

City of Kingsville, Texas

AGENDA CITY COMMISSION MONDAY, SEPTEMBER 8, 2025 REGULAR MEETING

CITY HALL
HELEN KLEBERG GROVES COMMUNITY ROOM
400 WEST KING AVENUE
5:00 P.M. – Regular Meeting

Live Videostream: <https://www.facebook.com/cityofkingsvilletx>

I. Preliminary Proceedings.

OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – July 28, 2025

APPROVED BY:


Charlie Sosa
City Manager

II. Public Hearing - (Required by Law).¹

None.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time." **The vote on the budget & tax rate will be held at 5:00 p.m. on September 8, 2025 at City Hall in the Helen Kleberg Groves Community Room, 400 W. King Avenue, Kingsville, Texas 78363.**

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

1. Motion to approve the final passage of an ordinance amending the Fiscal Year 2024-2025 Budget to appropriate funding for Emergency Repairs to the Golf Course Pump Station. (Parks Director).
2. Motion to approve the final passage of an ordinance amending the Fiscal Year 2024-2025 Budget to accept and expend grant funds from the Coastal Bend Regional Advisory Council Grant for Fire Department medical supplies. (Fire Chief).
3. Motion to approve the final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter V, Article 3, Water, providing for an increase in water rates. (Finance Director).
4. Motion to approve the final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter V, Article 2, Sewers, providing for an increase in sewer rates. (Finance Director).
5. Motion to approve the final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter III-Administration, Article 1-City Commission, Section 10-Agenda, to provide for repeal of electronic submission of comments. (City Secretary).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

6. Consideration and approval of final passage of an ordinance adopting the City Manager's budget, as amended, of the City of Kingsville, Texas, and appropriating funds for the fiscal year beginning October 01, 2025, and ending September 30, 2026, in the particulars hereinafter stated. (Finance Director).
7. Consideration and approval of ratification of the property tax increase reflected in the 2025-2026 Annual Budget of the City of Kingsville. (Finance Director).
8. Consideration and approval of final passage of an ordinance establishing and adopting the ad valorem tax rate for all taxable property within the City of Kingsville, Texas for fiscal year beginning October 01, 2025, and ending September 30, 2026, distributing the tax levy among the various funds, and providing for a lien on real and personal property to secure the payment of taxes assessed. (Finance Director).
9. Consideration and introduction of an ordinance amending the City of Kingsville Code of Ordinances by amending Chapter III, Article 7, Personnel Policies and approving the Classification and Compensation Plan reflected in the FY25-26 Budget. (Human Resource Director).
10. Consider introduction of an ordinance amending the Fiscal Year 2024-2025 Budget to reallocate ARP funding. (Finance Director).

11. Consideration and approval of a resolution authorizing the City Manager to execute an agreement with FreeIT Data Solutions, Inc. and a lease with LEAF Capital Funding, LLC for datacenter refresh project. (IT Director).

12. Consideration and approval of a resolution approving the updated City of Kingsville Federal Grant Financial Policies and Procedures. (re: advance payment requirements & reviewing invoices for cost allowability; for GLO compliance). (City Engineer).

13. Executive Session: Pursuant to Section 551.074, Texas Government Code, Personnel Exception, the City Commission shall convene in executive session to deliberate the duties and compensation of the City Manager. (Commissioner Alvarez).

14. Executive Session: Pursuant to Section 551.071, Texas Government Code, Consultation with Attorney Exception, the City Commission shall convene in executive session to seek legal advice from the City Attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. (Commissioner Alvarez).

15. Consideration and approval of a resolution authorizing the Mayor to execute a City Manager Employment Agreement with Charles L. Sosa. (City Manager).

16. Consideration and approval of a resolution authorizing the City Manager to execute an Attorney Retainer Agreement with Gilberto Hinojosa & Associates, PC for Cause #25-377-D in the 105th District Court of Kleberg County, Texas, Tijerina v. City of Kingsville, Norma Nelda Alvarez, Hector M. Hinojosa, and Lionel "Leo" Alarcon. (Commissioner Alvarez).

VII. Adjournment.

1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

NOTICE

This City of Kingsville and Commission Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail mvalenzuela@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551-076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board at City Hall, City of Kingsville, 400 West King Avenue, Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

September 2, 2025, at 3:00 P.M. and remained posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

Mary Valenzuela

Mary Valenzuela, TRMC, City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

MINUTES OF PREVIOUS MEETING(S)

July 28, 2025,

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, JULY 28, 2025, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS, AT 5:00 P.M.

CITY COMMISSION PRESENT:

Edna Lopez, Commissioner
Norma Alvarez, Commissioner
Hector Hinojosa, Commissioner
Leo Alarcon, Commissioner

CITY COMMISSION ABSENT:

Sam R. Fugate, Mayor

CITY STAFF PRESENT:

Charlie Sosa, Interim City Manager
Mary Valenzuela, City Secretary
Derek Williams, Systems Administrator
Kyle Benson, IT Director
Emilio Garcia, Health Director
Leticia Salinas, Accounting Manager
Juna J. Adame, Fire Chief
Diana Gonzales, Human Resources Director
Susan Ivy, Parks Director
Deborha Balli, Finance Director
John Blair, Police Chief
Manny Salazar, Economic Development
Bill Donnell, Public Works Director
Kobby Agyekum, Senior Planner/HPO
Rudy Mora, City Engineer
Connie Womack, Tourism Director
James Creek, Captain
Erik Spitzer, Director of Planning and Development Services
Joe Casillas, Water Production Supervisor

I. Preliminary Proceedings.

OPEN MEETING

Mayor Pro Tem Lopez opened the meeting at 5:00 p.m. with all five commission members present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – June 23, 2025

Special Meeting – July 16, 2025

Motion made by Commissioner Hinojosa to approve the minutes of June 23, 2025 and July 16, 2025 as presented, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez voting “FOR”.

II. Public Hearing - (Required by Law).¹

1. Public hearing on request for an alcohol variance for a Wine and Malt Beverage Retailer's On-Premise Permit for the establishment known as The Lucky Spot at 1901

South Brahma Blvd., Kingsville, Texas 78363. (Director of Planning and Development Services).

Mayor Pro Tem Lopez read and opened this public hearing at 5:02 p.m. Mayor Fugate further announced that this is a public hearing. If anyone would like to speak on behalf of this item they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Erik Spitzer, Director of Planning and Development Services, stated that on April 24, 2025, Lucky Spot, LLC applicant, requested an alcohol variance for a Wine and Malt Beverage Retail Dealer's On-Premises Permit for the establishment to be known as The Lucky Spot, located at 1901 S. Brahma Blvd. This request is for a newly proposed location at a currently vacant, former gas station. One church, "McAllen Baptist Temple," is located within 300' of the proposed establishment. Six letters were sent out to those within the 300" radius, and staff received no feedback from those who were noticed.

Mayor Pro Tem Lopez closed this public hearing at 5:03.

2. Public Hearing on condemnation of structure at 525 E. Ave. D, Kingsville, Texas. (Director of Planning and Development Services).

Mayor Pro Tem Lopez read and opened this public hearing at 5:03 p.m. Mayor Fugate further announced that this is a public hearing. If anyone would like to speak on behalf of this item they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Spitzer stated that this structure is an attractive nuisance to children. It is a harbor for vagrants, criminals, and immoral people. There is evidence of roach, rats, mice, and other vermin. The structure's roof is uncovered and has graffiti. This structure has had no water or electric services since 2013. The structure has been delinquent in paying property taxes since 2016.

Mayor Pro Tem Lopez closed this public hearing at 5:05.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time."

Mr. Charlie Sosa, Interim City Manager, gave a brief report on street projects. He further announced that a staff meeting has been scheduled for July 29th at 11:00 a.m.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

Joel Saenz, 307 W. Ailsie, commented that at the previous city commission meeting, a non-agenda item took approximately 10 to 15 minutes and was not mentioned to the public,

which is a violation of the city charter. He stated that another violation of the charter, to which he has been told about, is that it took 31 days to submit the recall when it should have been 30. He stated that there has been so many violations for the charter that everything that has been spoken or said should be forwarded to the Judge that will be hearing this recall.

Lance Hamm, 912 South Creek, commented that as a concerned taxpayer and voter of the City of Kingsville, he is speaking on his concern and opinion about six illegal practices of the City of Kingsville employees and/or elected officials. The Kingsville City Commission Special Meeting of July 16, 2025, has not been properly or legally adjourned. Two commissioners left the building after the Executive Session was called and never returned to come out of the Executive Session and to adjourn the special meeting. He further stated that he would like to ask this commission to legally adjourn the special meeting of July 16, 2025 so that the city secretary can properly and legally record the time of the adjournment. He further stated that there was no agenda item at the July 16, 2025 city commission meeting, which there legal should have been to discuss the consequences of the city commission of passing agenda item 18 at the July 14, 2025 city commission meeting, whereas this commission along with city staff engaged in a 10 minute back and forth open meeting discussion about language in the Kingsville City Charter, gave legal advice to city residents retarding a writ of mandamus and certain courts to approach, and a discussion about a legal opinion form a city contract legal advisor in open session rather than an executive session. City officials illegally certified the recall petition even though the city charter clearly states that the recall petition shall be returned to the city secretary within thirty days of the city's receipt of the recall affidavit. The recall petition was returned on the 31st day. A clear violation of the city charter. City officials illegally certified the recall petition even though the city charter clearly states that the recall petition signatories be equal to 20% of qualified voters voting in the election process in progress at the last election, which would be 2,805 signatures as the minimum threshold, rather than 282.4 signatures, the city illegally used to certify the recall petition. Most importantly and concerning for the city taxpayers, will be if the Kingsville City Commission goes forward with this illegal recall process instead of going back to decertify the recall petitions, due to obvious violations of the city charter when city officials illegally certified the recall petition, based on the three arguments: violation of the 30 day restriction; violation due to the language used to stated the grounds for removal, and violation due to the minimum required signatories not being 20% of the qualified voters 2,805 signatures on the recall petition. Hamm further stated that, for clarification, he can be contacted to discuss any of these issues at any future city commission meetings.

Vicki Benys, 1914 Martin Street, commented about a golf benefit tournament scheduled for September 6, 2025. Last year's tournament consisted of 32 teams, which consisted of 128 players divided into two which would have required 62 carts, but there were only 45 carts. She stated that for the upcoming tournament, carts may need to be brought in in order to accommodate all players. Benys stated that for last year's tournament, they spent \$25,000 between the agencies. For the city, they were able to help the Fire Department with supplies that are given to children, which meant a lot to her. They were also able to assist with the Sparky suit and also assist the Kingsville Police Department. This is an event that occurs once a year and they she hopes they can continue it.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

Motion made by Commissioner Hinojosa to approve the consent agenda as presented, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Alvarez, Lopez voting "FOR".

1. Motion to approve the reappointment of Dora Martinez for a three-year term to the City of Kingsville Civil Service Commission. (Human Resources Director).

2. Motion to approve a resolution authorizing the Fire Chief to enter into an Agreement for Training of Emergency Medical Services Students between the Kingsville Fire Department and the Texas EMS Academy. (last approved 12/12/22). (Fire Chief).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

3. Consideration and approval of an alcohol variance for a Wine and Malt Beverage Retailer's On-Premise Permit for the establishment known as The Lucky Spot at 1901 South Brahma Blvd., Kingsville, Texas 78363. (Director of Planning and Development Services).

Motion made by Commissioner Alvarez to approve the alcohol variance for a Wine and Malt Beverage Retailer's On-Premise Permit for the establishment known as The Lucky Spot at 1901 South Brahma Blvd., Kingsville, Texas 78363, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alarcon, Alvarez, Hinojosa, Lopez voting "FOR".

4. Consideration and approval of a resolution authorizing the City to submit an application to the Ed Rachal Foundation for grant funds for equipment for the Kingsville Fire Department. (for new EMS training equipment; no cash match). (Fire Chief).

Mr. Juan J. Adame, Fire Chief, stated that the Kingsville Fire Department has the opportunity to apply for a grant from the Ed Rachal Foundation of the purchase of new EMS training equipment. The Ed Rachal does not require a matching cost share. The grant is a reimbursement-type grant. Chief Adame further stated that the amount to be requested will be for a total of \$28,790.00 for the purchase of equipment and associated shipping and handling charges.

5. Discuss and consider awarding Bid No. 25-17 for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 14: E. Santa Gertrudis Ave. Storm Water Improvements Project, as per recommendation of the consulting engineer. (City Engineer).

Mr. Rudy Mora, City Engineer, stated that this project was advertised in the local newspaper and on the city's website. Sealed bids were received from five bidders. The base bids range from \$1,110,141.86 to \$1,800,510.00. Alternate No. 1 bids range from \$8,020.10 to \$21,423.00. The total bids range from \$1,118,161.96 to \$1,809,623.84. After review, staff recommend awarding the project to the lowest bidder, Grace Paving and Construction, Inc., for the total base bid amount of \$1,118,161.96. He further stated that the bid is 38% below the engineer's estimate, which is considered reasonable.

Motion made by Commissioner Hinojosa to approve the award of Bid No. 25-17 for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 14: E. Santa Gertrudis Ave. Storm Water Improvements Project, as per the recommendation of the consulting

engineer, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alarcon, Alvarez, Hinojosa, Lopez voting "FOR".

6. Consideration and approval of a resolution authorizing the Interim City Manager to execute Changer Order No.1 to the Construction Contract with D&J Utility Services LLC for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 10: N. Armstrong Ave. Storm Water Improvements Project. (contract approved 428/25) (City Engineer).

Mr. Mora stated that this will increase the contract price by \$51,176.84 and increase the contract time by 20 calendar days. The additional work will provide a road diet to the area and guide motorists and non-motorists along a wider street and enhance traffic safety.

Motion made by Commissioner Hinojosa to approve this resolution authorizing the Interim City Manager to execute Changer Order No.1 to the Construction Contract with D&J Utility Services LLC for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 10: N. Armstrong Ave. Storm Water Improvements Project, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alarcon, Alvarez, Hinojosa, Lopez voting "FOR".

7. Consider condemnation of structure located at 525 E. Ave. D, Kingsville, Texas. (Director of Planning and Development Services).

Motion made by Commissioner Alvarez, motion finding not able to repair, building or structure is unsafe, and present condition is a violation of ordinances, and cannot be corrected without substantial reconstruction; then declare the building or structure to be a public nuisance and order its demolition by owner/agent/ person in charge with 30 days; city shall abate in any manner it deems necessary and proper, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez voting "FOR".

8. Workshop: Discussion on proposed Fiscal Year 25-26 Fund 051, Utility Rate Increases, Enterprise Fleet Contract, Fund Balance Discussion. (Interim City Manager).

Mr. Sosa and Mrs. Balli gave the presentation on the upcoming budget for Fiscal Year 25-26.

The City has been notified that we will be receiving \$5 million in grant funds from the Texas Military Value Revolving Loan Fund for the transfer of flow for the South Wastewater Treatment Plant to the North Wastewater Treatment Plant, and it will require a 5% match of \$250,000. Additional funding will be needed for this match. With aging infrastructure, the city needs to take advantage of grants that are becoming available. The city cannot afford not to apply and not accept grant funding with a reasonable match. The Utility Fund has two main sources of revenue: water and sewer rates. On the expenditure side, the greatest costs are infrastructure maintenance and personnel costs. Meter reading section expenditures. With the completion of the Water Meter Project, the meter readers are no longer responsible for reading the meters as the information is automatically transferred into the billing system. The focus is now shifted to all meter and meter endpoint maintenance, completion of all service orders for new service, disconnect service, checks for leaks, and any re-reads for billing purposes. This efficiency allowed a reduction in the number of meter reader positions from 2 to 1. The other change to this division occurred with the Accounts Receivable Billing position. It was transferred to General Fund due to the nature of the types of accounts billed and allows all City receivables to be consolidated and managed by one position. Number of Employees – 6 Full-Time (reduction of 2 positions for Division 6201). The Fleet Management Lease agreement was taken out during a time the City was having a difficult time finding vehicles that were needed for the Utility Fund operations. Funding options were limited and the decision was made to enter into a lease

agreement for 12 vehicles. Due to supply chain issues, the scope was changed to accept the 6 vehicles that were delivered and not receive any additional vehicles on the current lease agreement.

Mrs. Balli further announced dates for upcoming workshops.

VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 5:55 p.m.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, TRMC, City Secretary

CONSENT AGENDA

AGENDA ITEM #1

Kingsville Parks & Recreation
400 W. King (mailing)
501 Santiago Park Lane (physical)
Kingsville, Texas 78363
361-221-8705
Susan Ivy, Director
361-219-9125



For information on events and facilities
www.cityofkingsville.com/departments/parks
Email:
sivy@cityofkingsville.com
or follow us on Facebook
Kingsville Parks and Recreation

To: Charlie Sosa, Interim City Manager

From: Susan Ivy, Director of Parks & Recreation

Date: August 13, 2025

Subject: Emergency Repair at Golf Course

Two days ago we had our pump station go down that controls the irrigation at the golf course. . We did not get to water yesterday or today. MIA electric along with PMC (phone) worked together to try and trouble shoot it. They have determined that the Variable Frequency Drive is bad. The quote for \$12,110.36 is attached. It is vital that we get this replaced so that we can get the course and greens watered.

We have determined that there are funds available in the Golf course Improvement fund and are requesting a budget amendment in the amount of \$14,000.00 to cover this repair and any miscellaneous charges for the evaluation that we might receive.

We would like to instruct the Pumps, Motors and Controls, Inc company in Pearland to come as soon as possible to complete this work so we can get water back on the course.



Pumps, Motors & Controls, Inc.
PO Box 841383
Pearland TX 77584

We are an equal opportunity employer

Quote

Date	Quote #
8/11/2025	Q20250342

Name / Address
L E Ramey Golf Course 2522 E Escondido Rd. Kingsville, TX 78363

Ship To
L E Ramey Golf Course 2522 E Escondido Rd. Kingsville, TX 78363 Ruben: 361-592-1101

Terms	Rep	FOB
Due on receipt	DB	PMCI

Item	Description	Qty	U/M	Cost	Total
Service	SCOPE OF WORK: Customer requests service technician(s) to inspect / report / repair pump station and / or controls.	1	ea	0.00	0.00
MTECH.10	Customer complaint: VFD has become inoperable due to voltage or storm damage. Technician will replace with a new one, test and calibrate as needed. Labor and Services performed by technician on site. Minimum charge 1 day labor	1	ea	975.00	975.00
HTECH.10	Additional technicians required for services performed with technician; charge for labor at 1 day	1	day	800.00	800.00
65-12-40750	VFD, ABB, ACS580-01-096A-4, 75HP 96AMPS, 480V ** Unit is in stock and available after testing at PMC shop **	1	ea	10,335.36	10,335.36

This quotation is valid for 30 days after the date of this estimate.

Total

\$12,110.36

Phone #

832-487-9463

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2024-2025 BUDGET TO APPROPRIATE FUNDING FOR EMERGENCY REPAIRS TO THE GOLF COURSE PUMP STATION.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for this expenditure in this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2024-2025 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#44

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 026 – Golf Course Capital Projects					
<u>Expenditures</u>					
4502	Golf Course	Machinery & Equipment	71200	\$14,000	

[To amend the City of Kingsville FY 24-25 budget to appropriate funding for the emergency repairs to the Golf Course pump station. Funding for this will come from the unappropriated fund balance of Fund 026 Golf Course Capital Projects.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 25th day of August 2025.

PASSED AND APPROVED on this the 8th day of September 2025.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #2

(3A)

City of Kingsville
Department Name

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Juan J. Adame, Fire Chief
DATE: August 14, 2025
SUBJECT: Accept Coastal Bend Regional Advisory Council Grant (CBRAC)

Summary:

The Kingsville Fire Department is requesting approval to accept a CBRAC grant in the amount of \$6261.00.

Background:

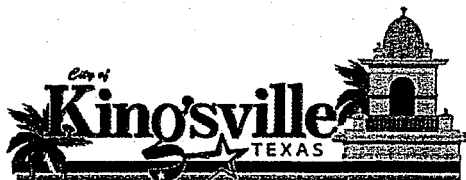
Each year CBAC distributes funding grants to member EMS organizations.

Financial Impact:

No financial impact. This donation will be used in the fire department to purchase medical supplies.

Recommendation:

Accept the donation from CBRAC in the amount of \$6261.00.



COASTAL BEND REGIONAL
ADVISORY COUNCIL
PO BOX 18460
CORPUS CHRISTI TX 78480

AMERICAN BANK
(800) 257-8316
americanbank.com

8112

88-328/1149

CHECK ARMOR

08/06/2025

PAY TO THE ORDER OF City of Kingsville Fire Dept

\$**6,261.00

Six thousand two hundred sixty-one and 00/100*****

DOLLARS

City of Kingsville Fire Dept
Attn: Chief Adame
P.O. Box 1458 119 North 10th St.
Kingsville, TX 78363

Two Signatures Required
Void After 90 Days

[Signature]
[Signature]
AUTHORIZED SIGNATURE

MEMO: FY25 EMS County Grant - Kleberg County

0008112

Photo Safe Deposit
Details on Back

08/06/2025

City of Kingsville Fire Dept

8112

Date	Type	Reference	Original Amount	Balance Due	Payment
08/06/2025	Bill	KFDEMS CountyFY25	6,261.00	6,261.00	6,261.00
		Check Amount			6,261.00

RAC-Primary

FY25 EMS County Grant - Kleberg County

6,261.00

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2024-2025 BUDGET TO ACCEPT AND EXPEND GRANT FUNDS FROM THE COASTAL BEND REGIONAL ADVISORY COUNCIL GRANT FOR FIRE DEPARTMENT MEDICAL SUPPLIES.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for this expenditure in this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2024-2025 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#45

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 015 - CBCOG					
<u>Revenues</u>					
2200	Fire	State Grants	72010	\$6,261.00	
<u>Expenditures</u>					
2200	Fire	Medical Supplies	22400	\$6,261.00	

[To amend the City of Kingsville FY 24-25 budget to accept and expend grant funds from the Coastal Bend Regional Advisory Council for Fire department medical supplies. Funding for this will come from the grant proceeds for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 25th day of August 2025.

