

# City of Kingsville, Texas

---

**AGENDA**  
**CITY COMMISSION**  
**MONDAY, MAY 11, 2026**  
**REGULAR MEETING**  
**CITY HALL**  
**HELEN KLEBERG GROVES COMMUNITY ROOM**  
**400 WEST KING AVENUE**  
**5:00 P.M. – Regular Meeting**

**Live Videostream:** <https://www.facebook.com/cityofkingsvilletx>

**I. Preliminary Proceedings.**

**OPEN MEETING**

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

**MINUTES OF PREVIOUS MEETING(S)**

Regular Meeting –April 27, 2026.

**II. Public Hearing - (Required by Law).<sup>1</sup>**

None.

**III. Reports from Commission & Staff.<sup>2</sup>**

*“At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, , Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development , Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”*

**IV. Public Comment on Agenda Items.<sup>3</sup>**

1. Comments on all agenda and non-agenda items.

APPROVED BY:

*Charlie Sosa*

Charlie Sosa  
City Manager

V.

**Consent Agenda**

**Notice to the Public**

*The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

**CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:**

*(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)*

1. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend donation from 1PointFive for the Parks Department Healthy Family Events. (Parks Director).

**REGULAR AGENDA**

**CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

**VI. Items for consideration by Commissioners.<sup>4</sup>**

2. Discuss and consider authorizing Fire Captain James Creek to travel to Orlando, Florida from May 26-28, 2026 to inspect the new ambulance for the Fire Department. (Fire Chief).
3. Discuss and consider authorizing Fire Captains James Creek & Terry Valentine and Engineer Clint Baird to travel to Appleton, Wisconsin, from June 1-4, 2026 to inspect the new pumper truck for the Fire Department. (Fire Chief).
4. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order No.1 for the Construction Contract with Lowman Land Improvements Inc. for RFP#24-13 Landfill South Drainage Infrastructure-Lined Channel Project. (Public Works Director).
5. Discuss and consider approving a resolution of the City of Kingsville authorizing intervention in AEP Texas Inc.'s Application to Amend its Rider Mobile Temporary Emergency Electric Energy Facilities before the commission; approving cooperation with the cities served by AEP Texas; hiring Lloyd Gosselink attorneys and consulting services to negotiate with the company and direct any necessary litigation and appeals; requiring reimbursement of cities' rate case expenses; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel. (City Attorney).

**VII. Adjournment.**

1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

NOTICE

This City of Kingsville and Commission Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail [mvalenzuela@cityofkingsville.com](mailto:mvalenzuela@cityofkingsville.com) for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board at City Hall, City of Kingsville, 400 West King Avenue, Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

May 5, 2026, at 2:30 P.M. and remained so posted continuously for at least three business days proceeding the scheduled time of said meeting.

*Mary Valenzuela*  
Mary Valenzuela, TRMC, City Secretary  
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: \_\_\_\_\_

By: \_\_\_\_\_  
City Secretary's Office  
City of Kingsville, Texas

**MINUTES OF PREVIOUS  
MEETING(S)**

APRIL 27, 2026

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, APRIL 27, 2026, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS, AT 5:00 P.M.

**CITY COMMISSION PRESENT:**

Sam R. Fugate, Mayor  
Edna Lopez, Commissioner  
Norma Alvarez, Commissioner  
Hector Hinojosa, Commissioner  
Leo Alarcon, Commissioner

**CITY STAFF PRESENT:**

Charlie Sosa, City Manager  
Mary Valenzuela, City Secretary  
Courtney Alvarez, City Attorney  
Derek Williams, Systems Administrator  
Kyle Benson, IT Director  
Leticia Salinas, Accounting Manager  
Susan Ivy, Parks Director  
Charlie Cardena, Engineer  
Emilio Garcia, Health Director  
John Blair, Police Chief  
Bill Donnell, Public Works Director  
J. J. Adame, Fire Chief  
Monika Donnell, Municipal Court Supervisor  
Rebecca Duke, Interim Tourism Director  
Alicia Tijerina, Downtown Manager/Special Events Coordinator  
Richard Salinas, Jr. Tourism  
Manny Salazar, Economic Development & Interim Planning Director  
Jeremy Meyers, Street Supervisor  
Tim Flores, Sanitation Supervisor  
Diana Gonzales, Human Resources Director  
Joe Casillas, Water Production Supervisor

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Fugate opened the meeting at 5:00 p.m. with all five commission members present.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

**MINUTES OF PREVIOUS MEETING(S)**

**Regular Meeting –April 13, 2026**

Motion made by Commissioner Lopez to approve the minutes of April 13, 2026 as presented, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting “FOR”.

**II. Public Hearing - (Required by Law).<sup>1</sup>**

**1. Public Hearing on request for an alcohol variance for a Package Store Permit (P) for the establishment known as Armadillo Liquors at 409 E. King Ave., Kingsville, TX 78363. (Economic Development & Interim Planning Director).**

Mayor Fugate read and opened the public hearing at 5:02 p.m. Mayor Fugate further announced that it was a public hearing. If anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mr. Salazar stated that this location is requesting an alcohol variance for a Package Store Permit for the establishment Armadillo Liquors located at 409 E. King Ave. The said location came within 300 feet of a childcare facility, Tine Einstein Nursery. Staff mailed 30 letters to those within a 300-foot radius but received no feedback from those noticed.

Mayor Fugate closed this public hearing at 5:03 p.m.

### **III. Reports from Commission & Staff.<sup>2</sup>**

*“At this time, the City Commission and Staff will report/update on all committee assignments, which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board,, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”*

Mr. Sosa reported on the festivities that had occurred over the past weekend. He stated that the Wings Over South Texas drew about 50,000 attendees to NAS Kingsville. Keep Kingsville Beautiful, and the Parks & Recreation Department hosted the Loteria Festival over the weekend. The festival was a great success. Mr. Sosa gave an update on street projects that are occurring around the city. He stated that this Thursday, the Street Department will be doing a pothole blitz. The street crew will be going around town and filling in potholes.

Mayor Fugate also reported that, over the weekend, the Ride on the Wildside took place. This event brought in about 150 attendees.

Ms. Courtney Alvarez, City Attorney, reported that the next city commission meeting is scheduled for May 11, 2026.

Commissioner Lopez thanked the Noon Lions Club for their donation of an oak tree, which was planted this past Friday.

Commissioner Alarcon read a proclamation for ALS Month.

Commissioner Lopez read and presented a proclamation to City Secretary Mary Valenzuela in recognition of the 57<sup>th</sup> Annual Texas Municipal Clerks Week, May 3-9, 2026.

Commissioner Alarcon stated that he would like to recognize the owners of the new business that opened in Kingsville, HTeaO.

