

City of Kingsville, Texas

AGENDA CITY COMMISSION

MONDAY, APRIL 13, 2026

REGULAR MEETING

CITY HALL

HELEN KLEBERG GROVES COMMUNITY ROOM

400 WEST KING AVENUE

5:00 P.M. – Regular Meeting

Live Videostream: <https://www.facebook.com/cityofkingsvilletx>

I. Preliminary Proceedings.

OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S)

- Regular Meeting – February 9, 2026
- Regular Meeting – February 23, 2026
- Regular Meeting – March 9, 2026
- Regular Meeting – March 23, 2026

APPROVED BY:

Charlie Sosa
Charlie Sosa
City Manager

II. Public Hearing - (Required by Law).¹

None.

III. Reports from Commission & Staff.²

“At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

None.

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. **Items for consideration by Commissioners.**⁴

1. Discuss and consider accepting donation of an oak tree from the Kingsville Noon Lions Club and location of same. (Commissioner Lopez).
2. Discuss and consider the renewal of Windstorm & Hail Insurance, including named storms, through Victor Insurance Managers LLC as per staff recommendation. (continue with TWIA for proposed renewal premium of \$18,075 for May 1, 2026-May 1, 2027). (Human Resources Director).
3. Discuss and consider accepting award of Law Enforcement Officer Standards and Education (LEOSE) funds from the Texas Comptroller of Public Accounts for the Kingsville Police Department. (Police Chief).
4. Discuss and consider introduction of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend LEOSE funds for Police Officer training. (Police Chief).
5. Discuss and consider introduction of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate funding for golf cart repairs at L.E. Ramey Golf Course. (Parks Director).
6. Discuss and consider introduction of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate funding for the purchase of a zero turn Scag mower for the L.E. Ramey Golf Course. (Parks Director).
7. Discuss and consider accepting funds from Kleberg County for the joint ball field turf installation project at the ball fields at Dick Kleberg Park. (Parks Director).
8. Discuss and consider introduction of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend funds from Kleberg County for the ball field turf installation project at Dick Kleberg Park. (Parks Director).
9. Discuss and consider approving confirmation of Commissioner Lopez's nominee for the City of Kingsville Ethics Review Board. (City Attorney).
10. Discuss and consider approving sponsorship for the Wings Over South Texas Air Show at Naval Air Station Kingsville. (April 18-19, 2026). (Interim Tourism Director).

11. Discuss and consider introduction of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate funds for the 2026 Wings Over South Texas Air Show. (Interim Tourism Director).

12. Discuss and consider distribution of the allotment of sponsorship tickets & chalet options for the Wings Over South Texas Air Show weekend. (Interim Tourism Director/City Attorney).

13. Discuss Ranch Hand weekend and 2025 activities, attendance, and financials. (Commissioner Lopez/ Mayor Fugate).

VII. Adjournment.


1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

NOTICE

This City of Kingsville and Commission Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail mvalenzuela@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board at City Hall, City of Kingsville, 400 West King Avenue, Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

April 7, 2026, at 10:30 A.M. and remained so posted continuously for at least three business days proceeding the scheduled time of said meeting.

Mary Valenzuela 
Mary Valenzuela, TRMC, City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

**MINUTES OF PREVIOUS
MEETING(S)**

FEBRUARY 9, 2026

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, FEBRUARY 9, 2026, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS, AT 5:00 P.M.

CITY COMMISSION PRESENT:

Sam R. Fugate, Mayor
Edna Lopez, Commissioner
Norma Alvarez, Commissioner
Hector Hinojosa, Commissioner
Leo Alarcon, Commissioner

CITY STAFF PRESENT:

Charlie Sosa, Interim City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Derek Williams, Systems Administrator
Susan Ivy, Parks Director
Manny Salazar, Economic Development Manager
Charlie Cardena, Engineer
Emilio Garcia, Health Director
John Blair, Police Chief
Bill Donnell, Public Works Director
Deborah Balli, Finance Director
Frank Garcia, Wastewater Supervisor
J. J. Adame, Fire Chief
James Creek, Captain

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 5:00 p.m. with all five commission members present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting - January 12, 2026

Motion made by Commissioner Lopez to approve the minutes of January 12, 2026 as presented, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

II. Public Hearing - (Required by Law).¹

1. Public Hearing on request for an alcohol variance for a BF-Retail Dealer's Off-Premise License for an establishment known as 6th St. Bar and Patio, 1115 S. 6th St., Kingsville, Texas. (Interim Planning & Economic Development Director).

Mayor Fugate read and opened this public hearing at 5:02 p.m. Mayor Fugate further announced that this is a public hearing, and if anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Manny Salazar, Interim Economic Development and Planning Director, stated that Mr. Alvarez, applicant for 6th Street Bar and Patio, is requesting an alcohol variance for the

location at 1115 South 6th Street. Staff has sent out 17 letters, to which the city received no feedback from those noticed.

There being no further discussion, Mayor Fugate closed this public hearing at 5:04 p.m.

III. Reports from Commission & Staff.²

“At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”

Mr. Charlie Sosa, City Manager, gave a brief report on street projects. Mr. Sosa gave a report on Kleberg Street. He stated that the Kleberg Street project was completed on Friday. This work will give the city an additional 3-year warranty on Kleberg Street from the date of completion.

Commissioner Hinojosa asked how long the warranty is for. Mr. Sosa responded that it is an additional 3-year warranty.

Commissioner Lopez asked if this was a seal coat. Mr. Sosa responded that they epoxy all cracks, and work was done on the entire surface.

Ms. Courtney Alvarez, City Attorney, reported that the next commission meeting is scheduled for February 23, 2026, with a deadline for staff to turn in their agenda items no later than February 10, 2026.

Commissioner Lopez stated that at an event she attended she was approached by several citizens regarding their interest on serving on city boards. These citizens were disappointed that the last appointment to the P&Z was not announced before the appointment was made. She further stated that for the record, she would like to explain that on the last commission meeting held on January 12, 2026 there was some incorrect comments made concerning the process for appointing a member. As a community member shouted it out this is an agenda item, Commissioner Lopez commented that she does not want to violate and asked the City Attorney if she could continue with her comment.

Ms. Alvarez responded that the commission is not discussing it only making her statement.

Commissioner Lopez further stated that she is making her statement. Lopez further stated that incorrect comments were made concerning the process for appointing a member to any of the city boards, especially the P&Z board members. There were some incorrect comments made concerning the process of appointing members to any city boards, especially the P&Z board member, Krystal Emery and Larry Garcia. These two individuals

have confirmed to Commissioner Lopez that they had a procedure to go through. Lopez stated that she will explain Krystal Emery's appointment since one of the commissioners referred to her appointment by name. On May 14th, Krystal requested an in person meeting with then city manager Mark McLaughlin to express her interest in volunteering for an open board position. Mark recommended the P&Z Commission vacancy. Lopez stated that Mrs. Emery had to send a resume and a letter of intent, as Larry Garcia had to do the same thing. Lopez stated that she is not sure why Krystal's term came up last meeting as her term does not expire until June 2026. She further stated that the procedure in appointing board members, mentioned above, shows transparency and gives all the citizens a chance to participate in the process. Lopez stated that the city needs to follow something like that so she doesn't receive a lot of comments from the citizens, to which she doesn't mind public comments, but they are upset as they did not receive any notification about that board. Lopez further stated that there was a public notice in the local newspaper and she also received several calls from concerned citizens with regards to that notice which was for an RFQ #26-03 as it is being asked for seal proposals to be addressed to Mr. Sosa as Purchasing Manager.

Mr. Sosa responded yes, as he is still the acting Purchasing Manager/City Manager at the moment.

Commissioner Lopez asked since when but further stated that she would speak to Mr. Sosa about that at a later time.

Mayor Fugate addressed individuals who were present at this meeting, and stated that for those in the audience, the way the city commission conducts its business, which has been done for years and years, the members of the audience will have the opportunity to speak during public comments. While the commission is conducting business there will be no more outbursts from the audience, or they will be asked to leave the meeting.

Commissioner Lopez stated that she wants for Mr. Sosa to understand that ethically, this is probably not the way to do this. She recommends that those RFQ's go to the City Attorney for review. She stated that transparency builds trust and credibility. She stated that she has a concern that Mr. Sosa puts himself out there as the Purchasing Manager and ultimately, Mr. Sosa will be making the decision on some of the RFQ's.

Mr. Sosa commented that for clarification. Commissioner Lopez responded that Mr. Sosa is not allowed to speak to her.

Mayor Fugate commented that Mr. Sosa is allowed to speak with Commissioner Lopez.

Commissioner Alvarez commented no, as it is a discussion and is not on the agenda.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

Andrew Mendez, 405 E. Alice Ave., commented that he wants to speak directly to the people of this town about what Kingsville Pothole Patrol is, how it works, and how your role matters. Kingsville Pothole Patrol didn't start as a protest; it started as a question. Why do we talk so much about problems but struggle to fix the ones right in front of us? Over the last few weeks, something important has happened. City crews have stepped up they are working filling potholes. I've spoken with city workers across the Street Department, and I want to say this clearly, the city is doing its part. There is still a gap and that gap is not effort; it's understanding. A lot of people still don't know how to report a pothole the right way. They complain online and talk to neighbors, and they mention it in

passing. The city can't fix what it doesn't receive through the system; that's where the Kingsville Pothole Patrol comes in. Our role is simple: to help residents learn how to use the system so the system can work. We are not a middleman, and we are not here to shame anyone, nor are we here to replace city processes. We are here to teach one thing: complaining tells people how you feel, reporting tells the city what to fix, so let me make this as clear and simple as possible. If a pothole is bothering you, shakes your call, and damages your tire, or reminds you every day that your street needs help, go to kingsvillepothole.com. [Kingsvillepothole.com](http://kingsvillepothole.com) takes you directly to the City of Kingsville's official reporting page. No extra steps, no arguing, no confusion, no Kooky Kingsville, just the location and a photo if you have one, and a report the city can act on. With limited resources, data matters. Report matters, and clear information matters. When you submit a pothole correctly, you will be a part of the solution and not just a frustration. Here is the bigger picture, Kingsville Pothole Patrol is more than asphalt, it's about rebuilding trust, one small action at a time. When residents report, and the city responds, confidence grows, participation grows and community grows. You didn't make the pothole, but you can be the reason it gets fixed. Tonight, my ask is simple, if it bothers you, report, kingsvillepotholes.com. That's how we step in together and that's how every road leads home.

Elizabeth Ramos, 615 Elizabeth commented that she is hear to speak about item 24, Discuss and consider introduction of an ordinance amending the City of Kingsville Code of Ordinances Chapter III, Article 1, City Commission, Section 1, Meetings, providing for revision of meeting item to 4:00 p.m. She further commented that she does not need to be her usual self, she will be nice this time. Ramos commented that she knows why this would make a lot of people mad and she does not need to elaborate all the reasons why. Saying no to this and keeping the 5:00 time is the right thing to do. The county gets hate about their 1:30 meetings, so the city will fall right into their little hateful comments online when the city does this.

Lance Hamm, 912 South Creek, read the following comment as stated below. I consider myself a friend to the Mayor and Commissioners, and to the City Staff. But tonight, I do not speak as a friend, but rather as a registered voter of the City of Kingsville not wanting my civil rights violated due to violations of the Kingsville City Charter. As the city comes to the end of the first lawsuit in the 13th Court of Appeals in a couple of weeks, after kindergarten math from Judge in the 105th District Court, and as the Kingsville Record, its editor, and its Board, consistently leaves the residents of Kingsville without factual information regarding violations of the Kingsville City Charter, let me say that the next law suit is the big one, and the most obvious, the one where the City Secretary is sued for not doing her job correctly as the City's Election Officer whereas she violated the Kingsville City Charter many times, as she has testified on the witness stand. And good for her for telling the truth, hopefully telling the truth saved her job as she admitted her mistakes, took responsibility and was possibly trying to save the city from further wasted expense of another lawsuit, or a recall election that a court will throw out, and save the city from paying for ballots, and everything else that comes with hosting a recall election. The Mayor said after the District Court hearing that the City's Attorney had a conflict of interest, he's referring to the attorney in court that was fighting for the City Charter, the attorney that allowed the City Secretary to admit on the witness stand that she violated the City Charter when certifying the recall petition and accepted the petitions on the 31st day rather than the 30th day as required by the Kingsville City Charter, the attorney that led the judge to say that the affidavit was received on the 6th of May, for counting purposes you start counting he day after, May 7th, and you count 30 days, the attorney that unfortunately could not predict the judge was about to apply kindergarten math and ruled the petition was returned in a timely manner, that is the 31st day. The only conflict of interest exhibited in the District Court hearing, and issues regarding ethics, was Mayor Fugate testifying as a hostile witness against the city, a hostile witness against the city charter and its recall requirements, and a hostile witness against the city secretary for opening her up for the

next lawsuit, the one where she is sued for violating the city charter, sued for knowing about the violations, testifying in open court about the violations and not submitting a letter to the city commissioners revoking the certification of the recall petition either in 2025, now, or in the near future before ballots are purchased. Is the city secretary going to allow the certification of the recall petition to hold, without revocation, after testifying on the witness stand the certification was in violation of the Kingsville City Charter. Can she save her job if she does so? Can she survive the next big City lawsuit and its attorney fees paid by the city?

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

Motion made by Commissioner Alvarez to approve the consent agenda as presented, seconded by Commissioner Lopez and Commissioner Alarcon. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

- 1. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend a donation from the Tractor Supply Foundation to help with Police Department's Blue Santa event. (Police Chief).**
- 2. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate funding for the installation of a turf area around home plate at one baseball field at Dick Kleberg Park. (Parks Director).**
- 3. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate funding for the 2021 TASA Call for Projects-Interscholar & Residential Multimodal Connectivity. (City Engineer).**
- 4. Motion to approve reappointment of Krystal Emery to the City of Kingsville Planning & Zoning Commission for a two-year term, running from June 2026-June 2028. (her current term has not expired; June 2024-June 2026) (Commissioner Lopez) (Economic Development Manager/ Interim Planning & Development Services Director).**
- 5. Motion to approve reappointment of Norma Sue Adrian to the City of Kingsville Health Board for a three-year term running from February 2026-February 2029. (Health Director).**
- 6. Motion to approve reappointment of Lupe Ruiz and Gloria Bigger-Cantu as Resident representatives and Elaine Jameson, Sylvia Molina, and Rose Morales as Downtown Merchant representatives to the City of Kingsville Main Street Advisory Board, each of the representatives for a two-year term running from February 2026-February 2028. (Tourism Director).**

7. Motion to approve reappointment of Kathy Pawelek to the City of Kingsville Hotel Occupancy Tax Advisory Board as the Conner Museum representative for a two-year term running from February 2026-February 2028. (Health Director).

8. Motion to approve a resolution authorizing the Mayor to execute the Permission and Indemnity Agreement with the King Ranch, Inc. for the 21st Annual Ride on the Wild Side Charity Bike Event. (City Attorney).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

9. Discuss and consider approving an alcohol variance for a BF-Retail Dealer's Off-Premise License for an establishment known as 6th St. Bar and Patio, 1115 S. 6th St., Kingsville, Texas. (Economic Development Manager/ Interim Planning & Development Services Director).

Motion made by Commissioner Alvarez to approve the alcohol variance for a BF-Retail Dealer's Off-Premise License for an establishment known as 6th St. Bar and Patio, 1115 S. 6th St., Kingsville, Texas, seconded by Commissioner Lopez and Commissioner Alarcon. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

10. Discuss and consider the appointment of Jacob Perkins as a Downtown Merchant representative and Rudy Trevino as the Texas A&M University-Kingsville representative to the City of Kingsville Main Street Advisory Board, each for a two-year term running from February 2026-February 2028. (Tourism Director).

Motion made by Commissioner Hinojosa to approve the appointment of Jacob Perkins as a Downtown Merchant representative and Rudy Trevino as the Texas A&M University-Kingsville representative to the City of Kingsville Main Street Advisory Board, each for a two-year term running from February 2026-February 2028, seconded by Commissioner Lopez and Commissioner Alarcon. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

11. Discuss and consider the appointment of Devraj Patel as a Hotel Industry representative on the City of Kingsville Hotel Occupancy Tax Advisory Board for a two-year term running from February 2026-February 2028. (Tourism Director).

Motion made by Commissioner Lopez to approve the appointment of Devraj Patel as a Hotel Industry representative on the City of Kingsville Hotel Occupancy Tax Advisory Board for a two-year term running from February 2026-February 2028, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

12. Discuss and consider authorizing City sponsorship of and participation in Meet the Blues event to be held at the JK Northway on April 17, 2026 through waiver of cost of City security and emergency services personnel at the event. (in conjunction with the Wings Over South Texas Airshow is to take place April 18 & 19, 2026 at NAS-Kingsville). (Tourism Director).

Motion made by Commissioner Lopez to approve the sponsorship of and participation in Meet the Blues event to be held at the JK Northway on April 17, 2026 through waiver of cost of City security and emergency services personnel at the event. (in conjunction with the Wings Over South Texas Airshow is to take place April 18 & 19, 2026 at NAS-Kingsville, seconded by Commissioner Hinojosa and Commissioner Alarcon. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

13. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order #1 to the construction contract with Mor-Wil LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 3: E. Caesar Ave. storm water improvements. (City Engineer).

Mr. Cardenas stated that this change order addresses unforeseen issues during construction. It was noted that during rain events and utility breaks in the city, Caesar Ditch would hold the runoff water, causing damage and delays at the construction site. Additionally, the city had been incurring the testing cost during construction. CO-1 would allow the grant to pay for the testing cost.

Motion made by Commissioner Hinojosa to approve the resolution authorizing the City Manager to execute Change Order #1 to the construction contract with Mor-Wil LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 3: E. Caesar Ave. storm water improvements, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

14. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order #1 to the construction contract with Mor-Wil LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 5: E. Caesar Ave. storm water improvements. (City Engineer).

Mr. Cardenas stated that Change Order No. 1 is for a bypass pumping system and lab testing procedures for the entire project duration. This will extend to 15 contract days.

Motion made by Commissioner Alarcon to approve the resolution authorizing the City Manager to execute Change Order #1 to the construction contract with Mor-Wil LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 5: E. Caesar Ave. storm water improvements, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

15. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order #3 to the construction contract with Donald Hubert Construction Co. for the GLO CDBG-MIT Contract 22-082-016-D218 Project 1: 14th Street sanitary sewer improvements project. (City Engineer).

Mr. Cardenas stated that Project 1, Forced Main and Lift Station Wastewater Improvements, is a critical component of the city's infrastructure upgrades. This project includes the installation of a new lift station, Wastewater forced main, Cast in Place Pipe, junction boxes, and related appurtenances to improve wastewater infrastructure and operations risks.

Motion made by Commissioner Alarcon to approve the resolution authorizing the City Manager to execute Change Order #3 to the construction contract with Donald Hubert Construction Co. for the GLO CDBG-MIT Contract 22-082-016-D218 Project 1: 14th Street sanitary sewer improvements project, seconded by Commissioner Hinojosa and Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

16. Discuss and consider a resolution authorizing the City Manager to execute Change Order #4 to the construction contract with R.S. Parker Construction LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 2: N. 19th Street- storm water improvements project. (City Engineer).

Mr. Cardenas stated that this change order addresses unforeseen issues during construction, including utility adjustments with a conflict with the 6x4 concrete box being

constructed. As a result, a change in design will need to be added to include a larger 7x4 concrete box.

Motion made by Commissioner Alarcon to approve the resolution authorizing the City Manager to execute Change Order #4 to the construction contract with R.S. Parker Construction LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 2: N. 19th Street- storm water improvements project, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

17. Discuss and consider authorizing emergency purchase and repairs to the blowers at the North and South Wastewater Treatment Plants. (Public Works Director).

Motion made by Commissioner Hinojosa to authorize the emergency purchase and repairs to the blowers at the North and South Wastewater Treatment Plants, seconded by Commissioner Alarcon.

Mr. Bill Donnell, Public Works Director stated that this is for emergency repairs, as the city is limping along for the last few years on the blowers. He stated that the South Plant Blower, the Turbulex, is down, for probably a year, running on a backup blower which is a 1978 Spencer Blower that was rebuilt about 8 years ago. That plant is running on the old blower and we don't have a backup blower, which is required by TCEQ that all plants have to have primary and secondary blower. The North Plant, is running on the Turbulex Blower which were installed in 2006. There is an old Hoffman that is 1975 that has been down for about a year and there are issues in trying to figure out what is wrong with it and why it won't work. They have replaced soft start and the motor was new but people have come and tested and finally a company was called from the Valley area and they took the entire unit and it was determined that it was bad. They are waiting for a motor and that will be installed. Donnell stated that the Turbulex is running at 55%. These Turbulex blowers that were installed in 2006 continually have electrical issues and parts you can't find. He further stated that they have had IT and flown down specialists from Minnesota several times and they haven't figured out the Turbulex Blower at the South Plant. The only thing they come up with is having to replace all the electrical issues for about \$160,000, and you still have an old blower that you can't get parts for or repair. Donnell further stated that the old blowers, they are direct derive. You have a motor with a soft start and fires up and spins as fast as the motors turns it. The Turbulex is high efficiency and blows off air that is required by the plant. So currently, with the North Plant blower only being able to blow at 55%, the ammonias are going higher and we are barely able to complete the biological process with the air, as we are limited. Donnell stated that this is why this is being brought to the commission as a four blower system, the primary and the backup, because we are in jeopardy of busted permit and he does not want to stand in front of the commission with a busted permits and we have been asking for years to get these replaced. It's not the only thing that we really need, but that is what we are here today asking for. Grants and other things, opportunities have gotten in the way of getting them replaced.

Commissioner Alvarez asked that to get new ones it was mentioned that since 2006 they were repaired or were they new back then.

Mr. Donnell responded that two Turbulex Blowers were bought back then, one at the North Plant and one at the South Plant, and then we retained the original blowers when the plants were built as a backup.

Commissioner Alvarez asked what the cost would be for the new blowers.

Mr. Donnell responded that the North Wastewater Treatment Plant will be \$1,306,200.00 and the South Wastewater Treatment Plant \$1,191,620.00.

Mayor Fugate asked if these hadn't already been replaced.

Mr. Donnell responded that the city went through emergency blower repairs which cost around \$80,000.00, for the South Plant.

Mr. Sosa commented that what the Mayor is thinking about are the UV Lights that were just repaired not to long ago.

Commissioner Alvarez commented that Mr. Donnell commented that there were no grants available.

Mr. Donnell responded that what he stated was that they have been asking for years. There had been money budgeted at one time, but grants are available and so it was said to push for grants. He further stated that we have pushed for grants as long as we can. The mid-mod money came and we just need to act on it and have these things replaced or we will be in a worse situation.

Commissioner Lopez asked Mr. Sosa if these blowers had already been ordered.

Mr. Sosa responded we haven't ordered them yet, which is why we are here tonight, so that we can push for the ordering of these blowers so that we can get them in, because it is not something that is readily available, so they will be coming.

Commissioner Lopez commented that some of the information in the packet made it seem as if it had already been ordered.

Mr. Sosa responded that those are the quotes. The cost for shipping them, because they are going to fly them in, as that is the astronomical cost to them, because of the emergency we are in. So, we spoke to GLO.

Mayor Fugate asked how long it will take to have these replaced.

Mr. Donnell responded that we have one that we are looking to redirect that was ordered by someone else and they are going to redirect one and that's an expedited shipping cost to save the South Plant.

Mayor Fugate asked if someone else had ordered and now they don't want to pick it up.

Mr. Donnell responded that we are redirecting due to the emergency of our situation. The company is going to offer that.

Commissioner Lopez commented that then we did order.

Mr. Donnell responded that the company is going to offer that to us, to redirect.

Commissioner Lopez commented that if they are already doing that, then we did order something, and commented to Mr. Sosa that we are going to get something.

Commissioner Hinojosa commented that sometimes you have to order them if it's an emergency.

Mayor Fugate asked if this is the thing that we did when we got money from the other departments.

Mr. Sosa responded that the first time we were going to change the blower it was part of the issue, but we had the issue with the UV Lights that we ran into. So we used all the ARP Funds from different departments as it was close to \$1.5 million to replace that. He further stated that this is what this money was initially for, was for the UV Lights. We replaced the UV Lights so we went back and changed the grant to add the blowers to it. Since the blowers and the UV Lights were in the same location we didn't have to work on an environmental as it was already done for this grant. That's why the mid-mod money came in at the right time, beneficially we received close \$4 million for wastewater and water and that's what this money is going to go for. Sosa stated that they did speak with GLO and GLO said to go ahead and get them because the nature of the urgency of us going into busting the permit.

Mayor Fugate asked how long we have had the mid-mod money.

Mr. Sosa responded that we recently got notified about six months ago that we have this mid-mod money. We applied for it two years ago.

Mayor Fugate stated that he recalls that they had held us up as we were the first ones to apply for it and the last ones to get it.

Mr. Donnell commented that these blowers are magnetic bearings and oil-free, which means that they are maintenance-free, while the other blowers require oil and other maintenance that these won't require.

The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

18. Discuss and consider approving a resolution authorizing the Mayor to execute an Advanced Funding Agreement for a Transportation Alternatives Set-Aside (TASA) Program Project Utilizing Transportation Developmental Credits Both On-System and Off-System with the Texas Department of Public Safety. (amending agreement approved 1/23/23). (City Engineer).

Mr. Cardenas stated that this is the Safe Routes to School Grant. The city is responsible for any overruns or change orders, which this is not any of that. Cardenas further stated that the city also applied for additional funding of \$866,000 from the Federal Government. This will cover any change orders and overruns. One in particular being the addition of sidewalks on Johnston Street which was previously worked on with the stormwater between Armstrong and College Place, which are over by Harrel Elementary School.

Commissioner Lopez asked if Harrel Elementary School will be closing, will it jeopardize anything with the sidewalks.

Mr. Cardenas stated that it should not jeopardize anything, as contracts have already been signed.

Motion made by Commissioner Alarcon to approve the resolution authorizing the Mayor to execute an Advanced Funding Agreement for a Transportation Alternatives Set-Aside (TASA) Program Project Utilizing Transportation Developmental Credits Both On-System and Off-System with the Texas Department of Public Safety. (amending agreement approved 1/23/23), seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

19. Discuss and consider approving a resolution of the City of Kingsville authorizing the submission of an application to the Texas Water Development Board (TWDB) for the Drinking Water State Revolving Fund Loan Program's Call for Projects for City water system projects; requesting financial assistance from TWDB; authorizing the filing of an application for assistance; and making certain findings in connection therewith. (City Engineer).

Motion made by Commissioner Hinojosa to approve the resolution of the City of Kingsville authorizing the submission of an application to the Texas Water Development Board (TWDB) for the Drinking Water State Revolving Fund Loan Program's Call for Projects for City water system projects; requesting financial assistance from TWDB; authorizing the filing of an application for assistance; and making certain findings in connection therewith, seconded by Commissioner Alarcon.

Mr. Cardenas introduced Mr. Isaac Guajuaca from Garver Engineering. Mr. Guajuaca stated that they have been working with the city for the last several years in including efforts for the North and South Water Plants with their issues and potential solutions. He further stated that they are also pursuing funding opportunities for the city. He stated that their last effort, about a year and a half ago, has paid dividends where they have been selected for funding opportunity of \$19.6 million, have been selected and invited to apply for that funding. This resolution is one of the requirements. He further stated that the projects that have been prioritized by the management of this city to tackle with this funding that we will be receiving include two new ground water wells, rehabilitation of the ground storage tanks, and minor improvements to the distribution system.

Commissioner Hinojosa asked if there was any forgiveness in this loan? Mr. Guajuaca responded yes, up to \$10 million.

Ms. Alvarez commented that there is a 30% match.