PASSED AND APPROVED on this the 8th day of September 2025.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #3



**City of Kingsville
Finance Department**

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Deborah Balli, Finance Director

DATE: August 26, 2025

SUBJECT: Proposed Fee Increase for Water and Sewer

Summary:

The City contracted with Grady Reed with HDR Engineering to perform a rate study of Water and Wastewater rates which was completed 8/11/2023. The study indicated that rates would need to increase in 2025 by 8% for Water and 5% for Wastewater with additional increases in future years.

The 8% increase in Water rates will provide an estimated \$406,802 in additional water revenues. The 3% 5% increase in Wastewater rates will provide an estimated \$240,571 in additional sewer revenues. Both these revenues have been incorporated into the proposed budget in the water and sewer revenue line items of Fund 051.

The Utility Fund has several major projects identified that need to be completed. The additional revenues will be used to begin work on the Capital Improvements Plan and to insure the minimum fund balance requirements of Fund 051.

Recommendation:

Staff recommends the approval of the water and sewer rate increases as proposed in the FY 25-26 budget.

ORDINANCE NO. 2025-_____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER V, ARTICLE 3, WATER, PROVIDING FOR AN INCREASE IN WATER RATES; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, the cost of providing this service has increased substantially in the three years since the rates were last adjusted.

WHEREAS, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS: 8% Increase

I.

THAT Section 5-3-51 of Article 3: Water of Chapter V, Public Works, of the Code of Ordinances of the City of Kingsville, Texas, shall be amended to read as follows:

§ 5-3-51 MINIMUM MONTHLY CHARGE; RATE SCHEDULE.

(A) The following monthly rates shall be charged to inside-city customers for the use of city water, provided that minimum monthly charges shall be made and bills rendered accordingly, under the standard water rates schedule as follows:

<i>Minimum Monthly Bill Water Service</i>					
<i>Meter Allowance Size</i>	<i>Single-Family Residential</i>	<i>Multi-Family Residential*</i>	<i>Commercial**</i>	<i>Irrigation</i>	<i>Gallons</i>
5/8 - 3/4 inch	14.72 15.90	\$0.00	\$0.00	\$0.00	0
5/8 - 3/4 inch	—	27.86 30.09	28.97 31.29	33.23 35.89	3,000
1 inch	30.12 32.53	33.88 36.59	36.63 39.56	39.34 42.46	5,000
1¼ inch	36.65 39.59	40.52 43.77	44.27 47.82	52.98 57.22	7,000
1½ inch	44.93 48.53	49.99 53.99	55.74 60.20	67.77 73.20	10,000
2 inch	65.50 70.74	68.95 74.47	78.66 84.96	97.42 105.22	16,000

Minimum Monthly Bill Water Service

Meter Allowance Size	Single-Family Residential	Multi-Family Residential*	Commercial**	Irrigation	Gallons
3 inch	65.50 70.74	129.01 139.33	139.11 150.24	191.28 206.59	35,000
4 inch	65.50 70.74	208.04 224.69	214.50 231.66	314.77 339.96	60,000
6 inch	65.50 70.74	413.50 446.58	409.76 442.54	635.83 686.70	125,000
8 inch	65.50 70.74	413.50 446.58	781.29 843.80	635.83 686.70	200,000

* Includes apartments of 3-4 units.

** Includes hotels, motels, and apartments over 4 units.

(B) The following monthly rates shall be charged to outside-city customers for the use of city water, provided that minimum monthly charges shall be made and bills rendered accordingly, under the standard water rates schedule as follows:

Minimum Monthly Bill Water Service

Meter Allowance Size	Single-Family Residential	Multi-Family Residential*	Commercial**	Irrigation	Gallons
5/8 - 3/4 inch	16.91 18.27	\$0.00	\$0.00	\$0.00	0
5/8 - 3/4 inch	—	32.05 34.62	33.32 35.99	38.18 41.24	3,000
1 inch	34.67 37.44	38.99 42.11	42.09 45.46	47.84 51.67	5,000
1 1/4 inch	37.47 40.47	46.59 50.32	50.90 54.98	60.28 65.11	7,000
1 1/2 inch	51.63 55.76	57.48 62.08	64.07 69.20	77.94 84.18	10,000
2 inch	75.35 81.38	79.30 85.65	90.46 97.70	112.00 120.96	16,000
3 inch	75.35 81.38	148.37 160.24	159.97 172.77	219.95 237.55	35,000
4 inch	75.35 81.38	239.22 258.36	246.68 266.42	361.97 390.93	60,000
6 inch	75.35 81.38	475.49 513.53	471.21 508.91	731.20 789.70	125,000

Minimum Monthly Bill Water Service					
Meter Allowance Size	Single-Family Residential	Multi-Family Residential*	Commercial**	Irrigation	Gallons
8 inch	75.35 81.38	475.49 513.53	898.46 970.34	731.20 789.70	200,000

* Includes apartments of 3-4 units.

** Includes hotels, motels, and apartments over 4 units.

(C) For all water furnished in excess of the minimum allowance, the charge per 1,000 gallons of water delivered per month shall be shown as follows:

	In-side City	Outside City
Single-family residential:		
0 - 5,000 gallons	\$3.09 3.34	\$3.55 3.84
5,001 - 10,000 gallons	3.25 3.51	3.74 4.04
10,001 - 15,000 gallons	3.39 3.67	3.93 4.25
15,001 - 20,000 gallons	3.53 3.82	4.10 4.43
20,001 - 30,000 gallons	3.70 4.00	4.25 4.59
30,000 + gallons	4.77 5.16	5.50 5.94
Multi-family:	3.27 3.54	3.78 4.09
Commercial:	3.93 4.25	4.50 4.86
Irrigation	4.93 5.33	5.66 6.12

(D) These rates shall be applied to all water that passes through the meter regardless of whether the water is used or not.

(E) Industrial rates by special contract with the city.

(F) Naval Air Station Kingsville water rate, as determined by the most current water rate study, is set at \$2.06/1,000 gallons.

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 2nd day of September 2025.

PASSED AND APPROVED on this the 8th day of September 2025.

Effective Date: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #4



**City of Kingsville
Finance Department**

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Deborah Balli, Finance Director

DATE: August 26, 2025

SUBJECT: Proposed Fee Increase for Water and Sewer

Summary:

The City contracted with Grady Reed with HDR Engineering to perform a rate study of Water and Wastewater rates which was completed 8/11/2023. The study indicated that rates would need to increase in 2025 by 8% for Water and 5% for Wastewater with additional increases in future years.

The 8% increase in Water rates will provide an estimated \$406,802 in additional water revenues. The 3% 5% increase in Wastewater rates will provide an estimated \$240,571 in additional sewer revenues. Both these revenues have been incorporated into the proposed budget in the water and sewer revenue line items of Fund 051.

The Utility Fund has several major projects identified that need to be completed. The additional revenues will be used to begin work on the Capital Improvements Plan and to insure the minimum fund balance requirements of Fund 051.

Recommendation:

Staff recommends the approval of the water and sewer rate increases as proposed in the FY 25-26 budget.

ORDINANCE NO. 2025-_____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER V, ARTICLE 2-SEWERS, SECTION 2-USER CLASSIFICATIONS, SCHEDULE OF CHARGES; PROVIDING FOR AN INCREASE IN SEWER RATES; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, the cost to provide this service has increased substantially in the year since the rates were last adjusted.

WHEREAS, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS: 5% increase

I.

THAT Section 5-2-2 of Article 2: Sewers of Chapter V, Public Works, of the Code of Ordinances of the City of Kingsville, Texas, shall be amended to read as follows:

§ 5-2-2 USER CLASSIFICATIONS; SCHEDULE OF CHARGES.

(A) *Single-family residential*. Minimum monthly charge of ~~\$17.58~~ \$18.46 with an allowance of 2,000 gallons. For consumption in excess of 2,000 gallons a charge of ~~\$5.03~~ \$5.29 per 1,000 gallons will be levied to a maximum of 15,000 gallons after which no further charge shall be levied.

(B) *Duplex*. Minimum monthly charge of ~~\$21.56~~ \$22.64 with an allowance of 2,000 gallons. For consumption in excess of 2,000 gallons a charge of ~~\$5.03~~ \$5.29 per 1,000 gallons will be levied.

(C) *Multi-family residential (includes apartments of 3-4 units)*. Minimum monthly charge of ~~\$32.95~~ \$34.60 with an allowance of 3,000 gallons. For consumption in excess of 3,000 gallons, a charge of ~~\$5.03~~ \$5.29 per 1,000 gallons shall be levied.

(D) *Commercial (includes hotels, motels, apartments over 4 units, and all others not meeting any other categories)*. Minimum monthly charge ~~\$40.54~~ \$42.57 with an allowance of 3,000 gallons. For consumption in excess of 3,000 gallons a charge of ~~\$5.30~~ \$5.57 per 1,000 gallons will be levied.

(E) *Irrigation*. No customer using city water services solely for irrigation purposes shall be assessed a sewer charge.

(G) *Billing charge.* All sewer customers who are not billed for water services shall be assessed a monthly billing charge of ~~\$2.93~~ \$3.08 in addition to their sewer charges.

(H) (1) *Outside city limits.* All parts of this section apply to customers located outside the city limits and who receive city sewer service except for the rates to such customers shall be as follows:

(2) *Single-family residential.* Minimum monthly charge of ~~\$20.22~~ \$21.24 with an allowance of 2,000 gallons. For consumption in excess of 2,000 gallons a charge of \$ ~~5.78~~ \$6.07 per 1,000 gallons of water consumed to a maximum of 15,000 gallons after which no further charge shall be levied.

(3) *Duplex.* Minimum monthly charge of ~~\$24.81~~ \$26.05 with an allowance of 2,000 gallons. For consumption in excess of 2,000 gallons a charge of ~~\$5.78~~ \$6.07 per 1,000 gallons of water consumed.

(4) *Multi-family residential (includes apartments of 3-4 units).* Minimum monthly charge of ~~\$38.88~~ \$40.83 with an allowance of 3,000 gallons. For consumption in excess of 3,000 gallons a charge of ~~\$5.78~~ \$6.07 per 1,000 gallons of water consumed.

(5) *Commercial (includes hotels, motels, apartments over 4 units, and all others not meeting any of the above categories).* Minimum monthly charge of ~~\$46.61~~ \$48.94 with an allowance of 3,000 gallons. For consumption in excess of 3,000 gallons a charge of ~~\$6.09~~ \$6.40 per 1, 000 gallons of water consumed.

(6) Naval Air Station Kingsville sewer rate, as determined by the most current sewer rate study, is the Commercial Rate noted above and amended from time to time.

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 2nd day of September 2025.

PASSED AND APPROVED on this the 8th day of September 2025.

Effective Date: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:


Courtney Alvarez, City Attorney

AGENDA ITEM #5

**City of Kingsville
City Secretary's Office**

TO: City Commission

CC: Charlie Sosa, Interim City Manager; Courtney Alvarez, City Attorney

FROM: Mary Valenzuela, City Secretary 

DATE: August 25, 2025

SUBJECT: Amending Chapter III, Article 1-City Commission, Section 10-Agenda

The purpose of this memo is to recommend the removal of the electronic submission of public comments from Chapter III, Article 1, Section 10(5). The current ordinance includes a provision allowing the public to submit public comments electronically 60 minutes before the beginning of a meeting and read into the record by the City Secretary.

This ordinance was created and approved on August 9, 2021, during the COVID-19 Pandemic. At that time, city commission meetings were to be closed to the public as per an order received from the Texas Governor. As the city has had its meetings open to the public for some time now, it is time to amend the ordinance and have the public make their public comments in person.



ORDINANCE # 2021-46

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER III- ADMINISTRATION; PROVIDING FOR REVISION OF ARTICLE 1-CITY COMMISSION, SECTION 10-AGENDA, TO PROVIDE FOR ELECTRONIC SUBMISSION OF COMMENTS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, the City Commission of the City of Kingsville needs to amend its Code of Ordinances from time to time for statutory compliance and to address issues that arise; and

WHEREAS, there is an interest in allowing public comments and public hearing comments to be submitted electronically for reading at a meeting during the appropriate time instead of requiring such comments to be made strictly in person;

WHEREAS, the provisions herein are necessary to promote and protect the health, safety, and welfare of the public and to comply with State Law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT Article 1: City Commission of Chapter III- Administration, of the Code of Ordinances of the City of Kingsville, Texas shall be amended to read as follows:

Article 1 – City Commission

GENERAL PROVISIONS

...

RULES BEFORE THE CITY COMMISSION

§ 3-1-10. - Agenda.

(A) The City Manager shall be responsible for preparation of an agenda for each City Commission meeting.

(B) The agenda shall conform to all applicable laws of the state and the following special regulations:

(1) The City Manager, City Attorney, any department head with consent of the City Manager, any member of the City Commission or the City Commission itself may place an item on the agenda; however, unless the City Manager is directed in open session to place an item on the agenda, each agenda item shall reflect the person by name or title who requested that such item be placed on the agenda.

(2) Any resident who wishes to address the City Commission on any matter may do so by notifying the City Secretary in accordance with the Texas Open Meetings Law. Any such address during the Public Comment portion of the agenda shall not exceed three minutes without permission of a majority of the Commission.

(3) Any non-resident wishing to address the Commission shall notify the City Secretary and specify his interests in the matter being considered. The City Secretary shall present such requests to the City Manager for approval before placing the name on the agenda. Any such address during the Public Comment portion of the agenda shall not exceed three minutes without permission of a majority of the Commission.

(4) Prior to considering any item on the agenda which requires deliberation, discussion, action, or consideration by the Commission, a Public Comments section will be on the agenda prior to the agenda items listed to permit persons to comment on the items set out on the agenda. Such comments shall not exceed three minutes without permission of a majority of the Commission. If a member of the public addresses the Commission through a translator, they will be given twice the amount of time as a member of the public who does not require the assistance of a translator. The provisions of this subsection shall have no application in the case of a public hearing required by law where comments shall not exceed five minutes.

(Ord. 96002, passed 1-22-96)

(5) Public testimony for Public Hearing input and for Public Comment at public meetings of the City Commission and its boards shall be provided in written format and presented to the City Secretary and/or designee at least 60 minutes prior to the start of each meeting of the City Commission or the applicable board. This testimony and/or public input shall be in accordance with the City Secretary's instructions, which shall be posted on the City Secretary's outdoor public bulletin board at City Hall and on the City website and allow for electronic submission. Comments made by electronic submission must still abide by the applicable time limitation and other rules of this article. The written public testimony shall be provided to members of the City Commission or applicable board prior to voting on measures for that meeting. Written testimony shall be limited in accordance with the City Secretary requirements and shall be placed into the record of each meeting. This written testimony shall serve as the required public testimony pursuant to Texas Government Code section 551.007 and shall constitute a public hearing for purposes of any public hearing requirement under law.

(6) After an item has been considered by the City Commission and fails to be approved, the item shall not be considered on an agenda again until 180 days have passed.

...

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT, as required by the Open Meetings Act, it is officially found and determined that the meeting at which this Ordinance is passed was open to the public and that the public notice of the time, place and purpose was given.

V.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 26th day of July, 2021.

PASSED AND APPROVED on this the 9th day of August, 2021.

Effective Date: August 30, 2021


Sam R. Fugate, Mayor

ATTEST:


Mary Valenzuela, City Secretary

APPROVED AS TO FORM:


Courtney Alvarez, City Attorney

ORDINANCE # 2025 _____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER III-ADMINISTRATION, ARTICLE 1-CITY COMMISSION, SECTION 10-AGENDA, TO PROVIDE FOR REPEAL OF ELECTRONIC SUBMISSION OF COMMENTS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, the City Commission of the City of Kingsville needs to amend its Code of Ordinances from time to time for statutory compliance and to address issues that arise; and

WHEREAS, there is an interest in allowing public comments and public hearing comments to be submitted for reading at a meeting during the appropriate time and the City has always allowed such comments to be made in person, and during the pandemic expanded that to allow for the electronic submission of comments which is no longer needed;

WHEREAS, the provisions herein are necessary to promote and protect the health, safety, and welfare of the public and to comply with State Law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT Article 1: City Commission of Chapter III- Administration, of the Code of Ordinances of the City of Kingsville, Texas shall be amended to read as follows:

Article 1 – City Commission

GENERAL PROVISIONS

...

RULES BEFORE THE CITY COMMISSION

§ 3-1-10. - Agenda.

(A) The City Manager shall be responsible for preparation of an agenda for each City Commission meeting.

(B) The agenda shall conform to all applicable laws of the state and the following special regulations:

(1) The City Manager, City Attorney, any department head with consent of the City Manager, any member of the City Commission or the City Commission itself may place an item on the agenda; however, unless the City Manager is directed in open session to place an item on the agenda, each agenda item shall reflect the person by name or title who requested that such item be placed on the agenda.

(2) Any resident who wishes to address the City Commission on any matter may do so by notifying the City Secretary in accordance with the Texas Open Meetings Law. Any such address during the Public Comment portion of the agenda shall not exceed three minutes without permission of a majority of the Commission.

(3) Any non-resident wishing to address the Commission shall notify the City Secretary and specify his interests in the matter being considered. The City Secretary shall present such requests to the City Manager for approval before placing the name on the agenda. Any such address during the Public Comment portion of the agenda shall not exceed three minutes without permission of a majority of the Commission.

(4) Prior to considering any item on the agenda which requires deliberation, discussion, action, or consideration by the Commission, a Public Comments section will be on the agenda prior to the agenda items listed to permit persons to comment on the items set out on the agenda. Such comments shall not exceed three minutes without permission of a majority of the Commission. If a member of the public addresses the Commission through a translator, they will be given twice the amount of time as a member of the public who does not require the assistance of a translator. The provisions of this subsection shall have no application in the case of a public hearing required by law where comments shall not exceed five minutes.

(Ord. 96002, passed 1-22-96)

~~(5) Public testimony for Public Hearing input and for Public Comment at public meetings of the City Commission and its boards shall be provided in written format and presented to the City Secretary and/or designee at least 60 minutes prior to the start of each meeting of the City Commission or the applicable board. This testimony and/or public input shall be in accordance with the City Secretary's instructions, which shall be posted on the City Secretary's outdoor public bulletin board at City Hall and on the City website and allow for electronic submission. Comments made by electronic submission must still abide by the applicable time limitation and other rules of this article. The written public testimony shall be provided to members of the City Commission or applicable board prior to voting on measures for that meeting. Written testimony shall be limited in accordance with the City Secretary requirements and shall be placed into the record of each meeting. This written testimony shall serve as the required public testimony pursuant to Texas Government Code section 551.007 and shall constitute a public hearing for purposes of any public hearing requirement under law.~~

~~(6) After an item has been considered by the City Commission and fails to be approved, the item shall not be considered on an agenda again until at least 60 days~~

have passed, unless waiting 60 days would negatively impact the City financially in which case the item could be considered at the next available meeting.

...

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT, as required by the Open Meetings Act, it is officially found and determined that the meeting at which this Ordinance is passed was open to the public and that the public notice of the time, place and purpose was given.

V.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 2nd day of September, 2025.

PASSED AND APPROVED on this the 8th day of September, 2025.

Effective Date: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

REGULAR AGENDA

AGENDA ITEM #6

NOTICE OF PUBLIC HEARING ON BUDGET

ordin. -
budget

Notice is hereby given that a Public Hearing on the proposed City of Kingsville Budget for Fiscal Year 2025-2026 will be held on Tuesday, September 2, 2025, at 5:00 P.M. at the Helen Kleberg Groves Community Room, City Hall, 400 West King Avenue, Kingsville, Texas.

Using the proposed tax rate, which is the rate the budget is based on, this budget will raise more total property taxes than last year's budget by \$691,904 or 7.51%, and of that amount \$54,447 is tax revenue to be raised from new property added to the tax roll this year.

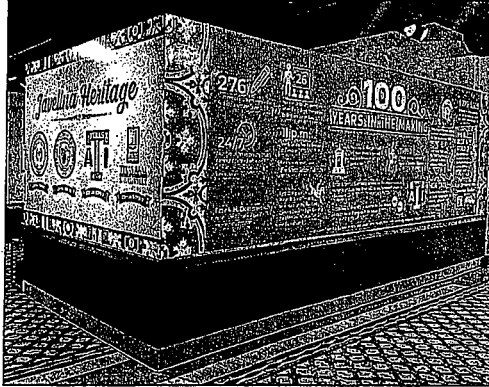
A copy of the proposed budget is on file in the offices of the City of Kingsville City Secretary and the Director of Finance and on the City's website (www.cityofkingsville.com) since August 5, 2025, for the public to review. All interested citizens will have the opportunity to give written and oral comments at the Public Hearing.