### **IV. Public Comment on Agenda Items.<sup>3</sup>**

1. Comments on all agenda and non-agenda items.

Vicky Trevino of Coastal Bend College commented that she would like to share an update on their progress for 2026. In the first quarter, Coastal Bend College focused on one core priority. Building the workforce pipeline that communities and employers depend on. Everything we are doing comes back to strengthening the original economy through education, training, and strategic partnerships. We are also proud to have been recognized as the 2026 Top Community College by Educator Insider, which reflects the quality of education and alignment. A major driver of economic mobility is the Coastal Bend Promise Program, which eliminates barriers by covering tuition after financial aid. This initiative is increasing access to credential attainment and workforce entry and local talent retention across the surrounding counties. In the workforce development, the partnership with Goodwill Industry of South Texas is already expanding access to short-term training and industry-recognized credentials. Helping residents to quickly upscale into in-demand jobs that support regional employers. We are also strengthening the long-term pipeline through the partnership with Texas A&M University-Kingsville. Creating seamless pathways to engineering STEM fields where students can move from local classrooms into high-wage careers. Taking these efforts together creates a coordinated strategy. As we look ahead, Coastal Bend College will continue expanding programs that support business growth, workforce readiness, and regional competitiveness.

Elizabeth Ramos, 615 Elizabeth, commented the following: I keep being disappointed in this commission. Y'all really enjoy looking into a horse's butthole, while the city manager constantly puts the cart before the horse. He is always approving, ordering, and purchasing in city business before the commission votes on it. The three gobshites, who never question these items, have a new recall petition against them. They do not have the cojones to question these unethical and possibly illegal decisions; rather, they defend them instead. Something you are getting better at, especially now that you are finally talking to the local news. Also, in the last public meeting, the city manager admitted to leaving money on the table because he did not give Thomas J. Henry a chance to overbid the city in the sponsorship for Wings Over Texas. And it was being advertised as the City of Kingsville being the top sponsorship for what, almost two months prior. Another example of the city manager's failure to do his job properly, and putting that cart before the horse. Is it not smelling like caca to you yet?

Erik Spitzer, 729 Carmen Drive, Sandia, TX commented the following: Sad and unprofessional. That is how I label the actions of several City of Kingsville staff and commission members over the last months. The city is in turmoil, and some members appear to lack any ethical and moral behavior to do the right things and honorably serve the citizens of this city. Today is the 27th of April. More than six months has elapsed since the non-unanimous approval of this recent city manager. The contract I hold in my hand was signed on the 15th of October, 2025. It was signed between the current city manager and the mayor. I have numerous questions concerning this contract I'm sure the citizens of Kingsville would like answered. I'll start with paragraph A, duties and responsibility. The manager must establish Kingsville residency within 180 days of his start date and remain a Kingsville resident as long as he serves as the city manager. Has this happened? Where's the proof? The next paragraph deals with salary. At the end of the manager's initial six months, I quote, "and following a favorable performance evaluation, the city shall increase the annual salary of the manager to \$185,000." Mayor, I brought this concern to the commission last September when I advised all five of you that you all, in fact, breached the contract of the former city manager when you all failed to provide a required annual performance evaluation the last two years of his employment, despite being constantly reminded by him. Moreover, the commissioners failed to provide any reason, even to this day, about why his contract wasn't renewed. And yet here we are again today, with a citizen having to remind a body of elected officials that they have breached a contract. Why is it so hard for this city to abide by and enforce contracts? Within paragraph H, termination severance, the contract states that in the event the city commission terminates the manager's employment because of the commission of an illegal act, including, but not limited to, acts involving personal gain, misconduct or malfeasance in office, any felony,

violation of the city charter, or the administrative policies and procedures manual, or the City of Kingsville Code of Ethics, the city shall have no obligation whatsoever to pay any severance pay. Speaking of the code of ethics and the requirement within the city ordinances, where is the city with actually holding a board? Rumor has it there are at least 10 ethics complaints, all filed months ago, all of which were required to be completed and adjudicated within 90 days of submission. By the way, the City of Kingsville has always been required to have a standing ethics board available at all times, not just when required. Why aren't you following your own ordinances? The last paragraph, performance evaluation, the biggest one. Within this paragraph, the contract stipulates it will be the responsibility of the manager to work with the city commission and develop performance criteria within six months of the commencement date. The commission must approve the criteria developed by the manager. The review of the manager's performance shall be in writing and in accordance with criteria and format approved by the commission. Where's the performance criteria? If the manager never developed it by now, he's in direct violation of the contract, and the contract should be null and void. Terminate today. There's no vote required. Mayor, when I spoke to you last September in this venue and asked you if you would share these criteria when we were talking about this hire, you said you would. Where are they? Where is the transparency from the commission? It's time to get your act together. The City of Kingsville and its citizens deserve better."

V.

### **Consent Agenda**

#### **Notice to the Public**

*The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

#### **CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:**

*(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)*

**Motion made by Commissioner Lopez to approve the consent agenda as presented, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".**

**1. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend LEOSE funds for Police Officer training. (Police Chief).**

**2. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate funding for golf cart repairs at L.E. Ramey Golf Course. (Parks Director).**

**3. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate funding for the purchase of a zero turn Scag mower for the L.E. Ramey Golf Course. (Parks Director).**

**4. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend funds from Kleberg County for the ball field turf installation project at Dick Kleberg Park. (Parks Director).**

**5. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate funds for the 2026 Wings Over South Texas Air Show. (Interim Tourism Director).**

**6. Motion to approve a resolution authorizing application to, administration of, and acceptance of Edward Byrne Memorial Justice Assistance Grant (JAG) Program Grant #5469902 FY2027 for Real-Time Video and LPR Project for the Kingsville Police Department; authorizing the Chief of Police to act on the City's behalf with such program; naming Financial Officer; and providing for an effective date. (approved 2/23/26, but need to add grant number now). (Police Chief).**

**7. Motion to approve a resolution authorizing application to, administration of, and acceptance of Office of the Governor, Public Safety Office, Criminal Justice Division's Body-Worn Camera Grant Program, FY2027, Grant #5094903; authorizing the Chief of Police to act on the City's behalf with such program; naming Financial Officer; and providing for an effective date. (approved 2/23/26, but need to add grant number now). (Police Chief).**

**8. Motion to approve a resolution authorizing the City of Kingsville to continue participation in the Texas Main Street Program, authorizing the City Manager to execute the Texas Main Street Locally Designated Program 2026 Contract, and designating Downtown Manager Alicia Tijerina as the Main Street Program Manager for the City of Kingsville to coordinate program activities. (Downtown Manager).**

## **REGULAR AGENDA**

### **CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

#### **VI. Items for consideration by Commissioners.<sup>4</sup>**

**9. Discuss and consider authorizing an alcohol variance for an Off-Premise Retailer Package Store Permit (P) for the establishment known as Armadillo Liquors at 409 E. King Ave., Kingsville, TX 78363. (Economic Development & Interim Planning Director).**

Motion made by Commissioner Hinojosa to approve the alcohol variance for an Off-Premise Retailer Package Store Permit (P) for the establishment known as Armadillo Liquors at 409 E. King Ave., Kingsville, TX 78363, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

**10. Discuss and consider appointment of Mike Salinas as the TAMUK representative on the Hotel Occupancy Tax Advisory Board to fill a two-year term expiring on January 12, 2028. (Interim Tourism Director).**

Motion made by Commissioner Lopez to approve the appointment of Mike Salinas as the TAMUK representative on the Hotel Occupancy Tax Advisory Board to fill a two-year term expiring on January 12, 2028, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

**11. Discuss and consider accepting donation of funds from 1PointFive for the Park Healthy Family Partner Program. (Parks Director).**

Mrs. Susan Ivy, Parks Director, stated that this is a donation of \$7,500 from 1PointFive. Due to the need in our community for additional time for children's activities during the summer for parents who work, the department is partnering with Healthy Family Partners and 1PointFive to expand the summer program to all day. These additional hours will be used to incorporate STEM activities into the programs.

