

City of Kingsville, Texas

AGENDA
CITY COMMISSION
MONDAY, DECEMBER 8, 2025
REGULAR MEETING
CITY HALL
HELEN KLEBERG GROVES COMMUNITY ROOM
400 WEST KING AVENUE
5:00 P.M. – Regular Meeting

Live Videostream: <https://www.facebook.com/cityofkingsvilletx>

I. Preliminary Proceedings.

OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S)

None.

APPROVED BY:

Charlie Sosa 

Charlie Sosa
City Manager

II. Public Hearing - (Required by Law).¹

None.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time."

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

V.

Consent Agenda
Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

1. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 budget to accept and expend a donation from 1PointFive USA LLC for the purchase of portable multiband radios for the Police Department. (Police Chief).
2. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 budget to accept and expend a donation from the Tractor Supply Foundation for fire prevention education materials. (Fire Chief).
3. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 budget to accept and expend grant funds from the Ed Rachal Foundation for Fire Department EMS training equipment. (Fire Chief).
4. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 budget to accept and expend a donation from the 1PointFive USA LLC for the purchase, repair, and maintenance of firefighting equipment. (vehicle) (Fire Chief).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

5. Discuss and consider approving a resolution authorizing application to, administration of, and acceptance of Office of the Governor, Bullet-Resistant Components for Law Enforcement Vehicles Grant Program FY2026; authorizing the Chief of Police to act on the City's behalf with such program. (Police Chief).
6. Discuss and consider awarding Bid No. 26-01 for GLO CDBG-MIT Contract No. 22-085-009-D237 Project 11 (US 141, King Street near HEB) Storm Water Improvements, as per recommendation of consulting engineer. (City Engineer).
7. Discuss and consider awarding Bid No. 26-02 for GLO CDBG-MIT Contract No. 22-085-009-D237 Project 12 (BU 77, 14th Street near Pueblo Tires) Storm Water Improvements, as per recommendation of consulting engineer. (City Engineer).
8. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order No.2 for a Construction Contract with Donald Hubert Construction Co. for Project 1: 14th St. Sanitary Sewer Improvements Project of the CDBG-MIT Program GLO State Contract Number 22-082-016-D218. (City Engineer).
9. Discuss and consider introduction of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend grant funds from the State Energy Conservation Office (SECO) for Parks lighting projects. (Parks Director).
10. Discuss and consider accepting monetary donations from Regency Integrated Health and the Womens Club of Kingsville for recreation supplies. (Parks Director).

11. Discuss and consider introduction of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend donations from Regency Integrated Health and the Womens Club of Kingsville for recreation supplies. (Parks Director).
12. Discuss and consider accepting monetary grant funds from the Coastal Bend Regional Advisory Council (CBRAC). (Fire Chief).
13. Discuss and consider introduction of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend grant funds from the Coastal Bend Regional Advisory Council for Fire Department medical supplies. (Fire Chief).
14. Discuss appointment of members to the City of Kingsville Ethics Review Board. (City Attorney).
15. Discuss and consider approving a resolution supporting a commemorative event to be held with other local entities in the City on September 11, 2026. (City Manager).
16. Discuss and consider participation with Kleberg County for assistance in paving the Sister Elizabeth Soup Kitchen parking area, labor and permit fees only, contingent on approving the necessary agreement with the property owner prior to work. (City Manager).
17. Executive Session: Pursuant to Section 551.087, Texas Government Code, Deliberations Regarding Economic Development Negotiations Exception, the City Commission shall convene in executive session to deliberate the offer of a financial or other incentive to a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations. (Economic Development Director).

VII. Adjournment.

1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

NOTICE

This City of Kingsville and Commission Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail mvalenzuela@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551-076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board at City Hall, City of Kingsville, 400 West King Avenue, Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

November 26, 2025, at 11:30 A.M. and remained so posted continuously for at least three business days proceeding the scheduled time of said meeting.

Mary Valenzuela 
Mary Valenzuela, TRMC, City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

CONSENT AGENDA

AGENDA ITEM #1

Budget Am

**City of Kingsville
Police Department**

TO: Mayor and City Commissioners
CC: Charlie Sosa, City Manager
FROM: John Blair, Chief of Police
DATE: November 6, 2025
SUBJECT: Receipt of the 2025 1PointFive First Responder Donation from the Oxy First Responder Donation Program

Summary:

The police department is requesting approval for acceptance of the 2025 1PointFive Responder Donation from the Oxy First Responder Donation Program in the amount of \$20,000.

Background:

A check in the amount of \$20,000 was received from the Oxy First Donation Program. These funds are to be used to purchase four Harris XL-200 Portable Multiband Radios to ensure outside agency communication. The Kingsville Police Department provides emergency response services to individuals within the city limits of Kingsville, as well as to other entities and surrounding areas by participating in various Interlocal Agreements and Memorandums of Understanding. The Harris Radios to be purchased, would greatly assist with the diverse types of scenarios that can be encountered by the department.

Financial Impact:

A total of \$20,000 was donated. The 1PointFive First Responder Donation Program does not require a cash match.

Recommendation:

We request that the City Commission authorized the receipt and expenditure of these funds in the manner for which they were provided by the Oxy First Responder Program.





1PointFive
5 Greenway Plaza
Houston, Texas 77046

Kingsville Police Department, City of Kingsville (Texas)

Attn: John Blair

1700 E. King Avenue

P.O. Box 1458

Kingsville, Texas 78363

Dear John:

We are pleased to enclose our charitable contribution from the **Oxy First Responder Donation Program** in the amount of \$20,000.00 to Kingsville Police Department, City of Kingsville (Texas).

It is our intent that this charitable contribution is used for the following purpose:

2025 1PointFive First Responder Donation - Harris XL-200 Portable Radios multiband to ensure outside agency communication (4)

Should you have any questions, please do not hesitate to contact me at 713.552.8950.

Sincerely,

Haley Parma

Haley Parma

MANAGER

COMMUNITY RELATIONS & EMPLOYEE ENGAGEMENT

✉ Haley_Parma@oxy.com

☎ 713.552.8950

Enclosure

**MAKE A
DIFFERENCE.**

1pointfive.com

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO ACCEPT AND EXPEND A DONATION FROM 1 POINTFIVE USA LLC FOR THE PURCHASE OF PORTABLE MULTIBAND RADIOS FOR THE POLICE DEPARTMENT.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#12

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001- General Fund					
<u>Revenues-4</u>					
2102	Police	Donations	72030	\$20,000	
<u>Expenditures-5</u>					
2102	Police	Machinery and Equipment	71200	\$20,000	

[To amend the City of Kingsville FY25-26 budget to accept and expend a donation from 1 PointFive LLC for the purchase of portable multiband radios for the Police Department. Funding for this request will come from the donation for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 24th day of November 2025.

PASSED AND APPROVED on this the 8th day of December 2025.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #2

Budget Amend.

City of Kingsville
Department Name

TO: Mayor and City Commissioners
CC: Charlie Sosa, City Manager
FROM: Juan J. Adame, Fire Chief
DATE: November 05, 2025
SUBJECT: Accept donation from the Tractor Supply Foundation

Summary:

The Kingsville Fire Department is requesting approval to accept a donation from the Tractor Supply Foundation Fund in the amount of \$250.00.

Background:

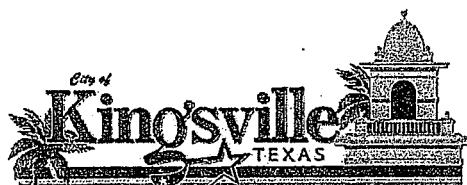
Each year, Tractor Supply Foundation through the Hometown Hero's program will donate funds to local first responder organizations.

Financial Impact:

No financial impact. This donation will be used in the fire department to purchase Fire Prevention Educational Material.

Recommendation:

Accept the donation from the Tractor Supply Foundation Fund in the amount of \$250.00.



Remittance Info: Inv 1

Tractor Supply Company Foundation
5401 Virginia Way
Attn: Christopher Kottle
Brentwood, TN 37027
7312673369

JPMorgan Chase Bank, N.A.
Verify: 888-237-9615
90-7162/3222

9915943469

10/20/2025

PAY TO THE ORDER OF: KINGSVILLE FIRE DEPARTMENT - TX

\$ 250.00

Two Hundred Fifty and 00/100

DOLLARS

VOID AFTER 90 DAYS



24:8892

KINGSVILLE FIRE DEPARTMENT - TX
C/O TRACTOR SUPPLY COMPANY
2405 S. BRAHMA BLVD
KINGSVILLE, TX 78363-7117

John Rott
Bill.com, LLC Issuer



⑈9915943469⑈

From: Tractor Supply Company Foundation

Pay To: KINGSVILLE FIRE DEPARTMENT - TX

Invoice Number

Bill Amount

Date: 10/20/2025

Check #: 9915943469

Bill Payment Amount

1 \$250.00 \$250.00

Total \$250.00

**Get paid up to
7 days earlier
with BILL!**

Easily create your account and
get paid electronically.

Scan the QR code to get started



OR

Go to bill.com/epay and enter this
code:

2p1021f

JobID DFMONG, PieceID 008892, Page 01 of 01, Feed Inserts 00000000, File Page 0464 of 12067

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO ACCEPT AND EXPEND A DONATION FROM THE TRACTOR SUPPLY FOUNDATION FOR FIRE PREVENTION EDUCATION MATERIALS.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#10

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001- General Fund					
<u>Revenues-4</u>					
2200	Fire	Donations	72030	\$250	
<u>Expenditures-5</u>					
2200	Fire	Fire Prevention Supplies	21102	\$250	

[To amend the City of Kingsville FY25-26 budget to accept and expend a donation from the Tractor Supply Foundation for fire prevention education materials. Funding for this request will come from the donation for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 24th day of November 2025.

PASSED AND APPROVED on this the 8th day of December 2025.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #3

Budget Am.

City of Kingsville
Department Name

TO: Mayor and City Commissioners
CC: Charlie Sosa, City Manager
FROM: Juan J. Adame, Fire Chief
DATE: November 05, 2025
SUBJECT: Accept grant from the Ed Rachal Foundation

Summary:

The Kingsville Fire Department is requesting approval to accept a grant from the Ed Rachal Foundation in the amount of \$30,000.00.

Background:

Each year, the Ed Rachal Foundation awards grants to various organizations within the State of Texas. This year the foundation awarded a grant to the Kingsville Fire Department to purchase EMS training equipment.

Financial Impact:

No financial impact. This donation will be used in the fire department to purchase EMS training equipment.

Recommendation:

Accept the donation from the Ed Rachal Foundation in the amount of \$30,000.00.



CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

ED RACHAL FOUNDATION

555 N. CARANCAHUA STREET, STE. 700
CORPUS CHRISTI, TX 78401
(361) 881-9040

AMERICAN BANK, NA
711 N. CARANCAHUA STREET, STE. 100
CORPUS CHRISTI, TX 78401
(361) 828-1146

27157

9/17/2025

PAY TO THE
ORDER OF Kingsville Fire Dept.

\$ 30,000.00

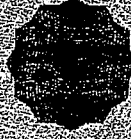
Thirty Thousand and 00/100

DOLLARS

PROTECTED AGAINST FRAUD



Kingsville Fire Dept.
PO Box 1458
Kingsville, TX 78364



[Signature]



MEMO

⑈027157⑈

Details on Back
Infinite CheckLock™ Secure Check

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO ACCEPT AND EXPEND GRANT FUNDS FROM THE ED RACHAL FOUNDATION FOR FIRE DEPARTMENT EMS TRAINING EQUIPMENT.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#09

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 137 – Ed Rachal Foundation-Fire					
<u>Revenues-4</u>					
2200	Fire	Grant Revenue	72037	\$30,000	
<u>Expenditures-5</u>					
2200	Fire	Minor Equipment	21700	\$30,000	

[To amend the City of Kingsville FY25-26 budget to accept and expend grant funds from the Ed Rachal Foundation for Fire Department EMS training equipment. Funding for this request will come from the grant funding for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 24th day of November 2025.

PASSED AND APPROVED on this the 8th day of December 2025.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #4

Budget Am.

City of Kingsville
Department Name

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Juan J. Adame, Fire Chief
DATE: February 11, 2025
SUBJECT: Accept donation from 1 PointFive

Summary:

The Kingsville Fire Department is requesting approval to accept a donation from 1 PointFive USA LLC in the amount of \$20,000.00.

Background:

This year 1PointFive has chosen to make a charitable contribution in the amount of \$20,000 to the Kingsville Fire Department.

Financial Impact:

No financial impact. This donation will be used in the fire department to purchase, repair and maintain firefighting equipment.