MOTION TO ADOPT THE BUDGET

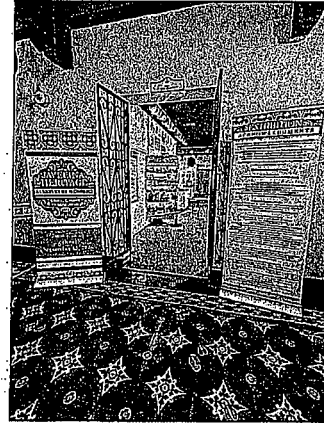
For whoever will be making tonight's motion to adopt the budget can use the wording as follows:

“I move to approve the final passage of an ordinance adopting the City Manager’s budget, as amended, of the City of Kingsville, Texas, and appropriating funds for the fiscal year beginning October 1, 2025 and ending September 30, 2026 in the particulars hereafter stated.”

Javelina Heritage: A Century of Memories exhibit open through Sept. 15, 2026



An exhibit celebrating the university's centennial is open for visitors through Sept. 15, 2026. The exhibit, curated by Dr. Christine Reiser-Robbins, Associate Professor of Anthropology at TAMUK, said it was a large collaboration including students and the community. The exhibit is displayed at the John E. Conner Museum with Director of Administration and Operations Kathy Pawelek. Museum hours are Monday through Friday - 8 a.m. to 5 p.m., Saturday - 10 a.m. to 2 p.m. and closed on Sundays. The museum is located 905 W. Santa Gertrudis St. in Kingsville. (Photos by Tim Morales Salinas)



PUBLIC HEARING NOTICE

On July 28, 2025, the Kingsville City Commission had public hearings and action items to consider condemnation of structures on the following properties. The City Commission found the structures on each of the properties to be dangerous, unsafe, in violation of city ordinances, unable to be corrected without substantial expense of reconstruction, and a public nuisance. The Commission ordered the property owner/agent/person in charge of each of the properties to demolish the structures within 30 days:

525 E. Ave. D, Kingsville, Texas

A copy of each order can be obtained from the City Secretary at City Hall (400 W. King Avenue, Kingsville, Texas) or by mailing her at P.O. Box 1458, Kingsville, Texas 78364.

RICARDO INDEPENDENT SCHOOL DISTRICT

Ricardo Independent School District will be participating in the following Federal Programs during the the 2025-2026 school year:

- Title I, Part A - Improving Basic Programs Operated by Local Education Agencies
- Title II, Part A - Teacher & Principal Training & Recruiting (TPTR)
- Title III, Part A - English Language Acquisition, Language Enhancement and Academic Achievement
- Title IV, Part A - SSAEP
- Small, Rural School Achievement Grant(SRSA)
- IDEA - B (Including Formula and Preschool)
- E-Rate - Internet Safety Policy & Responsible Use Policy

Teachers, Paraprofessionals, Principals, Other School Personnel, Parents, Community Members and Business Representatives are invited to the 2025-2026 Consolidated Application meeting on August 6, 2025 6PM. The focus of this meeting, to be held at the Ricardo ISD Cafeteria, 138 W County Road 2160, Kingsville, Texas 78363; will include input into preparation of the application for funding. A key focus will be the coordination & integration of these funding sources & programs into the educational system of Ricardo ISD.

NOTICE OF PUBLIC HEARING ON BUDGET

Notice is hereby given that a Public Hearing on the proposed City of Kingsville Budget for Fiscal Year 2025-2026 will be held on Tuesday, September 2, 2025, at 5:00 P.M. at the Helen Kleberg Groves Community Room, City Hall, 400 West King Avenue, Kingsville, Texas.

Using the proposed tax rate, which is the rate the budget is based on, this budget will raise more total property taxes than last year's budget by \$691,904 or 7.51%, and of that amount \$54,447 is tax revenue to be raised from new property added to the tax roll this year.

A copy of the proposed budget is on file in the offices of the City of Kingsville City Secretary and the Director of Finance and on the City's website (www.cityofkingsville.com) since August 5, 2025, for the public to review. All interested citizens will have the opportunity to give written and oral comments at the Public Hearing.

H.M. King King's Ladies Drill Team prepare for halftime show

By Ted Figueroa
Reporter

(Editor's note: In this feature, we take readers back through our archives, highlighting some of the people and events of the past century. Many issues are still in paper form, some are digitized, and a few are on microfilm. The issues from 1918 to July of 1924 were lost in a fire, however, the rest remain intact. Here is a look back at what was happening this week in Kingsville.)



50 years ago

August 1975

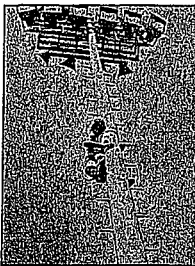
Football season was about to get underway at Javelina Stadium. Two workers who worked for a steeplejack crew out of Kerrville were contracted to paint the stadium lights from the bottom to the top.

As football players across the country prepared for the opening of the 1975 season, drill teams, bands and cheerleaders began sharpening their routines. Members of the 1975 H.M. King High School's Kings Ladies Drill team had also been busy preparing for their halftime show for several weeks. 35 girls were on the team that year.

Preseason football drills for the Brahmas were set to begin. Coach Pete Murray scheduled two workouts a day in shorts for the first four days. Players were to report



The H.M. King's Ladies Drill Team rehearses their halftime show at inside the high school cafeteria in 1975.



A contractor works to paint the Javelina Stadium lights in preparation for the football season in 1975.



Kim Scott receives awards for persuasive speaking and debate in 1975.

at 8 a.m. for morning workouts. After the first few transition to full pads. A against Brownsville High School.

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After a two-week forensic workshop at Texas A&I, certificates were awarded to high school students in the categories of prose, poetry, debate, informative speaking, persuasive speaking and reader's theater. Kingsville's own Kim Scott was awarded a certificate of excellence in persuasive speaking. She also received a certificate of excellence in debate. Scott would go on to become a Hollywood movie star and was an actress in movies like "The Abyss" and "The Client".

75 years ago
August 1950

Funeral services were being held at St. Martin's Catholic Church for a four-year-old girl who was accidentally shot by her six-year-old brother. Police Chief Jack West reported that the child was dead upon arrival at the Kleberg County Hospital. The accident occurred at the home of the child's grandparents in the 700 block of East Richard. While their parents were at work, they entered the house next door which belonged to their grandparents. The boy found a .38 caliber Colt revolver hidden between two mattresses in a bed room. The boy said all he could remember was that the gun went off. There were no witnesses and Chief West said that the children had been warned several times not to touch the pistol.

99 years ago
August 1926

The Kingsville Rotarians were set to host a dinner for all secretaries and presidents in the district from as far away as Huntsville and Del Rio. The meetings would be held at the high school auditorium with lunch to be served at Casa Ricardo. At the end of the day a sight seeing tour of Kingsville along with a BBQ chicken dinner and music would round out

?? TRIVIA ??

HOW SMART ARE YOU?

- Think you know something about everything?
- What do you know about our area?

Play Kingsville Trivia brought to you by Harrel's Pharmacy!

Questions:

1. In the 1950s a circle skirt was named after what kind of dog breed?
2. What 1970s TV show featured a police officer who drove a Ford Torino?
3. What dance style was popular in the 60s?
4. What undergarment was used to lift full skirts in the 1950s?
5. In the 80s sitcom "Al" what does the name "Al" stand for?
6. What is the 80s movie where Tom Hanks falls in love with a mermaid?
7. What is Steven Spielberg's profession?
8. What profession made Oprah Winfrey famous?
9. The large intestine is part of which organ system in the human body?
10. What color are tennis balls traditionally?

(Answers will be in the next issue)

HOW SMART ARE YOU:

- 9-10: Okay Einstein, quit bragging
- 7-8: Pick up your PhD at TAMUK
- 5-6: You are on your way to your B.S. degree
- 3-4: Do not skip any more school
- 2 or less: Don't leave home without a chaperon

For all your pharmacy needs, contact Harrel's.
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Harrel's
Kingsville Pharmacy
204 E. Kleberg • Kingsville, Tx
(361) 592-3354

TRIVIA ANSWERS

Aug. 14, 2025 issue

- | | |
|-------------------|--------------------------------------|
| 1. Blackbeard | 7. Temporary sleep problem |
| 2. James Lawrence | 8. Presidential Suite |
| 3. Bread | 9. Los Angeles International Airport |
| 4. Lettuce | |
| 5. Ham and Cheese | |

Committed to working for the people

JP Lawrence here to help citizens

By Ted Figueroa
Reporter

Larry Lawrence is dedicated to his community. Lawrence is the current Justice of the Peace for Nueces County Pct.3 and serves the Bishop area.

He retired from Celanese before his law enforcement career. It's a dream he has had since he was in high school. After serving for over 11 years, he decided to run for Justice of the Peace Pct.3 and is nearing the end of his third term.

He does not judge with an iron fist, but rather knows full well there is a difference between the letter of the law and the spirit of the law. Lawrence said he is committed to serving the people who elected him.

"The reward of the job doesn't come from counting how much revenue that I brought in for Nueces County each day, it comes from knowing at the end of the day that I am able to help someone. As a JP, for the majority of traffic citations, we have the right to change the fine amount, normally, anywhere from \$1 to \$200. That's just the fine, but when you tack on the court cost and sometimes collection fees, it could drive the total cost to well over \$500. I have single parents, elderly, and people with disabilities come to my office all of the time who live paycheck to paycheck they want to cry because they can't afford to pay such a large amount. I see that, and I do the right thing. I lower the fine to something that they can afford, or I'll convert the entire cost into community service. I'll do whatever it takes to make it right for them and when they walk out of my office, they're happy and smiling," Lawrence said.

Lawrence graduated from George West High School in 1981 and spent most of his time hunting and fishing while growing up. He longed for something more and decided to go on a ride along with a sheriff's deputy in Live Oak County. After a few times out, he was hooked and knew he wanted to be in law enforcement.

"I thought that was just the coolest thing ever, and that's what I wanted to do when I got older," Lawrence said.

But life happened, he met a girl at the Orange Grove Rifle Club during a Gary Davis Band dance while still in high school and

eventually got married. He started working at Celanese and becoming a police officer never entered his mind again until after about 10 years of employment with Celanese.

"By this time, I had moved to Bishop and became friends with, at the time, Nueces County Pct. 3 Constable deputy, Frank Garcia. I think Frank could see that I had an interest in law enforcement. He invited me on a few ride-a-longs. I started looking at the requirements which I met and found out about the police academy at Del-Mar West that was fixing to start night classes," Lawrence said.

On Oct. 12, 1990, he received his license to be a police officer in the State of Texas. While still working at Celanese full time, Nueces County Pct. 3 Constable Roberto "Beto" Gutierrez carried his law enforcement commission and allowed him to be a reserve deputy constable.

After gaining Constable Gutierrez's trust, he eventually allowed Lawrence to cover some of the shifts when a full-time officer needed a day off, and his law enforcement career took off from there.

He reserved for Sheriff Adan Munoz Jr. with Kleberg County, Chief Lester Mayberry with the Bishop Police Department, the 24th & 25th Judicial District Narcotics Task Force in Seguin, and back to the Bishop Police Department under the leadership of Chief Frank Garcia. In 2001 he got his chance to work full-time.

"In 2001, Celanese offered an early retirement package. At this time, I had already married my current wife, Kabrina, and had been employed with Celanese a little over 21 years and was still doing reserve law enforcement work with the Bishop Police Department. I can remember driving home with my wife one night after visiting her parents, we started talking about the package Celanese was offering and my law enforcement work and she encouraged me to take it," Lawrence said.

Lawrence was hired on with the Bishop Police Department in 2002 and just six months later the position for Chief of Police became vacant.

"At the next City Council Meeting, the council voted to make me the interim police chief. I honestly didn't know if I had what it took to be a police chief, but I knew in my mind that I was going to apply for the job. After a lengthy application process and the City Council reviewing numerous applications, it was in 2003 that they made their decision and hired me," Lawrence said.

After becoming chief, he found out that the old Moerbe Meat Market was for sale. He thought the building would make an excellent Police Department. He approached the owner of the building and the city commission. After lots of discussion, it was agreed the city would purchase the building and the department moved.

"Once we got the building remodeled, I went to work on brand new radio communication equipment. After a short period of time, we submitted and presented to the City Council, a proposal for, at the time, a state-of-the-art radio system," Lawrence said.

Looking back on his law enforcement career, one call for service has stuck with him all of these years. He hadn't been interim chief but maybe a week when he received a 911 call of a baby not breathing.

"Once I got on location, which was just a block away. I ran in the house and saw the mother holding a limp and blue in color baby, that later I found out was nine months old. I took the baby from the mother and started CPR. After what seemed an eternity, it dawned on me that the baby was cold. I remember looking at both parents and asking them, 'How long has she been like this?' I remember the father looking at me and stating, 'About 30 minutes.' I remember feeling numb. Shortly afterwards, EMS arrived and took over life-saving measures, which obviously were too late," Lawrence said.

"My philosophy on life is pretty simple: Think of each day as being your last, treat people with dignity and respect, but most of all, be nice. Do your job, be professional, and treat everyone with kindness," Lawrence said.

After serving with Bishop Police for 11-plus years, Lawrence decided to run for JP Pct. 3. His first term began in 2015, and was sworn in by Municipal Judge, Delma Salinas. He has since had two unopposed terms, and is currently on the tail end of his third. He will run for re-election in 2026.

Nueces County Pct. 3 covers Bishop, Driscoll, Petronilla one and Petronilla two, Lost Creek subdivision, Concordia, Golden Acres, La Fiesta Ranch and La Posada Colonial, approximately 184 square miles.

As JP, Lawrence issues arrest warrants, peace bonds, emergency protective orders, in addition to mental commitment warrants when needed. He presides over various cases such as civil, small claims, evictions, truancy, traffic, and debt claims. He also hears cases for other Nueces County JPs when needed, and performs an occasional matrimony ceremony.

"My family are my biggest supporters, my wife especially; she's always been there for me when I needed her to be. She's been my rock in helping me make employment decisions along with other things. My goal is to continue to serve the community as a fair, impartial judge as I have in the past. I don't plan on making any major changes within the office. I have a great staff who share the same passion as I do in serving the public, and I couldn't be prouder of them," Lawrence said.



Larry Lawrence

NOTICE OF PUBLIC HEARING ON BUDGET

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Using the proposed tax rate, which is the rate the budget is based on, this budget will raise more total property taxes than last year's budget by \$691,904 or 7.51%, and of that amount \$54,447 is tax revenue to be raised from new property added to the tax roll this year.

A copy of the proposed budget is on file in the offices of the City of Kingsville City Secretary and the Director of Finance and on the City's website (www.cityofkingsville.com) since August 5, 2025, for the public to review. All interested citizens will have the opportunity to give written and oral comments at the Public Hearing.



NOTICE OF PUBLIC HEARING ON CITY OF BISHOP PROPOSED BUDGET

The City of Bishop will hold a public hearing on a proposed budget for the fiscal year beginning October 1, 2025 – September 30, 2026.

The public hearing will be held on September 2, 2025 at 6:00 p.m. at Bishop City Hall, 203 East Main St., Bishop, Texas 78343.

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$47,376 OR 4.36% AND OF THAT AMOUNT \$7,195 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

A copy of the proposed budget is available at City Hall, 203 East Main St., Bishop, Texas, 78343 during regular business hours and online at cityofbishoptx.com.

CITY OF KINGSVILLE
Fiscal Year 2025-2026
Budget Cover Page
September 8, 2025

This budget will raise more revenue from property taxes than last year's budget by an amount of \$691,904, which is a 7.51 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$54,447.

The members of the governing body voted on the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2025-2026	2024-2025
Property Tax Rate:	\$0.76918/100	\$0.77000/100
No-New-Revenue Tax Rate:	\$0.71665/100	\$0.73176/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.56507/100	\$0.60480/100
Voter-Approval Tax Rate:	\$0.76919/100	\$0.79793/100
Debt Rate:	\$0.15645/100	\$0.16520/100

Total debt obligation for CITY OF KINGSVILLE secured by property taxes:
\$2,015,317

Steps Required for Proposal and Adoption of Budget

Entity Name: CITY OF KINGSVILLE

Date: 08/06/2025 02:37 PM

Steps for the Proposal of the Budget:

This year's property tax levy will raise more revenue from property taxes than in the preceding year. The governing body must hold a separate vote to ratify the property tax increase reflected in the budget. This vote must be in addition to and separate from the vote to adopt the budget or the vote to set the tax rate. Counties that maintain a website must post the proposed budget when it is filed with the county clerk. The adopted budget must also be posted on the website when it is filed with the county clerk.

The following statement must be included on the notices of public hearing on proposed budget. It must also be included on the cover page of the proposed budget, in 18-point type or larger.

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$691,904 OR 7.51%, AND OF THAT AMOUNT, \$54,447 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

Steps for the Adoption of the Budget:

-A vote to adopt the budget must be a record vote.

-An adopted budget must contain a cover page stating a record vote of each member of the governing body by name, the property tax rates for the current and preceding fiscal year, the total amount of debt obligations, and the following statement in 18 point font:

This budget will raise more revenue from property taxes than last year's budget by an amount of \$691,904, which is a 7.51 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$54,447.

-The budget and cover page must be filed with the clerk and posted on the entity's website at least until the date of the first anniversary the budget is adopted.

ORDINANCE NO. 2025-_____

AN ORDINANCE ADOPTING THE CITY MANAGER'S BUDGET, AS AMENDED, OF THE CITY OF KINGSVILLE, TEXAS, AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING OCTOBER 01, 2025 AND ENDING SEPTEMBER 30, 2026 IN THE PARTICULARS HEREINAFTER STATED:

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS, that the budget for FY 2025-2026 is adopted as follows:

Section One: The official budget for the City of Kingsville for the fiscal year beginning October 01, 2025 and ending September 30, 2026 has been presented to the City Commission by the City Manager, several budget workshops were conducted on such budget, along with a duly noticed public hearing, and the budget is hereby approved.

Section Two: The budget contains a complete financial statement of the City and shows (1) the outstanding obligations of the City of Kingsville, Texas, (2) the cash on hand to the credit of each fund, (3) the funds received from all sources during the preceding year, (4) the funds available from all sources during the ensuing year, (5) the estimated revenue available to cover the proposed budget, and, (6) the estimated tax rate required to cover the proposed budget. The budget shows each of the projects for which expenditures are set up and the estimated amount of money appropriated for each project.

Section Three: The sum of \$104,141,646.37 is hereby appropriated for the budget revenues and expenses in the amounts shown on the attached Consolidated Statement of all Operating and General Obligation Debt Service Funds – Summary of Revenues and Expenditures. The General Obligation Debt Service principle is \$973,248 and interest is \$946,169.

Section Four: The budget and all the attached support material as outlined in the above sections shall be deemed the official budget for the City of Kingsville, Texas, for the fiscal year starting October 01, 2025 and ending September 30, 2026. A copy of the official budget shall be kept by the City Secretary with the designation thereon as the official budget for FY 2025-2026, with the date of the adoption clearly stated, and filed with the County Clerk's Office. The official budget shall be available for inspection by any taxpayer.

Section Five: The City Commission is authorized to levy taxes in accordance with this budget. The City Commission may authorize the expenditure of City funds only in strict compliance with the budget, except in an emergency. The City Commission may authorize an emergency expenditure as an amendment to the original budget only in case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent care and attention. If the City Commission amends the original official budget to meet an emergency, the City Commission shall file a copy of its ordinance amending the budget with the City Secretary, and the City Secretary shall attach it to the original budget. The

City Manager shall provide for the filing of true copy of the approved budget in the office of the County Clerk of Kleberg County. The City Commission reserves the right to make changes in the official budget for municipal purposes.

Section Six: All Ordinances of parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

Section Seven: If for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

Section Eight: This Ordinance shall NOT be codified but will become effective on and after adoption and publication as required by law.

Section Nine: This Ordinance was considered, passed, and approved at a regular meeting of the City Commission of the City of Kingsville, Texas at which a quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code, and Chapter 102 of the Texas Local Government Code.

INTRODUCED on this the 2nd day of September, 2025.

PASSED on this the 8^h day of September, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

EFFECTIVE DATE: _____

AGENDA ITEM #7

MOTION TO RATIFY PROPERTY TAX INCREASE
REFLECTED IN BUDGET

For whoever will be making tonight's motion on the ratification of the property tax increase reflected in the budget just adopted can use the wording as follows:

**“I move to ratify the property
tax increase reflected in the
2025-2026 Annual Budget of the
City of Kingsville.”**

AGENDA ITEM #8

NOTICE OF PUBLIC HEARING ON TAX INCREASE

Ordin.-
Tax Rate

A tax rate of \$0.76918 per \$100 valuation has been proposed by the governing body of CITY OF KINGSVILLE.

PROPOSED TAX RATE	\$0.76918 per \$100
NO-NEW-REVENUE TAX RATE	\$0.71665 per \$100
VOTER-APPROVAL TAX RATE	\$0.76919 per \$100

The no-new-revenue tax rate is the tax rate for the 2025 tax year that will raise the same amount of property tax revenue for CITY OF KINGSVILLE from the same properties in both the 2024 tax year and the 2025 tax year.