Motion made by Commissioner Alvarez to approve the acceptance of a donation of funds from 1PointFive for the Park Healthy Family Partner Program, seconded by Commissioner Lopez and Commissioner Alarcon. The motion was passed and

approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

**12. Discuss and consider the introduction of an ordinance amending the Fiscal Year 2025-2026 Budget to accept and expend donation from 1PointFive for the Parks Department Healthy Family Events. (Parks Director).**

Introduction item.

**13. Discuss and consider approving a resolution authorizing the submission of Step 1 of an application to the Texas Water Development Board for Water Supply & Infrastructure Grant funds for City water projects. (City Engineer).**

Mr. Charlie Cardenas, City Engineer, stated that the application is a two-step process. Step 1: Submit a preliminary application by May 1, 2026, including that the City of Kingsville is consistent with the Coastal Bend Regional Water Plan. Step 2: Submit a detailed application by July 30, 2026. Once the PIF is approved and awarded, the city would be notified in the Fall of 2026 and placed on a Conditional Project List for anticipated funding in 2027 of \$21 million. The project will be funded by the Texas Water Development Board at 100%.

**Motion made by Commissioner Hinojosa to approve the resolution authorizing the submission of Step 1 of an application to the Texas Water Development Board for Water Supply & Infrastructure Grant funds for City water projects, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".**

**14. Discuss and consider a resolution authorizing the City Manager to execute Change Order #5 to the construction contract with R.S. Parker Construction LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 2: N. 19<sup>th</sup> Street- storm water improvements project. (City Engineer).**

Mr. Cardenas stated that this item is to approve Change Order No. 5 for the General Land Office Community Development Grant Mitigation Contract No. 22-085-009-D237. Change Order 5 is to increase the contract cost by \$101,714.00 and contract time by 95 calendar days. This change order addresses unforeseen issues during construction, including utility adjustments with a water line in direct conflict with the 6'x4' concrete box being constructed. As a result, a change in design will need to be added to relocate the water line 10 feet to the east. Time has lapsed in the contract time, and another time extension will be needed in order to continue construction.

**Motion made by Commissioner Alarcon to approve the resolution authorizing the City Manager to execute Change Order #5 to the construction contract with R.S. Parker Construction LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 2: N. 19<sup>th</sup> Street- storm water improvements project, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".**

**15. Discuss and consider approving a resolution authorizing the City Manager to execute the Contract between the City of Kingsville, Texas and Global WET LLC for Blower Equipment & Installation for the Kingsville North and South Waste Water Treatment Plants. (City Engineer).**

Mr. Cardenas stated that this item authorizes the City Manager to enter into a contract with Global WET LLC for emergency repairs for the Wastewater Department's Blower System

for North and South Wastewater Treatment Plants. Global Wet is a sole source supplier for Sulzer Magnetic Bearing Turbo Blowers and will install new blowers for the North Wastewater Treatment Plant for \$1,306,200.00 and South Wastewater Treatment Plant for \$2,497,820.00.

Mayor Fugate stated that the city has two big projects that engineering has put together to make the city work right.

**Motion made by Commissioner Alarcon to approve the resolution authorizing the City Manager to execute the Contract between the City of Kingsville, Texas and Global WET LLC for Blower Equipment & Installation for the Kingsville North and South Waste Water Treatment Plants, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting “FOR”.**

**16. Discuss and consider approving a resolution authorizing the Chief of Police to enter into an Interlocal Cooperation Agreement between the Nueces County 105<sup>th</sup> Judicial District Attorney and the City of Kingsville Police Department. (Police Chief).**

Mr. John Blair, Chief of Police, stated that the police department is seeking commission approval to enter into an agreement with the 105<sup>th</sup> Judicial District, Nueces County, to process asset forfeitures in compliance with state law. The Kingsville Police Department and the District Attorney for the 105<sup>th</sup> Judicial District, Nueces County, are looking to enter into an Interlocal Agreement with regard to Asset Forfeiture. It establishes the required framework under Chapter 59 of the Texas Code of Criminal Procedure for the seizure, forfeiture, and distribution of contraband and related proceeds. The agreement applies to all pending and future forfeiture cases handled by the Kingsville Police Department unless otherwise agreed by both parties. Under the terms of the agreement, seized property may be retained for official law enforcement use or sold. Vehicles may be kept, auctioned, or traded for replacement equipment at the department’s discretion. The police department is responsible for the custody, maintenance, and accounting of seized property. All allowable costs associated with seizure and forfeiture, including court costs and administrative expenses, are paid first from proceeds. Remaining proceeds are distributed as follows: 80% to the Kingsville Police Department and 20% to the Nueces County District Attorney’s Office, as outlined on page 3 of the agreement. The agreement has an initial term of one year beginning January 1, 2026, with automatic annual renewals. Either party may terminate the agreement with 30 days’ written notice.

**Motion made by Commissioner Lopez to approve the resolution authorizing the Chief of Police to enter into an Interlocal Cooperation Agreement between the Nueces County 105<sup>th</sup> Judicial District Attorney and the City of Kingsville Police Department, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting “FOR”.**

**17. Discuss and consider approving a resolution authorizing the Chief of Police to execute a Multiple Use Agreement and Supplemental Agreement with the Texas Department of Transportation for construction, maintenance and operation of pole mounted LPR’s within the highway right of way. (Police Chief).**

Chief Blair stated that the police department seeks approval to enter into a Multiple Use Agreement with the Texas Department of Transportation (TxDOT) to allow for the installation of Flock Cameras within TxDOT right-of-way. The agreement authorizes to

install and operation of Flock equipment on state highway corridors to support law enforcement efforts. Under the agreement, the City/KPD will be responsible for all design, installation, maintenance, and operation of the equipment, subject to TxDOT review and approval. The agreement also establishes requirements related to safety, accessibility compliance, insurance, and indemnification, and confirms that TxDOT retains full authority over the right-of-way. There is no financial impact on the city associated with this agreement. All costs related to the installation and operation of the Flock cameras will be managed within existing departmental resources and previously approved funding under grant #5469901, the Edward Byrne Memorial JAG Program.

