



Facility Inspection Form

Facility: _____
 Facility Address: _____
 Accompanied by: _____

Date: _____
 Inspector: _____

<u>Emergency Exits / Exit Corridors / Stairwells</u>	<u>Yes</u>	<u>No</u>	<u>NA</u>
1. Emergency Exit Maps Posted	___	___	___
2. Emergency Exit Signs Present and Illuminated	___	___	___
3. All Exits Unobstructed	___	___	___
4. All Pull Stations Clearly Marked and Unobstructed	___	___	___
5. All Aisles/Corridors Unobstructed to Allow Evacuation	___	___	___
6. Are Stairs Free of Liter or Spills	___	___	___
7. Is Stairwell Adequately Lit	___	___	___
8. Signs Posted to "Use Handrails" or "Watch Your Step"	___	___	___

Comments / Recommendations:

<u>Fire Extinguishers</u>	<u>Yes</u>	<u>No</u>	<u>NA</u>
1. Fire Extinguishers Clearly Marked and Unobstructed	___	___	___
2. Fire Extinguishers Charged, Inspected & Tagged	___	___	___

Comments/Recommendations:

<u>Walking Surfaces</u>	<u>Yes</u>	<u>No</u>	<u>NA</u>
1. Is Carpet Maintained and Free of Trip Hazards	___	___	___
2. Interior / Interior Walkways Free of Trip Hazards	___	___	___
3. Designated Walkways clearly marked	___	___	___
4. Handrails, Treads and Risers in Good Condition	___	___	___
5. Signs Posted to "Use Handrails" or "Watch Your Step"	___	___	___

Comments/Recommendations:

Electrical Hazards

	<u>Yes</u>	<u>No</u>	<u>NA</u>
1. Grounds in Place on All Electrical Equipment	___	___	___
2. All Breakers Marked	___	___	___
3. Breakers Boxes Accessible	___	___	___
4. Covers on Breaker Boxes	___	___	___
5. J-Box's Covered with Plate	___	___	___
6. Electrical Cords in Good Condition	___	___	___
7. Signs Posted for Electrical Hazards	___	___	___

Comments/Recommendations:

Chemical / Fire Hazards

	<u>Yes</u>	<u>No</u>	<u>NA</u>
1. All Chemical Containers Labeled	___	___	___
2. MSDS Available for All Employees	___	___	___
3. Flammables Stored Away from Ignition Sources	___	___	___
4. Eye Station in Working Condition	___	___	___
5. First Aid Kit Available on Premises	___	___	___
6. Compressed Gas Cylinders Restrained Outside	___	___	___
7. Signs Posted for Chemical or Fire Hazards	___	___	___
8. Are Employees trained annually in Haz/Com	___	___	___

Comments/Recommendations:

Hand Tools and Powered Equipment

	<u>Yes</u>	<u>No</u>	<u>NA</u>
1. All Hand Tools in Good Condition	___	___	___
2. All Power Tools in Good Condition	___	___	___
3. All Guards Present on Powered Equipment	___	___	___
4. Signs Posted Reminding Employees to Use PPE	___	___	___

Comments/Recommendations:

Facility Grounds and Parking Lot

	<u>Yes</u>	<u>No</u>	<u>NA</u>
1. Parking Lot in Good Condition	___	___	___
2. Outdoor Facility Lighting Sufficient	___	___	___
3. Fences in Good Condition and Free from Vines	___	___	___
4. Grass/Weeds around Facility Being Mowed	___	___	___
5. Old and Unused Equipment, Etc. being disposed of	___	___	___

Comments/Recommendations:
