first responders who must remain alert and ready to serve our community at a moments notice.

This donation, valued at approximately \$2500.00 would provide the following benefits:

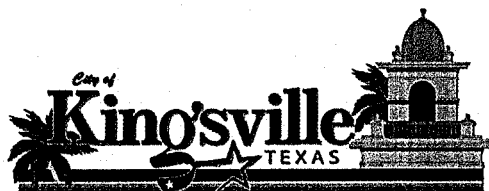
- Enhanced rest quality for our firefighters
- Improved morale and well-being of department personnel
- Significant cost savings to the city budget
- Strengthened community partnerships with local businesses

Financial Impact:

No impact on the City.

Recommendation:

The Kingsville Fire Department recommends that the City Commission accept the donation.



AGENDA ITEM #11

- accept
Donation - \$ for
prevtn. supplies

**City of Kingsville
Fire Department**

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Juan J. Adame, Fire Chief
DATE: May 30, 2025
SUBJECT: Donations for Fire Prevention Supplies

Summary:

The Kingsville Fire Department respectfully requests the City Commission's to accept three checks that are donations from Kingsville Steakhouse, Maltby Builders, Inc., and Vishal Raju Bhagat Foundation that are valued businesses in our Kingsville community.

Background:

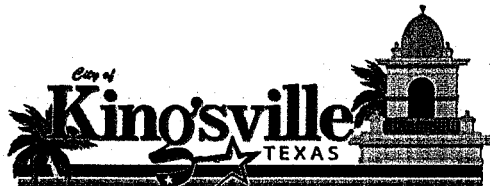
Three local businesses have made significant contributions to the Kingsville Department for Fire Prevention supplies that will directly benefit schoolchildren during Fire Prevention Week. Kingsville Steakhouse donated \$50.00, Maltby Builders, Inc. donated \$300.00, and Vishal Raju Bhagat Foundation donated \$300.00. These generous donations ensure that Kingsville's youngest residents will receive engaging and effective fire safety education during this crucial awareness week, potentially saving lives through early prevention education.

Financial Impact:

No impact on the City. The donated checks will be placed into account 001-5-2200-21100 (Supplies).

Recommendation:

The Kingsville Fire Department recommends that the City Commission accepts the donations.



AGENDA ITEM #12

B. H. - fire
prevn. supplies

**City of Kingsville
Fire Department**

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Juan J. Adame, Fire Chief
DATE: May 30, 2025
SUBJECT: Donations for Fire Prevention Supplies

Summary:

The Kingsville Fire Department respectfully requests the City Commission's to accept three checks that are donations from Kingsville Steakhouse, Maltby Builders, Inc., and Vishal Raju Bhagat Foundation that are valued businesses in our Kingsville community.

Background:

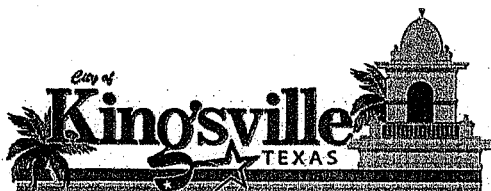
Three local businesses have made significant contributions to the Kingsville Department for Fire Prevention supplies that will directly benefit schoolchildren during Fire Prevention Week. Kingsville Steakhouse donated \$50.00, Maltby Builders, Inc. donated \$300.00, and Vishal Raju Bhagat Foundation donated \$300.00. These generous donations ensure that Kingsville's youngest residents will receive engaging and effective fire safety education during this crucial awareness week, potentially saving lives through early prevention education.

Financial Impact:

No impact on the City. The donated checks will be placed into account 001-5-2200-21100 (Supplies).

Recommendation:

The Kingsville Fire Department recommends that the City Commission accepts the donations.



ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2024-2025 BUDGET TO ACCEPT AND EXPEND DONATIONS FROM KINGSVILLE STEAKHOUSE, MALTBY BUILDERS AND VISHAL RAJU BHAGAT FOUNDATION FOR FIRE PREVENTION SUPPLIES.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for this expenditure in this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2024-2025 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#42

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001 – General Fund					
<u>Revenues</u>					
2200	Fire	Donations	72030	\$650.00	
<u>Expenditures</u>					
2200	Fire	Supplies	21100	\$650.00	

[To amend the City of Kingsville FY 24-25 budget to accept and expend donations from Kingsville Steakhouse, Maltby Builders & Vishal Raju Bhagat Foundation. Funding for this will come from the donations received for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 9th day of June 2025.

PASSED AND APPROVED on this the 23rd day of June 2025.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #13

Accept
Donation

City of Kingsville-Health Department Animal Control & Care Center

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Emilio H. Garcia, City of Kingsville, Health Director
DATE: June 2, 2025
SUBJECT: Accept Monetary Donation from Mr. & Mrs. Victor E. & Lisa A. Unger

Summary:

The City of Kingsville-Health Department/Animal Control & Care Center is requesting approval to accept a monetary donation from Mr. & Mrs. Victor E. & Lisa A. Unger in the amount of \$200.00 (Check #8384).

Background:

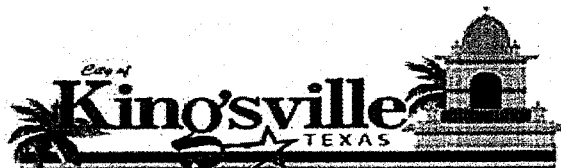
The monetary donation is from a personal account. The Unger's donation is to help our efforts to keep animals safe.

Financial Impact:

No negative financial impact. The monetary donation will be used in the Health Department/Animal Control & Care Center for minor vet care and medical vet supplies.

Recommendation:

To accept the monetary donation from Mr. & Mrs. Victor E. & Lisa A. Unger in the amount of \$200.00.



PLEASE ACCEPT THIS DONATION IN MEMORY OF "WALNUT."
MY DAUGHTER ASHLEY GOT HIM FROM AN ANIMAL SHELTER
14 YEARS AGO WHILE SHE WAS A COLLEGE STUDENT. HE
HAS TRAVELED MANY PLACES WITH HER BEFORE SETTLING
WITH HER AND HER HUSBAND EVAN IN KINGSVILLE.
ASHLEY & EVAN ADOPTED A COMPANION FOR "WALNUT"
AT YOUR SHELTER ABOUT 2 YEARS AGO. THEY NAMED
HER "SABLE". SHE IS VERY SWEET, PERFECT FIT FOR
WALNUT. I'M SORRY TO SAY THAT WALNUT PASSED
AWAY 5-20-25; BUT GLAD TO SAY HE LIVED A FULL
& HAPPY LIFE.

I APPRECIATE THE WORK THAT YOUR SHELTER DOES
IN FINDING HOMES & CARING FOR THE ANIMALS
THAT NEED HELP IN YOUR AREA. THE JOY THAT IT
HAS BROUGHT TO OUR FAMILY IS PRICELESS.