**Motion made by Commissioner Hinojosa to approve the resolution authorizing the Chief of Police to execute a Multiple Use Agreement and Supplemental Agreement with the Texas Department of Transportation for construction, maintenance and operation of pole mounted LPR's within the highway right of way, seconded by Commissioner Lopez.**

Commissioner Alvarez asked for the number of cameras that will be installed.

Chief Blair responded that there will be ten (10) cameras installed on TxDOT right-of-ways.

Commissioner Hinojosa asked if there would be a public website for these cameras.

Chief Blair responded that there is a public website, but he is not sure who maintains that site.

**The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".**

**18. Discuss and consider approving a resolution authorizing City staff to execute a Bank Night Depository Agreement with Kleberg Bank, N.A. on behalf of the City of Kingsville and designating authorized signers. (Interim Finance Director).**

Mrs. Leticia Salinas, Interim Finance Director, stated that this item is for approval of the Night Depository Agreement established with Kleberg Bank Motor Bank. Under this agreement, authorization is granted for the following personnel to utilize the bank's night depository services for official deposits: Monika Donnell, Municipal Court Supervisor, Erica Bruce, Collection Supervisor, and Leticia Salinas, Accounting Manager/Interim Finance Director. These individuals are designated to securely deposit funds into the Kleberg Bank Motor Bank night drop in accordance with established financial handling procedures and internal controls. The purpose of this authorization is to ensure timely, secure, and efficient handling of deposits outside of regular banking hours, while maintaining accountability and compliance with organizational policies. All authorized personnel will follow proper cash handling protocols and documentation requirements to safeguard public funds.

**Motion made by Commissioner Lopez to approve the resolution authorizing City staff to execute a Bank Night Depository Agreement with Kleberg Bank, N.A. on behalf of the City of Kingsville and designating authorized signers, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".**

**19. Discuss and consider the renewal of Windstorm & Hail Insurance, including named storms, through Victor Insurance Managers LLC as per staff recommendation. (for May 1, 2026-May 1, 2027). (Human Resources Director).**

Mrs. Diana Gonzales, Human Resources Director, stated that this item authorizes the city to enter into a renewal contract with Victor Insurance Managers LLC of Houston, TX for Windstorm and Hail Coverage, including named storms for May 1, 2026, through May 1, 2027. Victor Insurance Managers LLC solicited market responses from carriers for windstorm renewal proposals on behalf of the city. The city currently has six carriers providing windstorm coverage policies. One of the policies is with Texas Windstorm Insurance Association (TWIA) that insures \$4,214,000 of the city's buildings and/or structures for an annual premium of \$18,075 and was approved for continuation on April 13, 2026, by the city commission. This was only a portion of the city's buildings and/or structures. Victor's Insurance was able to secure additional and revised quotes from carriers. With the revision, the city is recommending Revised Option 1 for total windstorm coverage premiums of \$367,778.20 which includes the already approved, April 13, 2026, TWIA coverage of \$18,075. Revised Option 1 increases limits from 25 million to 30 million; reduces deductibles from 3% to 2% with a deductible buy-back to 1%; and increases coverage schedule from \$53,882,906 to \$62,559,160. Victor's was able to separate previously bundled items and re-incorporated assets excluded last year. Premiums and carriers are as follows: TWIA \$18,075; Velocity \$133,892; Insurisk \$133,997; Markel \$21,502.45; and Lloyds \$60,311.75. Total annual premiums of \$367,778.20.

Commissioner Hinojosa asked if this was for more coverage. Mrs. Gonzales responded yes.

**Motion made by Commissioner Alvarez to approve the renewal of Windstorm & Hail Insurance, including named storms, through Victor Insurance Managers LLC as per staff recommendation, for May 1, 2026-May 1, 2027, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".**

**20. Discuss and consider authorizing purchase and installation of Network Cabling, Access Control Devices, Security Cameras, and Firefighter Alerting System from American Integrated Solutions of Corpus Christi, Texas for Fire Station #3 via the Goodbuy Purchasing Cooperative, as per staff recommendation. (IT Director).**

Mr. Kyle Benso, IT Director, stated that the City of Kingsville Fire Station #3 design calls for network infrastructure and peripheral devices to be installed to allow for controlled access, monitoring of exterior areas, and alerting of firefighters when calls are received from dispatch. This item allows for the purchase and installation of compatible equipment from a single vendor to ensure ease of integration of Fire Station #3 into existing city systems.

**Motion made by Commissioner Alarcon to approve the purchase and installation of Network Cabling, Access Control Devices, Security Cameras, and Firefighter Alerting System from American Integrated Solutions of Corpus Christi, Texas for Fire Station #3 via the Goodbuy Purchasing Cooperative, as per staff recommendation, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".**

**21. Discuss and consider authorizing purchase of a 2026 John Deere 444 G-Tier Wheel Loader for the Street Division from Doggett Heavy Machinery Service LLC via the Sourcewell Purchasing Cooperative, as per staff recommendation. (Public Works Director).**

Mr. Bill Donnell, Public Works Director, stated that this item authorizes the purchase of a 2026 444 G-Tier Wheel Loader from Doggett Heavy Machinery Services LLC, through Sourcewell Purchasing Cooperative Contract #001723-JDC for the city's Street Division. Sourcewell is a member of the Purchasing Cooperative, which meets Local Government Code 271, Subchapter F, which allows for the use of a cooperative purchasing program, specifically 271.102©, states, "A local government that purchases goods and services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of goods and services." Therefore, competitive bidding statutes have been met. Funds are available through 151-5-3050-71200 on CO 2023-A, of which \$122,574.84, and 092-5-3050-71200 are available this fiscal year.

**Motion made by Commissioner Alvarez to approve the purchase of a 2026 John Deere 444 G-Tier Wheel Loader for the Street Division from Doggett Heavy Machinery Service LLC via the Sourcewell Purchasing Cooperative, as per staff recommendation, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".**

**22. Discuss and consider approving a resolution authorizing the City Manager to enter into a Professional Services Agreement between Hanson Professional Services Inc. and the City of Kingsville for the Landfill Southside Drainage Project. (Public Works Director).**

Mr. Donnell stated that this item authorizes the contract with Hanson Professional Services, Inc., for engineering oversight and Quality Assurance for the Landfill South Drainage Project for TCEQ permit compliance. Hanson Professional Services is the contract engineer for the City of Kingsville Landfill services. This project is one of several that is required as part of the Landfill Permit Amendment to convey stormwater runoff. This project will convey stormwater across the southern end of Sector 1 to a detention pond at the southwest corner of the landfill property. The contract price is \$54,520.00. Funding is available in the amount of \$68,358.00 from the Landfill Closure Fund, so adequate funding exists for this contract.