The voter-approval rate is the highest tax rate that CITY OF KINGSVILLE may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that CITY OF KINGSVILLE is proposing to increase property taxes for the 2025 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 2, 2025 AT 5:00 p.m AT City Hall, Helen Kleberg Groves Community Room, 400 W. King Ave, Kingsville, TX 78363.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, CITY OF KINGSVILLE is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Commission of CITY OF KINGSVILLE at their offices or by attending the public hearing mentioned above. YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

FOR the proposal:

AGAINST the proposal:

PRESENT and not voting:

ABSENT:

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by CITY OF KINGSVILLE last year to the taxes proposed to be imposed on the average residence homestead by CITY OF KINGSVILLE this year.

	2024	2025	Change
Total tax rate (per \$100 of value)	\$0.77000	\$0.76918	decrease of -0.00082 per \$100, or -.11%
Average homestead taxable value	\$116,465	\$130,620	increase of 12.5%
Tax on average homestead	\$896.78	\$1,004.70	increase of 107.92, or 12.03%
Total tax levy on all properties	\$9,216,125	\$9,908,029	increase of 691,904, or 7.51%

For assistance with tax calculations, please contact the tax assessor for CITY OF KINGSVILLE at 361-595- 801 or mvalenzuela@cityofkingsville.com, or visit cityofkingsville.com for more information.



**CITY OF KINGSVILLE
LEGAL DEPARTMENT**

P.O. Box 1458, Kingsville Texas 78364 Phone: 361-595-8016 Fax: 361-592-4696

Date: September 2, 2025

To: City Commission Members

From: Courtney Alvarez, City Attorney

Re: Motion to Vote on Tax Rate FY25-26

Pursuant to the Texas (Property) Tax Code, Section 26.05(b), the vote on the ordinance setting the tax rate must be (1) a record vote (which we always do) and (2) made in the following form:

“I move that the property tax rate be increased by the adoption of a tax rate of \$0.76918, which is effectively a 7.33 percent increase in the tax rate, by approving final passage of an ordinance establishing and adopting the ad valorem tax rate for all

taxable property within the City of Kingsville, Texas for fiscal year beginning October 1, 2025, and ending September 30, 2026, distributing the tax levy among the various funds, and providing for a lien on real and personal property to secure the payment of taxes assessed.”

”
▪

Please use the afore-stated motion when moving to adopt the tax rate ordinance.

§26.05(b) of Property Tax Code
Steps Required for Adoption of Tax Rate & Budget

Entity Name: CITY OF KINGSVILLE

Date: 08/06/2025 02:36 PM

Language Required in the Motion Setting This Year's Tax Rate:

This year's proposed tax rate exceeds the no-new-revenue tax rate. The vote on the ordinance, resolution, or order setting the tax rate must be a record vote and 60% of the governing body must vote in favor of the adoption of the tax rate. A motion to adopt the ordinance, resolution, or order must be made in the following form:

◀ I move that the property tax rate be increased by the adoption of a tax rate of 0.76918, which is effectively a 7.33 percent increase in the tax rate.

Statement Required in the Ordinance, Resolution, or Order Setting:

This year's levy to fund maintenance and operations expenditures exceeds last year's maintenance and operations tax levy. The following statements must be included in the ordinance, resolution, or order setting this year's tax rate. The statements must be in larger type than the type used in any other portion of the document.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.43 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$7.93.

Statement That Must be Posted on the Home Page of Any Internet Website Operated by the Taxing Unit:

This year's levy to fund maintenance and operations expenditures exceeds last year's maintenance and operations tax levy. The following statements must be included in the ordinance, resolution, or order setting this year's tax rate. The statements must be in larger type than the type used in any other portion of the document.

CITY OF KINGSVILLE ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.43 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$7.93.

Night at the Hooks event



Representatives with Lone Star Ranch Rehabilitation attend Kingsville Night at the Hooks.



VFW representatives promote membership at CC Hooks.

NOTICE OF PUBLIC HEARING ON TAX INCREASE

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$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

FOR the proposal:

AGAINST the proposal:

PRESENT and not voting:

ABSENT:

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Tax on average homestead	\$896.78	\$1,004.70	increase of 107.92, or 12.03%
Total tax levy on all properties	\$9,216,125	\$9,908,029	increase of 691,904, or 7.51%

For assistance with tax calculations, please contact the tax assessor for CITY OF KINGSVILLE at 361-595-8011.

Kingsville

CONTINUED FROM PAGE 12

• Kingsville 8U All-Stars
• Dr. Robert Vela - TAMUK President, Nicole Ortegón of NASK MWR and Connie Womack of the Kingsville Visitors Center for updating us in Kingsville events.

Other community members in attendance were:

• Miss TAMUK 2025 - Ariana De La Garza

• Miss Kingsville Kleberg County Little Miss - Anayeli Luna

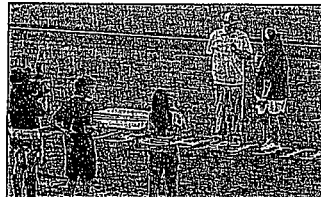
• Junior Miss Kingsville Kleberg County - Mackenzie Perez

Organizations from Kingsville that were in attendance were:

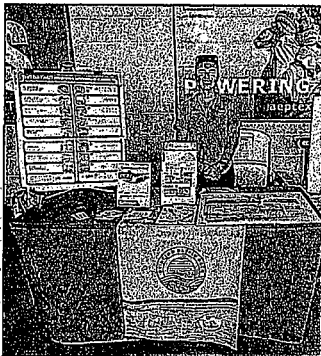
Lone Star Ranch Rehabilitation and Healthcare Center, Kingsville Nursing and Rehabilitation Center, Student Engagement & Campus Life at TAMUK, Texas A&M University-Kingsville, VIP Adult Day Care, Bringing Baffin Back, The City of Kingsville, VFW Post 2375 Kingsville.

The chamber also thanked the Corpus Christi Hooks for helping showcase Kingsville pride.

"We're grateful for each and every one of you who helped make this night a home run for Kingsville," Zumwalt said.



TAMUK President Dr. Robert Vela speaks at Kingsville Night.



Bringing Baffin Back organization attends Kingsville Night.



Cassia Womack and Nicole Ortegón attend Kingsville Night.

Aircraft in trouble, NAS Kingsville responds

By NASK Public Affairs

NAS Kingsville Fire Chief Eric Kinman said it began with a text message that an aircraft approaching Kleberg County Airport was having mechanical problems.

"The nose wheel wouldn't deploy on the single-engine Piper aircraft," Kinman said.

"I knew that Kleberg County was actively engaged with a grass fire."

"I asked if they needed our assistance with the aircraft and they said yes."

Because its mission includes covering military airfields, NASK fire fighters receive extensive training in aircraft fires.

"We have special certifications for aircraft fire fighters, with periodic revalidation," Kinman said.

"We're one of only three fire departments in the area that have that level of training - us, NAS Corpus Christi and Corpus Christi International Airport."

"We also invite local fire departments to periodically join us when we train with our aircraft fire simulator to give them some familiarity."

NASK FD rapidly deployed to the airport with a command vehicle, a ladder truck and a small crash truck. An Allegiance ambulance also responded.

Kinman assumed duty as the incident command.

The pilot's family was in phone contact with the pilot and discussing efforts to deploy the nose wheel, without success.

Kleberg County got the grass fire under control and sent additional crews to the airport to support.

The airfield manager agreed to have the pilot land



(Above) NAS Kingsville Fire Chief Eric Kinman (center) discusses the plan for landing a small aircraft with landing gear problems. (At right) Rescue crews examine the damage to a small aircraft that landed at Kleberg County Airport without its nose wheel Aug. 14. (Contributed photos)



on a taxiway, which allowed keeping the main runway open.

The aircraft had too much fuel on board to try and use it all, so once all the rescue units and personnel were in place, Kinman told the pilot, "We're ready."

The pilot came in as slow as possible, with the propeller blades taking much of the damage when the nose settled to the ground.

Fire fighters helped the pilot out of the cockpit and Kinman ensured the battery was disconnected to prevent any possible fire.

"He was hot, exhausted - and happy to be back on the ground," Kinman said.

"I didn't see any debris on the taxiway. Damage was minimal."

The pilot was checked out by the ambulance crew and released to his family.

"He had a lot of family there," Kinman said.

"His plane will need repairs, but no one was injured."

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Bishop City to discuss proposed .44% property tax increase

By Cynthia Morales
Special to the Record

BISHOP - The upcoming budget and a proposed property tax increase dominated the Aug. 20 Bishop City Council meeting as the council prepares to vote on a new budget for the Oct. 1, 2025-Sept. 30, 2026 fiscal year.

The city council has posted the proposed new budget to its website and is holding a public hearing on the proposed budget at City Hall on Sept. 2 at 6 p.m. The city will also be holding a public hearing at City Hall on Sept. 10 at 6 p.m. to discuss a proposed 0.44% property tax increase.

At the Aug. 20 meeting, Mayor Noel Barrera Lopez announced that he was proposing a 6% increase in most costs as a starting point, but more significant increases for certain items such as the lift stations, the water well, and street repairs.

City Secretary Delma Salinas agreed that increases were necessary, explaining that "our infrastructure, as we all know, needs a lot of work and a lot of help . . . We've probably put in over \$100,000 or more into the water plant, and of course we all know the condition of our sewage plant."

The council also considered options for a property tax increase, settling on a proposed rate increase from \$0.63500 per \$100 valuation to \$0.637769, an increase of 0.44%.

Property taxes on the average Bishop homestead would increase by 8.2% or about \$73.48. Council Member Bill Boswell stated that in the past, the city council had been reluctant to raise tax rates and "it

got us in a hole."

He recommended raising taxes incrementally over time, rather than waiting and having to seek a large increase in rate in the future.



"Everything is going up," he said. "We are going to be running out of money as it is. It is our responsibility."

During the property tax discussion, Bishop Chief of Police Sarah Torres was asked to update the council on a recent development impacting the Police Department budget.

Chief Torres explained that the Office of the Governor had reduced the amounts to be paid to the city for three out of the five grants applied for and awarded to the Bishop Police Department during the tenure of prior police chief, Edward Day.

Torres detailed how she worked closely with the governor's grant staff to uncover the origins of the issues with the original grant applications that precipitated the reduction.

While Torres said she was able to save the city from a \$100,000 grant decrease, the police department will still be out of pocket \$43,407.98 from the grant reduction.

In other action, the council voted to provide 30 days' notice to the Nueces County River Authority that the city will be terminating its contract to operate the water treatment plant.

City employees will take over the responsibilities of NCRA under the contract. The council approved recommended budget amendments but deferred any action on renovating the current animal shelter until at least three estimates are received.

Health Dept. gives mostly A's from inspections

By JT Strasner
Editor

The City of Kingsville Health Department conducted 25 inspections between Aug. 4-22, with all but one of the eateries receiving "A" scores, according to information provided to the Kingsville Record.

A score of 90 or higher is considered to be an "A" on the health inspection scale. More than half the eateries scored a 99 or higher.

The scores included eight perfect scores of 100.

Those with scores of a perfect 100 include: Burger King of Riviera, Perez School, Pan Am School, Baffin Bay Rod & Gun, The Vibe, Jerky King, Harrel School and Tom's Coffee.

Just missing the perfect 100 score with totals of 99 were five more establishments: Burger King of Kingsville, El Dorado, Whataburger on Hwy 77, Wendy's and Dollar Tree.

Three establishments received a score of 98 and that was Young's Pizza, CVS and Double 7 Drive Thru.

Next in line receiving a score of 97 was Dollar General on W. King, Harvey School, and The Real Baffin Bay Country Store.

Stop & Shop, Gerardo's, Gillett School and Los Cabos each received a score of 96.

Harrel's Kitchen had a score of 95.

Three establishments received "B" scores: Lindo Mexico scored an 88.

Garbage Schedule Changes In observance of Labor Day

City Sanitation, City Hall and other Administrative Offices will be closed on Monday, September 1st, 2025 in observance of Labor Day.

The City Sanitation garbage pick-up schedule will temporarily change for the week of September 1st, 2025 thru September 5th, 2025.



Residential Sanitation Schedule

Residential Monday/ Thursday service

will be done on TUESDAY and THURSDAY.

Residential Tuesday/ Friday service

will be done on WEDNESDAY and FRIDAY.

Commercial Sanitation Schedule

Commercial Monday/Tuesday service

will be done on TUESDAY.

The schedule will resume to its normal schedule on September 8th, 2025.

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2025 Governing Body Summary #1A*

Benchmark 2025 Tax Rates

CITY OF KINGSVILLE

Date: 08/06/2025 02:37 PM

DESCRIPTION OF TAX RATE	TAX RATE PER \$100	THIS YEAR'S TAX LEVY**	ADDITIONAL TAX LEVY
No-New-Revenue Tax Rate	\$0.71665	\$9,231,375	
One Percent \$100 Tax Increase***	\$0.72382	\$9,323,734	\$92,359
One Cent per \$100 Tax Increase***	\$0.726650	\$9,360,188	\$128,813
De Minimis Rate	\$0.76033	\$9,794,029	\$562,654
VAR NOT adjusted for Unused Increment Rate	\$0.75072	\$9,670,240	\$438,865
VAR adjusted for Unused Increment Rate	\$0.76919	\$9,908,158	\$676,783
Last Year's Tax Rate	\$0.77000	\$9,918,592	\$687,217
Proposed Tax Rate	\$0.76918	\$9,908,029	\$676,654

*These figures are provided as estimates of possible outcomes resulting from varying the tax rate. Please be aware that these are only estimates and should not be used alone in making budgetary decisions.

**Tax levies are calculated using line 22 of the No-New-Revenue Tax Rate Worksheet and this year's frozen tax levy on homesteads of the elderly or disabled.

***Tax increase compared to no-new-revenue tax rate.

Notice of Adopted 2025 Tax Rate

CITY OF KINGSVILLE ADOPTED A TAX RATE THAT WILL
RAISE MORE TAXES FOR MAINTENANCE AND
OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.43
PERCENT AND WILL RAISE TAXES FOR MAINTENANCE
AND OPERATIONS ON A \$100,000 HOME BY
APPROXIMATELY \$7.93.

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AS FOLLOWS:

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**§26.05(b) of Property Tax Code
Steps Required for Adoption of Tax Rate & Budget**

Entity Name: CITY OF KINGSVILLE

Date: 08/06/2025 02:36 PM

Language Required in the Motion Setting This Year's Tax Rate:

This year's proposed tax rate exceeds the no-new-revenue tax rate. The vote on the ordinance, resolution, or order setting the tax rate must be a record vote and 60% of the governing body must vote in favor of the adoption of the tax rate. A motion to adopt the ordinance, resolution, or order must be made in the following form:

I move that the property tax rate be increased by the adoption of a tax rate of 0.76918, which is effectively a 7.33 percent increase in the tax rate.

Statement Required in the Ordinance, Resolution, or Order Setting:

This year's levy to fund maintenance and operations expenditures exceeds last year's maintenance and operations tax levy. The following statements must be included in the ordinance, resolution, or order setting this year's tax rate. The statements must be in larger type than the type used in any other portion of the document.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.43 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$7.93.

Statement That Must be Posted on the Home Page of Any Internet Website Operated by the Taxing Unit:

This year's levy to fund maintenance and operations expenditures exceeds last year's maintenance and operations tax levy. The following statements must be included in the ordinance, resolution, or order setting this year's tax rate. The statements must be in larger type than the type used in any other portion of the document.

CITY OF KINGSVILLE ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

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2025 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

Form 50-856

CITY OF KINGSVILLE

361-565-8009

Taxing Unit Name:

Phone (area code and number)

400 W King Avenue, Kingsville, TX 78363

www.cityofkingsville.com

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address:

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-855 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

No-New-Revenue Tax Rate Worksheet		Amount/Rate
1.	Prior year total taxable value. Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property values subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 1,192,266,864
2.	Prior year tax ceilings. Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 0
3.	Preliminary prior year adjusted taxable value. Subtract Line 2 from Line 1.	\$ 1,192,266,864
4.	Prior year total adopted tax rate.	\$ 0.77000 / \$100
5.	Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value. A. Original prior year ARB values: \$ 0 B. Prior year values resulting from final court decisions: -\$ 0 C. Prior year value loss. Subtract B from A. ³	\$ 0
6.	Prior year taxable value subject to an appeal under Chapter 42, as of July 25. A. Prior year ARB certified value: \$ 4,725,580 B. Prior year disputed value: -\$ 4,124,410 C. Prior year undisputed value. Subtract B from A. ⁴	\$ 601,170
7.	Prior year Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 601,170

¹ Tex. Tax Code §26.012(14)² Tex. Tax Code §26.012(14)³ Tex. Tax Code §26.012(13)⁴ Tex. Tax Code §26.012(13)

Non-Waterfront Rate Worksheet		Amount/Rate
8.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 1,192,868,034
9.	Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024. Enter the prior year value of property in deannexed territory. ⁸	\$ 0
10.	<p>Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value.</p> <p>A. Absolute exemptions. Use prior year market value: \$ 1,255,500</p> <p>B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: -\$ 3,215,806</p> <p>C. Value loss. Add A and B.⁹</p>	\$ 4,471,106
11.	<p>Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year.</p> <p>A. Prior year market value: \$ 121,940</p> <p>B. Current year productivity or special appraised value: -\$ 1,590</p> <p>C. Value loss. Subtract B from A.⁷</p>	\$ 120,350
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 4,591,456
13.	Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in Line 18D, enter 0.	\$ 0
14.	Prior year total value. Subtract Line 12 and Line 13 from Line 8.	\$ 1,188,276,578
15.	Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 9,149,729
16.	Taxes refunded for years preceding the prior tax year. Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.23(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. ⁹	\$ 31,042
17.	Adjusted prior year levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 9,180,771
18.	<p>Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.¹¹</p> <p>A. Certified values: \$ 1,046,597,537</p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: +\$ _____</p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: -\$ 0</p> <p>D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 24 below.¹² -\$ 0</p> <p>E. Total current year value. Add A and B, then subtract C and D.</p>	\$ 1,046,597,537

⁸ Tex. Tax Code §26.012(15)
⁹ Tex. Tax Code §26.012(15)
¹⁰ Tex. Tax Code §26.012(15)
¹¹ Tex. Tax Code §26.03(d)
¹² Tex. Tax Code §26.012(13)
¹³ Tex. Tax Code §26.012(13)
¹⁴ Tex. Tax Code §26.012, 26.04(c-2)
¹⁵ Tex. Tax Code §26.03(d)

No-New-Revenue Tax Rate Worksheet		Amount/Rate
19.	Total value of properties under protest or not included on certified appraisal roll.¹¹ A. Current year taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ <u>241,531,233</u> B. Current year value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value; appraised value and exemptions for the preceding year and a reasonable estimate of the market value; appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ +\$ <u>0</u> C. Total value under protest or not certified. Add A and B; \$ <u>241,531,233</u>	
20.	Current year tax ceilings. Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ <u>0</u>
21.	Anticipated contested value. Affected taxing units enter the contested taxable value for all property that is subject to anticipated substantial litigation. ¹⁷ An affected taxing unit is wholly or partly located in a county that has a population of less than 500,000 and is located on the Gulf of Mexico. ¹⁸ If completing this section, the taxing unit must include supporting documentation in Section 9. ¹⁹ Taxing units that are not affected, enter 0.	\$ <u>0</u>
22.	Current year total taxable value. Add Lines 18E and 19C, then subtract Lines 20 and 21. ²⁰	\$ <u>1,288,128,770</u>
23.	Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year. Include both real and personal property. Enter the current year value of property in territory annexed. ²¹	\$ <u>0</u>
24.	Total current year taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture, or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year. ²²	\$ <u>7,078,620</u>
25.	Total adjustments to the current year taxable value. Add Lines 23 and 24.	\$ <u>7,078,620</u>
26.	Adjusted current year taxable value. Subtract Line 25 from Line 22.	\$ <u>1,281,050,150</u>
27.	Current year NNR tax rate. Divide Line 17 by Line 26 and multiply by 100. ²³	\$ <u>0.71665</u> /\$100
28.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. ²⁴	\$ _____ /\$100

SECTION 2: Voter Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

¹¹ Tex. Tax Code §26.01(c) and (d)

¹⁴ Tex. Tax Code §26.01(c)

¹⁵ Tex. Tax Code §26.01(d)

¹⁶ Tex. Tax Code §26.012(a)(5)

¹⁷ Tex. Tax Code §26.012(a)(6)(C) and 26.012(f-b)

¹⁸ Tex. Tax Code §26.012(f-a)

¹⁹ Tex. Tax Code §26.04(d-3)

²⁰ Tex. Tax Code §26.012(a)

²¹ Tex. Tax Code §26.012(17)

²² Tex. Tax Code §26.012(17)

²³ Tex. Tax Code §26.04(c)

²⁴ Tex. Tax Code §26.04(c)

Voter-Approved Rate Worksheet		Amount/Rate
29.	Prior year M&O tax rate. Enter the prior year M&O tax rate.	\$ 0.60480 /\$100
30.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the No-New-Revenue Tax Rate Worksheet.	\$ 1,192,866,034
31.	Total prior year M&O levy. Multiply Line 29 by Line 30 and divide by \$100.	\$ 7,214,465
32.	Adjusted prior year levy for calculating NNR M&O rate. A. M&O taxes refunded for years preceding the prior tax year. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2024. This line applies only to tax years preceding the prior tax year. +\$ 24,394 B. Prior year taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a relictivment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0. -\$ 0 C. Prior year transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- \$ 0 D. Prior year M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. \$ 24,394 E. Add Line 31 to 32D.	\$ 7,238,859
33.	Adjusted current year taxable value. Enter the amount in Line 26 of the No-New-Revenue Tax Rate Worksheet.	\$ 1,261,050,160
34.	Current year NNR M&O rate (unadjusted). Divide Line 32E by Line 33 and multiply by \$100.	\$ 0.56507 /\$100
35.	Rate adjustment for state criminal justice mandate. ²⁶ A. Current year state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0 B. Prior year state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. -\$ 0 C. Subtract B from A and divide by Line 33 and multiply by \$100. \$ 0.00000 /\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.00000 /\$100
36.	Rate adjustment for indigent health care expenditures. ²⁷ A. Current year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received. \$ 0 B. Prior year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state assistance received for the same purpose. -\$ 0 C. Subtract B from A and divide by Line 33 and multiply by \$100. \$ 0.00000 /\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.00000 /\$100

²⁶ (Reserved for expansion)²⁷ Tex. Tax Code §26.044²⁸ Tex. Tax Code §26.044

Voter-Approval Tax Rate Worksheet		Amount/Rate
37.	Rate adjustment for county indigent defense compensation.²⁴ A. Current year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose. \$ <u>0</u> B. Prior year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state grants received by the county for the same purpose. \$ <u>0</u> C. Subtract B from A and divide by Line 33 and multiply by \$100. \$ <u>0.00000</u> /\$100 D. Multiply B by 0.05 and divide by Line 33 and multiply by \$100. \$ <u>0.00000</u> /\$100 E. Enter the lesser of C and D. If not applicable, enter 0. \$ <u>0.00000</u> /\$100	
38.	Rate adjustment for county hospital expenditures.²⁵ A. Current year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year. \$ <u>0</u> B. Prior year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2023 and ending on June 30, 2024. \$ <u>0</u> C. Subtract B from A and divide by Line 33 and multiply by \$100. \$ <u>0.00000</u> /\$100 D. Multiply B by 0.08 and divide by Line 33 and multiply by \$100. \$ <u>0.00000</u> /\$100 E. Enter the lesser of C and D, if applicable. If not applicable, enter 0. \$ <u>0.00000</u> /\$100	
39.	Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information. A. Amount appropriated for public safety in the prior year. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year. \$ <u>0</u> B. Expenditures for public safety in the prior year. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. \$ <u>0</u> C. Subtract B from A and divide by Line 33 and multiply by \$100. \$ <u>0.00000</u> /\$100 D. Enter the rate calculated in C. If not applicable, enter 0. \$ <u>0.00000</u> /\$100	
40.	Adjusted current year NNR M&O rate. Add Lines 34, 35D, 36D, 37E, and 38E. Subtract Line 39D.	\$ <u>0.58507</u> /\$100
41.	Adjustment for prior year sales tax specifically to reduce property taxes. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero. A. Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent. \$ <u>2,190,072</u> B. Divide Line 41A by Line 33 and multiply by \$100. \$ <u>0.17095</u> /\$100 C. Add Line 41B to Line 40. \$ <u>0.73602</u> /\$100	
42.	Current year voter approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 41C by 1.08. Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 41C by 1.035.	\$ <u>0.76178</u> /\$100

²⁴ Tax Code Section 26.0442.²⁵ Tax Code Section 26.0443.