THANK YOU

VICTOR & LISA UNGER

AGENDA ITEM #14

City of Kingsville-Health Department Animal Control & Care Center

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Emilio H. Garcia, City of Kingsville, Health Director
DATE: June 2, 2025
SUBJECT: Accept Monetary Donation from Mr. & Mrs. Victor E. & Lisa A. Unger

Summary:

The City of Kingsville-Health Department/Animal Control & Care Center is requesting approval to accept a monetary donation from Mr. & Mrs. Victor E. & Lisa A. Unger in the amount of \$200.00 (Check #8384).

Background:

The monetary donation is from a personal account. The Unger's donation is to help our efforts to keep animals safe.

Financial Impact:

No negative financial impact. The monetary donation will be used in the Health Department/Animal Control & Care Center for minor vet care and medical vet supplies.

Recommendation:

To accept the monetary donation from Mr. & Mrs. Victor E. & Lisa A. Unger in the amount of \$200.00.



PLEASE ACCEPT THIS DONATION IN MEMORY OF "WALNUT".
MY DAUGHTER ASHLEY GOT HIM FROM AN ANIMAL SHELTER
14 YEARS AGO WHILE SHE WAS A COLLEGE STUDENT. HE
HAS TRAVELED MANY PLACES WITH HER BEFORE SETTLING
WITH HER AND HER HUSBAND EVAN IN KINGSVILLE.
ASHLEY & EVAN ADOPTED A COMPANION FOR "WALNUT"
AT YOUR SHELTER ABOUT 2 YEARS AGO. THEY NAMED
HER "SABIE". SHE IS VERY SWEET, PERFECT FIT FOR
WALNUT. I'M SORRY TO SAY THAT WALNUT PASSED
AWAY 5-20-25; BUT GLAD TO SAY HE LIVED A FULL
& HAPPY LIFE.

I APPRECIATE THE WORK THAT YOUR SHELTER DOES
IN FINDING HOMES & CARING FOR THE ANIMALS
THAT NEED HELP IN YOUR AREA. THE JOY THAT IT
HAS BROUGHT TO OUR FAMILY IS PRICELESS.

THANK YOU

VICTOR & LISA UNGER

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2024-2025 BUDGET TO ACCEPT AND EXPEND THE DONATION FROM VICTOR AND LISA UNGER FOR HEALTH DEPARTMENT ANIMAL CARE SERVICES.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for this expenditure in this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2024-2025 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#40

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001 – General Fund					
<u>Revenues</u>					
4400	Health	Donations	72030	\$2,000	
<u>Expenditures</u>					
4400	Health	Animal Care	21900	\$2,000	

[To amend the City of Kingsville FY 24-25 budget to accept and expend the donation from Victor & Lisa Unger for Health Department animal care. Funding for this will come from the donation received for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 9th day of June 2025.

PASSED AND APPROVED on this the 23rd day of June 2025.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #15

Accept
Donation

**City of Kingsville
Parks & Recreation Department**

TO: Mayor and City Commissioners
CC: Interim City Manager, Charlie Sosa
FROM: Susan Ivy, Parks Director
DATE: May 17, 2025
SUBJECT: Agenda Request – Request for Approval of Donation from Brookshire Foundation

Summary: We are asking that Commission approve the receipt and associated Budget Amendment for a \$33,220.09 donation from Brookshire Foundation to Parks and Recreation.

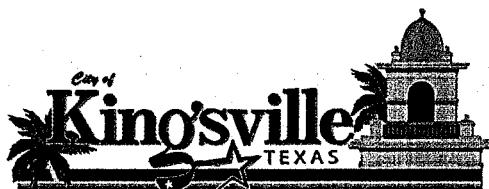
Background: This donation is committed as follows:

- \$ 6,150.00 Pool Vacuum
- \$ 7,933.78 New Lane lines for competitive and lap swim at Brookshire Pool
- \$ 1,137.12 Starter System for swim Meets
- \$16,000.00 Recreation Programs
- \$ 1,000.00 Summer Track
- \$ 1,000.00 Summer Swim Team

\$ 33,220.09 Total Request

Financial Impact: The will add \$15,220.09 to Minor Equipment line item 001-5-4513-21700
And \$18,000 to Rec Programs 001-5-4513-31499.

Recommendation: Approve the recommended Budget amendment.



City of Kingsville
Parks & Recreation Department

1:32

5G

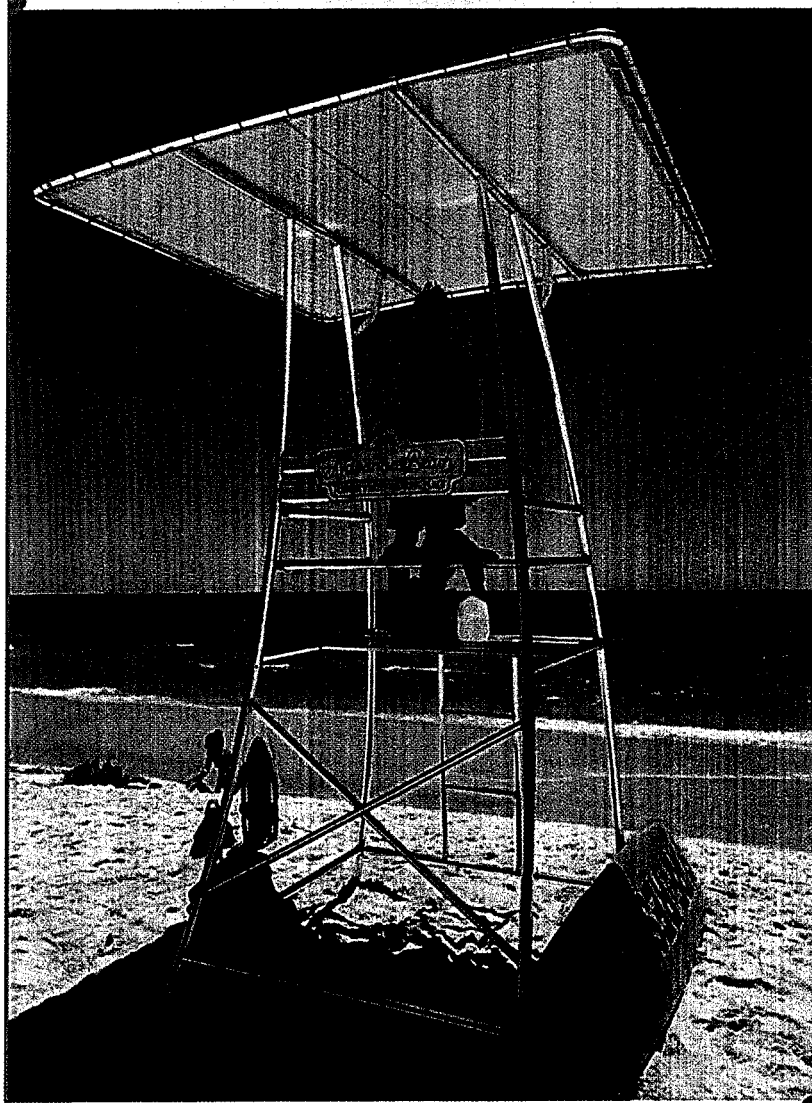
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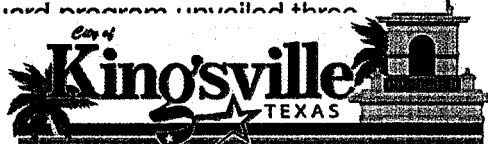
Subscribe Sign In