**Motion made by Commissioner Lopez to approve the resolution authorizing the City Manager to enter into a Professional Services Agreement between Hanson Professional Services Inc. and the City of Kingsville for the Landfill Southside Drainage Project, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".**

**VI. Adjournment.**

As there was no further business to come before the City Commission, the meeting was adjourned at 5:58 p.m.

---

Sam R. Fugate, Mayor

**ATTEST:**

---

Mary Valenzuela, TRMC, City Secretary

# **CONSENT AGENDA**

# **AGENDA ITEM #1**

Budget Am.

**City of Kingsville  
Parks & Recreation Department**

**TO: Mayor and City Commissioners**

**CC: Charlie Sosa, Interim City Manager**

**FROM: Susan Ivy, Director of Parks & Recreation**

**DATE: April 14, 2026–**

**SUBJECT: Agenda Request – Receipt of Healthy Family Donation from 1PointFive and Budget Amendment for Same**

---

Summary: Request to approve receipt of a donation from 1PointFive in the amount of \$7500.00 for our Healthy Family Partnerships.

History: Due to the need in our community for additional time for childrens activities during the summer for parents that work we are partnering with our Healthy Family Partners and 1PointFive to expand our summer program to all day. These additional hours will be used to incorporate STEM activities to the programs.

Financial Impact: An additional \$7,500 would be added to the Parks Dept budget as donations revenue and \$5000 would be added to 001-5-4513-21100 for salaries and \$2500 added to 001-5-4513-31499 added to recreational programs for equipment and supplies.

Recommendation: Approve receipt of funding in the amount of \$7,500.00 for expansion of summer recreational programming and associated budget amendment.





September 8, 2025

To: All Kingsville Area Businesses and Parks Supporters

Re: Sponsorship Request for Healthy Family Events in Kingsville

Dear Friends,

Kingsville Parks & Recreation is soliciting assistance to fund a series of events that will provide healthy opportunities for families to enjoy Nature Based, Drug/Alcohol/Bully Free, Healthy Lifestyle and FUN Educational, volunteer events and Recreational Entertainment at our community events and programming.

Our Parks budget has been blessed with some funds to provide a limited number of events and staffing for same, but we need assistance in order to provide the extended services our community has requested and deserves. Our budget is extra tight this coming year and we are trying to expand regular family activities like pickle ball, outdoor classroom nature based activities and adult single and senior social events and expand our services to the special needs community while also assisting the schools with programming during out of school days as much as we can.

Instead of asking for assistance multiple times for each event for which we need assistance, we are expanding our current Healthy Family events schedule to incorporate all of our events and programming. Advertising your business will be included at each one of the events and/or programming listed on the attachment. All sponsors are for October 1, 2025 through September 30, 2026 fiscal year.

**Our summer programming was very successful last year and our community desperately needs places for all day activities for kids 5-12 years old. If we raise enough extra funds this year we will try to expand some of our days to all day.**

Attached are the sponsorship levels we are seeking. We need to raise an additional \$20,000 this year. Please consider raising your commitment.

Deadline for commitment to be included in banners is September 25, 2025. Verbal commitment is fine or email. We will invoice you later. If your budget changes January 1<sup>st</sup> that works for us as well. Attached you will find a list of events during which your business will be included in marketing.

If you have any questions, please feel free to call me at any time. 361-522-1202.

Thank you for your consideration.

Susan Ivy,  
Parks Director  
City of Kingsville

## Sponsor Levels

**\$2,500.00/ \$5,000.00/ \$7,500.00/ \$10,000.00**

- **Business name and logo on Healthy Family event banner to be placed at each event scheduled. Also included in each Parks event poster/ad,**
- **Feature story on your business support on our social media page,**
- **Verbal acknowledgements through sound system at events and invitation to year end wrap up on our events.**
- **If Tshirts are printed for our events your biz name will be on them.**

**\$1500.00**

- **Business name and logo on supporting sponsors event banner to be placed at each event scheduled**
- **Verbal acknowledgements through sound system at events**
- **Feature story on your business support on our social media page**
- **Invitation to year end wrap up on our events**
- **If Tshirts are printed for events your business name will be on them**

**\$500.00 –**

- **Business name Bolded Print on supporting sponsors event banner to be placed at each event scheduled and**
- **Verbal acknowledgements through sound system at events.**
- **Recognition on our Social Media pages and**
- **Invitation to year end wrap up of our events.**

**\$250.00**

- **Business name on supporting sponsors event banner to be placed at each event scheduled.**
- **Verbal Acknowledgements through sound system at events,**
- **recognition on our Social Media pages and**
- **invitation to year end wrap up of our events.**

Please return an email to [sivy@cityofkingsville.com](mailto:sivy@cityofkingsville.com) with your company name, logo and your Level of sponsorship.

My cell is 361-522-1202, feel free to call with any questions.

Our business, 1PointFive has agreed to participate in Kingsville Healthy Family Partner events At the    \$7500.00    level.

Signature of Company Representative \_\_\_\_\_ date \_\_\_\_\_

# Healthy Family Event Schedule

Providing Healthy recreational opportunities for families to enjoy:  
Nature Based, Drug/Alcohol/Bully Free, Healthy Lifestyle and FUN  
Educational and Recreational Entertainment

## Events Include:

- \*Butterfly Blitz & Monarch 5k Run/Walk
- \*Trunk or Treat with KPD
- \*Ranch Hand Festival Kids' Corral
- \*La Posada de Kingsville Children's Day Dec. 6, 2025
- \*Winter Camp & Teen Dance Dec 29<sup>th</sup> and dance 30<sup>th</sup>, 2025
- \*Lets Get Physical 5k Run /Walk Jan. 17 2026
- \*MLK celebration & Taste of Soul January 19th
- \*Spring Break Events March 2026 Dates TBD
- \*Festival de la Loteria Kid's Activities April, Dates TBD
- \*Juneteenth celebration at Thompson Park June 19, 2026
- \*Summer Mud Run June or July Date tbd with summer program
- \*Summer Camps new expanded days June and July 2026
- \*4<sup>th</sup> of July Downtown Celebration July 4, 2026
- \*Cinema Summer – must be sponsored individually at \$450.00 tbd
- \*increased monthly themed 5k run/walks dates TBD in January
- \*Tuesday Walking Club in DKP updated in January tbd
- \*Volunteers In Parks, Recycling, Earth Day and Arbor Day events  
we partner with KKB. Tbd scheduling with KKB in January

**ORDINANCE NO. 2026-\_\_\_\_\_**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO ACCEPT AND EXPEND DONATION FROM 1POINTFIVE FOR THE PARKS DEPARTMENT HEALTHY FAMILY EVENTS.**

**WHEREAS**, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

**BE IT ORDAINED** by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE  
DEPARTMENT EXPENSES  
BUDGET AMENDMENT – BA#27

<b>Dept No.</b>	<b>Dept Name</b>	<b>Account Name</b>	<b>Account Number</b>	<b>Budget Increase</b>	<b>Budget Decrease</b>
<b>Fund 001 – General Fund</b>					
<u>Revenues – 4</u>					
4513	Recreation	Donations	58003	\$7,500	
<u>Expenditures - 5</u>					
4513	Recreation	Salaries	21100	\$5,000	
4513	Recreation	Recreational Programs	31499	\$2,500	

[To amend the City of Kingsville FY 25-26 budget to appropriate, accept, and expend the donation from 1PointFive for the Parks Department Healthy Family Events. Funding will come from the donations received for the stated purpose.]

