

JUNE 9, 2025

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, JUNE 9, 2025, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS, AT 5:00 P.M.

CITY COMMISSION PRESENT:

Sam R. Fugate, Mayor
Edna Lopez, Commissioner
Norma Alvarez, Commissioner
Hector Hinojosa, Commissioner
Leo Alarcon, Commissioner

CITY STAFF PRESENT:

Charlie Sosa, Interim City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Derek Williams, Systems Administrator
Emilio Garcia, Health Director
Leticia Salinas, Accounting Manager
Juan J. Adame, Fire Chief
Diana Gonzales, Human Resources Director
Kobby Agyekum, Senior Planner/HPO
Susan Ivy, Parks Director
Rudy Mora, City Engineer
Deborha Balli, Finance Director
Mike Mora, Capital Improvements Manager
John Blair, Police Chief
James Creek, Captain
Steve Palacios, Fire Marshall
Connie Womack, Tourism Director
Nick Rivas, Administrative Assistant
Manny Salazar, Economic Development
Carol Rogers, Human Resources Specialist
Raul Soliz, Human Resources Specialist, Safety & Training

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 5:00 p.m. with all five commission members present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – May 27, 2025

Motion made by Commissioner Lopez to approve the minutes of May 27, 2025 as presented, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting “FOR”.

II. Public Hearing - (Required by Law).¹

None.

III. Reports from Commission & Staff.²

“At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”

Mr. Charlie Sosa, Interim City Manager, gave a brief report on street projects.

Ms. Courtney Alvarez, City Attorney, reported that the next city commission meeting is scheduled for June 23, 2025. She further announced that city offices will be closed on June 19, 2025, in observance of Juneteenth Holiday.

Commissioner Lopez stated that at a previous meeting, she requested the city's representative to the Kleberg County Appraisal Board to come in and give the commission an update on the appraisal district.

Mr. Sosa stated that the individual was out of town and was preparing for what the commission would be asking for, so he would conduct some research before making his presentation to the Commission. Mr. Sosa further stated that he would probably be here on June 23rd.

Commissioner Lopez commented that she would have liked to have been made aware that the individual was not going to be in attendance, as she thought he would have been here today.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

Mr. Joel Saenz, 307 W. Ailsie commented that he would like to comment on the request for a recall for the following reasons: 1) harassing personnel should have been addressed by the HR Director and forwarded to the City Attorney, EEOC, TML, or Kleberg County DA; 2) Fiscal responsibilities, what monies and for which project; 3) City Commission behavior, private lives, executive session meetings or open debate discussion during commission meetings referring to city charter; 4) negligence of city policy and procedures, Mayor, Ex-City Manager previous City Secretary with more than 60 years' experience should know city charter and book of ordinances. Enforce city policies as administrators, you would know this by hard. Mr. Saenz further commented, please vote no to this matter on the personal interest of families having done this.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

Motion made by Commissioner Lopez to approve the consent agenda as presented, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

1. Motion to approve final passage of an ordinance amending the zoning ordinance by granting a Special Use Permit for a mobile home/manufactured home on a parcel of land in AG (Agricultural District) at KT&I Co., Block 5, Lot Pt 11, acres 2.0, also known as 2630 E. Santa Gertrudis Ave., Kingsville, TX 78363 (Property ID 10264); amending the comprehensive plan to account for any deviations from the existing comprehensive plan (Director of Planning and Development Services).

2. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter XI, Article 7, Food Sales and Food Establishments, Mobile Food Units, Section 22-Operation Requirements and Restrictions; adding new fire safety measure for mobile food units. (Fire Chief).

3. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter IX, Article 5, Fire Prevention and Protection, revising the permit fee schedule in Section 14. (Fire Chief).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

4. Consideration and approval of awarding Bid #25-18 Low Water Crossing Repairs and Improvements for W. D Ave., as per the recommendation of the consulting engineer. (To be paid from Fund 055 Utility Storm Water Drainage Fund) (City Engineer).

Mr. Rudy Mora, City Engineer, stated that this item is to approve awarding Bid 25-18 Low Water Crossing Repairs and Improvement for W. D. Ave. The Engineering Department was made aware of the damage to the low-water crossing at W D Ave. and Tranquitas Creek location on August 15, 2024. Mr. Mora stated that they recommend the location be repaired immediately. The project will perform much-needed repairs, including culverts, concrete headwall, concrete riprap, and address any erosion. The project shall be completed 90 calendar days after the notice to proceed is given.

Motion made by Commissioner Hinojosa to approve the awarding Bid #25-18 Low Water Crossing Repairs and Improvements for W. D Ave., as per the recommendation of the consulting engineer. (To be paid from Fund 055 Utility Storm Water Drainage Fund), seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

5. Consideration and approval of a resolution authorizing the Interim City Manager to execute the Construction Contract with Etech Construction Inc. for Low Water Crossing Repairs and Improvements for W. D Ave. (Bid #25-18 awarded 6/09/25; to be paid from Fund 055 Utility Storm Water Drainage Fund) (City Engineer).

Motion made by Commissioner Alarcon to approve the resolution authorizing the Interim City Manager to execute the Construction Contract with Etech Construction Inc. for Low Water Crossing Repairs and Improvements for W. D Ave. (Bid #25-18 awarded 6/09/25; to be paid from Fund 055 Utility Storm Water Drainage Fund), seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

6. Consideration and approval of a resolution of the City Commission of Kingsville, Texas, designating authorized signatories for contractual documents and documents for requesting funds pertaining to the General Land Office (GLO) Community Development Block Grant-Mitigation Program (CDBG-MIT) Method of Distribution (MOD) Contract Number 24-065-140-E998. (City Engineer).

Mr. Mora stated that GLO requires subrecipients of CDBG-MIT funds to formally identify at least two individuals authorized to sign contractual and financial documents. These individuals will be authorized to sign necessary documents throughout the administration of contract No. 24-065-14-E998. The Mayor, Interim City Manager, City Engineer, and Finance Director will be authorized to execute the financial documents required for requesting funds approved in the Community Development Block Grant Mitigation MOD Program.

Motion made by Commissioner Alarcon to approve the resolution of the City Commission of Kingsville, Texas, designating authorized signatories for contractual documents and documents for requesting funds pertaining to the General Land Office (GLO) Community Development Block Grant-Mitigation Program (CDBG-MIT) Method of Distribution (MOD) Contract Number 24-065-140-E998, seconded by Commissioner Hinojosa and Commissioner Alarcon. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

7. Consideration and approval of a resolution of the City of Kingsville, Texas, regarding Civil Rights, Citizen Participation Plan & Grievance Procedures, Section 3, Excessive Force, Section 504 & Grievance Procedures, and Fair Housing Policies for CDBG-MIT MOD Program Compliance. (GLO CDBG-MIT MOD Program Contract #24-065-140-E998). (City Engineer).

Mr. Mora stated that to comply with federal civil rights requirements and the State of Texas grant administration standards, the City must adopt specific civil rights policies and procedures.

Motion made by Commissioner Hinojosa to approve the resolution of the City of Kingsville, Texas, regarding Civil Rights, Citizen Participation Plan & Grievance Procedures, Section 3, Excessive Force, Section 504 & Grievance Procedures, and Fair Housing Policies for CDBG-MIT MOD Program Compliance. (GLO CDBG-MIT MOD Program Contract #24-065-140-E998), seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

8. Consideration and approval of a resolution of the City of Kingsville designation the month of April as Fair Housing Month and supporting fair housing activities within the City. (Proclamation of April as Fair Housing Month). (for GLO CDBG-MIT MOD Program Contract #24-065-140-E998). (City Engineer).

Motion made by Commissioner Alvarez to approve the resolution of the City of Kingsville designation the month of April as Fair Housing Month and supporting fair housing activities within the City. (Proclamation of April as Fair Housing Month). (for GLO CDBG-MIT MOD Program Contract #24-065-140-E998), seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

9. Consideration and approval of a resolution authorizing the Mayor to execute Amendment No. 1 to the Agreement for Grant Administration Services for mitigation services under the U.S. Department of Housing and Urban Development Community Development Block Grant Program between the City of Kingsville and Langford Community Management Services. (GLO CDBG-MIT MOD Program Contract #24-065-140-E998). (City Engineer).

Motion made by Commissioner Hinojosa to approve the resolution authorizing the Mayor to execute Amendment No. 1 to the Agreement for Grant Administration Services for mitigation services under the U.S. Department of Housing and Urban Development Community Development Block Grant Program between the City of Kingsville and Langford Community Management Services. (GLO CDBG-MIT MOD Program Contract #24-065-140-E998), seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

10. Discuss and consider accepting a donation of mattresses for the Fire Department. (Fire Chief).

Agenda item #10 was moved up before item #4.

Mr. James Creek, Captain, stated that Rogue Medical has donated 13 mattresses to the Kingsville Fire Department, which would significantly improve the living conditions for our firefighters during their 24-hour shifts. This donation is valued at approximately \$2,500.

Commissioner Lopez asked who the donation was coming from. Captain Creek stated that it was coming from Rogue Medical.

Motion made by Commissioner Alvarez to approve the donation of mattresses for the Fire Department, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

11. Discuss and consider accepting monetary donations for fire prevention supplies. (Fire Chief).

Captain Creek stated that three local businesses have made significant contributions for Fire Prevention supplies that will directly benefit school-aged children during Fire Prevention Week. The following businesses made the donations Kingsville Steakhouse donated \$50.00; Maltby Builders, Inc. donated \$300.00, and Vishal Raju Bhagat Foundation donated \$300.00.

Motion made by Commissioner Lopez to accept the monetary donations for fire prevention supplies, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

12. Discuss and consider introduction of an ordinance amending the Fiscal Year 2024-2025 Budget to accept and expend donations from Kingsville Steakhouse, Maltby Builders, and Vishal Raju Bhagat Foundation for fire prevention supplies. (Fire Chief).

Introduction item.

13. Discuss and consider accepting a monetary donation for animal care at the Health Department. (Health Director).

Mr. Emilio Garcia, Health Director stated that this is a request for approval to accept a monetary donation from Mr. & Mrs. Victor E. & Lisa A. Unger in the amount of \$200.00 for minor vet care and medical vet supplies.

Motion made by Commissioner Lopez to accept the monetary donation for animal care at the Health Department, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

14. Discuss and consider introduction of an ordinance amending the Fiscal Year 2024-2025 Budget to accept and expend the donation from Victor & Lisa Unger for Health Department animal care services. (Health Director).

Introduction item.

15. Discuss and consider accepting a monetary donation for the Parks Department for recreation programs and minor equipment. (Parks Director).

Mrs. Susan Ivy, Parks Director, stated that this is to approve the donation from Brookshire Foundation to Parks and Recreation.

Motion made by Commissioner Alarcon to accept a monetary donation for the Parks Department for recreation programs and minor equipment, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alarcon, Lopea, Alvarez, Hinojosa, Fugate voting "FOR".

16. Discuss and consider introduction of an ordinance amending the Fiscal Year 2024-2025 Budget to accept and expend the donation from the Brookshire Foundation for minor equipment and recreational programs. (Parks Director).

Introduction item.

17. Discuss and consider introduction of an ordinance Chapter XIII, Article 2, Offenses Against Public Peace and Safety, Sections 13-2-10 to 13-2-13 and Sections 13-2-20 to 13-2-23, providing for the repeal of the nighttime curfew regulations for minors and the daytime curfew regulations for minors. (due to state legislative change). (City Attorney).

The state legislature has repealed the statute that allowed municipalities to impose a juvenile curfew ordinance, negating the city's ability to enforce its existing curfew ordinance.

Introduction item.

18. Discussion regarding proposal for an 8-week trial period for select staff to work 4 day/ 10-hour work weeks from June 22-August 16, 2025. (Interim City Manager).

Mr. Sosa stated that this item discusses an 8-week trial for a 4-day/10-hour work week pilot program for designated departments as determined by the City Manager's Office. The program is to allow designated staff to work 4-day/10-hour work weeks from 7:00 a.m. to 5:30 p.m. with a 30-minute lunch break, given the employees Fridays off. The program will begin on June 22, 2025, and run through August 16, 2025. While some services will continue as scheduled for the operation of city functions, some modifications to services will occur, including but not limited to: Parks & Recreation will continue all summer activities and summer programs; Planning will schedule all inspections and reviews Monday – Thursday; Public Works Divisions will be called out, as needed, for emergencies or may continue normal operations depending on the division; sanitation and landfill will continue normal work schedules; and Tourism will schedule staff to be present to hand out city literature.

Commissioner Lopez commented that longer days can be more stressful for the employee. Commissioner Lopez further commented that she is not against the program, but we need to make sure those employees working outside are okay, especially with the hot days ahead of us.

Commissioner Alarcon commented that it would be a blessing to have a three-day weekend.

Commissioner Hinojosa commented that the decision is up to the City Manager.

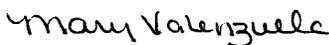
Commissioner Hinojosa commented that if the program does not work, it could always be stopped.

VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 5:29 p.m.


Sam R. Fugate, Mayor

ATTEST:


Mary Valenzuela, City Secretary