Copy

Copy URL



The Navarro Beach Lifeguard program unveiled three



Kingsville Parks & Recreation
400 W. King (mailing)
501 Santiago Park Lane (physical)
Kingsville, Texas 78363
361-221-8705
Susan Ivy, Director
361-219-9125



For Information on events and facilities
www.cityofkingsville.com/department/parks
Email: sivy@cityofkingsville.com
or follow us on Facebook
Kingsville Parks and Recreation

To: B.C. & Addie Brookshire Foundation
From: Susan Ivy, Director of Parks & Recreation
Date: May 19, 2025
Subject: Request for Assistance

Greetings Brookshire Board Members,

Before we move forward with our request I wanted to update you on our purchases from last year. The umbrellas were changed to guard chairs due to the inability to sink the base in the decking of the pool per engineering. We did get 4 new guard chairs that are made like the tall seats on fishing boats with the same type of shade cover. The guards love them and they are working great so far. The lane lines we ordered last year never came in despite frequent promises that they would be right here. In the late fall we finally reversed our order with that vendor and got bids from another vendor close to same price for a little bit larger lane line. They were just received recently and the swim team loves them. Pictures are attached. We thank you for assisting us with those things we needed at the pool. We spent \$16,000 on 4 chairs and \$7,000 on the lane lines

This year, we have found that the reels the lane lines are stored on are in need of replacement and would like to ask for two to hold all of the new, larger lines. They are quoted at \$__3966.89__ each times two (2) or 7933.78.

The Swim Team has 90 kids signed up this year and are hosting their own Swim Meet soon. They are asking for a meet starting machine which is a sound system for announcing "on your mark, etc. A starting button that simulates a large horn with a microphone. From Rec supply pool supply it is quoted at \$1137.12.

We also need to address our pool vacuums. We have two old ones that we continually have issues with and have to drive them to Sequin for repair and then drive back to ick them up. The repairs are expensive and our budget was not allowed any funds for equipment or projects. We have quoted a new Gemini vacuum from Rec Supply for \$6150.00.

To summarize:

Summer camp anticipated expenses \$16,000.00

 This includes additional Rainbow Camps for kids with special needs.

Summer Track over 100 kids \$1000.00

Summer Swim Team 90 kids \$1000.00

IST Swimstart Meet Starter \$1,137.12

Lane Line Reels x 2 7933.78

Pool Vacuum 6,150.00 to replace two old ones that barely work

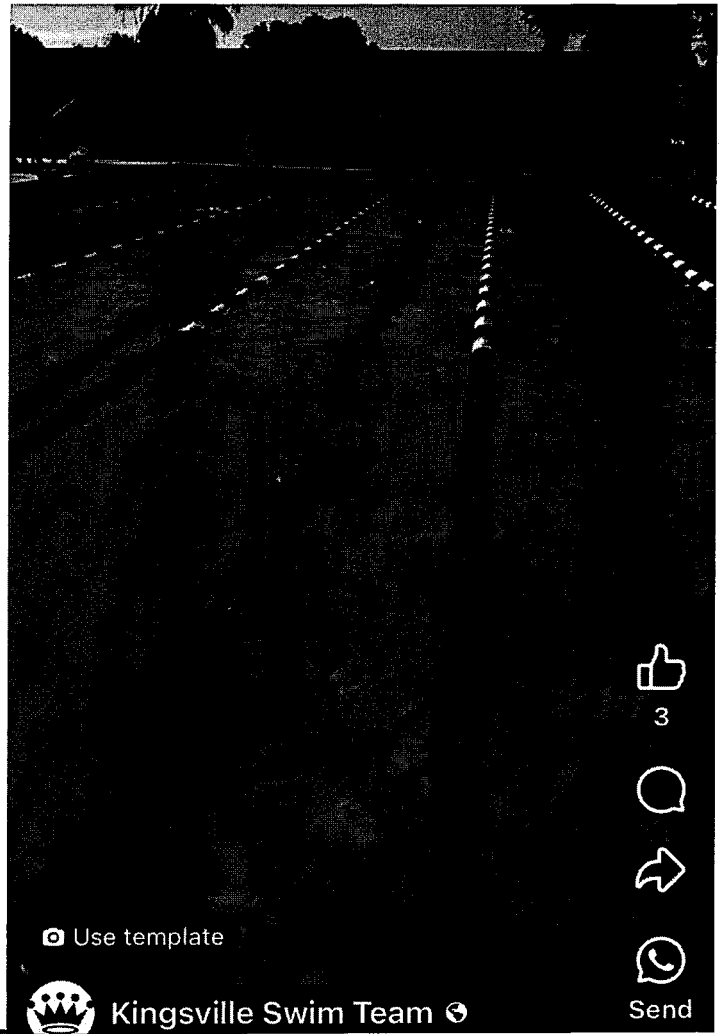
Total Request \$31,220.09

Your kind consideration of our requests are appreciated and will make our job so much easier in providing these great services to our communities.

Sincerely,

Susan Ivy,
Director
Kingsville Parks and Recreation

NEW LANE LINES FUNDED LAST YEAR



NEW GUARD CHAIRS

SUMMER CAMP EXPENSES FOR 50 CAMPERS

Name	Summer Camp 2025	Department	PARKS AND RECREATION
------	------------------	------------	----------------------

FIELD TRIPS

Dates	LOCATION	AMOUNT
JUNE 5	NATURAL BRIDGE CAVERNS, SAN ANTONIO TX	1,500.00
JUNE 12	PORT ARANSAS TEXAS	250.00
JUNE 18	KING RANCH TOUR	1300.00
JULY 9	BAFFIN BAY, RIVIERA TX	100.00
JULY 10	LAKE CORPUS CHRISTI, MATHIS, TX	200.00
JULY 16	TAMUK SPORT CENTER	250.00
JULY 17	NAS BOWLING, KINGSVILLE TX	400.00
JULY 18	HURRICANE ALLEY, CORPUS CHRISTI, TX	1,500.00