Recommendation:

Accept the donation from the 1 PointFive in the amount of \$20,000.00.





1PointFive
5 Greenway Plaza
Houston, Texas 77046

Kingsville Fire Department

Attn: James E. Creek

119 N. 10th Street

P.O. Box 1458

Kingsville, Texas 78363

Dear James:

We are pleased to enclose our charitable contribution from the **Oxy First Responder Donation Program** in the amount of \$20,000.00 to Kingsville Fire Department.

It is our intent that this charitable contribution is used for the following purpose:

2025 1PointFive First Responder Donation - Emergency Response Vehicle - Chevy 1500 Command Truck

Should you have any questions, please do not hesitate to contact me at 713.552.8950.

Sincerely,

Haley Parma

Haley Parma

MANAGER

COMMUNITY RELATIONS & EMPLOYEE ENGAGEMENT

✉ Haley_Parma@oxy.com
☎ 713.552.8950

Enclosure

**MAKE A
DIFFERENCE.**

1pointfive.com



Occidental Petroleum Corporation
P.O. Box 2647
Houston, TX 77252-2647

PAYMENT DOCUMENT

2000071136

CITY OF KINGSVILLE FIRE DEPT
119 N 10TH ST
KINGSVILLE TX 78363

DATE
11/05/2025

CHECK NO.
0100007239

30044748

DATE	INVOICE/CREDIT MEMO	COMPANY CODE	PO NUMBER	DISCOUNT	NET
11/4/2025 CCR-1917	300447481125	0100			20,000.00
THE ATTACHED CHECK IS IN PAYMENT FOR ITEMS DESCRIBED ABOVE			TOTAL >		\$20,000.00



Occidental Petroleum Corporation
P.O. Box 2647
Houston, TX 77252-2647

JPMorgan Chase Bank, N.A.
Syracuse, NY

50-937
213

CHECK NO.

100007239

EXACTLY Twenty thousand and 00/100 Dollars

DATE
05-Nov-25

US DOLLARS

CHECK AMOUNT
*****\$20,000.00

PAY TO THE ORDER OF
CITY OF KINGSVILLE FIRE DEPT
119 N 10TH ST
KINGSVILLE TX 78363

AUTHORIZED SIGNATURE

Void after 90 days



⑈0100007239⑈

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO ACCEPT AND EXPEND A DONATION FROM 1 POINTFIVE USA LLC FOR THE PURCHASE, REPAIR, AND MAINTENANCE OF FIREFIGHTING EQUIPMENT.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#11

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001- General Fund					
<u>Revenues-4</u>					
2200	Fire	Donations	72030	\$20,000	
<u>Expenditures-5</u>					
2200	Fire	Equipment Maintenance	41400	\$20,000	

[To amend the City of Kingsville FY25-26 budget to accept and expend a donation from 1 PointFive LLC for the purchase, repair, and maintenance of firefighter equipment. Funding for this request will come from the donation for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 24th day of November 2025.

PASSED AND APPROVED on this the 8th day of December 2025.

EFFECTIVE DATE:_____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

REGULAR AGENDA

AGENDA ITEM #5

**City of Kingsville
Police Department**

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: John Blair, Chief of Police

DATE: November 21, 2025

SUBJECT: FY2026 Bullet-Resistant Components for Law Enforcement Vehicles Grant

Summary:

The Police Department respectfully requests the City Commission to consider a resolution allowing the Police Department to apply for the Bullet-Resistant Components for Law Enforcement Vehicles Grant provided by the Office of the Governor Public Safety Office.

Background:

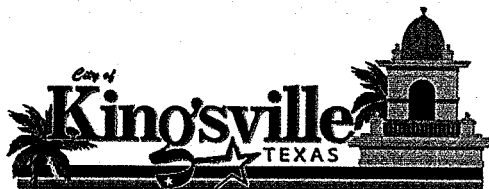
The Bullet-Resistant Components for Law Enforcement Grant, authorized under Texas House Bill 2217, aims to enhance officer safety by providing funding for bullet-resistant components such as windshields, side windows, rear windows, and door panels that meet or exceed National Institute of Justice (NIJ) Level IIIA protection standards. This protective gear is essential for the safety of our officers as they carry out their duties.

Financial Impact:

The Police Department requests to apply for the grant to acquire the bullet-resistant components needed. The total cost to equip our units amounts to \$420,000.00. This grant does not require a 50% match and is completely grant funded. This investment is crucial for ensuring the continued safety and protection of our officers as they perform their duties.

Recommendation:

We request a resolution to allow for the application of this grant by the Chief of Police and staff.



RESOLUTION #2025-_____

A RESOLUTION AUTHORIZING APPLICATION TO, ADMINISTRATION OF, AND ACCEPTANCE OF OFFICE OF THE GOVERNOR, BULLET-RESISTANT COMPONENTS FOR LAW ENFORCEMENT VEHICLES GRANT PROGRAM, FY2026; AUTHORIZING THE CHIEF OF POLICE TO ACT ON THE CITY'S BEHALF WITH SUCH PROGRAM.

WHEREAS, the City Commission of the City of Kingsville finds it in the best interest of the citizens of Kingsville, that the Kingsville Police Department apply for and, if awarded, accept and administer the Office of the Governor, Public Safety Office, Criminal Justice Division's Bullet-Resistant Components for Law Enforcement Vehicles Grant Program, FY2026, which provides funding to enable law enforcement agencies to equip peace officers with bullet-resistant components (windows, windshields, doors, etc.) for law enforcement vehicles; and

WHEREAS, the City agrees to provide the applicable matching funds for the said project, if any, though none are currently required; and

WHEREAS, to support the safety of officers and citizens, the City would like to use grant funds to purchase bullet-resistant components for law enforcement vehicles for its law enforcement personnel; and

WHEREAS, the City agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Kingsville City Commission assures that the funds received through the grant will be returned to the Office of the Governor in full;

WHEREAS, the City of Kingsville has previously applied for similar grants that assist with improved officer and citizen safety; and

WHEREAS, the City Commission of the City of Kingsville designates the Kingsville Chief of Police as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, administer, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission of the City of Kingsville approves the submission, acceptance (if awarded), and administration of the grant application for the Office of the Governor, Bullet-Resistant Components for Law Enforcement Vehicles Grant Program, FY2026.

II.

THAT the Chief of Police is hereby authorized and directed to act on the City's behalf in all matters pertaining to the Office of the Governor, Bullet-Resistant Components for Law Enforcement Vehicles Grant Program, FY2026, including but not limited to any certifications, amendments or representations stipulated therein and that the Chief of Police will administer the program and execute and submit all certifications, reports, or contracts necessary for the administration and expenditure of such program.

III.

THAT this Resolution shall be and become effective on or after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the 8th day of December, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #6

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Charlie Cardenas, P.E., City Engineer

DATE: November 20, 2025

SUBJECT: Consider Awarding Bid No. 26-01 for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237 Project 11 – (US 141, King Street Near HEB) Storm Water Improvements

Purpose:

This item is for approval to award the tenth GLO CDBG-MIT Hurricane Harvey State Mitigation Competition Round 1 grant. Project 11 – US 141, King Street Near HEB- Storm Water Improvements is a critical component of the city's flood management infrastructure upgrades. This project consists of installation of 18 additional storm water inlets (some at new locations) with items associated with the installation (service connections, curb and gutter repairs, pavement repairs, traffic control, etc.) and related appurtenances to improve stormwater drainage and reduce future flood risks. The project will be completed within 120 consecutive calendar days after giving the Notice to Proceed.

Summary:

This project was advertised in the local newspaper on August 7th and August 14th and on the city's website. Sealed bids for Bid No. 26-01 (Project 11) were received prior to the deadline of November 4, 2025, at 2:00pm and read out loud, from four bidders:

1. Grace Paving Inc., Corpus Christi, TX 78418
1. White Star Services LLC, Corpus Christi, TX 78415
2. D&M Underground Corp., Corpus Christi, TX 78418
1. RS Parker Construction LLC, Corpus Christi, TX 78408

The total bids range from \$141,192.50 to \$283,020.00. After review, staff recommends awarding the project to the lowest bidder, R.S. Parker Construction, LLC , for the total base bid amount of \$141,192.50. Also, the bid is 49.8% below the engineer's estimate which is considered reasonable.

Background:



**City of Kingsville
Engineering Dept.**

The General Land Office (GLO) awarded \$36,311,929.00 to the City of Kingsville for citywide drainage improvements on May 21, 2021. Texas Land Commissioner George P. Bush announced over \$46 million in flood mitigation projects to improve drainage infrastructure in Kleberg County and the City of Kingsville. These projects will benefit thousands of residents in low-to-moderate income (LMI) areas that have experienced repeated storm damage, including during Hurricane Harvey in 2017.

The City of Kingsville amended its Drainage Master Plan in 2020 to include five additional sites, covering all areas of the city. External funding is necessary to complete these improvements, which will bolster community resilience by reducing flood-related economic losses, protecting public infrastructure, and preserving emergency response capabilities.

Financial Impact:

Project 11 will be funded by the General Land Office Hurricane Harvey Mitigation Grant (Fund 122) in the amount of \$141,192.50.

Recommendation:

Staff recommends awarding CDBG-MIT GLO Contract No. 22-085-009-D237 – Project 11 (US 141, King Street Near HEB) Storm Water Improvements to R.S. Parker Construction LLC., for the total base bid amount of \$141,192.50 contingent of a final GLO approval of a TxDOT right of way permit pending.

Attachments:

- Bid Recommendation/Award Letter for Project 11
- Bid Tabulation for Project 11



November 13, 2025

Juan Carlos “Charlie” Cardenas, P.E.
City Engineer
City of Kingsville
400 W. King Ave.
Kingsville, TX 78363

Re: CDBG-MIT GLO Contract No. 22-085-009-D237 Project 11, (City of Kingsville Bid No. 26-01) – ICE award recommendation

Dear Mr. Cardenas,

This memorandum is in reference to ICE’s recommendation for award of the above-mentioned project which consists of the installation of 18 curb inlet throat extensions, from intersection of S. 6th St. and E. King Ave. to the intersection of S. 14th St. and E. King Ave, with items associated with the installation (service connections, curb and gutter repairs, sidewalk repairs, traffic control, etc.).

The following is a Bid Summary for the above referenced project. Four (4) general contractors submitted bids to the City of Kingsville on 11/04/2025. Their information is attached herewith. The bidders’ list with their total bid is given below:

City of Kingsville – GLO D237 Project 11

Rank	Company	Submitted Base Bid	Corrected Base Bid	Correct Total
1	R.S. Parker Construction, LLC	\$141,192.50		\$141,192.50
2	White Star Services, LLC	\$169,395.00		\$169,395.00
3	Grace Paving & Construction, Inc.	\$256,028.85	\$256,026.67	\$256,026.67
4	D&M Underground Corp.	\$283,020.00		\$283,020.00

R.S. Parker Construction, LLC submitted the lowest total bid of **\$141,192.50**. On 11/04/2025, R.S. Parker Construction, LLC was notified of the low bid pending GLO and City of Kingsville approval. A notice to proceed will be delivered upon commencement of the preconstruction meeting.

The engineer’s estimate is \$281,356.00. The bid is 49.8% below the engineer’s estimate which is considered reasonable. Furthermore, no clerical errors were found in R.S. Parker Construction, LLC’s packet.



Therefore, it is ICE's recommendation R.S. Parker Construction LLC be awarded this bid. It is the city's discretion to waive any informality or to reject any or all bids.

If you have any questions or need additional information, please contact me at (956) 329-5404 or julio@icengineers.net

Sincerely,

A handwritten signature in black ink that reads 'Julio A. Macias, P.E.'.