Voter Approval Tax Rate Worksheet		Amount/Rate
D42.	Disaster Line 42 (D42): Current year voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of: 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred; or 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 41C by 1.06. ³⁶ If the taxing unit does not qualify, do not complete Disaster Line 42 (Line D42).	\$ 0.00000 /\$100
43.	Total current year debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes; (2) are secured by property taxes; (3) are scheduled for payment over a period longer than one year; and (4) are not classified in the taxing unit's budget as M&O expenses. A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. ³⁷ Enter debt amount \$ 2,015,317 B. Subtract unencumbered fund amount used to reduce total debt - \$ 0 C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ 0 D. Subtract amount paid from other resources - \$ 0 E. Adjusted debt. Subtract B, C and D from A. \$ 2,015,317	
44.	Certified prior year excess debt collections. Enter the amount certified by the collector. ³⁸	\$ 0
45.	Adjusted current year debt. Subtract Line 44 from Line 43E.	\$ 2,015,317
46.	Current year anticipated collection rate. A. Enter the current year anticipated collection rate certified by the collector. ³⁹ 100.00 % B. Enter the prior year actual collection rate 97.93 % C. Enter the 2023 actual collection rate 97.34 % D. Enter the 2022 actual collection rate 101.19 % E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ⁴⁰ 100.00 %	
47.	Current year debt adjusted for collections. Divide Line 45 by Line 46E.	\$ 2,015,317
48.	Current year total taxable value. Enter the amount on Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,288,126,770
49.	Current year debt rate. Divide Line 47 by Line 48 and multiply by \$100.	\$ 0.15645 /\$100
50.	Current year voter-approval M&O rate plus current year debt rate. Add Lines 42 and 49.	\$ 0.91823 /\$100
D50.	Disaster Line 50 (D50): Current year voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D42. Add Line D42 and 49.	\$ 0.00000 /\$100

³⁶ Tax. Tax Code §26.042(a)³⁷ Tax. Tax Code §26.012(f)³⁸ Tax. Tax Code §26.012(f)(1) and 26.04(b)³⁹ Tax. Tax Code §26.04(b)⁴⁰ Tax. Tax Code §26.04(f), (h-1) and (h-2)

Voter Approval Tax Rate Worksheet		Amount/Rate
51.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	\$ 0.0000 /\$100

SECTION 3: NNR Tax Rate and Voter Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Additional Sales and Use Tax Worksheet		Amount/Rate
52.	Taxable Sales. For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. ³⁵ Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	\$ 0
53.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³⁶ Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year: Multiply the amount on Line 52 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁷ - or - Taxing units that adopted the sales tax before November of the prior year: Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 2,167,806
54.	Current year total taxable value. Enter the amount from Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,288,128,770
55.	Sales tax adjustment rate. Divide Line 53 by Line 54 and multiply by \$100.	\$ 0.16751 /\$100
56.	Current year NNR tax rate, unadjusted for sales tax. ³⁸ Enter the rate from Line 27 or 28, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.71665 /\$100
57.	Current year NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year: Subtract Line 55 from Line 56. Skip to Line 58 if you adopted the additional sales tax before November of the prior tax year.	\$ 0.71665 /\$100
58.	Current year voter-approval tax rate, unadjusted for sales tax. ³⁹ Enter the rate from Line 50, Line D50 (disaster) or Line S1 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.91823 /\$100
59.	Current year voter-approval tax rate, adjusted for sales tax. Subtract Line 55 from Line 58.	\$ 0.75072 /\$100

SECTION 4: Voter Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Voter Approval Rate Adjustment for Pollution Control Requirements Worksheet		Amount/Rate
60.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ⁴⁰ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ⁴¹	\$ 0
61.	Current year total taxable value. Enter the amount from Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,288,128,770
62.	Additional rate for pollution control. Divide Line 60 by Line 61 and multiply by \$100.	\$ 0.00000 /\$100

³⁵ Tex. Tax Code §26.041(c)

³⁶ Tex. Tax Code §26.041(f)

³⁷ Tex. Tax Code §26.041(d)

³⁸ Tex. Tax Code §26.04(c)

³⁹ Tex. Tax Code §26.04(e)

⁴⁰ Tex. Tax Code §26.045(d)

⁴¹ Tex. Tax Code §26.045(j)

Voter Approval Rate Adjustment for Pollution Control Requirements Worksheet		Amount/Rate
63.	Current year voter-approval tax rate, adjusted for pollution control. Add Line 62 to one of the following lines (as applicable): Line 50, Line D50 (disaster), Line 51 (counties) or Line 59 (taxing units with the additional sales tax).	\$ 0.75072 /\$100

SECTION 5: Voter Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value.⁴¹ The Foregone Revenue Amount for each year is equal to that year's adopted tax rate subtracted from that year's voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year's current total value.⁴¹

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042;⁴²
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴³ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴⁴

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Unused Increment Rate Worksheet		Amount/Rate
64.	Year 3 Foregone Revenue Amount. Subtract the 2024 unused increment rate and 2024 actual tax rate from the 2024 voter-approval tax rate. Multiply the result by the 2024 current total value	
	A. Voter-approval tax rate (Line 63)	\$ 0.79793 /\$100
	B. Unused increment rate (Line 67)	\$ 0.02814 /\$100
	C. Subtract B from A	\$ 0.76979 /\$100
	D. Adopted Tax Rate	\$ 0.77000 /\$100
	E. Subtract D from C	\$ -0.00021 /\$100
	F. 2024 Total Taxable Value (Line 60)	\$ 1,176,951,016
	G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.	\$ 0
65.	Year 2 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value	
	A. Voter-approval tax rate (Line 63)	\$ 0.76311 /\$100
	B. Unused increment rate (Line 67)	\$ 0.00000 /\$100
	C. Subtract B from A	\$ 0.76311 /\$100
	D. Adopted Tax Rate	\$ 0.76000 /\$100
	E. Subtract D from C	\$ 0.00311 /\$100
	F. 2023 Total Taxable Value (Line 60)	\$ 1,176,807,894
	G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.	\$ 36,567
66.	Year 1 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value	
	A. Voter-approval tax rate (Line 63)	\$ 0.84485 /\$100
	B. Unused increment rate (Line 67)	\$ 0.00000 /\$100
	C. Subtract B from A	\$ 0.84485 /\$100
	D. Adopted Tax Rate	\$ 0.82500 /\$100
	E. Subtract D from C	\$ 0.01985 /\$100
	F. 2022 Total Taxable Value (Line 60)	\$ 1,014,835,601
	G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.	\$ 201,444
67.	Total Foregone Revenue Amount. Add Lines 64G, 65G and 66G	\$ 238,011 /\$100
68.	2025 Unused Increment Rate. Divide Line 67 by Line 22 of the No-New-Revenue Rate Worksheet. Multiply the result by 100	\$ 0.01847 /\$100
69.	Total 2025 voter-approval tax rate, including the unused increment rate. Add Line 68 to one of the following lines (as applicable): Line 50, Line 51 (counties), Line 59 (taxing units with additional sales tax) or Line 63 (taxing units with pollution)	\$ 0.76819 /\$100

⁴¹ Tex. Tax Code §26.013(b)
⁴² Tex. Tax Code §26.013(a)(1)-(3), (1)-(3), and (2)
⁴³ Tex. Tax Code §26.04(c)(2)(A) and 26.042(e)
⁴⁴ Tex. Tax Code §26.0501(g) and (c)
⁴⁵ Tex. Local Gov't Code §120.007(a)
⁴⁶ Tex. Local Gov't Code §26.04(c)(2)(D)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁸ This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁹

De Minimis Rate Worksheet		Amount/Rate
70.	Adjusted current year NNR M&O tax rate. Enter the rate from Line 40 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.56607 /\$100
71.	Current year total taxable value. Enter this amount on Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,288,128,770
72.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 71 and multiply by \$100.	\$ 0.38881 /\$100
73.	Current year debt rate. Enter the rate from Line 49 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.15645 /\$100
74.	De minimis rate. Add Lines 70, 72 and 73.	\$ 0.76033 /\$100

SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter approval tax rate for that year.⁵⁰

Similarly, if a taxing unit adopted a tax rate that exceeded its voter approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter approval tax rate for the current tax year.⁵¹

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Emergency Revenue Rate Worksheet		Amount/Rate
75.	2024 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.77000 /\$100
76.	Adjusted 2024 voter approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. ⁵² If a disaster occurred in 2024 and the taxing unit calculated its 2024 voter approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2024 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2024 for which the taxing unit continued to calculate its voter approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2024, complete Form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter approval tax rate; the taxing unit would have calculated in 2024 if it had generated revenue based on an adopted tax rate using a multiplier of 1.085 in the years following the disaster. ⁵³ Enter the final adjusted 2024 voter approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2024 voter approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter approval tax rate from the prior year's worksheet.	\$ 0.00000 /\$100
77.	Increase in 2024 tax rate due to disaster. Subtract Line 76 from Line 75.	\$ 0.00000 /\$100
78.	Adjusted 2024 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,188,276,576
79.	Emergency revenue. Multiply Line 77 by Line 78 and divide by \$100.	\$ 0
80.	Adjusted 2024 taxable value. Enter the amount in Line 26 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,281,050,160
81.	Emergency revenue rate. Divide Line 79 by Line 80 and multiply by \$100. ⁵⁴	\$ 0.00800 /\$100

⁴⁸ Tax Code §26.012(b-a)

⁴⁹ Tax Code §26.063(a)(1)

⁵⁰ Tax Code §26.042(b)

⁵¹ Tax Code §26.042(f)

⁵² Tax Code §26.042(c)

⁵³ Tax Code §26.042(b)

Line	Amount	Rate
82. Current year voter-approval tax rate, adjusted for emergency revenue. Subtract Line 81 from one of the following lines (as applicable): Line 50; Line D50 (disaster); Line 51 (counties); Line 59 (taxing units with the additional sales tax); Line 63 (taxing units with pollution control); or Line 69 (taxing units with the unused increment rate).	\$ 0.76919	/\$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above:

No-new-revenue tax rate. \$ 0.71665 /\$100.
 As applicable, enter the current year NNR tax rate from: Line 27, Line 28 (counties), or Line 57 (adjusted for sales tax).
 Indicate the line number used: 27

Voter-approval tax rate. \$ 0.76919 /\$100
 As applicable, enter the current year voter-approval tax rate from: Line 50, Line D50 (disaster), Line 51 (counties), Line 59 (adjusted for sales tax), Line 63 (adjusted for pollution control), Line 69 (adjusted for unused increment), or Line 82 (adjusted for emergency revenue).
 Indicate the line number used: 89

De minimis rate. \$ 0.76033 /\$100
 If applicable, enter the current year de minimis rate from Line 74.

SECTION 9: Addendum

An affected taxing unit that enters an amount described by Tax Code Section 26.012(6)(C) in line 27 must include the following as an addendum:

1. Documentation that supports the exclusion of value under Tax Code Section 26.012(6)(C); and
2. Each statement submitted to the designated officer or employee by the property owner or entity, as required by Tax Code Section 41.48(c)(2) for that tax year.

Insert hyperlinks to supporting documentation:

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SECTION 10: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.⁵⁴

**print
here** ➔

Maria Victoria Valadez

Printed Name of Taxing Unit Representative

**sign
here** ➔

Taxing Unit Representative

Date

⁵⁴ Tex. Tax Code §§26.04(c-2) and (d-2)

Section 26.05(b) of Property Tax Code
Worksheet for Determination of Steps Required for Adoption of Tax Rate
CITY OF KINGSVILLE

M&O Tax Increase in Current Year	
1. Last year's taxable value, adjusted for court-ordered reductions. Enter Line 8 of the No-New-Revenue Tax Rate Worksheet.	\$1,192,868,034
2. Last year's M&O tax rate. Enter Line 28 of the Voter-Approval Tax Rate Worksheet.	\$0.60480/\$100
3. M&O taxes refunded for years preceding tax year 2024. Enter Line 31A of the Voter-Approval Tax Rate Worksheet.	\$24,394
4. TIF Adjustment. Enter Line 31B of the Voter-Approval Tax Rate Worksheet.	\$0
5. Last year's M&O tax levy. Multiply line 1 times line 2 and divide by 100. To the result, add line 3 and subtract line 4.	\$7,238,859
6. This year's total taxable value. Enter line 21 of the No-New-Revenue Tax Rate Worksheet.	\$1,288,128,770
7. This year's proposed M&O tax rate. Enter the proposed M&O tax rate approved by the Governing Body.	\$0.61273/\$100
8. This year's M&O tax levy. Multiply line 6 times line 7 and divide by 100.	\$7,892,751
9. M&O Tax Increase (Decrease). Subtract line 5 from line 8.	\$653,892
Comparison of Total Tax Rates	
10. No-New-Revenue Total Tax Rate.	\$0.71665/\$100
11. This year's proposed total tax rate.	\$0.76918/\$100
12. This year's rate minus No-New-Revenue rate. Subtract line 10 from line 11.	\$0.05253
13. Percentage change in total tax rate. Divide Line 12 by line 10.	7.33%
Comparison of M&O Tax Rates	
14. No-New-Revenue M&O Tax Rate. Enter line 39 of the Voter-Approval Tax Rate Worksheet.	\$0.56507/\$100
15. This year's proposed M&O tax rate.	\$0.61273/\$100
16. This year's rate minus No-New-Revenue rate. Subtract line 14 from line 15.	\$0.04766
17. Percentage change in M&O tax rate. Divide line 16 by line 14.	8.43%
Raised M&O Taxes on a \$100,000 Home	
18. This year's taxable value on a \$100,000 home.	\$100,000
19. Last year's M&O tax rate.	\$0.60480/\$100
20. This year's proposed M&O tax rate.	\$0.61273/\$100
21. This year's raised M&O taxes. Subtract line 19 from line 20 and multiply result by line 18.	\$7.93

2025 Governing Body Summary #2A*
Tax Increase Compared to No New Revenue Tax Rate
CITY OF KINGSVILLE

Date: 06/06/2025 02:37 PM

INCREASE IN CENTS PER \$100	TAX RATE PER \$100	TAX LEVY	ADDITIONAL TAX LEVY
0.00	\$0.71665	\$9,231,375	
0.50	\$0.72165	\$9,295,781	\$64,406
1.00	\$0.72665	\$9,360,188	\$128,813
1.50	\$0.73165	\$9,424,594	\$193,219
2.00	\$0.73665	\$9,489,001	\$257,626
2.50	\$0.74165	\$9,553,407	\$322,032
3.00	\$0.74665	\$9,617,813	\$386,438
3.50	\$0.75165	\$9,682,220	\$450,845
4.00	\$0.75665	\$9,746,626	\$515,251
4.50	\$0.76165	\$9,811,033	\$579,658
5.00	\$0.76665	\$9,875,439	\$644,064
5.50	\$0.77165	\$9,939,846	\$708,471
6.00	\$0.77665	\$10,004,252	\$772,877
6.50	\$0.78165	\$10,068,659	\$837,284
7.00	\$0.78665	\$10,133,065	\$901,690
7.50	\$0.79165	\$10,197,471	\$966,096
8.00	\$0.79665	\$10,261,878	\$1,030,503
8.50	\$0.80165	\$10,326,284	\$1,094,909
9.00	\$0.80665	\$10,390,691	\$1,159,316
9.50	\$0.81165	\$10,455,097	\$1,223,722
10.00	\$0.81665	\$10,519,504	\$1,288,129
10.50	\$0.82165	\$10,583,910	\$1,352,535
11.00	\$0.82665	\$10,648,316	\$1,416,941
11.50	\$0.83165	\$10,712,723	\$1,481,348
12.00	\$0.83665	\$10,777,129	\$1,545,754
12.50	\$0.84165	\$10,841,536	\$1,610,161
13.00	\$0.84665	\$10,905,942	\$1,674,567
13.50	\$0.85165	\$10,970,349	\$1,738,974
14.00	\$0.85665	\$11,034,755	\$1,803,380
14.50	\$0.86165	\$11,099,162	\$1,867,787
15.00	\$0.86665	\$11,163,568	\$1,932,193
15.50	\$0.87165	\$11,227,974	\$1,996,599
16.00	\$0.87665	\$11,292,381	\$2,061,006
16.50	\$0.88165	\$11,356,787	\$2,125,412
17.00	\$0.88665	\$11,421,194	\$2,189,819
17.50	\$0.89165	\$11,485,600	\$2,254,225
18.00	\$0.89665	\$11,550,007	\$2,318,632
18.50	\$0.90165	\$11,614,413	\$2,383,038
19.00	\$0.90665	\$11,678,819	\$2,447,444
19.50	\$0.91165	\$11,743,226	\$2,511,851
20.00	\$0.91665	\$11,807,632	\$2,576,257

*These figures are provided as estimates of possible outcomes resulting from varying the tax rate. Please be aware that these are only estimates and should not be used alone in making budgetary decisions.

**Tax levies are calculated using line 22 of the No-New-Revenue Tax Rate Worksheet and this year's frozen tax levy on homesteads of the elderly or disabled.