TOTAL 5,500.00

Category	FIELD TRIPS	LOCATIONS	Amount
Transportation	DATES	MILEAGES ROUND TRIP/ PLUS DRIVERS HOURS	
KISD BUS TRANSPORTATION	JUNE 5	NATURAL BRIDGE CAVERNS, SAN ANTONIO TX = 362 MILES	
	JUNE 12	PORT ARANAS, TX =148 MILES	
	JUNE 18	KING RANCH TOUR, = 12 MILES	
	JULY 9	BAFFIN BAY, RIVIERA, TX = 60 MILES	
	JULY 10	LAKE CORPUS CHRISTI, MATHIS TX = 120.00 MILES	
	JULY 16	TAMUK SPORT CENTER KINSVILLE, TX = 10 MILES	
	JULY 17	NAS BOWLING, KINSVILLE, TX 10 MILES	
	JULY 18	HURRICAN ALLEY, CORPUS CHRISTI, TX = 100 MILES	
TOTAL			3,000.00
ACTIVITIES /EXPENSES	DATE	SUPPLIES	
		ROLLS OF BUTCHER PAPERS FOR BANNER/PAINT, BRUSHES, PENCILS, GLUE AND OTHER MATERIALS FOR PROJECT, DECORATOIN FOR ALL TEHEMES	400.00
JURASSIC JUNGLE ADVENTURE	6/3-6/5	CANVAS, DINOSAURS FOR ART SHADOWING, SUPPLIES FOR ANIMAL TRACKS AND STEM PROIJECTS	200.00
UNDER THE SEA	6/10 - 6/12	AIR DRY CLAY, CANVAS, POOL NOODLES	200.00
WILD WEST	6/17 - 6/18	PLASTIC SNAKES, OUTDOOR COOKING SUPPLIES, Outdoor Craft	150.00
WAND & WONDER CAMP	6/24 - 6/26	Broomsticks, Ring Toss, Beach Balls, Poster Boards, Fabric Paint, Bottles, Jars, Vase, Plastic Cauldrons Vinegar, and Bicarbonate Soda, Sugar, Yeast and Funnels, Table Tennis Balls, Feathers, etc.	200.00
OUTDOOR ADVENTURES	7/8 - 7/10	SCAVENGAR HUNT SUPPLIES, BIRD JOUNALS, SKETCHBOOK FOR OUTDOOR DRAWING, COOLING TOWELS, ETC	200.00
SPORTS MANIA	7/15-7/17	PADDLES/BALLS, FOR PICKLE BALL/ SUPPLIES FOR MUD RUN - WOOD FOR WALK WALL, ROPES, HOOKS AND TARPS, WATERHOSE, AND NAILS, SCREWS AND POOLS	300.00
SPLASH 'N' DASH	7/22-7/24	WATER DAY ACTIVITES - WILL NEED BALLOONS (LOTS) BUCKETS, CUPS, SPONGES, POOLS, WATER GUNS, SUPPLIES FOR MINUTE TO WIN IT.	200.00
MISCELLANEOUS:		BREAKFAST BARS, SNACKS AND WATERS FOR ALL DAILY ACTIVITIES & FILED TRIPS, SUNBLOCK, MOSQUITO SPRAY, AND SUPPLIES FOR LUNCH FOR THE MONTH OF JULY	2,000.00
		ALL STAFF SHIRTS, CAPS AND WHISTLES	650.00
TOTAL		SUPPLIES FOR RAINBOW SPEICAL NEED CAMP	3,000.00
TOTAL			16,000.00



SKU #	DESCRIPTION	SERVICE	COLOR	Womens Size	-	-	-	-	0	2	4	6	8	10	12	14	16	-	-	TOTAL UNITS	UNIT PRICE	TOTAL
				Women Chest	22	24	26	28	30	32	34	36	38	40	42	44	46	48	50			
				Men Waist	-	-	22	24	26	28	30	32	34	36	38	40	42	44	-			
				Watermen Sizes	-	-	JS	JM	JL	XS/JXL	S	M	L	XL	2XL	3XL	4XL	5XL	6XL			
3 RL 200510	Competitor Classic Plus Stor Lane Reel																			2	\$3,443.70	\$6,887.40
	Tax Exempt																			0		\$0.00
	Shipping Estimate																			1		\$471.11
GRAND TOTAL:																				3		\$7,358.51



SCP Distributors LLC dba RecSupply
PO Box 2757
Bismarck, ND 58502-2757
P: (800) 437-8072

BILL TO:
City of Kingsville

Susan Ivy
Po Box 1458
Kingsville, TX 78364
P: (361) 522-1202

QUOTE

QUOTE # QTE105797

Page 1/2

Please refer to this quote number when purchasing.

SHIP TO:
City of Kingsville

Susan Ivy
501 E Escondido Road
Kingsville, TX 78363
P: (361) 522-1202

Customer ID	Ship Via	Sales Rep	Terms	Document Date	Expires
151543	BEST	BRAD	NET 30	5/22/2025	05/29/2025

Quantity	UOM	Item Number	Description	Unit Price	Extended Price
1	EA	MMSSTRT50	DROPSHIP: SWIMSTART	1,137.12	1,137.12



SCP Distributors LLC dba RecSupply
PO Box 2757
Bismarck, ND 58502-2757
P: (800) 437-8072

QUOTE

QUOTE # QTE105765

Page 1/2

Please refer to this quote number when purchasing.

BILL TO:

City of Kingsville

Susan Ivy
Po Box 1458
Kingsville, TX 78364
P: (361) 522-1202

SHIP TO:

City of Kingsville

Jennifer Bernal
501 E Escondido Road
Kingsville, TX 78363
P: (361) 522-1202

Customer ID	Ship Via	Sales Rep	Terms	Document Date	Expires
151543	BEST	BRANDON	NET 30	5/20/2025	05/27/2025

Quantity	UOM	Item Number	Description	Unit Price	Extended Price
1	EA	CCAQGEM68	GEMINI POOL CLEANER (INCLUDES CART), PVC BRUSHES	6,150.00	6,150.00

AGENDA ITEM #16

B.A.

**City of Kingsville
Parks & Recreation Department**

TO: Mayor and City Commissioners
CC: Interim City Manager, Charlie Sosa
FROM: Susan Ivy, Parks Director
DATE: May 17, 2025
SUBJECT: Agenda Request – Request for Approval of Donation from Brookshire Foundation

Summary: We are asking that Commission approve the receipt and associated Budget Amendment for a \$33,220.09 donation from Brookshire Foundation to Parks and Recreation.