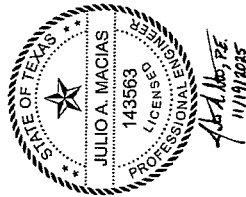
Julio A. Macias, P.E.
Project Engineer

City of Kingsville GLO SW Project 11 (GLO Contract No. 22-085-009-D237) Bid Tabulation
 Bid Opening Date and Location: November 4, 2025 - City Hall
 400 W. King Ave., Kingsville, TX 78363

BASE BID				R.S. Parker Construction, LLC		White Star Services, LLC		Grace Paving & Construction, Inc.		Engineer's Calculation (GP & Const.)		D&M Underground Corp.	
ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	Amount		UNIT COST	AMOUNT
A1	MOBILIZATION/BONDS/INSURANCE	1	LS	\$25,000.00	\$25,000.00	\$15,500.00	\$15,500.00	\$13,500.00	\$13,500.00	\$13,500.00		\$15,000.00	\$15,000.00
A2	TRAFFIC CONTROL	1	LS	\$19,375.00	\$19,375.00	\$6,900.00	\$6,900.00	\$44,169.30	\$44,169.30	\$44,169.30		\$10,000.00	\$10,000.00
A3	SWPP (EROSION CONTROL LOG)	252	LF	\$31.25	\$7,875.00	\$15.00	\$3,780.00	\$14.73	\$3,712.50	\$3,711.96		\$10.00	\$2,520.00
A4	REMOVE EXISTING CURB & GUTTER	260	LF	\$27.50	\$7,150.00	\$14.75	\$3,835.00	\$44.13	\$11,475.00	\$11,473.80		\$55.00	\$14,300.00
A5	REMOVE EXISTING SIDEWALK	179	SY	\$27.50	\$4,922.50	\$15.00	\$2,685.00	\$88.49	\$15,839.55	\$15,839.71		\$30.00	\$5,370.00
A6	REPAIR CURB & GUTTER	179	LF	\$50.00	\$8,950.00	\$39.75	\$6,775.50	\$126.66	\$22,532.50	\$21,532.20		\$255.00	\$43,350.00
A7	REPAIR SIDEWALK CONCRETE	179	SY	\$30.00	\$5,370.00	\$112.50	\$20,137.50	\$189.30	\$33,885.00	\$33,884.70		\$120.00	\$21,480.00
A8	CURB INLET THROAT EXTENSION	18	EA	\$3,500.00	\$63,000.00	\$6,100.00	\$109,800.00	\$6,217.50	\$111,915.00	\$111,915.00		\$9,500.00	\$171,000.00
Total Base Bid				\$141,192.50		\$169,395.00		\$256,028.85		\$256,026.67		\$283,020.00	

RECOMMENDED AWARD OPTIONS BY RANK		1	2	3
OPTION	DESCRIPTION	R.S. Parker Construction LLC	White Star Services, LLC	Grace Paving & Construction, Inc.
1	BASE BID	\$141,192.50	\$169,395.00	\$256,026.67
		\$283,020.00		

Denotes error in bid packet



AGENDA ITEM #7

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Charlie Cardenas, P.E., City Engineer

DATE: November 20, 2025

SUBJECT: Consider Awarding Bid No. 26-02 for the General Land Office (GLO)
Community Development Block Grant Mitigation (CDBG-MIT) Contract No.
22-085-009-D237 Project 12 – (BU 77, 14th Street Near Pueblo Tires) Storm
Water Improvements

Purpose:

This item is for approval to award another GLO CDBG-MIT Hurricane Harvey State Mitigation Competition Round 1 grant. Project 12 – BU 77, 14th Street Near Pueblo Tires- Storm Water Improvements is a critical component of the city's flood management infrastructure upgrades. This project consists of the installation of 12 additional storm water inlets (some at new locations) with items associated with the installation (service connections, curb and gutter repairs, pavement repairs, traffic control, etc.) and related appurtenances to improve stormwater drainage and reduce future flood risks. The project will be completed within 120 consecutive calendar days after giving the Notice to Proceed.

Summary:

This project was advertised in the local newspaper on August 7th and August 14th and on the city's website. Sealed bids for Bid No. 26-02 (Project 12) were received prior to the deadline of November 4, 2025, at 2:00pm and read out loud, from four bidders:

1. Grace Paving Inc., Corpus Christi, TX 78418
1. White Star Services LLC, Corpus Christi, TX 78415
2. D&M Underground Corp., Corpus Christi, TX 78418
1. RS Parker Construction LLC, Corpus Christi, TX 78408

The total bids range from \$103,922.50 to \$178,166.75. After review, staff recommends awarding the project to the lowest bidder, R.S. Parker Construction, LLC , for the total base bid amount of \$103,922.50. Also, the bid is 39.8% below the engineer's estimate which is considered reasonable.

Background:



**City of Kingsville
Engineering Dept.**

The General Land Office (GLO) awarded \$36,311,929.00 to the City of Kingsville for citywide drainage improvements on May 21, 2021. Texas Land Commissioner George P. Bush announced over \$46 million in flood mitigation projects to improve drainage infrastructure in Kleberg County and the City of Kingsville. These projects will benefit thousands of residents in low-to-moderate income (LMI) areas that have experienced repeated storm damage, including during Hurricane Harvey in 2017.

The City of Kingsville amended its Drainage Master Plan in 2020 to include five additional sites, covering all areas of the city. External funding is necessary to complete these improvements, which will bolster community resilience by reducing flood-related economic losses, protecting public infrastructure, and preserving emergency response capabilities.

Financial Impact:

Project 12 will be funded by the General Land Office Hurricane Harvey Mitigation Grant (Fund 122) in the amount of \$103,922.50.

Recommendation:

Staff recommends awarding CDBG-MIT GLO Contract No. 22-085-009-D237 – Project 12 (BU 77, 14th Street Near Pueblo Tires)- Storm Water Improvements to R.S. Parker Construction LLC., for the total base bid amount of \$103,922.50 contingent of a final GLO approval of a TxDOT right of way permit pending.

Attachments:

- Bid Recommendation/Award Letter for Project 12
- Bid Tabulation for Project 12



November 13, 2025

Juan Carlos “Charlie” Cardenas, P.E.
City Engineer
City of Kingsville
400 W. King Ave.
Kingsville, TX 78363

Re: **CDBG-MIT GLO Contract No. 22-085-009-D237 Project 12, (City of Kingsville Bid No. 26-02) – ICE award recommendation**

Dear Mr. Cardenas,

This memorandum is in reference to ICE’s recommendation for award of the above-mentioned project which consists of the installation of 12 curb inlet throat extensions, from intersection of E. King Ave. and S. 14th St. to the intersection of E. Caesar Ave. and S. 14th St., with items associated with the installation (service connections, curb and gutter repairs, sidewalk repairs, traffic control, etc.).

The following is a Bid Summary for the above referenced project. Four (4) general contractors submitted bids to the City of Kingsville on 11/04/2025. Their information is attached herewith. The bidders’ list with their total bid is given below:

City of Kingsville – GLO D237 Project 12

Rank	Company	Submitted Base Bid	Corrected Base Bid	Correct Total
1	R.S. Parker Construction, LLC	\$103,922.50		\$103,922.50
2	White Star Services, LLC	\$105,786.25		\$105,786.25
3	D&M Underground Corp.	\$167,605.00		\$167,605.00
4	Grace Paving & Construction, Inc.	\$178,166.25	\$178,166.75	\$178,166.75

R.S. Parker Construction, LLC submitted the lowest total bid of **\$103,922.50**. On 11/04/2025, R.S. Parker Construction, LLC was notified of the low bid pending GLO and City of Kingsville approval. A notice to proceed will be delivered upon commencement of the preconstruction meeting.



The engineer's estimate is \$172,754.00 The bid is 39.8% below the engineer's estimate which is considered reasonable. Furthermore, no clerical errors were found in R.S. Parker Construction, LLC's packet.

Therefore, it is ICE's recommendation R.S. Parker Construction, LLC be awarded this bid. It is the city's discretion to waive any informality or to reject any or all bids.

If you have any questions or need additional information, please contact me at (956) 329-5404 or julio@icengineers.net

Sincerely,

A handwritten signature in black ink, appearing to read 'Julio A. Macias, P.E.', is written over the typed name.

Julio A. Macias, P.E.

Project Engineer

City of Kingsville GLO SW Project 12 (GLO Contract No. 22-085-009-D237) Bid Tabulation

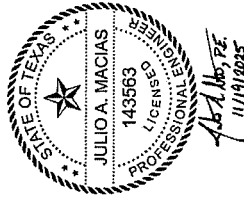
Bid Opening Date and Location: November 4, 2025 - City Hall

400 W. King Ave., Kingsville, TX 78363

BASE BID:															
ITEM	DESCRIPTION	QTY	UNIT	R.S. Parker Construction LLC		White Star Services, LLC		Grace Paving & Construction, Inc.		Engineer's Calculation (GP & Const.)		D&M Underground Corp.		Engineer's Calculation (D&M Corp.)	
				UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	AMOUNT	AMOUNT	UNIT COST	AMOUNT	AMOUNT	AMOUNT
A1	MOBILIZATION/BONDS/INSURANCE	1	LS	\$25,000.00	\$25,000.00	\$10,000.00	\$10,000.00	\$114,475.00	\$11,475.00	\$11,475.00	\$11,475.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
A2	TRAFFIC CONTROL	1	LS	\$19,375.00	\$19,375.00	\$6,900.00	\$6,900.00	\$40,282.65	\$40,282.65	\$40,282.65	\$40,282.65	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
A3	SWPP (EROSION CONTROL LOG)	208	LF	\$31.25	\$6,500.00	\$15.00	\$3,120.00	\$17.85	\$3,712.50	\$3,712.50	\$3,712.80	\$10.00	\$2,080.00	\$2,080.00	\$2,080.00
A4	REMOVE EXISTING CURB & GUTTER	135	LF	\$27.50	\$3,712.50	\$14.75	\$1,991.25	\$33.10	\$4,468.50	\$4,468.50	\$4,468.50	\$55.00	\$7,425.00	\$7,425.00	\$7,425.00
A5	REMOVE EXISTING SIDEWALK	58	SY	\$27.50	\$1,595.00	\$15.00	\$870.00	\$94.64	\$5,489.10	\$5,489.12	\$5,489.12	\$30.00	\$1,740.00	\$1,740.00	\$1,740.00
A6	REPAIR CURB & GUTTER	80	LF	\$50.00	\$4,000.00	\$39.75	\$3,180.00	\$172.13	\$13,770.00	\$13,770.00	\$13,770.40	\$255.00	\$20,400.00	\$20,400.00	\$20,400.00
A7	REPAIR SIDEWALK CONCRETE	58	SY	\$30.00	\$1,740.00	\$112.50	\$6,525.00	\$298.16	\$17,293.50	\$17,293.28	\$17,293.28	\$120.00	\$6,960.00	\$6,960.00	\$6,960.00
A8	CURB INLET THROAT EXTENSION	12	EA	\$3,500.00	\$42,000.00	\$6,100.00	\$73,200.00	\$6,806.25	\$81,675.00	\$81,675.00	\$81,675.00	\$9,500.00	\$114,000.00	\$114,000.00	\$114,000.00
Total Base Bid					\$103,922.50		\$105,786.25		\$178,166.25		\$178,166.75		\$167,605.00		\$167,605.00

RECOMMENDED AWARD OPTIONS BY RANK:				
OPTION	DESCRIPTION	1	2	3
1	BASE BID	R.S. Parker Construction LLC \$103,922.50	White Star Services, LLC \$105,786.25	Grace Paving & Construction, Inc. \$178,166.75 D&M Underground Corp. \$167,605.00

Denotes error in bid packet



AGENDA ITEM #8

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Charlie Cardenas, P.E., City Engineer

DATE: November 20, 2025

SUBJECT: Consider Approving Change Order No. 2 Bid No. 24-09 for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-082-016-D218 Project 1 – Forced Main and Lift Station Wastewater Improvements

Purpose:

Consider approving Change Order No. 2 (CO-2) for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-082-016-D218. CO-2 is in the amount of **\$11,860.00** and increase the contract time by **90 calendar** days.

This change order addresses unforeseen issues during construction, including, seized sanitary sewer manhole lids, discovery of an abandoned well at the proposed lift station location, deduction of a cast-in-place junction box, and 12" Ø RCP in lieu of ditch regrading due to existing elevations near Alexander Ave.

This Change Order 2, along with Change Order 1, will **decrease** the original contract amount of \$2,593,299.15 by approximately **0.95%**. A 90-day construction contract extension is also recommended to accommodate material order lead times, new work items, and administrative closeout activities.

Summary:

GLO Change Order No. 2 – Contract Price

Item	Description	Unit	Quantity	Unit Cost	Total
A45	REGRADE DITCH AREA	LF	-21	\$150.00	-\$3,150.00
A48	JUNCTIONBOX/SANITARY SEWER CROSSING	EA	-1	\$17,390.00	-\$17,390.00
CO2-1	DEMO RING AND COVER	EA	9	\$1,200.00	\$10,800.00
CO2-2	MANHOLE CONCRETE COLLAR	EA	9	\$1,300.00	\$11,700.00



**City of Kingsville
Engineering Dept.**

CO2-3	12" RCP	LF	16	\$150.00	\$2,400.00
CO2-4	CUT AND PLUG EXISTING 18" ABANDONED WELL	EA	1	\$7,500.00	\$7,500.00

GLO Change Order No. 2 Total **\$11,860.00**

GLO Change Order No. 2 – Contract Time

Description	Calendar Days
Lead Time for materials and equipment	90

Revised Contract Price and Time **\$2,568,744.45 and 330 Calendar Days**

Background:

As part of the GLO CDBG-MIT Hurricane Harvey State Mitigation Competition grant. Project 1 – Forced Main and Lift Station Wastewater Improvements is a critical component of the city's infrastructure upgrades. This project includes the installation of a new lift station. Wastewater forced main, Cast in Place Pipe (CIPP), junction boxes, and related appurtenances (and with this CO manhole repairs) to improve wastewater infrastructure and operations risks.

Financial Impact:

Change Order No. 2 will be funded by the General Land Office Hurricane Harvey Mitigation Grant (Fund 122) in the amount of \$11,860.00.

Recommendation:

Staff recommends approving the Change Order No. 2 for CDBG-MIT GLO Contract No. 22-082-016-D218 – Project 1 (Forced Main and Lift Station) for the amount of \$11,860.00 and increased 90 calendar days.

Attachments:

- Project 1 GLO Change Order No. 2
- Engineer's recommendation
- "red lines" plan sheets





November 4, 2025

Juan Carlos "Charlie" Cardenas, P.E.
City Engineer
City of Kingsville
400 W. King Ave.
Kingsville, TX 78363

Re: CDBG-MIT GLO Contract No. 22-082-016-D218 Project 1, (City of Kingsville Bid No. 24-09) – ICE CO 2 recommendation

Dear Mr. Cardenas,

This memorandum is in reference to ICE's recommendation to Change Order 2, in the amount of \$11,860.00. This change order addresses conflicts discovered during construction such as sanitary sewer manhole lids that could not be opened for CCTV inspection of the sewer lines undergoing cast-in-place piping rehabilitation. These manhole lids have been corroded beyond repair and will be needing replacement.

Additionally, an abandoned 18" Ø well was discovered in the established project area, within existing parameters of the proposed lift station dry well. This will require cutting and abandonment before the lift station site can be excavated safely.

This Change Order 2 along with Change Order 1 will decrease the original contract amount of \$2,593,299.15 by approximately 0.95%, which falls within the 18% allowance per the GLO contract. The adjusted contract amount with this and previous change orders will be \$2,568,744.45. ICE has reviewed the contractor's change order proposal items (CO 2-1 through CO 2-4) and has verified that the new contract items are reasonably priced and within average market value.

A 90-day construction contract extension is also required due to the delay in ordering and installing new materials for manhole ring and cover replacement before CCTV inspection can be performed.

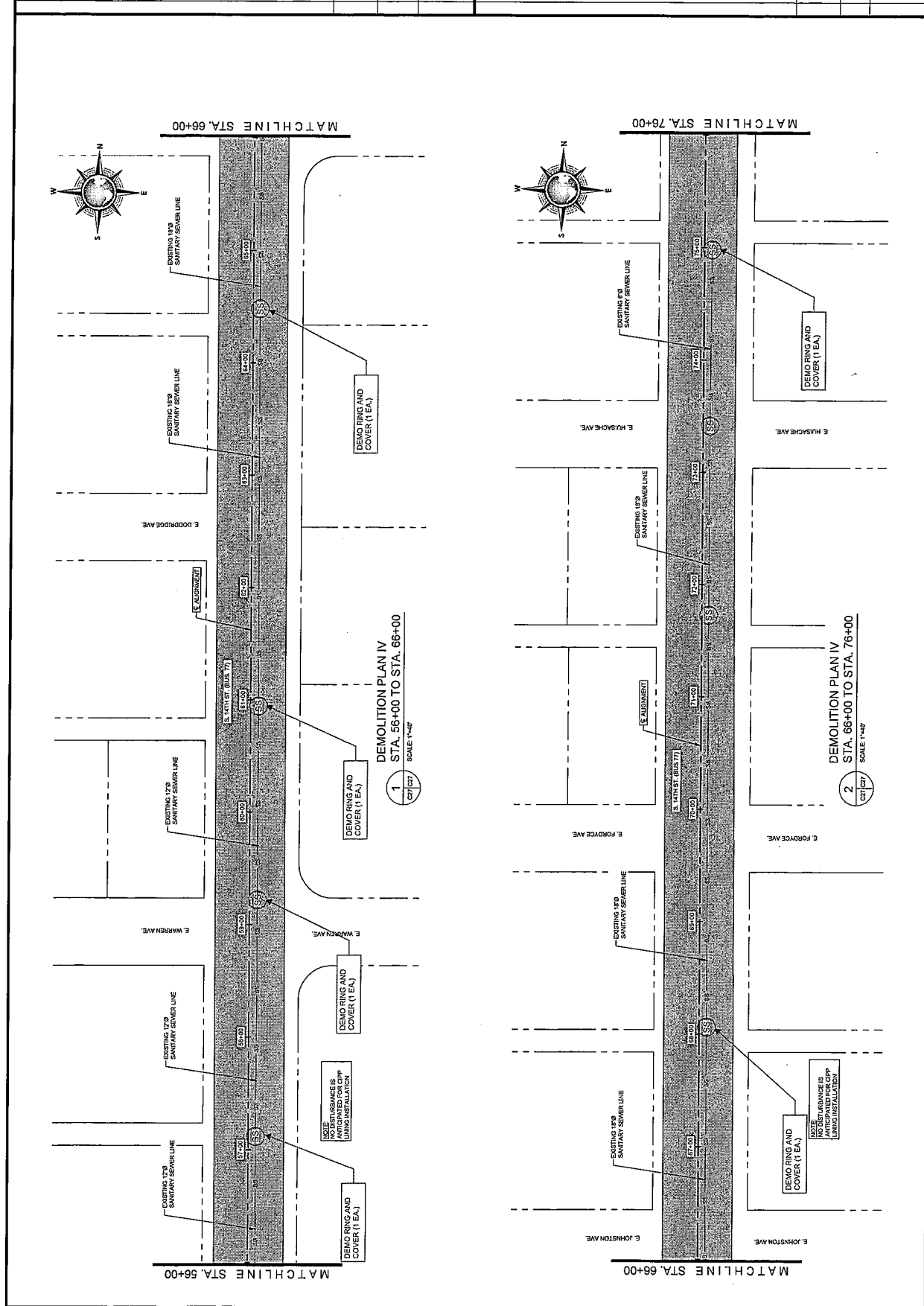
Therefore, it is ICE's recommendation to approve Change Order 2. The City of Kingsville has the final decision to approve/not approve change orders.

If you have any questions or need additional information, please contact me at (361) 826-5805 or julio@icengineers.net

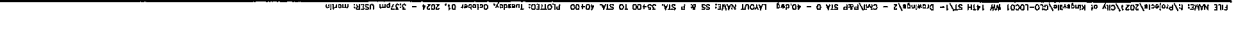
Sincerely,

A handwritten signature in black ink, appearing to read "Julio A. Macias, P.E.", written over a horizontal line.

Julio A. Macias, P.E.
Project Engineer



CONSULTANT'S SHEET PROJECT NO. 2119-01B		 I.C.E. RMA REGISTRATION #F-10837 INTERNATIONAL CONSULTING ENGINEERS 2412 S. HARRISON AVE. DALLAS, TEXAS 75219-7417 PHONE: 214.353.8888 FAX: 214.353.8888		 CITY OF KINGSVILLE KINGSVILLE, KLEBERG COUNTY, TEXAS STA. 56+00 TO STA. 76+00 DEMOLITION PLAN IV (14TH STREET) SANITARY SEWER IMPROVEMENTS CITY OF KINGSVILLE GLO SS PROJECT 1		DRAWING NO. C27 SHEET 28 of 90	
REVISION NO.	DATE	BY	DESCRIPTION	REVISION NO.	DATE	BY	DESCRIPTION





Bid Form- (GLO SS PROJECT 2 (MANHOLE REHABILITATION PROJECT)

SANITARY SEWER IMPROVEMENTS

CDBG-MIT GLO CONTRACT NO. 22-082-016-D218

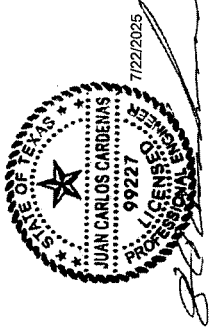
ITEM NO.	DESCRIPTION	Unit	QTY	Unit Price	Total
AA	MOBILIZATION / BONDS / INSURANCE	LS	1	\$ 25,000.00	\$ 25,000.00
AB	TRAFFIC CONTROL	LS	1	\$ 20,000.00	\$ 20,000.00
A1	CIP LINER 56oz	SF	3363.83	\$ 80.00	\$ 269,106.40
A2	GROUT / SEAL PENETRATIONS	EA	41	\$ 1,200.00	\$ 49,200.00
A3	DEMO RING AND COVER 24"	EA	22	\$ 500.00	\$ 11,000.00
A4	RING AND COVER 24"	EA	22	\$ 1,100.00	\$ 24,200.00
A5	DEMO RING AND COVER 32"	EA	1	\$ 1,200.00	\$ 1,200.00
A6	RING AND COVER 32"	EA	1	\$ 1,800.00	\$ 1,800.00
A7	STAINLESS STEEL FLOW INHIBITOR	EA	74	\$ 500.00	\$ 37,000.00
A8	MANHOLE CONCRETE COLLAR	EA	29	\$ 1,200.00	\$ 34,800.00

Total BID: \$473,306.40

 Bid Item Averages Bidder Rank filter needs to be set for "Low Bidder" to see low bid prices for change order justification. Data Date: 11/17/2025 11:30:42 AM											
Filters: Adjust filters to refine your analysis of bid item average costs.			Use Qty Filter: NO			Enter Min Qty 0		Enter Max Qty 16,613,560		Show Chart	
Standard Specification Code (All)	BID CODE	BID_ITEM_DESCR	MS_UNIT	Min. Bid Item Qty	Max. Bid Item Qty	Weighted Avg Unit Price	Min. Unit Price	Max. Unit Price	Std. dev. of Unit Price	Total Sum Bid Quantities	Distinct CCSJ
Bid Item (All)	420-7002	CL A CONC (MISC)	CY	1.4	131.2	\$852.45	\$100.00	\$6,900.80	\$2,042.95	255.5	9
Actual Let Date Range Last 3 months	420-7006	CL A CONC (FLUME)	CY	3.0	135.0	\$956.07	\$775.00	\$9,104.05	\$5,889.53	138.0	2
Bidder Rank Low Bidder	420-7008	CL A CONC (COLLAR)	EA	1.0	4.0	\$1,686.67	\$500.00	\$1,870.00	\$771.56	9.0	3
District (All)	420-7010	CL B CONC (FLUME)	CY	1.4	132.9	\$960.79	\$915.47	\$1,400.00	\$257.36	151.0	3
County (All)	420-7011	CL B CONC (MISC)	CY	3.6	32.8	\$1,129.67	\$1,100.00	\$1,400.00	\$212.13	36.4	2
Project Classification (All)	420-7012	CL C CONC (ABUT)	CY	1.0	410.0	\$1,188.62	\$850.00	\$1,800.00	\$297.80	1,589.1	19
Vendors (Select to Exclude) (All)	420-7013	CL C CONC (ABUT)(HPC)	CY	30.6	564.2	\$1,197.18	\$896.21	\$2,647.26	\$557.21	1,357.4	9
	420-7015	CL C CONC (ABUT)(HPC)(SRC)	CY	38.0	38.0	\$1,700.00	\$1,700.00	\$1,700.00		38.0	1
Project Size (All)	420-7016	CL C CONC (ABUT)(EXTEND)	CY	25.3	25.3	\$3,603.82	\$3,603.82	\$3,603.82		25.3	1
Project Type (All)	420-7022	CL C CONC (CAP)	CY	4.4	1,044.8	\$1,362.90	\$900.00	\$3,989.07	\$792.19	1,636.1	13