***Tax increase compared to no-new-revenue tax rate.

2025 Governing Body Summary #2B*
Tax Increase Compared to Last Year's Tax Rate
CITY OF KINGSVILLE

Date: 08/06/2025 02:38 PM
Last Year's Tax Levy: \$9,216,125

INCREASE IN CENTS PER \$100	TAX RATE PER \$100	TAX LEVY	ADDITIONAL TAX LEVY
0.00	\$0.77000	\$9,918,592	\$702,467
0.50	\$0.77500	\$9,982,998	\$766,873
1.00	\$0.78000	\$10,047,404	\$831,279
1.50	\$0.78500	\$10,111,811	\$895,686
2.00	\$0.79000	\$10,176,217	\$960,092
2.50	\$0.79500	\$10,240,624	\$1,024,499
3.00	\$0.80000	\$10,305,030	\$1,088,905
3.50	\$0.80500	\$10,369,437	\$1,153,312
4.00	\$0.81000	\$10,433,843	\$1,217,718
4.50	\$0.81500	\$10,498,249	\$1,282,124
5.00	\$0.82000	\$10,562,656	\$1,346,531
5.50	\$0.82500	\$10,627,062	\$1,410,937
6.00	\$0.83000	\$10,691,469	\$1,475,344
6.50	\$0.83500	\$10,755,875	\$1,539,750
7.00	\$0.84000	\$10,820,282	\$1,604,157
7.50	\$0.84500	\$10,884,688	\$1,668,563
8.00	\$0.85000	\$10,949,095	\$1,732,970
8.50	\$0.85500	\$11,013,501	\$1,797,376
9.00	\$0.86000	\$11,077,907	\$1,861,782
9.50	\$0.86500	\$11,142,314	\$1,926,189
10.00	\$0.87000	\$11,206,720	\$1,990,595
10.50	\$0.87500	\$11,271,127	\$2,055,002
11.00	\$0.88000	\$11,335,533	\$2,119,408
11.50	\$0.88500	\$11,399,940	\$2,183,815
12.00	\$0.89000	\$11,464,346	\$2,248,221
12.50	\$0.89500	\$11,528,752	\$2,312,627
13.00	\$0.90000	\$11,593,159	\$2,377,034
13.50	\$0.90500	\$11,657,565	\$2,441,440
14.00	\$0.91000	\$11,721,972	\$2,505,847
14.50	\$0.91500	\$11,786,378	\$2,570,253
15.00	\$0.92000	\$11,850,785	\$2,634,660
15.50	\$0.92500	\$11,915,191	\$2,699,066
16.00	\$0.93000	\$11,979,598	\$2,763,473
16.50	\$0.93500	\$12,044,004	\$2,827,879
17.00	\$0.94000	\$12,108,410	\$2,892,285
17.50	\$0.94500	\$12,172,817	\$2,956,692
18.00	\$0.95000	\$12,237,223	\$3,021,098
18.50	\$0.95500	\$12,301,630	\$3,085,505
19.00	\$0.96000	\$12,366,036	\$3,149,911
19.50	\$0.96500	\$12,430,443	\$3,214,318
20.00	\$0.97000	\$12,494,849	\$3,278,724

*These figures are provided as estimates of possible outcomes resulting from varying the tax rate. Please be aware that these are only estimates and should not be used alone in making budgetary decisions.

**Tax levies are calculated using line 22 of the No-New-Revenue Tax Rate Worksheet and this year's frozen tax levy on homesteads of the elderly or disabled.

***Tax Increase compared to last year's tax levy.

ORDINANCE NO. 2025-_____

AN ORDINANCE ESTABLISHING AND ADOPTING THE AD VALOREM TAX RATE FOR ALL TAXABLE PROPERTY WITHIN THE CITY OF KINGSVILLE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 01, 2025 AND ENDING SEPTEMBER 30, 2026, DISTRIBUTING THE TAX LEVY AMONG THE VARIOUS FUNDS, AND PROVIDING FOR A LIEN ON REAL AND PERSONAL PROPERTY TO SECURE THE PAYMENT OF TAXES ASSESSED.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS, that the ad valorem tax rate for all taxable property within the city limits of Kingsville, Texas for FY 2025-2026 be established and adopted as follows:

Section One: **THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.43 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$7.93.

Section Two: That there be and there is hereby levied and ordered collected on each One Hundred Dollar (\$100) valuation of all taxable property, real, personal, and mixed, within the corporate limits of the City of Kingsville, Texas, for the tax corporate limits of the City of Kingsville, Texas, for the tax year 2025 starting October 01, 2025 and ending September 30, 2026, the sum of \$.76918 based on 100% of the fair market value.

Section Three: Said levy shall be distributed in the following manner:

FOR GENERAL FUND EXPENDITURES (Maintenance & Operations), the sum of \$.61273 on each one hundred dollars (\$100.00) assessed valuation of such property.

FOR DEBT SERVICE FUND EXPENDITURES of annual principal, interest, and service fees of all General Obligation Bonds, Warrants, Certificates of Obligation, and Combination Tax and Junior Lien Revenue

Certificates of Obligations, of the City of Kingsville, the sum of \$.15645 on each one hundred dollars (\$100) assessed valuation of such property.

Section Four: That said taxes shall be due and payable at the time and in the manner provided by ordinances of the City of Kingsville and laws of the State of Texas, relating to the payment of taxes and providing for penalties and interest on delinquent taxes.

Section Five: There is hereby fixed, levied on each and every item of taxable property a lien for the purpose of securing the certain payment of the taxes assessed against said item of property and said lien shall continue to exist against any item of property against which a tax is assessed hereunder until such tax together with all penalties and interest shall be paid.

Section Six: This ordinance shall be in full force and effective ten days from and after the date of the second publication in a local newspaper as provided by law and the City Charter of the City of Kingsville.

Section Seven: The tax rate established and adopted by this ordinance and a copy of this ordinance shall be filed in the office of the Tax Assessor Collector.

Section Eight: That no discounts or split payments are allowed for the 2025 tax year.

Section Nine: That an exemption of \$8,400.00 be granted for any person of age sixty-five (65) or over.

Section Ten: The Kleberg County Tax Assessor-Collector is hereby authorized to assess and collect the taxes of the City of Kingsville employing the above tax rate.

INTRODUCED on this the 2nd day of September, 2025.

PASSED on this the 8th day of September, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

EFFECTIVE DATE: _____

AGENDA ITEM #9

City of Kingsville
Human Resource Department

TO: Mayor and City Commissioners
CC: Charles Sosa, City Manager
FROM: Diana Gonzales, Human Resource Director
DATE: August 26, 2025
SUBJECT: Ordinance – City of Kingsville Classification & Compensation Plan FY25-26

Summary: In preparation for the beginning of each new fiscal year, the City of Kingsville Classification & Compensation Plan is brought before the City Commission. This plan includes all non-civil service positions and incorporates classification and title changes included in the City Manager's budget. See attached proposed FY25-26 City of Kingsville Classification & Compensation Plan which notes changes from the FY24-25 plan.

Changes from FY24-25 to FY25-26

Position Removal

Class 14 – A/P Specialist and Building Inspector
Class 18 – Foreman-Meter Readers
Class 22 – Senior Planner/Historic Preservation Officer

Class & Title Change

1 – Tourism Customer Billing & Services Rep. I (Class 11) to Media Specialist (Class 15)

Title Change Only

1 – Human Resource Specialist to Safety & Training Coordinator (Class 16)
1 – Purchasing & Facilities Manager to Purchasing Manager (Class 24)
1 – Economic Development Director to Economic Development Manager (Class 28)

Title Removal – Title No Longer Used

1 – Information Technology Manager (Class 27) Last utilized August 2023

Background: The Classification and Compensation Plan is drafted annually based on the City Manager's proposed budget and presented to City Commission for consideration. This plan pertains to all City of Kingsville employees except for civil service police and fire positions.

Financial Impact: The approximate financial impact of the wage schedule for *non-civil service* positions is \$15,438,642 which includes fringe benefits paid by the City such as (taxes, life insurance, health insurance, workers compensation, unemployment and TMRS retirement contributions) and is incorporated in the City Manager's proposed budget. The above number excludes the cost of civil service fire and police positions and their associated fringe benefits per collective bargaining agreements of approximately \$9,219,942.

City of Kingsville
Human Resource Department

The total financial impact includes:

- Continuation of Anniversary Program
- Continuation of Longevity Program
- Continuation of Minimum Hiring Rate for Full and Part-time positions of \$15.45 per hr

Recommendation: To approve the recommended FY25-26 City of Kingsville Classification & Compensation Plan as presented and included in the City Manager's proposed budget.

Year 1: Classes = 5% & Steps=4%

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
\$15.45	\$16.07	\$16.71	\$ 17.38	\$ 18.07	\$ 18.80	\$ 19.55	\$ 20.33

12	\$ 16.22	\$ 16.87	\$ 17.55	\$ 18.25	\$ 18.98	\$ 19.74	\$ 20.53	\$ 21.35
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13	\$ 17.03	\$ 17.71	\$ 18.42	\$ 19.16	\$ 19.93	\$ 20.72	\$ 21.55	\$ 22.42
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14	\$ 17.89	\$ 18.60	\$ 19.34	\$ 20.12	\$ 20.92	\$ 21.76	\$ 22.63	\$ 23.54
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15	\$ 18.78	\$ 19.53	\$ 20.31	\$ 21.12	\$ 21.97	\$ 22.85	\$ 23.76	\$ 24.71
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16	\$ 19.72	\$ 20.51	\$ 21.33	\$ 22.18	\$ 23.07	\$ 23.99	\$ 24.95	\$ 25.95
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17	\$ 20.70	\$ 21.53	\$ 22.39	\$ 23.29	\$ 24.22	\$ 25.19	\$ 26.20	\$ 27.25
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18	\$ 21.74	\$ 22.61	\$ 23.51	\$ 24.45	\$ 25.43	\$ 26.45	\$ 27.51	\$ 28.61
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Crime Scene Specialist	Foreman - Parks & Recreation - Golf
Engineering Assistant	Foreman - Solid Waste
Foreman - Landfill	Foreman - Street
Foreman - Meter Readers	Foreman - Wastewater - Plants
Foreman - Parks & Recreation	

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
19	\$ 22.83	\$ 23.74	\$ 24.69	\$ 25.68	\$ 26.70	\$ 27.77	\$ 28.88	\$ 30.04
	Health Inspector II							
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
20	\$ 23.97	\$ 24.93	\$ 25.92	\$ 26.96	\$ 28.04	\$ 29.16	\$ 30.33	\$ 31.54
	Project Engineer							
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
21	\$ 25.17	\$ 26.17	\$ 27.22	\$ 28.31	\$ 29.44	\$ 30.62	\$ 31.84	\$ 33.12
	Collection's Supervisor Communications Coordinator				Municipal Court Supervisor Special Events/Downtown Manager			
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
22	\$ 26.42	\$ 27.48	\$ 28.58	\$ 29.72	\$ 30.91	\$ 32.15	\$ 33.44	\$ 34.77
	Senior Planner/Historic Preservation Officer				Systems Administrator			
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
23	\$ 27.75	\$ 28.86	\$ 30.01	\$ 31.21	\$ 32.46	\$ 33.76	\$ 35.11	\$ 36.51
	Golf Course Superintendent				Parks Manager			
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
24	\$ 29.13	\$ 30.30	\$ 31.51	\$ 32.77	\$ 34.08	\$ 35.45	\$ 36.86	\$ 38.34
	Garage Supervisor Purchasing & Facilities Manager Solid Waste Supervisor Street Supervisor				Wastewater Supervisor Water Production Supervisor Water Supervisor Wastewater Collections/Stormwater Supervisor			
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
25	\$ 30.59	\$ 31.81	\$ 33.09	\$ 34.41	\$ 35.79	\$ 37.22	\$ 38.71	\$ 40.25
	City Secretary							
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
26	\$ 32.12	\$ 33.40	\$ 34.74	\$ 36.13	\$ 37.58	\$ 39.08	\$ 40.64	\$ 42.27
	Accounting Manager				Building Official			
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
27	\$ 33.73	\$ 35.07	\$ 36.48	\$ 37.94	\$ 39.45	\$ 41.03	\$ 42.67	\$ 44.38
	Capital Improvements Manager				Information Technology Manager			
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
28	\$ 35.41	\$ 36.83	\$ 38.30	\$ 39.83	\$ 41.43	\$ 43.08	\$ 44.81	\$ 46.60
	Economic Development Director Economic Development Manager							
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
29	\$ 37.18	\$ 38.67	\$ 40.22	\$ 41.82	\$ 43.50	\$ 45.24	\$ 47.05	\$ 48.93
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
30	\$ 39.04	\$ 40.60	\$ 42.23	\$ 43.92	\$ 45.67	\$ 47.50	\$ 49.40	\$ 51.38
	Health Director Information Technology Director				Park & Recreation Director Tourism Services Director			
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
31	\$ 40.99	\$ 42.63	\$ 44.34	\$ 46.11	\$ 47.96	\$ 49.87	\$ 51.87	\$ 53.94
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
32	\$ 43.04	\$ 44.76	\$ 46.56	\$ 48.42	\$ 50.35	\$ 52.37	\$ 54.46	\$ 56.64
	Human Resource Director							

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
33	\$ 45.20	\$ 47.00	\$ 48.88	\$ 50.84	\$ 52.87	\$ 54.99	\$ 57.19	\$ 59.47
	Planning & Development Services Director				Public Works Director			
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
34	\$ 47.46	\$ 49.35	\$ 51.33	\$ 53.38	\$ 55.52	\$ 57.74	\$ 60.05	\$ 62.45
	City Engineer				Finance Director			
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
35	\$ 49.83	\$ 51.82	\$ 53.89	\$ 56.05	\$ 58.29	\$ 60.62	\$ 63.05	\$ 65.57
	Fire Chief				Police Chief			
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
36	\$ 52.32	\$ 54.41	\$ 56.59	\$ 58.85	\$ 61.21	\$ 63.65	\$ 66.20	\$ 68.85
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
37	\$ 54.94	\$ 57.13	\$ 59.42	\$ 61.79	\$ 64.27	\$ 66.84	\$ 69.51	\$ 72.29

Min	
\$ 10.00	

Seasonal/Temporary Employees

Example of positions include: Pool Manager/Attendants/Instructors/Lifeguards, Recreation Assistants, etc.

Step increases are calculated from Step placement at time of hire. Employees progress to the next Step upon completion of the following years: 1, 3, 6, 10, 15, 20, and 25th year or until reach Step 8.

The hourly chart shall be relevant to all employees (excluding executive officers and civil service employees) maintaining a position in the same CLASS, unless otherwise approved by the City Manager.

LONGEVITY PROGRAM - \$ 5 per month per year of service - maximum 25 years

City of Kingsville Classification & Compensation Plan
~~FY 2024-2025~~ FY 2025-2026 Executive Officer Wage Schedule

	Minimum	Midpoint	Maximum
EXECUTIVE OFFICER – 1 City Manager	\$ 138,346	\$ 166,893	\$ 195,441
EXECUTIVE OFFICER - 2 City Attorney	\$ 105,406	\$ 139,444	\$ 173,481
EXECUTIVE OFFICER - 3 Municipal Court Judge	\$ 44,595	\$ 59,532	\$ 74,063

ORDINANCE NO. 2025-____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES BY AMENDING CHAPTER III, ARTICLE 7, PERSONNEL POLICIES AND APPROVING THE CLASSIFICATION AND COMPENSATION PLAN REFLECTED IN THE FY25-26 BUDGET; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT Section 3-7-1 of Article 7: Personnel Policies of Chapter III. Administration of the Code of Ordinances of the City of Kingsville, Texas, shall be amended to read as follows:

§ 3-7-1 ADOPTION OF THE JOB CLASSIFICATION AND COMPENSATION PLAN.

The City of Kingsville Classification and Compensation Plan dated effective as of October 1, ~~2024~~ **2025** is hereby adopted by reference providing for certain classifications and positions as more particularly defined therein. Classified positions and incumbents thereof shall be subject to the terms and conditions of all policies incorporated by reference and adopted by the City Commission by resolution. All employees serve at will, at the pleasure of the City Manager, or designee, or at the pleasure of the City Commission if appointed by the City Commission, and shall have and continue such at-will status, notwithstanding any other provision of this Classification Plan, any other City Ordinance, or any rule or regulation of the City.

All Employees (excluding civil service personnel) of the City of Kingsville are placed on the City of Kingsville FY ~~2024-2025~~ **2025-2026** Employee Wage Schedule in a corresponding step for the specified position.

New hires shall be placed at the compensation Class for the designated positions. New hires may be placed in the Step within the designated Class corresponding to the years of experience the new employee brings to the City correlating to the designated duties of the position.

Employees promoted, transferred or temporarily assigned to a position in a higher classification range shall commence at a step of the higher Class. Each promoted, transferred or temporarily assigned employee shall then proceed to the next step after one (1) year in their current position and shall proceed to each step thereafter on the 3rd, 6th, 10th, 15th, 20th, and 25th year or until the employee reaches the final step of the compensation schedule.

Employees demoted, transferred, temporarily assigned, or accepting a position in a lower Class shall commence at a step of pay in the lower Class. Employees shall proceed to the next step of the compensation plan, as scheduled, based on years of City service.

Executive Level 1, 2, & 3 positions shall receive a cost of living adjustment when employees (excluding civil service personnel) receive a cost of living adjustment unless superseded by an employment agreement. The City Commission shall evaluate the performance of and recommend salaries for Executive Level 1, 2, & 3 positions each July to prepare for the up-coming fiscal year.

II.

THAT the FY25-26 Classification and Compensation Plan referred to in this ordinance and reflected in the City Manager's budget for FY2025-2026 be approved.

III.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

IV.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

V.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 8th day of September, 2025.

PASSED AND APPROVED on this the 22nd day of September, 2025.

Effective Date: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #10



**City of Kingsville
Finance Department**

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Deborah Balli, Finance Director
DATE: August 25, 2025
SUBJECT: BA#46 – ARP Funding Reallocation

Summary:

The ARP Funds are winding down with all the projects scheduled to be completed by the end of December 31, 2025. This budget amendment is needed to reallocate the funding between GF ARP Fund 121 and UF ARP Fund 125. This is for the movement of funds and not a change to any slated project. This is a cleanup item for audit purposes.

Recommendation:

The Finance Department recommends approval of the submitted Budget Amendment.

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2024-2025 BUDGET TO REALLOCATE ARP FUNDING.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for this expenditure in this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2024-2025 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#46

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 121 – GF ARP					
<u>Revenues</u>					
0000	Transfer	Transfer from Fund 125	75125	\$100,000	
Fund 125 – UF ARP					
<u>Expenditures</u>					
6900	Transfer	Transfer to Fund 121	80121	\$100,000	

[To amend the City of Kingsville FY 24-25 budget to reallocate ARP funding. Funding for this will come from the unappropriated fund balance of UF ARP. This is for the movement of funds and not a change to any slated projects.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 8th day of September 2025.

PASSED AND APPROVED on this the 22nd day of September 2025.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #11

**City of Kingsville
Technology Department**

TO: Mayor and City Commissioners
CC: Charlie Sosa, City Manager
FROM: Kyle Benson, Director of Information Technology
DATE: August 25, 2025
SUBJECT: City of Kingsville Datacenter Refresh via Lease Purchase

Summary:

This item authorizes approval of the purchase, installation, and configuration of 4 Nutanix hyperconverged nodes with software and support for 5 years to replace existing servers and storage arrays located in the City of Kingsville's primary datacenter.

Background:

The existing storage arrays at the primary datacenter have reached end-of-life status and will no longer be supported by the manufacturer. Additionally, the current software used to support the virtual server infrastructure has also increased in cost and is no longer available on the perpetual licensing model currently in place. The cost of addressing these two items is greater than moving to a new hyperconverged platform that provides both storage and compute resources as well as the software to support the virtual server infrastructure.

Financial Impact:

Funds to cover the annual cost of \$50,825.40 (12 months @ \$4,235.45) are available through General Fund line item 001-5-1902-64200 as part of the FY 25-26 budget. The proposed 60-month lease includes deferred payments until October 2025 to allow for purchase and delivery of equipment ahead of the expiration of current licensing in Late September.

Recommendation:

It is recommended the City approve the purchase, installation, and configuration of 4 Nutanix hyperconverged nodes from FreeIT Data Solutions of Austin, Texas through DIR Contract # DIR-CPO-5688 with a lease provided by LEAF Capital Funding, LLC of Mesquite, Texas.



RESOLUTION NO. 2025- _____

A RESOLUTION OF THE CITY OF KINGSVILLE AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH FREEIT DATA SOLUTIONS, INC. AND A LEASE WITH LEAF CAPITAL FUNDING, LLC FOR DATACENTER REFRESH PROJECT.

WHEREAS: The City of Kingsville, Texas ("City") has existing storage arrays at the primary datacenter that have reached end-of-life status and will no longer be supported by the manufacturer, and the current software used to support the virtual server infrastructure has also increased in cost and is no longer available on the perpetual licensing model currently in place; and,

WHEREAS: Staff is recommending a vendor under DIR Contract #DIR-CPO-5688 for the purchase, installation, and configuration of 4 Nutanix hyperconverged nodes from FreeIT Data Solutions, Inc. of Austin, Texas with a lease provided by LEAF Capital Funding, LLC of Mesquite, Texas; and,

WHEREAS: The proposed 60-month lease includes deferred payments until October 2025 to allow for purchase and delivery of equipment ahead of the expiration of current licensing in late September; and,

WHEREAS: The City Commission finds this to be in the best interest of the City of Kingsville.

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

SECTION 1. That the City Manager be authorized to execute the paperwork with FreeIT Data Solutions, Inc. for the purchase, installation, and configuration of 4 Nutanix hyperconverged nodes with software and support for 5 years and to execute the paperwork with LEAF Capital Funding, LLC for same.

SECTION 2. That Kyle Benson, the City's IT Director, be designated to supervise this project and contract.

SECTION 3. That this Resolution shall be and become effective on or after adoption.

PASSED, APPROVED, AND ADOPTED by a majority vote of the City Commission this 8th day of September, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



DATA SOLUTIONS

City of Kingsville

Kyle Benson
200 E Kleberg
Kingsville, TX 78363
Ph: (361) 595-8014
kbenson@cityofkingsville.com

Quote Number: 1534616
Quote Date: 7/3/2025
Expiration Date: 7/31/2025

Contract No: DIR-CPO-5688
TAX ID#: 27-2209002
Term: NET 30
FOB: Destination

Freeit Data Solutions, Inc.