Commissioner Lopez asked if the City Attorney has reviewed all documents? Ms. Alvarez responded that what she has received has been reviewed.

The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

20. Discuss and consider approving a resolution authorizing application to, administration of, and acceptance of Office of the Governor, Public Safety Office Criminal Justice Division's Body-Worn Camera Grant Program, FY2027; authorizing the Chief of Police to act on the City's behalf with such program. (no cash match) (Police Chief).

Chief Blair stated that this resolution is for approval to apply for funding through the FY 2027 Office of the Governor Solicitation Body-Worn Camera Grant Program. This grant will continue to support advanced body-worn camera technology and associated digital evidence management systems. The total project cost is \$38,034.06. The grant requires a 25% cash match of \$9,508.52, of which funds will be sourced from Chapter 59 funds.

Motion made by Commissioner Alvarez to approve the resolution authorizing application to, administration of, and acceptance of Office of the Governor, Public Safety Office Criminal Justice Division's Body-Worn Camera Grant Program, FY2027; authorizing the Chief of Police to act on the City's behalf with such program. (no cash match), seconded by Commissioner Lopez and Commissioner Hinojosa.

21. Discuss and consider approving a resolution authorizing application to, administration of, and acceptance of Edward Byrne Memorial Justice Assistance

Grant (JAG) Program FY2027 for cameras and equipment for the Kingsville Police Department. (no cash match) (Police Chief).

Motion made by Commissioner Lopez to approve the resolution authorizing application to, administration of, and acceptance of Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY2027 for cameras and equipment for the Kingsville Police Department. (no cash match), seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

22. Discuss and consider approving a resolution authorizing application to, administration of, and acceptance of Violence Against Women Justice and Training Program (VAWA), FY2027 Grant for the Kingsville Police Department; authorizing the Chief of Police to act on the City's behalf with such program. (30% cash match). (Police Chief).

Chief Blair stated that this item is for the approval of a resolution to apply for funding under the FY 2027 Violence Against Women Justice and Training Program administered by the Office of the Governor, Public Safety Office. This grant will support a coordinated, victim-centered response to crimes against women through the assignment of a dedicated Family Violence Detective and a Victim Case Manager. Chief Blair further stated that there is a 30% cash match.

Motion made by Commissioner Alarcon to approve the resolution authorizing application to, administration of, and acceptance of Violence Against Women Justice and Training Program (VAWA), FY2027 Grant for the Kingsville Police Department; authorizing the Chief of Police to act on the City's behalf with such program. (30% cash match), seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

23. Discuss and consider approving a resolution authorizing the City Manager to enter into a Memorandum of Understanding between the City of Kingsville and Texas A&M University-Kingsville for Student Internship Program. (Human Resources Director).

Mr. Sosa stated that the city is interested in partnering with TAMUK to create an internship program to provide TAMUK students with the opportunity to gain real work experience in their field of student to complement their university education. The program is an unpaid internship program in which students receive credit for hours of internship work experience. The city has previously partnered with TAMUK to provide internship work experience for TAMUK students. This internship program is an unpaid program. This provides individuals selected for the program the opportunity to gain real-world work experience. Once an internship position is identified, the city will work with TAMUK to have the university post the internship position in their career services site. City department directors will review applications and interview interested candidates for the specified internship position. The department in which the intern is placed will process any student specific evaluations and provide documentation to TAMUK when the student has completed the internship. There is no financial impact to the city.

Motion made by Commissioner Alarcon to approve the resolution authorizing the City Manager to enter into a Memorandum of Understanding between the City of Kingsville and Texas A&M University-Kingsville for Student Internship Program, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

24. Discuss and consider introduction of an ordinance amending the City of Kingsville Code of Ordinances Chapter III-Administration, Article 1-City

Commission, Section 1-Meetings; providing for revision of meeting time to 4pm. (City Manager).

Mayor Fugate stated that after hearing from several concerned citizens, he doesn't think this would be a good idea.

Mr. Sosa stated that this is only a recommendation for the commission, but it will be up to them to approve.

Commissioner Lopez stated that as she understands that it would be good from some city employees to get home early, the meetings are for the people. She further stated that as it is important to take care of the staff members, maybe moving their agenda items up to the first part of the agenda would help, and then they can leave. Lopez further stated that her concern is that some of the citizens won't be able to attend as they work until 5:00 p.m. The point is for it to be reasonable for the general public to attend. Lopez further stated that another concern she has is that on September 8th, which we might reconsider an ordinance was removed that removed the electronic submission for public comments. While it is always good for citizens to come in and make their comment, we should reconsider amending that ordinance. That ordinance will also provide a voice for those citizens that are homebound. Government without representation is a dictatorship. Lopez further stated that we need to consider everybody.

Mayor Fugate commented that for the longest time, commission meetings were at 6:00 p.m., then changed to start at 5:00 p.m.

Commissioner Hinojosa commented that if someone wants to attend the meetings, if change to 4:00 p.m., then they can adjust their lunch hour to make it possible for them to attend. If the public wants to make comments, they should be able to come before the commission and make their comments. Hinojosa stated how the commission would know if someone submits an online comment who the person is. Hinojosa commented that he has no problem with the 4:00 p.m. start time but leave the ordinance regarding public comments as is. If they want to comment, they should come forward.

Commissioner Alvarez asked if there is anything in the code that requires from someone to sign in prior to making their comment?

Ms. Alvarez responded that there is nothing in the Charter or on the code that require for someone to sign in for public comments, but there is nothing that states they would need to sign in at this time.

Commissioner Alvarez stated that she is asking because she was asked that question.

Commissioner Lopez commented that she is worried about people that can't attend the meeting, especially if they are homebound. She stated that she was asked that a lot of people watch the meetings online and are not able to, the comments section has changed and they can only comment and only the city sees it. She stated that she had gotten on and this is what its telling her.

Ms. Alvarez responded that she is not sure, but a discussion item can be added about this topic at the next meeting, if that is what Commissioner Lopez would like.

Commissioner Lopez asked for it be added, as she has been asked that question.

Commissioner Alvarez asked if they had three minutes or five minutes.

Mayor Fugate commented that it is three minutes for public comments, and that time can be extended by commission approval, and five minutes for comments on public hearings.

Commissioner Lopez stated that she understands as she was a city employee at one time, but these are her comments she has to make.

Introduction item.

25. Discuss and consider nomination of members to the City of Kingsville Ethics Review Board. (City Attorney).

Mayor Fugate and Commissioner Lopez commented that this is in the Charter.

Ms. Alvarez stated that Ethics is in the code of ordinances and was adopted in 2002.

Motion made by Commissioner Hinojosa to discuss and consider nomination of members to the City of Kingsville Ethics Review Board, seconded by Commissioner Alarcon.

Ms. Alvarez stated that as it is stated in the memo and the ordinance, each commission member gets to nominate a person, so we will need the name of each individual.

Commissioner Hinojosa stated that there needs to be discussion on this.

Ms. Alvarez stated that discussion can take place before commission naming each individuals name forward.

Mayor Fugate stated that the commission will discuss it then consider it second.

Mrs. Mary Valenzuela, City Secretary asked that with what has been said and discussion will take place, asked if Commissioner Hinojosa would like to remove his motion, as stated, from the floor.

Commissioner Hinojosa stated that he would amend his motion and take out nomination of members to the City of Kingsville's Ethics Board, Commissioner Alarcon seconded the amended motion.

Commissioner Alvarez asked if the commission needed to vote on the amendment. Mayor Fugate responded no, they were going to discuss it.

Commissioner Hinojosa stated that he doesn't have any problems with the Ethics Board, although he does not agree with the ordinance that was approved back in May 10 of 04. It does not address the people that the commission oversee, the City Manager, City Attorney, and Municipal Court Judge. He asked what if the complaint is against the City Attorney, where does it go from there, as she is the presiding officer on this board. He stated that this is why he does not agree in making a nomination now, until the ordinance is changed. Hinojosa further stated that the commission should be the ones to determine what happens to those three individuals. He further stated that they don't have the expertise to do an investigation, so we need to have it in the ordinance that we need to hire an outside attorney so that it may be transparent, as the commission talks about transparency, this is the time now for the commission to be transparent, on this particular item.

Mayor Fugate commented to Ms. Alvarez if she was not the presiding judge over this.

Ms. Alvarez responded no. In the ordinance it states that when the board meets, the board amongst its own members will elect who will be in charge and who is second in charge. She further stated that she is the staff liaison for the board.

Mayor Fugate commented as it is with all city boards.

Ms. Alvarez further stated that there is a section in the ordinance that states if certain individuals should have complaints made about them then the City Attorney will recuse and an outside attorney would be hired to handle the liaison duties for that complaint before the board.

Mayor Fugate asked that what Commissioner Hinojosa just said, it is already in the ordinance.

Ms. Alvarez responded yes.

Commissioner Hinojosa asked where in the ordinance is it stated.

Ms. Alvarez responded that with regards to the Chair and Vice-Chair that information can be found in Section 3-13-37(H). She further stated that it is also referenced in her memo in the las bullet under membership. Alvarez further stated that this was one of Commissioner Hinojosa's concerns that she was in charge of the board to which she responded that she is not in charge of the board. The board meets and elects its own president.

Commissioner Hinojosa commented that she is the Compliance Officer. So if there is a complaint against the City Attorney, Compliance Officer, or any of the other two, what would she do about the board.

Ms. Alvarez responded that if the complaint is on any of the five commission members, City Manager, or the Municipal Court Judge or herself, then obviously she would comply with the ordinance section 3-13-40(b) that addresses Commissioner Hinojosa's concern.

Commissioner Hinojosa commented that is it, 3-13-40(b).

Mayor Fugate commented that what Ms. Alvarez has stated is that if there is a complaint against her, commission, city manager, or municipal court judge, she would have to recuse herself and get outside counsel to handle it. Fugate further commented that this should satisfy Commissioner Hinojosa's concern. Mayor Fugate commented that this is a committee that by ordinance the commission is supposed to create. This is just like any other committee that the city has. He further asked what is bothering the commission from moving forward in creating this board. What is the motive? He further stated that it is in the ordinance and the commission should comply with the ordinances and if the commission doesn't want it then to take it out, but for now we have to comply.

Commissioner Alvarez stated that she doesn't understand that since 1904 this board has never been developed.

Mayor Fugate commented that it is in the city's ordinances.

Commissioner Alvarez stated that no one ever did anything about it before if its been in the ordinance forever.

Mayor Fugate commented that this is not something that he brought to the commission. He is only trying to comply with the city's ordinances.

Commissioner Alvarez commented that she asked for this to be in executive session but was told that it couldn't be as it doesn't fall under an executive session.

Commissioner Lopez commented that she feels that Ms. Alvarez has answered every question already. The commission just needs to get it done and despite it was in 2004 and not sure why they never appointed individuals to this board, it is known that there are some concerns and the city needs to have this board or the city would be in violation.

Commissioner Hinojosa stated that he knows about the other boards, but this is a very sensitive board. People that he asked to be on this board, don't want to serve on it. He further commented that they do not have a nominee at this time.

Mayor Fugate commented that the first person he asked turned it down, so he understands what Commission Hinojosa is saying, but just because it's hard doesn't mean the commission shouldn't do it. He further stated that there are people that will serve, as he has already found someone to serve on this board. He stated that he has asked a lawyer to serve on this board. Mayor Fugate further asked if there is a motion to nominate members.

Motion made by Commissioner Lopez to nominate members as the ordinance needs to be complied with, seconded by Mayor Fugate.

Mayor Fugate opened it up for discussion.

Commissioner Hinojosa commented that he does not have a nomination and asked if this could wait until the next meeting and he would have a nomination by then.

Commissioner Alvarez commented that she has asked several people and they responded no.

Commissioner Alarcon commented that he has his nomination, although they were hesitant about it, but waiting is not a problem for him.

Mayor Fugate commented that this has been going back and forth for a while and asked when the next commission meeting is scheduled for.

Ms. Alvarez responded that the next meeting is scheduled for February 23, 2026.

Commissioner Lopez asked Ms. Alvarez what would happen if they didn't have a nomination. Is there another way of appointing.

Ms. Alvarez responded no, not in the ordinance.

Commissioner Lopez commented that the city would be in violation of the ordinance if they don't appoint someone.

Mayor Fugate commented that what concerns him is that the appearance in this is that this body doesn't want to appoint a committee to oversee the commission and make sure that the commission is complying. This is the appearance out there. He further stated that if he was a citizen out there, he would be asking what is the problem. He stated that the

commission may want to work a little harder and have individuals appointed to this board. He further stated that he is willing to wait one more meeting for the commission to make their nominations.

Commissioner Alvarez commented that she will have someone at the next meeting.

No action was taken on this item and motions were not removed from the floor.

26. Executive Session: Pursuant to Section 551.071, Texas Government Code, Consultation with Attorney Exception, the City Commission shall convene in executive session to seek legal advice from the City Attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. (City Attorney).

Mayor Fugate announced the executive session and convened the meeting into closed session at 6:21 p.m.

Mayor Fugate reconvened the meeting into open session at 7:11 p.m.

VI. Adjournment.

As there was no further business to come before the City Commission, the meeting was adjourned at 7:12 p.m.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, TRMC, City Secretary

FEBRUARY 23, 2026

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, FEBRUARY 23, 2026, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS, AT 5:00 P.M.

CITY COMMISSION PRESENT:

Sam R. Fugate, Mayor
Edna Lopez, Commissioner
Norma Alvarez, Commissioner
Leo Alarcon, Commissioner

CITY COMMISSION ABSENT:

Hector Hinojosa, Commissioner

CITY STAFF PRESENT:

Charlie Sosa, Interim City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Derek Williams, Systems Administrator
Leticia Salinas, Accounting Manager
Susan Ivy, Parks Director
Manny Salazar, Economic Development Manager
Charlie Cardena, Engineer
Emilio Garcia, Health Director
John Blair, Police Chief
Bill Donnell, Public Works Director
J. J. Adame, Fire Chief
James Creek, Captain
Monika Donnell, Municipal Court Supervisor
Diana Gonzales, Human Resources
Kyle Benson, IT Director
Rebecca Duke, Interim Tourism Director

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 5:00 p.m. with four commission members present. Hinojosa is absent.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

None.

II. Public Hearing - (Required by Law).¹

None.

III. Reports from Commission & Staff.²

“At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information,

Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”

Mr. Charlie Sosa, City Manager, gave an update on street projects. He also gave an update on Fire Station No. 3. Station No. 3 has a completion date of August 2026.

Ms. Courtney Alvarez, City Attorney, reported that the next city commission meeting is scheduled for March 9, 2026. Deadline for city staff to submit agenda items for said meeting is February 24, 2026.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

Mr. Andrew Mendez, 405 E. Alice, commented that he would like to share a story about a street, not a specific one, just a street that everyone shares. He stated that people drive down it every day, some heading to work, school or home. In the middle of that street there is a pothole, and here is the interesting part, everyone who hits it feels it, but not everyone reports it. Some slow down, swerve, complain, post about it, and some just learn to live with it. The pothole doesn't care what we think about it, it can only respond to one thing, action. He further stated that this is what Kingsville Pothole Patrol is about. It is not about pointing fingers or proving failure, it's about teaching something simple. If you see it, report it. If you care, participate. If you want it fixed, use the system. The city has crews working and we have seen it and we have spoken with them, they are filling holes. The system can only respond to what it receives clearly, and here is the bigger truth, potholes form in every system not because someone is evil or careless, but because time, weather, pressure, and life happens. Mr. Mendez stated that maintenance is what matters and tonight he is asking residents don't just drive over the problem, don't just talk about the problem, use Kingsvillepotholes.com to report it the right way. He stated that he is asking the city to continue doing what it's doing and keep communicating clearly and keep responding when reports come in. When residents report and the city responds trust grows. Trust is the smoothest road we can build. Kingsville cares because every road leads home.

Elizabeth Ramos, 615 Elizabeth Ave. commented that she is here for two reasons and one is for agenda item 18 where the City Manager would like to move the start of the commission meetings to 4:00 p.m. She stated that this is not a good idea. Right not there are limitations being discussed and will be future vote on as far as limiting discussion at meetings and it is also limiting the times where people can participate at 4:00 p.m. There are also issues at the county meetings where they are doing the day and there has been citizens upset about the fact that you have to be at a meeting in order to see what happened them and it takes a very long time for minutes to be produced, which have to be approved before they go to the public. Ramos stated that her other concern is the item pertaining to Fire Department ladder trucks and regular trucks, and the previous one where they voted on the pump. She further commented that these things have already been purchased and doesn't know why the City Manager/Purchasing Manager would bring that up to the commission for discussion or vote, as she believes the purchases have already been made, but the commission may want to look into that. She further stated that with regards to the 4:00 p.m. time, it is very hard to communicate with the commission as calls go unreturned and emails go unanswered. She stated that agenda item 18 is really pressing the public participation.

Commissioner Lopez read and presented a proclamation to the Rotary Club.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

Motion made by Commissioner Lopez to approve the consent agenda as presented, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Alarcon, Fugate voting "FOR".

1. Motion to approve a resolution authorizing application to, administration of, and acceptance of Office of the Governor, Public Safety Office Criminal Justice Division's Body-Worn Camera Grant Program, FY2027; authorizing the Chief of Police to act on the City's behalf with such program; naming Financial Officer. (25% cash match) (to add financial officer). (Police Chief).

2. Motion to approve a resolution authorizing application to, administration of, and acceptance of Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY2027 for cameras and equipment for the Kingsville Police Department; authorizing the Chief of Police to act on the City's behalf with such program; naming Financial Officer. (no cash match) (to add financial officer). (Police Chief).

3. Motion to approve a resolution authorizing application to, administration of, and acceptance of Violence Against Women Justice and Training Program (VAWA), FY2027 Grant for the Kingsville Police Department; authorizing the Chief of Police to act on the City's behalf with such program; naming Financial Officer. (30% cash match) (to add financial officer). (Police Chief).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

4. Discuss and consider approving a resolution of the City of Kingsville in support of PHCS Village at Kingsville, LP's application to the Texas Department of Housing and Community Affairs for the Competitive 9% Housing Tax Credit Program for the proposed rehabilitation of Village at Kingsville (f/k/a Kingsville LULAC Manor Apartments), an 88-unit multi-family affordable rental housing development in Kingsville, Texas. (Economic Development and Interim Planning Director).

Mr. Manny Salazar, Economic Development and Interim Planning Director, stated that Prospera Housing Community Services is seeking to apply for 9% Housing Tax Credit from the Texas Department of Housing and Community Affairs as part of the rehabilitation of the Villages at Kingsville Lulac Manor Apartments. The facility consists of 88 residential units and supports renter households with incomes at or below 60% of the area median income.

Applications to the State are based on a scoring system. A waiver of fees of up to \$250 demonstrates tangible support from the city for the application.

Motion made by Commissioner Alarcon to approve the resolution of the City of Kingsville in support of PHCS Village at Kingsville, LP's application to the Texas Department of Housing and Community Affairs for the Competitive 9% Housing Tax Credit Program for the proposed rehabilitation of Village at Kingsville (f/k/a Kingsville LULAC Manor Apartments), an 88-unit multi-family affordable rental housing development in Kingsville, Texas, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alvarez, Alarcon, Lopez, Fugate voting "FOR".

5. Discuss and consider approving a resolution authorizing the Tourism Director to submit an application to the T-Mobile Hometown Grant for Downtown Speaker Installation Project and to accept and administer the grant if awarded. (Tourism Director).

Ms. Rebecca Duke, Interim Tourism Director, stated that the Tourism Department is asking for authorization to apply for the T-Mobile Hometown Grant. If awarded, grant funds would be used to complete the first phase of a two-part speaker installation project in Downtown Kingsville to enhance the visitor experience and support downtown events and programming. Phase one scope would encompass 12-13 business fronts on Kleberg Avenue from 6th Street to 7th Street. A written agreement between both business owners and the city is pending and staff have received a letter of approval from one business.

Motion made by Commissioner Alvarez to approve the resolution authorizing the Tourism Director to submit an application to the T-Mobile Hometown Grant for Downtown Speaker Installation Project and to accept and administer the grant if awarded, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Fugate voting "FOR".

6. Discuss and consider approving a resolution authorizing the City Manager to execute the construction contract with D and M Construction, LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 1: E. Santa Gertrudis St. (near Fairview) stormwater improvements project. (City Engineer).

Mr. Charlie Cardenas, City Engineer, stated that this project is for Storm Water Improvements which includes installation of 370 linear feet of 3'x4' reinforced concrete box, mill and overlay of 1,460 yards of roadway, storm outfall structures, additional storm water inlets, with the installation and related appurtenances to improve storm water drainage and reduce future flood risks.

Motion made by Commissioner Alarcon to approve the a resolution authorizing the City Manager to execute the construction contract with D and M Construction, LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 1: E. Santa Gertrudis St. (near Fairview) stormwater improvements project, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Fugate voting "FOR".

7. Discuss and consider approving a resolution authorizing the City Manager to execute the construction contract with R.S. Parker Construction, LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 11: SH141/King Street (near HEB) stormwater improvements project. (City Engineer).

Mr. Cardenas stated that this has been approved by TxDOT. It is a simple project with a positive impact.

Motion made by Commissioner Alvarez to approve the resolution authorizing the City Manager to execute the construction contract with R.S. Parker Construction, LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 11: SH141/King Street

(near HEB) stormwater improvements project, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Lopez, Alvarez, Alarcon, Fugate voting "FOR".

8. Discuss and consider approving a resolution authorizing the City Manager to execute the construction contract with R.S. Parker Construction, LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 12: BU 77/14th St. (near Pueblo Tires) stormwater improvements project. (City Engineer).

Mr. Cardenas stated that approval is being requested for the construction contract execution of GLO CDBG-MIT Hurricane Harvey State Mitigation Project 12, Business 77/14th Street near Pueblo Tires. This project will have a positive impact.

Mayor Fugate asked if there is a start date for this project.

Mr. Cardenas responded that there is a preconstruction meeting scheduled for next Tuesday.

Motion made by Commissioner Alarcon to approve the resolution authorizing the City Manager to execute the construction contract with R.S. Parker Construction, LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 12: BU 77/14th St. (near Pueblo Tires) stormwater improvements project, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alvarez, Alarcon, Lopez, Fugate voting "FOR".

9. Discuss and consider approving waiver of any associated permit fees for the installation of Police Department cameras at five city property locations. (Police Chief).

Mr. John Blair, Chief of Police, stated that the Kingsville Police Department is in the process of installing a series of security cameras and license plate readers throughout the city as part of its public safety initiative. To support this safety goal, several of the proposed installation locations are on city property. The department request consideration of a waiver of any associated permit fees for this public safety project. The locations on city property are 7th and Kleberg NW Corner; 7th and Kleberg SW Corner; 6th and Huisache SE Corner; E. King Ave. and US 77 Business SB; and E Corral Ave. and N. Hwy 77 WB.

Motion made by Commissioner Alvarez to approve waiving of any associated permit fees for the installation of Police Department cameras at five city property locations, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Fugate voting "FOR".

10. Discuss and consider approving a resolution applying for and accepting funds for Operation Stonegarden Grant #3194311 with the Homeland Security Grants Division of the Governor's Office for border security to interdict criminal activity with no anticipated cash match; authorizing the Kingsville Chief of Police to act on the City's behalf with such program; naming Financial Officer. (Police Chief).

Chief Blair stated that the Police Department seeks approval to reapply for another year of OPSG. The operational period will begin March 1, 2026, and end February 28, 2027. The participating agencies will utilize OPSG funding to enhance enforcement efforts along ingress/egress routes leading from the U.S./Mexico border and into the interior of the United States. OPSG funding will be used for the essential capability enhancement of participating agencies to coordinate operations with the U.S. Border Patrol to support

border security efforts within the Rio Grande Valley Border Patrol Sector. Chief Blair stated that there is no cash match.

Motion made by Commissioner Alarcon to approve the resolution applying for and accepting funds for Operation Stonegarden Grant #3194311 with the Homeland Security Grants Division of the Governor's Office for border security to interdict criminal activity with no anticipated cash match; authorizing the Kingsville Chief of Police to act on the City's behalf with such program; naming Financial Officer, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Fugate voting "FOR".

11. Discuss and consider approving the purchase of a 2024 Ford F-150 pickup truck for the Police Department via the TIPS USA purchasing cooperative using Operation Lone Star Grant funds. (for total outfitted cost of \$92,519.58) (Police Chief).

Mayor Fugate asked Mr. Sosa if agenda items 11, 12, 14, 15, and 16 are properties that have already been purchased, and the commission is now just approving them after they have already been in existence.

Mr. Sosa responded that they have been ordered but have not been paid for.

Mayor Fugate commented that these items didn't come to the commission and now the commission is being asked to ratify these agreements. The city has already entered into agreements with all these vendors.

Mr. Sosa stated that they have ordered the equipment but have not paid for it yet. This is to come to commission to pay for the equipment.

Mayor Fugate commented that he thinks the city's bidding procedures that in the city ordinances and state bidding laws require that anything being purchased/ordered to which some of these items are specialty items that are having to be built particularly for the City of Kingsville, that that has to come to the commission, and it didn't.

Commissioner Alvarez asked for a point of order. She stated that she thinks a motion needs to be made and have a second in order to have discussion. This is not being done properly as per Robert's Rules of Order.

Motion made by Mayor Fugate to discuss agenda items 11, 12, 14, 15, and 16, seconded by Commissioner Lopez.

Mayor Fugate commented that this is a serious event and feels that all five commission members need to be present. This is not time sensitive because property is already being used or being built, and he would like Commissioner Hinojosa to be present for these items. He further stated that he would like to take these items off the agenda until all five commission members are present in order to discuss these matters.

Commissioner Alvarez commented that there are different items such as a fire engine that has been ordered and asked which of these are here and being used.

Mayor Fugate responded the trucks.

Commissioner Alvarez commented the trucks for the fire station.

Ms. Alvarez responded that it is the pickup truck.

Commissioner Alvarez commented that the city does not have any of these things here yet.

Mr. Sosa responded that the fire equipment no. None of the fire equipment has been delivered to the city.

Commissioner Alvarez asked of items listed on agenda item 11, 12, 14, 15, and 16, which of those items does the city have possession of and which are being used.

Chief Blair stated that the police truck which was purchased with Operation Lone Star funds.

Commissioner Alvarez commented that staff came before the commission on that item and the commission had already voted for that.

Chief Blair responded yes, when they applied for the grant through resolution.

Mayor Fugate asked why this item is on the agenda today?

Ms. Alvarez commented that he applied for it and there may be a budget amendment, but you still have to procure it for it coming to city commission, before you order it and pay for it.

Commissioner Alvarez asked if it had been ordered.

Ms. Alvarez responded that it has been ordered and received and it is in use.

Commissioner Alvarez asked that if came to commission once, it has to come back to commission again.

Ms. Alvarez responded that the commission didn't approve the item for purchasing purposes. The commission approved the resolution to apply or use the funds for it and approved a budget amendment and further stated that she believes that is what happened.

Commissioner Alvarez asked what month and year did this occur.

Chief Blair stated that this was purchased from Operation Lone Star Grant #4385703 which is the 2024. It was purchased that long ago to procure the vehicle and then for the build out.

Commissioner Alvarez commented that she just wanted to make sure it was from two years ago.

Mayor Fugate commented that the commission will be addressing these issues, but he wants all five commissioners present.

Commissioner Alvarez commented that this is fine, and she agrees with Mayor Fugate, but she just wants to get clarification as she doesn't know if they should all be lumped or should that one be separate.

Ms. Alvarez commented that the proposal is dated August 7, 2025, and the Purchase Order is dated August 13, 2025.

Commissioner Alvarez commented that the grant was awarded in 2024.