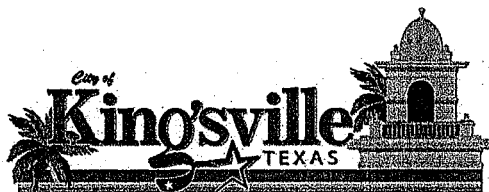
Background: This donation is committed as follows:

- \$ 6,150.00 Pool Vacuum
- \$ 7,933.78 New Lane lines for competitive and lap swim at Brookshire Pool
- \$ 1,137.12 Starter System for swim Meets
- \$16,000.00 Recreation Programs
- \$ 1,000.00 Summer Track
- \$ 1,000.00 Summer Swim Team

\$ 33,220.09 Total Request

Financial Impact: The will add \$15,220.09 to Minor Equipment line item 001-5-4513-21700
And \$18,000 to Rec Programs 001-5-4513-31499.

Recommendation: Approve the recommended Budget amendment.



City of Kingsville
Parks & Recreation Department

1:32

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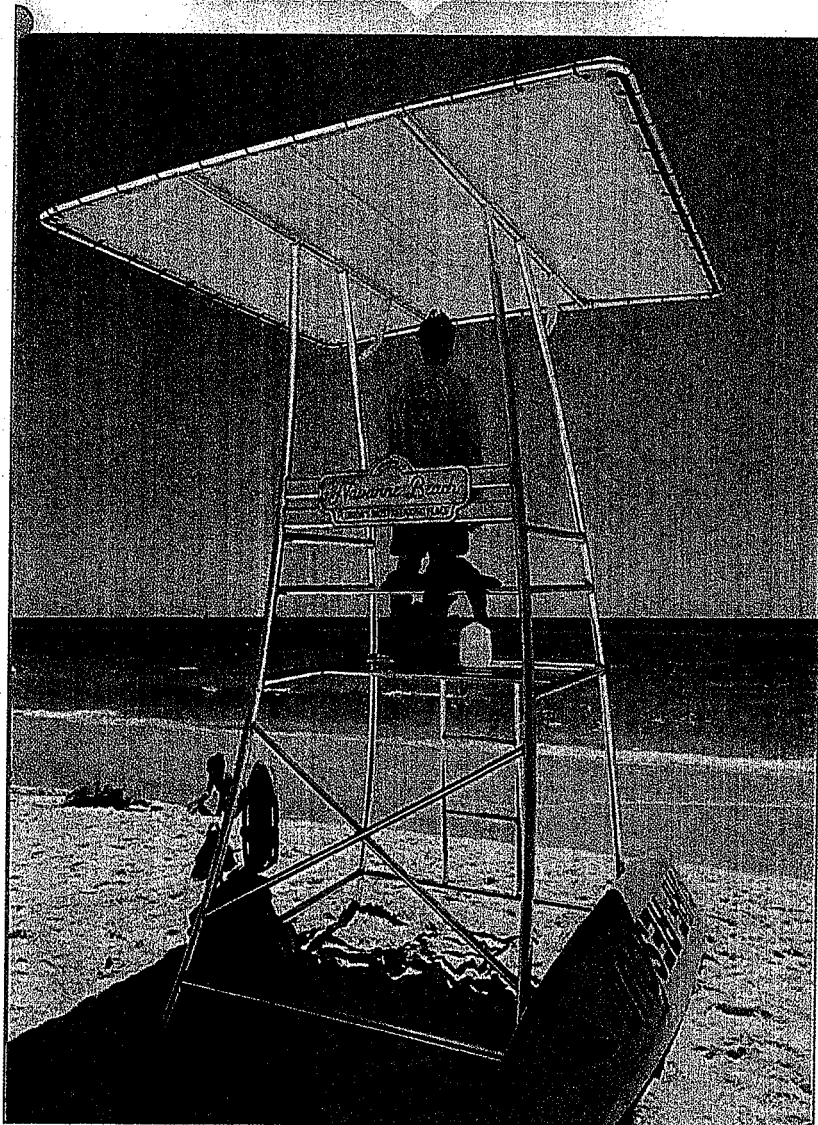
Photo

Done

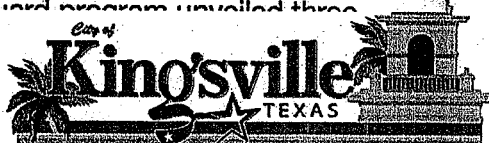
Subscribe Sign In

Copy

Copy URL



The Navarro Beach Lifeguard program unveiled three



Kingsville Parks & Recreation
400 W. King (mailing)
501 Santiago Park Lane (physical)
Kingsville, Texas 78363
361-221-8705
Susan Ivy, Director
361-219-9125



For Information on events and facilities
www.cityofkingsville.com/departments/parks
Email: sivy@cityofkingsville.com
or follow us on Facebook
Kingsville Parks and Recreation

To: B.C. & Addie Brookshire Foundation
From: Susan Ivy, Director of Parks & Recreation
Date: May 19, 2025
Subject: Request for Assistance

Greetings Brookshire Board Members,

Before we move forward with our request I wanted to update you on our purchases from last year. The umbrellas were changed to guard chairs due to the inability to sink the base in the decking of the pool per engineering. We did get 4 new guard chairs that are made like the tall seats on fishing boats with the same type of shade cover. The guards love them and they are working great so far. The lane lines we ordered last year never came in despite frequent promises that they would be right here. In the late fall we finally reversed our order with that vendor and got bids from another vendor close to same price for a little bit larger lane line. They were just received recently and the swim team loves them. Pictures are attached. We thank you for assisting us with those things we needed at the pool. We spent \$16,000 on 4 chairs and \$7,000 on the lane lines

This year, we have found that the reels the lane lines are stored on are in need of replacement and would like to ask for two to hold all of the new, larger lines. They are quoted at \$__3966.89__ each times two (2) or 7933.78.

The Swim Team has 90 kids signed up this year and are hosting their own Swim Meet soon. They are asking for a meet starting machine which is a sound system for announcing "on your mark, etc. A starting button that simulates a large horn with a microphone. From Rec supply pool supply it is quoted at \$1137.12.

We also need to address our pool vacuums. We have two old ones that we continually have issues with and have to drive them to Sequin for repair and then drive back to ick them up. The repairs are expensive and our budget was not allowed any funds for equipment or projects. We have quoted a new Gemini vacuum from Rec Supply for \$6150.00.

To summarize:

Summer camp anticipated expenses \$16,000.00

This includes additional Rainbow Camps for kids with special needs.

Summer Track over 100 kids \$1000.00

Summer Swim Team 90 kids \$1000.00

IST Swimstart Meet Starter \$1,137.12

Lane Line Reels x 2 7933.78

Pool Vacuum 6,150.00 to replace two old ones that barely work

Total Request \$31,220.09

Your kind consideration of our requests are appreciated and will make our job so much easier in providing these great services to our communities.

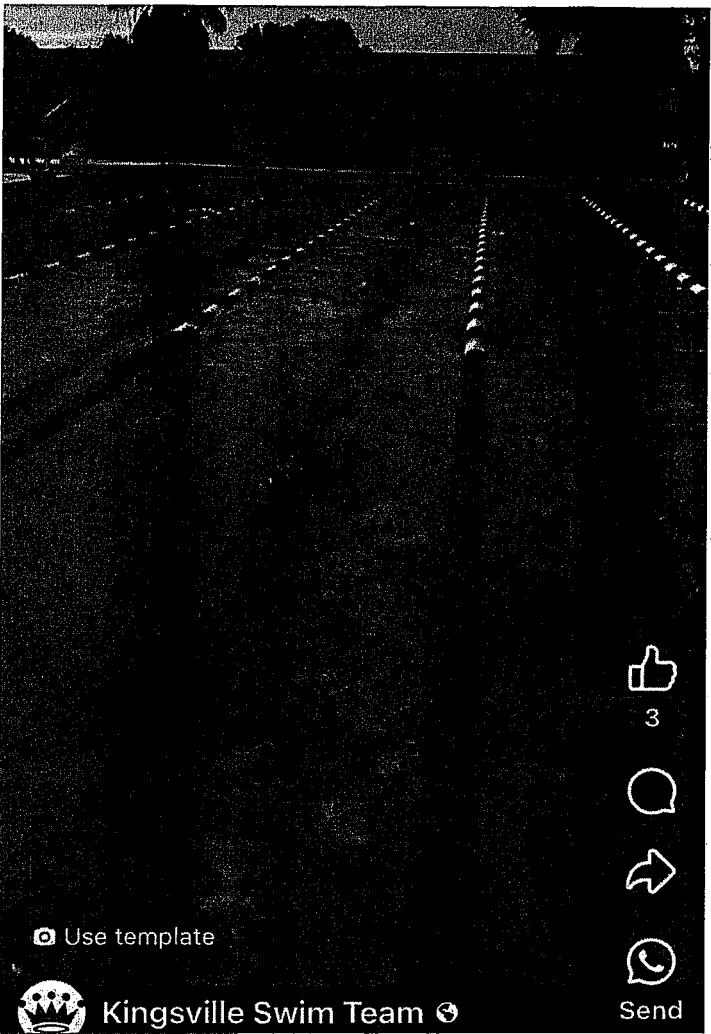
Sincerely,

Susan Ivy,

Director

Kingsville Parks and Recreation

NEW LANE LINES FUNDED LAST YEAR



NEW GUARD CHAIRS

SUMMER CAMP EXPENSES FOR 50 CAMPERS

Name	Summer Camp 2025	Department	PARKS AND RECREATION
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FIELD TRIPS

Dates	LOCATION	AMOUNT
JUNE 5	NATURAL BRIDGE CAVERNS, SAN ANTONIO TX	1,500.00
JUNE 12	PORT ARANSAS TEXAS	250.00
JUNE 18	KING RANCH TOUR	1300.00
JULY 9	BAFFIN BAY, RIVIERA TX	100.00
JULY 10	LAKE CORPUS CHRISTI, MATHIS, TX	200.00
JULY 16	TAMUK SPORT CENTER	250.00
JULY 17	NAS BOWLING, KINGSVILLE TX	400.00
JULY 18	HURRICANE ALLEY, CORPUS CHRISTI, TX	1,500.00

TOTAL 5,500.00

Category	FIELD TRIPS	LOCATIONS	Amount
Transportation	DATES	MILEAGES ROUND TRIP/ PLUS DRIVERS HOURS	
KISD BUS TRANSPORTATION	JUNE 5	NATURAL BRIDGE CAVERNS, SAN ANTONIO TX = 362 MILES	
	JUNE 12	PORT ARANAS, TX =148 MILES	
	JUNE 18	KING RANCH TOUR, = 12 MILES	
	JULY 9	BAFFIN BAY, RIVIERA, TX = 60 MILES	
	JULY 10	LAKE CORPUS CHRISTI, MATHIS TX = 120.00 MILES	
	JULY 16	TAMUK SPORT CENTER KINSVILLE, TX = 10 MILES	
	JULY 17	NAS BOWLING, KINSVILLE, TX 10 MILES	
	JULY 18	HURRICAN ALLEY, CORPUS CHRISTI, TX = 100 MILES	
TOTAL			3,000.00
ACTIVITIES /EXPENSES	DATE	SUPPLIES	
		ROLLS OF BUTCHER PAPERS FOR BANNER/PAINT, BRUSHES, PENCILS, GLUE AND OTHER MATERIALS FOR PROJECT, DECORATOIN FOR ALL TEHEMES	400.00
JURASSIC JUNGLE ADVENTURE	6/3-6/5	CANVAS, DINOSAURS FOR ART SHADOWING, SUPPLIES FOR ANIMAL TRACKS AND STEM PROIJECTS	200.00
UNDER THE SEA	6/10-6/12	AIR DRY CLAY, CANVAS, POOL NOODLES	200.00
WILD WEST	6/17-6/18	PLASTIC SNAKES, OUTDOOR COOKING SUPPLIES, Outdoor Craft	150.00
WAND & WONDER CAMP	6/24-6/26	Broomsticks, Ring Toss, Beach Balls, Poster Boards, Fabric Paint, Bottles, Jars, Vase, Plastic Cauldrons Vinegar, and Bicarbonate Soda, Sugar, Yeast and Funnels, Table Tennis Balls, Feathers, etc.	200.00
OUTDOOR ADVENTURES	7/8-7/10	SCAVENGAR HUNT SUPPLIES, BIRD JOUNALS, SKETCHBOOK FOR OUTDOOR DRAWING, COOLING TOWELS, ETC	200.00
SPORTS MANIA	7/15-7/17	PADDLES/BALLS, FOR PICKLE BALL/ SUPPLIES FOR MUD RUN - WOOD FOR WALK WALL, ROPES, HOOKS AND TARPS, WATERHOSE, AND NAILS, SCREWS AND POOLS	300.00
SPLASH 'N' DASH	7/22-7/24	WATER DAY ACTIVITIES - WILL NEED BALLOONS (LOTS) BUCKETS, CUPS, SPONGES, POOLS, WATER GUNS, SUPPLIES FOR MINUTE TO WIN IT.	200.00
MISCELLANEOUS:			
		BREAKFAST BARS, SNACKS AND WATERS FOR ALL DAILY ACTIVITIES & FIELD TRIPS, SUNBLOCK, MOSQUITO SPRAY, AND SUPPLIES FOR LUNCH FOR THE MONTH OF JULY	2,000.00
		ALL STAFF SHIRTS, CAPS AND WHISTLES	650.00
	TOTAL	SUPPLIES FOR RAINBOW SPEICAL NEED CAMP	3,000.00
TOTAL			16,000.00