P.O. Box 1572
Austin, TX 78767
PH: (800) 478-5161 / FAX: (888) 416-0471

Freeit Contact: Joe White
(216) 235-7816 Joe@freeitdata.com

Qty	Part Number	Description	Unit Price	Ext Price
Nutanix - 5yr Term				
Hardware				
4	NX-1175S-G9-6426Y-CM	NX-1175S-G9, 1 Node; 1x Intel Xeon-Gold 6426Y processor (2.5 GHz/ 16-core/ 185W, Sapphire Rapids) per node	\$10,698.82	\$42,795.28
32	C-MEM-32GB-5600-CM	32GB Memory Module (5600MHz DDR5 RDM)	\$0.00	\$0.00
8	C-HDD-8TB-BB-CM	8TB, 3.5" HDD	\$0.00	\$0.00
8	C-NVM-3.84TB-B-CM	3.84 TB NVMe SSD	\$0.00	\$0.00
4	C-HBA-3816-1N-C-CM	12Gb/s Gen4 HBA	\$0.00	\$0.00
4	C-NIC-25G2A2-CM	Mellanox 25/10GbE, 2-port, NIC (CX6 25GbE);transceiver not included	\$0.00	\$0.00
8	C-PWR-4FC13C14A-CM	C13/C14, 10A, 4ft Power cord	\$0.00	\$0.00
4	C-TPM-2.0-U-CM	TPM 2.0 Module Unprovisioned	\$68.86	\$275.44
Subscription				
64	SW-NCI-PRO-PR	Subscription, Nutanix Cloud Infrastructure (NCI) Pro Software License & Production Software Support Service for 1 CPU Core	\$1,953.77	\$125,041.28
64	SWA-NCI-SEC-PR	Subscription, Nutanix Cloud Infrastructure (NCI) Security add-on Software License & Production Software Support Service for 1 CPU Core	\$379.83	\$24,309.12
Subscription Period Duration: 60 Months				
Support				
4	S-HW-PRD	24/7 Production Level HW Support for Nutanix HCI appliance	\$1,465.86	\$5,863.44
Support Period Duration: 60 Months				
Services				
1	FDS-SMTSRT	Freeit Smart Start Installation	\$10,200.00	\$10,200.00

List Total: \$232,714.00

DIR Discounted Total: \$213,256.88

Shipping and Tax not applicable: \$0.00

Additional Discount: (\$4,772.32)

Grand Total: \$208,484.56

Customer Signature of Acceptance

Date

PO#

By signature or issuance of a PO, I acknowledge that I have the authority on behalf of my company to make purchasing decisions to order the items in this quote and to begin project initiation. This quote is subject to and will be governed by the Standard Terms and Conditions set forth by the State of Texas Department of Information Resources located at <https://dir.texas.gov/contracts/dir-cpo-5688> and will govern our relationship and any PO issued in relation to this quote. Any and all competing or conflicting terms and conditions are hereby unconditionally rejected.

LEAF Capital Funding, LLC
2330 Interstate 30
Mesquite, TX 75150

Phone (972) 755 8200
Fax (972) 755 8210
www.leafnow.com



LEAF Capital Funding, LLC Proposal

(This is not a contract; executable contracts to follow)

07/03/25

LEAF Capital Funding, LLC is pleased to offer this proposal for the technology solution that City of Kingsville wishes to acquire from Freeit Data Solutions, Inc.. For over 25 years, we have provided simple, fast and cost-effective acquisition options to more than 50,000 customers ranging from small entrepreneurial organizations to large Fortune 500 corporations. We hope to be your high performance partner in acquiring your technology.

Equipment/Software Cost \$208,484.56 (Not including tax)

Equipment/Software Description Nutanix Solution

Term	Period	Type	End-of-Term Option	Payment
<input type="checkbox"/> 60 Months	Monthly	Finance Lease	Own	\$4,235.45

Structure

First payment due one month after contract commencement.

Asset Assumptions

The payment options above assume 50.0% of tier 1 hardware and 50.0% of software. If these percentages change, the payment may be adjusted up or down. Up to 60 month finance term available based on the length of the software term.

Equipment Location

Please provide the address where the equipment will be located.

Address: _____

City, State & Zip: _____

Is this a hosting site, data center or co-location facility? ☐ YES ☐ NO

Proposal Expiration Date

This proposal and payment options within are valid through 07/17/25

Required Documentation

Please provide the documentation below in order to begin the credit approval process:

This proposal is based on certain underwriting and pricing assumptions and the execution of mutually acceptable documentation. The payments quoted do not include sales use, rental or property tax.

The scheduled payments identified above reflect LEAF Capital Funding, LLC spread over like-term Treasury constant maturities as of 07/03/25 (as referenced via the Federal Reserve website: <http://www.federalreserve.gov/releases/h15/update/default.htm>). Any increase to current Treasury constant maturities prior to commencement shall cause the Scheduled Payments to be adjusted accordingly. Scheduled Payments will be fixed upon the later of (i) the Acceptance Date, or (ii) the date LEAF Capital Funding, LLC countersigns the documents and commences the transaction. Customer hereby agrees to sign an amendment reflecting such increase upon request by LEAF Capital Funding, LLC.

NOTICE TO CALIFORNIA RESIDENTS - CALIFORNIA CONSUMER PRIVACY NOTICE

By navigating to www.leafnow.com/ccpa, California residents can learn about the categories of personal information LEAF, and its affiliates collect from you, the purposes for which that information is collected or used, and other related privacy information.

Please email this page along with required documentation (if any) by 07/17/25 to indicate your desire to enter into an agreement with LEAF Capital Funding, LLC.

Regards,

Christopher Cox
Direct Line:
CCox@leafnow.com

AGENDA ITEM #12

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Charlie Cardenas, P.E., City Engineer

DATE: August 26, 2025

SUBJECT: Discuss, Consider, and Adopt an Amendment to the Local Financial Procedure pertaining to the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Hurricane Harvey fund, Infrastructure Contract Number # 22-082-016-D218.

Summary:

As part of a GLO Monitoring plan and report dated on August 21, 2025, the City of Kingsville must formally adopt some amendments to the Local Financial Procedure document to comply with federal procurement regulations under 2 CFR § 200, as required by the Texas General Land Office (GLO) for participation in the CDBG-MIT MOD Program. This procedure outlines reviewing invoices for cost allowability resulting in the City failing to identify unallowable cost subject to recapture. This policy also outlines advance payment requirement and related interests resulting in the City depositing GLO funds into both interest bearing and non-interest-bearing accounts and not tracking earned interest.

Background:

To maintain eligibility for CDBG-MIT funding and ensure federal compliance, the City must adopt financial standards consistent with 2 CFR §§ 200.305. The amendment to this policy and procedure will include:

- **Reviewing Invoices for Cost Allowability**
- **Advance Payment Requirements**

This procedure is designed to support transparent invoicing requirements when using federal funds.

Financial Impact:

There is no direct financial impact to the City's General Fund. This procedure is administrative in nature and ensure compliance with federally funded project requirements.



**City of Kingsville
Engineering Dept.**

Recommendation:

Staff recommends adoption of the attached amended Local Financial Policy and Procedure as required by the GLO. This action will ensure full compliance with federal procurement guidelines and support the successful administration of the CDBG-MIT MOD Program under Contract No. 22-082-016-D218.

Attachments:

Federal Grant Financial Policy – City of Kingsville



City of Kingsville Financial Procedures

INTRODUCTION

The purpose of financial management policies is to provide sound guidelines in planning the City's financial future. The City of Kingsville considers the expenditure of funds to be an important responsibility and requires all persons involved with the purchase of goods or services to exercise good judgement in spending taxpayers' money.

SCOPE OF AUTHORITY

The City Commission is responsible for the expenditure of all City funds.

Financials

A. Bank Depository

The City maintains funds in a Bank, designated as its depository for banking services. The City Commission reviews the selection every two years unless circumstances deem otherwise.

B. Accounts Payable

Three (3) individuals are authorized to sign checks written on the bank depository account: the Mayor, the City Manager, and the Finance Director. All checks require two authorized signatures. No exceptions.

C. Accounting

The Finance Director is responsible for establishing the structure for the City Chart of Accounts and for assuring that procedures are in place to properly record financial transactions and report the City's financial position. The City Manager shall provide financial reports to the City Commission monthly.

D. Audit of Accounts

An independent audit of the City accounts is performed annually. The Auditor is retained by and is accountable directly to the City Commission. The City Commission reviews the selection every five years unless circumstances deem otherwise.

E. Internal Controls

Whenever possible, written procedures will be established, maintained, and assessed per 2 CFR 200.303 by the Finance Director for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

Whenever possible, the City ensures duties and responsibilities are segregated so that no one individual has complete authority over a financial transaction.

PROCEDURES

1. Input Invoice into Record Keeping System –

What type of system is utilized for tracking invoices? Do you log them into Excel or track on a ledger? Is a purchase order issued? The City of Kingsville uses Incode System which is an automated financial software.

2. Review of Invoice –

Who reviews invoices and recommends payment? What supporting documentation is required prior to payment? The Department reviews invoices for their purchases and forwards to Accounts Payable and Purchasing. There would normally be a Purchase Order, Invoice, and Packing Receipt if goods are involved.

3. Allowability of Costs – The Finance Director will review each invoice for allowability of costs as stated in 2 CFR 200 Subpart E – Cost Principles.

4. Unnecessary or duplicative purchases – The Finance Director will review each invoice for unnecessary or duplicative purchases per 2 CFR 200.318 (d).

5. Timeline for Payment –

What is the City's standard timeframe for issuing payment? If the request is received prior to Wednesday afternoon, checks are issued on Thursday for mailout on Friday.

6. Issue Payment –

Who writes and signs the checks? Two signatures? Do they go through Commission for approval? Accounts Payable writes the check through the Accounts Payable module. Checks are issued with 2 signatures. They do not go through the Commission for approval as they have approved the budget for each line item.

7. Payment Reconciliation –

Who reconciles bank statements and payment? The main CMA bank account is reconciled by the Finance Director. Smaller bank accounts are reconciled by the Accounting Assistant.

8. Record Keeping –

Who documents all expenditures and how are records kept at City? The Incode System records all expenditures and budget checks all expenditures. If the budget does not cover the expenditure, payment cannot be processed.

PROCEDURES FOR GRANT PAYMENTS

1. Invoice is received and, if necessary, a request for payment is prepared by grant consultant and proper signatures obtained from Mayor, City Manager, and Finance Director as authorized in original grant approval. Finance office reviews the invoice and compares it to the grant budget.
2. Invoice must be approved by a city official involved in the grant implementation or the Mayor. Approval is acknowledged by initialing the original invoice or through Commission action.
3. Once grant funds are received and invoice approval acknowledged by signature on the original invoice, a demand check is entered into the system by the Finance Director's office, then printed and disbursed by the Accounts Payable. Both Mayor and City Manager signatures appear on the approved checks. Checks are then disbursed to the appropriate vendors. The Finance Director is responsible for ensuring that checks are signed and disbursed within the grant mandated timeline in the state contract.
4. Copies of the request for payment, invoice, canceled check copy, and bank statement

showing receipt of grant money is retained in the grant file in the Accounting Manager's office.

The City Manager and Finance Director authorize payments and issues of checks. Two signatures are required on each check, either the Mayor, City Manager, or Finance Director. The Finance Director is responsible for reconciling the monthly bank statements.

CASH MANAGEMENT AND DISBURSEMENT - TIMELY EXPENDITURES

The City shall make timely payments to vendors and minimize the time between transferring funds from the State Treasury and disbursement of funds to vendors in compliance with the terms and conditions of the federal contract, grant, regulation, or statute.

The City will pay vendor invoices within thirty (30) days of receipt, unless using the advance payment procedures under CDBG grants, per the Prompt Pay Act and Chapter 2251 of the Texas Government Code.

The City shall ensure that reimbursement requests are submitted to the funding agency on at least a quarterly basis to the greatest extent possible.

To ensure vendor compliance, invoices/pay applications/pay estimates will be reviewed for accuracy for such items but not limited to change order approvals, outstanding lien/payments to subcontractors, labor standards, and verification of work completed as invoiced prior to disbursement or request for funds from State Agency. The City shall notify a vendor of an error in an invoice submitted for payment by the vendor.

ADVANCE PAYMENT PROCEDURES

All advanced payments using federal grant funds will be disbursed within the grant mandated timeline in the state contract and in accordance with 2 CFR 200.305(b), and in accordance with the provisions in the contract with the vendor.

Advance payments of federal grant funds will be deposited and maintained in a separate insured account. The City will maintain advance payments of federal awards in interest-bearing accounts, unless the following apply: City County receives less than \$120,000 in Federal awards per year; the City is not expected to earn interest in excess of \$500 per year on Federal cash balances; or the depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources. (2 CFR 200.302(b)(6) and 200.305)

INTEREST EARNED PROCEDURES

The City will verify interest earned remains under \$500 per fiscal year by tracking interest earned on each grant deposit in the grant ledger; if interest does exceed \$500 per fiscal year the City will remit interest earned to the Department of Health and Human Services per 2 CFR 200.305.

These Policies and Procedures are implemented through the City of Kingsville's administrative team of:

City Manager
City Attorney
Finance Director
City Engineer

Purchasing Manager

Sam R. Fugate, Mayor

Date

RESOLUTION #2025- 5

A RESOLUTION APPROVING THE CITY OF KINGSVILLE FEDERAL GRANT FINANCIAL POLICIES AND PROCEDURES; PROVIDING FOR REPEALING, SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Kingsville (City) finds it in the best interest of the citizens of Kingsville that the City apply for grant funds whenever it is able to assist with funding community needs; and

WHEREAS, the City has previously applied for federal grants and part of the grant requirements are for the City to have certain financial policies and procedures in place; and

WHEREAS, the City has already adopted several financial policies and procedures but wants to ensure full compliance with current grant requirements it is hereby proposing the adoption of the attached "Federal Grant Financial Policies and Procedures"; and

WHEREAS, it is the responsibility of the City, as the local government, to conduct its financial practices in compliance with federal regulations when managing projects financed in whole or in part with funds from federal grant programs;

WHEREAS, the City seeks to establish policies that govern the financial practices of the City for federal grant programs;

WHEREAS, there is no direct cost to the City for approving the "Federal Grant Financial Policies and Procedures" and the City Commission finds them to be in the best interest of the City.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission of the City of Kingsville approves the Federal Grant Financial Policies and Procedures as per the documents attached hereto.

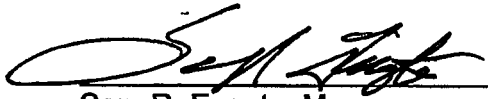
II.

THAT all prior resolutions in conflict with this resolution are hereby repealed.

III.

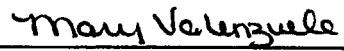
THAT this Resolution shall be effective upon its passage and approval.

PASSED AND APPROVED by a majority vote of the City Commission the 14th day of July, 2025.



Sam R. Fugate, Mayor

ATTEST:



Mary Valenzuela, City Secretary

APPROVED AS TO FORM



Courtney Alvarez, City Attorney

CITY OF KINGSVILLE
FEDERAL GRANT FINANCIAL POLICIES & PROCEDURES

1.INTRODUCTION

The purpose of financial management policies is to provide sound guidelines in planning the City's financial future. The City of Kingsville considers the expenditure of funds to be an important responsibility and requires all persons involved with the purchase of goods or services to exercise good judgment in spending taxpayers' money.

2.SCOPE OF AUTHORITY

The City Commission is responsible for the expenditure of all City funds.

3.FINANCIALS

A. Bank Depository

The City maintains funds in a Bank, designated as its depository for banking services. The City Commission reviews the selection every five years unless circumstances deem otherwise.

B. Accounts Payable

Three (3) individuals are authorized to sign checks written on the bank depository account: the Mayor, the City Manager and the Finance Director. All checks require two authorized signatures. No exceptions.

C. Accounting

The Finance Director is responsible for establishing the structure for the City Chart of Accounts and for assuring the procedures are in place to properly record financial transactions and report the City's financial position. The City Manager shall provide financial reports to the City Commission Monthly.

D. Audit of Accounts

An independent audit of the city accounts is performed annually. The Auditor is retained by and is accountable directly to the City Commission. The City Commission reviews the selection every five years unless circumstances deem otherwise.

E. Internal Controls

Whenever possible, written procedures will be established, maintained, and assessed per 2CFR 200.303 by the Finance Director for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

- The **Finance Director** manages accounting functions and financial reporting.
- The **City Engineer** reviews and certifies infrastructure-related expenditures.

- The **City Manager** or designee provides final approval of all disbursements.

Whenever possible, the City ensures duties and responsibilities are segregated so that no one individual has complete authority over a financial transaction.

4.PROCEDURES

A.Input Invoice into Record Keeping System-

What type of system is utilized for tracking invoices? Do you log them into excel or track on a ledger? Is a purchase order issued? -The City of Kingsville uses Incode which is an automated financial software.

B. Review of Invoice-

Who reviews invoices and recommends payment? What supporting documentation is required prior to payment? -The Department reviews invoices for their purchases and forwards to Accounts Payable and Purchasing. There would normally be a Purchase Order, Invoice, and Packing Receipt if goods are involved.

C. Timeline for Payment-

What is the City's standard timeframe for issuing payment? -If the request is received prior to Wednesday afternoon, checks are issued on Thursday for mail-out on Friday.

D. Issue Payment-

Who writes and signs the checks? Two signatures? Do they go through Commission for approval? -Accounts Payable writes the check through the Accounts Payable Module. Checks are issued with 2 signatures. They do not go through the Commission for approval as they have approved the budget for the line item.

E. Payment Reconciliation-

Who reconciles bank statements and payment? -The main CMA bank account is reconciled by the Finance Director. Smaller bank accounts are reconciled by the Accounting Assistant.

F. Record Keeping –

Who documents all expenditures and how are records kept at the City? -The Incode system records all expenditures and budget checks all expenditures. If there isn't a budget to cover the expenditure, payment cannot be processed.

5.PROCEDURES FOR GRANT PAYMENTS

A.Invoice is received and, if necessary, a request for payment is prepared by grant consultant and proper signatures obtained by the Mayor, City Manager, and Finance Director as authorized in original grant approval. Finance officer reviews the invoice and compares it to the grant budget.

B.Invoice must be approved by a city official involved in the grant implementation or the Mayor. Approval is acknowledged by initialing the original invoice or through City Commission action.

C.Once grant funds are received and the invoice approval acknowledged by signature on the original invoice, a demand check is entered into the system by the Finance Director's office, then printed and disbursed by Accounts Payable. Both Mayor and City Manager signature appear on the approved checks. Checks are then disbursed to the appropriate vendors. The Finance Director is responsible for ensuring that checks are signed and disbursed with five (5) calendar days for the Texas Department of Agriculture and three (3) calendar days for the Texas General Land Office of receiving grant funds.

D.Copies of the request for payment, invoice, cancelled check copy, and bank statement showing receipt of grant money is retained in the Accounting Manager's Office.

The City Manager and Finance Director authorize payments and issues checks. Two signatures are required on each check, either the Mayor and City Manager. The Finance Director is responsible for reconciling the monthly bank statements.

6.CASH MANAGEMENT AND DISBURSEMENT-TIMELY EXPENDITURES

The City shall make timely payments to vendors and minimize the time between transferring funds from the State Treasury and disbursement of funds to vendors in compliance with the terms and conditions of the federal contract, grant, regulation, or statute.

To ensure vendor compliance, invoices/pay applications/pay estimates will be reviewed for accuracy for such items but not limited to change order approvals, outstanding lien/payments to subcontractors, labor standards, and verification of work completed as invoiced prior to disbursement or request for funds from State Agency. The City shall notify a vendor of an error in an invoice submitted for payment by the vendor.

7.ADVANCE PAYMENT PROCEDURES

All advanced payments using federal grant funds will be discussed within three (3) business days from the date of the transfer of funds in accordance with 2 CFR 200.305(b), and in accordance with the provisions in the contract with the vendor.

Advance payments of federal grant funds will be deposited and maintained in a separate insured account. The City will maintain advance payments of federal awards in interest-bearing accounts, unless one or more of the following apply. City receives less than \$120,000 in Federal awards per year; the City is not expected to earn interest in excess of \$500 per year in Federal cash balances; or the depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources. (2 CFR 200.302(b)(6) and 200.305).

These Policies and Procedures are implemented through of the City of Kingsville administrative team of:

LIST TITLES HERE

City Manager
City Attorney
City Engineer
Finance Director
Purchasing Manager

RESOLUTION #2025-_____

A RESOLUTION APPROVING THE UPDATED CITY OF KINGSVILLE FEDERAL GRANT FINANCIAL POLICIES AND PROCEDURES; PROVIDING FOR REPEALING, SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Kingsville (City) finds it in the best interest of the citizens of Kingsville that the City apply for grant funds whenever it is able to assist with funding community needs; and

WHEREAS, the City has previously applied for federal grants and part of the grant requirements are for the City to have certain financial policies and procedures in place; and

WHEREAS, the City has already adopted several financial policies and procedures but wants to ensure full compliance with current grant requirements it is hereby proposing the adoption of the attached “Federal Grant Financial Policies and Procedures”; and

WHEREAS, it is the responsibility of the City, as the local government, to conduct its financial practices in compliance with federal regulations when managing projects financed in whole or in part with funds from federal grant programs;

WHEREAS, the City seeks to establish policies that govern the financial practices of the City for federal grant programs and did so by approving such a policy via Resolution #2025-65 on July 14, 2025;

WHEREAS, the policy needs to be updated to include provisions for reviewing invoices for cost allowability and advance payment requirements;

WHEREAS, there is no direct cost to the City for approving the updated “Federal Grant Financial Policies and Procedures” and the City Commission finds them to be in the best interest of the City.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission of the City of Kingsville approves the updated Federal Grant Financial Policies and Procedures as per the documents attached hereto.