Ms. Alvarez responded that if that is what Chief Blair states, then yes, as she doesn't recall that as one is done every year.

Mayor Fugate commented that he is taking agenda items, 11, 12, 14, 15, and 16 off the agenda and having them placed at the next scheduled commission meeting.

Mrs. Valenzuela stated that because there is a motion made by Mayor Fugate and seconded by Commissioner Lopez, a vote must be taken or the motions must be removed. Mrs. Valenzuela asked for the commission for clarification on the motion.

Mayor Fugate motioned to wait for agenda items 11, 12, 14, 15, and 16 until all five commission members are present at the next meeting, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Lopez, Alvarez, Alarcon, Fugate voting "FOR".

12. Discuss and consider approving emergency repairs to sewer main on 14th Street via the BuyBoard purchasing cooperative using Utility Fund Budget Amendment Reserve funds. (for total cost of \$66,705.00) (Public Works Director).

No discussion or action taken.

13. Discuss and consider approving a resolution authorizing application to, administration of, and acceptance of Office of the Governor, FY2027 Border Zone Fire Departments Grant Program, Grant #5837801 requesting funding for new portable radios for the Fire Department with no anticipated cash match; authorizing the Fire Chief to act on the City's behalf with such program. (Fire Chief).

Mr. J.J. Adame, Fire Chief, stated that the Kingsville Fire Department would like to apply for the FY 2027 Border Zone Fire Department (BZFD) Grant Program to request new portable radios. The grant for BZFD is a reimbursement type but does not require any cash match. The amount being requested is \$188,000 in equipment and associated shipping fees.

Ms. Alvarez commented that as staff needed to post this agenda on Tuesday of last week, on Wednesday she was contacted by Clint Baird as additional language needed to be added for designation of a financial officer, the Finance Director will be used as that position is used for all the Police Department grants. An updated resolution was passed out to the commission that includes the designation of the Finance Director.

Motion made by Commissioner Lopez to approve the resolution authorizing application to, administration of, and acceptance of Office of the Governor, FY2027 Border Zone Fire Departments Grant Program, Grant #5837801 requesting funding for new portable radios for the Fire Department with no anticipated cash match; authorizing the Fire Chief to act on the City's behalf with such program, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Fugate voting "FOR".

14. Discuss and consider approving the purchase of a 2026 Chevy Silverado 1500 pickup truck for the Fire Department via the TIPS USA purchasing cooperative using CO 2024 funds. (for total outfitted cost of \$72,277.50) (Fire Chief).

No discussion or action taken.

15. Discuss and consider approving the purchase of an ambulance for the Fire Department via the HGAC Buy purchasing cooperative using CO 2024 funds. (for total cost of \$394,050.00) (City Manager/Purchasing Manager).

No discussion or action taken.

16. Discuss and consider approving the purchase of a pumper truck (\$958,101.00) and a ladder truck (\$1,488,860.00) for the Fire Department via the BuyBoard purchasing cooperative using CO 2024 funds. (after BuyBoard fee, a total cost of \$2,448,461.00) (City Manager/Purchasing Manager).

No discussion or action taken.

17. Discuss and consider approving a resolution authorizing the City Secretary to enter into the 2026 Recall Election Services Agreement between the City of Kingsville, Texas and the Kleberg County Clerk. (City Secretary).

Motion made by Commissioner Alarcon to approve the resolution authorizing the City Secretary to enter into the 2026 Recall Election Services Agreement between the City of Kingsville, Texas and the Kleberg County Clerk, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Fugate voting "FOR".

18. Discuss and consider final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter III-Administration, Article 1-City Commission, Section 1-Meetings; providing for revision of meeting time to 4pm. (City Manager).

Mayor Fugate commented that he was surprised about the reaction that some of the citizens had over the proposed start of commission meetings. He further stated that people don't want the time changed and further stated that he didn't think that changing the start time of commission meetings to 4:00 p.m. was a good idea.

Commissioner Lopez commented that she also received pushback from citizens on this item.

Mayor called for a motion on this item.

The Item dies for lack of motion.

19. Discuss and consider voting to approve the nominee of each Commission Member to the City of Kingsville Ethics Review Board. (City Attorney).

Mayor Fugate asked if the nominees were supposed to be submitted to the City Secretary.

Ms. Alvarez responded that this could be done at the meeting because the ordinance states that the commission presents their nominee at one meeting and then at the next meeting the commission votes as a whole. Each commission member selects one individual and then at this meeting and at the next meeting the commission will vote on those nominees.

Mayor Fugate stated that Commissioner Hinojosa's nominee is Frances Garcia.

Motion made by Commissioner Alvarez to consider approving the nominee of each Commission Member to the City of Kingsville Ethics Review board, seconded by Commissioner Alarcon.

Commissioner Lopez asked Ms. Alvarez how many ethics complaints have been filed.

Ms. Alvarez responded that as of today, there are 3 ethics complaints filed.

Commissioner Lopez asked if the city is on time with the timeframe of each of those complaints received as she is aware that it is 90 days.

Ms. Alvarez responded that one is expired and the second will expire before the commission votes to impanel the board.

Commissioner Lopez commented that with that being said, the city is already in violation and asked if the commission could vote on this during tonight's meeting.

Mayor Fugate responded no, as that is how the ordinance reads. He further asked if there is any reason as to why these individuals could not renew their complaints.

Ms. Alvarez responded that she could double-check the ordinance, but it's possible it wasn't acted on.

Commissioner Lopez commented that it is not them in renewing the complaints, it's the city being in violation. They did their work but it's the city that is lacking.

Mayor Fugate commented that the city is trying to fix it now.

Commissioner Alvarez commented that looking at the description of this board, she has a question where it states that they are going to be two years staggered terms, so when the commission votes at the next meeting, how is the staggered terms be determined.

Ms. Alvarez responded that this will be spelled out for the commission as it is not spelled out in the ordinance because we had a different board of the city commission that was staggered but they got, some people got a one-year appointment, and some got a two-year appointment. This is probably what will be done with this board as it was done with another board.

Commissioner Alvarez asked that maybe they will vote amongst themselves. She further stated that it does state that the board is to meet each year and elect a chair and vice-chair from amongst its members who will serve one-year term and then maybe be re-elected. She asked if this means only for those positions.

Ms. Alvarez stated that it's for the chair and vice-chair.

Commissioner Lopez commented that her recommendation would be, on setting the terms, let them draw for it, one year term or two-year term.

Mayor Fugate asked for each commission member to state their appointee nominees to the Ethics Review Board.

Commissioner Alarcon stated that his nominee is Carola G. Serrato.

Mayor Fugate stated that Commissioner Hinojosa's nominee is Frances Garcia.

Mayor Fugate stated that his nominee is Clint Zimmerman.

Commissioner Alvarez stated that her nominee is Michelle Carrales.

Commissioner Lopez stated that her nominee is Elizabeth Ramos.

The motion was passed and approved by the following vote: Lopez, Alvarez, Alarcon, Fugate voting "FOR".

20. Executive Session: Pursuant to Section 551.087, Texas Government Code, Deliberations Regarding Economic Development Negotiations Exception, the City Commission shall convene in executive session to deliberate the offer of a financial or other incentive to a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations. (Economic Development Director).

Mayor Fugate read both executive session agenda items and convened the meeting into closed session at 5:50 p.m.

Mr. Manny Salazar, Economic Development Director, entered the executive session at 5:50 p.m. Mr. Salazar exited the executive session at 6:26 p.m.

21. Executive Session: Pursuant to Section 551.074, Texas Government Code, the Personnel Exception, the City Commission shall convene in Executive Session to deliberate the duties of the City Manager/Purchasing Manager. (Commissioner Lopez).

This executive session started at 6:26 p.m.

Mr. Sosa exited this executive session at 6:27 p.m.

Mayor Fugate asked Mr. Sosa to enter the executive session at 6:58 p.m.

Mr. Sosa exited the executive session at 7:05 p.m.

This executive session ended at 7:20 p.m.

Mayor Fugate reconvened the meeting into open session at 7:20 p.m.

22. Discuss and consider the duties of the City Manager/Purchasing Manager. (Commissioner Lopez).

Motion made by Commissioner Lopez, that enlightened by what they have learned and have been discussed during executive session, she feels that the best thing to do is to put Mr. Sosa on administrative leave until the commission can send this over to an outside agency to look at. She further stated that she thinks that the commission needs to place him on administrative leave to protect the taxpayers, seconded by Mayor Fugate.

Mayor Fugate commented that when the commission was in session they spoke about tabling or passing on certain items because it was obvious that there were some serious issues with the city's bidding laws, not only with the city policies and procedures, but also with state that entails millions of dollars in property that was not properly bid out and accepted by this commission. As a consequence, it has placed the city in a difficult position. These violations are freely admitted and will cause the city a great deal of problems in the future. He further stated that it is his opinion that the City Manager, when he was Purchasing Manager and City Manager, has been dereliction of his duties.

The motion dies for a lack of a majority vote of 2/2. Lopez and Fugate voting "FOR". Alvarez and Alarcon voting "AGAINST".

VI. Adjournment.

As there was no further business to come before the City Commission, the meeting was adjourned at 7:24 p.m.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, TRMC, City Secretary

MARCH 9, 2026

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, MARCH 9, 2026, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS, AT 5:00 P.M.

CITY COMMISSION PRESENT:

Sam R. Fugate, Mayor
Edna Lopez, Commissioner
Norma Alvarez, Commissioner
Hector Hinojosa, Commissioner
Leo Alarcon, Commissioner

CITY STAFF PRESENT:

Charlie Sosa, Interim City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Derek Williams, Systems Administrator
Leticia Salinas, Accounting Manager
Susan Ivy, Parks Director
Manny Salazar, Economic Development Manager
Charlie Cardena, Engineer
Emilio Garcia, Health Director
John Blair, Police Chief
Bill Donnell, Public Works Director
J. J. Adame, Fire Chief
James Creek, Captain
Monika Donnell, Municipal Court Supervisor
Diana Gonzales, Human Resources
Kyle Benson, IT Director

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 5:00 p.m. with four commission members present. Hinojosa is absent.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

None.

II. Public Hearing - (Required by Law).¹

1. Public Hearing on condemnation of structure at 518 W. Johnston, Kingsville, Texas. (Economic Development and Interim Planning Director).

Mayor Fugate read and opened the public hearing at 5:00 p.m. Mayor Fugate further announced that it was a public hearing. If anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Manny Salazar, Economic Development and Interim Planning Director, reported that this property was inspected on August 29, 2025. Multiple notices were sent to this property, and city staff did not receive any response. This property has had no water service since June 28, 2016, and no electricity since April 29, 2025. The property is abandoned, and the roof has collapsed.

There being no further discussion, Mayor Fugate closed this public hearing at 5:03 p.m.

2. Public Hearing on condemnation of structure at 529 W. Johnston, Kingsville, Texas. (Economic Development and Interim Planning Director).

Mayor Fugate read and opened the public hearing at 5:03 p.m. Mayor Fugate further announced that it was a public hearing. If anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Salazar reported that this property is being considered for condemnation. Notices have been sent to the property owner, but the staff has received no response. This property has not had water service since August 2022 or electricity since September 2023.

There being no further discussion, Mayor Fugate closed this public hearing at 5:04 p.m.

3. Public Hearing on condemnation of structure at 307 E. Ragland, Kingsville, Texas. (Economic Development and Interim Planning Director).

Mayor Fugate read and opened the public hearing at 5:04 p.m. Mayor Fugate further announced that it was a public hearing. If anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Salazar stated that this property is considered for condemnation. Notices have been sent to the property owner. Staff has received no feedback from those noticed. This property is abandoned and has had no water service since March 2012. AEP is unable to locate address in system.

There being no further discussion, Mayor Fugate closed this public hearing at 5:06 p.m.

4. Public Hearing on condemnation of structure at 218 W. Lott, Kingsville, Texas. (Economic Development and Interim Planning Director).

Mayor Fugate read and opened the public hearing at 5:06 p.m. Mayor Fugate further announced that it was a public hearing. If anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Salazar stated that this property is an unsecure property. Notices were mailed by city staff and no response has been received. There is no documentation as to how long this property has been without water or electrical services.

There being no further discussion, Mayor Fugate closed this public hearing at 5:07 p.m.

5. Public Hearing on condemnation of structure at 303 W. Lott, Kingsville, Texas. (Economic Development and Interim Planning Director).

Mayor Fugate read and opened the public hearing at 5:07 p.m. Mayor Fugate further announced that it was a public hearing. If anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Salazar stated that this property was inspected in September 2025. AEP is unable to locate an account for this address. This location has had no water service since November 2016.

There being no further discussion, Mayor Fugate closed this public hearing at 5:07 p.m.

6. Public Hearing on condemnation of structure at 1240 E. Ave. D, Kingsville, Texas. (Economic Development and Interim Planning Director).

Mayor Fugate read and opened the public hearing at 5:07 p.m. Mayor Fugate further announced that it was a public hearing. If anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Salazar stated that this location was inspected in June 2023. New photos were taken of the property. There are two structures on this property, but only this property is being considered. The other structure on this property needs a new roof, but it's stable. Property is an attractive nuisance to children. It is a harbor for vagrants, criminal, and immoral people. The property is abandoned and as uncovered roof. This location has had no water service since January 1996.

There being no further discussion, Mayor Fugate closed this public hearing at 5:08 p.m.

7. Public Hearing on condemnation of structure at 516 E. Nettie, Kingsville, Texas. (Economic Development and Interim Planning Director).

Mayor Fugate read and opened the public hearing at 5:08 p.m. Mayor Fugate further announced that it was a public hearing. If anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Salazar reported that this location was inspected in July 2022. Staff does have updated photos. This property has had no water service since 2021 or electric service since September 2022. The roof has collapsed and the siding is rotten with holes in the ceiling and in the interior walls.

There being no further discussion, Mayor Fugate closed this public hearing at 5:09 p.m.

8. Public Hearing on condemnation of structure at 406 E. Henrietta, Kingsville, Texas. (Economic Development and Interim Planning Director).

Mayor Fugate read and opened the public hearing at 5:09 p.m. Mayor Fugate further announced that it was a public hearing. If anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Salazar reported that this property was inspected on September 2025. Water and electric services ended May 2025. This property went to the Historic Board on September 2025 and the Historic Board recommended condemnation of this property by a 4-0 vote. This is a fire damaged structure with roof and siding all burned.

There being no further discussion, Mayor Fugate closed this public hearing at 5:10 p.m.

9. Public Hearing on condemnation of structure at 622 W. Fordyce, Kingsville, Texas. (Economic Development and Interim Planning Director).

Mayor Fugate read and opened the public hearing at 5:10 p.m. Mayor Fugate further announced that it was a public hearing. If anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Salazar reported that this property was inspected on September 2025. No water service was located. Electric services ended in March 2017. The Historical Board heard this on November 2025 where they recommended approval of condemnation with a 4-0 vote. This property has been abandoned for many years, and city crews maintain this property. The ceiling has collapsed and the siding is rotten. The property is unsecured and being used by vagrants.

There being no further discussion, Mayor Fugate closed this public hearing at 5:12 p.m.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement,

Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”

Mr. Sosa gave a brief report on street projects. He further announced that the Wing Over South Texas Air Show will be on April 17th – 19th, 2026. Mr. Sosa also announced the upcoming Trash Off Day and Loteria Festival.

Ms. Courtney Alvarez reported that the next scheduled commission meeting is scheduled for March 23, 2026, with deadline for staff to submit agenda items no later than March 10, 2026.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

Andrew Mendez, 405 E. Alice Ave., commented that tonight I want to explain something about Kingsville Pothole Patrol, because many people still think this project is about potholes. It isn't. Potholes are just the doorway. They are the smallest problems most people can see and feel. You hit one with your car. You talk about it with your neighbors. You complain about it online. But what I learned over time is something simple: People often don't know how to fix even the smallest problems in their community. Not because they don't care. But because no one ever taught them how the system works. Who do you call? Where do you report something? What happens after you report it? That gap between citizens and the systems meant to serve them, that's where frustration grows. Kingsville Pothole Patrol is about closing that gap. We call it micro-civics. Micro-civics means teaching people how to solve the smallest problems first because when people learn how to fix small problems, they begin to believe bigger ones can be solved too. The truth is, every system develops potholes over time. Schools get them. City government gets them. Water boards get them. Neighborhoods get them. Even relationships get them. Small breakdowns. Small frustrations. Small cracks in trust. And when people believe nothing ever gets fixed, they stop participating. They stop reporting. They stop showing up. They stop believing their voice matters. That's the defeatist mindset we're trying to change. Not with anger. With education. Kingsville Pothole Patrol exists to teach something simple: How to notice a problem. How to report it the right way. How systems respond. And how small participation builds trust again. This isn't just about roads. It's about rebuilding the relationship between citizens and their institutions one small repair at a time. And one thing we've learned is that education doesn't stop with children. Sometimes adults need to learn too. We have to teach each other how to be good citizens again. How to participate. How to communicate. How to help fix something we didn't break. Because if we want a stronger Kingsville tomorrow, we have to start with the smallest repairs today. That's the idea behind Kingsville Pothole Patrol. Not asphalt. Foundation. Because when people say, "If you step in, I'll step in," that's when communities start to move forward again. Kingsville Cares because every road leads home.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being

discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

None.

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

1. Consider condemnation of structure located at 518 W. Johnston, Kingsville, Texas. (Economic Development and Interim Planning Director).

Motion made by Commissioner Hinojosa, motion finding not able to repair building or structure is unsafe and present condition is a violation of ordinances and cannot be correct without substantial reconstruction then declare the building or structure to be a public nuisance and order its demolition by owner/agenda/person in charge within 30 days, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hnojosa, Alarcon, Fugate voting "FOR".

2. Consider condemnation of structure located at 529 W. Johnston, Kingsville, Texas. (Economic Development and Interim Planning Director).

Motion made by Commissioner Alarcon, motion finding not able to repair building or structure is unsafe and present condition is a violation of ordinances and cannot be correct without substantial reconstruction then declare the building or structure to be a public nuisance and order its demolition by owner/agenda/person in charge within 30 days, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

3. Consider condemnation of structure located at 307 E. Ragland, Kingsville, Texas. (Economic Development and Interim Planning Director).

Motion made by Commissioner Alvarez, motion finding not able to repair building or structure is unsafe and present condition is a violation of ordinances and cannot be correct without substantial reconstruction then declare the building or structure to be a public nuisance and order its demolition by owner/agenda/person in charge within 30 days, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

4. Consider condemnation of structure located at 218 W. Lott, Kingsville, Texas. (Economic Development and Interim Planning Director).

Motion made by Commissioner Hinojosa, motion finding not able to repair building or structure is unsafe and present condition is a violation of ordinances and cannot be correct without substantial reconstruction then declare the building or structure to be a public nuisance and order its demolition by owner/agenda/person in charge within 30 days, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

5. Consider condemnation of structure located at 303 W. Lott, Kingsville, Texas. (Economic Development and Interim Planning Director).

Motion made by Commissioner Alarcon, motion finding not able to repair building or structure is unsafe and present condition is a violation of ordinances and cannot be correct without substantial reconstruction then declare the building or structure to be a public nuisance and order its demolition by owner/agenda/person in charge within 30 days, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

6. Consider condemnation of structure located at 1240 E. Ave. D, Kingsville, Texas. (Economic Development and Interim Planning Director).

Motion made by Commissioner Alvarez, motion finding not able to repair building or structure is unsafe and present condition is a violation of ordinances and cannot be correct without substantial reconstruction then declare the building or structure to be a public nuisance and order its demolition by owner/agenda/person in charge within 30 days, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

7. Consider condemnation of structure located at 516 E. Nettie, Kingsville, Texas. (Economic Development and Interim Planning Director).

Motion made by Commissioner Hinojosa, motion finding not able to repair building or structure is unsafe and present condition is a violation of ordinances and cannot be correct without substantial reconstruction then declare the building or structure to be a public nuisance and order its demolition by owner/agenda/person in charge within 30 days, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

8. Consider condemnation of structure located at 406 E. Henrietta, Kingsville, Texas. (Economic Development and Interim Planning Director).

Motion made by Commissioner Alarcon, motion finding not able to repair building or structure is unsafe and present condition is a violation of ordinances and cannot be correct without substantial reconstruction then declare the building or structure to be a public nuisance and order its demolition by owner/agenda/person in charge within 30 days, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

9. Consider condemnation of structure located at 622 W. Fordyce, Kingsville, Texas. (Economic Development and Interim Planning Director).

Motion made by Commissioner Alvarez, motion finding not able to repair building or structure is unsafe and present condition is a violation of ordinances and cannot be correct without substantial reconstruction then declare the building or structure to be a public nuisance and order its demolition by owner/agenda/person in charge within 30 days, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

10. Discuss and consider approving a resolution appointing Election Judges and the Early Voting Ballot Board Judge for the City of Kingsville Special Recall Election May 2, 2026. (City Secretary). (Descunche y considere aprobatoria una resolución de nombramiento de Jueces Electorales y del Juez de la Junta de Boletas Electorales de la Votación Anticipada para las Elecciones Especial de Revocación de la Ciudad de Kingsville el 2 de Mayo de 2026. (Secretaria Municipal).

Motion made by Commissioner Lopez to approve the resolution appointing Election Judges and the Early Voting Ballot Board Judge for the City of Kingsville Special Recall Election May 2, 2026. (City Secretary). *(Descunche y considere aprobatoria una resolución de nombramiento de Jueces Electorales y del Juez de la Junta de Boletas Electorales de la Votación Anticipada para las Elecciones Especial de Revocación de la Ciudad de Kingsville el 2 de Mayo de 2026, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".*

11. Discuss and consider approving a resolution for the City of Kingsville Special Recall Election, designating voting precincts, polling places, establishing election procedures, and appointing Early Voting Clerk. (City Secretary). (Descunche y considere aprobatoria una resolución para la elección especial de revocación de la ciudad de Kingsville, designando los colegios electorales, los colegios electorales, estableciendo procedimientos electorales y nombrando un secretario de votación anticipada. (Secretaria Municipal).

Motion made by Commissioner Lopez to approve the resolution for the City of Kingsville Special Recall Election, designating voting precincts, polling places, establishing election procedures, and appointing Early Voting Clerk. (City Secretary). *(Descunche y considere aprobatoria una resolución para la elección especial de revocación de la ciudad de Kingsville, designando los colegios electorales, los colegios electorales, estableciendo procedimientos electorales y nombrando un secretario de votación anticipada. (Secretaria Municipal), seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".*

12. Discuss and consider approving a resolution authorizing the application to the Texas Department of Agriculture for the 2026 TXCDBG CD Program for a pump house at Water Well #14; designating authorized signatories to act on the City's behalf with such program; Step One. (cash match if awarded \$112,125.00) (City Engineer).

Mr. Charlie Cardenas, City Engineer states that in 2025, the Texas Department of Agriculture (TDA) issued the 2026 Call For Projects. The application is a two-step process. Step 1 is to submit a preliminary application by March 31, 2026, and step 2 is to submit a detailed application by May 15, 2026. Once the PIF is approved and awarded, the city would be notified in the Fall of 2026 and placed on a Conditional Project List for anticipated funding in 2027 of \$862,500.00. He further stated that staff recommends showing support for applying to the TDA TxCDG CD Fund Program 2027 Call for Project for Water Well #14.

Motion made by Commissioner Hinojosa to approve the resolution authorizing the application to the Texas Department of Agriculture for the 2026 TXCDBG CD Program for a pump house at Water Well #14; designating authorized signatories to act on the City's behalf with such program; Step One. (cash match if awarded \$112,125.00), seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

13. Discuss and consider approving a resolution designating authorized signatories for contractual documents and documents for requesting funds pertaining to the General Land Office (GLO) CDBG-MIT Fund under the Resilient Communities Program for a Comprehensive Master Plan; Contract Number 23-160-135-F539. (City Engineer).

Mr. Cardenas stated that TXGLO is asking for the city to pass a resolution in support of this application with approved authorized representatives. There is no financial impact in submitting the application.

Motion made by Commissioner Hinojosa to approve the resolution designating authorized signatories for contractual documents and documents for requesting funds pertaining to the General Land Office (GLO) CDBG-MIT Fund under the Resilient Communities Program for a Comprehensive Master Plan; Contract Number 23-160-135-F539, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

14. Discuss and consider approving a resolution authorizing the Fire Chief to execute a Memorandum of Understanding for the Whole Blood Program between the Coastal Bend Regional Advisory Council and the City of Kingsville-Fire Department. (Fire Chief).

Mr. JJ Adame, Fire Chief, stated that the Kingsville Fire Department is requesting approval of a Whole Blood Program Memorandum of Understanding (MOU) between the Kingsville Fire Department and the Coastal Bend Regional Advisory Council (CBRAC). This MOU outlines the agreement for program collaborators/stakeholders to work through the development, operation, and sustainment of this whole blood program. There is no financial impact to the city. CBRAC will be responsible for the cost of equipment and installation and the cost of whole blood.

Motion made by Commissioner Alarcon to approve the resolution authorizing the Fire Chief to execute a Memorandum of Understanding for the Whole Blood Program between the Coastal Bend Regional Advisory Council and the City of Kingsville-Fire Department, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

15. Discuss and consider approving a resolution authorizing application to, administration of, and acceptance of Office of the Governor, Public Safety Office, Homeland Security Grants Division's FY2027 Operation Lone Star Grant Program (OLS); authorizing the Chief of Police to act on the City's behalf with such program; naming a Financial Officer. (no anticipated cash match). (Police Chief).

Mr. John Blair, Police Chief, stated this is for approval of a resolution to apply for and, if awarded, accept and expend FY 2027 Operation Lone Star Grant Program funds. The grant period spans from September 1, 2026 to August 31, 2027. Program funding can be used for overtime pay, temporary personnel, equipment, training, and travel costs, among other eligible activities. The program is critical to our department's ability to contribute effectively to statewide border security efforts.

Motion made by Commissioner Hinojosa to approve the resolution authorizing application to, administration of, and acceptance of Office of the Governor, Public Safety Office, Homeland Security Grants Division's FY2027 Operation Lone Star Grant Program (OLS); authorizing the Chief of Police to act on the City's behalf with such program; naming a Financial Officer. (no anticipated cash match), seconded by Commissioner Alarcon.

Commissioner Alvarez stated that the item reads no anticipated cash match, but if there is a cash match, staff will come back to the commission for approval.

Chief Blair responded that if there is a cash match, yes will bring it back to commission for approval, and further stated that he does not anticipate there being cash match as it is not in the grant.

The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

16. Discuss and consider approving the purchase of a 2024 Ford F-150 pickup truck for the Police Department via the TIPS USA purchasing cooperative using Operation Lone Star Grant funds. (for total outfitted cost of \$92,519.58) (Police Chief).

Chief Blair stated that the police department, utilizing Operation Lone Star funds, has procured and taken possession of a 2024 Ford F-150 pickup truck. This vehicle was purchased under Operation Lone Star Grant #4385703 via a purchasing cooperative. The city purchase order is #252359 through TIPS USA Contract 240901. The vendor for this purchase was Silsbee Fleet. The total cost of this fully outfitted Police Responder Unit is \$92,519.58. The entire cost was funded through Operation Lone Star Grant #4385703. It is staff's recommendation to authorize the purchase of the outfitted pickup truck for the Police Department via the TIPS USA purchasing cooperative for \$92,519.58 using Operation Lone Star Grant funds.

Motion made by Commissioner Alvarez to approve the purchase of a 2024 Ford F-150 pickup truck for the Police Department via the TIPS USA purchasing cooperative using Operation Lone Star Grant funds. (for total outfitted cost of \$92,519.58), seconded by Commissioner Alarcon.

Commissioner Lopez asked if this was the vehicle that was already purchased.