II.

**THAT** all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

**THAT** if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

**THAT** this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

**INTRODUCED** on this the 27th day of April 2026.

**PASSED AND APPROVED** on this the 11th day of May 2026.

**EFFECTIVE DATE:** \_\_\_\_\_

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney

# **REGULAR AGENDA**

# **AGENDA ITEM #2**

# CITY OF KINGSVILLE

## FIRE DEPARTMENT



TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Juan J. Adame, Fire Chief

DATE: 04/27/2026

SUBJECT: Approval Request for Travel to Florida – Ambulance Acceptance Inspection

---

**Summary:**

The Kingsville Fire Department respectfully requests the City Commission's approval to send Captain James Creek to Orlando, Florida to perform the acceptance inspection of the new ambulance purchased for the Fire Department. This inspection is a critical step to ensure the vehicle meets all contractual specifications and operational requirements before delivery.

**Background:**

The new ambulance is being built for the Fire Department by Siddons-Martin Emergency Group.

**Financial Impact:**

All expenses related to this trip are included in the contract for the new ambulance, and no additional city funds are required.

**Recommendation:**

The Kingsville Fire Department recommends that the City Commission approval sending Fire Captain James Creek to Orlando, Florida from May 26-28, 2026 for this important process and ensure our department receives a fully compliant and operational vehicle.



# **AGENDA ITEM #3**

# CITY OF KINGSVILLE

## FIRE DEPARTMENT

---



TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Juan J. Adame, Fire Chief

DATE: 04/27/2026

SUBJECT: Approval Request for Travel to Wisconsin – Fire Engine Inspection

---

### **Summary:**

The Kingsville Fire Department respectfully requests the City Commission's approval to send Captains James Creek & Terry Valentine and Engineer Clint Baird to Appleton, Wisconsin to conduct the inspection of the new Pierce Enforcer Pumper purchased for the Fire Department. This inspection is a critical step to ensure the vehicle meets all contractual specifications and operational requirements before delivery.

### **Background:**

The new Fire Enforcer Pumper is being built for the Fire Department by Siddons-Martin Emergency Group.

### **Financial Impact:**

All expenses related to this trip are included in the contract for the new Fire Engine, and no additional city funds are required.

### **Recommendation:**

The Kingsville Fire Department recommends that the City Commission approval sending Fire Captains James Creek & Terry Valentine and Engineer Clint Baird to Appleton, Wisconsin from June 1-4, 2026 for this important process and ensure our department receives a fully compliant and operational vehicle.



# **AGENDA ITEM #4**

**City of Kingsville**  
**Public Works Department**

---

TO: Mayor and City Commissioners

CC: Charles Sosa, City Manager

FROM: William Donnell, Public Works Director

DATE: April 28, 2026

SUBJECT: Change Order No.1 for the Landfill South Drainage Project Construction Contract

---

**Summary:**

This item authorizes Change Order No. 1 to the Construction Contract with Lowman Land Improvements Inc. for an increase of \$31,650.00 for material pricing adjustments for the Landfill South Drainage Project. The construction contract for this project was approved by the City Commission on October 15, 2024 in the amount of \$299,814.00.

**Background:**

This project is one of several that is required as part of the Landfill Permit Amendment to convey stormwater runoff. This project will convey stormwater across the southern end of Sector 1 of the Landfill to a detention pond at the southwest corner of the landfill property. After the material price increase, the new total construction contract price is \$331,464.00.

**Financial Impact:**

Funds for the change order are available through 090-5-1703-31400 Landfill Closure Fund in the amount of \$31,650.00.

**Recommendation:**

Staff recommends approving Change Order No.1 to the Construction Contract for the Landfill South Drainage Project in the amount of \$31,650.00.



**RESOLUTION #2024- 81**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONSTRUCTION CONTRACT WITH LOWMAN LAND IMPROVEMENTS INC. FOR RFP#24-13 LANDFILL SOUTH DRAINAGE INFRASTRUCTURE-LINED CHANNEL PROJECT; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Kingsville ("City") intends to make improvements at the Landfill, specifically a South Drainage Infrastructure-Lined Channel with funding through the Landfill Closure Fund Line Item #090-5-1703-314000;

**WHEREAS**, after advertising BID #24-13 in the newspaper on August 1 & 8, 2024, four bids were received by the August 27, 2024 bid deadline and after reviewing the bid submittals staff and the outside engineer (Hanson Engineering) recommended the bid be awarded to the apparent low bidder Lowman Land Improvements Inc. ("Vendor");

**WHEREAS**, the City awarded BID#24-13 to Vendor at a Commission meeting on September 12, 2024 for a total amount of \$299,814.00;

**WHEREAS**, the City and Vendor worked to prepare a contract and the parties both agree to the terms of the proposed contract for the base bid of \$299,814.00;

**WHEREAS**, staff is recommending the City Commission approve the construction contract with vendor as presented for a total amount of \$299,814.00 with a contract time of 74 calendar day;

**BE IT RESOLVED** by the City Commission of the City of Kingsville, Texas:

I.

**THAT** the City Commission approves and the City Manager is authorized and directed as an act of the City of Kingsville, Texas to execute the Construction Contract with Lowman Land Improvements, Inc. for Landfill South Drainage Infrastructure-Lined Channel project (Bid #24-13) as per staff recommendation and in accordance with Exhibit A hereto attached and made a part hereof.

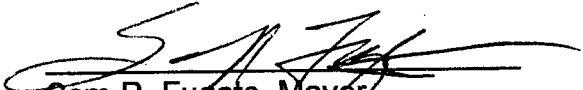
II.

**THAT** all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

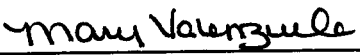
III.

**THAT** this Resolution shall be and become effective on and after adoption.

**PASSED AND APPROVED** by a majority vote of the City Commission on the  
15th day of October, 2024.

  
Sam R. Fugate, Mayor

**ATTEST:**

  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

  
Courtney Alvarez, City Attorney

## CONTRACT

THIS AGREEMENT made this 15<sup>th</sup> day of October, 2024 by and between Lowman Land Improvements, Inc. hereinafter called the CONTRACTOR, and the City of Kingsville, hereinafter called the OWNER or CITY.