II.

THAT all prior resolutions in conflict with this resolution are hereby repealed.

III.

THAT this Resolution shall be effective upon its passage and approval.

PASSED AND APPROVED by a majority vote of the City Commission the 8th day of September, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM

Courtney Alvarez, City Attorney

CITY OF KINGSVILLE
FEDERAL GRANT FINANCIAL POLICIES & PROCEDURES

1.INTRODUCTION

The purpose of financial management policies is to provide sound guidelines in planning the City's financial future. The City of Kingsville considers the expenditure of funds to be an important responsibility and requires all persons involved with the purchase of goods or services to exercise good judgment in spending taxpayers' money.

2.SCOPE OF AUTHORITY

The City Commission is responsible for the expenditure of all City funds.

3.FINANCIALS

A. Bank Depository

The City maintains funds in a Bank, designated as its depository for banking services. The City Commission reviews the selection every five years unless circumstances deem otherwise.

B. Accounts Payable

Three (3) individuals are authorized to sign checks written on the bank depository account: the Mayor, the City Manager and the Finance Director. All checks require two authorized signatures. No exceptions.

C. Accounting

The Finance Director is responsible for establishing the structure for the City Chart of Accounts and for assuring the procedures are in place to properly record financial transactions and report the City's financial position. The City Manager shall provide financial reports to the City Commission Monthly.

D. Audit of Accounts

An independent audit of the city accounts is performed annually. The Auditor is retained by and is accountable directly to the City Commission. The City Commission reviews the selection every five years unless circumstances deem otherwise.

E. Internal Controls

Whenever possible, written procedures will be established, maintained, and assessed per 2CFR 200.303 by the Finance Director for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

- The **Finance Director** manages accounting functions and financial reporting.
- The **City Engineer** reviews and certifies infrastructure-related expenditures.

- The **City Manager** or designee provides final approval of all disbursements.

Whenever possible, the City ensures duties and responsibilities are segregated so that no one individual has complete authority over a financial transaction.

4.PROCEDURES

A.Input Invoice into Record Keeping System-

What type of system is utilized for tracking invoices? Do you log them into excel or track on a ledger? Is a purchase order issued? -The City of Kingsville uses Incode which is an automated financial software.

B. Review of Invoice-

Who reviews invoices and recommends payment? What supporting documentation is required prior to payment? -The Department reviews invoices for their purchases and forwards to Accounts Payable and Purchasing. There would normally be a Purchase Order, Invoice, and Packing Receipt if goods are involved.

C. Timeline for Payment- Allowability of Costs -

What is the City's standard timeframe for issuing payment? -If the request is received prior to Wednesday afternoon, checks are issued on Thursday for mail-out on Friday. The Finance Director will review each invoice for allowability of costs as stated in 2 CFR 200 Subpart E – Cost Principles.

D. Issue Payment- Unnecessary or duplicative purchases -

Who writes and signs the checks? Two signatures? Do they go through Commission for approval? -Accounts Payable writes the check through the Accounts Payable Module. Checks are issued with 2 signatures. They do not go through the Commission for approval as they have approved the budget for the line item. The Finance Director will review each invoice for unnecessary or duplicative purchases per 2 CFR 200.318 (d).

E. Payment Reconciliation- Timeline for Payment-

Who reconciles bank statements and payment? -The main CMA bank account is reconciled by the Finance Director. Smaller bank accounts are reconciled by the Accounting Assistant. *What is the City's standard timeframe for issuing payment?* -If the request is received prior to Wednesday afternoon, checks are issued on Thursday for mail-out on Friday.

F. Record Keeping- Issue Payment-

Who documents all expenditures and how are records kept at the City? -The Incode system records all expenditures and budget checks all expenditures. If there isn't a budget to cover the expenditure, payment cannot be processed.

Who writes and signs the checks? Two signatures? Do they go through Commission for approval? -Accounts Payable writes the check through the Accounts Payable Module. Checks are issued with 2 signatures. They do not go through the Commission for approval as they have approved the budget for the line item.

G. Payment Reconciliation-

Who reconciles bank statements and payment? -The main CMA bank account is reconciled by the Finance Director. Smaller bank accounts are reconciled by the Accounting Assistant.

H. Record Keeping –

Who documents all expenditures and how are records kept at the City? -The Incode system records all expenditures and budget checks all expenditures. If there isn't a budget to cover the expenditure, payment cannot be processed.

5.PROCEDURES FOR GRANT PAYMENTS

A.Invoice is received and, if necessary, a request for payment is prepared by grant consultant and proper signatures obtained by the Mayor, City Manager, and Finance Director as authorized in original grant approval. Finance officer reviews the invoice and compares it to the grant budget.

B.Invoice must be approved by a city official involved in the grant implementation or the Mayor. Approval is acknowledged by initialing the original invoice or through City Commission action.

C.Once grant funds are received and the invoice approval acknowledged by signature on the original invoice, a demand check is entered into the system by the Finance Director's office, then printed and disbursed by Accounts Payable. Both Mayor and City Manager signature appear on the approved checks. Checks are then disbursed to the appropriate vendors. The Finance Director is responsible for ensuring that checks are signed and disbursed with five (5) calendar days for the Texas Department of Agriculture and three (3) calendar days for the Texas General Land Office of receiving grant funds.

D.Copies of the request for payment, invoice, cancelled check copy, and bank statement showing receipt of grant money is retained in the Accounting Manager's Office.

The City Manager and Finance Director authorize payments and issues checks. Two signatures are required on each check, either the Mayor and City Manager. The Finance Director is responsible for reconciling the monthly bank statements.

6.CASH MANAGEMENT AND DISBURSEMENT-TIMELY EXPENDITURES

The City shall make timely payments to vendors and minimize the time between transferring funds from the State Treasury and disbursement of funds to vendors in compliance with the terms and conditions of the federal contract, grant, regulation, or statute.

To ensure vendor compliance, invoices/pay applications/pay estimates will be reviewed for accuracy for such items but not limited to change order approvals, outstanding lien/payments to subcontractors, labor standards, and verification of work completed as invoiced prior to disbursement or request for funds from State Agency. The City shall notify a vendor of an error in an invoice submitted for payment by the vendor.

7.ADVANCE PAYMENT PROCEDURES

All advanced payments using federal grant funds will be discussed within three (3) business days from the date of the transfer of funds in accordance with 2 CFR 200.305(b), and in accordance with the provisions in the contract with the vendor.

Advance payments of federal grant funds will be deposited and maintained in a separate insured account. The City will maintain advance payments of federal awards in interest-bearing accounts, unless one or more of the following apply. City receives less than \$120,000 in Federal awards per year; the City is not expected to earn interest in excess of \$500 per year in Federal cash balances; or the depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources. (2 CFR 200.302(b)(6) and 200.305).

These Policies and Procedures are implemented through of the City of Kingsville administrative team of:

LIST TITLES HERE

City Manager
City Attorney

City Engineer
Finance Director
Purchasing Manager

AGENDA ITEM #13

AGENDA ITEM #14

AGENDA ITEM #15

RESOLUTION #2025-_____

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CITY MANAGER EMPLOYMENT AGREEMENT WITH CHARLES L. SOSA; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the chief administrator for the City of Kingsville ("City") is the City Manager and that position has been vacated due to the resignation of the prior City Manager who left in December 2024; and

WHEREAS, the City Commission is charged with filling the position of City Manager and on January 13, 2025 selected Clear Career Professionals to assist with the search and selection process to fill such vacancy, but did not select one of the applicants presented by the firm; and

WHEREAS, the City Commission on August 25, 2025 nominated Interim City Manager Charles L. Sosa for the position of City Manager and has negotiated a contract with him; and

WHEREAS, it is mutually deemed sound, desirable, practicable, and beneficial for the parties to enter into the agreement attached hereto.

NOW THEREFOR, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the Mayor is authorized and directed as an act of the City of Kingsville, Texas to enter into a City Manager Employment Agreement with Charles L. Sosa in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the 8th day of September, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

CITY MANAGER EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT is made and entered into this the _____ day of _____, 2025 by and between the **CITY OF KINGSVILLE, TEXAS** (hereinafter referred to as the “City”), a Texas home-rule municipality, and **CHARLES L. SOSA** (hereinafter referred to as “Manager”), both of which parties hereto understand and agree as follows:

WITNESSETH:

WHEREAS, City Commission desires to employ **CHARLES L. SOSA** as City Manager for the City of Kingsville, Texas; and

WHEREAS, it is the desire of Kingsville City Commission to provide certain benefits, establish certain conditions of employment, and to set certain working conditions of said **Manager**; and

WHEREAS, **CHARLES L SOSA** desires to accept employment as Manager, and an officer, of said City on the terms outlined herein.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements herein contained, and hereinbefore stated, the parties hereto agree as follows:

A. Duties and Responsibilities

As City Manager, Manager agrees to perform all duties and responsibilities as described in the City Charter, the Municipal Code, the ordinances of the City, and as reasonably directed by the City Commission. It is specifically understood and agreed that the Manager must establish Kingsville residency within one hundred-eighty (180) days of his start date and remain a Kingsville resident as long as he serves as Kingsville’s City Manager.

B. Salary

The Manager will receive as starting annual salary of \$180,000 payable in equal installments on the same schedule as other City employees. At the end of the Manager’s initial 12 months, and following a favorable performance evaluation, the City shall increase the annual salary of the Manager by four percent (4%). Thereafter, City agrees to consider increasing said salary and/or other benefits of Manager in such amounts and to such an extent as the City Commission may determine that it is desirable to do so, based on the annual performance evaluation and/or salary review of the Manager. The Manager agrees he will not receive any compensation from City (i.e. anniversary, step increases, longevity pay, COLA, or other incentives) not specifically mentioned herein.

C. Automobile Allowance

The City agrees to pay Manager an annual automobile allowance of \$4,800 payable in equal installments on the same schedule as other City officers or employees with automobile allowances. The automobile allowance shall be subject to review from time to time by the City Commission and accordingly modified, if deemed necessary. This automobile allowance shall cover all automobile-related expenses incurred by Manager, including expenses for automobile repair, maintenance, insurance, operation and replacement. Manager shall receive additional reimbursement for excess mileage outside the area as defined in the City of Kingsville "Travel Policy."

D. Vacation Leave & Sick Leave

Vacation and Sick leave shall be calculated in accordance with the City of Kingsville "Administrative Policies and Procedures Manual". The Manager shall be provided with a bank of forty (40) hours of Vacation Leave on the commencement of employment. The Manager shall accrue 120 hours of vacation leave annually earned at a rate of 4.62 hours bi-weekly. The Manager shall accrue 80 hours of sick leave annually earned at a rate of 3.07 hours bi-weekly.

E. Health Insurance

The Manager shall be eligible for coverage by the City's group medical insurance plan. The Manager may elect to have his eligible dependents covered under the health plan with the City contributing a percentage of the premiums as established by the City Commission. The fixed rate for the monthly premium for the Manager and his eligible dependents (spouse or family coverage), should he elect to pay for such coverage, shall be the same as that paid by other city employees for the same type of coverage.

F. Life Insurance

The City agrees to provide the Manager with a basic life insurance plan equal to his annual salary for the term of this agreement. The City pays all premiums associated with this policy. The Manager may, at his option and at his cost, increase the basic life insurance plan amount, if such higher insurance is available under the City's life insurance plan.

G. Moving and Relocation Allowance

The City shall pay the Manager the lump sum of \$3,000 to cover his moving and relocation expenses within 30 days of commencement of the Manager's start date.

H. Termination and Severance Pay

In the event the City Commission decides to terminate Manager's employment during such time Manager is willing and able to continue performing the duties of the City Manager, the City agrees to pay a lump sum cash payment (less any TMRS & taxes) equal to twenty (20) weeks full salary (salary & automobile allowance only) plus the value of vacation leave accrued during the term of this contract by, or credited to, the Manager prior to the termination as allowed by City Policy No.

630.04; provided, however, in the event that severance is paid to Manager, Manager agrees that he shall contemporaneously execute and deliver to the City a full release of any and all claims that he may have against the City. The failure to execute and deliver such release shall nullify any obligation by the City to pay severance.

In the event the City Commission terminates the Manager's employment because of the commission of an illegal act, including but not limited to acts involving personal gain, corruption, misconduct or malfeasance in office, any felony, violation of the City Charter or the Administrative Policies and Procedures Manual or the City of Kingsville "Code of Ethics", then the City shall have no obligation whatsoever to pay any severance pay designated in this section.

I. Texas Municipal Retirement System

Contributions to Texas Municipal Retirement System (TMRS) are mandatory for all full-time employees. Contribution rates and other policies of the City's TMRS Plan are determined by the City Commission and are subject to change.

J. Performance Evaluation

It will be the responsibility of the Manager to work with the Mayor and develop performance criteria within six (6) months of his commencement date. The Commission must approve the performance criteria developed by the Manager. The Commission shall review and evaluate the performance of the Manager approximately six (6) months after the commencement date and then at least once annually utilizing the performance criteria approved by the Commission. The review of the Manager's performance shall be in writing and in accordance with criteria and format approved by the Commission. The Commission shall provide the Manager with a reasonable and adequate opportunity to discuss with the Commission and/or respond to the Manager's evaluation. The annual performance reviews and evaluations shall be reasonably related to the Manager's written job description and shall be based on the performance criteria jointly developed and adopted by the Commission and Manager. Adjustment of base salary, if any, is the sole discretion of the City Commission and will be effective on October 1st of each year.

K. Business Equipment and Expenses

The City shall provide the Manager with all necessary business equipment including personal computers and a cell phone with "smart phone technology." The Manager will be reimbursed for any other necessary business equipment or services not provided by the City according to City policy and guidelines.

L. Starting Date and Notice of Resignation

The Manager agrees to commence employment with the City no later than October 1, 2025. The Manager agrees to provide the City Commission with a minimum of 30 days' written notice if he chooses to resign his position and terminate this agreement.

M. Civic Activities

The Manager is encouraged to participate in community and civic organizations and activities. Membership dues and participation costs will be paid by the City, subject to annual appropriation by the City Commission.

N. Professional Dues, Education and Training

The City agrees to reimburse membership dues in ICMA and TCMA, and for reasonable expenses incurred in the attendance at annual conferences and/or regional conferences. Such reasonable expenses shall be defined as including conference registration fees, coach/economy airfares, hotel accommodations and meals in accordance with the City's Travel Policy. In addition, the City agrees to reimburse reasonable expenses incurred in attendance at one other professional development conference or training opportunity as approved by the Mayor or his designee. Developing and maintaining professional association contacts and standing provide the City with access to valuable resources, and reasonable participation and related travel by the Manager. All dues, continuing education and travel expenses are subject to annual appropriation by the City Commission.

O. Bonds

The City shall bear the full cost of any fidelity or other bonds required of the Manager under any law or ordinance.

P. Indemnification

The City will defend, hold harmless, and indemnify Manager against any tort, professional liability claims or demand, or other civil legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the duties as City Manager, except for intentional acts or acts of gross negligence or other acts not covered by the City's insurance carrier policy. The City will compromise and settle any such covered claim or suit, at its sole option, and settle any such covered claim or suit and pay the amount of any settlement or judgment rendered thereon allowed by law.

Q. Term of Agreement

This agreement shall be for a term not to exceed two (2) years from the start date of October 1, 2025. This agreement may be terminated in accordance with the provisions of Paragraph H and may be extended or renewed at any time during the term upon mutual agreement of the parties. If the City Commission takes no action regarding renewal of the Agreement prior to October 1, 2027, this Agreement automatically renews for an additional one (1) year term.

R. General Provisions

1. **Severability.** In the event any one or more of the sections, provisions or clauses contained herein shall for any reason be held to be invalid, illegal or unenforceable in

any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, but this Agreement shall be construed as if such invalid, illegal or unenforceable provision had not been contained herein.

2. **Entire Agreement.** This Agreement incorporates all the agreements, covenants and understanding between the City and the Manager concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged onto this written Agreement. No other prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.
3. **Amendment.** This Agreement shall not be modified or amended except by a written instrument executed by the Manager and the duly authorized representative of the Commission.

IN WITNESS WHEREOF, the City of Kingsville, Texas, has caused this Employment Agreement to be signed and executed on its behalf by its Mayor after being authorized to do so at a regular and duly posted meeting of the Kingsville City Commission, and the Manager has signed and executed this Agreement.

Signed this the _____ day of _____, 2025.

CITY OF KINGSVILLE, TEXAS

Sam R Fugate, Mayor

ACCEPTED:

APPROVED AS TO FORM:

Charles L. Sosa

Courtney Alvarez, City Attorney

AGENDA ITEM #16

RESOLUTION #2025-_____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN ATTORNEY RETAINER AGREEMENT WITH GLIBERTO HINOJOSA & ASSOCIATES, PC FOR CAUSE #25-377-D, IN THE 105TH DISTRICT COURT OF KLEBERG COUNTY, TEXAS, TIJERINA V. CITY OF KINGSVILLE, NORMA NELDA ALVAREZ, HECTOR M. HINOJOSA, AND LIONEL “LEO” ALARCON; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, at a City Commission meeting on August 25, 2025, the City of Kingsville authorized the hiring of an attorney to represent the City of Kingsville, Commissioners Norma Nelda Alvarez, Leonel “Leo” H Alarcon, and Hector Hinojosa in lawsuit filed by Selina Tijerina in Cause No. 25-377-D, in the 105th District Court of Kleberg County, Texas;

WHEREAS, the law firm of Gilberto Hinojosa & Associates, PC has chosen to represent the parties sued in this cause of action;

WHEREAS, the City and Gilberto Hinojosa & Associates, PC have worked to prepare the Attorney Retainer Agreement between the City of Kingsville and Gilberto Hinojosa & Associates, PC and the parties both agree to the terms of the proposed agreement, which includes the ability to terminate at any time.

BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Manager is authorized and directed as an act of the City of Kingsville, Texas to enter into an Attorney Retainer Agreement with Gilberto Hinojosa & Associates, PC, in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the
_____ 8th day of _____ September _____, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

ATTORNEY RETAINER AGREEMENT WITH THE CITY OF KINGSVILLE, TEXAS

1. **Scope of Representation** - You have retained the Law Office of Gilberto Hinojosa Associates, P.C. to represent the City of Kingsville and Commissioners Norma Nelda Alvarez, Hector M. Hinojosa, and Lionel "Leo" Alarcon in proceedings in the 105th District Court in Kleberg County, Texas in the case styled *Tijerina v. City of Kingsville, Norma Nelda Alvarez, Hector M. Hinojosa, and Lionel "Leo" Alarcon, Cause. 25-377-D*.
2. **Fee Agreement** - In consideration for the legal services to be undertaken by the Law Office of Gilberto Hinojosa & Associates, P.C. in the above styled and numbered cause, you agree to pay the Law Offices of Gilberto Hinojosa \$375.00 per hour, plus any necessary expenses incurred in the the representation of Defendants in these legal proceedings, The legal expenses includes, but is not limited to, filing fees, deposition costs, service of process fees, copying expenses, court interpreter fees, expert witnesses or any other necessary expenses. All hours worked on the case will be billed to you. You will receive periodic invoices for the legal work conducted in this case. Payment of the invoice(s) are due within 14 days of their issuance. You will approve all expenses which exceed \$200 before the expense is incurred.
3. **Representation** - You understand that Law Office of Gilberto Hinojosa & Associates, P.C. has made no representation concerning the favorable outcome of any legal action that the Law Office represents you in. It is expressly understood and agreed that no other representations have been made to you except those set out in this letter.
4. **Cooperation** - You hereby warrant and represent that you will cooperate with Law Office of Gilberto Hinojosa & Associates, P.C. by giving timely and truthful information at all times, by being available for appointments or conferences as requested by Law Office of Gilberto Hinojosa & Associates, P.C., and by immediately informing the Law Office of Gilberto Hinojosa & Associates, P.C. of any changes in your contact information. It is agreed and understood that you, your assistants, associates, supporters and/or agents will be responsible for providing the Law Office of Gilberto Hinojosa with any documents or other information necessary to successfully represent you and and Commissioners

Alvarez, Hinojosa and Alarcon in these proceedings. It is the responsibility of the Law Office of Gilberto Hinojosa & Associates, P.C. to utilize the information obtained through your investigation to obtain, or attempt to obtain, a favorable result in these proceedings.

5. **Termination of Services** - You are free to terminate our services at any time. In addition, and subject to applicable rules of professional conduct governing attorneys, in the event we disagree on any aspect of this representation or for other appropriate reasons, we have the right to withdraw from further representation of you. If you elect to terminate this agreement prior to conclusion of the matter, or if we elect to withdraw, you are responsible for paying our attorneys fees and expenses accrued through the effective date of the termination.
6. **Acknowledgement** - If you have read, understood and are in agreement with the terms of this agreement as stated above please sign below where indicated.

Thank you for utilizing our legal services and should you have any questions or comments please feel free to contact me.

AGREED:

Sincerely,

Representative of the City
Kingsville, Texas

Gilberto Hinojosa
Attorney at Law
Law Office of Gilberto Hinojosa & Associates, P.C.