Chief Blair responded that this has been purchased and the vehicle is in the fleet.

Commissioner Lopez stated that in the pricing summary, it states that the vehicle is a 2025 Crew cab, which is part of the paperwork the commission received in the agenda packet.

Chief Blair responded that this may have been a typo on his part.

Commissioner Lopez stated that the Chief of Police memo states it is a 2024 and so does the agenda. But the backup information from them, states that it is a 2025 with the contact person naming Kyle.

Chief Blair stated that he understands what Commission Lopez is saying, but who would refer to the TIPS as that is the contractual vendor. He further stated that he would refer to that document, and it was a typo on his side.

Commissioner Lopez asked when the truck was received.

Chief Blair responded, within the last 60 days.

Commissioner Lopez commented that it was confusing to her when she was reviewing the documents.

Mayor Fugate asked if this vehicle had already been paid for.

Chief Blair responded yes.

Mayor Fugate commented that if the vehicle had already been paid for, why is this coming to the commission now? He stated that the bidding process is clear. You go out for bids, bring them to the commission for approval. Fugate stated that he has been doing it for 22 years and he cannot think of a time when the commission didn't approve one. This is almost a rubber stamp. Staff make recommendations to the commission, and the commission always follows the staff's recommendations. Fugate commented that this is out of sync.

Chief Blair responded that this wasn't a bided item as it was through cooperative, TIPS.

Mayor Fugate stated that it still has to come to commission for approval, before funds are expended. It does not matter if it's done through bid or buyboard. The city's policies and procedures state that it needs to go to commission for approval.

Commissioner Lopez commented that she feels that questions should be addressed to the former Purchasing Manager/City Manager.

Mr. Sosa stated that this was done back in 2024 when it was approved. It was approved through a purchasing cooperative. There were trucks that were back logged, they weren't coming right away. It took 2 years to get this truck, so it was lost in transition, where we received the truck sooner than what we thought we were going to bring to commission for approval.

Commissioner Lopez commented that this doesn't make sense. Lopez stated to Mr. Sosa that he was Purchasing Manager and he knew that this had to come to commission for approval and what he is saying does not make sense.

Mr. Sosa responded yes. He further stated that staff was not certain when this truck was arriving.

Commissioner Lopez stated that it didn't matter, it should had never been ordered without commission approval, as that is the purchasing policy. She further stated that Mr. Sosa did not abide by the Purchasing Policy.

Mr. Sosa stated that if staff goes back through the rollover purchase orders, that commission approved in 2025, it was part of the rollover purchase orders. All the purchase orders that were rolled over was approved by commission on October 2025.

Commissioner Alvarez commented on October 27th, as she has a copy of the minutes.

Mr. Sosa stated that this vehicle was in the rollover purchase orders.

Commissioner Alvarez commented that there was a purchase order.

Commissioner Lopez commented to Mr. Sosa that it was sneaky.

Commissioner Hinojosa commented that he didn't think that it was part of the process. You have to pay for it anyway, and there is no misappropriation of funds, if that is what they are getting at.

The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon voting "FOR". Lopez and Fugate voting "AGAINST".

17. Discuss and consider introduction of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend Operation Lone Star Grant award #4385703 for the purchase of a 2024 Ford F-150 pickup truck. (Police Chief).

Mayor Fugate stated that he does not want the final passage of this ordinance to be on the consent agenda and further requested that this item be placed in the regular section of the agenda for the upcoming meeting.

Introduction item.

18. Discuss and consider approving emergency repairs to sewer main on 14th Street via the BuyBoard purchasing cooperative using Utility Fund Budget Amendment Reserve funds. (for total cost of \$66,705.00) (Public Works Director).

Mr. Bill Donnell, Public Works Director, stated that this item updates the city commission on the emergency repairs to an eight-inch failed sewer main located on 14th Street between Yoakum and Henrietta for the Wastewater Collections Division.

Motion made by Commissioner Alarcon to approve the emergency repairs to sewer main on 14th Street via the BuyBoard purchasing cooperative using Utility Fund Budget Amendment Reserve funds. (for total cost of \$66,705.00), seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting “FOR”.

19. Discuss and consider approving the purchase of a 2026 Chevy Silverado 1500 pickup truck for the Fire Department via the TIPS USA purchasing cooperative using CO 2024 funds. (for total outfitted cost of \$72,277.50) (Fire Chief).

Mr. James Creek, Captain, stated that this item authorizes the purchase of an emergency vehicle for the Fire Department, from Lake Country Chevrolet, through Tipps USA Purchasing Cooperative Contract No. 240901 for the Fire Department. The new emergency vehicle will replace a used 2011 Tahoe that has high mileage and frequently having repair issues. Funds are available through Fire Department vehicle fund in the amount of \$72,277.50.

Commissioner Lopez asked if this vehicle had already been received.

Captain Creek responded no.

Motion made by Commissioner Alvarez to approve the purchase of a 2026 Chevy Silverado 1500 pickup truck for the Fire Department via the TIPS USA purchasing cooperative using CO 2024 funds. (for total outfitted cost of \$72,277.50), seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting “FOR”.

20. Discuss and consider approving a resolution authorizing application to, administration of, and acceptance of Office of the Governor, FY2027 Border Zone Fire Departments Grant Program, Grant #5837801 requesting *additional* funding for new portable radios for the Fire Department with no anticipated cash match; authorizing the Fire Chief to act on the City’s behalf with such program; designating Financial Officer. (no cash match; to increase funding amount for more portable radios) (Fire Chief).

Chief Adame stated that the Kingsville Fire Department is involved in the mitigation of multiple hazards that require radios for clear and concise communication for operational effectiveness. The department's current portable radios are becoming outdated and will eventually be obsolete. Grant funding will be used for the sole purpose of purchasing modern portable radios that will be used for the enhancement of life saving efforts in conjunction with mutual aid partners and participating agencies within the Rio Grande Valley Border Patrol Sector. This equipment will improve on-scene command and control, reduce communication delays, and allow personnel to operate more efficiently during structure fires, medical emergencies, hazardous materials incidents, and large-scale events. This application will request \$248,575.46 for the equipment and shipping fees. The grant for "Border Zone Fire Department" is a reimbursement type but does not require any cash match. We are requesting \$248,575.46 in equipment and associated shipping fees. We would request a resolution approving the submission of application and acceptance of this grant via the Office of the Governor eGrants portal by the grantee's authorized official as designated by the city.

Motion made by Commissioner Alvarez to approve the resolution authorizing application to, administration of, and acceptance of Office of the Governor, FY2027 Border Zone Fire Departments Grant Program, Grant #5837801 requesting *additional* funding for new portable radios for the Fire Department with no anticipated cash match; authorizing the Fire Chief to act on the City's behalf with such program; designating Financial Officer. (no cash match; to increase funding amount for more portable radios), seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

21. Discuss and consider introduction of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend Border Zone Fire Department (BZFD) Grant Award#5837801 for the purchase of portable radios. (Fire Chief).

Introduction item.

22. Discuss and consider approving the purchase of an ambulance for the Fire Department via the HGAC Buy purchasing cooperative using CO 2024 funds. (for total cost of \$394,050.00) (City Manager/Purchasing Manager).

Mr. Sosa stated that this item authorizes the purchase of an ambulance from Siddon Martin Emergency Group, through HGAC Buy Purchasing Cooperative Contract 10-23(EMS) for the city's Fire Department. New ambulance will be housed at the new Fire Station No. 3. The new ambulance was quoted back in July 17, 2024, and potentially available to the city on or around May 2026. Funds are available through Certificates of Obligation Series 2024, in the amount of \$14,355,000 and have been available since May 13, 2024. The total amount of the new ambulance will be \$394,050 through HGAC Buy Purchasing Cooperative. It is staff's recommendation that the city approve the purchase of an ambulance from Siddon Martin Emergency Group. Competitive bidding statutes have been met.

Motion made by Commissioner Alarcon to approve the purchase of an ambulance for the Fire Department via the HGAC Buy purchasing cooperative using CO 2024 funds. (for total cost of \$394,050.00), seconded by Commissioner Hinojosa.

Mayor Fugate asked whether these and the next two pieces had already been ordered.

Mr. Sosa responded that they have already been ordered.

Mayor Fugate further asked if the city is committed to buying this equipment.

Mr. Sosa responded that staff could call them and let them know we don't want it.

Mayor Fugate commented that this is not what Mr. Sosa committed the city to buying this, and asked if he had not.

Mr. Sosa asked Chief Adame if the city had was committed to purchasing this equipment.

Mayor Fugate commented that if the city doesn't purchase them, will there be penalties that the city would have to pay.

Chief Adame responded that he would have to call the vendor to see if there are any penalties. He stated that he is not aware of any, but staff would have to double-check on that.

Mayor Fugate asked Ms. Alvarez if she had reviewed this contract.

Ms. Alvarez responded that the proposals are in the agenda packet that indicates, depending on when the cancellation occurs, either a 10%, 20%, or 30% cancellation fee.

Mayor Fugate commented that if this is canceled tonight, the city could have up to a 30% penalty.

Ms. Alvarez responded yes.

Commissioner Alvarez commented that she does not know why they would be cancelling this as it was approved and purchase orders were rolled over since 2024, they are here and there is nothing that anyone is hiding, it is here in black and white, and further stated that she does not know why this is an issue.

Mayor Fugate commented that he can state why it is an issue, this didn't come to commission in the normal procedure. He further stated that for 22 years when the city is purchasing something it comes to the commission in the open and clear, not hidden in some document. He also stated that what is being said is true and it has already been done, then why is the commission having to do this tonight.

Commissioner Alvarez responded that this is also something she wants know.

Mayor Fugate stated that staff put these items on the agenda, not the commission, and it only begs the question that something was done inappropriately.

Commissioner Hinojosa commented that when the city went out for CO 2024 there was \$14,330,000, and on that particular bond there was an amount that was going to be spent. The amount was not specified about how much each equipment was going to cost, and he believes that they were waiting to see the cost on the building. He further stated that this type of equipment is not something you can buy overnight, it's not in the lot, it takes time for it to be built. Hinojosa further stated that he does not see any problems and this has been done in the past.

Mayor Fugate commented that it has not been done in the past, and further asked Commissioner Hinojosa when it has been done.

Commissioner Hinojosa stated that when the trash trucks were purchased.

Mayor Fugate asked if the trash trucks had already been ordered prior to the commission approving the purchase.

Commissioner Hinojosa responded that the commission had approved them in the budget.

Mayor Fugate asked what year did the city purchase trash trucks that hadn't been brought to commission for approval first.

Commissioner Alvarez stated that she has proof that purchase orders had been rolled over.

Commissioner Hinojosa asked Mayor Fugate if he wanted to cancel this equipment.

Mayor Fugate responded that he does not want to cancel.

Commissioner Hinojosa commented that the commission needs to move forward and stop arguing.

Mayor Fugate responded that the point is...

Commissioner Hinojosa stated that the point is that Mr. Sosa already ordered and he doesn't want Mr. Sosa as City Manager.

Mayor Fugate responded that this is not true. The commission did not look for these items, it came to the commission. He further stated that if this was anyone else, Commissioner Hinojosa would be in the position he is right now. Fugate further stated that the commission is elected to protect citizens of this community and protect the taxpayers to make sure their money is being spent properly. This is why the city's policy dictates anything that is going to be purchased over \$50,000.

Commissioner Hinojosa and Commissioner Alvarez responded that it is \$100,000.

Mayor Fugate responded that the State is \$100,000, but the city is \$50,000.

Commissioner Alvarez stated that it is \$100,000 for everybody.

Commissioner Lopez stated that it is \$50,000.

Mayor Fugate stated that it doesn't matter as these purchases are over \$2 million that the commission did not approve.

Commissioner Alvarez commented that it got voted on October 1st.

Commissioner Hinojosa asked Mayor Fugate what the outcome is, and what does he want to do, cancel the contract.

Mayor Fugate stated that this puts the city in a very difficult position.

Commissioner Lopez commented that this is unethical. It doesn't matter if they brought the purchase orders to commission, as it is being said, that they brought to the commission, the procedure was not followed. There was a procedure that needed to be followed. She further stated that Mr. Sosa has now put the city in a bind, and what can you do. She stated that he knew better as he was the Purchasing Manager at that time, which is why staff went through the budget so quickly, because all this was being hidden. Lopez further stated that

Mr. Sosa was the one that told on himself, the commission didn't ask for this, they didn't even know about this, he is the one that brought it up, because why, he was probably guilty as he knew this was going to come out. Lopez further stated that the commission answers to the taxpayers and she has had so many questions asked as to what is going on here. Lopez further commented that if it was done in the right way, the commission never says no, if they know that things are needed, but this needed to be done the correct way. Hiding it in a budget or saying that it was in the budget. Just because something is in the budget it doesn't mean it will be bought, as there are times you have to move funds around or do transfers, that doesn't mean anything. Lopez stated that Mr. Sosa just needed to be honest about this, and further commented that he was the one that told on himself, which is how the commission found this out. She further stated that Mr. Sosa kept telling the commission, since December, that the ladder truck would not be fixed because it is too expensive and then they were told that the city would be receiving the ladder truck on May 2026 which was told to them in early December. Lopez stated that now all of a sudden when this happened Mr. Sosa took all that information out of the weekly report Mr. Sosa submits to the commission weekly. Lopez stated that the commission has an obligation to inform the citizens as to what is going on. They need to know that this was done illegally. It was not approved by the commission and if they are saying it came in a budget later on, it had already been ordered so it didn't matter. Lopez stated that Mr. Sosa had already done whatever he was going to do.

Commissioner Alvarez commented that before this, there was a certificate of obligation that came before the city commission to go out for bonds which it was all spelled out, and they all saw it, it was not hidden.

Mayor Fugate commented that it does not work that way. When the city first set aside monies to build the fire station and to supply it, they came up with a figure of around \$12 million. That amount of money was set aside but wasn't the actual cost. Money was also set aside to buy an ambulance, a pumper and ladder truck. The city didn't really know what it was going to cost as they didn't have that final bill, which is what comes to the commission. It comes to the commission not hidden in some document, it comes to the commission for approval. Mayor Fugate stated that Commissioner Hinojosa made the statement, but he finds no joy in this. He further stated that Mr. Sosa will be the first to say that he has worked with him, he likes him, and feels that Mr. Sosa has done a lot of good things as a City Manager, but this is something that you cannot overlook. This is something very serious and serious violations of the city policies. Fugate stated that this could very well be criminal. He further stated that the public needs to know what is going on at city hall. Fugate stated that this is not something he was looking for and not something that he enjoys, and he hates that the city is having to go through this, but you can't hide things, you have to put it out there and let everyone see it.

The motion was passed and approved by the following vote: Alarcon, Alvarez, Hinojosa voting "FOR". Lopez and Fugate voting "AGAINST".

23. Discuss and consider approving the purchase of a pumper truck (\$958,101.00) and a ladder truck (\$1,488,860.00) for the Fire Department via the BuyBoard purchasing cooperative using CO 2024 funds (after BuyBoard fee, a total cost of \$2,448,461.00). (City Manager/Purchasing Manager).

Motion made by Commissioner Alvarez to approve the purchase of a pumper truck (\$958,101.00) and a ladder truck (\$1,488,860.00) for the Fire Department via the

BuyBoard purchasing cooperative using CO 2024 funds (after BuyBoard fee, a total cost of \$2,448,461.00), seconded by Commissioner Hinojosa.

Mayor Fugate stated that this is the same situation as with the other vehicle and asked if these vehicles had already been ordered.

Mr. Sosa responded yes, but they have not been paid for.

Mayor Fugate asked if they hadn't been paid but had been ordered.

Mr. Sosa responded yes.

Mayor Fugate asked if there are penalties involved in these contracts.

Ms. Alvarez responded yes.

Commissioner Hinojosa asked if this was known for a fact.

Ms. Alvarez responded yes and further commented that it is in the written proposal that the vendor gave to the city.

Commissioner Hinojosa requested to see that. Ms. Alvarez responded yes.

Commissioner Lopez commented that the information was included in the agenda packet.

The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon voting "FOR". Lopez and Fugate voting "AGAINST".

24. Discuss and consider approving a resolution suspending the April 18, 2026 effective date of the proposal by Centerpoint Energy Resources Corp., D/B/A Centerpoint Energy Entex and Centerpoint Energy Texas Gas – Houston, Texas Coast, South Texas, And Beaumont/East Texas Geographic Rate Areas, to implement Interim Grip Rate Adjustments for gas utility investment in 2025 and requiring delivery of this resolution to the company and legal counsel. (City Attorney).

Ms. Alvarez reported that CenterPoint Energy Entex and CenterPoint Energy Texas Gas filed notice of its 2026 Annual GRIP Adjustment for the South Texas Division with the City on February 17, 2026, seeking to adjust its gas rates starting April 18, 2026. This resolution authorizes the city to suspend the date the rate increase takes effect for a period of no longer than forty-five days, which means the new rates would start about June 2, 2026. The city proposes the delay to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

Motion made by Commissioner Alarcon to approve the resolution suspending the April 18, 2026 effective date of the proposal by Centerpoint Energy Resources Corp., D/B/A Centerpoint Energy Entex and Centerpoint Energy Texas Gas – Houston, Texas Coast, South Texas, And Beaumont/East Texas Geographic Rate Areas, to implement Interim Grip Rate Adjustments for gas utility investment in 2025 and requiring delivery of this resolution to the company and legal counsel, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

25. Discuss and consider voting to confirm the five nominees to the City of Kingsville Ethics Review Board. (City Attorney).

Ms. Alvarez stated that city ordinance section 3-13-37(b), when it talks about the composition, it says that each nominee must be confirmed by the majority of the city commission members. She further stated that there were five individuals nominated by the city at the previous meeting, so unless there is a question regarding the qualifications, of one of those five members, which you can find the qualifications in the same ordinance section mentioned above, they just need to be of good morale character, and residents of the city, and not fall within one of six criteria stated in section subsection d.

Commissioner Alvarez stated that the charter states that the city commission should vote each of the five nominees.

Ms. Alvarez responded that it is an ordinance, not the charter, that this falls under.

Mayor Fugate asked if this could be done as one vote or does each nominee need to be voted on individually.

Ms. Alvarez responded that it states that each nominee must be confirmed by a majority vote, it does not say that the commission can't do them in bunk, just says that they all have to be approved by a majority vote of the commission.

Motion made by Commissioner Lopez to confirm the five nominees to the City of Kingsville Ethics Board.

Commissioner Hinojosa made a motion to amend Commissioner Lopez motion and strike Elizabeth Ramos from the confirmation, seconded by Commissioner Alarcon.

Mrs. Valenzuela asked for guidance from Ms. Alvarez regarding Commissioner Lopez's motion.

Ms. Alvarez stated that it was not clear that there was a second to her motion to approve all five.

Mrs. Valenzuela further asked that the vote that will be taken will be for the amended motion that Commissioner Hinojosa made to not approve Elizabeth Ramos to the Ethics Review Board.

Mayor Fugate commented that the way he understood the motion was that the commission is going to take it separately.

Commissioner Hinojosa commented that his motion was to strike her name from those five.

Commissioner Lopez asked what he is afraid of.

Mayor Fugate asked for order from the commission.

Ms. Alvarez stated that staff is trying to make sure what the amendment is, if they would like to strike the one and move forward with the four.

Mayor Fugate suggested that a vote be taken on her by herself. The motion is to take all five of them and Commissioner Hinojosa amended the motion to strike her but instead of striking her it may be better to take all the other four and vote for them then take her separately and take a vote for her.

Commissioner Hinojosa stated that, that was not his motion.

Ms. Alvarez suggested that the commission withdraw the motions and do each nominee individually.

Mrs. Valenzuela asked if the commissioners who had made a motion would like to have them withdrawn.

Mayor Fugate responded that all motions made are withdrawn and the vote will be taken individually.

Commissioner Lopez asked Ms. Alvarez, that since this was her nomination, does she get to do another nomination now so that it may be voted on.

Ms. Alvarez responded that it is not listed so the commission would need to have another meeting for Commissioner Lopez to submit another nomination. The only item before the commission tonight is to confirm the five nominees.

Commissioner Lopez commented that she already has someone else, as she knew this was going to happen.

Mrs. Valenzuela asked the commission, that when they make their motion to also make it with the name of the individual, as she does not have the names of the nominees at this time.

Ms. Alvarez stated that the first nomination is for Mr. Clint Zimmerman.

Motion made by Commissioner Lopez to approve Mr. Clint Zimmerman to the City of Kingsville Ethics Review Board, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

Ms. Alvarez stated that the second nomination is for Mrs. Carola Serrato.

Motion made by Commissioner Hinojosa to approve Mrs. Carola Serrato to the City of Kingsville Ethics Review Board, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

Ms. Alvarez stated that the third nomination is for Michelle Carrales.

Motion made by Commissioner Alarcon to approve Ms. Michelle Carrales to the City of Kingsville Ethics Review Board, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

Ms. Alvarez stated that the fourth nomination is for Ms. Frances Garcia.

Motion made by Commissioner Lopez to approve Ms. Frances Garcia to the City of Kingsville Ethics Review Board seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

Ms. Alvarez stated that the fifth nomination is for Mrs. Elizabeth Ramos.

Motion made by Commissioner Lopez to approve Mrs. Elizabeth Ramos to the City of Kingsville Ethics Review Board, seconded by Mayor Fugate.

Commissioner Lopez stated that now that the commission knows what is going to happen with this nomination, that she would like to let the citizens know that the city is going to be in a major violation as the commission has not approved and there are so many ethics complaints and the commission has not approved within the 90 days or answered the complaints. She further commented that this is just putting it off to another meeting. She stated that the city is in violation.

Commissioner Hinojosa commented that he was not aware that there were that many complaints and asked how Commissioner López know about the complaints and the rest of the commission does not.

Ms. Alvarez stated that at the last meeting, when Commissioner Hinojosa was absent from that meeting, the question was asked how many complaints had been received and it was stated that she had received three packets. One had already timed out, the second one timed out before this meeting, and the third one is still within 90 days.

Commissioner Hinojosa commented that it can get started with four. Does it need all five members before they can get start in meeting.

Ms. Alvarez responded that three members is sufficient to start, because if a complaint involved a member of the commission, then whoever you appoint could not sit on that complaint.

Commissioner Lopez asked if Ms. Alvarez was going to start them ASAP, as the commission has waited long enough for this.

Ms. Alvarez responded yes, that would be the hope and the intent.

Commissioner Alarcon stated that he had prepared a statement and stated that he could not support Commissioner Edna Lopez recommendation of Elizabeth Ramos. For the integrity of the Ethics Review Board and the interest in maintaining public confidence, I can not support this woman. In my view Mrs. Ramos has repeatedly engaged in public conduct of several public jurisdictions within Kleberg County that raises concerns about the level of professionalism and impartiality expected of a member serving on the Ethics Review Board. Additionally, there has been public post that single out appointed staff and elected officials, mocking them, questioning their character, and advocating their removal from office. Such a pattern of adversarial engagement is inconsistent with the standards of fairness, doctrine, and impartiality that are essential for a body tasked with reviewing ethical matters involving public officials and staff. Furthermore, it is worth noting that the city commission election held on May 4, 2024, voters of Kingsville declined to elect Mrs. Ramos to the commission by a margin of 71.29%. While all citizens have the right to participate in civic discourse, the Ethics Review Board must be composed of individuals whose conduct demonstrates the temperament and neutrality necessary for fairly review ethical matters, for this reason I could not vote for her.

Commissioner Hinojosa asked Ms. Alvarez that as this is such an important committee, why have we not nominated this committee before.

Ms. Alvarez responded that we had not received any complaints and the individuals are capped on how many terms they can serve on the Board.

Commissioner Hinojosa stated that now that someone has filed a complaint, this is why we are bringing it now.

Ms. Alvarez responded that this is why she brought it up in December, yes.

Commissioner Lopez commented that this had been put off for several meetings which is why we are behind.

Commissioner Hinojosa commented that there were reasons for putting it off.

In the middle of taking a roll-call vote, Commissioner Alvarez commented that the Ethics Committee must represent the highest standard of integrity and public trust in our community. While I appreciate anyone that is willing to serve, I believe that a members should have a strong record of collaboration and integrity within the community. Unfortunately based on the nominees history on conflicts with multiple municipal public bodies, I do not believe this appointment would strengthen public confidence in that committee. Alvarez further stated that she has copies where she was asking people if they wanted to pay her to come before to say things negative things about the commission and if they wanted to say positive, she would charge more money. Alvarez stated that this is very unethical, therefore she will be having to vote no.

The motion FAILED by the following vote: Lopez, Fugate voting “FOR”. Alvarez, Hinojosa, Alarcon voting “AGAINST”.

26. Discuss and consider accepting donation of planters for the Tourism Building. (Commissioner Lopez).

Commissioner Lopez stated that last week Mrs. Elizabeth Ramos and other volunteers went out to the Tourism Office and picked up trash, clean windows, and cleaned the door. She stated that while they were doing that, she received a call that Flores Imports from Riviera had stopped by to donate some pottery. Lopez further thanked Elizabeth Ramos and everyone who assisted with the cleanup.

Motion made by Commissioner Lopez to approve the donation of planters for the Tourism Building, seconded by Commissioner Alvarez.

Commissioner Alarcon stated that after all those pictures that were posted by Mrs. Ramos, the city staff had gone by there, but it has been so windy and the maintenance department went the next day as they couldn't pickup all the trash and everything is dead as we have not had any rain. He further stated that all those pictures that she posted, she had just come from the 10th Floor of Thirteenth Court of Appeals and was talking to a city staff person there. Then she directly went to the Visitor's Center to take pictures and posted and it made the city look bad. He further stated that staff did go over and cleaned up.

The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting “FOR”.

27. Discuss and consider the duties of the City Manager/Purchasing Manager. (Mayor Fugate).

Mayor Fugate commented that this item will not be addressed tonight.

No discussion or action taken.

VI. Adjournment.

As there was no further business to come before the City Commission, the meeting was adjourned at 6:30 p.m.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, TRMC, City Secretary

MARCH 23, 2026

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, MARCH 23, 2026, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS, AT 5:00 P.M.

CITY COMMISSION PRESENT:

Sam R. Fugate, Mayor
Edna Lopez, Commissioner
Norma Alvarez, Commissioner
Hector Hinojosa, Commissioner
Leo Alarcon, Commissioner

CITY STAFF PRESENT:

Charlie Sosa, Interim City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Derek Williams, Systems Administrator
Leticia Salinas, Accounting Manager
Susan Ivy, Parks Director
Manny Salazar, Economic Development Manager
Charlie Cardena, Engineer
Emilio Garcia, Health Director
John Blair, Police Chief
Bill Donnell, Public Works Director
J. J. Adame, Fire Chief
James Creek, Captain
Monika Donnell, Municipal Court Supervisor
Diana Gonzales, Human Resources
Kyle Benson, IT Director

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 5:00 p.m. with all five commission members present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

None.

II. Public Hearing - (Required by Law).¹

None.

III. Reports from Commission & Staff.²

“At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update,

miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”

Mr. Sosa gave a report on street projects. He further mentioned upcoming events.

Ms. Alvarez stated that the next city commission meeting is scheduled for April 13, 2026. Deadline for staff to submit their agenda items is March 31st.

Commissioner Lopez commented This is unfortunate that I have to address this. When interacting with an individual who lacks education and professionalism for the job title that he holds, and who misinterprets informational emails as criticism, it can be very challenging. I have consistently forwarded any/all citizen complaints and Facebook posts concerning the City to the City Manager, a practice I maintained with the previous 2 City Managers without issue, as they were highly educated professionals well-versed in their roles. I did this because that is my JOB as an elected official to address concerns/complaints from citizens! I will not tolerate accusations of harassment in a resignation letter from a former employee. I have only spoken with her face to face about working with her only once at a function held at the Maggie Salinas Pavilion and it was a pleasant conversation between her and I. If the belief is that I was collaborating with current and former STAFF from her department to undermine her position, that is merely her perspective. She has been totally misled by current management. This approach of blaming others is unacceptable. It is a plain cop-out. I was the only Commissioner who expressed concerns during the Budget process about the City Manager cutting staff in her department, I also voiced my concern about management not allowing her to build upon existing successful event frameworks until she could acquire the experience & knowledge of how she would run that department. Any of my discussions and concerns were directed to the City Manager, as this is the person who works for the Commission. She received second-hand information from an untrustworthy source who has been known to be dishonest. This situation appears to be a case of her being used to spread falsehoods about me and about some of her staff. That's a shame. Spreading false information about someone is a harmful act known as defamation (libel if written, slander if spoken), intended to cause emotional distress, damage reputations, or incite hostility. It can lead to civil lawsuits, financial penalties, and if malicious or threatening, criminal. Lopez further commented that those that know me, know me. She further stated that on another note – Some of you need to get Janine & Mark out of your heads. They've been gone over a year. They are situated and doing great things in their current Cities. Stop letting them live Rent-Free in your heads.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

Mr. Charlie Cardenas, 401 Cecil, thanked all the first responders who assisted with the fire that occurred at his home a few days. He further thanked commissioners and residents that showed their support to him and his family.

Elizabeth Ramos, 615 Elizabeth Ave., commented the following: Leo, you have yet again proved how conceded you are. You took the time to figure out the percentage of you winning your seat, you sad, sad, lonely man. You never came to commission meetings prior to you winning and you follow Norma like a sad pet. You have lived her your life and you should have received 99% of those votes, but you didn't, because I ran a clean campaign. I didn't divulge the fact that the previous sitting city manager, prior to Mark, wanted to fire you. Janine saved your ass and you will still be vindictive in supporting Charlie on ethical decisions. I've never been written up at any job I've had, and I know you

can't say the same. As far as the Visitor's Center is concerned, the wind had no effect on the fact that brochure were extremely out of date, dirty, and copied so many times, that it looked cheap. The wind didn't have anything to do with the signage of the Butterfly Garden that hadn't been changed in over a year. The wind had nothing to do with the hole on the ground that was a liability. The wind didn't have anything to do with staff laziness. I drove by all the time and in the last year I went by three times and all three times they were closed by the public. I didn't set anyone up, I stopped and filled up my gas tank at Love's coming from Corpus and stopped by the center. I talked to Alicia at the courthouse, were not friends, I don't think she even likes me, she's best friends with Cici. She told me she had been on leave for a while and I wasn't aware and I was being civil. Do you know what being civil means. The Visitor's Center was not doing their job and it has been that way for over a year. Poor numbers at Ranchhand, staff running thin, staff taking too much time off etc. I noticed. If Janine were running things, still I would call her out on it as well, and I did so for many year when she worked here. She wasn't afforded anything special from me when she worked here. Why should anyone else get special treatment? The way that I hold 100% of public entities accountable is 100% ethical of me. Quit giving credit where credit isn't due because you were once burned by city staff and because your mommy Norma told you to.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration).

Motion made by Commissioner Lopez to approve the consent agenda as presented, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

1. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend Border Zone Fire Department (BZFD) Grant Award#5837801 for the purchase of portable radios. (Fire Chief).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

2. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order #2 for the Construction Contract with Grace Paving and Construction, Inc. for the GLO CDBG-MIT Contract 22-085-099-D237 Project 14: Santa Gertrudis Ave. Storm Water Improvements Project. (Santa Monica/Santa Barbara). (City Engineer).

Mr. Charlie Cardenas, City Engineer, stated that this is for the approval of Change Order No. 2 for the General Land Office Community Development Block Grant Mitigation Contract No. 22-085-009-D234. This is to increase the contract time by 60 calendar days and increase the contract amount by \$30,750.00.

Motion made by Commissioner Alarcon to approve the resolution authorizing the City Manager to execute Change Order #2 for the Construction Contract with Grace Paving and Construction, Inc. for the GLO CDBG-MIT Contract 22-085-099-D237 Project 14: Santa Gertrudis Ave. Storm Water Improvements Project. (Santa Monica/Santa Barbara), seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

3. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order #3 for the Construction Contract with D&J Utility Services LLC for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 10: N. Armstrong Ave. Storm Water Improvements. (City Engineer).

Mr. Cardenas stated that this item is to increase the contract time by 60 calendar days.

Motion made by Commissioner Hinojosa to approve the resolution authorizing the City Manager to execute Change Order #3 for the Construction Contract with D&J Utility Services LLC for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 10: N. Armstrong Ave. Storm Water Improvements, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

4. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order #4 for the Construction Contract with Donald Hubert Construction Co. for the GLO CDBG-MIT Contract No. 22-082-016-D218 Project 1: 14th Street Sanitary Sewer Improvements. (Loop 428 Lift Station). (City Engineer).

Mr. Cardenas stated that this item is to increase the contract time by 60 calendar days and increase the contract amount by \$6,746.00, which will come from the grant. There will be no cost to the city. He further stated that once the project has been completed, there will be a ribbon-cutting event.

Motion made by Commissioner Hinojosa to approve the resolution authorizing the City Manager to execute Change Order #4 for the Construction Contract with Donald Hubert Construction Co. for the GLO CDBG-MIT Contract No. 22-082-016-D218 Project 1: 14th Street Sanitary Sewer Improvements. (Loop 428 Lift Station), seconded by Commissioner Lopez and Commissioner Alarcon. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

5. Discuss and consider approving a resolution authorizing the City to submit an application for State Appropriations through the Housing and Urban Development's Community Development Fund-Economic Development Initiative Program requesting funding for the redevelopment of ball fields and lighting in Dick Kleberg Park; authorizing the City Manager to submit the grant, the Finance Director as the Financial Officer, and the City Parks Director as the Grant Official to act on the City's behalf with such grant program. (Parks Director).

Mrs. Susan Ivy, Parks Director, stated that for this grant, staff is requesting \$1,300,000 to be used for the redevelopment of Ball Fields and Lighting in Dick Kleberg Park. This project is designed to expand the use of these recreational facilities to allow for longer playing time, improved facilities, and increased tournament play and sports tourism for our community.

Motion made by Commissioner Alvarez to approve the resolution authorizing the City to submit an application for State Appropriations through the Housing and

Urban Development's Community Development Fund-Economic Development Initiative Program requesting funding for the redevelopment of ball fields and lighting in Dick Kleberg Park; authorizing the City Manager to submit the grant, the Finance Director as the Financial Officer, and the City Parks Director as the Grant Official to act on the City's behalf with such grant program, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

6. Discuss and consider approving the purchase of a 2025 Ford F-150 pickup truck for the Police Department via the TIPS USA purchasing cooperative, per staff recommendation. (previous total outfitted cost of \$92,519.58; added equipment so new total outfitted cost of \$96,609.58) (Police Chief & Purchasing Manager).

Mr. Sosa stated that this was approved at the last commission meeting. There was a discrepancy on the year of the vehicle, but it is a 2025 vehicle, plus the additional fund for new equipment for a radar unit that was installed.

Motion made by Commissioner Alvarez to approve the purchase of a 2025 Ford F-150 pickup truck for the Police Department via the TIPS USA purchasing cooperative, per staff recommendation. (previous total outfitted cost of \$92,519.58; added equipment so new total outfitted cost of \$96,609.58), seconded by Commissioner Alarcon.

Commissioner Lopez asked if this was one that was authorized without coming to commission for approval.

Mr. Sosa stated that the city has not paid for the vehicle and further responded yes, the truck was ordered.

Commissioner Lopez asked if this was one of the vehicles that was ordered without it first coming to commission.

Mr. Sosa responded yes.

The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Fugate voting "FOR". Lopez voting "AGAINST".

7. Discuss and consider final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend Operation Lone Star Grant award #4385703 for the purchase of a 2025 Ford F-150 pickup truck. (Police Chief).

Motion made by Commissioner Alarcon to approve the ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend Operation Lone Star Grant award #4385703 for the purchase of a 2025 Ford F-150 pickup truck, seconded by Commissioner Alvarez.

Commissioner Lopez if this was another truck. This is for the one before.

Chief Blair responded yes.

The motion was passed and approved by the following vote: Hinojosa, Alarcon, Alvarez, Fugate voting "FOR". Lopez voting "AGAINST".

8. Discuss and consider approving the purchase of two 2025 Ford F-150 pickup trucks for the Police Department via the TIPS USA purchasing cooperative, per staff recommendation. (for total outfitted cost of both vehicles \$143,729.01) (Police Chief & Purchasing Manager).

Chief Blair stated that this item authorizes the purchase of two Ford F-150 Police Responder trucks to support police operations. Both vehicles will be purchased through the TIPS USA purchasing cooperative under Contract #240901. The first vehicle is a fully outfitted 2025 Ford F-150 truck with a total cost of \$85,121.77. This purchase is funded from salary savings realized from the Operation Lone Star Grant. The second vehicle is a 2025 Ford F-150 truck with a basic police outfit package at a total cost of \$58,607.24. Funds will be transferred from the police department Chapter 59 and the Police Department Vehicle Replacement Fund 105.

Motion made by Commissioner Hinojosa to approve the purchase of two 2025 Ford F-150 pickup trucks for the Police Department via the TIPS USA purchasing cooperative, per staff recommendation. (for total outfitted cost of both vehicles \$143,729.01), seconded by Commissioner Alarcon.

Commissioner Lopez asked if this is another vehicle that was purchased before; this is something new.

Ms. Alvarez responded yes.

Commissioner Hinojosa commented that it was approved in the budget when the city accepted the grant.

The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

9. Discuss the purchasing threshold under state law and city policy. (Commissioner Alvarez).

Commissioner Alvarez stated that the current policy is \$50,000, and in September, the legislators approved, to be effective October 1st, to increase it to \$100,000. The other entities she it's automatic and when she asked the City Attorney for her legal opinion, as she had looked it up on TML that this state law supersedes local policy. Alvarez further stated that the new law automatically goes into effect. She further stated that as the City Attorney mentioned to her, as the city attorney also called TML, that certain policies are more stringent which is why she asked for this agenda item to be placed on the agenda. She further stated that item 10 is to approve it. Commissioner Alvarez asked Ms. Alvarez to speak on this.

Ms. Alvarez stated that she is not quite sure what she had read or where she had read it, but what was sent to her by Commissioner Alvarez was only a summary of the bill. Does not provide an analysis of the bill or how it applies. It just sets a cap at the maximum amount that a city can go to before they are required under state law to bid items out. It does not automatically supersede an existing city policy that is at a lower amount.

Mayor Fugate commented that you can be lower but can't be higher.

Ms. Alvarez responded that this was correct. She further stated that with regards to this policy, the policy, since it was approved on September 25, 2017, has set the limit at what

is required to be, not just bid out, it sets the purchasing procedures, various dollar amounts of contracts, or goods or services to be acquired and aside from setting out the procedure it indicates who has the authority to enter into a contract to approve a proposal for certain types of dollar thresholds. She further stated that the current policy, since 2017, has been that if it is \$50,000 or more, the only authority that staff has for items above that is to determine the purchasing method. Will we go out for bids or use a purchasing cooperative or does it meet one of the statutory exemptions in Local Government Code Section 252, which is where cities get authority for purchases under state law. The authority for purchasing cooperatives is found in another section of the Local Government Code, Section 271. She stated that a city has to comply with both of those codes. Depending on the type of purchase, perhaps other codes or constitution, and city policies. In this instance, we the have the policy that says that we have to comply with state law and comply with this policy. For a long time they were set at the same benchmark, now the stated raised the threshold, but did not automatically raise our threshold. Alvarez further stated that she confirmed that when she called TML's Legal Department to and they said yes it is a correct interpretation because cities can have lower or more restrictive purchasing guidelines.

Commissioner Alvarez asked if it could change if the commission changes the policy.

Ms. Alvarez responded yes. She further stated that the policy states that just because an item is budgeted does not automatically mean the department has the right to purchase of that item. The policy also indicates that the commission authority, the commission is the only one that can approve the contract, approve the proposal, so that a P.O. could be issued because at the time you approve the proposal by the time you issue the P.O. to the vendor their assuming that staff has already received commission approval, you have the valid authority to enter into that agreement with that vendor. This is why the policy has set out the process and the steps that need to followed and in the order they need to be followed.

Commissioner Hinojosa commented that in a situation like that, where it's time sensitive, the commission can always go back and ratify that action, as it was mentioned by the Mayor. It's equipment that you have to order ahead of time in order to get it quicker. He further stated that this has been the process as far as he can remember, and the city has never received a finding on that.

Ms. Alvarez responded that she is not aware of any instances where there has been a time-sensitive nature that would not have provided staff with the time to present an item to the commission, especially if it's being purchased through a purchasing cooperative.

Commissioner Hinojosa commented that Ms. Alvarez is in the Legal Department, this would be the Finance Department that would know this. In the past this has been done and the audit has never said anything about that.

Ms. Alvarez responded that to the best of her knowledge, staff has gotten commission approval when ordering things because they need to get the approval to have the valid authority to order.

Mayor Fugate asked that if all the commission is doing is increasing the threshold from \$50,000 to \$100,000, because the state does it. Fugate further stated that the city will do what the state does.

10. Discuss and consider approving a resolution revising the City of Kingsville Purchasing Policy and Procedures Manual. (City Manager/Purchasing Manager).

Motion made by Commissioner Alvarez to approve the resolution revising the City of Kingsville Purchasing Policy and Procedures Manual, seconded by Commissioner Hinojosa.

Commissioner Alvarez asked that if there is an item to purchase and it is more than \$100,000 but if it's on BuyBoard, you don't have to go out for bids.

Mr. Sosa responded that this was correct. It will still need to be brought to commission for approval, but the bidding process that has already been done through the purchasing cooperative.

Commissioner Alvarez commented that you would not need to go out for bids.

Mr. Sosa responded no.

Ms. Alvarez commented that you cannot issue a P.O. for that item until the commission approves it. She further commented that this is how it is supposed to work.

The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

11. Discuss and consider Commissioner Lopez's nominee for the City of Kingsville Ethics Review Board. (City Attorney).

Motion made by Commissioner Lopez to nominate Ms. Becky Trant for the City of Kingsville Ethics Review Board, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

VI. Adjournment.

As there was no further business to come before the City Commission, the meeting was adjourned at 5:45 p.m.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, TRMC, City Secretary

REGULAR AGENDA

AGENDA ITEM #1



KINGSVILLE NOON LIONS CLUB
P.O. Box 447
Kingsville, Texas 78363

March 27, 2026

Commissioner Edna Lopez
City of Kingsville
Kingsville, Texas 78363

Dear Commissioner Lopez,

As the President of the Kingsville Noon Lions Club and as approved by the Kingsville Noon Lions Board of Directors, in celebration of the International Lions Clubs Association, Week of Service April 18 – 26, 2026, dedicated to the Environment, we have purchased an Oak Tree for planting within the City of Kingsville. We request your assistance in the selection of a suitable place for this tree and assistance from city personnel in planting this, Oak Tree.

We hope you will join us at the site, on the date selected, where we can have an official dedication of the tree to signify the strength, endurance, and vitality of the Citizens of Kingsville, Texas.

Please accept our thanks for your assistance in this matter and let me know if I can provide any additional information.


Respectfully,

A handwritten signature in cursive script that reads 'Cecilia V. Luna'.

Cecilia V. Luna
President,
Kingsville Noon Lions Club
2110 Las Palmas Dr
Kingsville, Texas 78363
(830) 719-0143

AGENDA ITEM #2

City of Kingsville
Human Resources Department

TO: Mayor and City Commissioners
CC: Charles Sosa, City Manager
FROM: Diana Gonzales, HR Director 
DATE: April 2, 2026
SUBJECT: Windstorm & Hail Insurance (Partial)

Summary:

This item authorizes the City of Kingsville (City) to enter into a renewal contract with Victor Insurance Managers LLC, 500 Dallas, Suite 1400, Houston, Texas 77002 for Windstorm & Hail Coverage, including named storms for May 1, 2026 - May 1, 2027.

Victor Insurance Managers LLC reached out for windstorm renewal proposals on behalf of the City.

The City currently has (6) six carriers providing windstorm coverage policies. One of the policies is with Texas Windstorm Insurance Association (TWIA) that insures \$4,214,000 of the City's buildings and/or structures for an annual premium of \$18,075. This is only a portion of the City's buildings and/or structures.

TWI has issued a final proposal with no increase in premiums for May 1, 2026 - May 1, 2027, and it is presented to you for consideration. The remainder of the building and/or structures will be presented separately.

TWIA requires receipt of payment prior to issuing policies. It is necessary to bring this partial windstorm coverage item before the Commission for consideration to allow time for City departments to process payment, if approved.

Attached is the Schedule of Values (SOV) for Windstorm coverage with TWIA.

Financial Impact:

<u>Carrier</u>	<u>May 1, 2025 -May 1, 2026, Premium</u>	<u>RENEWAL: May 1, 2026-May 1, 2027</u>	
TWIA	\$ 18,075	\$ 18,075	No Increase

There is no proposed increase for TWIA to continue coverage. Windstorm insurance premiums are budgeted in the Pre-paid Liability account and subsequently charged to specific line items in the different funds.

Recommendation:

Continue with TWIA and the proposed renewal premium of \$18,075 for May 1, 2026 - May 1, 2027.

CITY OF KINGSVILLE
PO BOX 1458
KINGSVILLE, TX 78364-1458



Texas Windstorm Insurance Association

4801 Southwest Parkway
Building 1, Suite 200, Austin, TX 78735

PO Box 99090 Austin,
TX 78709-9090

www.twia.org
(800) 788-8247

TWCB0100144006



**TEXAS WINDSTORM
INSURANCE ASSOCIATION**

Renewal Offer Summary

COVERAGES - Windstorm and Hail Only

COVERAGES SUMMARY	
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TOTAL POLICY PREMIUM: **\$18,075**
Minimum earned premium applies

LOCATION INFORMATION: LOCATION 1		
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LOCATION ADDRESS	COUNTY	TERRITORY CODE
3rd and Caesar Kingsville, TX 78363	Kleberg	10

COVERAGES SUMMARY - BUILDING ID: 1	PREMIUM: \$4,580
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BUILDING AND BUSINESS PROPERTY	LIMITS	PREMIUMS
<u>Coverage A</u>		
Building Coverage	\$1,170,000	\$6,107
Deductible 1% (\$1000 min)	\$11,700	-\$1,527
Coinsurance 80%		

Construction Type:

Property Class Code: 1070

Property Class Description: Water Treatment Plants - pumping stations, water tanks and auxiliary buildings

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property) N/A Included

LOCATION INFORMATION: LOCATION 2		
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LOCATION ADDRESS	COUNTY	TERRITORY CODE
200 East Kleberg Kingsville, TX 78363	Kleberg	10

COVERAGE SUMMARY - BUILDING ID: 2	PREMIUM: \$12,264
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BUILDING AND BUSINESS PROPERTY	LIMITS	PREMIUMS
<u>Coverage A</u>		
Building Coverage	\$2,392,000	\$15,220
Deductible 1% (\$1000 min)	\$23,920	-\$4,566
Coinsurance 80%		

Construction Type: Steel Frame (ISO 4)
 Property Class Code: 1070
 Property Class Description: Governmental Subdivisions - Police stations, municipal garages, highway dep

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property) N/A Included

<u>Coverage B</u>	LIMITS	PREMIUMS
Business Personal Property Coverage	\$384,000	\$1,963
Deductible 1% (\$1000 min)	\$3,840	-\$353
Coinsurance 80%		

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property) N/A Included

LOCATION INFORMATION: LOCATION 3		
LOCATION ADDRESS	COUNTY	TERRITORY CODE
6th and Henrietta Kingsville, TX 78363	Kleberg	10

COVERAGE SUMMARY - BUILDING ID: 3	PREMIUM: \$643
--	-----------------------

BUILDING AND BUSINESS PROPERTY	LIMITS	PREMIUMS
<u>Coverage A</u>		
Building Coverage	\$140,000	\$731
Deductible 1% (\$1000 min)	\$1,400	-\$88
Coinsurance 80%		

Construction Type:
 Property Class Code: 1070
 Property Class Description: Water Treatment Plants - pumping stations, water tanks and auxiliary buildings

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property) N/A Included

LOCATION INFORMATION: LOCATION 4		
LOCATION ADDRESS	COUNTY	TERRITORY CODE
General Cavazos and 6th St. Kingsville, TX 78363	Kleberg	10

COVERAGE SUMMARY - BUILDING ID: 4**PREMIUM:\$588****BUILDING AND BUSINESS PROPERTY****LIMITS PREMIUMS**Coverage A

Building Coverage	\$128,000	\$668
Deductible 1% (\$1000 min)	\$1,280	-\$80
Coinsurance 80%		

Construction Type:

Property Class Code: 1070

Property Class Description: Water Treatment Plants - pumping stations, water tanks and auxiliary buildings

TWIA-164-Replacement Cost Coverage - Coverage A (Building) and Coverage B (Business Personal Property)	N/A	Included
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POLICY FORMS AND ENDORSEMENTS**FORMS APPLICABLE TO ALL COVERAGES**

COVERAGE FORM	FORM NUMBER	EDITION	LIMIT	PREMIUMS
TWIA Commercial Policy	TWCP	04/01/2020	N/A	Included

AGENDA ITEM #3

**City of Kingsville
Police Department**

TO: Mayor and City Commissioners
CC: Charlie Sosa, City Manager
FROM: John Blair, Chief of Police
DATE: March 18, 2026
SUBJECT: Receipt of the Law Enforcement Officer Standards and Education (LEOSE) Funds from Texas Comptroller of Public Accounts

Summary:

The police department is requesting approval for acceptance of funds from the Texas Comptroller of Public Accounts and a budget amendment to place the funds in Fund 009 for training.

Background:

A direct deposit was made into the City of Kingsville account from the Law Enforcement Officer Standards and Education (LEOSE) account. These payments are necessary to ensure the continuing education of persons licensed under Chapter 1701, Occupations Code, or to provide necessary training, as determined by the agency head, to full-time, fully paid law enforcement support personnel in our agency.

The Comptroller is directed by the Occupations Code, Section 1701.157 to make an annual allocation from the LEOSE account to qualified law enforcement agencies for expenses related to the continuing education of persons licensed under Chapter 1701, Occupations Code. Of the account, 20 percent is allocated equally among the qualified agencies. The remaining 80 percent is allocated on the basis of the number of eligible law enforcement positions each agency has as of January 1 of the preceding calendar year.

Financial Impact:

A total of \$6,631.25 was received for use for training of City of Kingsville Police personnel.

Recommendation:

We request that the City Commission authorize the receipt and expenditure of these funds in the manner for which they were provided by the Texas Comptroller of Public Accounts.





Texas Law Enforcement Officer Standards and Education Fund Allocation Basis

a. TINS number ■ 17460015138	b. Mail code ■ 009	c. Report year ■ 2027
d. Law enforcement agency name and address (Make any necessary name or address changes below.) CITY OF KINGSVILLE POLICE DEPARTMENT 1700 E KING AVE KINGSVILLE, TX 78363-5928		e. County name KLEBERG
		f. County code 137

Check only if the above has changed and then complete new or corrected information only.

Law enforcement agency name: _____
 Address: _____
 City: _____ State: **TX** ZIP code: _____
 County name: _____

You must complete and return this form to receive your agency's share of the 2027 Law Enforcement Officer Standards and Education (LEOSE) account for expenses related to continuing education.

Twenty percent of the fund will be allocated equally among the qualified agencies. The remaining 80 percent will be allocated on the basis of the number of authorized eligible law enforcement positions each agency had as of Jan. 1 of the report year. An eligible law enforcement position is defined as one held by a person licensed under Occupations Code, Chapter 1701, who works as a peace officer, licensed jailer or telecommunicator on the average of at least 32 hours a week, is compensated by a political subdivision of the state at the minimum wage rate or higher and is entitled to all employee benefits offered to a peace officer.

Documentation to substantiate the information reported below must be maintained in your files. If your agency did not have any authorized positions, as defined in Occupations Code, Chapter 1701.157, on Jan. 1 of the reporting year, please complete this form with a zero in Item 1 and Item 2, complete Items 3, 4, and 5, and return to the address given below. Note: Item 3 may not exceed the amount you received last year.

If you have any questions, please call the Texas Comptroller of Public Accounts, Tax Allocation Section, at 800-531-5441, ext. 3-4530, or 512-463-4530.

1. Number of agency positions authorized as of Jan. 1, 2026 (Texas Occupations Code, Chapter 1701) ----- 1. _____

2. Number of agency positions filled as of Jan. 1, 2026 ----- 2. _____

3. The amount of LEOSE funds received last year was \$8,395.42. What amount was used (spent) prior to March 1, 2026? This amount cannot exceed the amount you received last year. ----- 3. **54,151.70**

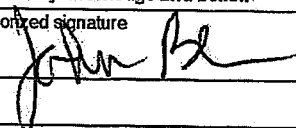
4. Number of training hours received for the amount of LEOSE funds reported used (spent) in Item 3 above ----- 4. **499.38**

5. Has **CITY OF KINGSVILLE POLICE DEPARTMENT** complied with the requirements of Occupations Code, Chapter 1701.157, regarding the use of any money received by the agency pursuant to the allocation made by the Comptroller of Public Accounts on or before March 1 last year? ___ 5. YES NO

Return to:
 COMPTROLLER OF PUBLIC ACCOUNTS
 Tax Allocation Section
 111 E. 17th St.
 Austin, TX 78774-0100

or email to:
 TaxAllocation@cpa.texas.gov

I declare that the information in this document and any attachments is true and correct to the best of my knowledge and belief.

Authorized signature
 sign here 

Printed name
 Title **Chief of Police**

Daytime phone **361-592-4311** Date **3-18-26**



TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

P.O. Box 13528 • Austin, TX 78711-3528

March 3, 2026

CITY OF KINGSVILLE POLICE DEPARTMENT
1700 E KING AVE
KINGSVILLE TX 78363-5928

Vendor number: 17460015138 009

Payment was issued to your agency for the 2026 Law Enforcement Officer Standards and Education (LEOSE) Fund Allocation in the amount of \$6631.25.

The Comptroller is directed by the Occupations Code, Section 1701.157 to make an annual allocation from the LEOSE account to qualified law enforcement agencies for expenses related to the continuing education of those licensed under Chapter 1701, Occupations Code. These funds must be used to ensure the continuing education of those licensed under Chapter 1701 or to provide necessary training, as determined by the agency head, to full-time fully paid law enforcement support personnel in the agency.

Twenty percent of the funds are allocated equally among qualified agencies. The remaining eighty percent is distributed based on the number of eligible law enforcement positions each agency had as of January 1 of the preceding calendar year. Each agency must maintain complete and detailed records of all money received and spent. All funds received are subject to audit by the Comptroller of Public Accounts, and all expenditures are subject to audit by the State Auditor.

An eligible law enforcement position is defined as one held by a person licensed under Chapter 1701, Occupations Code, who works as a peace officer, licensed jailer or telecommunicator on the average of at least 32 hours a week, is compensated by a political subdivision of the state at the minimum wage rate or higher and is entitled to all employee benefits offered to a peace officer.

You must complete and return the enclosed Law Enforcement Officer Standards and Education Account 2027 Allocation Basis form to us no later than October 31st, 2026, to receive your agency's share of the LEOSE account in 2027. The information provided in this report must be accurate and returned timely to our office to ensure the correct allocation of the LEOSE account.

Please contact our office using taxallocation@cpa.texas.gov, or call using at 512-463-4530 if you have any questions or if we can be of assistance.

Enclosures: Form 40-215 (Rev. 1-17/6)

AGENDA ITEM #4

**City of Kingsville
Police Department**

TO: Mayor and City Commissioners
CC: Charlie Sosa, City Manager
FROM: John Blair, Chief of Police
DATE: March 18, 2026
SUBJECT: Receipt of the Law Enforcement Officer Standards and Education (LEOSE) Funds from Texas Comptroller of Public Accounts

Summary:

The police department is requesting approval for acceptance of funds from the Texas Comptroller of Public Accounts and a budget amendment to place the funds in Fund 009 for training.

Background:

A direct deposit was made into the City of Kingsville account from the Law Enforcement Officer Standards and Education (LEOSE) account. These payments are necessary to ensure the continuing education of persons licensed under Chapter 1701, Occupations Code, or to provide necessary training, as determined by the agency head, to full-time, fully paid law enforcement support personnel in our agency.

The Comptroller is directed by the Occupations Code, Section 1701.157 to make an annual allocation from the LEOSE account to qualified law enforcement agencies for expenses related to the continuing education of persons licensed under Chapter 1701, Occupations Code. Of the account, 20 percent is allocated equally among the qualified agencies. The remaining 80 percent is allocated on the basis of the number of eligible law enforcement positions each agency has as of January 1 of the preceding calendar year.

Financial Impact:

A total of \$6,631.25 was received for use for training of City of Kingsville Police personnel.

Recommendation:

We request that the City Commission authorize the receipt and expenditure of these funds in the manner for which they were provided by the Texas Comptroller of Public Accounts.





Texas Law Enforcement Officer Standards and Education Fund Allocation Basis

a. TINS number ■ 17460015138	b. Mail code ■ 009	c. Report year ■ 2027
d. Law enforcement agency name and address (Make any necessary name or address changes below.) CITY OF KINGSVILLE POLICE DEPARTMENT 1700 E KING AVE KINGSVILLE, TX 78363-5928		e. County name KLEBERG
		f. County code 137

Check only if the above has changed and then complete new or corrected information only.

Law enforcement agency name: _____
 Address: _____
 City: _____ State: **TX** ZIP code: _____
 County name: _____

You must complete and return this form to receive your agency's share of the 2027 Law Enforcement Officer Standards and Education (LEOSE) account for expenses related to continuing education.

Twenty percent of the fund will be allocated equally among the qualified agencies. The remaining 80 percent will be allocated on the basis of the number of authorized eligible law enforcement positions each agency had as of Jan. 1 of the report year. An eligible law enforcement position is defined as one held by a person licensed under Occupations Code, Chapter 1701, who works as a peace officer, licensed jailer or telecommunicator on the average of at least 32 hours a week, is compensated by a political subdivision of the state at the minimum wage rate or higher and is entitled to all-employee benefits offered to a peace officer.

Documentation to substantiate the information reported below must be maintained in your files. If your agency did not have any authorized positions, as defined in Occupations Code, Chapter 1701.157, on Jan. 1 of the reporting year, please complete this form with a zero in **Item 1** and **Item 2**, complete Items 3, 4 and 5, and return to the address given below. Note: Item 3 may not exceed the amount you received last year.

If you have any questions, please call the Texas Comptroller of Public Accounts, Tax Allocation Section, at 800-531-5441, ext. 3-4530, or 512-463-4530.

1. Number of agency positions authorized as of Jan. 1, 2026 (Texas Occupations Code, Chapter 1701)	1. _____
2. Number of agency positions filled as of Jan. 1, 2026	2. _____
3. The amount of LEOSE funds received last year was \$8,395.42. What amount was used (spent) prior to March 1, 2026? This amount cannot exceed the amount you received last year.	3. <u>\$4,151.70</u>
4. Number of training hours received for the amount of LEOSE funds reported used (spent) in Item 3 above	4. <u>499.38</u>
5. Has CITY OF KINGSVILLE POLICE DEPARTMENT complied with the requirements of Occupations Code, Chapter 1701.157, regarding the use of any money received by the agency pursuant to the allocation made by the Comptroller of Public Accounts on or before March 1 last year?	5. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

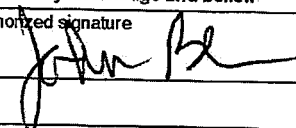
Return to:

COMPTROLLER OF PUBLIC ACCOUNTS
 Tax Allocation Section
 111 E. 17th St.
 Austin, TX 78774-0100

or email to:

TaxAllocation@cpa.texas.gov

I declare that the information in this document and any attachments is true and correct to the best of my knowledge and belief.

Authorized signature
sign here 

Printed name

Title
 Chief of Police

Daytime phone
 361-592-4311

Date
 3-18-26



TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

P.O. Box 13528 • Austin, TX 78711-3528

March 3, 2026

CITY OF KINGSVILLE POLICE DEPARTMENT
1700 E KING AVE
KINGSVILLE TX 78363-5928

Vendor number: -----

Payment was issued to your agency for the 2026 Law Enforcement Officer Standards and Education (LEOSE) Fund Allocation in the amount of \$6631.25.

The Comptroller is directed by the Occupations Code, Section 1701.157 to make an annual allocation from the LEOSE account to qualified law enforcement agencies for expenses related to the continuing education of those licensed under Chapter 1701, Occupations Code. These funds must be used to ensure the continuing education of those licensed under Chapter 1701 or to provide necessary training, as determined by the agency head, to full-time fully paid law enforcement support personnel in the agency.

Twenty percent of the funds are allocated equally among qualified agencies. The remaining eighty percent is distributed based on the number of eligible law enforcement positions each agency had as of January 1 of the preceding calendar year. Each agency must maintain complete and detailed records of all money received and spent. All funds received are subject to audit by the Comptroller of Public Accounts, and all expenditures are subject to audit by the State Auditor.

An eligible law enforcement position is defined as one held by a person licensed under Chapter 1701, Occupations Code, who works as a peace officer, licensed jailer or telecommunicator on the average of at least 32 hours a week, is compensated by a political subdivision of the state at the minimum wage rate or higher and is entitled to all employee benefits offered to a peace officer.

You must complete and return the enclosed Law Enforcement Officer Standards and Education Account 2027 Allocation Basis form to us no later than October 31st, 2026, to receive your agency's share of the LEOSE account in 2027. The information provided in this report must be accurate and returned timely to our office to ensure the correct allocation of the LEOSE account.

Please contact our office using taxallocation@cpa.texas.gov, or call using at 512-463-4530 if you have any questions or if we can be of assistance.

Enclosures: Form 40-215 (Rev.1-17/6)

ORDINANCE NO. 2026-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO ACCEPT AND EXPEND FUNDING FROM LEOSE FOR POLICE OFFICER TRAINING.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for this expenditure in this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#22

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 009 - LEOSE					
<u>Revenues</u>					
2100	Police	State Grants	72010	\$6,631.25	
<u>Expenditures</u>					
2100	Police	Training & Travel	31600	\$6,631.25	

[To amend the City of Kingsville FY 25-26 budget to accept and expend funding from LEOSE for police officer training. Funding is provided by the grant funds received for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of April 2026.

PASSED AND APPROVED on this the 27th day of April 2026.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #5

**City of Kingsville
Parks & Recreation Department**

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Susan Ivy, Director of Parks & Recreation

DATE: March 31, 2026–

SUBJECT: Agenda Request – Approve Budget Amendment to Fund Payment of Repairs to Golf Carts

Summary: Request to approve budget amendment to provide funding in the amount of \$ 13,943.26 to pay for repair of golf carts.

History: The first bill attached below is a listing of 12 carts that all have similar issues such as steering alignment and repairs, shock absorbers, assembly issues. Most of these issues are a combination of misuse of carts by patrons driving on the course and a couple of places on the cart path that need repairs. This bill totals \$11,234.88.

The second bill for \$2,718.38 is the result of a young golfer who was working temporarily at the course not looking where he was going and ran the cart into a tree.

We have filed all of these as claims to our insurance and are working with HR Specialist Raul Solis for resolution of any opportunities that can assist with reimbursement.

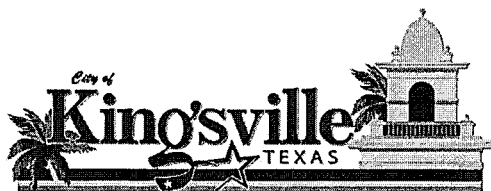
Financial Impact: An additional \$13,943.26 would be added to the Golf Course budget to fund the repair of these carts. Funding would be moved from line item 001-5-1030-86000 City Special-Budget Amendment Reserve and placed into 001-5-4502-71200, Golf Course-Equipment Maintenance.

Recommendation: Approve Budget Amendment to provide funding in the amount of \$13,943.26 for repair of golf carts.

Quote to repair golf carts.

Sent from my iPhone

Begin forwarded message:



**City of Kingsville
Parks & Recreation Department**

From: James Wiemers Jr <jwiemers01@textron.com>

Date: March 18, 2026 at 5:29:17 PM CDT

To: Charlie Sosa <CSosa@cityofkingsville.com>

Subject: Summary level quote of the work performed today

Dear Customer,

Below is a summary level quote of the work performed today.

Work

Order
Numb 00650761
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Custo
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Name CITY OF
 KINGSVILL
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:

Start
Date:

 2522 E
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Addre KINGSVILL
ss: E, Texas
 78363



**City of Kingsville
Parks & Recreation Department**

Service
e James
Tech Wiemers Jr
Name
:

Taylor
Service Cabler
e tcabler@te
Manager: xtron.com
(832) 529-
7529

Comment Quote for
damaged
cars

Signing
Customer
Name
:

Description	Serial	Car Number	Service Type	Part Description	Qty	Part Cost	Labor Cost	Retail Cost	Your Cost	Comments
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**City of Kingsville
Parks & Recreation Department**

F/A RXV ADVB2 FLEET ELEC - 5854094	585 409 4	35	Bill abl e	10033613 - ASSEMBLY,STEER ING RACK	1. 0	22 8.9 9	90. 00	31 8.9 9	318. 990	Repai r dama ged car
F/A RXV ADVB2 FLEET ELEC - 5854098	585 409 8	32	Bill abl e	614310 - TUBE,STRUT,REA R RH	1. 0	53. 99	24 0.0 0	29 3.9 9	293. 990	Repai r dama ged car
F/A RXV ADVB2 FLEET ELEC - 5854098	585 409 8	32	Bill abl e	614309 - TUBE,STRUT,REA R LH	1. 0	53. 99	0.0 0	53. 99	53.9 90	
F/A RXV ADVB2 FLEET ELEC - 5854098	585 409 8	32	Bill abl e	10027928 - STRUT,FRONT,ST EEL,WIDE,PAGE, ASSEMBLY	1. 0	51 9.9 9	0.0 0	51 9.9 9	519. 990	
F/A RXV ADVB2 FLEET ELEC - 5854098	585 409 8	32	Bill abl e	10033613 - ASSEMBLY,STEER ING RACK	1. 0	22 8.9 9	0.0 0	22 8.9 9	228. 990	
F/A RXV ADVB2 FLEET ELEC - 5854098	585 409 8	32	Bill abl e	10018909G02 - SHOCK ABSORBER,GEN4, RXV,RH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	



**City of Kingsville
Parks & Recreation Department**

F/A RXV ADVB2 FLEET ELEC - 5854098	585 409 8	32	Bill abl e	10018909G01 - SHOCK ABSORBER,GEN4, RXV,LH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	
F/A RXV ADVB2 FLEET ELEC - 5854098	585 409 8	32	Bill abl e	10005744 - A- ARM-ASSY	2. 0	23 1.9 8	0.0 0	23 1.9 8	231. 980	
F/A RXV ADVB2 FLEET ELEC - 5854098	585 409 8	32	Bill abl e	608114 - NGGC, STEERING YOKE	1. 0	53. 23	0.0 0	53. 23	53.2 30	
F/A RXV ADVB2 FLEET ELEC - 5854113	585 411 3	22	Bill abl e	10033613 - ASSEMBLY,STEER ING RACK	1. 0	22 8.9 9	18 0.0 0	40 8.9 9	408. 990	Repai r dama ged car
F/A RXV ADVB2 FLEET ELEC - 5854113	585 411 3	22	Bill abl e	10018909G02 - SHOCK ABSORBER,GEN4, RXV,RH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	
F/A RXV ADVB2 FLEET ELEC - 5854113	585 411 3	22	Bill abl e	10018909G01 - SHOCK ABSORBER,GEN4, RXV,LH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	
F/A RXV ADVB2 FLEET ELEC - 5854113	585 411 3	22	Bill abl e	10005744 - A- ARM-ASSY	2. 0	23 1.9 8	0.0 0	23 1.9 8	231. 980	



**City of Kingsville
Parks & Recreation Department**

F/A RXV ADVB2 FLEET ELEC - 5854113	585 411 3	22	Bill abl e	608114 - NGGC, STEERING YOKE	1. 0	53. 23	0.0 0	53. 23	53.2 30	
F/A RXV ADVB2 FLEET ELEC - 5854113	585 411 3	22	Bill abl e	656325 - OBS - FASCIA,FRONT,PR EMIUM	1. 0	75. 8	0.0 0	75. 80	75.8 00	
F/A RXV ADVB2 FLEET ELEC - 5854099	585 409 9	31	Bill abl e	10033613 - ASSEMBLY,STEER ING RACK	1. 0	22 8.9 9	12 0.0 0	34 8.9 9	348. 990	Repai r dama ged car
F/A RXV ADVB2 FLEET ELEC - 5854099	585 409 9	31	Bill abl e	10018909G02 - SHOCK ABSORBER,GEN4, RXV,RH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	
F/A RXV ADVB2 FLEET ELEC - 5854099	585 409 9	31	Bill abl e	10018909G01 - SHOCK ABSORBER,GEN4, RXV,LH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	
F/A RXV ADVB2 FLEET ELEC - 5854099	585 409 9	31	Bill abl e	10005744 - A- ARM-ASSY	2. 0	23 1.9 8	0.0 0	23 1.9 8	231. 980	
F/A RXV ADVB2 FLEET ELEC - 5854099	585 409 9	31	Bill abl e	608114 - NGGC, STEERING YOKE	1. 0	53. 23	0.0 0	53. 23	53.2 30	



**City of Kingsville
Parks & Recreation Department**

F/A RXV ADVB2 FLEET ELEC - 5854099	585 409 9	31	Bill abl e	656325 - OBS - FASCIA,FRONT,PR EMIUM	1. 0	75. 8	0.0 0	75. 80	75.8 00	
F/A RXV ADVB2 FLEET ELEC - 5854122	585 412 2	21	Bill abl e	10033613 - ASSEMBLY,STEER ING RACK	1. 0	22 8.9 9	12 0.0 0	34 8.9 9	348. 990	Repai r dama ged car
F/A RXV ADVB2 FLEET ELEC - 5854122	585 412 2	21	Bill abl e	10018909G02 - SHOCK ABSORBER,GEN4, RXV,RH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	
F/A RXV ADVB2 FLEET ELEC - 5854122	585 412 2	21	Bill abl e	10018909G01 - SHOCK ABSORBER,GEN4, RXV,LH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	
F/A RXV ADVB2 FLEET ELEC - 5854122	585 412 2	21	Bill abl e	10005744 - A- ARM-ASSY	2. 0	23 1.9 8	0.0 0	23 1.9 8	231. 980	
F/A RXV ADVB2 FLEET ELEC - 5854122	585 412 2	21	Bill abl e	608114 - NGGC, STEERING YOKE	1. 0	53. 23	0.0 0	53. 23	53.2 30	
F/A RXV ADVB2 FLEET ELEC - 5854122	585 412 2	21	Bill abl e	656325 - OBS - FASCIA,FRONT,PR EMIUM	1. 0	75. 8	0.0 0	75. 80	75.8 00	



**City of Kingsville
Parks & Recreation Department**

F/A RXV ADVB2 FLEET ELEC - 5854122	585 412 2	11	Bill abl e	10033613 - ASSEMBLY,STEER ING RACK	1. 0	22 8.9 9	12 0.0 0	34 8.9 9	348. 990	Repai r dama ged car
F/A RXV ADVB2 FLEET ELEC - 5854122	585 412 2	11	Bill abl e	10018909G02 - SHOCK ABSORBER,GEN4, RXV,RH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	
F/A RXV ADVB2 FLEET ELEC - 5854122	585 412 2	11	Bill abl e	10018909G01 - SHOCK ABSORBER,GEN4, RXV,LH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	
F/A RXV ADVB2 FLEET ELEC - 5854122	585 412 2	11	Bill abl e	10005744 - A- ARM-ASSY	2. 0	23 1.9 8	0.0 0	23 1.9 8	231. 980	
F/A RXV ADVB2 FLEET ELEC - 5854122	585 412 2	11	Bill abl e	608114 - NGGC, STEERING YOKE	1. 0	53. 23	0.0 0	53. 23	53.2 30	
F/A RXV ADVB2 FLEET ELEC - 5854117	585 411 7	25	Bill abl e	10033613 - ASSEMBLY,STEER ING RACK	1. 0	22 8.9 9	12 0.0 0	34 8.9 9	348. 990	Repai r dama ged car



**City of Kingsville
Parks & Recreation Department**

F/A RXV ADVB2 FLEET ELEC - 5854117	585 411 7	25	Bill abl e	10018909G02 - SHOCK ABSORBER,GEN4, RXV,RH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	
F/A RXV ADVB2 FLEET ELEC - 5854117	585 411 7	25	Bill abl e	10018909G01 - SHOCK ABSORBER,GEN4, RXV,LH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	
F/A RXV ADVB2 FLEET ELEC - 5854117	585 411 7	25	Bill abl e	608114 - NGGC, STEERING YOKE	1. 0	53. 23	0.0 0	53. 23	53.2 30	
F/A RXV ADVB2 FLEET ELEC - 5854117	585 411 7	25	Bill abl e	10005744 - A- ARM-ASSY	2. 0	23 1.9 8	0.0 0	23 1.9 8	231. 980	
F/A RXV ADVB2 FLEET ELEC - 5854091	585 409 1	37	Bill abl e	10033613 - ASSEMBLY,STEER ING RACK	1. 0	22 8.9 9	12 0.0 0	34 8.9 9	348. 990	Repai r dama ged car
F/A RXV ADVB2 FLEET ELEC - 5854091	585 409 1	37	Bill abl e	10018909G02 - SHOCK ABSORBER,GEN4, RXV,RH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	
F/A RXV ADVB2 FLEET ELEC - 5854091	585 409 1	37	Bill abl e	10018909G01 - SHOCK	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	



**City of Kingsville
Parks & Recreation Department**

				ABSORBER,GEN4, RXV,LH-ASSY						
F/A RXV ADVB2 FLEET ELEC - 5854091	585 409 1	37	Bill abl e	608114 - NGGC, STEERING YOKE	1. 0	53. 23	0.0 0	53. 23	53.2 30	
F/A RXV ADVB2 FLEET ELEC - 5854094	585 409 4	35	Bill abl e	608114 - NGGC, STEERING YOKE	1. 0	53. 23	0.0 0	53. 23	53.2 30	
F/A RXV ADVB2 FLEET ELEC - 5854094	585 409 4	35	Bill abl e	656325 - OBS - FASCIA,FRONT,PR EMIUM	1. 0	75. 8	0.0 0	75. 80	75.8 00	
F/A RXV ADVB2 FLEET ELEC - 5854088	585 408 8	34	Bill abl e	10033613 - ASSEMBLY,STEER ING RACK	1. 0	22 8.9 9	60. 00	28 8.9 9	288. 990	Repai r dama ged car
F/A RXV ADVB2 FLEET ELEC - 5854088	585 408 8	34	Bill abl e	608114 - NGGC, STEERING YOKE	1. 0	53. 23	0.0 0	53. 23	53.2 30	
F/A RXV ADVB2 FLEET ELEC - 5854089	585 408 9	36	Bill abl e	10015701 - SVC- HARNESS,MAIN,A DVB2,PACE-ASSY	1. 0	83 5.9 9	60. 00	89 5.9 9	895. 990	Repla ce dama ged wire harne ss



**City of Kingsville
Parks & Recreation Department**

Total Part Cost: 9884.88

Total Labor Cost: 1230.00

Service Call Cost: 120.0

Total Retail Cost: 11234.88

Total Freight Cost: 0.0

Your Total Cost: 11,234.88

DISCLAIMER: This amounts shown on this document is retail pricing, and may not be fully reflective of your true invoice.

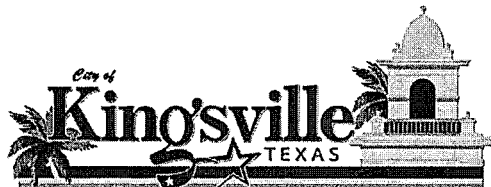
From: Charlie Sosa <CSosa@cityofkingsville.com>

Sent: Wednesday, March 18, 2026 6:16:52 PM

To: Susan Ivy <Slvy@cityofkingsville.com>

Subject: Fwd: Summary level quote of the work performed today

Quote for damaged cart



**City of Kingsville
Parks & Recreation Department**

Sent from my iPhone

Begin forwarded message:

From: James Wiemers Jr <jwiemers01@textron.com>
Date: March 18, 2026 at 4:25:31 PM CDT
To: Charlie Sosa <CSosa@cityofkingsville.com>
Subject: Summary level quote of the work performed today

Dear Customer,

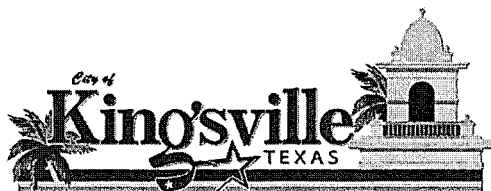
Below is a summary level quote of the work performed today.

Work
Order
Numb 00647131
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Custo
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Name KINGSVILL
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Date:

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**City of Kingsville
Parks & Recreation Department**

Address: KINGSVILLE
E, Texas
78363

Service
Technician Name: James
Wiemers Jr

Service
Manager: Taylor
Cabler
tcabler@textron.com
(832) 529-7529

Comments: Repair
quote for
damaged
car

Significant
Customer Name:

Description	Serial	Car Nu	Service	Part Description	Qty	Part	Labor	Retail	Your	Comments
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**City of Kingsville
Parks & Recreation Department**

		mb er	Typ e			Cos t	Cos t	Cos t	Cos t	
F/A RXV ADVB2 FLEET ELEC - 5854106	585 410 6	4	Bill abl e	10005744 - A- ARM-ASSY	2. 0	23 1.9 8	0.0 0	23 1.9 8	231. 980	
F/A RXV ADVB2 FLEET ELEC - 5854106	585 410 6	4	Bill abl e	10018909G01 - SHOCK ABSORBER,GEN4, RXV,LH-ASSY	1. 0	29 8.9 9	48 0.0 0	77 8.9 9	778. 990	Repai r dama ged car
F/A RXV ADVB2 FLEET ELEC - 5854106	585 410 6	4	Bill abl e	10018909G02 - SHOCK ABSORBER,GEN4, RXV,RH-ASSY	1. 0	29 8.9 9	0.0 0	29 8.9 9	298. 990	
F/A RXV ADVB2 FLEET ELEC - 5854106	585 410 6	4	Bill abl e	10033613 - ASSEMBLY,STEER ING RACK	1. 0	22 8.9 9	0.0 0	22 8.9 9	228. 990	
F/A RXV ADVB2 FLEET ELEC - 5854106	585 410 6	4	Bill abl e	608114 - NGGC, STEERING YOKE	1. 0	53. 23	0.0 0	53. 23	53.2 30	
F/A RXV ADVB2 FLEET ELEC - 5854106	585 410 6	4	Bill abl e	10027928 - STRUT,FRONT,ST EEL,WIDE,PACE, ASSEMBLY	1. 0	51 9.9 9	0.0 0	51 9.9 9	519. 990	



**City of Kingsville
Parks & Recreation Department**

F/A RXV ADVB2 FLEET ELEC - 5854106	585 410 6	4	Bill abl e	614310 - TUBE,STRUT,REA R RH	1. 0	53. 99	0.0 0	53. 99	53.9 90	
F/A RXV ADVB2 FLEET ELEC - 5854106	585 410 6	4	Bill abl e	614309 - TUBE,STRUT,REA R LH	1. 0	53. 99	0.0 0	53. 99	53.9 90	
F/A RXV ADVB2 FLEET ELEC - 5854106	585 410 6	4	Bill abl e	606584 - KIT- WINDSHIELD,SPLI T RXV	1. 0	21 4.4 4	0.0 0	21 4.4 4	214. 440	
F/A RXV ADVB2 FLEET ELEC - 5854106	585 410 6	4	Bill abl e	602413 - RXV SEAT SUPPORT STRUT	1. 0	87. 99	0.0 0	87. 99	87.9 90	
F/A RXV ADVB2 FLEET ELEC - 5854106	585 410 6	4	Bill abl e	656325 - OBS - FASCIA,FRONT,PR EMIUM	1. 0	75. 8	0.0 0	75. 80	75.8 00	

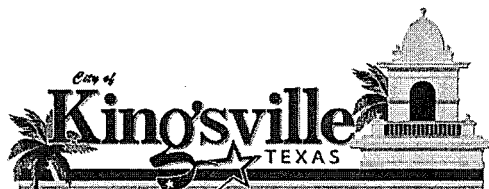
Total Part Cost: 2118.38

Total Labor Cost: 480.00

Service Call Cost: 120.0

Total Retail Cost: 2718.38

Total Freight Cost: 0.0



**City of Kingsville
Parks & Recreation Department**

Your Total Cost:

2,718.38

DISCLAIMER: This amounts shown on this document is retail pricing, and may not be fully reflective of your true invoice.



ORDINANCE NO. 2026-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO APPROPRIATE FUNDING FOR GOLF CART REPAIRS AT L.E. RAMEY GOLF COURSE.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#25

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001- General Fund					
<u>Expenditures - 5</u>					
1030	City Special	Budget Amend Reserve	86000		\$13,944
4502	Golf Course	Equipment Maintenance	71200	\$13,944	

[To amend the City of Kingsville FY 25-26 budget to appropriate funding for Golf Cart repairs. Funding for this request will come from the GF budget amendment reserve line item.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of April 2026.

PASSED AND APPROVED on this the 27th day of April 2026..

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #6

**City of Kingsville
Parks & Recreation Department**

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Susan Ivy, Director of Parks & Recreation

DATE: March 31, 2026--

SUBJECT: Agenda Request – Approve Budget Amendment to Fund Purchase of Zero Turn Mower for Golf Course

Summary: Request to approve funding in the amount of \$16,464.00 for the purchase of a zero turn Scag mower for the golf course.

History: Currently, outside of our specific mowers (greens mowers, fairway mower, tee mower and our verti cut unit) we only have a zero turn to cut roughs, surrounds, and outside of the tee boxes and certain fairways. While the fairway mower can cut most fairways because of the terrain, there are certain areas it can't get to. And with only 1 zero turn mower, it's a pretty hard ask to get everything done. A second zero turn mower will help us tremendously when the grass starts growing regularly.

Financial Impact: An additional \$16,464.00 would be added to the Golf Course budget to fund the purchase of this mower. Funding would be moved from line item 001-5-1030-86000 City Special-Budget Amend Reserve and placed into 001-5-4502-71200 Golf Course-Machinery & Equipment.

Recommendation: Approve Budget Amendment to provide funding in the amount of \$16,464.00 for the purchase of a new Scag zero turn mower for the golf course.



**City of Kingsville
Parks & Recreation Department**

| Q U O T A T I O N

PAGE: 1

AC LAWN & GARDEN SERVICES
PO Box 143
KINGSVILLE, TX 78364 U.S.A
Phone #: (361)592-2261

PHONE #: (361)595-8040
CELL #: (361)522-2826
ALT. #: (361)595-8041
P.O.#:
TERMS: Net 30 EOM
SALES TYPE: Quote

DATE: 3/12/2026
ORDER #: 1208575
CUSTOMER #: 8268
CP: Mike
LOCATION: 1
STATUS: Active

BILL TO 8268

City Of Kingsville
P.O. Box 1458
Kingsville, TX 78363 U.S.A.

SHIP TO

City Of Kingsville
P.O. Box 1458
Kingsville, TX 78363 U.S.A.

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
SCA	8A59Y	SCZII-61V-38FX-EFI-BB-MODEL	1	\$18,499.00	\$16,464.00	\$16,464.00

Prices reflected on this quote are valid for 30 days.

SUBTOTAL: \$16,464.00
TAX: \$0.00
ORDER TOTAL: \$16,464.00



ORDINANCE NO. 2026-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO APPROPRIATE FUNDING FOR THE PURCHASE OF A ZERO TURN SCAG MOWER FOR THE L. E. RAMEY GOLF COURSE.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#24

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001- General Fund					
<u>Expenditures - 5</u>					
1030	City Special	Budget Amend Reserve	86000		\$16,464
4502	Golf Course	Machinery & Equipment	71200	\$16,464	

[To amend the City of Kingsville FY 25-26 budget to appropriate funding for the purchase of a Zero Turn Scag Mower for the L.E. Ramey Golf Course. Funding for this request will come from the GF budget amendment reserve line item.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of April 2026.

PASSED AND APPROVED on this the 27th day of April 2026.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #7

Action Item
(accept funds)

**City of Kingsville
Parks & Recreation Department**

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Susan Ivy, Director of Parks & Recreation

DATE: March 31, 2026–

SUBJECT: Agenda Request – Approve Budget Amendment to Record Receipt of Funds from Kleberg County for Ball Field Turf Project

Summary: Request to approve budget amendment to record receipt of \$10,500 check from Kleberg County for the turf installation on ball fields at Dick Kleberg Park.

History: The City of Kingsville, Kleberg County, and Kingsville Pony League each committed \$10,500 to fund installation of turf home plates on 3 ball fields in Dick Kleberg Park. We have paid for two of the fields and Pony League has paid for one. This check from the County reimburses the City for the County's share of the project.


Financial Impact: A \$10,500 increase in parks revenue to offset a \$10,500 expenditure from parks capital projects.

Recommendation: Approve Budget Amendment to record receipt of funds in the amount of \$10,500 from Kleberg County for ball field turf project.



City of Kingsville
Parks & Recreation Department

PAGE TEXT OF 1

STATE OF TEXAS COUNTY OF KLEBERG 700 EAST KLEBERG AVENUE KINGSVILLE, TEXAS 78363		Kleberg Bank Klebergbank.com 88-1268/1148 VOID AFTER 90 DAYS	343712
DATE 02/19/2026		AMOUNT \$10,500.00	
PAY TO THE ORDER OF: ****10,500 DOLLARS 00 CENTS			
30002 CITY OF KINGSVILLE ATTN: FINANCE DEPT P O BOX 1458 KINGSVILLE TX 78364	MAIN ACCOUNT <i>Priscilla A. Centu</i> Kleberg County Treasurer <i>Melissa Sheen</i> Kleberg County Auditor		
# 343712 #			

KLEBERG COUNTY
MAIN ACCOUNT

PLEASE DETACH BEFORE DEPOSITING

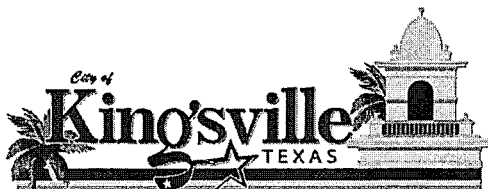
KLEBERG BANK

02/19/2026

CHECK #: 343712

GENERAL FUND 010-695-497 TURF FOR BALL FIELD - 01

TOTAL AMOUNT 10,500.00
10,500.00



AGENDA ITEM #8

Budget Amend.

**City of Kingsville
Parks & Recreation Department**

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Susan Ivy, Director of Parks & Recreation

DATE: March 31, 2026–

SUBJECT: Agenda Request – Approve Budget Amendment to Record Receipt of Funds from Kleberg County for Ball Field Turf Project

Summary: Request to approve budget amendment to record receipt of \$10,500 check from Kleberg County for the turf installation on ball fields at Dick Kleberg Park.

History: The City of Kingsville, Kleberg County, and Kingsville Pony League each committed \$10,500 to fund installation of turf home plates on 3 ball fields in Dick Kleberg Park. We have paid for two of the fields and Pony League has paid for one. This check from the County reimburses the City for the County's share of the project.


Financial Impact: A \$10,500 increase in parks revenue to offset a \$10,500 expenditure from parks capital projects.

Recommendation: Approve Budget Amendment to record receipt of funds in the amount of \$10,500 from Kleberg County for ball field turf project.



City of Kingsville
Parks & Recreation Department

FIND TEXT ON B

STATE OF TEXAS COUNTY OF KLEBERG 700 EAST KLEBERG AVENUE KINGSVILLE, TEXAS 78363		Kleberg Bank Klebergbank.com 88-1268/1149 VOID AFTER 90 DAYS	343712
DATE 02/19/2026		AMOUNT \$10,500.00	
PAY TO THE ORDER OF: ****10,500 DOLLARS 00 CENTS		MAIN ACCOUNT	
30002 CITY OF KINGSVILLE ATTN: FINANCE DEPT P O BOX 1458 KINGSVILLE TX 78364	<i>Priscilla A. Cantu</i> Kleberg County Treasurer <i>Melissa Sheen</i> Kleberg County Auditor		
⑈343712⑈			

KLEBERG COUNTY
MAIN ACCOUNT

PLEASE DETACH BEFORE DEPOSITING

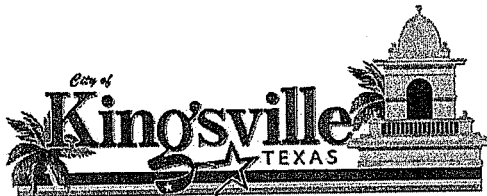
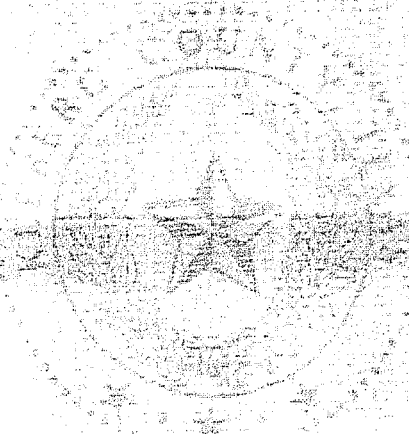
KLEBERG BANK

02/19/2026

CHECK #: 343712

GENERAL FUND 010-695-497 TURF FOR BALL FIELD - 01

TOTAL AMOUNT 10,500.00
10,500.00



ORDINANCE NO. 2026-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO ACCEPT AND EXPEND FUNDS FROM KLEBERG COUNTY FOR THE BALL FIELD TURF INSTALLATION PROJECT AT DICK KLEBERG PARK.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for this expenditure in this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#26

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001- GENERAL FUND					
<u>Revenues-4</u>					
4503	Park Maint	Park Donations	58003	\$10,500	
<u>Expenditures-5</u>					
4503	Park Maint	Parks-Capital Projects	71201	\$10,500	

[To amend the City of Kingsville FY 25-26 budget to appropriate, accept, and expend the funds from Kleberg County for the baseball field turf installation project at Dick Kleberg Park County. Funding will come from the donations received for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of April 2026.

PASSED AND APPROVED on this the 27th day of April 2026.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #9

**City of Kingsville
Legal Department**

TO: Mayor and City Commissioners
CC: Charlie Sosa, City Manager
FROM: Courtney Alvarez, City Attorney
DATE: January 26, 2026
SUBJECT: Ethics Review Board

Summary: An Ethics Review Board needs to be nominated and voted on by the City Commission as at least one ethics complaint has been received.

Background: The City Commission met to discuss the City of Kingsville Ethics Review Board on December 8, 2025 (when notice was given that a complaint had been received and a board needed to be seated in January). The Commission further discussed the board, qualifications, and responsibilities at a meeting on January 12, 2026. However, there still seemed to be questions regarding the board membership, role, and responsibilities at that meeting, so this memo was requested. [Note: The board only reviews complaints of alleged violations of ethics laws.]

The City of Kingsville Code of Ethics is found in the City of Kingsville Code of Ordinances Chapter III, Article 13. (see Sections 3-13-1 through 3-13-57). The regulations regarding the Ethics Review Board are found in ordinance Sections 3-13-36 through 3-13-47. That subsection is detailed as follows:

- 3-13-36 Definitions
- 3-13-37 Structure of the Ethics Review Board
- 3-13-38 Jurisdiction & Power
- 3-13-39 Complaints
- 3-13-40 Ethics Compliance Officer
- 3-13-41 Ethics Panels
- 3-13-42 Hearings
- 3-13-43 Disposition
- 3-13-44 Petition for Declaratory Ruling
- 3-13-45 Advisory Opinions
- 3-13-46 Annual Report
- 3-13-47 Public Records & Open Meetings.

**City of Kingsville
Legal Department**

As all of the specifics regarding the board are detailed in the ordinances, this memo will only serve to provide an overview of certain aspects.

MEMBERSHIP

~The Board is comprised of five members, who serve two-year staggered terms for no more than three two-year terms. (3-13-37(B) & (C)). They serve without compensation. (3-13-37(I)).

~Board members are qualified to serve if: (1) to be residents of the city and (2) to have good moral character. (3-13-37(D)). A board member *cannot* be:

- 1) A salaried city official or employee;
- 2) An elected public official;
- 3) A candidate for elected public office;
- 4) An officer of a political party;
- 5) A parent, spouse, child, or other relative within the second degree of consanguinity or affinity of an elected public official (see attached chart); or
- 6) A lobbyist required to register under Sections 3-13-22 through 3-13-31.

~The Board is to meet each year and elect a chair and a vice-chair from among its members, who will serve one-year terms and may be re-elected. (3-13-37 (H)).

ROLE

~The Board has jurisdiction to hear complaints filed within two years of the date of an alleged violation of the ethics laws. (3-13-38(A)). The ethics laws referenced are contained in:

- 1) City of Kingsville Code of Ethics Ordinance,
- 2) City of Kingsville Charter, Article V, Section 4, and
- 3) Texas Local Government Code Chapter 171 (state conflict of interest law applicable to certain local public officials).

**City of Kingsville
Legal Department**

RESPONSIBILITIES

~When the Ethics Review Board receives a complaint, they assign it to an Ethics Panel (three or more board members) who investigate and dispose of the complaint. (3-13-41(A)). The Ethics Panel can decide whether or not to hold a hearing. (3-13-41(C)).

~Section 3-13-38(E) addresses confidentiality regarding the filing and processing of complaints. Notification is discussed in Section 3-13-38(F).

~If a hearing is held, then the regulations regarding hearings found in Section 3-13-42 apply.

~The Ethics Panel will make a written opinion at the end of their decisionmaking stating their findings of fact and conclusions of law. (3-13-43(43)). The opinion shall either:

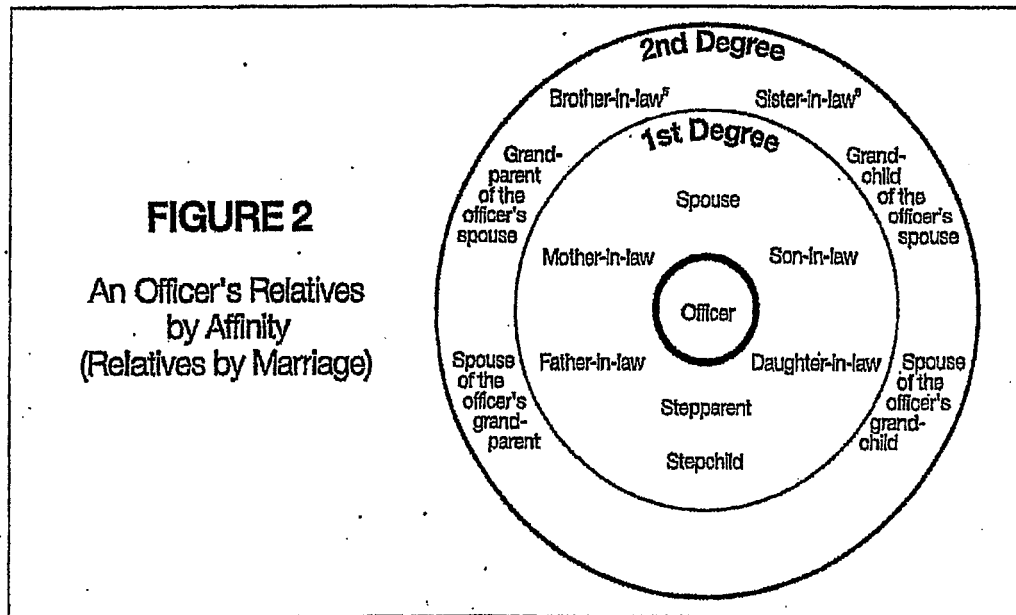
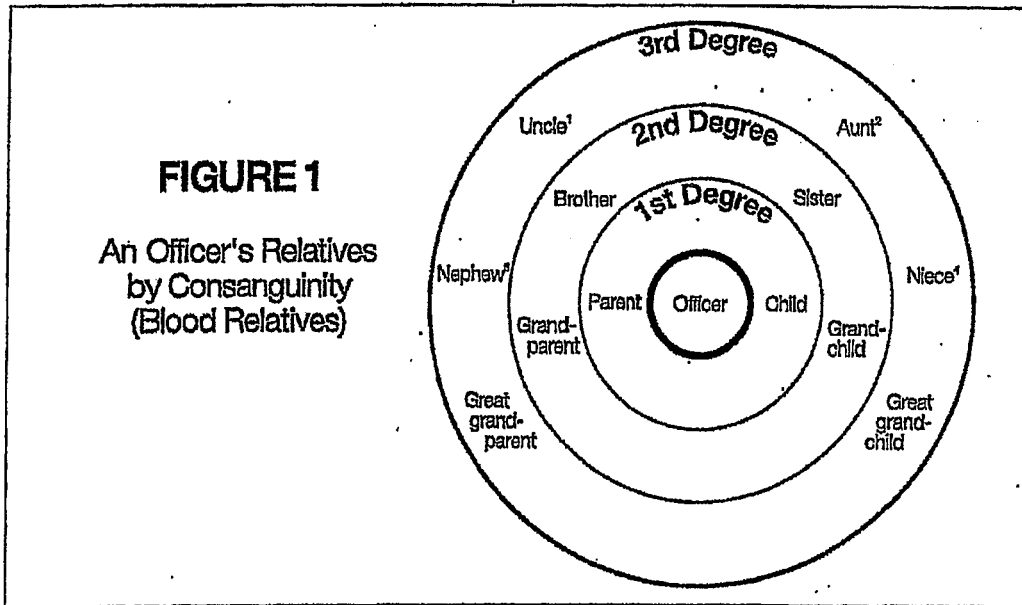
1. Dismiss the complaint; or
2. Find there has been a violation of the ethics laws and:
 - a. Recommend criminal prosecution (to the appropriate law enforcement agency) and/or
 - b. Recommend civil remedies (to the City Commission); or
 - c. State why no remedial action is recommended.

(3-13-43 (A)&(C)).

Financial Impact: None.

Action Requested: Each of the five City Commission members should nominate a citizen meeting the qualifications listed in 3-13-37. At the following meeting, the City Commission should vote on each of the five nominees, so that a five-member Ethics Review Board is empaneled.

RELATIONSHIPS BY CONSANGUINITY OR AFFINITY



¹ Uncle means only an uncle who is a brother of the officer's parent.

² Aunt means only an aunt who is a sister of the officer's parent.

³ Nephew means only a nephew who is a child of the officer's brother or sister.

⁴ Niece means only a niece who is a child of the officer's brother or sister.

⁵ Brother-in-law means a brother-in-law who is the brother of the officer's spouse or who is the spouse of the officer's sister.

⁶ Sister-in-law means a sister-in-law who is the sister of the officer's spouse or who is the spouse of the officer's brother.

ETHICS REVIEW BOARD - in Article 13 of Chapter III of City of Kingsville
Code of Ordinances

3-13-36. - Definitions.

As used in this subarticle, *ethics laws* includes this Code of Ethics, Tex. Local Gov't Code, Article V, §§ 4 and 171. *Ethical violation* includes violations of any of those enactments. Other terms used in this subarticle are defined in § 3-13-2.

(Ord. 2004-10, passed 5-10-04)

Sec. 3-13-37. - Structure of the ethics review board.

(A) *Establishment*. There is hereby established an Ethics Review Board, which shall have the powers and duties specified in this subarticle.

(B) *Composition*. The Ethics Review Board shall consist of five members. The Mayor and each member of the City Commission shall nominate one member of the Board. Each nominee must be confirmed by a majority of City Commission members. Nomination and confirmation of Board members shall be conducted at separate open meetings of the City Commission.

(C) *Terms of office*. Board members shall be appointed to two-year terms. Initial appointments shall be made so that terms are staggered. No member shall serve for more than three two-year terms.

(D) *Qualifications*. Members of the Board shall have good moral character and shall be residents of the city. No member of the Board shall be:

- (1) A salaried city official or employee;
- (2) An elected public official;
- (3) A candidate for elected public office;
- (4) An officer of a political party;
- (5) A parent, spouse, child, or other relative within the second degree of consanguinity or affinity of an elected public official; or
- (6) A lobbyist required to register under §§ 3-13-22 through 3-13-31.

(E) *Removal*. Members of the Ethics Review Board may be removed from office for cause by a majority of the City Commission only after a public hearing at which the member was provided with the opportunity to be heard. Grounds for removal include: failure to satisfy, or to continue to satisfy, the qualifications set forth in division (D); substantial neglect of duty; gross misconduct in office; inability to discharge the powers or duties of office; or violation of any provision in this Code of Ethics.

(F) *Vacancies.* A vacancy shall be filled by a person who will serve for the remainder of the unexpired term. The appointment shall be made by the member of City Commission who is entitled to make appointments to the seat that was vacated, and must be confirmed by a majority of the City Commission.

(G) *Recusal.*

(1) A member of the Ethics Review Board shall recuse himself or herself from any case in which, because of familial relationship, employment, investments, or otherwise, his or her impartiality might reasonably be questioned. A Board member may not participate in official action on any complaint:

- (a) That the member initiated;
- (b) That involves the member of City Commission who nominated him or her for a seat on the Ethics Review Board; or
- (c) During the pendency of an indictment or information charging the member with an offense, or after a finding of guilt of such an offense.

(2) If the number of Board members who are recused from a case is so large that an Ethics Panel cannot be constituted, as provided for in § 3-13-41, the Mayor shall nominate a sufficient number of ad hoc members so that the case can be heard. Ad hoc members of the Ethics Review Board must be confirmed by a majority vote of the City Commission and serve only for the case in question.

(H) *Chair and vice-chair.* Each year, the Board shall meet and elect a chair and a vice-chair from among its members, who will serve one-year terms and may be re-elected. The chair or a majority of the Board may call a meeting of the Board. The chair shall preside at meetings of the Ethics Review Board and perform other administrative duties. The vice-chair shall assume the duties of the chair in the event of a vacancy in that position.

(I) *Reimbursement.* The members of the Ethics Review Board shall not be compensated but shall be reimbursed for reasonable expenses incurred in the performance of their official duties.

(Ord. 2004-10, passed 5-10-04)

Sec. 3-13-38. - Jurisdiction and powers.

(A) *Jurisdiction.*

(1) If a complaint is filed pursuant to § 3-13-39 within two years of the date of an alleged violation of the ethics laws, the Ethics Review Board shall have jurisdiction to investigate and make findings and recommendations concerning:

- (a) Any alleged violation of this Code of Ethics or Article V, Section 4 of the City Charter by any person subject to those provisions, including, but not limited to, current city officials and employees, former city officials and employees, persons doing business with the city, and

persons required to register as lobbyists; or

(b) Any alleged violation by a city official of Tex. Local Gov't Code, § 171, the state conflict-of-interest law applicable to certain local public officials.

(2) The Board shall not consider any alleged violation that occurred more than two years prior to the date of the filing of the complaint.

(B) *Termination of city official's or employee's duties.* The termination of a city official's or employee's duties does not affect the jurisdiction of the Ethics Review Board with respect to alleged violations occurring prior to the termination of official duties.

(C) *Powers.* The Ethics Review Board has power:

(1) To establish, amend, and rescind rules and procedures governing its own internal organization and operations, consistent with this subarticle;

(2) To meet as often as necessary to fulfill its responsibilities;

(3) To designate Ethics Panels with the power to render decisions on complaints or issue advisory opinions on behalf of the Board;

(4) To request from the City Manager through the City Commission the appointment of such staff as are necessary to carry out its duties;

(5) To review, index, maintain on file, and dispose of sworn complaints;

(6) To make notifications, extend deadlines, and conduct investigations both on complaint and as a result of an issue raised out of said complaint;

(7) To render, index, and maintain on file advisory opinions;

(8) To provide assistance to the Ethics Compliance Officer of the city in the training and education of city officials and employees with respect to their ethical responsibilities;

(9) To prepare an annual report and to recommend to the Mayor and City Commission needed changes in ethical standards or procedures; and

(10) To take such other action as is necessary to perform its duties under this subarticle.

(Ord. 2004-10, passed 5-10-04)

Sec. 3-13-39. - Complaints.

(A) *Filing.*

(1) Any person (including a member of the Ethics Review Board or its staff, acting personally or on behalf of the Board) who believes that there has been a violation of the ethics laws may file a sworn complaint with the City Secretary.

(2) A complaint filed in good faith is qualifiedly privileged. A person who knowingly makes a false statement in a complaint, or in proceedings before the Ethics Review Board, is subject to criminal prosecution for perjury under § 3-13-51 or civil liability for the tort of abuse of

process.

(B) *Form.*

- (1) A complaint filed under this section must be in writing and under oath and must set forth in simple, concise, and direct statements:
 - (a) The name of the complainant;
 - (b) The street or mailing address and the telephone number of the complainant;
 - (c) The name of each person complained about;
 - (d) The position or title of each person complained about;
 - (e) The nature of the alleged violation, including, if possible, the specific rule or provision of law alleged to have been violated;
 - (f) A statement of the facts constituting the alleged violation and the dates on which or period of time in which the alleged violation occurred; and
 - (g) All documents or other material available to the complainant that are relevant to the allegation;
 - (h) A list of all documents or other material relevant to the allegation and available to the complainant but that are not in the possession of the complainant, including the location of the documents, if known; and
 - (i) A list of all documents or other material relevant to the allegation but unavailable to the complainant, including the location of the documents, if known.
- (2) The complaint must be accompanied by an affidavit stating that the information contained in the complaint is either true and correct or that the complainant has good reason to believe and does believe that the facts alleged constitute a violation of the Ethics Code. If the complaint is based on information and belief, the complaint shall state the source and basis of the information and belief. The complainant shall swear to the facts by oath before a notary public or other person authorized by law to administer oaths under penalty of perjury.
- (3) The complaint must state on its face an allegation that, if true, constitutes a violation of a rule adopted by or a law administered and enforced by the Board.

(C) *Frivolous complaint.*

- (1) For purposes of this section, *frivolous complaint* is a sworn complaint that is groundless and brought in bad faith or groundless and brought for the purpose of harassment.
- (2) By a vote of at least two-thirds of those present, the Board may order a complainant to show cause why the Board should not determine that the complaint filed by the complainant is a frivolous complaint.
- (3) In deciding if a complaint is frivolous, the Board will be guided by the Texas Rules of Civil Procedure, Rule 13, and interpretations of that rule, and may also consider:

- (a) The timing of the sworn complaint with respect to when the facts supporting the alleged violation became known or should have become known to the complainant, and with respect to the date of any pending election in which the respondent is a candidate or is involved with a candidacy, if any;
 - (b) The nature and type of any publicity surrounding the filing of the sworn complaint, and the degree of participation by the complainant in publicizing the fact that a sworn complaint was filed with the Board;
 - (c) The existence and nature of any relationship between the respondent and the complainant before the complaint was filed;
 - (d) If respondent is a candidate for election to office, the existence and nature of any relationship between the complainant and any candidate or group opposing the respondent;
 - (e) Any evidence that the complainant knew or reasonably should have known that the allegations in the complaint were groundless; and
 - (f) Any evidence of the complainant's motives in filing the complaint.
- (4) Notice of an order to show cause shall be given to the complainant, with a copy to the respondent, and shall include:
- (a) An explanation of why the complaint appears to be frivolous; and
 - (b) The date, time, and place of the hearing to be held under this section.
- (5) Before making a determination that a sworn complaint is a frivolous complaint, the Board shall hold a hearing at which the complainant may be heard; the complainant may be accompanied by counsel retained by the complainant.
- (6) By a record vote of at least two-thirds of those present after the hearing under division (C)(5) above, the Board may determine that a complainant filed a frivolous complaint and may recommend sanctions against that complainant.

(D) *Sanctions.*

- (1) Before recommending a sanction for filing a frivolous complaint, the Board shall consider the following factors:
- (a) The seriousness of the violation, including the nature, circumstances, consequences, extent, and gravity of the violation;
 - (b) The sanction necessary to deter future violations; and
 - (c) Any other matters that justice may require.
- (2) The Board may recommend the following sanctions:
- (a) A civil penalty of not more than \$500.00;
 - (b) Prosecution for perjury;

(c) Any other sanction permitted by law.

(3) The Board may notify the appropriate regulatory or supervisory agency for their appropriate action.

(E) *Confidentiality.* No city official or employee shall reveal information relating to the filing or processing of a complaint except as required for the performance of official duties. Ex parte communications by members of the Ethics Review Board are prohibited by § 3-13-41(D). All papers relating to a pending complaint are confidential.

(1) Except as otherwise provided by this section, all information relating to a sworn complaint known to or in the possession of the Board is confidential. The Board and its staff shall not communicate any information about a sworn complaint, including whether or not a complaint has been filed, to any person other than the respondent, the complainant, and a witness or potential witness identified by the respondent, the complainant, or another witness or potential witness.

(2) Information otherwise confidential under this section may be disclosed by entering it into the record of a formal hearing or a judicial proceeding.

(3) Confidentiality may be waived only if the complainant and each respondent named in the sworn complaint provides a verified, written waiver of confidentiality to the Board.

(F) *Notification.* A copy of a complaint shall be promptly forwarded by the City Secretary to the Ethics Compliance Officer and to the respondent(s), even if the complaint fails to meet the filing requirements of division (B). A complaint that is not sworn as required by division (A), shall not be forwarded by the City Secretary to the Ethics Compliance Officer, but shall be returned to the complainant. The respondent(s) shall also be provided with a copy of the ethics rules and shall be informed:

(1) That, within 14 days of receipt of the complaint, he or she may file a sworn response with the City Secretary;

(2) That failure to file a response does not preclude the Ethics Review Board from adjudicating the complaint;

(3) That a copy of any response filed by the respondent(s) will be provided by the City Secretary to the complainant, who may, within seven days of receipt, respond by sworn writing filed with the City Secretary, a copy of which shall be provided by the City Secretary to the respondent(s);

(4) That the respondent(s) may request a hearing; and

(5) That city officials and employees have a duty to cooperate with the Ethics Review Board, pursuant to § 3-13-41(E).

(G)

Assistance. The City Secretary shall provide information to persons who inquire about the process for filing a complaint.

Ord. 2004-10, passed 5-10-04)

Sec. 3-13-40. - Ethics compliance officer.

(A) *City Attorney's Office.*

- (1) The City Attorney or an Assistant City Attorney designated by the City Attorney shall serve as the Ethics Compliance Officer for the city. The Ethics Compliance Officer shall:
 - (a) Receive and promptly transmit to the Ethics Review Board complaints and responses filed with the City Secretary;
 - (b) Investigate, marshal, and present to the Ethics Review Board the evidence bearing upon a complaint;
 - (c) Act as legal counsel to the Ethics Review Board;
 - (d) Issue advisory opinions to city officials and employees about the requirements imposed by the ethics laws; and
 - (e) Be responsible for the training and education of city officials and employees with respect to their ethical responsibilities;
 - (f) Review complaints for legal sufficiency;
 - (g) Recommend acceptance or rejection of complaint within 60 days of date made to the Ethics Review Board; and
 - (h) Request additional information from complainant as needed.
- (2) At least once each year, the Ethics Compliance Officer shall cause to be distributed to each city official and employee a notice setting forth the duties of the Ethics Review Board and the procedures for filing complaints. The Ethics Compliance Officer shall also ensure that such notices are posted in prominent places in city facilities.

(B) *Outside independent counsel.*

- (1) An independent outside attorney, who does not otherwise represent the city, shall be appointed at the recommendation of the City Attorney, to serve as the Ethics Compliance Officer for a particular case:
 - (a) When a complaint is filed relating to an alleged violation of the ethics laws by:
 1. The Mayor or a member of the City Commission; or
 2. A city employee who is a department head or of higher rank;
 - (b) When the Ethics Review Board, at the recommendation of the City Attorney, requests such an appointment; or
 - (c) When requested by the City Attorney.

(2) An independent outside attorney who is appointed has the same duties and authority as the Ethics Compliance Officer under this section.

(C) *Exculpatory evidence.* The Ethics Compliance Officer shall disclose to the Ethics Panel and provide to the person charged with violating the ethics laws evidence known to the Ethics Compliance Officer tending to negate guilt or mitigate the seriousness of the offense.

(Ord. 2004-10, passed 5-10-04)

Sec. 3-13-41. - Ethics panels.

(A) *Assignment to an Ethics Panel.* A complaint received by the Ethics Review Board from the Ethics Compliance Officer shall be promptly assigned to an Ethics Panel consisting of three or more members of the Board, who shall have full power to investigate and dispose of the complaint. Each Ethics Panel shall be constituted according to procedures established by the Board. Any member of an assigned Ethics Panel who recuses himself or herself shall be replaced by another member of the Board according to established procedures if that is necessary to ensure that the Panel has at least three members. The identity of the members of the Ethics Panel shall be revealed to the person charged in the complaint who, for good cause, may request the recusal of any member of the panel.

(B) *Notice of charges.* The Ethics Panel shall consider whether the facts of the case establish a violation of any provision in the ethics laws, regardless of which provisions, if any, were identified in the complaint as having been allegedly violated. However, before the Ethics Panel may find that a violation of a particular rule, the respondent must be on notice that compliance with that rule is in issue and must have an opportunity to respond. Notice is conclusively established: if the complaint alleged that the rule was violated; if compliance with the rule is raised by the a member of the Board or the Ethics Compliance Officer as a disputed issue at a hearing before the Ethics Panel; or if the Board or the Ethics Compliance Officer provides the respondent with written notice of the alleged violation and a 14-day period within which to respond in writing to the charge.

(C) *Scheduling of a hearing.* Regardless of whether the complainant or the respondent requests a hearing, the Ethics Panel has discretion to decide whether to hold a hearing.

(D) *Ex parte communications.* It is a violation of this Code:

(1) For the complainant, the respondent, or any person acting on their behalf to engage or attempt to engage, directly or indirectly, in ex parte communication about the subject matter of a complaint with a member of the Ethics Panel, any other member of the Ethics Review Board, or any known witness to the complaint; or

(2) For a member of an Ethics Panel or any other member of the Ethics Review Board to:

(a) Knowingly entertain an ex parte communication prohibited by division (D)(1); or

(b) Communicate directly or indirectly with any person, other than a member of the Ethics Review Board, its staff, or the Ethics Compliance Officer, about any issue of fact or law relating to the complaint.

(E) *Duty to cooperate.* All city officials and employees shall cooperate with the Ethics Review Board and shall supply requested testimony or evidence to assist it in carrying out its charge. Failure to abide by the obligations imposed by this division is a violation of this Code of Ethics.

(Ord. 2004-10, passed 5-10-04)

Sec. 3-13-42. - Hearings.

At any hearing held by an Ethics Panel during the investigation or disposition of a complaint, the following rules apply:

(A) *General rules.* At least three members of the Ethics Panel must be present for the hearing. Any member of the Ethics Panel who is not present ceases to be a member of the Ethics Panel and may not participate in the disposition of the case. All witnesses must be sworn and all questioning of witnesses shall be conducted by the members of the Ethics Panel or the Ethics Compliance Officer. The Ethics Panel may establish time limits and other rules relating to the participation of any person in the hearing. No person may be held to have violated the ethics laws unless a majority of the Ethics Panel so finds by a preponderance of the evidence.

(B) *Evidence.* The Ethics Panel shall rely on evidence of which a reasonably prudent person commonly relies in the conduct of the person's affairs. The Ethics Panel shall further abide by the following:

- (1) The Panel shall hear evidence relevant to the allegations; and
- (2) The Panel shall not consider hearsay unless it finds the nature of the information is reliable and useful.

(C) *The person charged.* The person charged in the complaint has the right to attend the hearing, the right to make a statement, the right to present witnesses, and the right to be accompanied by legal counsel or another advisor. Only legal counsel to the person charged in the complaint may advise that person during the course of the hearing, but may not speak on his or her behalf, except with the permission of the Ethics Panel. The time permitted for presentation will be at the discretion of the Board.

(D) *The complainant.* The complainant has the right to attend the hearing, the right to make a statement, and the right to be accompanied by legal counsel or another advisor. Only legal counsel to the complainant may advise the complainant during the course of the hearing, but may not speak on behalf of the complainant, except with the permission of the Ethics Panel. Witnesses may not be presented by the complainant, except with the permission of the Ethics Panel.

(Ord. 2004-10, passed 5-10-04)

Sec. 3-13-43. - Disposition.

(A) *Written opinion.*

(1) The Ethics Panel shall issue a decision within 90 days after the filing of a complaint. The Ethics Panel shall state in a written opinion its findings of fact and conclusions of law. The written opinion shall either:

(a) Dismiss the complaint; or

(b) Upon finding that there that there has been a violation of the ethics laws:

1. Recommend criminal prosecution and/or civil remedies, in accordance with this section; or

2. State why no remedial action is recommended.

(2) If the Ethics Panel determines that a violation has occurred, the opinion shall identify in writing the particular rule or rules violated. If the complaint is dismissed, the grounds for the dismissal shall be set forth in the opinion. The failure of the Ethics Panel to comply within the above time limits may result in the charge being dismissed for want of prosecution. Prior to such dismissal, the complainant will be given notice and an opportunity to request continuance of the action.

(B) *Notification.* Copies of the opinion shall be forwarded to the complainant, the person charged in the complaint, the Ethics Compliance Officer, and any member of the Ethics Review Board who did not participate in the disposition of the case. A copy of the opinion shall also be forwarded to the City Secretary, who shall make it available as authorized by law.

(C) *Recommendations.* A recommendation for criminal prosecution shall be forwarded to the appropriate law enforcement agency. A recommendation of civil remedies shall be forwarded through the Ethics Compliance Officer to the City Commission for action.

(D) *Similar charges barred.* If the complaint is dismissed because the evidence failed to establish a violation of the ethics laws, the Ethics Review Board shall not entertain any other similar complaint based on substantially the same evidence.

(E) *Factors relevant to sanctions.* In deciding whether to recommend, in the case of a violation of the Code of Ethics, criminal prosecution and/or civil remedies, the Ethics Panel shall take into account relevant considerations, including, but not limited to, the following:

(1) The culpability of the person charged in the complaint;

(2) The harm to public or private interests resulting from the violation;

(3) The necessity of preserving public confidence in the conduct of local government;

(4) Whether there is evidence of a pattern of disregard for ethical obligations; and

(5) Whether remedial action has been taken that will mitigate the adverse effect of the ethical violation.

(F) *Civil remedies.* The following civil remedies may be recommended by an Ethics Panel which finds that the ethics laws have been violated:

- (1) Review of the case by the City Manager, or his or her designate, for disciplinary action;
- (2) A suit by the city for damages or injunctive relief in accordance with § 3-13-49;
- (3) Disqualification from contracting in accordance with § 3-13-53;
- (4) Voiding of a contract in accordance with § 3-13-52; and
- (5) A fine in accordance with § 3-13-54.

(G) *Criminal prosecution.* An Ethics Panel may recommend to the appropriate law enforcement agency criminal prosecution under § 3-13-51 or Tex. Local Gov't Code, § 171. Prosecution of any person by the City Attorney for a violation of this Code of Ethics shall not be undertaken until a complaint is disposed of in accordance with this section. However, the absence of a recommendation to prosecute from an Ethics Panel to the City Attorney shall not preclude the City Attorney from exercising his or her prosecutorial discretion to prosecute a violation of this Code of Ethics.

(H) *Commission action.* City Commission shall dispose of a recommendation from the Ethics Review Board within 90 days of receiving such recommendation. The recommendation(s) of the Ethics Review Board may be accepted, rejected, modified, or recommitted one time to said Board for further action or clarification within 15 days of receipt of the recommendation by the City Commission. Within five days of the initial recommendation being recommitted to the Ethics Review Board by the City Commission, the Ethics Review Board shall take further action or make clarification of the matter requested and resubmit the matter to the City Commission.

(Ord. 2004-10, passed 5-10-04)

Sec. 3-13-44. - Petition for declaratory ruling.

Any city official or employee against whom public allegations of ethics violations have been made in the media or elsewhere shall have the right to file a sworn statement with the City Secretary affirming his or her innocence, and to request the Ethics Review Board to investigate and make known its findings, and make any relevant recommendations concerning the issue.

(Ord. 2004-10, passed 5-10-04)

Sec. 3-13-45. - Advisory opinions.

(A) *Opinions issued by the Ethics Review Board.*

- (1) *Requests by persons other than city officials and employees.*

- (a) By writing filed with the City Secretary, any person other than a city official or employee may request an advisory opinion with respect to the interpretation of the ethics laws, but only with respect to whether proposed action by that person would violate the ethics laws. The City Secretary shall promptly transmit all requests for advisory opinions to the Ethics Compliance Officer and the chair of the Ethics Review Board. (City officials and employees may request advisory opinions from the City Attorney pursuant to division (B).)
- (b) Within 30 days of receipt by the chair of the Ethics Review Board of a request for an advisory opinion, the Board, acting en banc or through a designated Ethics Panel, shall issue a written advisory opinion. During the preparation of the opinion, the Board may consult with the Ethics Compliance Officer of the city and other appropriate persons. An advisory opinion shall not reveal the name of the person who made the request, if that person requested anonymity, in which case the opinion shall be written in the form of a response to an anonymous, hypothetical fact situation. A copy of the opinion shall be indexed and kept by the Ethics Review Board as part of its records for a period of not less than five years. In addition, copies of the opinion shall be forwarded by the chair of the Ethics Review Board, or the Ethics Compliance Officer, to the person who requested the opinion, to the members of the Ethics Review Board, and to the City Secretary. The City Secretary shall make the opinion available as a public record in accordance with the Local Government Records Act. The Ethics Compliance Officer shall promptly post the opinion for a period of no less than five years on the Internet via the City of Kingsville homepage.
- (2) *Opinions initiated by the Board.* On its own initiative, the Ethics Review Board, acting as the full board or through a designated Ethics Panel, may issue a written advisory opinion with respect to the interpretation of the ethics laws as they apply to persons other than city officials and employees if a majority of the Board determines that an opinion would be in the public interest or in the interest of such person or persons subject to the provisions of the ethics laws. Such an opinion may not include the name of any individual who may be affected by the opinion. A copy of any such opinion shall be indexed and kept by the Ethics Review Board as part of its records for a period of not less than five years. In addition, copies of the opinion shall be forwarded by the chair of the Ethics Review Board, or his or her designate, to the Ethics Compliance Officer and to the City Secretary. The City Secretary shall make the opinion available as a public record in accordance with the Local Government Records Act. The Ethics Compliance Officer shall promptly post the opinion for a period of no less than five years on the Internet via the City of Kingsville homepage.
- (3) *Reliance.* If a person reasonably and in good faith acts in reliance on an advisory opinion issued by the Ethics Review Board, that fact may be considered by an Ethics Panel in adjudicating a complaint filed against that person, but does not by itself bar the finding of a violation.

(B) *Opinions Issued by the Ethics Compliance Officer.*

(1) *Requests by city officials and employees.*

- (a) By writing filed with the Office of the City Attorney, any city official or employee may request an advisory opinion with respect to whether proposed action by that person would violate the ethics laws.
- (b) Within 30 days of receipt of the request by the Office of the City Attorney, the Ethics Compliance Officer shall issue a written advisory opinion. The advisory opinion shall not reveal the name of the person who made the request, if that person requested anonymity, in which case the opinion shall be written in the form of a response to an anonymous, hypothetical fact situation. Copies of the opinion shall be forwarded by the Ethics Compliance Officer to the members of the Ethics Review Board, to the person who requested the opinion, and to the City Secretary, and promptly posted by the Ethics Compliance Officer for a period of no less than five years on the Internet via the City of Kingsville homepage. The City Secretary shall make the opinion available as a public record in accordance with the Local Government Records Act.

(2) *Reliance.* A person who reasonably and in good faith acts in accordance with an advisory opinion issued by the Ethics Compliance Officer may not be found to have violated the ethics laws by engaging in conduct approved in the advisory opinion, provided that:

- (a) He or she requested the issuance of the opinion;
- (b) The request for an opinion fairly and accurately disclosed all relevant facts; and
- (c) Less than five years elapsed between the date the opinion was issued and the date of the conduct in question.

(Ord. 2004-10, passed 5-10-04)

Sec. 3-13-46. - Annual report.

The Ethics Review Board shall prepare and submit an annual report to the Mayor and City Commission detailing the activities of the Board during the prior year. The format for the report shall be designed to maximize public and private understanding of the Board's operations, and shall include a summary of the content of ethics opinions issued by the Board and a listing of current city lobbyists based on information gathered by the Board from records on file with the City Secretary. The report may recommend changes to the text or administration of this Code of Ethics. The Ethics Compliance Officer of the city shall take reasonable steps to ensure wide dissemination and availability of the annual report of the Ethics Review Board.

(Ord. 2004-10, passed 5-10-04)

Sec. 3-13-47. - Public records and open meetings.

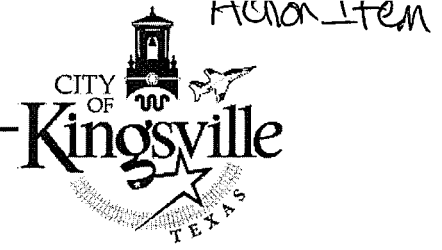
Except as otherwise provided in this subarticle, records relating to an alleged violation of the ethics laws, or the preparation of an ethics opinion requested by a person who asked for anonymity, shall not be open to the public and shall be treated as information that is excepted from public disclosure as required or permitted under the Texas Open Records Act or other law. No meeting or other proceeding relating to an alleged violation of the ethics law shall be treated as open to the public unless closed sessions in connection therewith are not permitted or required by the Texas Open Meetings Act or other law.

(Ord. 2004-10, passed 5-10-04)

AGENDA ITEM #10

CITY OF KINGSVILLE

P.O. BOX 1458 – KINGSVILLE, TX 78364



Date: April 1, 2026

To: City Commission via City Manager Charlie Sosa

CC: Courtney Alvarez, City Attorney and Mary Valenzuela, City Secretary

From: Rebecca Duke, Interim Director of Tourism Services

Summary

Consideration and possible action to authorize the Tourism department to serve as a Premier Sponsor for the 2026 Wings Over South Texas air show.

Background

The Wings Over South Texas air show is a major boost to our city's tourism efforts. With festivities spanning from Friday evening through Sunday evening, families, veterans, and air show enthusiasts are guaranteed to fill our hotels.

Across the country, air shows see over 26 million attendees annually with individuals from a variety of demographics. In 2022, Kingsville saw 30,000 attendees at Wings Over South Texas with an expected increase this year as 4 years of anticipation has built up. Along with the Blue Angels, the air show will host performances from civilian performers such as Tora! Tora! Tora!, the Misty Blues Women Skydiving Team, and more starting at 11 a.m. and going until 4:30 p.m. each day.

Financial Impact

The sponsorship is in the amount of \$35,000 to be funded by the Tourism Department's budget. This sponsorship level provides the City with logo and brand visibility on social media, radio and TV promotions, website banners, a program ad, and physical banners through the base. The City also receives 100 wristbands (\$8,000 value) to a private Chalet with food, drinks, seating, and private bathrooms. We also receive 15 VIP parking passes per day, 10 tickets to the pre-show concert, a vendor booth space, and an appreciation gift.

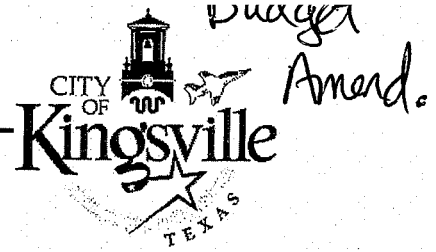
Recommendation

Staff recommends approval to authorize the Tourism Department to sponsor the Wings Over South Texas air show in the amount of \$35,000. This sponsorship continues a decades-long partnership between the City of Kingsville and NAS-Kingsville

AGENDA ITEM #11

CITY OF KINGSVILLE

P.O. BOX 1458 – KINGSVILLE, TX 78364



Date: April 1, 2026

To: City Commission via City Manager Charlie Sosa

CC: Courtney Alvarez, City Attorney and Mary Valenzuela, City Secretary

From: Rebecca Duke, Interim Director of Tourism Services

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Recommendation

Staff recommends approval to authorize the Tourism Department to sponsor the Wings Over South Texas air show in the amount of \$35,000. This sponsorship continues a decades-long partnership between the City of Kingsville and NAS-Kingsville

ORDINANCE NO. 2026-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO APPROPRIATE FUNDS FOR 2026 WINGS OVER SOUTH TEXAS AIR SHOW.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for this expenditure in this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#23

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 002- Tourism					
<u>Expenditures-5</u>					
1071	Tourism	Special Events & Festivals	31441	\$35,000	

[To amend the City of Kingsville FY 25-26 Budget to appropriate funds for 2026 Wings Over South Texas air show. Funding will come from Tourism Unappropriated Fund Balance.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of April 2026.

PASSED AND APPROVED on this the 27th day of April 2026.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #12



13. Consider distribution of the allotment of sponsorship tickets and chalet options for Wings Over South Texas Air Show weekend. (Tourism Director).

Ms. Reyes stated that as a sponsor of the Wings Over South Texas Air Show, the city is provided a 50-person chalet each day of the event and tickets for 20 people to watch the practice day event. She further stated that a decision is needed for ticket distribution and potential catering options. Ms. Reyes stated that each chalet has a catering option. One option is for a cost of \$900 a day and the second option is for \$1,000 a day. Both options have a different menu option.

Commissioner Torres asked how the City of Corpus Christi handled their chalet tickets for their air show last year as she had been invited by City of Corpus Christi Mayor Paulette Guajardo.

Ms. Reyes responded that she believed the Buccaneer Days committee had taken care of that and not the City of Corpus Christi.

Commissioner Alvarez suggested that the tickets be passed on to city employees and as there were only so many tickets to go around, maybe a lottery would be best as to who would receive these tickets. She further commented that tickets would need to be given in pairs as the employee would like to take a guest.

Commission gave direction to staff on the distribution of air show tickets; ten tickets for a one-day event for the City Commission and all others would be passed on to city employees. Employees to be picked out through a lottery.

14. Consider appointing five local businesspersons to Economic Development Grant Administrative Board for two-year terms. (City Manager).

Mr. Manny Salazar, Director of Economic Development stated that for this Board there are four fixed members and five appointed members. The fixed members consist of City Manager, Finance Director, Planning Director, and President/CEO of Kingsville Economic Development/Chamber of Commerce. The five positions at-large that are being recommended by the City Manager are as follows: Sharon Pennington of D&C amusement, Chamber member; Stefanie Perryman of Stef & Bec's Boutique, Chamber member; Justin Bray of Bray's Smokehouse, Chamber member; Charlie Williams of Beef & Bones Meat Market, Chamber member; and Rodney Rodriguez of Rodriguez & Sons Plumbing, not a Chamber member. One other application was received from Mr. Lupe Ruiz of Ruiz Bookkeeping & Income Tax Service who is not a Chamber member.

Commissioner Alvarez stated that she sees a slight problem with one of the applications which require some clarification. She stated that on one of the questions, Mr. Rodney Rodriguez's answered no to the questions, "if the applicant acknowledged that by serving in the Grant Administrative Board, you would be ineligible to apply for an Economic Development Grant for the duration of your tenure?" She further asked that by Mr. Rodriguez answering no, should the Commission vote on this item as a slate or remove Mr. Rodriguez?

Mr. Salazar responded that this would be up to the discretion of the Commission. Salazar further stated that the Commission can remove this applicant's name and consider it at a later meeting pending clarification, or the Commission can also go with one other application that was received but would be up to the Commission's discretion.

Commissioner Torres asked if the Commission would be able to see all the applications received as there are some alternate applications that are missing.

CITY OF KINGSVILLE

P. O. BOX 1458 - KINGSVILLE, TEXAS 78364



Sample

Date: February 15, 2022

To: City Commission via City Manager ~~Mark McLaughlin~~

CC: Courtney Alvarez, City Attorney and Mary Valenzuela, City Secretary

From: ~~Janine Reyes~~, Director of Tourism Services

RE: Decisions Related to Wings Over South Texas (WOST) Events

Summary: As a sponsor of the WOST Air Show, the City is provided a 50-person chalet each day of the event and tickets for 20 people to watch the practice day event. Decisions are needed for ticket distribution and potential catering options.

Background: Kingsville City Commission approved presenting sponsorship for the Wings Over South Texas Air Show in the amount of \$25,000 on November 22, 2021. Presenting sponsorship entitles the City to one chalet per air show day, which is Saturday, April 2nd and Sunday, April 3rd. Each chalet seats 50 people. Presenting sponsorship also entitles the City to a 20-person private invite to event practice day on Friday, April 1st. The City Manager would like to provide City Commission, city employees, and city board members an opportunity to select a day and receive two tickets to be seated at the private practice and/or the chalets.

The City Manager would like commission to discuss and act on a selection process to distribute tickets for the private practice and the Wings Over South Texas chalets.

Additionally, each chalet has a catering option. Options are attached and come at a cost of \$18.00, \$19.00 or \$20.00 per person per day. The menu is attached. Staff would like commission to decide whether to provide catering; and, if so, select a menu for Saturday and Sunday of the air show.

Financial Impact: If the catering option is selected, staff recommends the anticipated amount of up to \$2,000 in catering expenditures come from division 1030 - the City Special account.

Recommendation: Provide procedure for distribution of tickets (120 total) for the three WOST Air Show events the City has available, and select a menu if catering is desired.





Wings Over South Texas Chalet Catering Menus

Sample

Menu 1:

- BALLPARK HOTDOGS WITH BUNS
- CHEESEBURGERS WITH PORTION CONTROLLED CONDIMENTS
- HOMEMADE POTATO SALAD
- PORTION CONTROLLED PACKAGES OF CHIPS
- ASSORTED COOKIES & BROWNIES

\$18.00 per person per day

Menu 2:

- BEEF & CHICKEN FAJITAS WITH FRESH TORTILLAS
- MEXICAN STYLE RICE & BEANS
- FRESH PICO DE GALLO
- ASSORTED COOKIES & BROWNIES

\$19.00 per person per day

Menu 3:

- FRESH ROLLS
- COCONUT FRIED SHRIMP OR GRILLED SHRIMP (5 EACH) WITH MANGO SALASA
- COLE SLAW
- TORTELLINI PASTA SALAD
- ASSORTED COOKIES & BROWNIES

\$20.00 per person per day

Menu prices cover the buffet service charge which includes: banquet servers, all necessary buffet equipment, Chinet plates, paper napkins, plastic utensils, and clear plastic cups.

Beverages

All chalets will include iced tea and water stations.

This also includes lemons, ice, and assorted sweeteners.

Coffee and canned sodas can be added at \$1.50 per person.

Beer:

The following kegs are available for \$200.00 each and include cups.

- Bud Light
- Michelob Ultra
- Ziegenbock

AGENDA ITEM #13

Handout from April 1, 2026 HOT Board Meeting

RANCH HAND WEEKEND 2025		
REVENUES		
TAMUK Sponsorship	\$ 10,000.00	10/1/2025
Kleberg Bank Sponsorship	\$ 10,000.00	10/30/2025
Riviera Telephone & S. Tx Broadband	\$5,000.00	10/30/2025
Hacienda Ford Sponsorship	\$5,000.00	10-Nov
Hacienda Nissan Sponsorship	\$5,000.00	11/10/2025
Oxy Sponsorship	\$7,500.00	11/17/2025
Table Sponsor, Ramos Refrigeration	\$1,200.00	11/19/2025
Table Sponsor, Sam Fugate Law Office	\$1,200.00	11/20/2025
In-Kind Sponsorship	\$ 5,850.00	HEB ?
Ticket Sales (GA & Pit Pass)	\$ 4,542.00	Event Mania
Table purchased online	\$ 1,200.00	Event Mania
Tables (4 Top purchased online)	\$ 2,250.00	Event Mania
Alcohol Sales @ concert	\$ 139.27	Event Mania
Vendor Fees	\$ 6,650.00	
TOTAL REVENUES	\$ 65,531.27	
EXPENSES		
Performers	\$ 40,000.00	10/1 & 11/22
Mikey Bowers, Booking Agent	\$ 4,000.00	10/1/2025
Macareno Signs (Banners)	\$ 282.00	10/27/2025
DJ for Downtown	\$ 1,200.00	11/11/2025
Band downtown (Timothy Noel Saenz)	\$ 800.00	11/20/2025
Macareno (Info & Parking sign)	\$ 203.00	11/20/2025
Adrian Gallegos (Stage & Sound for concert)	\$ 15,000.00	11/24/2025
Rental World (Pipe & Drape for JK)	\$ 2,048.15	11/21 & 11/24
S. Point Rentals	\$ 370.00	11/25/2025
Performer Hotel Rooms (8)	\$ 1,120.96	11/30/2025
Jennifer Cash - Backdrop & flowers	\$ 270.63	12/3/2025
Performer Rider Request	\$ 87.08	11/30/2025
RHW Supplies	\$ 268.97	11/30/2025
RHW Supplies	\$ 142.49	11/30/2025
Supplies, Wristbands Concert	\$ 63.96	11/30/2025
Cielito Lindo (Rooms for Stage folks)	\$ 900.00	1/5/2026
Macareno Signs (VIP Parking @ Concert)	\$ 70.00	2/2/2026
Armadillo Liquors (Performer Rider)	\$ 318.92	11/11/2025
Green Room catering	\$ 375.99	11/30/2025
Advertising, KIII-TV	\$ 5,910.00	10/1/2025
Advertising, iHeart Radio	\$ 2,600.00	10/1/2025
Advertising, Scripps	\$ 1,590.00	3/10/2026
Advertising, Nexstar	\$ 2,500.00	4/1/2026
Banner Kit (Stage)	\$ 850.00	Paid from Ticket Sales
Bar Expenses for VIP Tickets	\$ 1,848.00	
TOTAL EXPENSES	\$ 82,820.15	
PROFIT NET/LOSS	\$ (17,288.88)	