 Bid Item Averages Bidder Rank filter needs to be set for "Low Bidder" to see low bid prices for change order justification. Data Date: 11/17/2025 11:30:42 AM											
Filters: Adjust filters to refine your analysis of bid item average costs.			Use Qty Filter: NO			Enter Min Qty 0		Enter Max Qty 16,613,560		Show Chart	
Standard Specification Code (All)	BID CODE	BID_ITEM_DESCR	MS_UNIT	Min. Bid Item Qty	Max. Bid Item Qty	Weighted Avg Unit Price	Min. Unit Price	Max. Unit Price	Std. dev. of Unit Price	Total Sum Bid Quantities	Distinct CCSJ
Bid Item (All)	495-7003	RAISING EXIST STRUCT (REF NO. 1)	EA	2.0	2.0	\$7,900.00	\$7,900.00	\$7,900.00		2.0	1
Actual Let Date Range Last 3 months	495-7006	SUPPORT EXIST STRUCT	LS	1.0	1.0	\$125,000.00	\$125,000.00	\$125,000.00		1.0	1
Bidder Rank Low Bidder	496-7001	REMOV STR (BOX CULVERT)	EA	1.0	1.0	\$33,789.81	\$22,579.61	\$45,000.00	\$15,853.61	2.0	2
District (All)	496-7002	REMOV STR (INLET)	EA	1.0	19.0	\$1,039.32	\$520.20	\$4,500.00	\$1,206.08	51.0	12
County (All)	496-7003	REMOV STR (MANHOLE)	EA	1.0	2.0	\$3,411.23	\$2,630.00	\$3,802.00	\$828.73	3.0	2
Project Classification (All)	496-7004	REMOV STR (SET)	EA	1.0	132.0	\$418.89	\$100.00	\$1,987.50	\$424.33	952.0	34
Vendors (Select to Exclude) (All)	496-7005	REMOV STR (WINGWALL)	EA	1.0	19.0	\$1,704.73	\$258.60	\$6,900.00	\$1,645.95	166.0	25
Project Size (All)	496-7006	REMOV STR (HEADWALL)	EA	1.0	16.0	\$1,611.15	\$800.00	\$6,900.00	\$1,343.81	94.0	20
Project Type (All)	496-7007	REMOV STR (PIPE)	LF	16.0	6,538.0	\$14.13	\$7.00	\$100.00	\$20.92	41,162.9	46
	496-7008	REMOV STR (BOX CULVERT)	LF	12.0	1,163.0	\$93.88	\$30.00	\$594.35	\$139.26	3,726.0	17

City of Kingsville GLO SW Project 14 (GLO Contract No. 22-085-009-D237) Bid Tabulation
 Bid Opening Date and Location: July 8, 2025 - City Hall
 400 W. King Ave., Kingsville, TX 78363



BASE BID:		Construction Inc.		D&I Utility Services LLC		D&M Underground Corp.		White Star Services LLC		RS Parker Construction	
ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT
A1	Mobilization/ Bonds/ Insurance	1	LS	\$69,096.00	\$69,096.00	\$100,000.00	\$100,000.00	\$101,070.00	\$101,070.00	\$65,625.00	\$65,625.00
A2	Traffic Control	1	LS	\$7,656.75	\$7,656.75	\$100,000.00	\$100,000.00	\$20,775.50	\$20,775.50	\$56,250.00	\$56,250.00
A3	Utility Adjustment	1	LS	\$6,150.00	\$6,150.00	\$7,500.00	\$7,500.00	\$2,807.50	\$2,807.50	\$6,875.00	\$6,875.00
A4	SWPP Erosion Control Log	112	LF	\$4.39	\$491.68	\$10.00	\$1,120.00	\$15.16	\$1,697.92	\$25.00	\$2,800.00
A5	Remove Existing Street Asphalt	2860	SY	\$18.76	\$53,653.60	\$20.00	\$57,200.00	\$101.07	\$289,060.20	\$12.92	\$36,951.20
A6	Mill Existing Street Asphalt	1724	SY	\$3.92	\$6,758.08	\$5.50	\$9,482.00	\$8.42	\$14,516.08	\$31.49	\$54,288.76
A7	Remove Existing Curb	780	LF	\$5.83	\$4,547.40	\$15.00	\$11,700.00	\$6.00	\$4,680.00	\$12.50	\$9,750.00
A8	Remove Existing Curb & Gutter	468	LF	\$5.85	\$2,737.80	\$15.00	\$7,020.00	\$17.41	\$8,147.88	\$18.95	\$8,868.60
A9	Remove Existing Sidewalk Concrete	85	SY	\$38.00	\$3,230.00	\$135.00	\$11,475.00	\$3.00	\$255.00	\$18.75	\$1,593.75
A10	Remove Existing Concrete Valley Gutter	209	SY	\$15.83	\$3,308.47	\$135.00	\$28,215.00	\$20.00	\$4,180.00	\$10,092.61	\$55,350.40
A11	Remove Existing Concrete	12	SY	\$97.38	\$1,168.56	\$135.00	\$1,620.00	\$100.00	\$1,200.00	\$89.84	\$1,078.08
A12	Remove Existing Concrete Rip Rap	12	SY	\$94.30	\$1,131.60	\$135.00	\$1,620.00	\$100.00	\$1,200.00	\$89.84	\$1,078.08
A13	H.M.A.C. Pavement	2735	SY	\$62.93	\$171,113.55	\$38.00	\$103,930.00	\$25.00	\$68,750.00	\$14.55	\$39,375.00
A14	Asphalt Repair	884	SY	\$63.32	\$55,974.88	\$200.00	\$176,800.00	\$43.00	\$38,012.00	\$89.84	\$79,118.56
A15	Overlaid Milled Asphalt	1724	SY	\$26.99	\$46,530.76	\$38.00	\$65,512.00	\$25.00	\$43,000.00	\$93.25	\$161,117.00
A16	Repair Existing Curb & Gutter	432	LF	\$35.75	\$15,444.00	\$40.00	\$17,280.00	\$38.00	\$16,416.00	\$31.44	\$13,582.08
A17	Repair Existing Sidewalk Concrete	67	SY	\$86.28	\$5,780.76	\$180.00	\$12,060.00	\$55.00	\$3,685.00	\$111.18	\$7,449.06
A18	5' Concrete Valley Gutter	47	LF	\$102.06	\$4,796.82	\$120.00	\$5,640.00	\$95.00	\$4,455.00	\$6,227.97	\$32,937.50
A19	Curb Inlet	14	EA	\$2,889.97	\$40,459.58	\$8,500.00	\$119,000.00	\$5,800.00	\$81,200.00	\$64,460.20	\$881,750.00
A20	Junction Box Type 'A'	11	EA	\$11,490.29	\$126,393.19	\$9,500.00	\$104,500.00	\$22,500.00	\$247,500.00	\$65,470.90	\$719,750.00
A21	Grate Inlet	4	EA	\$4,305.62	\$17,222.48	\$8,500.00	\$34,000.00	\$34,000.00	\$115,600.00	\$4,604.30	\$18,417.20
A22	12" RCP Class V	662	LF	\$66.86	\$44,261.32	\$120.00	\$79,440.00	\$117.00	\$77,454.00	\$87.59	\$57,984.58
A23	24" RCP Class V	1934	LF	\$102.30	\$197,848.20	\$150.00	\$290,100.00	\$216.00	\$417,744.00	\$157.22	\$304,063.48
A24	6"x1' RCB	371	LF	\$457.96	\$169,903.16	\$600.00	\$222,000.00	\$865.00	\$320,915.00	\$643.48	\$238,731.08
A25	Waste Water Line Crossing	1	EA	\$39,000.00	\$39,000.00	\$7,500.00	\$7,500.00	\$25,000.00	\$25,000.00	\$6,344.95	\$6,344.95
A26	ADA Parallel Curb Ramp	1	EA	\$4,059.00	\$4,059.00	\$3,500.00	\$3,500.00	\$3,800.00	\$3,800.00	\$4,098.95	\$4,098.95
A27	ADA Perpendicular Curb Ramp	1	EA	\$4,059.00	\$4,059.00	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00	\$4,098.95	\$4,098.95
A28	Concrete Apron	18	SY	\$121.29	\$2,183.22	\$180.00	\$3,240.00	\$100.00	\$1,800.00	\$140.38	\$2,526.84
A29	Repair Existing Concrete	12	SY	\$174.25	\$2,091.00	\$180.00	\$2,160.00	\$350.00	\$4,200.00	\$140.38	\$1,684.56
A30	Repair Existing Concrete Rip Rap	12	SY	\$174.25	\$2,091.00	\$180.00	\$2,160.00	\$350.00	\$4,200.00	\$140.38	\$1,684.56
Total Base Bid				\$1,110,141.86		\$1,589,874.00		\$1,628,541.00		\$1,728,315.33	

ADDITIVE ALTERNATE BID NO. 1:		Construction Inc.		D&I Utility Services LLC		D&M Underground Corp.		White Star Services LLC		RS Parker Construction	
ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT
B1	Ref Pav Mkt Ty 1 (W) 4" (SLD)	780	LF	\$2.42	\$1,887.60	\$3.00	\$2,340.00	\$5.00	\$3,900.00	\$6.60	\$5,148.00
B2	Ref Pav Mkt Ty 1 (W) 8" (SLD)	40	LF	\$6.60	\$2,640.00	\$4.00	\$1,600.00	\$5.00	\$2,000.00	\$7.50	\$3,000.00
B3	Ref Pav Mkt Ty 1 (W) 12" (SLD) Stop Bar	30	LF	\$17.60	\$528.00	\$30.00	\$900.00	\$15.00	\$450.00	\$20.00	\$600.00
B4	Ref Pav Mkt Ty 1 (V) 4" (SLD)	675	LF	\$2.42	\$1,633.50	\$3.00	\$2,025.00	\$5.00	\$3,375.00	\$6.60	\$4,455.00
B5	Ref Pav Mkt Ty 1 (V) 4" (BRK)	600	LF	\$2.42	\$1,452.00	\$4.00	\$2,400.00	\$5.00	\$3,000.00	\$6.60	\$3,960.00
B6	Crosswalk Marking	1	EA	\$1,760.00	\$1,760.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$4,800.00	\$4,800.00
B7	Bike Symbol w/ Arrow	2	EA	\$247.50	\$495.00	\$350.00	\$700.00	\$1,000.00	\$2,000.00	\$900.00	\$1,800.00
Total Additive Alternate Bid No. 1				\$8,020.10		\$10,025.00		\$14,425.00		\$21,423.00	

RECOMMENDED AWARD OPTIONS:		Grace Paving & Construction Inc.		D&I Utility Services LLC		D&M Underground Corp.		D&M Underground Corp.		D&M Underground Corp.	
OPTION	DESCRIPTION	QTY	UNIT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT
1	BASE BID AND ADD. ALT. BID NO. 1			\$1,118,161.96		\$1,599,899.00		\$1,642,966.00		\$1,749,738.33	
2	BASE BID			\$1,110,141.86		\$1,589,874.00		\$1,628,541.00		\$1,728,315.33	

Denotes error in bid packet

RESOLUTION # 2025-_____

A RESOLUTION OF THE CITY COMMISSION OF KINGSVILLE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NO.2 FOR A CONSTRUCTION CONTRACT WITH DONALD HUBERT CONSTRUCTION CO. FOR PROJECT 1:14TH ST. SANITARY SEWER IMPROVEMENTS PROJECT OF THE CDBG-MIT PROGRAM GLO STATE CONTRACT NUMBER 22-082-016-D218.

WHEREAS, the City of Kingsville has applied for and received a Community Development Block Grant-Mitigation (CDBG-MIT) award to provide Flood & Drainage Improvements; and

WHEREAS, the City advertised for Project 1: 14th Street Sanitary Sewer Improvements Project (Bid #24-09) in the newspaper, on the City's website, with Historically Underutilized Business, and with Minority-and Women-Owned Business Enterprises, in the time period required by law, prior to the April 18, 2024 bid opening; and

WHEREAS, the City received three bids by the April 18, 2024 bid deadline and the City Commission awarded the bid to the lowest bidder (Donald Hubert Construction Co.) on August 26, 2024 contingent on the GLO's approval of a pending amendment request;

WHEREAS, the contract could not be executed because the amendment included revisions to this particular project site and the state contract amendment was not able to be fully executed until January 31, 2025;

WHEREAS, the winning bidder was then contacted to see if their bid was still valid and they confirmed that their bid is still valid;

WHEREAS, the an updated general wage decision for this project was also issued by the Labor Standards Officer on March 17, 2025, so the City is now moving forward with the contract award recommendation for Donald Hubert Construction Co. with a proposed start date of May 5, 2025 and an expected completion date of December 30, 2025 for the base bid and addenda 1&2 for a total contract price of \$2,593,299.15;

WHEREAS, the City and Donald Hubert Construction Co. negotiated a contract for the construction services, which was approved by City Commission via Resolution #2025-38 on April 14, 2025;

WHEREAS, the contract was amended on July 14, 2025 via Resolution #2025-67, which authorized approval of Change Order No. 1 that was needed to modify three things in the scope of work and decrease the contract price by \$36,414.70 with no change in contract time;

WHEREAS, it is now proposed that the contract be amended again via Change Order No.2 to address unforeseen issues during construction, which will increase the contract price by \$11,860.00 and increase the contract time by 90 days;

WHEREAS, it is mutually deemed sound, desirable, practicable, and beneficial for the parties to enter into the agreement attached hereto.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas as follows:

SECTION 1: The City Manager is authorized to execute Change Order No.2 for the Construction Contract documents between the City of Kingsville, Texas and Donald Hubert Construction Co. for the GLO CDBG-MIT Contract No. 22-082-016-D218, Project 1: 14th Street Sanitary Sewer Improvements Project.