WITNESSETH, that the Contractor and Owner for the consideration hereinafter named agree as follows:

**Article 1 - Scope of Work:** The Contractor shall furnish all the materials and perform all the work called for in the Contract Documents and described in the Specifications entitled:

**BID NO # 24-13      CITY OF KINGSVILLE LANDFILL SOUTH DRAINAGE  
INFRASTRUCTURE-LINED CHANNEL**

**Article 2 - Time of Completion:** The Contractor shall begin work at the job site within fourteen (14) days after the date of the Notice to Proceed issued by the Owner's Representative. The work to be performed under this contract shall be completed in seventy-four (74) consecutive calendar days plus any extended days approved by the Owner's Representative in accordance with the Specifications. For each calendar day that any work is not completed after the expiration of the time, as calculated fourteen (14) days from the date of the Notice to Proceed plus consecutive calendar days stated above plus approved extended days, the sum of One Thousand Dollars (\$1,000.00), per calendar day, will be deducted from the money due or to become due the Contractor, not as a penalty, but as liquidated damages and added for administration.

**Article 3 - The Contract Sum:** The Owner shall pay for the performance of the Contract, subject to additions and deductions provided therein, the sum of [**\$ 299,814.00**].

**Article 4 - Partial Payment:** Owner shall make progress payments as approved by the Owner's Representative in accordance with the General Conditions.

**Article 5 - Acceptance and Final Payment:** Final payment shall be due on acceptance of the work, provided the Contract has been completed as provided in the General Conditions.

Before issuance of the final payment, the contractor shall submit evidence, satisfactory to the City of Kingsville that all payrolls, material bills, subcontractors and other indebtedness connected with the work have been paid in full. **Failure to provide this documentation within ninety (90) calendar days of final acceptance of the project will result in the contractor forfeiting the entire 5% retainage payment of the contract.**

**Article 6 - The Contract Documents:** The Specifications, the Proposal, the Instructions to Bidders and the Drawings, together with this Agreement, form the Contract Documents and they are as fully a part of the Contract Documents as if hereto attached or herein repeated.

IN WITNESS WHEREOF, the parties to these present have executed this Contract in the year and day first above mentioned.

CITY OF KINGSVILLE

**OWNER**

By: \_\_\_\_\_

(Signature)

Mark A. McLaughlin

Printed or Typed Name

City Manager

Title

City of Kingsville, Tx  
PO. Box 1458  
Kingsville, Tx. 78363

Lowman Land Improvements, Inc.

**CONTRACTOR**

By: \_\_\_\_\_

(Signature)

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Title

Lowman Land Improvements, Inc.  
PO Box 1155  
Mailing Address

Orange Grove, Tx 78372  
City, State & Zip

**RESOLUTION #2026-\_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NO.1 FOR THE CONSTRUCTION CONTRACT WITH LOWMAN LAND IMPROVEMENTS INC. FOR RFP#24-13 LANDFILL SOUTH DRAINAGE INFRASTRUCTURE-LINED CHANNEL PROJECT; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Kingsville ("City") intends to make improvements at the Landfill, specifically a South Drainage Infrastructure-Lined Channel with funding through the Landfill Closure Fund Line Item #090-5-1703-314000;

**WHEREAS**, after advertising BID #24-13 in the newspaper on August 1 & 8, 2024, four bids were received by the August 27, 2024 bid deadline and after reviewing the bid submittals staff and the outside engineer (Hanson Engineering) recommended the bid be awarded to the apparent low bidder Lowman Land Improvements Inc. ("Vendor");

**WHEREAS**, the City awarded BID#24-13 to Vendor at a Commission meeting on September 12, 2024 for a total amount of \$299,814.00;

**WHEREAS**, the City and Vendor worked to prepare a contract and the parties both agree to the terms of the proposed contract for the base bid of \$299,814.00 with a contract time of 74 calendar days with a contract time of 74 calendar day, which was approved by the City Commission on October 15, 2024 via Resolution #2024-81;

**WHEREAS**, delays have pushed the project back, but Vendor is willing to move forward with a 10.56% price increase (\$31,650.00) causing the need for Change Order No.1;

**WHEREAS**, staff is recommending the City Commission approve Change Order No.1 to the construction contract with Vendor as presented for a new total amount of \$331,464.00 with a contract time of 74 calendar day;

**BE IT RESOLVED** by the City Commission of the City of Kingsville, Texas:

I.

**THAT** the City Commission approves and the City Manager is authorized and directed as an act of the City of Kingsville, Texas to execute Change Order No.1 for the Construction Contract with Lowman Land Improvements, Inc. for Landfill

South Drainage Infrastructure-Lined Channel project (Bid #24-13) as per staff recommendation and in accordance with Exhibit A hereto attached and made a part hereof.

II.

**THAT** all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

**THAT** this Resolution shall be and become effective on and after adoption.

**PASSED AND APPROVED** by a majority vote of the City Commission on the \_\_\_\_\_ 11th day of May, 2026.

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney

**CONSTRUCTION CONTRACT**  
**CHANGE ORDER NO.1**

**THIS AGREEMENT** made this the 11th day of May, 2026, by and between Lowman Land Improvements, Inc. (a corporation organized and existing under the laws of the State of Texas) hereinafter called the "Contractor", and City of Kingsville hereinafter called the "City" or "Owner".

**WITNESSETH**, that the Contractor and the City for the considerations stated herein mutually agree as follows:

**ARTICLE 1. Scope of Work.** The Contractor shall furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment and services, including utility and transportation services, and perform and complete all work required for the Contract Documents and described in the Specification entitled: BID No. 24-13 City of Kingsville Landfill South Drainage Infrastructure-Lined Channel.

**ARTICLE 2. Time of Completion.** The Contractor shall begin work at the job site within fourteen (14) days after the date of the Notice to Proceed issued by the Owner's Representative. The work to be performed under this contract shall be completed in seventy-four (74) consecutive calendar days plus any extended days approved by the Owner's Representative in accordance with the Specification. For each calendar day that any work is not completed after the expiration of the time, as calculated fourteen (14) days from the date of the Notice to Proceed plus consecutive calendar days stated above plus approved extended days, the sum of One Thousand Dollars (\$1,000.00), per calendar day, will be deducted from the money due or to become due the Contractor, not as a penalty, but as liquidated damages and added for administration.

**ARTICLE 3. The Contract Price.** The City will pay the Contractor for the performance of the Contract in current funds, for the total quantities of work performed at the *unit prices* stipulated in the Bid for the several respective items of work completed subject to additions and deductions as provided therein, in the sum of \$331,464.00

**ARTICLE 4. Partial Payment.** Owner shall make progress payments as approved by the Owner's Representative in accordance with the General Conditions.

**ARTICLE 5. Acceptance and Final Payment.** Final payment shall be due on acceptance of the work, provided the Contract has been completed as provided in the General Conditions.

Before issuance of the final payment, Contractor shall submit evidence, satisfactory to the City of Kingsville that all payrolls, material bills, subcontractors and other indebtedness connected with the work have been paid in full. **Failure to provide this document within ninety (90) calendar days of final acceptance of the project will result in Contractor forfeiting the entire 5% retainage payment of the contract.**

**ARTICLE 6. The Contract Documents.** The Specifications, the Proposal, the Instructions to Bidders and the Drawings, together with this Agreement, form the Contract Documents and they are as fully a part of the Contract Documents as if hereto attached or herein repeated.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed on the day and year first above written.