SKU #	DESCRIPTION	SERVICE	COLOR	Womens Size	-	-	-	-	0	2	4	6	8	10	12	14	16	-	-	TOTAL UNITS	UNIT PRICE	TOTAL
				Women Chest	22	24	26	28	30	32	34	36	38	40	42	44	46	48	50			
				Men Waist	-	-	22	24	26	28	30	32	34	36	38	40	42	44	-			
				Watermen Sizes	-	-	JS	JM	JL	XS/JXL	S	M	L	XL	2XL	3XL	4XL	5XL	6XL			
3 RL 200510	Competitor Classic Plus Stor Lane Reel																			2	\$3,443.70	\$6,887.40
	Tax Exempt																			0		\$0.00
	Shipping Estimate																			1		\$471.11
																				GRAND TOTAL:	3	\$7,358.51



SCP Distributors LLC dba RecSupply
PO Box 2757
Bismarck, ND 58502-2757
P: (800) 437-8072

BILL TO:

City of Kingsville

Susan Ivy
Po Box 1458
Kingsville, TX 78364
P: (361) 522-1202

QUOTE

QUOTE # QTE105797

Page 1/2

Please refer to this quote number when purchasing.

SHIP TO:

City of Kingsville

Susan Ivy
501 E Escondido Road
Kingsville, TX 78363
P: (361) 522-1202

Customer ID	Ship Via	Sales Rep	Terms	Document Date	Expires
151543	BEST	BRAD	NET 30	5/22/2025	05/29/2025

Quantity	UOM	Item Number	Description	Unit Price	Extended Price
1	EA	MMSSTRT50	DROPSHIP: SWIMSTART	1,137.12	1,137.12



SCP Distributors LLC dba RecSupply
PO Box 2757
Bismarck, ND 58502-2757
P: (800) 437-8072

QUOTE

QUOTE # QTE105765

Page 1/2

Please refer to this quote number when purchasing.

BILL TO:

City of Kingsville

Susan Ivy
Po Box 1458
Kingsville, TX 78364
P: (361) 522-1202

SHIP TO:

City of Kingsville

Jennifer Bernal
501 E Escondido Road
Kingsville, TX 78363
P: (361) 522-1202

Customer ID	Ship Via	Sales Rep	Terms	Document Date	Expires
151543	BEST	BRANDON	NET 30	5/20/2025	05/27/2025

Quantity	UOM	Item Number	Description	Unit Price	Extended Price
1	EA	CCAQGEM68	GEMINI POOL CLEANER (INCLUDES CART), PVC BRUSHES	6,150.00	6,150.00

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2024-2025 BUDGET TO ACCEPT AND EXPEND THE DONATION FROM THE BROOKSHIRE FOUNDATION FOR MINOR EQUIPMENT AND RECREATIONAL PROGRAMS.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for this expenditure in this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2024-2025 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#41

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001 – General Fund					
<u>Revenues</u>					
4513	Parks	Donations	72030	\$33,220.09	
<u>Expenditures</u>					
4513	Parks	Minor Equipment	21700	\$15,220.09	
4513	Parks	Recreational Programs	31499	\$18,000.00	

[To amend the City of Kingsville FY 24-25 budget to accept and expend the donation from the Brookshire Foundation for minor equipment and recreational programs. Funding for this will come from the donation received for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause,

phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 9th day of June 2025.

PASSED AND APPROVED on this the 23rd day of June 2025.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #17

ORDINANCE NO.2025-_____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER XIII, ARTICLE 2, OFFENSES AGAINST PUBLIC PEACE AND SAFETY, SECTIONS 13-2-10 TO 13-2-13 AND SECTIONS 13-2-20 TO 13-2-23, PROVIDING FOR THE REPEAL OF THE NIGHTTIME CURFEW REGULATIONS FOR MINORS AND THE DAYTIME CURFEW REGULATIONS FOR MINORS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, the state legislature has repealed the statute that allowed municipalities to impose a juvenile curfew ordinance, negating the City's ability to enforce its existing curfew ordinance;

WHEREAS, it is prudent to repeal the existing curfew ordinance since state law supersedes it;

WHEREAS, this ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT Sections 13-2-10 to 13-2-13 and sections 13-2-20 to 13-2-23 of Article 2: Offenses Against the Public Peace and Safety of Chapter XIII, General Offenses, of the Code of Ordinances of the City of Kingsville, Texas, shall be amended to read as follows:

§ 13-2-10 DEFINITIONS.

For the purpose of this subarticle, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CURFEW HOURS.

(1) 11:00 p.m. on any Sunday, Monday, Tuesday, Wednesday, or Thursday until 6:00 a.m. of the following day; and

(2) 12:01 a.m. until 6:00 a.m. on any Saturday or Sunday.

EMERGENCY. An unforeseen combination of circumstances or the resulting state that calls for immediate action. The term includes, but is not limited to, a fire, a natural disaster, an automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life.

ESTABLISHMENT. Any privately owned place of business operated for a profit to which the public is invited, including but not limited to any place of amusement or entertainment.

GUARDIAN.

(1) A person who, under court order, is the guardian of the person of a minor; or

(2) A public or private agency with whom a minor has been placed by a court.

MINOR. Any person under 17 years of age.

OPERATOR. Any individual, firm, association, partnership, or corporation operating, managing, or conducting any establishment. The term includes the members or partners of an association or partnership and the officers of a corporation.

PARENT. A person who is:

(1) A natural parent, adoptive parent, or step-parent of another person; or

(2) At least 18 years of age and authorized by a parent or guardian to have the care and custody for a limited time for a specific purpose of a minor.

PUBLIC PLACE. Any place to which the public or a substantial group of the public has access and includes, but is not limited to, streets, highways, and the common areas of schools, hospitals, apartment houses, office buildings, transport facilities, and shops.

REMAIN.

(1) To linger or stay; or

(2) To fail to leave premises when requested to do so by a peace officer or the owner, operator, or other person in control of the premises.

SERIOUS BODILY INJURY. Bodily injury that creates a substantial risk of death or that causes death, serious permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.

§ 13-2-11 OFFENSES.

(A) A minor commits an offense if he remains in any public place or on the premises of any establishment within the city during curfew hours.

(B) A parent or guardian of a minor commits an offense if he knowingly or acting with criminal negligence permits or by insufficient control allows, the minor to remain in any public place or on the premises of any establishment within the city during curfew hours.

(C) The owner, operator, or any employee of an establishment commits an offense if he knowingly or acting with criminal negligence allows a minor to remain upon the premises of the establishment during curfew hours.

§ 13-2-12 DEFENSES TO PROSECUTION.

(A) It is an affirmative defense to prosecution under § 13-2-11 that the minor was:

(1) Accompanied by the minor's parent or guardian;

(2) In a motor vehicle involved in interstate travel;

(3) Engaged in an employment activity, or going to or returning home from an employment activity, without any detour or stop;

(4) Involved in an emergency;

(5) On the sidewalk abutting the minor's residence or abutting the residence of a next door neighbor if the neighbor did not complain to the police department about the minor's presence;

(6) Attending an official school, religious, or other recreational activity supervised by adults and sponsored by the city, a civic organization, or another similar entity that takes responsibility for the minor, or going to or returning home from, without any detour or stop, an official school, religious, or other recreational activity supervised by adults and sponsored by the city, a civic organization, or another similar entity that takes responsibility for the minor;

(7) Married or had disabilities of minority removed in accordance with TEX. FAM. CODE, Ch. 31.

(B) It is a defense to prosecution under § 13-2-11(C) that the owner, operator, or employee of an establishment promptly notified the police department that a minor was present on the premises of the establishment during curfew hours and refused to leave.

§ 13-2-13 ENFORCEMENT.

Before taking any enforcement action under this section, a peace officer shall ask the apparent offender's age and reason for being in the public place or on the premises of the establishment. The officer shall not issue a citation or make an arrest under this section unless the officer reasonably believes that an offense has occurred and that, based on any response and other circumstances, no defense in § 13-2-12 is present.

§ 13-2-20 DEFINITIONS.

For the purpose of this subarticle, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CURFEW HOURS.

(1) 9:00 a.m. until 2:30 p.m. on any Monday, Tuesday, Wednesday, Thursday, or Friday; provided however, the hours defined in this definitions shall not be considered as curfew hours for minors not subject to compulsory school attendance pursuant to TEX. EDUC. CODE § 25.085, nor shall the hours herein defined be considered as curfew hours on days or during periods in which the school where the applicable minor is enrolled is closed or classes for which the applicable minor is enrolled have been cancelled under the order and direction of officials authorized to issue such orders and directives.

EMERGENCY. An unforeseen combination of circumstances or the resulting state that calls for immediate action. The term includes, but is not limited to, a fire, a natural disaster, an automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life.

ESTABLISHMENT. Any privately owned place of business operated for a profit to which the public is invited, including but not limited to any place of amusement or entertainment.

GUARDIAN.

(1) A person who, under court order, is the guardian of the person of a minor; or

(2) A public or private agency with whom a minor has been placed by a court.

MINOR. Any person subject to compulsory school attendance.

OPERATOR. Any individual, firm, association, partnership, or corporation operating, managing, or conducting any establishment. The term includes the members or partners of an association or partnership and the officers of a corporation.

PARENT. A person who is:

(1) A natural parent, adoptive parent, or step-parent of another person;

or

(2) At least 18 years of age and authorized by a parent or guardian to have the care and custody for a limited time for a specific purpose of a minor.

PUBLIC PLACE. Any place to which the public or a substantial group of the public has access and includes, but is not limited to, streets, highways, and the common areas of schools, hospitals, apartment houses, office buildings, transport facilities, and shops.

REMAIN.

(1) To linger or stay; or

(2) To fail to leave premises when requested to do so by a peace officer or the owner, operator, or other person in control of the premises.

SERIOUS BODILY INJURY. Bodily injury that creates a substantial risk of death or that causes death, serious permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.

§ 13-2-21 OFFENSES.

(A) A minor commits an offense if he remains in any public place or on the premises of any establishment within the city during curfew hours.

(B) A parent or guardian of a minor commits an offense if he knowingly or acting with criminal negligence permits, or by insufficient control, allows the minor to remain in any public place or on the premises of any establishment within the city during curfew hours.

(C) The owner, operator, or any employee of an establishment commits an offense if he knowingly or acting with criminal negligence allows a minor to remain upon the premises of the establishment during curfew hours.

§ 13-2-22 DEFENSES TO PROSECUTION.

(A) It is an affirmative defense to prosecution under § 13-2-21 that the minor was:

(1) Accompanied by the minor's parent or guardian;

~~(2) In a motor vehicle involved in interstate travel;~~

~~(3) Engaged in an employment activity, or going to or returning home from an employment activity, without any detour or stop;~~

~~(4) Involved in an emergency;~~

~~(5) On the sidewalk abutting the minor's residence or abutting the residence of a next door neighbor if the neighbor did not complain to the police department about the minor's presence;~~

~~(6) Attending an official school, religious, or other recreational activity supervised by adults and sponsored by the city, a civic organization, or another similar entity that takes responsibility for the minor, or going to or returning home from, without any detour or stop, an official school, religious, or other recreational activity supervised by adults and sponsored by the city, a civic organization, or another similar entity that takes responsibility for the minor;~~

~~(7) Married or had disabilities of minority removed in accordance with TEX. FAM. CODE Ch. 31.~~

~~(B) It is a defense to prosecution under § 13-2-21(C) that the owner, operator, or employee of an establishment promptly notified the police department that a minor was present on the premises of the establishment during curfew hours and refused to leave.~~

~~§ 13-2-23 ENFORCEMENT.~~

~~Before taking any enforcement action under this section, a peace officer shall ask the apparent offender's age and reason for being in the public place or on the premises of the establishment. The officer shall not issue a citation or make an arrest under this section unless the officer reasonably believes that an offense has occurred and that, based on any response and other circumstances, no defense in § 13-2-22 is present.~~

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final

judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 9th day of June, 2025.

PASSED AND APPROVED on this the 23rd day of June, 2025.

EFFECTIVE DATE: _____, 2025

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #18

**City of Kingsville
City Manager's Office**

TO: Mayor and City Commissioners

FROM: Charlie Sosa, Interim City Manager

DATE: June 3, 2025

SUBJECT: Discuss proposal for a 4 day / 10-hour Work Week for select staff for an 8-week trial period

Summary:

This item discusses an 8-week trial for a 4-day / 10-hour work week pilot program for designated City of Kingsville departments as determined by the City Manager's office.

Background:

The City of Kingsville will participate in a pilot program to allow designated staff to work a 4-day / 10-hour work week from 7:00 a.m. to 5:30 p.m., Monday – Thursday, with a 30-minute lunch for an 8-week trial period starting June 22, 2025, through August 16, 2025.

This pilot program will serve multiple objectives including energy savings from an energy conservation program by closing offices for an additional day, providing employees with a reprieve from the high temperatures and providing employees additional time with family during the summer months.

While some services will continue as scheduled for the operation of City functions, some modifications to services will occur, including but not limited to:

- Parks & Recreation will continue all summer activities and summer programs
- Planning will schedule all inspections and reviews Monday-Thursday
- Public Works Divisions will be called out, as needed, for emergencies or may continue normal operations depending on the division
- Sanitation and Landfill will continue normal work schedules
- Tourism will schedule staff to be present to hand out City literature

Financial Impact:

No Financial Impact.

Recommendation:

This is only a discussion item as the City Charter states the City Manager is the Chief Executive Officer and head of the administrative branch, under the direction of the city commission, so he has authority over day-to-day operations.