SECTION 2: All resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

SECTION 3: This Resolution shall be and become effective on or after adoption.

PASSED AND APPROVED by a majority vote of the City Commission the 8th day of December, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM

Courtney Alvarez, City Attorney



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

NOTE: Texas Local Government Code Sec. 262.031 "CHANGES IN PLANS AND SPECIFICATIONS" regulations apply. Generally, a cumulative increase in the contract price in excess of 25% or a cumulative decrease in excess of 18% are disallowed.

Subrecipient City of Kingsville	GLO Contract Number: 22-082-016-D218	Date: 11/4/2025
Engineer Name Address & Phone	Subrecipient Name, Address, & Phone Number:	Contractor Name, Address & Phone Number:
International Consulting Engineers 261 Saratoga Blvd. Corpus Christi, TX 78417 361-826-5805	City of Kingsville 400 W. King Ave. Kingsville, TX 78363 361-595-8040	Donald Hubert Construction Co., Inc. P.O. Box 84 Kingsville, TX 78363 361-592-9593
Project #: 1	Bid Package #: 1	Change Order #: 2
Contract Origination Date: 4/14/2025		Project Description: Sewer lift station and force main

You are hereby requested to comply with the following changes from the contract plans and specifications.

Item No.	Description of Changes: Quantities, Units, Unit Prices, Change in Completion Schedule etc.	Decrease in Contract Price	Increase in Contract Price
A45	RE-GRADE DITCH AREA, \$150/LF, -21 LF	3,150.00	
A48	JUNCTION BOX W/ SANITARY SEWER CROSSING I, \$17,390.00/EA, -1 EA	17390	
C0 2-1	DEMO RING AND COVER , \$1,200.00/EA, +9 EA		\$10,800.00
C0 2-2	MANHOLE CONCRETE COLLAR, \$1,300.00/EA, +9 EA		\$11,700.00
C0 2-3	12"Ø RCP, \$150.00/LF, +16 LF		\$2,400.00
C0 2-4	CUT AND PLUG EXISTING 18"Ø ABANDONED WELL, \$7,500.00/EA, +1 EA		7500

See sheet 2 to add additional entries

Change in Construction Contract Price

Original Contract Price:	2,593,299.15
Cumulative Previous Change Order(s) Total:	-36,414.70
Contract Price Prior to this Change Order:	2,556,884.45
Net Increase/Decrease of this Change Order:	11,860.00

Change in Contract Time (Calendar Days)

Original Contract Time in Days:	240
Net Change from Previous Change Order(s) in Days	0
Contract Time Prior to this Change Order in Days	240
Net Increase/Decrease of this Change Order in Days:	90



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

Contract Price with All
Approved Change
Orders: 2,568,744.45

Contract Time with All Approved Change Orders in 330
Days:

Cumulative Percent
Change in Contract
Price (+/-) -0.95%

Subrecipient Contract End Date: 1/31/2027

Construction Contract
Start Date: 5/5/2025

Construction Contract End Date: 3/31/2026

Reimbursements of costs included in this change order are subject to review by GLO-CDR.

***This document may be executed prior to submission for GLO-CDR review, but all parties involved will be held responsible if the change order or amendment warranted as a result of this change order is not in compliance with CDBG or HUD Requirements**

Subrecipient Signature	Engineer Signature	Contractor Signature

Charlie L. Sosa, City Manager	Julio A. Macias, P.E., Project Engineer	Donald W. Hubert, President
Subrecipient Name and Title (Printed)	Engineer Name and Title (Printed)	Contractor Name and Title (Printed)

Subrecipient Signature	Engineer Signature	Contractor Signature

Justification for Change Order

1. Will this change order increase or decrease the number of beneficiaries?

☐ Increase ☐ Decrease ☒ No Change

If there is a change, how many beneficiaries will be affected?

Total LMI

2. Effect of this change on the scope of work:

☒ Increase ☐ Decrease ☐ No Change

3. Effect on operation and maintenance costs:

☐ Increase ☐ Decrease ☒ No Change

4. Are all prices in the change order dependent upon unit prices found in the original bid?

☐ Yes ☒ No

If "no", explain:

Items CO 2-1, CO 2-2, CO 2-3 and CO 2-4 are new items that are required for field modifications due to existing conditions.

5. Has the change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction?

☐ Yes ☒ No

If "yes", is an environmental assessment required?



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

-
- | | | | | |
|--|-------------------------------------|-----|--------------------------|----|
| 6. Is the Texas Council on Environmental Quality (TCEQ) clearance still valid (if applicable)? | ☒ | Yes | ☐ | No |
| 7. Is the CCN permit still valid? (sewer projects only) | ☒ | Yes | ☐ | No |
| 8. Are the disability access requirements/approval still valid (if applicable)? | ☒ | Yes | ☐ | No |
| 9. Are other Disaster Recovery contractual special condition clearances still valid? | ☒ | Yes | ☐ | No |

If "no", explain:

***Disclaimer:** The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.*

AGENDA ITEM #9

City of Kingsville Parks & Recreation

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Susan Ivy, Parks Director

DATE: November 21, 2025

SUBJECT: Request for approval of a Budget Amendment to establish a Budget for the State Energy Conservation Office (SECO) award of \$25,000 plus an additional \$7450.00 to completely fund the project.

Summary:

We are asking for Commission to approve a budget amendment setting up the \$25,000.00 to be reimbursed by SECO and \$7450.00 additional City funds to fund this project. Additional funds are needed due to SECO's contractor requirement to use only Made In America equipment for the project.

Financial Impact:

This project would increase funding available to complete the lighting project proposed by \$32,450 of which \$25,000 would be reimbursed by SECO.

Recommendation:

City staff recommend that the City Commission approve the budget amendment for the SECO grant award.

City of Kingsville Parks & Recreation

TO: Mayor and City Commissioners

CC: Mark McLaughlin, City Manager

FROM: Susan Ivy, Parks Director

DATE: November 14, 2024

SUBJECT: Request for approval of State Energy Conservation Office (SECO) award and authorize City Manager to sign contract for same.

Summary:

We are asking for Commission to approve the \$25,000 award from SECO and authorize City Manager Mark McLaughlin to sign same.

Background:

Kingsville Parks and Recreation has applied for and been awarded the sum of \$25,000 through the Texas State Comptroller's office and the State Energy Conservation Office (SECO). The grant is a reimbursement grant and there is no match required. These Grant funds are awarded for the purpose of changing out the old lighting in and around the Recreation Hall at Dick Kleberg Park to use a more efficient source such as LED Lighting. A quote we received from Mia Electric was used to apply for the grant and a copy of it is attached.

Financial Impact:

This project would increase funding available to complete the lighting project proposed by \$25,000.

Recommendation:

City staff recommends that the City Commission approve the SECO grant award and authorize City Manager Mark McLaughlin to sign same.

From: Mia Electrical Services
P.O. Box 701
Kingsville, Tx 78364
361-228-0506 TECL 26788

Date: 9/18/25

Quote: # 102685

To: City of Kingsville Parks Dept.
P. O. Box 512
Kingsville, Tx 78364

Job Name: Rec Hall Lighting
Revised

I hereby submit specifications and estimates for:

- 1.) Installing (12) LED 2X4 FLAT PANEL SWITCHABLE LUMENS (3833-6027) COLOR (35K 4K 5K) 80 CRI 120V-277V 0-10V Dimming white fixtures in the main slope ceiling with dimming switches.
- 2.) Installing surface 50W/D10 SURFACE WRAP 4FT 50W 5000K 0-10V DIM 120-277V WH fixtures in back area low ceiling and in the (3) rear storages rooms.
- 3.) Installing (1) 2x4 FLAT PANEL SWITCHABLE LUMENS (3833-6027) COLOR (35K 4K 5K) 80 CRI 120V-277V white fixture in the Kitchen area.
- 4.) Installing (1) 2x4 FLAT PANEL SWITCHABLE LUMENS (3833-6027) COLOR (35K 4K 5K) 80 CRI 120V-277V white fixture in the front storage room and (2) 2X2 LED 2X2 SWITCHABLE LUMENS (2300 - 4200) SWITCHABLE COLOR TEMP (35K-50k) in the back part of storage room. Will need to re-do the grids to be able to accomodate the new fixtures.
- 5.) Will use the existing 120v wiring, but run new low-voltage wiring for the dimming of the hall lights.
- 6.) Install (6) 10IN SML LED SURFCE MNT CANPY SLCT WATT(40-60W)LUMNS(5500-8000)CLR(35 4K 5K) 80CRI 120V-277V DRK BRNZ in the front canopy.
- 7.) Install (5) cobra head fixtures on (4) light poles around parking lot.

Note*** All fixtures to be BABA complaint

Total- \$32,450.00

I hereby propose to furnish labor and material-complete with the above specifications, for the sum of

Thirty Two Thousand Four Hundred Fifty Dollars) with payments made as follows:

Full payment once job is completed.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from above specifications involving extra will be executed only upon written request orders, and will become an extra charge over and above this estimate. All agreements contingent upon strikes, accidents, or delay beyond our control. This proposal is subject to acceptance within 30 days and is void thereafter at the option of the undersigned.

Jose Andrade-Owner

Acceptance of Proposal

The above prizes, specifications and conditions are hereby accepted.

You are authorized to do work as specified. Payments will be made as outlined above.

Accepted: _____

Date: _____

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO ACCEPT AND EXPEND GRANT FUNDS FROM THE STATE ENERGY CONSERVATION OFFICE (SECO) FOR PARKS LIGHTING PROJECTS.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#15

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001 – General Fund					
<u>Expenditures</u>					
6900	Transfer	Transfer to Fund 075	80075	\$7,450	
1030	City Special	Budget Amend Reserve	86000		\$7,450
Fund 075 – State Energy Conservation Office (SECO)					
<u>Revenues</u>					
4503	72010	State Grants	75010	\$25,000	
0000	Non-Depart	Transfer from Fund 001	75001	\$7,450	
<u>Expenditures</u>					
4503	Parks Maint	Parks Capital Projects	71201	\$32,450	

[To amend the City of Kingsville FY 25-26 budget to accept and expend grants funds the State Energy Conservation Office (SECO) for Parks lighting projects. Funding will come from the grant funding for this purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 8th day of December 2025.

PASSED AND APPROVED on this the 12th day of January 2026.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #10

Kingsville Parks & Recreation
400 W. King (mailing)
501 Santiago Park Lane (physical)
Kingsville, Texas 78363
361-221-8705
Susan Ivy, Director
361-219-9125



For Information on events and facilities
www.cityofkingsville.com/departments/parks
Email: sivy@cityofkingsville.com
or follow us on Facebook
Kingsville Parks and Recreation

To: Charlie Sosa, City Manager

From: Susan Ivy, Parks Director

Date: September 30, 2025

Re: City Commission Agenda Request Receipt of Donations not associated with Healthy Family and associated budget amendment

Summary – We are requesting Commission approve the receipt of donations from Regency Integrated Health Services in the amount of \$450 for movie sponsorship from fy 2024/2025 and \$25.00 from Womens Club of Kingsville for fy 2025/2026.

Financial Impact – These donations will offset 2024/2025 expenses by \$450.00 and increase current year Recreational supplies budget by \$25.00. Both will be coded to 001-5-4513-31499.

We ask that you approve the receipt of these donations and authorize the expenditure of these funds for the purpose for which they were donated and approve the associated budget amendment.

REG HG OpCo
1908 N. Laurent
Suite 250
Victoria, TX 77901

TRUIST BANK
303 Peachtree Street
Atlanta, GA 30308

0000064170

DATE
Oct 2, 2025

AMOUNT
\$450.00

Four Hundred Fifty Dollars and 00 Cents

Pay to the Order of: Vendor Acct#

CITY OF KINGSVILLE TX

200 E KLEBERG AVE
KINGSVILLE, TX 78364

[Signature]

⑈0000064170⑈

JUNIOR WOMAN'S DEPARTMENT
KINGSVILLE, TX 78363

88-1268/1149

2326

DATE 11/13/25 HP

SPECIALTY LEMON VINYL SECURITY



PAY TO
THE ORDER OF

City of Kingsville

\$ 25.00

Twenty five + 00/100

DOLLARS

← Heat
Reactive
Ink

**Kleberg
Bank**

ACH R/T 114912888
www.KlebergBank.com

MEMO *donation*

Heather Cannon

HP

AGENDA ITEM #11

Kingsville Parks & Recreation
400 W. King (mailing)
501 Santiago Park Lane (physical)
Kingsville, Texas 78363
361-221-8705
Susan Ivy, Director
361-219-9125



For Information on events and facilities
www.cityofkingsville.com/departments/parks

Email:
sivy@cityofkingsville.com
or follow us on Facebook
Kingsville Parks and Recreation

To: Charlie Sosa, City Manager

From: Susan Ivy, Parks Director

Date: September 30, 2025

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We ask that you approve the receipt of these donations and authorize the expenditure of these funds for the purpose for which they were donated and approve the associated budget amendment.

REG HG OpCo
1908 N. Laurent
Suite 250
Victoria, TX 77901

TRUIST BANK
303 Peachtree Street
Atlanta, GA 30308

0000064170

DATE

Oct 2, 2025

AMOUNT

\$450.00

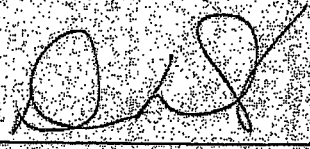
Four Hundred Fifty Dollars and 00 Cents

Pay to the Order of

Vendor Acct#

CITY OF KINGSVILLE TX

200 E KLEBERG AVE
KINGSVILLE, TX 78364



⑈0000064170⑈

JUNIOR WOMAN'S DEPARTMENT
KINGSVILLE, TX 78363

88-1268/1149

2326

DATE

11/13/25



PAY TO
THE ORDER OF

City of Kingsville

Twenty five + 00/—

\$ 25.00

DOLLARS

Heat
Reactive
Ink

Kleberg
Bank N.A.

ACH R/T 114912688
www.klebergbank.com

MEMO

donation

Heather Cannon

RP

LOOK FOR FRAUD-DETECTING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO ACCEPT AND EXPEND DONATIONS FROM REGENCY INTEGRATED HEALTH AND THE WOMENS CLUB OF KINGSVILLE FOR RECREATION SUPPLIES.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#16

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001 – General Fund					
<u>Revenues</u>					
4513	Recreation	Donations	72030	\$475	
<u>Expenditures</u>					
4513	Recreation	Recreation Programs	31499	\$475	

[To amend the City of Kingsville FY 25-26 budget to accept and expend donations from Regency Integrated Health and the Women’s Club of Kingsville for Parks recreation supplies. Funding will come from the donations for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 8th day of December 2025.

PASSED AND APPROVED on this the 12th day of January 2026.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #12

City of Kingsville
Department Name

TO: Mayor and City Commissioners
CC: Charlie Sosa, City Manager
FROM: Juan J. Adame, Fire Chief
DATE: November 21, 2025
SUBJECT: Fire Department Budget Amendment

Summary:

The Kingsville Fire Department is requesting approval to amend the FY 25-26 budget to accept a grant from the Coastal Bend Regional Advisory Council (CBRAC) in the amount of \$6,121.00.

Background:

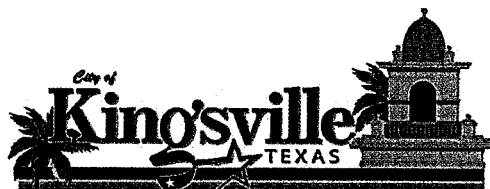
Each year CBAC distributes funds to emergency medical services departments based on the number of EMS calls.

Financial Impact:

No financial impact. This grant will be used to purchase medical equipment and supplies.

Recommendation:

Approve the carry over of surplus funds from the CBRAC grant in the amount of \$6,121.00.



AGENDA ITEM #13

City of Kingsville
Department Name

TO: Mayor and City Commissioners
CC: Charlie Sosa, City Manager
FROM: Juan J. Adame, Fire Chief
DATE: November 21, 2025
SUBJECT: Fire Department Budget Amendment

Summary:

The Kingsville Fire Department is requesting approval to amend the FY 25-26 budget to accept a grant from the Coastal Bend Regional Advisory Council (CBRAC) in the amount of \$6,121.00.

Background:

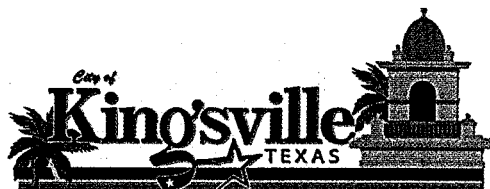
Each year CBAC distributes funds to emergency medical services departments based on the number of EMS calls.

Financial Impact:

No financial impact. This grant will be used to purchase medical equipment and supplies.

Recommendation:

Approve the carry over of surplus funds from the CBRAC grant in the amount of \$6,121.00.



ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO ACCEPT AND EXPEND GRANT FUNDS FROM THE COASTAL BEND REGIONAL ADVISORY COUNCIL FOR FIRE DEPARTMENT MEDICAL SUPPLIES.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#14

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 015 – CBRAC Grant					
<u>Revenues</u>					
2200	Fire	State Grants	72010	\$6,121	
<u>Expenditures</u>					
2200	Fire	Medical Supplies	22400	\$6,121	

[To amend the City of Kingsville FY 25-26 budget to accept and expend grants funds from the Coastal Bend Regional Advisory Council for medical supplies. Funding will come from the grant funding for this purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 8th day of December 2025.

PASSED AND APPROVED on this the 12th day of January 2026.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #14

Sec. 3-13-37. - Structure of the ethics review board.

- (A) *Establishment.* There is hereby established an Ethics Review Board, which shall have the powers and duties specified in this subarticle.
- (B) *Composition.* The Ethics Review Board shall consist of five members. The Mayor and each member of the City Commission shall nominate one member of the Board. Each nominee must be confirmed by a majority of City Commission members. Nomination and confirmation of Board members shall be conducted at separate open meetings of the City Commission.
- (C) *Terms of office.* Board members shall be appointed to two-year terms. Initial appointments shall be made so that terms are staggered. No member shall serve for more than three two-year terms.
- (D) *Qualifications.* Members of the Board shall have good moral character and shall be residents of the city. No member of the Board shall be:
- (1) A salaried city official or employee;
 - (2) An elected public official;
 - (3) A candidate for elected public office;
 - (4) An officer of a political party;
 - (5) A parent, spouse, child, or other relative within the second degree of consanguinity or affinity of an elected public official; or
 - (6) A lobbyist required to register under §§ 3-13-22 through 3-13-31.
- (E) *Removal.* Members of the Ethics Review Board may be removed from office for cause by a majority of the City Commission only after a public hearing at which the member was provided with the opportunity to be heard. Grounds for removal include: failure to satisfy, or to continue to satisfy, the qualifications set forth in division (D); substantial neglect of duty; gross misconduct in office; inability to discharge the powers or duties of office; or violation of any provision in this Code of Ethics.
- (F) *Vacancies.* A vacancy shall be filled by a person who will serve for the remainder of the unexpired term. The appointment shall be made by the member of City Commission who is entitled to make appointments to the seat that was vacated, and must be confirmed by a majority of the City Commission.
- (G) *Recusal.*
- (1) A member of the Ethics Review Board shall recuse himself or herself from any case in which, because of familial relationship, employment, investments, or otherwise, his or her impartiality might reasonably be questioned. A Board member may not participate in official action on any complaint:
 - (a) That the member initiated;

- (b) That involves the member of City Commission who nominated him or her for a seat on the Ethics Review Board; or
 - (c) During the pendency of an indictment or information charging the member with an offense, or after a finding of guilt of such an offense.
- (2) If the number of Board members who are recused from a case is so large that an Ethics Panel cannot be constituted, as provided for in § 3-13-41, the Mayor shall nominate a sufficient number of ad hoc members so that the case can be heard. Ad hoc members of the Ethics Review Board must be confirmed by a majority vote of the City Commission and serve only for the case in question.
- (H) *Chair and vice-chair.* Each year, the Board shall meet and elect a chair and a vice-chair from among its members, who will serve one-year terms and may be re-elected. The chair or a majority of the Board may call a meeting of the Board. The chair shall preside at meetings of the Ethics Review Board and perform other administrative duties. The vice-chair shall assume the duties of the chair in the event of a vacancy in that position.
- (I) *Reimbursement.* The members of the Ethics Review Board shall not be compensated but shall be reimbursed for reasonable expenses incurred in the performance of their official duties.

(Ord. 2004-10, passed 5-10-04)

AGENDA ITEM #15

**City of Kingsville
City Managers Office**

TO: Mayor and City Commissioners
FROM: Charlie Sosa, City Manager
DATE: November 20, 2025
SUBJECT: 25th Anniversary Commemoration of September 11

Summary:

This item authorizes the city to participate with Kleberg County, NAS Kingsville, Texas A&M Kingsville and our local school districts to host a commemorative event on Friday, Sept 11, 2026.

Background:

The City of Kingsville is honored to extend to you a formal invitation to serve as the keynote speaker at the 25th Anniversary Commemoration of September 11, to be held at Texas A& M University-Kingsville (TAMUK) Stadium on Friday September 11, 2026, and this solemn occasion will bring together students faculty, community members, and distinguished guests to honor the lives lost, reflect on the resilience of our nation, and reaffirm our shared commitment to unity and service.

Financial Impact:

None.

Recommendation:

It is recommendation the City of Kingsville participate with Kleberg County, NAS Kingsville, Texas A&M Kingsville and our local school districts to host a commemorative event on Sept 11, 2026.as per staff recommendation.



RESOLUTION NO. 2025-_____

A RESOLUTION OF THE CITY OF KINGSVILLE, TEXAS SUPPORTING A COMMEMORATIVE EVENT TO BE HELD WITH OTHER LOCAL ENTITIES IN THE CITY ON SEPTEMBER 11, 2026.

WHEREAS, the City of Kingsville, along with other local entities, recognizes the importance of the 25th Anniversary of the events occurring on September 11, 2001 in our country and wants to pay tribute to those who lost their lives and those who served their country and neighbors in the aftermath of the attacks that day;

WHEREAS, the City of Kingsville, Kleberg County, NAS Kingsville, Texas A&M Kingsville, and our local school districts will be hosting a commemorative event on September 11, 2026 at Texas A&M University-Kingsville Stadium, it is our honor to extend to you a formal invitation to serve as the keynote speaker that day, and

WHEREAS, this solemn occasion will bring together students, faculty, community members, and distinguished guests to honor the lives lost, reflect on the resilience of our nation, and reaffirm our shared commitment to unity and service. Your leadership during one of the most defining moments in our nation's history continues to inspire generations, and your presence at this milestone event would be profoundly meaningful, and

WHEREAS, we would be deeply grateful if you would join us in commemorating this anniversary and sharing your reflections with the audience. The program will begin at 9:00a.m., and we would be honored to accommodate any preferences you may have regarding format or schedule and we would be happy to provide any additional details or assistance required to facilitate your participation.

NOW, THEREFORE, BE IT RESOLVED, WITH DEEPEST RESPECT AND GRATITUDE, BY THE KINGSVILLE CITY COMMISSION:

I.

THAT the City of Kingsville, acting through its governing body, hereby extends this invitation to the keynote speaker for the 25th Anniversary Commemoration of September 11, to be held on Friday, September 11, 2026 in Kingsville, Texas.

II.

THAT this Resolution shall be and become effective on or after adoption.

PASSED AND APPROVED this 8th day of December, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #16

**City of Kingsville
City Managers Office**

TO: Mayor and City Commissioners
FROM: Charlie Sosa, City Manager
DATE: November 20, 2025
SUBJECT: Sister Elizabeth Soup Kitchen Parking

Summary:

This item authorizes the city to participate with Kleberg County, for the paving of the Sister Elizabeth Soup Kitchen parking area. The County Judge has requested the city's assistance with labor and equipment only for paving overlay of existing parking area. Kleberg County will provide all materials for the overlay project.

Background:

The Sister Elizabeth Soup Kitchen provides meals once a week for the elderly and unfortunate residents of the community. The facility also hosts a food pantry, health living program, and provide clothing for children and parents that have fallen short financially. Kleberg County has assisted with the maintenance of the facility and has reached out to the city for assistance to ensure a safe parking area for the community residence.

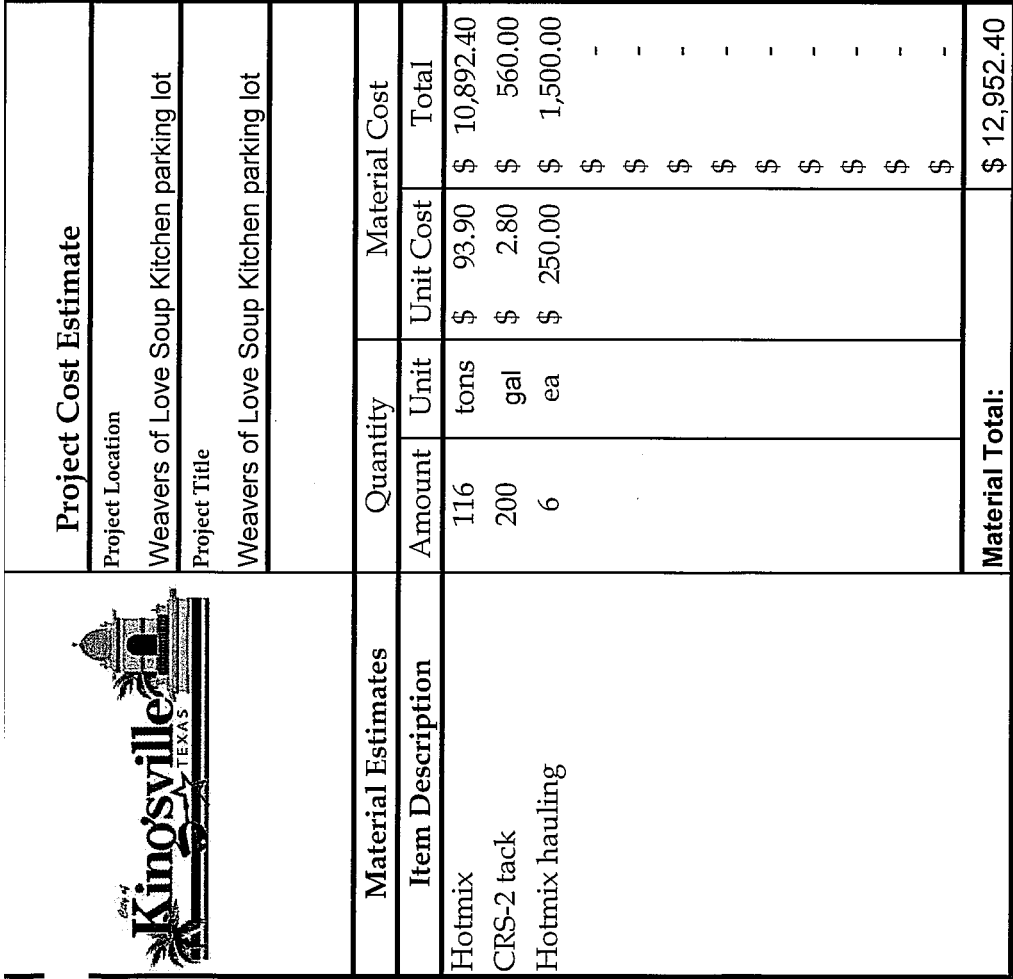
Financial Impact:

None.

Recommendation:

It is recommended the City of Kingsville participate with Kleberg County, for assistance in paving of the Sister Elizabeth Soup Kitchen parking area, labor and permit fees only, as per staff recommendation.





Equipment Estimates Item Description	Quantity		Material Cost	
	Amount	Unit/hr	Unit Cost	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Equipment Total:				\$ -

Other Services Description	Quantity		Material Cost	
	Amount	Unit	Unit Cost	Total
Other Services Total:				\$ -

Grand Totals	Quantity		Material Cost	
	Amount	Unit	Unit Cost	Total
Material				\$ 12,952.40
Labor				\$ 1,742.96
Equipment				\$ -
Total				\$ 14,695.36
SUB-TOTAL				
Other Services				\$ -
				\$ -
	Grand Total:			\$ 14,695.36

Kleberg CAD Property Search

Property Details

Account		
Property ID:	15901	Geographic ID: 100800201000192
Type:	R	Zoning:
Property Use:		
Location		
Situs Address:	720 E LEE STE A & B TX	
Map ID:	C1	Mapsco:
Legal Description:	6TH, BLOCK 2, LOT 1-32, (400 X 20 CLOSED ALLEYWAY), (PDAP, WEAVERS OF LOVE), (E X E M P T)	
Abstract/Subdivision:	S008	
Neighborhood:		
Owner		
Owner ID:	10116	
Name:	KLEBERG COUNTY	
Agent:		
Mailing Address:	PO BOX 72 KINGSVILLE, TX 78364-0072	
% Ownership:	100.0%	
Exemptions:	EX-XV - For privacy reasons not all exemptions are shown online.	

Property Values

Improvement Homesite Value:	\$0 (+)
Improvement Non-Homesite Value:	\$1,091,230 (+)
Land Homesite Value:	\$0 (+)
Land Non-Homesite Value:	\$131,200 (+)
Agricultural Market Valuation:	\$0 (+)
Market Value:	\$1,222,430 (=)
Agricultural Value Loss:	\$0 (-)
Appraised Value:	\$1,222,430 (=)

HS Cap Loss: ⓘ	\$0 (-)
Circuit Breaker: ⓘ	\$0 (-)
Assessed Value:	\$1,222,430
Ag Use Value:	\$0

VALUES DISPLAYED ARE 2025 PRELIMINARY VALUES AND ARE SUBJECT TO CHANGE PRIOR TO CERTIFICATION.

Information provided for research purposes only. Legal descriptions and acreage amounts are for Appraisal District use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

Owner: KLEBERG COUNTY %**Ownership:** 100.0%

Entity	Description	Tax Rate	Market Value	Taxable Value	Estimated Tax
CKI	CITY OF KINGSVILLE	0.769180	\$1,222,430	\$0	\$0.00
GKL	KLEBERG COUNTY	0.771870	\$1,222,430	\$0	\$0.00
SKI	KINGSVILLE I.S.D.	1.410400	\$1,222,430	\$0	\$0.00
WST	SOUTH TEXAS WATER AUTHORITY	0.059699	\$1,222,430	\$0	\$0.00

Total Tax Rate: 3.011149

Estimated Taxes With Exemptions: \$0.00

Estimated Taxes Without Exemptions: \$36,809.19

Property Improvement - Building

Type: COMMERCIAL Living Area: 9072.0 sqft Value: \$446,380

Type	Description	Class CD	Year Built	SQFT
MA	MAIN AREA	SC2A	1950	9072
CN1	CANOPY BASIC (20%)	*	1950	1232
SG1	STORAGE FINISHED (40%)	*	1950	208
CN1	CANOPY BASIC (20%)	*	1950	1872
ASP	ASPHALT (100%)	*	1950	15685
CON	CONCRETE SLAB COMMERCIAL	*	1950	11310

Type: COMMERCIAL Living Area: 850.0 sqft Value: \$16,470

Type	Description	Class CD	Year Built	SQFT
MA	MAIN AREA	CN3L	1985	850
STGG	STORAGE FRAME (GOOD)	*	2005	814
STGA	STORAGE FRAME (AVERAGE)	*	2003	63

Type: COMMERCIAL Living Area: 4144.0 sqft Value: \$186,210

Type	Description	Class CD	Year Built	SQFT
MA	MAIN AREA	SC2A	1950	4144
CN1	CANOPY BASIC (20%)	*	1950	1184

Type: COMMERCIAL Living Area: 4440.0 sqft Value: \$248,270

Type	Description	Class CD	Year Built	SQFT
MA	MAIN AREA	MP2A	1950	4440
CP2	CARPORT BETTER (15%)	*	1950	378
CN1	CANOPY BASIC (20%)	*	1950	120
CN1	CANOPY BASIC (20%)	*	1950	21

Type: COMMERCIAL Living Area: 4572.0 sqft Value: \$193,900

Type	Description	Class CD	Year Built	SQFT
MA	MAIN AREA	SC2A	1950	3603
CN1	CANOPY BASIC (20%)	*	1950	132
MA	MAIN AREA	SC2A	1980	969

Property Land

Type	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
F1	F1	1.47	64,000.00	400.00	160.00	\$67,200	\$0
F1	F1	1.29	56,000.00	400.00	140.00	\$64,000	\$0

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2025	\$1,091,230	\$131,200	\$0	\$1,222,430	\$0	\$1,222,430
2024	\$1,289,560	\$180,400	\$0	\$1,469,960	\$0	\$1,469,960
2023	\$1,289,560	\$180,400	\$0	\$1,469,960	\$0	\$1,469,960
2022	\$1,156,330	\$65,600	\$0	\$1,221,930	\$0	\$1,221,930
2021	\$1,195,470	\$65,600	\$0	\$1,261,070	\$0	\$1,261,070
2020	\$812,650	\$65,600	\$0	\$878,250	\$0	\$878,250
2019	\$811,960	\$65,600	\$0	\$877,560	\$0	\$877,560
2018	\$647,690	\$65,600	\$0	\$713,290	\$0	\$713,290
2017	\$637,770	\$65,600	\$0	\$703,370	\$0	\$703,370

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
2/18/2020	WD	WARRANTY DEED	K I S D	KLEBERG COUNTY			321006

Kleberg CAD Property Search

Property Details

Account		
Property ID:	51154	Geographic ID: 490300020043903
Type:	P	Zoning:
Property Use:		
Location		
Situs Address:	VARIOUS TX	
Map ID:		Mapsco:
Legal Description:	VARIOUS	
Abstract/Subdivision:		
Neighborhood:		
Owner		
Owner ID:	72642	
Name:	WEAVERS OF LOVE INC	
Agent:		
Mailing Address:	PO BOX 935 KINGSVILLE, TX 78364-0935	
% Ownership:	100.0%	
Exemptions:	For privacy reasons not all exemptions are shown online.	

Property Values

Personal Property Value:	\$22,250
Market Value:	\$22,250
Assessed Value:	\$22,250

VALUES DISPLAYED ARE 2025 PRELIMINARY VALUES AND ARE SUBJECT TO CHANGE PRIOR TO CERTIFICATION.

Information provided for research purposes only. Legal descriptions and acreage amounts are for Appraisal District use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

Owner: WEAVERS OF LOVE INC %**Ownership:** 100.0%

Entity	Description	Tax Rate	Market Value	Taxable Value	Estimated Tax
CKI	CITY OF KINGSVILLE	0.769180	\$22,250	\$22,250	\$171.14
GKL	KLEBERG COUNTY	0.771870	\$22,250	\$22,250	\$171.74
SKI	KINGSVILLE I.S.D.	1.410400	\$22,250	\$22,250	\$313.81
WST	SOUTH TEXAS WATER AUTHORITY	0.059699	\$22,250	\$22,250	\$13.28

Total Tax Rate: 3.011149

Estimated Taxes With Exemptions: \$669.97

Estimated Taxes Without Exemptions: \$669.97

 Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2025	\$0	\$0	\$0	\$22,250	\$0	\$22,250
2024	\$0	\$0	\$0	\$28,730	\$0	\$28,730

Kleberg CAD Property Search

Property Details

Account		
Property ID:	53194	Geographic ID: 490300020075903
Type:	P	Zoning:
Property Use:		
Location		
Situs Address:	VARIOUS TX	
Map ID:		Mapsc0:
Legal Description:	REF #VARIOUS	
Abstract/Subdivision:		
Neighborhood:		
Owner		
Owner ID:	72642	
Name:	WEAVERS OF LOVE INC	
Agent:		
Mailing Address:	PO BOX 935 KINGSVILLE, TX 78364-0935	
% Ownership:	100.0%	
Exemptions:	For privacy reasons not all exemptions are shown online.	

Property Values

Personal Property Value:	\$2,500
Market Value:	\$2,500
Assessed Value:	\$2,500

VALUES DISPLAYED ARE 2025 PRELIMINARY VALUES AND ARE SUBJECT TO CHANGE PRIOR TO CERTIFICATION.

Information provided for research purposes only. Legal descriptions and acreage amounts are for Appraisal District use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

Owner: WEAVERS OF LOVE INC %**Ownership:** 100.0%

Entity	Description	Tax Rate	Market Value	Taxable Value	Estimated Tax
CKI	CITY OF KINGSVILLE	0.769180	\$2,500	\$2,500	\$19.23
GKL	KLEBERG COUNTY	0.771870	\$2,500	\$2,500	\$19.30
SKI	KINGSVILLE I.S.D.	1.410400	\$2,500	\$2,500	\$35.26
WST	SOUTH TEXAS WATER AUTHORITY	0.059699	\$2,500	\$2,500	\$1.49

Total Tax Rate: 3.011149

Estimated Taxes With Exemptions: \$75.28

Estimated Taxes Without Exemptions: \$75.28

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2025	\$0	\$0	\$0	\$2,500	\$0	\$2,500

720 E LEE STE A & B Account: 15901 Owner: KLEBERG COUNTY



November 26, 2025

1:2,257
0 0.01 0.03 0.06 mi
0 0.03 0.06 0.11 km
Microsoft, Vantor, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c)
OpenStreetMap contributors, and the GIS User Community

AGENDA ITEM #17