Lowman Land Improvements, Inc.  
*(The Contractor)*

By \_\_\_\_\_ (signature)  
\_\_\_\_\_ (print)

Title \_\_\_\_\_

Lowman Land Improvements, Inc.  
P.O. Box 1155  
Orange Grove, TX 78372

City of Kingsville, TX  
*(City)*

By \_\_\_\_\_ (signature)  
Charlie Sosa (print)

Title City Manager

City of Kingsville, Texas  
P.O. Box 1458  
Kingsville, TX 78364

# **AGENDA ITEM #5**

**City of Kingsville  
Legal Department**

---

TO: Mayor and City Commissioners  
CC: Charlie Sosa, City Manager  
FROM: Courtney Alvarez, City Attorney  
DATE: April 28, 2026  
SUBJECT: Resolution regarding AEP Texas Inc. TEEEF Rider Filing

---

**Summary:** The purpose of this Resolution is to suspend the rate increase due to AEP's filing of an Application to Amend its Rider Mobile Temporary Emergency Electric Energy Facilities (TEEEF Rider) and authorize the City to intervene in the Company's rate case proceeding before the Public Utility Commission, with no cost to the City.

**Background:**

On April 15, 2026, AEP Texas Inc. ("AEP Texas" or "Company") filed an application to Amend its Rider Mobile Temporary Emergency Electric Energy Facilities (TEEEF Rider). Under the law, a utility may lease and operate facilities that provide temporary electric energy to aid in restoring power to the utility's distribution customers during a significant power outage. A utility may recover the reasonable and necessary costs of leasing and operating these facilities through a rider, the TEEEF Rider. AEP has a TEEEF Rider in place now and is requesting to amend its Rider. Specifically, AEP is requesting a total revenue requirement of \$39,129,569. AEP's current revenue requirement under the TEEEF Rider is \$24,248,758. If this request is approved, it will result in a monthly wires charge billed to retail energy providers for residential customers to be approximately \$1.73, an increase of \$0.63 over the existing rates. The proposed effective date for the rates under the TEEEF Rider is September 1, 2026.

**Purpose of this Resolution:**



**City of Kingsville  
Legal Department**

**Explanation of “Be It Resolved” Paragraphs:**

SECTION 1. This paragraph finds that the City joins other Cities Served by AEP Texas (“Cities”) in this proceeding and, subject to the right to terminate employment at any time, hereby authorizes the hiring of Jamie Maudlin of Lloyd Gosselink Rochelle and Townsend, P.C., and consultants to review the Company’s filing, negotiate with the Company, make recommendations regarding a reasonable revenue requirement and to direct any necessary administrative proceedings or court litigation associated with an appeal of city action.

SECTION 2. This section states the City shall work with Cities Served by AEP Texas in the review and evaluation of whether the proposed revenue requirement is appropriate, fair, just, and reasonable; and intervene as a necessary party in the Public Utility Commission of Texas’ consideration of AEP Texas’ Application in Docket No. 59652 as it affects the customers in AEP Texas’ service territory.

SECTION 3. This section states that Cities’ reasonable rate case expenses shall be reimbursed by AEP Texas.

SECTION 4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law, and that the public notice was given of the time, place, and purpose of said meeting, as required.

SECTION 5. A copy of this Resolution shall be sent to Stephanie Houle, American Electric Power Service Corporation, 400 West 15<sup>th</sup> Street, Suite 1700, Austin, Texas 78701 and to Jamie Mauldin at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701 (jmauldin@lglawfirm.com).

**Financial Impact:** None. Due to the type of filing, cities are entitled to reimbursement of their legal and consulting expenses. Thus, there will be no direct charge to the City for participating in the rate case.

**Recommendation:** Approve the resolution to intervene in AEP Texas Inc.’s Application to Amend its Rider Mobile Temporary Emergency Electric Energy Facilities before the Public Utility Commission, approving cooperation with the cities served by AEP Texas; hiring Lloyd Gosselink attorneys and consulting services to negotiate with the company



**City of Kingsville  
Legal Department**

and direct any necessary litigation and appeals; requiring reimbursement of cities' rate case expenses.



**RESOLUTION NO. 2026-\_\_\_\_\_**

**RESOLUTION OF THE CITY OF KINGSVILLE AUTHORIZING INTERVENTION IN AEP TEXAS INC.'S APPLICATION TO AMEND ITS RIDER MOBILE TEMPORARY EMERGENCY ELECTRIC ENERGY FACILITIES BEFORE THE COMMISSION; APPROVING COOPERATION WITH THE CITIES SERVED BY AEP TEXAS; HIRING LLOYD GOSSELINK ATTORNEYS AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; REQUIRING REIMBURSEMENT OF CITIES' RATE CASE EXPENSES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.**

**WHEREAS**, on or about April 15, 2026, AEP Texas Inc. ("AEP Texas" or "Company"), pursuant to Public Utility Regulatory Act ("PURA") §§ 36.001 and 39.918 filed with the Public Utility Commission of Texas an Application to Amend its Rider Mobile Temporary Emergency Electric Energy Facilities to change the revenue requirement related to its Rider Mobile TEEE Facilities, effective September 1, 2026; and

**WHEREAS**, the City is a member of the Cities Served by AEP Texas ("Cities"), a membership of similarly situated cities served by AEP that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in AEP Texas' service area; and

**WHEREAS**, PURA § 33.023 provides that costs incurred by Cities in ratemaking activities are to be reimbursed by the regulated utility.

**THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:**

SECTION 1. That the City joins other Cities Served by AEP Texas ("Cities") in this proceeding and, subject to the right to terminate employment at any time, hereby authorizes the hiring of Jamie Mauldin of Lloyd Gosselink Rochelle and Townsend, P.C, and consultants to review the Company's filing, negotiate with the Company, make recommendations regarding a reasonable revenue requirement and to direct any necessary administrative proceedings or court litigation associated with an appeal of city action.

SECTION 2. That the City shall work with Cities Served by AEP Texas in the review and evaluation of whether the proposed revenue requirement is appropriate, fair, just, and reasonable; and intervene as a necessary party in the Public Utility Commission

of Texas' consideration of AEP Texas' Application in Docket No. 59652 as it affects the customers in AEP Texas' service territory.

SECTION 3. That the City's reasonable rate case expenses shall be reimbursed by AEP Texas.

SECTION 4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 5. A copy of this Resolution shall be sent to Stephanie Houle, American Electric Power Service Corporation, 400 West 15<sup>th</sup> Street, Suite 1700, Austin, Texas 78701 and to Jamie Mauldin, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701 (jmauldin@lglawfirm.com).

PASSED AND APPROVED this 11th day of May, 2026.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney