

City of Kingsville, Texas

AGENDA CITY COMMISSION TUESDAY, OCTOBER 13, 2026 REGULAR MEETING CITY HALL

HELEN KLEBERG GROVES COMMUNITY ROOM
400 WEST KING AVENUE

5:00 P.M. – Regular Meeting

Live Videostream: <https://www.facebook.com/cityofkingsvilletx>

I. Preliminary Proceedings.

OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting –September 28, 2026

APPROVED BY:

Charlie Sosa
Charlie Sosa
City Manager

II. Public Hearing - (Required by Law).¹

None.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration-Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time."

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

1. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate additional funding for Solid Waste Cost Overruns. (Public Works Director).
2. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate additional funding for Water Construction Cost Overruns. (Public Works Director).
3. Motion to approve submittal of a membership application to the Electric Reliability Council of Texas (ERCOT) for 2027. (renewal of annual membership). (City Attorney).
4. Motion to approve City participation in parades and events in Fiscal Year 2026-2027. (Downtown Manager).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

5. Discuss and consider accepting Coastal Bend Regional Advisory Council (CBRAC) Grant funds for the Fire Department for medical supplies. (Fire Chief).
6. Discuss and consider the introduction of an ordinance amending the Fiscal Year 2026-2027 Budget to establish budget for a CBRAC Grant for the purchases of Fire Department medical supplies. (Fire Chief).
7. Discuss and consider approval of a resolution authorizing application to, administration of, and acceptance of the Leary Firefighters Foundation Grant for firefighting equipment; authorizing the Fire Chief to act on the City's behalf with such program. (Fire Chief).
8. Discuss and consider accepting a donation of firefighting equipment from the 81's Heroes Organization. (flashlights and chargers). (Fire Chief).
9. Discuss and consider approval of a resolution authorizing the City Manager to execute a Memorandum of Agreement between the City of Kingsville Fire Department and Axon Education, LLC for the training of Emergency Medical Services students. (Fire Chief).
10. Discuss and consider approval of a resolution authorizing the Mayor to execute the Emergency Medical Director Services Contract between the City of Kingsville and Dr. James Cantu, M.D. (Fire Chief).

11. Discuss and consider accepting a donation of office chairs from the 81's Heroes Organization for the Police Department. (Police Chief).
12. Discuss and consider authorizing the purchase of two 2026 Ford Police Interceptor Utility AWD vehicles for the Kingsville Police Department via the TIPS USA Purchasing Cooperative, as per staff recommendation. (Police Chief).
13. Discuss and consider authorizing the purchase of five 2026 Ford F-150 Police Responder vehicles for the Kingsville Police Department via the TIPS Purchasing Cooperative, as per staff recommendation. (Police Chief).
14. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order #9 to the Construction Contract with Donald Hubert Construction Co. for the GLO CDBG-MIT Contract No. 22-082-016-D218 Project 1: 14th Street Sanitary Sewer Improvements Project. (Loop 428 Lift Station). (City Engineer).
15. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order #3 to the construction contract with Mor-Wil LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 3: E. Caesar Ave. Storm Water Improvements Project. (City Engineer).
16. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order #6 for the Construction Contract with Grace Paving and Construction, Inc. for the GLO CDBG-MIT Contract 22-085-009-D237 Project 14: Santa Gertrudis Ave. Storm Water Improvements Project. (Santa Monica/Santa Barbara). (City Engineer).
17. Discuss and consider approval of a one-year extension on the GLO CDBG-MIT Contract No. 22-085-009-D237. (City Engineer).
18. Discuss and consider approval of a resolution authorizing the City Manager to execute Change Order #1 for the Construction Contract with JE Construction, LLC for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 7: BU 77/S. 6th Street near Loop 428 to Escondido Creek Stormwater Sewer Improvements. (Bid #26-04; Base Bid & Additive 1) (City Engineer).
19. Discuss and consider approving a resolution authorizing the City Manager to execute the Construction Contract with D&M Underground Corp. for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 4: S. Brahma Blvd. Storm Water Improvements. (Bid #26-05) (City Engineer).
20. Discuss and consider the introduction of an ordinance amending the Fiscal Year 2026-2027 Budget to accept and appropriate funding for the GLO Resilient Communities Program for a Comprehensive Master Plan. (Director of Planning and Economic Development).

VII. Adjournment.

1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

NOTICE

This City of Kingsville and Commission Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must

be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail mvalenzuela@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board at City Hall, City of Kingsville, 400 West King Avenue, Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

October 6, 2026, at 2:30 P.M. and remained posted continuously for at least three business days proceeding the scheduled time of said meeting.


Mary Valenzuela
Mary Valenzuela, TRMC, City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

MINUTES OF PREVIOUS MEETING(S)

SEPTEMBER 28, 2026

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, SEPTEMBER 28, 2026, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS, AT 5:00 P.M.

CITY COMMISSION PRESENT:

Sam R. Fugate, Mayor
Edna Lopez, Commissioner
Norma Alvarez, Commissioner
Hector Hinojosa, Commissioner
Leo Alarcon, Commissioner

CITY STAFF PRESENT:

Charlie Sosa, City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Derek Williams, Systems Administrator
Leticia Salinas, Accounting Manager
Emilio Garcia, Health Director
John Blair, Police Chief
Bill Donnell, Public Works Director
Rebecca Duke, Interim Tourism Director
James Creek, Fire Captain
Deborah Balli, Finance Director
J.J. Adame, Fire Chief
Susan Ivy, Parks Director
Kyle Benson, IT Director
Deborah Balli, Finance Director
Manny Salazar, Economic Development and Planning Director
Joseph Ramirez, Engineer's Assistant
Monika Donnell, Municipal Court Supervisor
Diana Gonzales, Human Resources Director

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 5:00 p.m. with all five commission members present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

Special Meeting – September 8, 2026

Motion made by Commissioner Lopez to approve the minutes of September 8, 2026, as presented, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

Regular Meeting – September 14, 2026

Motion made by Commissioner Lopez to approve the minutes of September 14, 2026, as presented, seconded by Commissioner Hinojosa and Commissioner Alarcon. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

Special Meeting – September 16, 2026

Motion made by Commissioner Alarcon to approve the minutes of September 8, 2026, as presented, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez voting "FOR". Fugate "ABSTAINED".

II. Public Hearing - (Required by Law).¹

1. Public Hearing on proposed Fiscal Year 2026-2027 budget for the City of Kingsville, Texas. (Finance Director).

Mayor Fugate read and opened this public hearing at 5:02 p.m. Mayor Fugate further announced that this is a public hearing. If anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mrs. Deborah Balli, Finance Director stated that the total budget for Fiscal Year 2026-2027 is \$99,722,395.88.

Ms. Sandy Maltby, 3747 Andron, commented on the proposed rate increase on property taxes. She stated that she is very pleased with the City Commission and the staff. Anytime she interacts with city staff, they are very friendly. She further stated that what she doesn't like is that Kingsville, out of 1243 cities in Texas Kingsville is ranked 106 for the highest taxes in Texas. There are 1,137 cities in Texas that have lower rates than Kingsville, and that is before the new rate increase takes effect. Kingsville is at the top 10% of the highest tax cities in Texas. She further stated that she doesn't mind that, but she wishes there were more visible things to show what the citizens are getting for their money. She would like to see sidewalks that aren't busted up, bike trails, landscaping, beautification. You go to other communities that are smaller or larger, and they have things planted. At the highway there is plants being planted but no one takes care of them so they die and no one is replacing them. She stated that she has lived here for 42 years and she loves this town, but Kingsville right now is at .769, Corpus Christi is at .599, Portland is at .7189, Bishop is at .63, Odem is .52, and Alice is at .6157. Kingsville needs to lower taxes to bring in new businesses.

There being no further discussion, Mayor Fugate closed this public hearing at 5:10 p.m.

2. Public Hearing on a proposed tax rate decrease from \$.76918 to \$.77777 for Fiscal Year 2026-2027 with \$.77777 being an increase in the no new revenue rate of \$.71665; the vote on the tax rate will be on September 28, 2026, at 5pm in the Helen Kleberg Groves Community Room, City Hall, 400 W. King, Kingsville, Texas. (Finance Director).

Mayor Fugate read and opened this public hearing at 5:10 p.m. Mayor Fugate further announced that this is a public hearing. If anyone would like to speak on behalf of this item, they may do so now with a five-minute limit. Additional time cannot be extended by the City Commission.

Mrs. Balli stated that the budget that is being proposed tonight has the proposed tax rate at \$.77777, included in that budget.

Commissioner Lopez commented that she has a concern on the wording for this agenda item.

There being no further discussion, Mayor Fugate closed this public hearing at 5:11 p.m.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information,

Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”

Mr. Charlie Sosa gave an update on street projects. He further announced upcoming events. He announced that as per the city, the drinking water, it is safe to drink, as some were experiencing a taste to the water. He stated that GLO Project 4 has been extended. City offices will be closed on Monday, October 12th for Columbus Day.

Commissioner Lopez asked whether the Kleberg Street Project would be redone. Mr. Sosa responded yes and that he has been in contact with the contractor. Commissioner Lopez further asked if Kleberg Street would be done by the Veterans Day Parade and Homecoming Parade. Mr. Sosa responded that that is the plan.

Ms. Courtney Alvarez, City Attorney, reported that the City Commission meetings for October are scheduled for October 13th and October 26th.

Commissioner Lopez thanked Susan Ivy and her staff for their hard work on the Hispanic Heritage Festival.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

Sandy Maltby commented that the Flock Cameras that have been placed around town, she understands that they are for safety purposes, but she would like to know who will be paying for these cameras. The community was never able to vote on these cameras. She asked who will be accessing the information from the Flock Cameras.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

Motion made by Commissioner Lopez to approve the consent agenda as presented, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting “FOR”.

1. **Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate additional match funding for the Body Worn Camera Grant Fund #5094903. (Police Chief).**

2. Motion to approve final passage of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate funding for the purchase of 20.922 acres of land near NAS Kingsville for encroachment prevention. (City Manager).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

3. Discuss and consider final passage of an ordinance adopting the City Manager's budget, as amended, of the City of Kingsville, Texas, and appropriating funds for the fiscal year beginning October 01, 2026, and ending September 30, 2027, in the particulars hereinafter stated. (Finance Director).

Motion made by Commissioner Hinojosa to approve the final passage of an ordinance adopting the City Manager's budget, as amended, of the City of Kingsville, Texas, and appropriating funds for the fiscal year beginning October 1, 2026, and ending September 30, 2027, in the particulars hereafter stated, seconded by Commissioner Alarcon.

Commissioner Lopez stated that, for the record, once again I am disappointed at the budget process. This budget process raises several concerns for me. For the second year director were not allowed to present their departments budget to the City Commission. We are only provided dollar amounts in the presentation. Last budget year I requested specific information to the City Manager, which I never received. This year I requested some more information two weeks ago and received the information on Friday, which I only had the weekend to look over. After looking at that, I had some questions which is no we are at that budget point and you all are probably asking why is she brining this up, well because I just received the information. The building permits were budgeted at \$300,000 against the opinion of a previous planning director. As of the year-to-date that was given to me, September 25th only \$103,000 have been collected, giving a deficiency of \$197,000. This is almost \$200,000 shortfall that was projected, but yet you did tell us that you balanced the budget. Plumbing permits were budgeted at \$50,000 and as of 9/25/2026 only \$18,000 have been collected leaving a deficiency of \$31,000. Moving permits, mechanical permits, Certificates of Occupancy, Plan review sign permits, and beer and liquor licenses fell short this year also. She stated that she doesn't know how the budget was balanced after that. The previous Planning Director was right to voice his concerns on the numbers that were being patted that was too much in this department. The Planning Department is in a deficiency of \$309,000 this year. Interest income was projected at \$904,000 and only \$527,000 has been collected as of year-to-date 9/25, leaving a deficiency of \$376,000. She further stated that she could not look at the revenue and expenditures because those pages were omitted and she didn't get that information, but this is all a concern to me. Lopez stated that even though I cannot split my vote, because I will always take care of the employees and she is glad that they are getting a 3% raise and some are getting more than that. She further stated that I will vote yes on the budget but I want to make it very clear that it is because of the 3% Cost of Living Adjustment that the employees deserve, because I do not agree with the tax rate increase nor the sewer rate increase for our citizens. They have already been hit hard and people are suffering and I don't agree with that.

Mayor Fugate stated that he would like to address some of the comments made. The problems that Kingsville has had forever, is that you look at our tax rolls, our biggest industries here are NAS Kingsville and TAMUK who are exempt from ad valorem taxes. Our third largest industry is Celanese, which is located in Nueces County. We can't draw any monies from our three largest industries. Fugate further stated that he would challenge anybody to take our budget and look at it and show me where the fat is. Public Safety alone takes more than half of the city's budget. This means there is only about 45% of the budget to take care of everything else. Unlike some of the ads you see on TV, that local

governments spend wantonly and are not responsible in how their monies are spent, which is just not true. Kingsville is probably just like every other small town in Texas. We struggle to make ends meet and there is not any fat there. Fugate stated that he agrees that ad valorem taxes are too high and agrees that something needs to be done. The void that it will leave for cities, counties, and school districts is monumental. Part of the equation is yes, cut ad valorem taxes but how are you going to fund these cities without it. We have a constitutional amendment that doesn't allow an income tax and I don't favor that, but the State of Texas, Austin, is one of the few states in the union that we get no direct assistance from the state. When state officials go on television and accuse us of not being responsible, I take exception to that. I look at them and they are the ones that are not responsible. He stated that he invites the Governor to come to Kingsville and look at our budget and tell me where we can save money.

Commissioner Hinojosa commented that he agrees with Mayor Fugate as he also has looked at the budget to see if there is any fat in it, and he has not been able to find any.

Commissioner Alvarez asked that with regards to the \$300,000, only \$100,000 came in.

Mr. Sosa responded that on the revenues for the Planning Department, it was budgeted that we would receive \$525,000 and what actually came in was \$298,000 of the \$606,000.

Commissioner Hinojosa commented that a lot of times you need to compare the budget with actual money that is coming in, so you make adjustments which are almost done on a monthly basis. We may have over budgeted revenues on some items but then we reduce expenses on others to balance the budget.

Commissioner Alvarez commented that for the past two years it has been very difficult for the Finance Department and team and the city manager to work on this because we were left with \$3.2 million in the red, and I will say it right now, because the previous City Manager used the money to pad the budget, he used the fund, the utility fund to balance and you don't put the utility fund in general accounts.

Mayor Fugate commented that this had been done for years.

Commissioner Hinojosa commented that they would get a big spread sheet on all the funds and it looked good because we had a lot of revenue and we hadn't spent the expenditures on that monies that were coming in. Hinojosa stated that the ones he really looks at are general fund, tourism fund, and utility fund. These are the main funds that I zero in.

The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

4. Discuss and consider approving ratification of the property tax increase reflected in the 2026-2027 Annual Budget of the City of Kingsville. (Finance Director).

Motion made by Commissioner Hinojosa, I move to ratify the property tax increase reflected in the 2026-2027 Annual Budget of the City of Kingsville, seconded by Commissioner Alvarez.

Commissioner Lopez commented that she will be voting no on this tax increase. Some might say that it is not that much of an increase, I say voting yes will place a heavier burden on families who are already stretched thin. Families are facing raising costs for groceries, utilities, insurance and housing. Every extra dollar taken from the government, by the government, is a dollar stripped from a household budget. Seniors on fixed income and working parent cannot simply print more money when bills go up. City government must live within its means just like families who pay for it.

The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Fugate voting "FOR". Lopez voting "AGAINST".

5. Discuss and consider final passage of an ordinance establishing and adopting the ad valorem tax rate for all taxable property within the City of Kingsville, Texas for fiscal year beginning October 01, 2026, and ending September 30, 2027, distributing the tax levy among the various funds, and providing for a lien on real and personal property to secure the payment of taxes assessed. (Finance Director).

Motion made by Commissioner Hinojosa, I move that the property tax rate be increased by the adoption of a tax rate of \$0.77777, which is effectively a 4.91 percent increase in the tax rate, by approving final passage of an ordinance establishing and adopting the ad valorem tax rate for all taxable property with the City of Kingsville, Texas for fiscal year beginning October 1, 2026 and ending September 30, 2027, distributing the tax levy among various funds, and providing for a lien on real and personal property to secure the payment of taxes assessed, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Alvarez, Fugate voting "FOR". Lopez voting "AGAINST".

6. Discuss and consider final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending Chapter III, Article 7, Personnel Policies and approving the Classification and Compensation Plan reflected in the FY26-27 Budget. (Human Resource Director).

Motion made by Commissioner Lopez to approve the final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending Chapter III, Article 7, Personnel Policies and approving the Classification and Compensation Plan reflected in the FY26-27 Budget, seconded by Commissioner Alvarez.

Commissioner Hinojosa stated that on the Class/Title Changes, Safety and Training Coordinator to Risk Manager, he is glad that we are finally putting the Risk Manager position back in order. On the new position, the grant-funded Multidisciplinary Victim's Case Manager, this is a position funded with a grant. How long is that grant? Is it one year and if the grant is not granted are we going to fund that from the City of Kingsville budget.

Mr. Sosa stated that this program is a year, the grant last for a whole year and does pay for the whole amount of the salary coming from the grant. We will be applying for it the following year with the expectations that it will be funded again the following year.

Commissioner Hinojosa stated that the Class removal not utilized, Class 36 and 37. When the compensation plan was done class 36 & 37 was for the City Attorney, City Manager and the Municipal Judge. He stated that he knows it wasn't utilized it but he hopes to leave those items in there, do not remove them.

Mr. Sosa responded that staff can look into that and keep those classifications.

Commissioner Lopez commented that if Commission Hinojosa wants to keep something in the classification plan, and amendment needs to be made as there are two motions on the floor.

Mayor Fugate stated that Commissioner Hinojosa is talking about in the future, and asked Commissioner Hinojosa if this was correct. Commissioner Hinojosa responded yes.

Mr. Sosa stated that there are no positions in those two classifications at this time. If we do get those classifications, they will still be open.

Commissioner Alvarez commented that the city does have the three positions that were mentioned.

Mr. Sosa stated that those positions don't fall into those classifications.

Commissioner Hinojosa commented that when the compensation plan was done the City Manager, City Attorney, and Municipal Judge were included in it.

Commissioner Alvarez commented that she understands, as it is for raise purposes.

The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

7. Discuss and consider approval of a resolution approving the City of Kingsville's 2026 Tax Roll as submitted by the Kleberg County Tax Assessor-Collector pursuant to the Texas Property Tax Code, Chapter 26, section 26.09(e). (Finance Director).

Motion made by Commissioner Hinojosa to approve the resolution approving the City of Kingsville's 2026 Tax Roll as submitted by the Kleberg County Tax Assessor-Collector pursuant to the Texas Property Tax Code, Chapter 26, section 26.09(e), seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

8. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order #7 for the Construction Contract with R.S. Parker Construction LLC for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 2: N. 19th Street storm water improvements project. (City Engineer).

Mr. Daniel Garza of ICE Engineering stated that this change order addresses an unforeseen issue during construction, which includes a public waterline utility conflict and other related delays. The increase of the contract time will also allow for proper execution of the closeout phase. The adjusted completion date was September 14, 2026, and is now December 31, 2026.

Motion made by Commissioner Alarcon to approve the resolution authorizing the City Manager to execute Change Order #7 for the Construction Contract with R.S. Parker Construction LLC for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 2: N. 19th Street storm water improvements project, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

9. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order #4 for the Construction Contract with Mor-Wil LLC for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 5: E. Caesar Ave. storm water improvements project. (City Engineer).

Mr. Garza stated that this change order addresses unforeseen issues during construction, including delayed material delivery and uncooperative field conditions. The increase of the contract time will also allow for proper execution of the closeout phase. The adjusted completion date was October 10, 2026, and is now December 31, 2026.

Commissioner Lopez asked if this was from 14th to Lyndale. Mr. Garza responded yes.

Mr. Sosa stated that it is not all the way to 14th, only to the West entrance of the apartments.

Mayor Fugate asked when this project will be completed. Mr. Sosa responded that the project should be completed by December 2026.

Motion made by Commissioner Alvarez to approve the resolution authorizing the City Manager to execute Change Order #4 for the Construction Contract with Mor-Wil LLC for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 5: E. Caesar Ave. storm water improvements project, seconded by Commissioner Lopez and Commissioner Hinojosa. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

10. Discuss and consider approving a resolution authorizing the City Manager to execute Change Order #7 for the Construction Contract with D&J Utility Services LLC for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 10: N. Armstrong Ave. storm water improvements project. (City Engineer).

Mr. Garza stated that this change order addresses unforeseen issues during construction, including uncooperative field conditions and asphalt material delivery. The increase of the contract will also allow for proper execution of the closeout phase. The adjusted completion date was September 15, 2026 and is now October 15, 2026.

Motion made by Commissioner Lopez to approve the resolution authorizing the City Manager to execute Change Order #7 for the Construction Contract with D&J Utility Services LLC for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 10: N. Armstrong Ave. storm water improvements project, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

11. Discuss and consider the introduction of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate additional funding for Solid Waste Cost Overruns. (Public Works Director).

Mr. Bill Donnell, Public Works Director, stated that during the current budget in Sanitation Division 1702, the Vehicle Maintenance account is currently over budget by \$12,188 due to necessary vehicle maintenance and repairs, and Motor Gas & Oil is also over budget by \$13,784.00. Salaries need an additional \$5,770 to cover the last payroll of which will be covered by overtime. The Landfill Division 1703 Vehicle Maintenance account is over budget by \$4,256 due to necessary equipment repairs. Professional Services is over budget by \$24,869 to TCEQ compliance reporting, and Equipment Maintenance is over budget by \$30. Salaries need an additional \$13,374, which will be covered by overtime in the Sanitation Division.

Introduction item.

12. Discuss and consider the introduction of an ordinance amending the Fiscal Year 2025-2026 Budget to appropriate additional funding for Water Construction Cost Overruns. (Public Works Director).

Mr. Donnell stated that during the current budget in Water Construction Division 6001, Motor Gas & Oil is over budget by \$2,364. Vehicle Maintenance is over budget by \$17,436 due to required repairs, and insurance property/liability is over budget by \$29,117. The professional services account will have a shortfall of approximately \$15,000 due to contractor assistance for main break repairs. Salaries and overtime will need an additional \$2,770 to cover expenditures throughout the fiscal year. The water line account for materials will have a shortfall of approximately \$20,000 to complete the fiscal year. The

insurance property/liability will need an additional \$13,321. Staff is requesting an additional \$107,648 to complete the current fiscal year.

Introduction item.

13. Discuss and consider setting goals for the City Manager. (Commissioner Alvarez).

Commissioner Alvarez stated that the commission has a sample of goals for the city manager. There are ten goals that are very important; it would be up to the commission to vote on these goals. It doesn't have to be the 10 goals; the commission could decide which they would like to put in place. Alvarez announced the 10 goals on the list: Financial Management & Accountability; Streets, Drainage & Infrastructure; Quality of Life & Community Appearance; Customer Service; Transparency & Communication with the Commission; Employee Performance & Accountability; Comprehensive Planning & Future Growth; Intergovernmental Relations; and Public Safety. Alvarez further stated that even though the commission has not voted on goals, she is aware that the City Manager has already been doing a lot of these goals and has objectives. It is the City Commission's responsibility to approve and vote on goals that he has to follow so that way in six months or a year we can have an evaluation.

The list of goals and description for each goal is listed at the end of these minutes as Exhibit A.

Mayor Fugate asked if everyone had received a copy of the goals that Commissioner Alvarez spoke about. The commission responded yes.

Commissioner Hinojosa asked if the commission was going to set priorities on the ten items. Commissioner Alvarez responded that it would be for the commission to decide.

Mayor Fugate asked the City Attorney if the public had been given the list of goals.

Ms. Alvarez responded that it was not included in the packet, as she was not instructed to include it in the packet, and she wasn't sure which way the commission was going to go with whichever format they wanted to use.

Mayor Fugate commented that he just wants to make sure they are doing this right.

Ms. Alvarez responded that once it is adopted, then it will be a public record.

Mayor Fugate asked if it had to be in advance and it doesn't violate any law.

Ms. Alvarez responded no, as the commission is having a discussion and then they will be taking a vote, so the commission can take part of one and part of the other or have every many four or five that you all have to choose from and then determine what parts of each you want to use or if there is just one format you want to use and vote on that format. Prioritize items how you choose.

Commissioner Alvarez stated that, according to his contract what it states, under performance evaluation, it is up to the City Commission along with the City Manager to set these performance criteria.

Mayor Fugate commented that he wants to make sure we are doing it right. He further commented that he does like the way this is setup, and has no problems with it.

Commissioner Lopez commented that Commissioner Alvarez did a good job on the scale that was given to the City Commission, but she thinks that these are too many goals. We need to simplify the importance and the issue of the goals. We need to prioritize the needs of the community and start there. For example, balance budget. What is balanced? Is it zeroed out surplus amount, etc. Develop a four- or five-year financial forecast. We need to pursue grants how many grants are you going to pursue. On streets, how will we prioritize projects. Continue pursuing State and Federal funding, how many, what type and what amount. Economic measurable development strategy. What should be included, what is a priority and strategy. How many new businesses do you want to recruit. Will close businesses offset new businesses, for how long. Quality of life is there an SOP for that. The city should also comply before we hand out any citations to our citizens. Properties, downtown we need to prioritize on that. Improvement of parks, how maintenance. Lopez stated that there is a lot of questions its not just a list we can go by. She stated that the most important that she had is police and fire. She stated that she would like to see the City Manager come up with a program to retain police, fire and telecommunication operators. Come up with a plan and bring it to the commission. We need to prioritize by category, priority goes on top and has a timeline and time limit to finish. There are too many goals and none of them have timeframes for measuring goals. How are ratings measured, how are you going to measure if you are doing something right. Are we going to do this in a certain timeframe or a rubric. How often will goals come to the commission to discuss alter importance of an checked off when completed when given a new goals. How many goals and which goals completed would we give the City Manager a bonus or an extension of the contract. Lopez stated that there is a lot of questions, these goals mean nothing if they are not updated or reported to the commission or measured. Lopez stated that there is a lot of questions before we even go in and vote on anything. We need to an executive session to discuss this because here we can do whatever, and I feel that we need to let the public know the goals that the commission is setting for the City Manager before we even set them. Have their input.

Commissioner Alvarez commented that we are setting the goals but then the City Manager has to do all those specifics, all those objectives, which is what he will then report especially as Commissioner Lopez said the financial management and accountability on budget. Then also public safety. All that he is going to report on that have happened under those goals that we vote on. Alvarez stated that she agrees that maybe ten is too many. Suggested in other cities is five to eight.

Commissioner Alarcon commented that he thinks the ten are fine, in his opinion. A lot of these ten items are being done as we speak by staff. All we have to do is check off to see which ones are being done and which ones are being worked on. He further stated that he believes that all these ten goals are fine. We can work with this.

Commissioner Lopez stated that there is no specifics. How are you going to measure it. There is no timeframe there is no nothing, he is already doing it so it sounds like that is what you all used to do this, but I feel that we need to have a timeframes and something to measure it because we just can't just.

Mayor Fugate stated that Commissioner Alvarez mentioned assessing how these goals are being met within six months.

Commissioner Alvarez responded that we should not wait a whole year, we should do it in six months.

Mayor Fugate stated that looking at these goals, Financial Management & Accountability. A balanced budget was one of Commissioner Lopez's concerns. Developing a 3- to 5-year financial forecast, that was a concern. Pursue grants and outside funding from taxpayers. A lot what she asked for is listed in these goals; maybe not everything, but a lot of it is here.

Commissioner Lopez stated specific timeframes is what you need there. And how are you going to measure what he did.

Commissioner Hinojosa stated that this is the first time the commission sees something in writing that we can follow. In the past we had things that didn't make any sense. There are some things that the Mayor and Commissioner Alarcon mentioned that he is already doing. Our goal is to put a priority on one or ten as all of them are really important. Commissioner Hinojosa further asked the City Attorney is if the public wanted to know the goals of the City Manager would they have to go through the Open Records Act to get a copy of these goals. This way the public would know what goals the commission are considering. He further stated that this is the first time that we see something like this. It is hard to measure each one. He is already doing some of them, and maybe some of them listed may not be able to be done due to budget constraints.

Mayor Fugate stated that one of Charlie's qualities is that he is very resourceful. Maybe it's not in the budget but he might be able to find something else he can do most of this. Let's give him a chance. He further stated that he agrees with Commissioner Alarcon on this. All ten goals are very important to our community and covers almost all the aspects of local government. He stated that he agrees that it's hard to quantify, but that is an age old problem. If the commission approves these and set a date for six months to do an evaluation, then we can see where we are.

Commissioner Hinojosa commented that the six month would be in March 2027, last meeting in March. Mayor Fugate responded yes.

Commissioner Alarcon stated that if the commission votes on this then the City Secretary can put these in the minutes so the public can see them.

Commissioner Hinojosa commented that it can be published on the city's website.

Mayor Fugate commented that they can also be published on social meeting as well.

Mrs. Mary Valenzuela, City Secretary, commented that she would need a copy of the goals, as one has not been provided to her.

Mayor Fugate responded that he would provide her with his copy.

Motion made by Commissioner Hinojosa to approve the goals that the commission has in front of them and have goals published on website media so the public look at them, seconded by Commissioner Alarcon.

Mayor Fugate announced the motion, motion made Commissioner Hinojosa to approve the goals in front of us, which include: Financial Management & Accountability; Streets, Drainage & Infrastructure; Economic Development & Job Creation; Quality of Life & Community Appearance; Customer Service; Transparency & Communication with the Commission; Employee Performance & Accountability; Comprehensive Planning & Future Growth; Intergovernmental Relations; and Public Safety.

Commissioner Hinojosa responded yes.

Mayor Fugate stated that he will note, which he will not read all of them, it's got little footnotes under each of the goals/objectives. We are not telling you how to do it, but we are telling you this is where we want to go. Fugate stated that he has been doing this for 22 years and he has always hated setting goals, not setting goals so much, but the evaluation portion, because some of those evaluation forms that we had in the past didn't make sense. We can come closer in telling you where you are doing great and where you are not doing great. Fugate further asked Mr. Sosa if he had any problems with this.

Mr. Sosa responded that he was good.

Commissioner Lopez asked if Commissioner Alvarez stated it was six months for the timeframe.

Commissioner Alvarez responded that since we haven't had an evaluation in a year, according to the contract, we should have already done this. I think in six months we can have an evaluation, unless the commission wants to wait an entire year.

Commissioner Lopez responded that is a timeframe. If we don't have a timeframe then what do we do.

Commissioner Alvarez stated that six months is good, unless the commission want to do three months.

Mayor Fugate responded no, as the city manager needs time as there are a lot of goals.

Commissioner Hinojosa stated that he agrees with Commissioner Lopez that Commissioner Alvarez did a good job in putting this together, as the commission has been asking for something simple then what we have received in the past. This is simple, but it's long, and maybe later on we can condense it.

Mayor Fugate stated that this is a good starting point and lets see how we do.

Commissioner Lopez commented that maybe the commission can schedule a workshop.

Mayor Fugate responded that it would be a good idea. When we do the evaluation, I suggest we do a workshop so we can go in-depth on all the issues that we have.

Commissioner Lopez stated that she would rather have gone into executive session and talked about all this but that didn't happen, but a workshop so that we can talk about all this and see if people will come in and see what's going on.

The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

VI. Adjournment.

As there was no further business to come before the City Commission, the meeting was adjourned at 6:05 p.m.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, TRMC, CMC, City Secretary

GOALS FOR THE CITY MANAGER

City of Kingsville, Texas • FY 2026–2027

1. Financial Management & Accountability

- Present a balanced, fiscally responsible annual budget.
- Maintain strong financial controls and regular reporting to the City Commission.
- Identify opportunities to reduce unnecessary expenditures without reducing essential services.
- Develop a 3–5 year financial forecast for the City.
- Pursue grants and outside funding to reduce the burden on local taxpayers.

2. Streets, Drainage & Infrastructure

- Develop a prioritized, publicly available list of street, drainage, water and wastewater projects.
- Establish timelines and funding sources for the highest-priority projects.
- Accelerate completion of current capital projects.
- Provide quarterly reports to the Commission on project progress, expenditures and delays.
- Continue pursuing state and federal funding for infrastructure and drainage improvements.

3. Economic Development & Job Creation

- Develop a measurable economic-development strategy for Kingsville.
- Recruit new businesses while helping existing local businesses expand.
- Strengthen partnerships with Texas A&M; University–Kingsville, NAS Kingsville, Kleberg County and regional economic-development organizations.
- Capitalize on major regional opportunities and Kingsville's strategic location.
- Establish measurable targets for new investment, jobs and businesses.

4. Quality of Life & Community Appearance

- Improve code enforcement consistently and fairly.
- Address abandoned properties, nuisance properties, illegal dumping and neglected lots.
- Improve parks, public spaces and gateways into Kingsville.
- Develop a plan to make downtown and major corridors more attractive.
- Measure improvements in community appearance annually.

5. Customer Service

- Establish customer-service standards for every City department.
- Improve response times for citizen complaints and requests.
- Create a system allowing residents to track the status of complaints.
- Conduct an annual citizen satisfaction survey.
- Make City Hall more accessible and responsive to residents.

6. Transparency & Communication with the Commission

- Provide Commissioners with timely weekly or biweekly updates.
- Keep the Commission informed about major problems before they become emergencies.
- Provide clear staff reports with costs, alternatives and recommendations.

- Establish a consistent process for communicating with Commissioners between meetings.

7. Employee Performance & Accountability

- Establish annual performance expectations for department heads.
- Conduct regular evaluations of department directors.
- Develop succession and leadership training for key employees.
- Recruit and retain qualified employees.
- Address chronic vacancies and employee-performance issues promptly.

8. Comprehensive Planning & Future Growth

- Successfully complete the City's new Comprehensive Plan.
- Ensure zoning, development regulations, infrastructure and economic development are consistent with the plan.
- Establish a 5-, 10- and 20-year vision for Kingsville.
- Plan for growth without placing an unreasonable financial burden on existing taxpayers.

9. Intergovernmental Relations

- Strengthen working relationships with Kleberg County, Texas A&M;—Kingsville, NAS Kingsville, school districts and neighboring communities.
- Maintain regular communication with state and federal legislators.
- Aggressively pursue grants and legislative funding for Kingsville projects.

10. Public Safety

- Work with the Police and Fire Departments to identify staffing, equipment and facility needs.
- Establish measurable response-time and service goals.
- Identify ways to improve neighborhood safety and community policing.
- Ensure public-safety needs are appropriately reflected in the capital improvement plan.

OVERARCHING GOAL

The City Manager shall operate the City in a professional, transparent, accountable and fiscally responsible manner while implementing the policies established by the Mayor and City Commission.

Commissioner Notes / Priorities:

CONSENT AGENDA

AGENDA ITEM #1

City of Kingsville
Public Works, Solid Waste Division

TO: Mayor and City Commissioners

CC: Charles Sosa, City Manager

FROM: William Donnell, Director of Public Works

DATE: September 10, 2026

SUBJECT: Fund 001 Solid Waste Division Budget Amendment Request

Summary:

This item authorizes additional funding for the Solid Waste Department.

Background:

During the current budget in Sanitation Division 1702, Vehicle Maintenance account is currently over budget by \$12,188 due to necessary vehicle maintenance and repairs and Motor Gas & Oil is also over budget by \$13,784.00. Salaries need an additional \$5,770 to cover the last payroll of which will be covered by Overtime.

The Landfill Division 1703 Vehicle Maintenance account is over budget by \$4,256 due to necessary equipment repairs, Professional Services is over budget by \$24,869 for TCEQ compliance reporting and Equipment Maintenance is over budget by \$30. Salaries need an additional \$13,374 which will be covered by Overtime in Sanitation Division 1702.

Financial Impact:

This will reduce the Budget Amendment Reserve account by \$55,416.

Recommendation:

Staff is requesting approval of additional funds to cover Solid Waste expenses to complete this fiscal year.

ORDINANCE NO. 2026-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO APPROPRIATE ADDITIONAL FUNDING FOR SOLID WASTE COST OVERRUNS.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#41

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001-General Fund					
1702	Sanitation	Salaries	11100	\$5,770.00	
1702	Sanitation	Overtime	11200		\$16,447.00
1702	Sanitation	Motor Gas & Oil	21500	\$13,784.00	
1702	Sanitation	Vehicle Maintenance	41100	\$12,188.00	
1703	Landfill	Salaries	11100	\$13,374.00	
1703	Landfill	Overtime	11200		\$2,408.00
1703	Landfill	Professional Services	31400	\$24,869.00	
1703	Landfill	Vehicle Maintenance	41100	\$4,256.00	
1703	Landfill	Equipment Maintenance	41400	\$30.00	
1030	City Special	Budget Amend Reserve	86000		\$55,416.00

[To amend the City of Kingsville FY 25-26 budget to appropriate additional funding for cost overruns. Funding will come from the Budget Amendment Reserve account.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 28th day of September, 2026.

PASSED AND APPROVED on this the 13th day of October, 2026.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #2

City of Kingsville
Public Works, Water Construction Division

TO: Mayor and City Commissioners

CC: Charles Sosa, City Manager

FROM: William Donnell, Director of Public Works

DATE: September 10, 2026

SUBJECT: Fund 051 Water Construction Division Budget Amendment Request

Summary:

This item authorizes additional funding for the Water Construction Division 6001.

Background:

During the current budget in Water Construction Division 6001, Motor Gas & Oil is over budget by \$2,364, Vehicle Maintenance is over budget by \$17,436 due to required repairs and Insurance-Property/Liability is over budget by \$29,117.

The Professional Services account will have a shortfall of approximately \$15,000 due to contractor assistance for main break repairs. Salaries and Overtime will need an additional \$2,770 to cover the last payroll and year end accrual. Motor Gas & Oil will need an additional \$7,640 to cover expenditures throughout the fiscal year. The Water Line account for materials will have a shortfall of approximately \$20,000 to complete the fiscal year. The Insurance Property/Liability will need an additional \$13,321.

Staff is requesting an additional \$107,648 to complete the current fiscal year.

Financial Impact:

Funding for this budget shortfall will come from the Budget Amendment Reserve line item 051-5-6001-8600.

Recommendation: Staff is requesting approval of additional funds to cover Water Construction Division expenses to complete this fiscal year.

ORDINANCE NO. 2026-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO APPROPRIATE ADDITIONAL FUNDING FOR WATER CONSTRUCTION COST OVERRUNS.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2025-2026 budget be amended as follows:

**CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#42**

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 051-Utility Fund					
6001	Water Const	Salaries	11100	\$2,078.00	
6001	Water Const	Overtime	11200	\$692.00	
6001	Water Const	Motor Gas & Oil	21500	\$10,004.00	
6001	Water Const	Vehicle Maintenance	41100	\$17,436.00	
6001	Water Const	Insurance Property/Liab	33501	\$42,438.00	
6001	Water Const	Professional Services	31400	\$15,000.00	
6001	Water Const	Water Line	54100	\$20,000.00	
6001	Water Const	Budget Amend Reserve	86000		\$107,648.00

[To amend the City of Kingsville FY 25-26 budget to appropriate additional funding for Water Construction cost overruns. Funding will come from the Budget Amendment Reserve account.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 28th day of September, 2026.

PASSED AND APPROVED on this the 13th day of October, 2026.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #3



CITY OF KINGSVILLE LEGAL DEPARTMENT

P.O. Box 1458, Kingsville Texas 78364 Phone: 361-595-8016 Fax: 361-592-4696

Date: September 28, 2026

To: City Commission Members

From: Courtney Alvarez, City Attorney

Re: ERCOT Membership Renewal

AGENDA ITEM: Consider joining the Electric Reliability Council of Texas ("ERCOT") for 2027.

ISSUE: The City received notice that the ERCOT membership applications for 2027 are due by November 7, 2026, and it has been recommended that we join to give cities greater representation in ERCOT and on ERCOT's policy-making boards.

BACKGROUND: The City has been a member of ERCOT each year since 2009. ERCOT has begun accepting membership applications for 2027. In order to vote in the upcoming ERCOT elections, our city must be a member of ERCOT by November 7, 2026.

Since 2008, cities succeeded in placing city representatives on ERCOT's Board of Directors and on the Technical Advisory Committee due to their strong presence at ERCOT. ERCOT is an important arena in the effort to ensure that electricity rates in the deregulated Texas market are reasonable and stable. ERCOT membership is a straightforward way to influence electric market policy and costs \$100 to join. Membership in ERCOT gives the consumer presence greater clout at ERCOT and allows us to vote for city representatives to serve on ERCOT's most important policy-making bodies.

REQUIRED COMMISSION ACTION: Authorize staff to submit an application to join ERCOT for 2027 that includes payment of a \$100 membership fee.

FUNDING: Funds are available in the General Fund-City Special account.

CONCLUSION & RECOMMENDATION: Authorize staff to submit an application to join ERCOT for 2027.

From: Membership <membership@ercot.com>
Sent: Monday, September 28, 2026 10:59 AM
Subject: ERCOT Membership Application for 2027 Membership Year Now Available Online

ANNOUNCEMENT OF RECORD DATE AND COMMENCEMENT OF 2027 ERCOT MEMBERSHIP APPLICATION AND AGREEMENT CYCLE

Record Date for Annual Membership Meeting

- The Record Date for 2027 ERCOT Corporate Members to vote in the 2027 Technical Advisory Committee (TAC) Representatives Elections is **Friday, November 6, 2026**. See ERCOT Bylaws, § 3.7(d).
- Results of the TAC elections for the 2027 calendar year will be announced at the fifty-sixth Annual Membership Meeting on December 7, 2026.
- To vote, your entity must receive written approval of the submitted Membership Application and Agreement (Application), as a Corporate Member, by ERCOT Membership for the 2027 Membership Year **no later than the Record Date**.

Membership Application and Agreement for the 2027 Membership Year is Available Online through ERCOT's Public Portal

- **ERCOT's Public Portal:** Applicants that do not have an existing ERCOT Public Portal account will need to create an account by clicking on the ***New Users Click here to Register*** link on the login page. **Please note**, new users are **required to verify their email address after submitting the Sign Up form** before they can proceed with the Application. Attached is the ERCOT Portal Registration Guide to assist you with registration.
 - Alternatively, if you log into ERCOT's Public Portal online you can find the Application by searching for "Annual" or "Member" in the search bar on the landing page. For any login issues, as well as any technical questions and support regarding ERCOT's Public Portal please contact portalsupport@ercot.com.
- **How to apply:** An authorized representative from the applying entity must submit an application online at Annual Membership Request.
 - **Steps:**
 - complete and electronically agree to the terms of the Application;
 - pay the applicable Annual Member Dues, and
 - receive written notice of approval of the submitted Application from ERCOT Membership.
- **Term:** ERCOT Membership terms are for no more than one Membership Year and do not renew automatically. The 2027 Membership Year begins on January 1, 2027, and ends on December 31, 2027.

Membership Eligibility

- See ERCOT Bylaws, Article 3, Members. See also 2027 ERCOT Membership Application and Agreement

Membership Voting Rights

- See ERCOT Bylaws § 3.2 Membership Types and Voting Rights. Corporate Members are the only Membership Type with voting rights to elect TAC Representatives.

Annual Member Dues

- Annual Member Dues are payable as follows:

Member Category (ERCOT Bylaws Section 3.4)	Annual Dues (\$)
Corporate (General) – Voting	2,000
• Residential Consumer – Corporate	100

• Office of Public Utility Counsel – Corporate	Complimentary
• Appointed Residential Consumer TAC Rep. – Corporate	Complimentary
• Commercial Consumer – Corporate	100
Associate (General) – Non-voting	500
• Residential Consumer – Associate	50
• Commercial Consumer – Associate	50
Adjunct – Non-voting	500

- **Payment Method:** ERCOT requires submission of all Annual Member Dues by electronic means (wire or ACH). Electronic payment instructions will be automatically attached to the confirmation of receipt email that the Applicant Contact receives upon submission of the online 2027 Application.
- **Invoices:** ERCOT **does not issue invoices** for Membership Dues. Please consider this notice as an invoice for your entity's Annual Member Dues.
- **Waiver Request:** Any Member may request that the Member's Annual Member Dues be waived for good cause shown. Annual Member Dues are not prorated even if Membership is approved by ERCOT after the 2027 Membership Year has begun.

Membership Election Rights

- See ERCOT Bylaws § 3.6, TAC Participation
 - Corporate and Associate Membership Types permit an employee or representative of your organization to be nominated for and elected to TAC and TAC subcommittees.

Additional Information

- ERCOT Membership will post an updated *2027 ERCOT Members* document to [Membership \(ercot.com\)](http://ercot.com/membership) by close of business every Friday until the Record Date.
- Final approval of the Application is dependent upon correct and complete submission of the Application, timely responses to follow-up questions by Membership staff, and timely payment of Membership dues.
- Being registered as a Market Participant is independent from being a Member. Membership is completely optional and does not interfere with your Market Participant status.
- For more information or to obtain a copy of the ERCOT Bylaws and Certificate of Formation, please visit ERCOT's website at <http://www.ercot.com/about/governance/> under the "Key Documents" section. Other related Membership information will also be posted for your review at the Membership Page on the ERCOT website at <http://www.ercot.com/about/governance/members>. If you have any questions, please contact Membership at Membership@ercot.com.

Thank you in advance for your efforts to submit your Application in a complete and timely manner.



ERCOT Membership
membership@ercot.com

AGENDA ITEM #4

City of Kingsville Downtown

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Alicia Tijerina, Downtown Manager/Special Events Coordinator

DATE: September 29, 2026

SUBJECT: Request for City Support for Events & Parades

Summary:

The City Commission has a tradition of granting support for certain community parades and events that are held each year downtown. Instead of bringing these as individual agenda items, it is requested that the City Commission waive the street closing fees and support costs for the attached listing of parades and events for this fiscal year.

Background:

For any event requiring temporary closure of one or more streets, City ordinances require a fee to be paid for the requested street closure(s) and require that City be reimbursed for any actual costs and expenses incurred by them in support of the event. Ordinances also allow the City Commission to waive these requirements. Event organizers are still required to comply with all City ordinances and state laws with regards to health and safety issues. And are still required to submit a request for a permit for the required street closure(s).

Financial Impact:

The total parade/event costs to the City for FY 2026-2027 are **\$24,320** of which \$3,000 are street closing fees.

Recommendation:

It is recommended that street closing fees be waived and the services provided by the City of Kingsville in support of these parades and events be considered as in-kind sponsorship.

DOWNTOWN PARADES & EVENTS REQUIRING STREET CLOSURES FY 2024-2025

Fall Festival, Oct. 16, 2026, 2 - 6pm

Kingsville Art Walk, Oct. 23, 2026, 5:30pm – 10pm

Veteran's Day Parade, Nov. 11, 2026, 5:30pm, Kleberg Avenue

Ranch Hand BBQ Cook-off, Thursday, Nov. 19, 2026, 5pm to Nov. 22, 2026, 12pm

Tree Lighting Ceremony & Cook-off, Friday, Nov. 20, 2026, 5-10pm

Ranch Hand Festival & Cook-off, Saturday, Nov. 21, 2026, 9am to 6pm

La Posada de Kingsville Parade, Dec. 5, 2026, 7 pm, Kleberg, Yoakum Avenues & side streets

Kingsville Art Walk, December 2026, TBD

MLK Day Parade & Celebration, Mon., Jan. 18, 2027, 11am, Kleberg Ave.

Kingsville Art Walk, Feb.-Sept. 2027 TBD Kleberg Avenue

Kleberg County Attorney's Annual Easter, March/April 2027 TBD

Festival de la Loteria, April 2027 TBD 10am – 4pm, Kleberg Ave.

Imagine the Possibilities Tour, April 2027 (Date TBD)

CrossFit Kingsville Competition, Sat., June 2027 (Date TBD)

4th of July Parade & Celebration Downtown, Sunday, July 4, 2027, Kleberg Ave. & Pavilion

HM King Homecoming Parade, Sept.-Oct. 2027, Date & Time TBD, Kleberg & Yoakum Avenues

PARADE COSTS TO THE CITY FY 2026-2027

Community Parades (4)

Veteran's Day Parade, Nov. 2027

MLK Day Parade, Jan. 2027

4th of July Parade, July 4, 2027

HM King High School Homecoming Parade, Sept/October. 2027 Date TBD

Public Works

Barricades: Build-up & Tear-down \$30/hr. (10 men/4hrs) = \$1,200

Street Closing Event permit = \$150

Trash & Recycling: Delivery/Pickup/Dumping \$10 each x 5 containers = \$50

Cost of \$1,400 per parade

Christmas Parade (1)

La Posada Parade, Dec. 5, 2026

Public Works

Barricades: Build-up & Tear-down \$30/hr. (15 men/6hrs) = \$2,700

Trash & Recycling: Delivery/Pickup/Dumping \$10 each x 20 containers = \$200

Parade permit = \$150

Cost of \$3,050

Total parade costs \$8,650

EVENT COSTS TO THE CITY FY 2026-2027

COMMUNITY EVENT (20)

Fall Festival, Oct. 16, 2026 (5pm – 9pm)

Public Works

Barricades: Build-up & Tear-down \$30/hr (3men/4hrs) = \$360

Trash & Recycling: Delivery/Pickup/Dumping \$10 each x 10 containers = \$100

Street closing permit for large events = \$150

Cost of \$610

Kingsville Monthly Art Walk, Oct. – Dec., 2026 & Feb – Sept., 2027 (5:30pm – 10pm) 10 events

Public Works

Barricades: Build-up & Tear-down \$30/hr (3men/4hrs) = \$360

Trash & Recycling: Delivery/Pickup/Dumping \$10 each x 10 containers = \$100

Street closing permit for large events = \$150

Cost of \$610

***Veterans Day Parade, Nov. 11, 2026 TBD**

Public Works

Barricades: Build-up & Tear-down \$30/hr. (10 men/4hrs) = \$1,200

Street Closing Event permit = \$150

Trash & Recycling: Delivery/Pickup/Dumping \$10 each x 5 containers = \$50

Cost of \$1,400

Ranch Hand Weekend Festival & BBQ Cook-off, Nov. 20-21, 2026

Public Works

Barricades: Build-up & Tear-down \$30/hr (10men/20hrs) = \$6,000

Trash & Recycling: Delivery/Pickup/Dumping \$10 each x 40 containers x 2 = \$800

Dumpsters \$30 each x 12 containers x 2 = \$720

Street Closing Fee: \$150

Cost of \$7,670

***MLK Parade & Celebration, January 2027 TBD**

Public Works

Barricades: Build-up & Tear-down \$30/hr. (10 men/4hrs) = \$1,200

Street Closing Event permit = \$150

Trash & Recycling: Delivery/Pickup/Dumping \$10 each x 5 containers = \$50

Cost of \$1,400

Kleberg County Attorney's Easter Bash, April 2027 (TBD)

Public Works

Barricades: Build-up & Tear-down \$30/hr (3men/2hrs) = \$180

Trash & Recycling: Delivery/Pickup/Dumping = \$0

Street closing permit for large events = \$150

Cost of \$330

Festival de la Loteria, April 2027 (10am – 4pm)

Public Works

Barricades: Build-up & Tear-down \$30/hr (3men/4hrs) = \$360

Trash & Recycling: Delivery/Pickup/Dumping \$10 each x 10 containers = \$100

Street closing permit for large events = \$150

Cost of \$610

CrossFit Kingsville Competition, June 2027 (TBD)

Public Works

Barricades: Build-up & Tear-down \$30/hr (3men/2hrs) = \$180

Trash & Recycling: Delivery/Pickup/Dumping \$10 each x 2 containers = \$20

Street closing permit = \$150

Cost of \$350

***4th of July Parade, 2027**

Public Works

Barricades: Build-up & Tear-down \$30/hr. (10 men/4hrs) = \$1,200

Street Closing Event permit = \$150

Trash & Recycling: Delivery/Pickup/Dumping \$10 each x 5 containers = \$50

Cost of \$1,400

***HM King High Homecoming Parade, Sept./Oct. 2026 TBD**

Public Works

Barricades: Build-up & Tear-down \$30/hr. (10 men/4hrs) = \$1,200

Street Closing Event permit = \$150

Trash & Recycling: Delivery/Pickup/Dumping \$10 each x 5 containers = \$50

Cost of \$1,400

Imagine the Possibilities Tour, Spring 2027

No street closure is required for this event

Cost of \$0

*Grayed out events are included in total under parades.

TOTAL EVENT COSTS \$15,670

REGULAR AGENDA

AGENDA ITEM #5

CITY OF KINGSVILLE

FIRE DEPARTMENT



TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Juan J. Adame, Fire Chief

DATE: 09/24/2026

SUBJECT: Accept Coastal Bend Regional Advisory Council Grant (CBRAC)

Summary:

The Kingsville Fire Department is requesting approval to accept a CBRAC grant in the amount of \$6264.90.

Background:

Each year CBAC distributes funding grants to member EMS organizations.

Financial Impact:

No financial impact. This donation will be used in the fire department to purchase medical supplies.

Recommendation:

We would request accepting the donation from CBRAC in the amount of \$6264.90.



COASTAL BEND REGIONAL

ADVISORY COUNCIL

P.O. BOX 18460

CORPUS CHRISTI TX 78480

URGENT PAY DATA
(800) 287-8316
amtec.bank.com

0722
88 328/149
ID CHECK ARMOR

PAY TO THE
ORDER OF

City of Kingsville Fire Dept

\$ 6,264.90

08/26/2026

Six thousand two hundred sixty-four and 90/100

DOLLARS

City of Kingsville Fire Dept
Attn: Chief Adame
P.O. Box 1458 119 North 10th St
Kingsville TX 78363

Two Signatures Required
Valid After 90 Days

MEMO

FY26 EMS County Grant (Kleberg Co.)

08/26/2026

City of Kingsville Fire Dept

8422

Date

Type

Reference

Original Amount

Balance Due

Payment

08/26/2026

Bill

FY26EMSCNTY

6,264.90

6,264.90

6,264.90

Check Amount

6,264.90

RAC-Primary

FY26 EMS County Grant (Kleberg Co.)

6,264.90

AGENDA ITEM #6

CITY OF KINGSVILLE

FIRE DEPARTMENT



TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Juan J. Adame, Fire Chief

DATE: 09/24/2026

SUBJECT: Accept Coastal Bend Regional Advisory Council Grant (CBRAC)

Summary:

The Kingsville Fire Department is requesting approval to accept a CBRAC grant in the amount of \$6264.90.

Background:

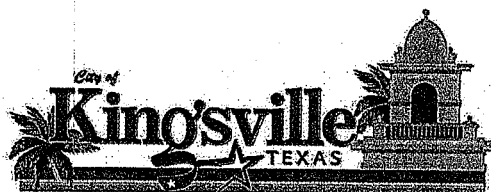
Each year CBAC distributes funding grants to member EMS organizations.

Financial Impact:

No financial impact. This donation will be used in the fire department to purchase medical supplies.

Recommendation:

We would request accepting the donation from CBRAC in the amount of \$6264.90.



AMERICAN BANK
(800) 257-8316
americanbank.com

COASTAL BEND REGIONAL
ADVISORY COUNCIL
PO BOX 18460
CORPUS CHRISTI TX 78480

UTLL
88-328/114
CHECK # 883

08/26/2026

PAY TO THE ORDER OF City of Kingsville Fire Dept

\$ **6,264.90

Six thousand two hundred sixty-four and 90/100*****

DOLLAR

City of Kingsville Fire Dept
Attn: Chief Adame
P.O. Box 1458 119 North 10th St.
Kingsville, TX 78363

Two Signatures Required
Valid After 90 Days

[Signature]

MEMO

FY26 EMS County Grant (Kleberg Co.)

AUTHORIZED SIGNATURE

08/26/2026 City of Kingsville Fire Dept 8422

Date	Type	Reference	Original Amount	Balance Due	Payment
08/26/2026	Bill	FY26EMSCNTY	6,264.90	6,264.90	6,264.90

RAC-Primary FY26 EMS County Grant (Kleberg Co.)

6,264.90

ORDINANCE NO. 2026-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2026-2027 BUDGET TO ESTABLISH BUDGET FOR A CBRAC GRANT FOR THE PURCHASE OF FIRE DEPARTMENT MEDICAL SUPPLIES.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2026-2027 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#01

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 015 – CBRAC Grant					
<u>Revenues</u>					
2200	Fire	State Grants	72010	\$6,264.90	
<u>Expenditures</u>					
2200	Fire	Medical Supplies	22400	\$6,264.90	

[To amend the City of Kingsville FY 26-27 budget to establish budget for a CBRAC grant for the purchase of medical supplies for the Fire Department. Funding will come from the grant proceeds for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of October 2026.

PASSED AND APPROVED on this the 26th day of October 2026.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #7

City of Kingsville Fire Department

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: J.J. Adame, Fire Chief

DATE: September 29, 2026

SUBJECT: Purchase of Thermal Imaging Cameras, Leary Firefighters Foundation Grant

Summary:

The Kingsville Fire Department has the opportunity to apply for the Leary Firefighters Foundation grant to request funding for the purchase of new firefighting equipment.

Background:

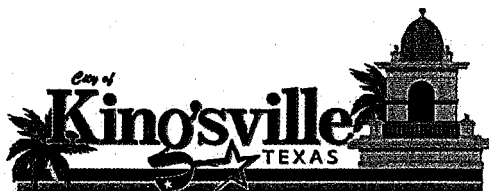
The Kingsville Fire Department is dedicated to ensuring our personnel are equipped with the tools needed to perform their duties safely and effectively save life and property. The equipment to be requested includes 12 thermal imaging cameras with chargers and associated accessories. Having modern state-of-the-art Thermal Imaging Cameras is crucial in meeting the mission of the Fire Department. This new equipment will assist all crew members handling interior structural firefighting in maintaining situational awareness in "low" to "no" visibility conditions. The equipment boasts improved resolution and picture clarity over the department's current outdated cameras. This improvement will enhance decision making, accelerate search operations and help identify hidden hazards during firefighting operations. The application will request \$26,575.00 for these costs.

Financial Impact:

The Leary Firefighters Foundation grant does not require a matching cost share. The grant is a reimbursement type grant. We are requesting a total of \$26,575.00 for the purchase of equipment and associated shipping and handling charges.

Recommendation:

We would request a resolution approving the submission of application and acceptance of this grant via the email to the Leary Firefighters Foundation by the grantee's authorized official as designated by the City Manager, Chief J. J. Adame. We also request a budget amendment for the current FY 2026-2027 for use of the funds as soon as they are available.



RESOLUTION #2026-_____

A RESOLUTION OF THE CITY OF KINGSVILLE AUTHORIZING APPLICATION TO, ADMINISTRATION OF, AND ACCEPTANCE OF THE LEARY FIREFIGHTERS FOUNDATION GRANT FOR FIREFIGHTING EQUIPMENT; AUTHORIZING THE FIRE CHIEF TO ACT ON THE CITY'S BEHALF WITH SUCH PROGRAM.

WHEREAS, the City Commission of the City of Kingsville finds it in the best interest of the citizens of Kingsville, that the Kingsville Fire Department apply for and, if awarded, accept and administer the Leary Firefighters Foundation Grant for the purchase of new firefighting equipment; and

WHEREAS, the City agrees to provide any applicable matching funds for the said project as required by the grant application, which are expected to be zero as this is a reimbursement type grant; and

WHEREAS, to support the safety of firefighters and citizens, the City would like to use grant funds to purchase thermal imaging cameras, chargers, and accessories; and

WHEREAS, the City of Kingsville has previously applied for similar grants that assist with improved firefighter and citizen safety; and

WHEREAS, the City Commission of the City of Kingsville designates the Kingsville Fire Chief as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, administer, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission of the City of Kingsville approves the submission, acceptance (if awarded), and administration of the grant application for the Leary Firefighters Foundation Grant for the purchase of new firefighting equipment.

II.

THAT the Fire Chief is hereby authorized and directed to act on the City's behalf in all matters pertaining to the Leary Firefighters Foundation Grant, including but not limited to any certifications, amendments or representations stipulated therein and that the Fire Chief will administer the program and execute and submit all certifications, reports, or contracts necessary for the administration and expenditure of such program.

III.

THAT this Resolution shall be and become effective on or after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the 13th
day of October, 2026.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #8

City of Kingsville Fire Department

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: J.J. Adame, Fire Chief

DATE: September 29, 2026

SUBJECT: Receiving of donated firefighting equipment, 81's Heroes Organization

Summary:

The Kingsville Fire Department has the opportunity to receive purchased firefighting equipment through the 81's Heroes Organization.

Background:

The Kingsville Fire Department (KFD) is committed to protecting the lives and property of the citizens of Kingsville. Effective performance of structural firefighting operations requires personnel to have reliable equipment that supports visibility and situational awareness in challenging environments. The proposed donation of firefighting flashlights will provide KFD personnel with a dedicated, reliable light source for use during fireground operations, particularly in conditions where visibility may be limited or compromised. Equipping each firefighter with an individual flashlight will enhance situational awareness, improve operational effectiveness, and further support the safety and life-saving capabilities of KFD personnel.

Financial Impact:

The 81's Heroes Organization does not require a matching cost share. The donation is a direct/outright gift. The equipment being donated includes forty (40) new firefighting flashlights with chargers equating to \$4,300.00 fully covered by the organization.

Recommendation:

We request a resolution approving the submission of acceptance of this donation via email to the 81's Heroes Organization by the grantee's authorized official as designated by the City Manager, Chief J. J. Adame.



AGENDA ITEM #9

City of Kingsville Fire Department

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Juan J. Adame, Fire Chief

DATE: September 29, 2026

SUBJECT: Axon Education, LLC (Ride Along) Agreement with Kingsville FD

Summary:

The Kingsville Fire Department is requesting to enter into a Training (Ride Along) Agreement between Axon Education, LLC and the City of Kingsville Fire Department (KFD) for the purposes of allowing Emergency Medical Services (EMS) Students ride out with KFD personnel during their clinical ride along.

Background:

The agreement will allow Axon Education, LLC Students to conduct their required clinical ride along during their EMS training. The KFD will provide and accept EMS Students for experience, training, and instruction in emergency medical practice and treatment aboard a Mobile Intensive Care Unit (MICU) and/or Advance Life Support (ALS) while responding to actual emergencies.

Financial Impact:

No financial impact.

Recommendation:

Our recommendation is that the Commission enter into the Training (Ride Along) Agreement with Axon Education, LLC.



RESOLUTION #2026-_____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF KINGSVILLE FIRE DEPARTMENT AND AXON EDUCATION, LLC FOR THE TRAINING OF EMERGENCY MEDICAL SERVICES STUDENTS; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Kingsville (City) finds it in the best interest of the citizens of Kingsville, that the City enter into a Memorandum of Agreement (MOA) between the City of Kingsville Fire Department and Axon Education, LLC for the training of Emergency Medical Services students; and

WHEREAS, the Kingsville Fire Department has been approached by Axon Education, LLC to conduct a program of clinical education or field work experience at the Fire Department to help train the school's Emergency Medical Service students; and

WHEREAS, the Department is agreeable to conduct the training under the guidelines stated in the attached agreement; and

WHEREAS, there is no cost to the City to participate in the agreement; and

WHEREAS, the City has entered into similar agreements with the School of EMS, HALO Flight, and Del Mar College; and

WHEREAS, the parties have come to an agreement and now requests the City Commission authorize the City Manager to execute the Memorandum of Agreement between the City of Kingsville Fire Department and Axon Education, LLC for the training of Emergency Medical Services students.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission of the City of Kingsville authorizes the City Manager to execute the Memorandum of Agreement between the City of Kingsville Fire Department and Axon Education, LLC for the training of Emergency Medical Services students, as per the attached.

II.

THAT this Resolution shall be and become effective on or after adoption.

PASSED AND APPROVED by a majority vote of the City Commission the 13th day of October, 2026.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM

Courtney Alvarez, City Attorney

MEMORANDUM OF AGREEMENT – KINGSVILLE FIRE DEPARTMENT

Regarding Field and Clinical Internship for Axon Education Students

THIS AGREEMENT is entered on this _____ day of _____, _____, by and between Axon Education, LLC, d/b/a Axon Education Consortium and d/b/a Texas EMS School, (hereinafter referred to as Axon) and Kingsville Fire Department (hereinafter referred to as Provider).

WITNESS:

WHEREAS, Axon offers EMS training programs (herein referred to as Program or Programs), including, but not limited to, National Registry Emergency Medical Technician (NREMT) Basic, Advanced, and Paramedic training programs. These programs may include training in the operation and maintenance of specialized medical and communication equipment, and the recognition, reporting, and treatment of life threatening medical and/or traumatic emergencies.

WHEREAS, Axon requires students enrolled in the EMS training program to complete a specified program of study, which includes field and/or clinical internship training (hereinafter called Field Internship) with an independent Healthcare and EMS facility; and

WHEREAS, Axon desires to utilize Provider's facilities, expertise, and opportunities for the Field Internship of EMS students enrolled in the Axon Program; and

WHEREAS, Provider is willing to accept, and Axon is willing to assign students for Field Internship upon the terms and conditions hereinafter set forth;

NOW, THEREFORE, IN CONSIDERATION THEREOF, AXON AND PROVIDER mutually agree as follows:

1. The primary term of this Agreement shall be from the effective date and shall be automatically extended year-to-year unless one of the parties notifies the other party in writing thirty (30) days prior to the end of any period that the Agreement is not to be renewed for the following year. This Agreement may be terminated at any time by either party upon giving the other party sixty (60) days written notice of the intention to terminate this Agreement.
2. Axon shall maintain a Program that is approved by the State of Texas and appropriate certification boards.

3. Provider shall have no responsibility to Axon, or to any student participating in an Axon Program for any meal costs, laundering cost, travel cost, educational costs, insurance costs, medical expenses, or any other expenses related directly or indirectly to such student's participation, including any illness contracted while participating.

4. This Agreement does not and shall not be construed to create any principal/agent, master/servant, employer/employee or partnership relationship of any kind between Provider and Axon. No student shall have any rights due to participation in the Program and/or Field Internship against Provider for any salary remuneration or compensation, or any employee benefits, Social Security, Worker's Compensation coverage, disability or unemployment insurance benefits, vacation pay, sick leave, nor any other remuneration of any kind whatsoever. Any services rendered to Provider by students shall be considered incidental to the educational content of the Program and/or Field Internship.

5. Axon students shall adhere to the program standards, policies, rules, regulations, of Provider during the Field Internship portion of the Program. Prior to Field Internship, students will have received a comprehensive background check, drug screen, appropriate immunizations, and will have been certified in CPR. Axon will make a best effort to prevent students from participating in Field Internship that do not meet these requirements.

6. The staff, faculty, and students of Axon understand that all students prior to their Field Internship will be required to meet HIPAA requirements through a Training Program. After the said training program, each student shall sign an appropriate document stating their understanding of all HIPAA requirements. Axon will conduct its educational activities in compliance with The Health Insurance Portability and Accountability Act of 1996, and the Texas Health and Safety Code - Chapter 181 - Section 001.

7. Axon Students will present themselves appropriately dressed and exhibit professionalism always during Field Internship. Axon students may wear either 1) an approved local fire department/or EMS Service issued uniform along with and Axon Student ID badge at a student's home service or place of employment, or 2) black or navy slacks, an approved uniform shirt, and an Axon Student ID. Provider has the right to prevent a student from performing their Field Internship if Provider feels the student's attire is inappropriate for the clinical setting.

8. Axon shall employ a program director and faculty who shall be responsible for the education of the student in the Program and for the assignment of Field Internship. Axon faculty shall make all final determinations of successful completion of the Field Internship requirements as determined by policies and procedures of Axon Program.

9. Axon shall attempt to notify Provider two (2) weeks prior to the beginning of each Field Internship rotation. The notification shall include dates, and hours of desired Field Internship assignments, expectations of students, expectation of Provider preceptor personnel, evaluation

forms to be utilized during Field Internship, and specific objectives to be accomplished by the student during Field Internship. This information will be provided for Provider approval prior to any students participating in Field Internship rotations. If Provider requires another form of notification, Axon shall make a best effort to comply, as needed.

10. Axon Program coordinator or faculty shall provide orientation as to expectations, policies, regulations, and learning outcomes for the assigned preceptor. If so desired by the host site, an orientation shall be scheduled prior to the commencement of students Field Internship to meet the hosts requirements. This shall occur at a time and location as determined mutually by Axon and Provider.

11. Provider shall designate a qualified employee who shall serve as the preceptor for the Field Internship. Provider shall make available appropriate personnel to serve as additional educational resources to ensure adequate experiences for the students based on the appropriate level of care for Program being pursued by the student.

12. During patient care, Provider shall make available facilities, equipment, supplies, and personnel appropriate for instruction of students. As approved by the administrative office of Provider, students shall operate at the level of the certification in accordance with Program they are pursuing and within the guidelines of the Provider. This should include assessments, treatments, and communication skills. All activity should be under the direction of appropriate staff member of Provider.

13. Provider shall be responsible through the Field Internship period for students that are assigned to Provider for scheduling Field Internship in their units or departments; maintenance of records of services provided in the field by students; evaluation of student performance; and reporting to the Axon Clinical Coordinator or designee the performance evaluation for each student assigned to Provider.

14. Axon agrees to protect, defend, indemnify and hold Provider and its officers, employees, and agents free and harmless from and against all claims, costs, damages, expenses, suits, judgments, losses, penalties, settlements, charges, professional fees, or other expenses or liabilities, whether false, fraudulent, merit-less, or meritorious, of every kind of character arising out of or caused, of any action of every kind and character in connection with or arising directly or indirectly out of Axon, its officers, employees', agents' and student's actions, activities, participation, or involvement in the Program and/or Field Internship made reference herein. Axon further agrees to cooperate in investigating, handling, responding to, providing defense for any such claims, even if such claims are groundless, false, or fraudulent.

15. Provider agrees to protect, defend, indemnify and hold Axon and it officers, employees, and agents free and harmless from and against all claims, costs, damages, expenses, suits,

judgments, losses, penalties, settlements, charges, professional fees, or other expenses or liabilities, whether false, fraudulent, merit-less, or meritorious, of every kind of character arising out of or caused, of any action of every kind and character in connection with or arising directly or indirectly out of Provider, its officers, employees', and agents' actions, activities, participation, or involvement in the Program and/or Field Internship made reference herein. Provider further agrees to investigate, handle, respond to, provide defense for and defend any such claims at its sole expense and agrees to bear all other costs and expenses related thereto, even if such claims are groundless, false, or fraudulent.

16. It is agreed that circumstances may arise on part of either party, which would prevent assignment of students to Provider during a given period. It is further agreed Provider shall determine the maximum allowable number of student participants at any one time in any Field Internship setting.

17. Axon shall cause any student designated by Provider to be withdrawn for Field Internship at Provider's site immediately upon request. Withdrawal may be permanent or temporary as determined by Provider and agreed to by Axon Program Director.

18. It is agreed that all rights and privileges of each party arising out of this Agreement unless said modification is reduced to writing and has been signed by both parties.

19. The parties agree that there shall be no modification of this Agreement unless said modification is reduced to writing and has been signed by both parties.

20. Any notice required by this Agreement shall be sufficient if sent by both parties hereto by United States first class mail, postage prepaid, or electronic mail to be addressed as set forth in the signature block below.

21. Execution and modification. This Agreement will become binding only when signed by both parties. Any modifications or amendments must be in writing and signed by both parties.

22. Assignment. This Agreement, with the rights and privileges it creates, is assignable only with the written consent of both parties.

23. Force majeure. Each party shall be excused from any breach of this Agreement which is proximately caused by government regulation, war, strike, act of God, or other similar circumstance normally deemed outside the control of well-managed businesses.

24. Entire Agreement. This Agreement contains the entire understanding of the parties with respect to the EMT-B, AEMT, and EMT-P training program and supersedes all other written and oral agreements between the parties with respect to the EMT-B, AEMT, and EMT-P training program.

25. Governing Law. This Agreement shall be construed under the laws of Texas.

26. Headings. Headings appear solely for convenience of reference. Such headings are not part of this Agreement and shall be used to construe it.

27. Provisions. If any provision or provisions of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

28. Notice. Any notices required by this agreement shall be delivered to the following address:

Axon Education, LLC
d/b/a Axon Education Consortium and d/b/a Texas EMS School
473 Cypress Street, Suite 210
Abilene, TX 79601
(325) 218-4444
clinicals@axoneducation.com

IN WITNESS WHEREOF, the parties have caused this Agreement to become effective as of the date last executed below by a signatory to this Agreement.

Authorized Signatures

Provider

Organization Name: City of Kingsville - Fire Department

Authorized Signature: _____ Date: _____

Printed Name: Charlie Sosa

Title: City Manager

Mailing Address: 400 W. King Ave., Kingsville, TX 78363

City: _____ State: _____ ZIP: _____

Contact Phone: _____ Email: _____

Axon Education, LLC

Organization Name: _____

Authorized Signature: _____ Date: _____

Printed Name: _____

Title: _____

AGENDA ITEM #10

CITY OF KINGSVILLE

FIRE DEPARTMENT



TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Juan J. Adame, Fire Chief

DATE: 09/28/2026

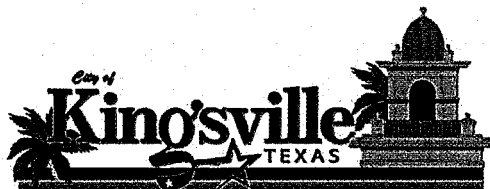
SUBJECT: Authorization to Execute an EMS Physician Medical Director Contract with Dr. James Cantu, M.D.

Summary:

The Kingsville Fire Department requests authorization to execute an agreement with Dr. James Cantu, M.D. to serve as the licensed EMS Physician Medical Director for the City of Kingsville Fire Department Emergency Medical Services Program, effective November 1, 2026. This agreement provides essential clinical oversight, protocol development, continuing education, and regulatory compliance for all Basic Life Support (BLS) and Advanced Life Support (ALS) operations.

Background:

Pursuant to Texas Health & Safety Code § 773.007 and 22 Tex. Admin. Code §§ 169.12–169.13, all EMS providers delivering advanced life support must operate under the direct medical supervision and delegation of a licensed Texas physician. Under the terms of this contract, Dr. James Cantu, M.D. will: Provide comprehensive medical oversight and clinical direction for all pre-hospital emergency medical services provided within the city limits and surrounding service areas. Develop, review, and approve clinical protocols, guidelines, standing delegation orders, patient transport standards, and destination criteria. Oversee the department's ongoing EMS Continuing Education (CE) program and evaluate EMT and Paramedic clinical competency. Oversee quality assurance and improvement (QA/QI) programs and meet quarterly (or as needed) with KFD EMS personnel to review protocols and patient care standards. Provide input regarding the purchase of medical supplies, equipment, and vehicles. Designate a qualified alternate physician to provide medical direction in case of short-term absence. Retain clinical authority to suspend or restrict EMS personnel's medical practice authorization in cases of protocol deviation or patient safety concerns, with written notice to the Fire Chief within 24 hours. The agreement commences on November 1, 2026, continues on an annual basis, and allows either party to terminate with or without cause upon ninety (90) days' written notice.



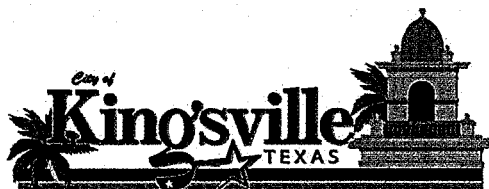


Financial Impact:

The City agrees to compensate Dr. James Cantu at an annual rate of \$55,000.00 per year for services rendered under this Agreement, which amount includes compensation for training required by the contract. Payment shall be made monthly upon submission of an invoice by the Medical Director. Additionally, the City will reimburse Dr. Cantu for state-mandated Medical Director Continuing Medical Education (CME) and conference attendance expenses, including registration, travel, lodging, and meals, up to a budgeted Not-to-Exceed (NTE) cap of \$2,500.00 per City fiscal year. Any amounts exceeding the \$2,500 cap require prior written approval by the Fire Chief or designee. The total annual financial commitment is \$55,000.00 (budgeted within the Kingsville Fire Department annual operating budget). As an independent contractor, Dr. Cantu will complete an IRS Form W-9 and is not eligible for City health insurance, leave, or other employee benefits.

Recommendation:

Staff recommends approval of the resolution authorizing the City Manager to execute the Emergency Medical Services Physician Medical Director Contract with Dr. James Cantu, M.D., effective November 1, 2026.



RESOLUTION #2026-_____

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE EMERGENCY MEDICAL SERVICES PHYSICIAN MEDICAL DIRECTOR CONTRACT BETWEEN THE CITY OF KINGSVILLE AND DR. JAMES CANTU, M.D.; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Texas Health & Safety Code Section 773.007, as amended, requires that the provision of advanced life support must be under medical supervision and a licensed physician's control, and basic life support may be under medical supervision and a licensed physician's control;

WHEREAS, the City of Kingsville Fire Department provides emergency medical services and needs a medical director to take over for the existing director in November 2026;

WHEREAS, the City of Kingsville desires to engage the services of a new medical director and has negotiated an agreement with Dr. James Cantu, M.D. (Dr. Cantu) for the Medical Director Contract that allows the Kingsville Fire Department to continue to offer Emergency Medical Services and Advanced Life Support services to citizens;

WHEREAS, the City and citizens would benefit from the Contract being in place.

BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the Mayor is authorized and directed as an act of the City of Kingsville, Texas to execute the Emergency Medical Services Physician Medical Director Contract between the City of Kingsville and Dr. James Cantu, M.D. in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the
13th day of October, 2026.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

EMERGENCY MEDICAL SERVICES PHYSICIAN MEDICAL DIRECTOR CONTRACT

This Agreement for Physician Medical Director for the City of Kingsville, City of Kingsville Fire Department Ambulance Emergency Medical Services Program is entered into by and between the City of Kingsville, Texas, hereinafter referred to as "City" and Dr. James Cantu, M.D., hereinafter referred to as "Contractor" or "Medical Director".

WHEREAS, Texas Health & Safety Code Section 773.007, as amended, requires that the provision of advanced life support must be under medical supervision and a licensed physician's control, and basic life support may be under medical supervision and a licensed physician's control.

WHEREAS, City proposes to engage the services of an independent contractor, the Contractor, to provide oversight and counsel in delivery of the emergency medical services (EMS) provided by City of Kingsville Fire Department Ambulance Service personnel in basic life support and advanced life support situations and this agreement sets forth the responsibilities of City and Contractor in this service and the position of Medical Director.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. TERM OF AGREEMENT

This Agreement shall commence on November 1, 2026 and continue on an annual basis unless terminated pursuant to Section 11.

2. SCOPE OF SERVICES AND RESPONSIBILITIES

The Medical Director shall:

- A.** Provide medical oversight and direction for all emergency medical services provided by the City during the term of this Agreement, for the citizens within the city limits of the City of Kingsville and those for whom emergency medical services are provided by the City.
- B.** Oversee quality of services provided by the City and prepare reports and studies as necessary to accomplish required EMS compliance in accordance with state law and ensure compliance with EMS standards of care.
- C.** Provide input to the ambulance service concerning purchases of equipment, supplies, and vehicles.

D. Oversee ongoing continuing education program of City Emergency Medical Technicians and Paramedics and make recommendations regarding the same to the City's EMS Director.

E. Provide counsel and training for EMS personnel as appropriate to meet new responsibilities of the City of Kingsville Fire Department Ambulance Service as may from time to time be required, and as agreed to by the EMS Director.

F. Meet quarterly, or as necessary, with the City of Kingsville Fire Department EMS personnel to review protocols, quality assurance activities, and operational matters.

G. Develop, approve, and review City's EMS protocols and guidelines.

H. Oversee City's quality assurance and improvement activities.

I. Assist in training and evaluation of City's EMS personnel.

J. Maintain reasonable availability for consultation.

K. Ensure compliance with all applicable federal, state, and local regulations governing EMS operations. (22 Tex. Admin. Code § 169.12 - Medical Director or Chief Medical Officer Qualifications and 22 Tex. Admin. Code § 169.13 - Medical Director or Chief Medical Officer Responsibilities)

L. Attend the Medical Director Conference as required by state law to maintain compliance with Texas EMS regulations and continuing education requirements.

M. The Medical Director is responsible for assigning a qualified alternate who will provide Medical Direction to the City of Kingsville Fire Department in case of short-term absence of the acting Medical Director.

3. COMPENSATION

The City agrees to compensate the Medical Director at the rate of **Fifty-Five Thousand Dollars (\$55,000.00) per year** for services rendered under this Agreement, which includes the compensation for training required in Section 4 of this Agreement. Payment shall be made monthly upon submission of an invoice by the Medical Director. As the Medical Director is an independent contractor, he is required to complete an IRS Form W9 and submit the form to the City prior to receiving compensation. As an independent contractor, the Medical Director shall not be eligible for any city leaves and shall not be eligible for any city health insurance or optional benefits.

4. CONTINUING EDUCATION AND CONFERENCE ATTENDANCE

The City agrees to budget for and provide funding for the Medical Director to attend the Medical Director Conference as required by state law and regulations. This shall include reasonable expenses for registration, travel, lodging, and meals associated with

conference attendance necessary to maintain compliance with Texas EMS Medical Director requirements, in an amount not to exceed **Two Thousand Five Hundred Dollars (\$2,500.00)** per fiscal year. Any expenses beyond this amount may or may not be approved and require prior written approval by the Fire Chief or designee. The funds to cover this state-required training do not negate the independent contractor status of the Medical Director.

5. INDEPENDENT CONTRACTOR STATUS

The Medical Director is an independent contractor and not an employee of the City. The Medical Director shall be responsible for all applicable taxes, insurance, and other obligations associated with independent contractor status.

6. PROFESSIONAL LIABILITY

Each party is responsible for providing their own liability insurance. The Medical Director shall maintain professional liability insurance in amounts reasonable and customary for medical professionals providing similar services. The City shall provide liability coverage for its employees' (Kingsville Fire Department personnel) actions taken within the scope of this Agreement in conformance with applicable law.

7. EMPLOYEE REVOCATION CLAUSE

The Medical Director shall retain full authority to revoke, suspend, or otherwise restrict any EMS personnel's authorization to perform medical procedures under his medical direction if such personnel:

- Fail to follow or adhere to current approved protocols,
- Demonstrate negligence in patient care or treatment, or
- Cause harm, whether inadvertently or intentionally.

Such revocation may be executed at the Medical Director's discretion in the interest of patient safety and quality of care. The Medical Director shall notify the City of Kingsville Fire Chief in writing via written memo within twenty-four (24) hours of any such action, including the rationale for the action and its effective date. (See Section 11 for notice information.)

8. COMPLIANCE WITH LAWS

Both Parties agree to comply with all applicable federal, state, and local laws, regulations, and ordinances in the performance of this Agreement, including but not limited to Texas Health & Safety Code provisions governing EMS operations.

9. CONFIDENTIALITY

The Medical Director agrees to maintain the confidentiality of all patient information and City records in accordance with HIPAA and other applicable privacy laws and regulations.

10. AMENDMENTS

Any amendments to this Agreement must be in writing and signed by both Parties.

11. TERMINATION & NOTICE

Either Party may terminate this Agreement with or without cause with ninety (90) days written notice. Notice to each party should be provided as follows:

To the City:

Mail: Fire Chief, City of Kingsville
P.O. Box 1458
Kingsville, TX 78364
Phone: (361) 592-6445
Email: jjadame@cityofkingsville.com

To the Contractor:

Mail: James Cantu, MD

Phone: (____) ____-____
Email: _____

12. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the Parties and supersedes all prior agreements, understandings, and negotiations, whether written or oral, relating to the subject matter herein.

13. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas.

14. SEVERABILITY

If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.

15. DEFINITIONS

For purposes of this Agreement:

- "Medical Director Conference" means the state-recognized EMS medical director continuing education conference or equivalent event required to maintain compliance with Texas EMS Medical Director regulations.
 - "Written Memo" means a signed written document delivered as a PDF or hard copy, or an email attachment on City letterhead, that states the action taken, the effective date/time, and the rationale.
 - "Fire Chief" means the duly appointed Fire Chief of the City of Kingsville Fire Department or their written designee.
 - "Not to Exceed Cap" means the maximum reimbursable amount stated in Section 4 for a single City fiscal year; any amounts above the cap require prior written approval by the Fire Chief or designee.
 - "City Fiscal Year" means the City of Kingsville's fiscal year as established by ordinance or policy.
-

SIGNATURES

CITY OF KINGSVILLE, TEXAS On behalf of the Kingsville Fire Department

Signature: _____

Name: Sam R. Fugate

Title: Mayor

Date: _____

MEDICAL DIRECTOR

James Cantu, M.D.

Signature: _____

Date: _____

22 Tex. Admin. Code § 169.12 - Medical Director or Chief Medical Officer Qualifications

- State Regulations
 - Compare
-

(a) In addition to holding an active Texas medical license, a medical director or chief medical officer must meet all applicable standards as set forth in Title 25, Texas Administrative Code, Chapter 157 (related to Emergency Medical Care) for the emergency medical service (EMS) services being provided, training, education, and other delineated responsibilities.

(b) A medical director or chief medical officer must complete one of the following requirements:

(1) a minimum of 12 hours of formal continuing medical education (CME), in the area of EMS medical direction within two years of initial notification to the Board of becoming a medical director or chief medical officer;

(2) board certification in Emergency Medical Services by either the American Board of Medical Specialties or American Osteopathic Association; or

(3) a Texas Department of State Health Services (DSHS) approved EMS medical director course.

(c) A medical director or chief medical officer must complete one hour of formal CME in the area of EMS medical direction in each subsequent biennial renewal of the registration.

Notes

22 Tex. Admin. Code § 169.12

Adopted by Texas Register, Volume 50, Number 02, January 10, 2025,
TexReg 0346, eff. 1/9/2025

22 Tex. Admin. Code § 169.13 - Medical Director or Chief Medical Officer Responsibilities

- State Regulations
 - Compare
-

A Medical Director or Chief Medical Officer must:

- (1) register with the board on an approved form and provide all required documentation requested;
- (2) review, approve, and sign protocols, standing delegation orders, or guidelines for emergency medical service (EMS) providers regarding:
 - (A) prehospital care, to be provided by EMS personnel;
 - (B) patient transport standards (voluntary and involuntary);
 - (C) criteria for selection of a patient's destination; and
 - (D) standard of care to be provided, patient care incidents, patient complaints, and deviations from established protocols, standing orders, and/or guidelines.
- (3) developing, implementing, and revising protocols standing delegation orders and/or guidelines, as appropriate; and
- (4) monitor compliance with protocols standing orders and/or guidelines by EMS providers.

Notes

22 Tex. Admin. Code § 169.13

Adopted by Texas Register, Volume 50, Number 02, January 10, 2025,
TexReg 0346, eff. 1/9/2025

AGENDA ITEM #11

**City of Kingsville
Police Department**

TO: Mayor and City Commissioners
CC: Charlie Sosa, City Manager
FROM: John Blair, Chief of Police
DATE: September 30, 2026
SUBJECT: Donation of Office chairs from 81's Heroes

Summary:

The Kingsville Police Department respectfully requests approval to accept a donation of nine office chairs from 81's Heroes for our department.

Background:

Our department operates on a 24/7 schedule, which means our chairs are occupied across multiple shifts, with frequent movement and repositioning, rather than a single 8-to-5 occupancy. Due to this, our chairs tend to wear out faster and need to be replaced more often.

Financial Impact:

There will be no financial impact. The chairs being provided are valued at \$2,231.00 and are being donated at no cost to the city.

Recommendation:

We respectfully request approval from the commission to accept the donation of the office chairs for our department.



AGENDA ITEM #12

City of Kingsville
Police Department

TO: Mayor and City of Commissioners
CC: Charlie Sosa, City Manager
FROM: John Blair, Chief of Police
DATE: October 13, 2026
SUBJECT: Purchase of Two (2) 2026 Ford Police Interceptor Utility Vehicles

Summary:

The Police Department requests authorization to purchase two (2) 2026 Ford Police Inceptor Utility (PIU) AWD vehicles to support police operations. The vehicles will be purchased through the TIPS USA purchasing cooperative under Contract No. 240901 from Silsbee Ford.

Background:

The Police Department obtained pricing for two (2) 2026 Ford Police Interceptor Utility AWD vehicles from Silsbee Ford through TIPS USA purchasing cooperative. The vendor's Product Pricing Summary, dated September 17, 2026, identifies the vehicle pricing, applicable equipment, and associated charges. The total purchase price for the two vehicles is \$109,005.90.

Financial Impact:

The total purchase price for the two (2) 2026 Ford Police Interceptor Utility AWD vehicles is \$109,005.90. Funding is identified as available through the Police Department's Fund 136.

Recommendation:

It is recommended that the City Commission authorize the purchase of two (2) 2026 Ford Police Interceptor Utility AWD vehicles through the TIPS USA purchasing cooperative, Contract No. 240901, from Silsbee Ford, utilizing the funding services identified above.



ESTIMATE

Gulf Coast Fleet and Truck
Equipment
502 S Navigation Blvd
Corpus Christi, TX 78405-0815

Clifford@GC-Fleet.com
+1 (361) 666-5642
GC-Fleet.com



SILSBEE FORD, INC.:MICHAEL WILEY

Bill to

MICHAEL WILEY
P.O. BOX 815
SILSBEE, TX 77656
United States

mwiley.silsbeefleet@gmail.com
Phone number: (254) 541-9061

Ship to

MICHAEL WILEY
P.O. BOX 815
SILSBEE, TX 77656
United States

Estimate details

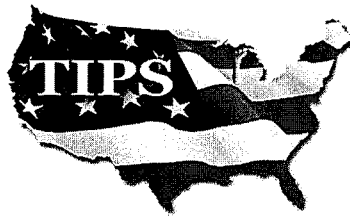
Estimate no.: 3187
Estimate date: 09/15/2026

#	Product or service	SKU	Description	Qty	Rate	Amount
1.	Description	Description	FORD EXPLORER BLK	1	\$0.00	\$0.00
2.	FEDPW100R	PW100R	FEDERAL SIGNAL PATHWAY CONTROLLER REMOTE HEAD	1	\$1,050.00	\$1,050.00
3.	FEDES100C	ES100C	FEDSIG ES100C SPEAKER	1	\$0.00	\$0.00
4.	FEDESB-U	ESB-U	ES100C UNIVERSAL MOUNTING BRKT	1	\$0.00	\$0.00
5.	FEDSIFMJH-FPIU20-P3	SIFMJH- FPIU20-P3	SPECTRALUX INTERIOR MOUNT WARNING LIGHT - REAR HATCH/REAR DECK/REAR WINDOW FORD 20+ -RED/BLUE/AMBER/WHITE	1	\$1,100.00	\$1,100.00
6.	FEDSIFMJS-FPIU25-P3	SIFMJS- FPIU25-P3	SPECTRALUX INTERIOR MOUNT WARNING LIGHT - VISOR LIGHTS -RED/BLUE/WHITE 2025 FORD PIU	1	\$1,100.00	\$1,100.00
7.	FEDMPS63U-RBW	MPS63U-RBW	FEDSIG MPS6 SERIES PERIMETER LIGHT- RED/BLUE/WHITE FRONT GRILL	2	\$140.00	\$280.00
8.	FEDMPS123U-RBW	MPS123U- RBW	MICRO PULSE ULTRA 12, TRI COLOR, CLEAR LENS, SURFACE MOUNT	2	\$160.00	\$320.00

9.	GAM7170-0822-01	7170-0822-01	GAMBER JOHNSON Ford PIU Full Depth Console Kit with Center Mount, Armrest, and Cup Holder for the 2020+ Ford Police Interceptor Utility PF200R FACEPLATE OTHERS WILL BE BLANKS *SPECIAL PRICING*	1	\$805.95	\$805.95
10.	AAATUPVAULT	ATUPVAULT	AMERICAN ALUMINUM SINGLE DRAWER WEAPONS VAULT, VEHICLE SPECIFIC; "OFF THE FLOOR" MOUNTING BRACKET SYSTEM TO ALLOW ACCESS TO SPARE TIRE. SECURE LOCK SYSTEM; INCLUDES FOAM DIVIDERS; CARPETED TOP AND DRAWER INTERIOR	1	\$1,800.00	\$1,800.00
11.	INS-PD-FB	INS-PD-FB	INSTALL PATHWAY HANDHELD CONTROLLER AND SIREN INSTALL 2 LIGHTS FRONT GRILL INSTALL 2 LIGHTS REAR HATCH INSTALL AMERICAN ALUMINUM REAR VAULT	1	\$1,800.00	\$1,800.00
12.	FRT-CHARGE	FRT-CHARGE	FREIGHT FROM AMERICAN ALUMINUM AND FEDERAL SIGNAL	1	\$300.00	\$300.00
13.	SS-STANDARD SHOP SUPPLIES	SS-STANDARD SHOP SUPPLIES	ELECTRICAL SUPPLIES: WIRE, LOOM, SEALED CONNECTORS, SWITCH/HARNESS	1	\$200.00	\$200.00
14.	TNT-C2F	TNT-C2F	CERAMIC WINDOW TINT - 2 FRONT GLASS MATCH BACK WINDOWS	1	\$150.00	\$150.00
15.	TIGT0512017	T0512017	TIGER TOUGH SEAT COVERS (DRIVER ONLY) 2020+ FPIU TACTICAL BLK	1	\$230.00	\$230.00
Total						\$9,135.95

Accepted date

Accepted by



PRODUCT PRICING SUMMARY

TIPS USA 240901 TRANSPORTATION VEHICLES

VENDOR- Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

End User: CITY OF KINGSVILLE

Prepared by: MICHAEL WILEY

Contact: JOHN BLAIR

Phone: 254-541-9061

Email: _____

Email: mwiley.silsbeefleet@gmail.com

Product Description: FORD POLICE INTERCEPTOR

Date: September 17, 2026

A. Bid Item: 54

A. Base Price: \$ **47,395.00**

B. Factory Options

Code	Description	Bid Price	Code	Description	Bid Price
			51R	DRIVER SIDE LED SPOTLIGHT	\$ 400.00
K8A	2026 PIU AWD	INCL			
	CLOTH BUCKETS FRONT; VINYL REAR	INCL			
	RUBBER FLOOR; CRUISE CONTROL	INCL			
	FRONT AND REAR A/C	INCL			
	AM/FM W/SYNC	INCL			
	3.3L V6; 10-SPD AUTOMATIC	INCL			

Total of B. Published Options: \$ **400.00**

Published Option Discount (5%) \$ **(20.00)**

C. Unpublished Options

Description	Bid Price	Options	Bid Price
BLACK	COLOR	MY26 STOCK DISCOUNT	\$ (3,000.00)
STOCK UNITS 7-10 BUSINESS DAY TO	DELIVERY		
GULF COAST FLEET		GULF COAST FLEET EQUIPMENT PKG 3187	\$ 9,135.95

Total of C. Unpublished Options: \$ **6,135.95**

D. Floor Plan Interest (for in-stock and/or equipped vehicles):

\$ -

E. Lot Insurance (for in-stock and/or equipped vehicles):

\$ -

F. Contract Price Adjustment:

\$ -

G. Additional Delivery Charge: 296 miles

\$ **592.00**

H. Subtotal:

\$ **54,502.95**

I. Quantity Ordered 2 x H =

\$ **109,005.90**

J. Trade in:

\$ -

K. Total Purchase Price

\$ **109,005.90**

AGENDA ITEM #13

City of Kingsville
Police Department

TO: Mayor and City of Commissioners
CC: Charlie Sosa, City Manager
FROM: John Blair, Chief of Police
DATE: October 13, 2026
SUBJECT: Purchase of Five (5) 2026 Ford F-150 Police Responder Vehicles

Summary:

The Police Department requests authorization to five (5) 2026 Ford F-150 Police Responder vehicles to support police operations. The vehicles will be purchased through the TIPS USA purchasing cooperative under Contract No. 240901 from Silsbee Ford.

Background:

Silsbee Ford provided a TIPS USA Product Pricing Summary dated July 21, 2026, for a total of five (5) 2026 Ford F-150 Police Responder vehicles. The vendor's pricing includes applicable factory and fleet equipment, delivery charges, and customer stock credit as reflected on the pricing summary.

Financial Impact:

The total purchase price for all five (5) vehicles is \$468,191.78. Funding for this purchase is provided through the Capital Lease included in the FY2026-2027 approved by the City Manager.

Recommendation:

It is recommended that the City Commission authorize the purchase of five (5) 2026 Ford F-150 Police Responder vehicles through the TIPS USA purchasing cooperative, Contract No. 240901, from Silsbee Ford.





PRODUCT PRICING SUMMARY

TIPS USA 240901 TRANSPORTATION VEHICLES

VENDOR- Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

End User: CITY OF KINGSVILLE

Prepared by: MICHAEL WILEY

Contact: JOHN BLAIR

Phone: 254-541-9061

Email:

Email: mwiley.silsbeefleet@gmail.com

Product Description: FORD F-150 POLICE RESPONDER

Date: July 21, 2026

A. Bid Item: 57

A. Base Price: \$ 52,105.00

B. Factory Options

Code	Description	Bid Price	Code	Description	Bid Price
WIP	2026 CREW CAB 4X4 W/5.5FT BED	\$ -	67P	REMOTE FOBS (4)	\$ 350.00
	POWER WINDOWS AND LOCKS	INCL	18B	BLACK STEPS	\$ 255.00
	A/C; AM/FM W/SYNC	INCL	64H	18" ALUMINUM WHEELS	\$ 485.00
	CLOTH FRONT BUCKETS; VINYL REAR	INCL			
	REAR VIEW CAMERA; CRUISE CONTROL	INCL			
	3.5L EXOBOOST V6	INCL			
	10-SPD AUTOMATIC	INCL			
	RECEIVER HITCH	INCL			
	STEEL WHEELS	INCL			

Total of B. Published Options: \$ 1,090.00

Published Option Discount (5%) \$ (54.50)

C. Unpublished Options

Description	Bid Price	Options	Bid Price
BLACK	COLOR	GULF COAST FLEET EQUIPMENT PKG 3001	\$ 43,425.86
STOCK UNITS ON THE GROUND TO THIS SPEC	DELIVERY	SEE ATTACHED SPEC SHEET	
DELIVER TO GULF COAST FLEET IN 7-10 DAYS			
MY26 CUSTOMER STOCK CREDIT	\$ (2,000.00)		

Total of C. Unpublished Options: \$ 41,425.86

D. Floor Plan Interest (for in-stock and/or equipped vehicles): \$ -

E. Lot Insurance (for in-stock and/or equipped vehicles): \$ -

F. Contract Price Adjustment: \$ -

G. Additional Delivery Charge: 312 miles \$ 624.00

H. Subtotal: \$ 95,190.36

I. Quantity Ordered 3 x H = \$ 285,571.08

J. Trade in: \$ -

K. Total Purchase Price \$ 285,571.08

ESTIMATE

Gulf Coast Fleet and Truck
Equipment
502 S Navigation Blvd
Corpus Christi, TX 78405-0815

Clifford@GC-Fleet.com
+1 (361) 666-5642
GC-Fleet.com



SILSBEE FORD, INC.:MICHAEL WILEY

Bill to
MICHAEL WILEY
P.O. BOX 815
SILSBEE, TX 77656
United States

Ship to
MICHAEL WILEY
P.O. BOX 815
SILSBEE, TX 77656
United States

mwiley.silbsfleet@gmail.com
Phone number: (254) 541-9061

Estimate details

Estimate no.: 3001
Estimate date: 07/20/2026

#	Product or service	SKU	Description	Qty	Rate	Amount
1.	Description	Description	CITY OF KINGSVILL PD 2025 FORD F150 RESPONDER 4X4; BLACK PATROL WITH CAMPER TOP	1	\$0.00	\$0.00
2.	FEDSIFMJS-FD15-P3	SIFMJS-FD15-P3	FEDERAL SIGNAL SPECTRALUX LOW PROFILE FRONT VISOR FORD F150 15-24; RED/BLUE/WHITE	1	\$1,300.00	\$1,300.00
3.	FEDCNSMJ8R-P3C	CNSMJ8R-P3C	FEDERAL SIGNAL CN SIGNAL MASTER REAR 8 HEAD TRI COLOR 31.2"	1	\$1,200.00	\$1,200.00
4.	FEDSLB-FRD15ND	SLB-FRD15ND	FEDERAL SIGNAL BRKT KIT, CNSM/LAT,15+ FORD F150	1	\$0.00	\$0.00
5.	FEDMPS63U-RBW-SMK	MPS63U-RBW-SMK	FEDERAL SIGNAL MicroPulse Ultra 6, Tri-Color, Smoked lens Red/Blue/White INTERNAL FLASHER/PATHFINDER	16	\$150.00	\$2,400.00
6.	FEDPF400QS17B	PF400QS17B	FEDERAL SIGNAL PATHFINDER 400W WITH Q TONE AND 17 BUTTON CONTROLLER	1	\$1,900.00	\$1,900.00
7.	FEDES100C	ES100C	FEDSIG ES100C SPEAKER	2	\$180.00	\$360.00

9.	FEDFHL-CHG	FHL-CHG	FEDSIG FRONT HEADLIGHT FLASHER MODULE	1	\$101.00	\$101.00
10.	FEDFHL-TAIL	FHL-TAIL	FEDSIG TAIL LIGHT FLASHER MODULE	1	\$101.00	\$101.00
11.	FEDEXPMOD24	EXPMOD24	FEDSIG 24 CHANNEL EXPANSION MODULE	3	\$250.00	\$750.00
12.	FEDMPSW9-RBW	MPSW9-RBW	TRI-COLOR LEDs, Red/Blue/White	2	\$150.00	\$300.00
13.	FEDMPSMW9-FRD21MIR	MPSMW9- FRD21MIR	FEDERAL SIGNAL PAIR OF SIDE MOUNT MIRROR BRACKETS, MPSW9 LIGHT 21+ NON TOWING MIRROR	1	\$45.00	\$45.00
14.	FEDRBKIT2-COMPACT	RBKIT2- COMPACT	FEDSIG DUAL COMPACT RUMBLE KIT(FOR USE WITH PATHFINDER)	1	\$500.00	\$500.00
15.	FEDRB-U	RB-U	FEDSIG KIT, MNTG,UNIV,RUMBLER	1	\$0.00	\$0.00
16.	FED416309-RBW	416309-RBW	FEDSIG 1" FLUSH MOUNT LED PERIMETER	6	\$109.00	\$654.00
17.	FED416918-RBW	416918-RBW	FED SIG LOW PROFILE PERIMETER LIGHTS; TRI-COLOR, SINGLE-HEAD, CLEAR LENS - RED/BLUE/WHITE - COLOR BLK BEZEL	4	\$109.00	\$436.00
18.	FEDOBDCAABLE20-6	OBDCAABLE20-6	OBDDII INTERFACE CABLE - 20' POLICE INTERCEPTOR 2025/F-150 RESPONDER 21-24	1	\$180.00	\$180.00
19.	SMCGK0068E	GK0068E	SETINA T-RAIL 1082E BLAC-RAC	1	\$950.00	\$950.00
20.	WES28-51095	28-51095	WESTIN R5 STEPS CAB LENGTH FORD F150	1	\$557.00	\$557.00
21.	GAM7170-0882-05	7170-0882-05	2021+ FORD F150 WIDE BODY CONSOLE BOX KIT W/ MAGNETIC PHONE HOLDER, CUP HOLDER, REAR ARMREST AND MONGOOSE 9" LOCKING SLIDING ARM	1	\$1,700.00	\$1,700.00
22.	GAM17040	17040	GAMBER JONHSON MAGNETIC MIC CLIP	1	\$45.00	\$45.00
23.	GAM15371	15371	GAMBER JOHNSON Dual USB Power Port	1	\$80.00	\$80.00
24.	GAM7160-0063	7160-0063	GAMBER JONHSON 12V CIGARETTE LIGHTER PLUG	2	\$35.00	\$70.00
25.	GAM7160-0322	7160-0322	APX RADIO FACEPLATE 1500-8500	1	\$0.00	\$0.00
26.	GAM7160-0338	7160-0338	GAMBER JOHNSON PF200S17 FACEPLATE	1	\$36.00	\$36.00

TRIM BUCKET SET FACTUAL

28. TNT-CSUV LARGE	CSUV LARGE	CERAMIC TINT FOR SUV	1	\$400.00	\$400.00
29. TNT-EYEBROW	TNT-EYEBROW	WINDSHEILD EYEBROW	1	\$50.00	\$50.00
30. WLD-MISC	WLD-MISC	MANUFACTURE BAR TO MOUNT REAR SIGNAL MASTER IN BACK WINDOW OF CAMPER SHELL, CENTERED IN BACK GLASS AND AS CLOSE TO TOP AS POSSIBLE	1	\$400.00	\$400.00
31. TRYPS-21F1-OSPST-CWS	PS-21F1-OSPST-CWS	TROY PRODUCTS REAR TRANSPORT SEAT WITH REAR WINDOW GUARD 21+ F150	1	\$2,547.86	\$2,547.86
32. TRYDP-F150-15-SET	DP-F150-15-SET	TROY DOOR PANEL KIT FORD F150	1	\$250.00	\$250.00
33. TRYWG-21F150-SET	WG-21F150-SET	TROY WINDOW SCREENS WITH VERTICAL BARS 21+ F150	1	\$280.00	\$280.00
34. TRYKIT-TP-SL1-21F1-SS	KIT-TP-SL1-21F1-SS	TROY PRODUCTS FRONT PARTITION WITH SLIDING WINDOW, KICK PANELS, MOUNTING BRACKETS 21+ F150	1	\$850.00	\$850.00
35. LEERCAMPER		LEER CUSTOM CAMPER TOP WITH GLASS REAR HATCH WITH TOOL BOXES PAINTED TO MATCH WITH REAR LIGHT AND BRAKE LIGHT CN SIGNAL MASTER TO MOUNT IN REAR WINDOW WITH REMOTE CUT OFF SWITCH	1	\$5,500.00	\$5,500.00
36. INS-PD-FB	INS-PD-FB	INSTALL POLICE SIREN AND LIGHTS INSTALL DECKED UNIT INSTALL CAMPER TOP INSTALL CONSOLE INSTALL FRONT PARTITION INSTALL REAR TRANSPORT SEAT WITH WINDOW GUARD INSTALL REAR WINDOW GUARDS AND DOOR PANNELS 4 LIGHTS FRONT GRILL 4 LIGHTS ON EACH STEP 2 LIGHTS ON BACK BUMPER 2 LIGHTS IN EACH STEP POCKET 2 LIGHTS ON CORNERS OF FRONT BUMPER ILS FRONT VISORS IN FRONT WINDOW CN SIGNAL MASTER IN BACK GLASS OF CAMPER	1	\$5,500.00	\$5,500.00

SUPPLIES SWITCH/HARNESS

38. FRT-CHARGE	FRT-CHARGE	FREIGHT FROM	1	\$800.00	\$800.00
39. GRAPHICS		CUSTOM SPEC RR GRAPHICS	1	\$2,400.00	\$2,400.00
40. GAM7170-0757-00	7170-0757-00	GAMBER JOHNSON DEX HEADS UP VEHICLE KIT	1	\$1,750.00	\$1,750.00
41. GAM20210-13	20210-13	GAMBER JOHNSON Samsung Galaxy S20 FE 5G Symmetry Series Case	1	\$58.00	\$58.00
42. GAM7160-1733-00	7160-1733-00	GAMBER JOHNSON WIRELESS CHARGING PHONE CRADLE	1	\$61.00	\$61.00
43. STR807-0001-00	807-0001-00	STALKER DSR 2X RDAR WITH FAST LOCK REMOTE	1	\$4,120.00	\$4,120.00
44. STR155221100	155221100	STALKER REMOTE DISPLAY CABLE	1	\$180.00	\$180.00
45. TVTZ-CUSTOM	Z-CUSTOM	TRUCK VAULT CUSTOM TEMP CODE	1	\$3,764.00	\$3,764.00
Total				\$43,425.86	

Accepted date

Accepted by



PRODUCT PRICING SUMMARY

TIPS USA 240901 TRANSPORTATION VEHICLES

VENDOR- Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

End User: CITY OF KINGSVILLE

Prepared by: MICHAEL WILEY

Contact: JOHN BLAIR

Phone: 254-541-9061

Email: _____

Email: mwiley.silsbeefleet@gmail.com

Product Description: FORD F-150 POLICE RESPONDER

Date: July 21, 2026

A. Bid Item: 57

A. Base Price: \$ 52,105.00

B. Factory Options

Code	Description	Bid Price	Code	Description	Bid Price
WIP	2026 CREW CAB 4X4 W/5.5FT BED	\$ -	67P	REMOTE FOBS (4)	\$ 350.00
	POWER WINDOWS AND LOCKS	INCL	18B	BLACK STEPS	\$ 255.00
	A/C; AM/FM W/SYNC	INCL	64H	18" ALUMINUM WHEELS	\$ 485.00
	CLOTH FRONT BUCKETS; VINYL REAR	INCL			
	REAR VIEW CAMERA; CRUISE CONTROL	INCL			
	3.5L EXOBOOST V6	INCL			
	10-SPD AUTOMATIC	INCL			
	RECEIVER HITCH	INCL			
	STEEL WHEELS	INCL			

Total of B. Published Options: \$ 1,090.00

Published Option Discount (5%) \$ (54.50)

C. Unpublished Options

Description	Bid Price	Options	Bid Price
BLACK	COLOR	GULF COAST FLEET EQUIPMENT PKG 3002	\$ 39,545.85
STOCK UNITS ON THE GROUND TO THIS SPEC	DELIVERY	SEE ATTACHED SPEC SHEET	
DELIVER TO GULF COAST FLEET IN 7-10 DAYS			
MY26 CUSTOMER STOCK CREDIT	\$ (2,000.00)		

Total of C. Unpublished Options: \$ 37,545.85

D. Floor Plan Interest (for in-stock and/or equipped vehicles):	\$ -
E. Lot Insurance (for in-stock and/or equipped vehicles):	\$ -
F. Contract Price Adjustment:	\$ -
G. Additional Delivery Charge: <u>312</u> miles	\$ <u>624.00</u>
H. Subtotal:	\$ <u>91,310.35</u>
I. Quantity Ordered <u>2</u> x H =	\$ <u>182,620.70</u>
J. Trade in:	\$ -
K. Total Purchase Price	\$ <u>182,620.70</u>

ESTIMATE

Gulf Coast Fleet and Truck
Equipment
502 S Navigation Blvd
Corpus Christi, TX 78405-0815

Clifford@GC-Fleet.com
+1 (361) 666-5642
GC-Fleet.com



SILSBEE FORD, INC.:MICHAEL WILEY

Bill to

MICHAEL WILEY
P.O. BOX 815
SILSBEE, TX 77656
United States

Ship to

MICHAEL WILEY
P.O. BOX 815
SILSBEE, TX 77656
United States

mwiley.silbsbeefleet@gmail.com
Phone number: (254) 541-9061

Estimate details

Estimate no.: 3002

Estimate date: 07/20/2026

#	Product or service	SKU	Description	Qty	Rate	Amount
1.	Description	Description	CITY OF KINGSVILL PD 2025 FORD F150 RESPONDER 4X4; BLACK PATROL WITH BED COVER	1	\$0.00	\$0.00
2.	FEDSIFMJS-FD15-P3	SIFMJS-FD15-P3	FEDERAL SIGNAL SPECTRALUX LOW PROFILE FRONT VISOR FORD F150 15-24; RED/BLUE/WHITE	1	\$1,300.00	\$1,300.00
3.	FEDCNSMJ8R-P3C	CNSMJ8R-P3C	FEDERAL SIGNAL CN SIGNAL MASTER REAR 8 HEAD TRI COLOR 31.2"	1	\$1,200.00	\$1,200.00
4.	FEDSLB-FRD15ND	SLB-FRD15ND	FEDERAL SIGNAL BRKT KIT, CNSM/LAT,15+ FORD F150	1	\$0.00	\$0.00
5.	FEDMPS63U-RBW-SMK	MPS63U-RBW-SMK	FEDERAL SIGNAL MicroPulse Ultra 6, Tri-Color, Smoked lens Red/Blue/White INTERNAL FLASHER/PATHFINDER	20	\$150.00	\$3,000.00
6.	FEDMPS12U-FRD25DTL2	MPS12U-FRD25DTL2	FEDERAL SIGNAL TAIL LIGHT BRACKETS 23+ F150	1	\$120.00	\$120.00
7.	FEDPF400QS17B	PF400QS17B	FEDERAL SIGNAL PATHFINDER 400W WITH Q TONE AND 17 BUTTON CONTROLLER	1	\$1,900.00	\$1,900.00

9.	FEDESB-U	ESB-U	ES100C U MOUNTING BRKT	2	\$0.00	\$0.00
10.	FEDFHL-CHG	FHL-CHG	FEDSIG FRONT HEADLIGHT FLASHER MODULE	1	\$101.00	\$101.00
11.	FEDFHL-TAIL	FHL-TAIL	FEDSIG TAIL LIGHT FLASHER MODULE	1	\$101.00	\$101.00
12.	FEDEXPMOD24	EXPMOD24	FEDSIG 24 CHANNEL EXPANSION MODULE	3	\$250.00	\$750.00
13.	FEDMPSW9-RBW	MPSW9-RBW	TRI-COLOR LEDs, Red/Blue/White	2	\$150.00	\$300.00
14.	FEDMPSMW9-FRD21MIR	MPSMW9- FRD21MIR	FEDERAL SIGNAL PAIR OF SIDE MOUNT MIRROR BRACKETS, MPSW9 LIGHT 21+ NON TOWING MIRROR	1	\$45.00	\$45.00
15.	FEDRBKIT2-COMPACT	RBKIT2- COMPACT	FEDSIG DUAL COMPACT RUMBLE KIT(FOR USE WITH PATHFINDER)	1	\$500.00	\$500.00
16.	FEDRB-U	RB-U	FEDSIG KIT, MNTG,UNIV,RUMBLER	1	\$0.00	\$0.00
17.	FED416309-RBW	416309-RBW	FEDSIG 1" FLUSH MOUNT LED PERIMETER	6	\$109.00	\$654.00
18.	FED416918-RBW	416918-RBW	FED SIG LOW PROFILE PERIMETER LIGHTS; TRI-COLOR, SINGLE-HEAD, CLEAR LENS - RED/BLUE/WHITE - COLOR BLK BEZEL	4	\$109.00	\$436.00
19.	FEDOBDCABLE20-6	OBDCABLE20-OB DII INTERFACE CABLE - 20' 6	POLICE INTERCEPTOR 2025/F-150 RESPONDER 21-24	1	\$180.00	\$180.00
20.	SMCGK0068E	GK0068E	SETINA T-RAIL 1082E BLAC-RAC	1	\$950.00	\$950.00
21.	WES28-51095	28-51095	WESTIN R5 STEPS CAB LENGTH FORD F150	1	\$557.00	\$557.00
22.	GAM7170-0882-05	7170-0882-05	2021+ FORD F150 WIDE BODY CONSOLE BOX KIT W/ MAGNETIC PHONE HOLDER, CUP HOLDER, REAR ARMREST AND MONGOOSE 9" LOCKING SLIDING ARM	1	\$1,700.00	\$1,700.00
23.	GAM17040	17040	GAMBER JONHSON MAGNETIC MIC CLIP	1	\$45.00	\$45.00
24.	GAM15371	15371	GAMBER JOHNSON Dual USB Power Port	1	\$80.00	\$80.00
25.	GAM7160-0063	7160-0063	GAMBER JONHSON 12V CIGARETTE LIGHTER PLUG	2	\$35.00	\$70.00
26.	GAM7160-0322	7160-0322	APX RADIO FACEPLATE 1500-8500	1	\$0.00	\$0.00

TRUCK BULK

28.	TIG52145B	52145B	2021 FORD F150 XL,XLT AND LARIAT TRIM BUCKET SET TACTICAL	1	\$350.00	\$350.00
29.	TNT-CSUV LARGE	CSUV LARGE	CERAMIC TINT FOR SUV	1	\$400.00	\$400.00
30.	TNT-EYEBROW	TNT- EYEBROW	WINDSEILD EYEBROW	1	\$50.00	\$50.00
31.	TRYPS-21F1-OSPST-CWS	PS-21F1- OSPST-CWS	TROY PRODUCTS REAR TRANSPORT SEAT WITH REAR WINDOW GUARD 21+ F150	1	\$2,547.86	\$2,547.86
32.	TRYDP-F150-15-SET	DP-F150-15- SET	TROY DOOR PANEL KIT FORD F150	1	\$250.00	\$250.00
33.	TRYWG-21F150-SET	WG-21F150- SET	TROY WINDOW SCREENS WITH VERTICAL BARS 21+ F150	1	\$280.00	\$280.00
34.	TRYKIT-TP-SL1-21F1-SS	KIT-TP-SL1- 21F1-SS	TROY PRODUCTS FRONT PARTITION WITH SLIDING WINDOW, KICK PANELS, MOUNTING BRACKETS 21+ F150	1	\$850.00	\$850.00
35.	INS-PD-FB	INS-PD-FB	INSTALL POLICE SIREN AND LIGHTS INSTALL DECKED UNIT INSTALL CAMPER TOP INSTALL CONSOLE INSTALL FRONT PARTITION INSTALL REAR TRANSPORT SEAT WITH WINDOW GUARD INSTALL REAR WINDOW GUARDS AND DOOR PANNELS 4 LIGHTS FRONT GRILL 4 LIGHTS ON EACH STEP 2 LIGHTS ON BACK BUMPER 2 LIGHTS IN EACH STEP POCKET 2 LIGHTS ON CORNERS OF FRONT BUMPER 2 LIGHTS EACH CORNER OF BED ILS FRONT VISORS IN FRONT WINDOW CN SIGNAL MASTER IN BACK GLASS TAIL LIGHT BRACKETS	1	\$5,500.00	\$5,500.00
36.	SS-STANDARD SHOP SUPPLIES	SS-STANDARDELECTRICAL SUPPLIES: WIRE, SHOP SUPPLIES	LOOM, SEALED CONNECTORS, SWITCH/HARNESS	1	\$500.00	\$500.00
37.	FRT-CHARGE	FRT-CHARGE	FREIGHT FROM	1	\$800.00	\$800.00
38.	GRAPHICS		CUSTOM SPEC RR GRAPHICS	1	\$2,400.00	\$2,400.00
39.	GAM7170-0757-00	7170-0757-00	GAMBER JOHNSON DEX HEADS UP VEHICLE KIT	1	\$1,750.00	\$1,750.00

41. GAM7160-1733-00	7160-1733-00	GAMBER JOHNSON WIRELESS CHARGING PHONE CRADLE	1	\$61.00	\$61.00
42. STR807-0001-00	807-0001-00	STALKER DSR 2X RDAR WITH FAST LOCK REMOTE	1	\$4,120.00	\$4,120.00
43. STR155221100	155221100	STALKER REMOTE DISPLAY CABLE	1	\$180.00	\$180.00
44. TVTZ-CUSTOM	Z-CUSTOM	TRUCK VAULT HALF VAULT PASS SIDE 2026 F150	1	\$3,764.00	\$3,764.00
45. BAK448339	448339	BAKFLIP MX4 TRI-FOLDING BED COVER-F150 5.7' BED	1	\$1,299.99	\$1,299.99
Total				\$39,545.85	

Accepted date

Accepted by



City of Kingsville, TX

Detail Report Account Detail

Date Range: 07/01/2026 - 10/06/2026

Account				Name				
Fund: 136 - ICE 287(g)								
136-1-27000								
Post Date	Packet Number	Source Transaction	Pmt Number	Deferred Revenue	Description	Vendor	Project Account	Beginning Balance
07/27/2026	GLPKT80456	JN53036			ICE - Standard Work Hours			0.00
08/19/2026	GLPKT80102	JN53035			ICE - Trans & Equip			
					Total Fund: 136 - ICE 287(g):	Beginning Balance: 0.00	Total Activity: -335,185.24	Ending Balance: -335,185.24
					Grand Totals:	Beginning Balance: 0.00	Total Activity: -335,185.24	Ending Balance: -335,185.24

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
136 - ICE 287(g)	0.00	-335,185.24	-335,185.24
Grand Total:	0.00	-335,185.24	-335,185.24

AGENDA ITEM #14

TO:

CC:

FROM:

DATE:

SUBJECT: Consider Approving Change Order No. 9 Bid No. 24-09 for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-082-016-D218 Project 1 – Loop 428 Lift Station and 14th Street Sewer Repairs.

Purpose:

Consider approving Change Order No. 9 (CO-9) for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-082-016-D218. CO-9 is to increase the contract time by **40 calendar days**.

This change order is to account for performing final inspections and to execute construction closeout. The adjusted completion date is moved from September 21, 2026 to October 31, 2026.

Summary:

GLO Change Order No. 9 – Contract Time

<u>Description</u>	<u>Calendar Days</u>
Time extension Hubert Construction contract	40

Background:

As part of the GLO CDBG-MIT Hurricane Harvey State Mitigation Competition grant. Project 1 – Loop 428 Lift Station and 14th Street Sewer Improvements are a critical component of the city's wastewater infrastructure upgrades. This project includes the installation of Lift Station,

Manholes, wastewater force main and Cast In Place Pipe (CIPP) on Loop 428 and along 14th Street from Loop 428 to Lee Street.

Financial Impact:

There is no cost to CO-9.

Recommendation:

Staff recommends approving Change Order No. 9 for CDBG-MIT GLO Contract No. 22-082-016-D218 – Project 1 (Loop 428 Lift Station and 14th Street Sewer Improvements) for the increase of **40 calendar days**.

Attachments:

- Engineer's Recommendation
- Project 1 GLO Change Order No. 9

September 28, 2026

Juan Carlos "Charlie" Cardenas, P.E.
City Engineer
City of Kingsville
400 W. King Ave.
Kingsville, TX 78363

Re: CDBG-MIT GLO Contract No. 22-082-016-D218 Project 1, (City of Kingsville Bid No. 24-09) – ICE CO 9 recommendation

Dear Mr. Cardenas,

This memorandum is in reference to ICE's recommendation to Change Order 9.

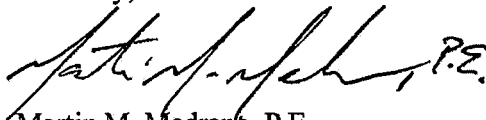
This Change Order is to increase the construction contract time by an additional 40 days.

There is no cost associated with this Change Order 9. The construction contract end date will be extended from the previous date of September 21, 2026 to October 31, 2026.

Therefore, it is ICE's recommendation to approve Change Order 9. The City of Kingsville has the final decision to approve/not approve change orders.

If you have any questions or need additional information, please contact me at (361) 826-5805 or martin@icengineers.net

Sincerely,



Martin M. Medrano, P.E.
Project Engineer

RESOLUTION #2026-_____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER #9 TO THE CONSTRUCTION CONTRACT WITH DONALD HUBERT CONSTRUCTION CO. FOR THE GLO CDBG-MIT CONTRACT 22-082-016-D218 PROJECT 1: 14TH STREET SANITARY SEWER IMPROVEMENTS PROJECT; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville (City) intends to make some sanitary sewer improvements through a General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) program via Contract No. 22-082-016-D218 for Project 1: 14th Street Sanitary Sewer Improvements and went out for bids via BID #24-09 which was advertised in 2024;

WHEREAS, the three bids were received on April 18, 2024 responsive to BID #24-09 and after reviewing the bid submittals staff and the outside engineer (ICE) recommended the bid be awarded to the low bidder, which was Donald Hubert Construction Co. from Kingsville, Texas (vendor);

WHEREAS, the City awarded BID#24-09 to Vendor at a Commission meeting on August 26, 2024 for a total amount of \$2,593,299.15;

WHEREAS, the contract could not be executed because the amendment included revisions to this particular project site and the state contract amendment was not able to be fully executed until January 31, 2025;

WHEREAS, the successful low bidder was then contacted to see if their bid was still going to be honored and they agreed that they would honor the bid;

WHEREAS, the City and Vendor worked to prepare a construction contract that was approved by City Commission on April 14, 2025 via Resolution #2025-38 for GLO CDBG-MIT Contract No. 22-082-016-D218 Project 1: 14th Street Sanitary Sewer Improvements for the base bid (\$2,523,299.15) and for alternates nos. 1& 2 (\$70,000.00), which together total an amount of \$2,593,299.15 with a contract time of 240 calendar days;

WHEREAS, the Change Order No.1 did three things (1) substituted approximately 600 LF of 12" PVC gravity sanitary sewer line with 6" PVC sanitary sewer force main with all appurtenances such as pipe encasement and sanitary sewer manholes, (2) relocated the driveway location for the lift station at the request of the Texas Department of Transportation, and (3) updated the HUD-

4010 Federal Labor Standards Provisions documents to the most current version, which resulted in a contract price decrease of \$36,414.70 and no change in the contract time;

WHEREAS, the City Commission via Resolution #2025-67 on July 14, 2025 approved Change Order #1 to the construction contract with Vendor for a new total contract amount of \$2,556,884.45 and the same contract time of 240 calendar days;

WHEREAS, the City Commission via Resolution #2025-99 on December 8, 2025 approved Change Order #2 (adding \$11,860.00 and 90 calendar days) to the construction contract with Vendor for a new total contract amount of \$2,568,744.45 and a new contract time of 330 calendar days;

WHEREAS, the proposed Change Order No.3 was necessary due to an unforeseen issue during construction regarding an electrical service connection expense at the lift station from the transmission provider, which resulted in a contract price increase of \$3,554.45 and no change in the contract time;

WHEREAS, staff recommended and the City Commission approved Change Order #3 for the construction contract with Vendor as presented for a new total amount of \$2,572,298.90 and the same contract time of 330 calendar days via Resolution #2026-10 at a meeting on February 09, 2026;

WHEREAS, the proposed Change Order No.4 was necessary due to an unforeseen issue during construction including manufacturing of the lift station and of two (2) manholes for the project, which resulted in a \$6,746.00 increase in the contract price and an increase of 60 calendar days;

WHEREAS, staff recommended and the City Commission approved Change Order #4 for the construction contract with Vendor as presented for a new total amount of \$2,579,044.90 and a new total contract time of 390 calendar days via Resolution #2026-39 at a meeting on March 23, 2026;

WHEREAS, the proposed Change Order No.5 was necessary due to an unforeseen issue during construction including manufacturing of the lift station, the electrical supply needed for the motor control cooling unit, back up generator battery charger and related appurtenances, which resulted in a \$9,926.40 increase in the contract price and an increase of 35 calendar days;

WHEREAS, staff recommended and the City Commission approved Change Order #5 for the construction contract with Vendor as presented for a new total amount of \$2,588,971.30 and a new total contract time of 425 calendar days via Resolution #2026-55 at a meeting on May 26, 2026;

WHEREAS, the proposed Change Order No.6 was necessary due to unforeseen issue during construction including additional rehabilitation of manholes and CIPP (cast in place pipe) sanitary sewer line items, which resulted in a \$534.24 increase in the contract price but due to a prior contract price decrease the overall amount is an original contract decrease of 0.15% and an increase of 35 calendar days;

WHEREAS, staff recommended and the City Commission approved Change Order #6 for the construction contract with Vendor via Resolution #2026-70 on July 13, 2026, as presented for a new total amount of \$2,589,505.54 and a new total contract time of 460 calendar days;

WHEREAS, the Change Order No.7 was necessary due to unforeseen issues during construction including additional rehabilitation of manholes and CIPP (cast in place pipe) sanitary sewer lines addressed in CO No. 6 that now require payment for the CCTV inspection and heavy cleaning of the sanitary sewer lines and there was a decrease in 193 LF of 18" CIPP, which resulted in a \$4,517.39 decrease in the contract price but due to a prior contract price decrease the overall amount is an original contract decrease of 0.32% and an increase of 14 calendar days;

WHEREAS, staff recommended and the City Commission approved on July 27, 2026 via Resolution #2026-79 Change Order #7 for the construction contract with Vendor as presented for a new total amount of \$2,584,988.15 and a new total contract time of 474 calendar days;

WHEREAS, the Change Order No.8 was necessary for finalizing construction items, performing final inspections, and executing construction closeout documents, which resulted in no change in the contract price and an increase of 30 calendar days;

WHEREAS, staff recommended and the City Commission approved on September 14, 2026 via Resolution #2026-96 Change Order #8 for the construction contract with Vendor as presented for a total amount of \$2,584,988.15 and a new total contract time of 504 calendar days;

WHEREAS, the proposed Change Order #9 is necessary for performing final inspections and to execute construction closeout, which results in no change in the contract price and an increase of 40 calendar days;

WHEREAS, staff is recommending the City Commission approve Change Order #9 for the construction contract with Vendor as presented for a total amount of \$2,584,988.15 and a new total contract time of 544 calendar days;

BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission approves and the City Manager is authorized and directed as an act of the City of Kingsville, Texas to execute Change Order #9 to the Construction Contract between the City of Kingsville, Texas and Donald Hubert Construction Co. for General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) program via Contract No. 22-082-016-D218 for Project 1: 14th Street Sanitary Sewer Improvements Project as per staff recommendation and in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the
13th day of October, 2026.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

NOTE: Texas Local Government Code Sec. 262.031 "CHANGES IN PLANS AND SPECIFICATIONS" regulations apply. Generally, a cumulative increase in the contract price in excess of 25% or a cumulative decrease in excess of 18% are disallowed.

Subrecipient: City of Kingsville	GLO Contract Number: 22-082-016-D218	Date: 9/28/2026
Engineer Name Address & Phone	Subrecipient Name, Address, & Phone Number:	Contractor Name, Address & Phone Number:
International Consulting Engineers 261 Saratoga Blvd. Corpus Christi, TX 78417 361-826-5805	City of Kingsville 400 W. King Ave. Kingsville, TX 78363 361-595-8040	Donald Hubert Construction Co., Inc. P.O. Box 84 Kingsville, TX 78363 361-592-9593
Project #: 1	Bid Package #: 1	Change Order #: 9
Contract Origination Date: 4/14/2025	Project Description: Sewer lift station and force main	

You are hereby requested to comply with the following changes from the contract plans and specifications.

Item No.	Description of Changes: Quantities, Units, Unit Prices, Change in Completion Schedule etc.	Decrease in Contract Price	Increase in Contract Price
	ADDITION OF 40 DAYS TO CONSTRUCTION CONTRACT		

See sheet 2 to add additional entries

Change in Construction Contract Price

Original Contract Price:	2,593,299.15
Cumulative Previous Change Order(s) Total:	-8,311.00
Contract Price Prior to this Change Order:	2,584,988.15
Net Increase/Decrease of this Change Order:	0.00

Change In Contract Time (Calendar Days)

Original Contract Time in Days:	240
Net Change from Previous Change Order(s) in Days	264
Contract Time Prior to this Change Order in Days	504
Net Increase/Decrease of this Change Order in Days:	40



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

Contract Price with All Approved Change Orders:	2,584,988.15	Contract Time with All Approved Change Orders in Days:	544
Cumulative Percent Change in Contract Price (+/-)	-0.32%	Subrecipient Contract End Date:	1/31/2027
Construction Contract Start Date:	5/5/2025	Construction Contract End Date:	10/31/2026

Reimbursements of costs included in this change order are subject to review by GLO-CDR.

***This document may be executed prior to submission for GLO-CDR review, but all parties involved will be held responsible if the change order or amendment warranted as a result of this change order is not in compliance with CDBG or HUD Requirements**

Subrecipient Signature	 Engineer Signature	Contractor Signature
Charlie L. Sosa, City Manager	Martin M. Medrano, P.E., Project Engineer	Donald W. Hubert, President
Subrecipient Name and Title (Printed)	Engineer Name and Title (Printed)	Contractor Name and Title (Printed)

Subrecipient Signature	Engineer Signature	Contractor Signature
------------------------	--------------------	----------------------

Justification for Change Order

1. Will this change order increase or decrease the number of beneficiaries? ☐ Increase ☐ Decrease ☒ No Change

If there is a change, how many beneficiaries will be affected?

Total LMI

2. Effect of this change on the scope of work: ☐ Increase ☐ Decrease ☒ No Change

3. Effect on operation and maintenance costs: ☐ Increase ☐ Decrease ☒ No Change

4. Are all prices in the change order dependent upon unit prices found in the original bid? ☒ Yes ☐ No

If "no", explain:

5. Has the change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction? ☐ Yes ☒ No

If "yes", is an environmental assessment required?



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

-
- | | | | | |
|--|-------------------------------------|-----|--------------------------|----|
| 6. Is the Texas Council on Environmental Quality (TCEQ) clearance still valid (if applicable)? | ☒ | Yes | ☐ | No |
| 7. Is the CCN permit still valid? (<i>sewer projects only</i>) | ☒ | Yes | ☐ | No |
| 8. Are the disability access requirements/approval still valid (if applicable)? | ☒ | Yes | ☐ | No |
| 9. Are other Disaster Recovery contractual special condition clearances still valid? | ☒ | Yes | ☐ | No |

If "no", explain:

Disclaimer: The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.

AGENDA ITEM #15

TO:

CC:

FROM:

DATE:

SUBJECT: Consider Approving Change Order No. 3 Bid No. 25-11 for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237 Project 3 – E. Cesar Ditch Drainage Improvements

Purpose:

Consider approving Change Order No. 3 (CO-3) for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237. CO-3 is to increase the contract time by **55 calendar days**.

This change order addresses unforeseen issues during construction, including delayed material delivery and uncooperative weather conditions. The adjusted completion date was October 10, 2026 and is now December 4, 2026.

Summary:

GLO Change Order No. 3 – Construction Cost and Contract Time

<u>Description</u>	<u>Calendar Days</u>
Time extension Mor-Wil, LLC contract	55

Background:

As part of the GLO CDBG-MIT Hurricane Harvey State Mitigation Competition grant. Project 3 – E. Cesar Ditch Drainage Improvements is a critical component of the city's infrastructure upgrades. This project includes the installation of 10' X 6' reinforced concrete boxes, post inlets, hot mix asphalt pavement, and all related appurtenances.

Financial Impact:

There is no cost to CO-3.

Recommendation:

Staff recommends approving Change Order No. 3 for CDBG-MIT GLO Contract No. 22-085-009-D237 – Project 3 (E. Cesar Ditch Drainage Improvements) for the increase of 55 calendar days.

Attachments:

- Project 3 GLO Change Order No. 3
- Engineer's recommendation

September 25, 2026

Juan Carlos "Charlie" Cardenas, P.E.
City Engineer
City of Kingsville
400 W. King Ave.
Kingsville, TX 78363

Re: CDBG-MIT GLO Contract No. 22-085-009-D237 Project 3, (City of Kingsville Bid No. 25-11) – ICE CO 3 Recommendation

Dear Mr. Cardenas,

This memorandum is in reference to ICE's recommendation for Change Order #3.

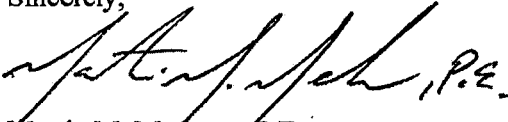
This Change Order increases construction contract time by an additional 55 days.

There is no cost associated with this Change Order #3. The construction contract end date will be extended from the previous date of October 10, 2026 to December 4, 2026.

Therefore, it is ICE's recommendation to approve Change Order #3. The City of Kingsville has the final decision to approve/not approve change orders.

If you have any questions or need additional information, please contact me at (361) 826-5805 or martin@icengineers.net

Sincerely,



Martin M. Medrano, P.E.
Project Engineer

RESOLUTION #2026-_____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER #3 TO THE CONSTRUCTION CONTRACT WITH MOR-WIL LLC FOR THE GLO CDBG-MIT CONTRACT 22-085-009-D237 PROJECT 3: E. CAESAR AVE. STORM WATER IMPROVEMENTS PROJECT; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville (City) intends to make some storm water improvements through a General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) Program via Contract #22-085-009-D237 Project 3: E. Caesar Ave. Storm Water Improvements (from 18th St. to 240 ft. east of 24th St.) and went out for bids via Bid #25-11 which was advertised on February 13th & 20th, 2025;

WHEREAS, the two bids were received by the March 18, 2025 deadline that were responsive to Bid #25-11 and after reviewing the bid submittals staff and the outside engineer (ICE) recommended the bid be awarded to the low bidder, which was Mor-Wil LLC, from Mission, Texas (Vendor);

WHEREAS, the City awarded Bid#25-11 to Vendor at a Commission meeting on April 14, 2025 for a total amount of \$7,026,961.60 and 420 consecutive calendar days from the Notice to Proceed;

WHEREAS, the City and Vendor worked to prepare and the City Commission approved, via Resolution #2025-45 on April 28, 2025, a contract for GLO CDBG-MIT Contract No. 22-085-009-D237 Project 3: E. Caesar Ave. Storm Water Improvements for the base bid (\$6,051,030.20) and for alternate no. 1 (\$975,931.40), which together is a total contract amount of \$7,026,961.60 with a total contract time of 420 calendar days;

WHEREAS, unforeseen issues came up during construction that required a bypass pumping system and lab testing procedures for the entirety of the project duration in order to maintain site conditions to allow completion of the project at an additional cost of \$165,000 and an additional 15 calendar days;

WHEREAS, staff recommended and the City Commission approved Change Order #1 to the construction contract with vendor as presented for a new total amount of \$7,191,961.60 with a new contract time of 435 calendar days via Resolution #2026-08 on February 9, 2026;

WHEREAS, unforeseen issues came up during construction, including delayed material delivery and uncooperative weather conditions that resulted in no

additional project cost but did result in an additional 60 calendar days of project time;

WHEREAS, staff recommended and the City Commission approved on August 10, 2026, via Resolution #2026-83, Change Order #2 to the construction contract with vendor as presented for a total amount of \$7,191,961.60 with a new contract time of 495 calendar days;

WHEREAS, unforeseen issues have come up during construction, including delayed material delivery and uncooperative weather conditions that result in no additional project cost but do result in an additional 55 calendar days of project time;

WHEREAS, staff is recommending the City Commission approve Change Order #3 to the construction contract with vendor as presented for a total amount of \$7,191,961.60 with a new contract time of 550 calendar days;

BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission of the City of Kingsville, Texas approves and authorizes the City Manager to execute Change Order #3 to the Construction Contract for General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) program via Contract No. 22-085-009-D237 Project 3: E. Caesar Ave. Storm Water Improvements between the City of Kingsville, Texas and Mor-Wil LLC, as per staff recommendation and in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the
____ 13th day of _____, 2026.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

NOTE: Texas Local Government Code Sec. 262.031 "CHANGES IN PLANS AND SPECIFICATIONS" regulations apply. Generally, a cumulative increase in the contract price in excess of 25% or a cumulative decrease in excess of 18% are disallowed.

Subrecipient: <u>City of Kingsville</u>	GLO Contract Number: <u>22-085-009-D237</u>	Date: <u>9/25/2026</u>
Engineer Name Address & Phone	Subrecipient Name, Address, & Phone Number:	Contractor Name, Address & Phone Number:
International Consulting Engineers 261 Saratoga Blvd. Corpus Christi, TX 78417 361-826-5805	City of Kingsville 400 W. King Ave. Kingsville, TX 78363 361-595-8040	Mor-Wil, LLC 808 S. Shary Rd., Suite 5, PMB 274 Mission, TX 78574 956-456-0628
Project #: <u>3</u>	Bid Package #: <u>1</u>	Change Order #: <u>3</u>
Contract Origination Date: <u>4/28/2025</u>	Project Description: <u>Storm Water Improvements</u>	

You are hereby requested to comply with the following changes from the contract plans and specifications.

Item No.	Description of Changes: Quantities, Units, Unit Prices, Change in Completion Schedule etc.	Decrease in Contract Price	Increase in Contract Price
	ADDITIONAL 55 DAYS TO CONSTRUCTION CONTRACT		

See sheet 2 to add additional entries

Change in Construction Contract Price

Original Contract Price:	<u>7,026,961.60</u>
Cumulative Previous Change Order(s) Total:	<u>165,000.00</u>
Contract Price Prior to this Change Order:	<u>7,191,961.60</u>
Net Increase/Decrease of this Change Order:	<u>0</u>

Change in Contract Time (Calendar Days)

Original Contract Time in Days:	<u>420</u>
Net Change from Previous Change Order(s) in Days	<u>75</u>
Contract Time Prior to this Change Order in Days	<u>495</u>
Net Increase/Decrease of this Change Order in Days:	<u>55</u>

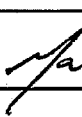
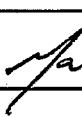
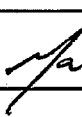


COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

Contract Price with All Approved Change Orders:	7,191,961.60	Contract Time with All Approved Change Orders in Days:	550
Cumulative Percent Change in Contract Price (+/-)	2.35%	Subrecipient Contract End Date:	1/31/2027
Construction Contract Start Date:	6/2/2025	Construction Contract End Date:	12/4/2026

Reimbursements of costs included in this change order are subject to review by GLO-CDR.

***This document may be executed prior to submission for GLO-CDR review, but all parties involved will be held responsible if the change order or amendment warranted as a result of this change order is not in compliance with CDBG or HUD Requirements**

		
Subrecipient Signature	Engineer Signature	Contractor Signature
Charlie L. Sosa, City Manager	Martin M. Medrano, P.E., Project Engineer	Albert Garza III, Project Manager
Subrecipient Name and Title (Printed)	Engineer Name and Title (Printed)	Contractor Name and Title (Printed)
		
Subrecipient Signature	Engineer Signature	Contractor Signature

Justification for Change Order

1. Will this change order increase or decrease the number of beneficiaries?

☐ Increase ☐ Decrease ☒ No Change

If there is a change, how many beneficiaries will be affected?

Total LMI

2. Effect of this change on the scope of work:

☐ Increase ☐ Decrease ☒ No Change

3. Effect on operation and maintenance costs:

☐ Increase ☐ Decrease ☒ No Change

4. Are all prices in the change order dependent upon unit prices found in the original bid?

☒ Yes ☐ No

If "no", explain:

5. Has the change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction?

☐ Yes ☒ No

If "yes", is an environmental assessment required?



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

-
- | | | |
|--|---|-----------------------------|
| 6. Is the Texas Council on Environmental Quality (TCEQ) clearance still valid (if applicable)? | ☒ Yes | ☐ No |
| 7. Is the CCN permit still valid? (<i>sewer projects only</i>) | ☒ Yes | ☐ No |
| 8. Are the disability access requirements/approval still valid (if applicable)? | ☒ Yes | ☐ No |
| 9. Are other Disaster Recovery contractual special condition clearances still valid? | ☒ Yes | ☐ No |

If "no", explain:

Disclaimer: The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.

AGENDA ITEM #16

TO:

CC:

FROM:

DATE:

SUBJECT: Consider Approving Change Order No. 6 Bid No. 25-17 for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237 Project 14 – W. Santa Gertrudis Drainage Improvements

Purpose:

Consider approving Change Order No. 6 (CO-6) for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237. CO-6 is to increase the contract time by **21 calendar days** and address the extended warranty for a HMAC pavement section.

This change order addresses unforeseen issues during construction, including roadway material delays and unaccounted for field conditions. As well as proper execution for the closeout phase. Please see the attachment regarding the HMAC pavement section for clarification. The adjusted completion date was September 30, 2026 and is now October 21, 2026.

Summary:

GLO Change Order No. 6 – Contract Time

<u>Description</u>	<u>Calendar Days</u>
Time extension Grace Paving contract	21

Background:

As part of the GLO CDBG-MIT Hurricane Harvey State Mitigation Competition grant. Project 14 – W. Santa Gertrudis Drainage Improvements is a critical component of the city's infrastructure

upgrades. This project includes the installation of additional inlets along Santa Monica St. and Santa Barbara Dr., junction boxes, and related appurtenances.

Financial Impact:

There is no cost to CO-6.

Recommendation:

Staff recommends approving Change Order No. 6 for CDBG-MIT GLO Contract No. 22-085-009-D237 – Project 14 (W. Santa Gertrudis Drainage Improvements) for the increase of 21 calendar days and the extended warranty for the HMA pavement section specified.

Attachments:

- Project 14 GLO Change Order No. 6
- Engineer's recommendation
- HMA Pavement Warranty Documents

October 5, 2026

Juan Carlos "Charlie" Cardenas, P.E.
City Engineer
City of Kingsville
400 W. King Ave.
Kingsville, TX 78363

Re: CDBG-MIT GLO Contract No. 22-085-009-D237 Project 14, (City of Kingsville Bid No. 25-17) – ICE CO 6 Recommendation

Dear Mr. Cardenas,

This memorandum is in reference to ICE's recommendation for Change Order #6.

This Change Order increases construction contract time by an additional 21 days and addresses the extended warranty for a HMAC pavement section noted below.

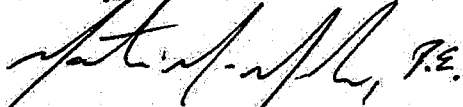
During an on-site meeting between City personnel, Grace Paving, and ICE, it was agreed that the contractor will provide a total five-year warranty. Adding four years to the standard one-year warranty for the most eastern portion of the Northbound Lane of Santa Monica St. from STA. 0+32.50 to approximately STA. 5+25.00. This specific section measures 492.5 linear feet, extends 16 feet west of the gutter, and covers approximately 876 square yards. This extended warranty is agreed upon at no additional cost to the City to compensate for the omission of the MC-30 prime coat required on Drawing No. C22, Detail 6. The 5-year warranty for this area starts on the date of substantial completion, during which Grace Paving is fully liable for repairing any pavement failures or defects at no cost to the City.

There is no cost associated with this Change Order #6. The construction contract end date will be extended from the previous date of September 30, 2026 to October 21, 2026.

Therefore, it is ICE's recommendation to approve Change Order #6. The City of Kingsville has the final decision to approve/not approve change orders.

If you have any questions or need additional information, please contact me at (361) 826-5805 or martin@icengineers.net

Sincerely,



Martin M. Medrano, P.E.
Project Engineer

RESOLUTION #2026-_____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER #6 FOR THE CONSTRUCTION CONTRACT WITH GRACE PAVING AND CONSTRUCTION, INC. FOR THE GLO CDBG-MIT CONTRACT 22-085-009-D237 PROJECT 14: SANTA GERTRUDIS AVE. STORM WATER IMPROVEMENTS PROJECT; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville (City) intends to make some sanitary sewer improvements through a General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) program via Contract No. 22-085-009-D237 Project 14: Santa Gertrudis Ave. Storm Water Improvements Project and went out for bids via BID #25-17 which was advertised on June 12th & 19th, 2025;

WHEREAS, five bids were received by the July 8, 2025 deadline for BID #25-17 and after reviewing the bid submittals staff and the outside engineer (ICE) recommended the bid be awarded to the low bidder, which was Grace Paving and Construction Inc., from Corpus Christi, Texas (vendor);

WHEREAS, the City awarded BID#25-17 to Vendor at a Commission meeting on July 28, 2025 for a total amount of \$1,118,161.96;

WHEREAS, the City and Vendor worked to prepare a contract for GLO CDBG-MIT Contract No. 22-085-009-D237 Project 14: Santa Gertrudis Ave. Storm Water Improvements Project and the parties both agreed to the terms of the proposed contract for a total amount of \$1,118,161.96 with a contract time of 150 calendar days, which was approved by City Commission via Resolution #2025-73 on August 11, 2025;

WHEREAS, there were unforeseen issues during construction, including utility adjustments with a conflict with the 6' x 1' concrete box being constructed causing construction to halt, so it is recommended that 60 additional workdays be added to the contract;

WHEREAS, staff recommended and the City Commission approved Change Order #1 for the construction contract with vendor as presented for a total amount of \$1,118,161.96 with a contract time of 210 calendar days via Resolution #2026-04 at a meeting on January 12, 2026;

WHEREAS, there were unforeseen issues during construction (in Santa Monica/Santa Barbara area), including utility adjustments due to a conflict with a waterline and new fiber optics, causing the utilities to be adjusted and a new curb

to be manufactured, which caused construction delays, so it was recommended that 60 additional workdays and \$30,750.00 be added to the contract;

WHEREAS, staff recommended and the City Commission approved Change Order #2 for the construction contract with vendor as presented for a total amount of \$1,148,911.96 with a contract time of 270 calendar days, which was approved via Resolution #2026-37 at a City Commission meeting on March 23, 2026;

WHEREAS, there have been unforeseen issues during construction (in Santa Monica/Santa Barbara area), including utility adjustments due to a conflict with a waterline and new fiber optics, causing the utilities to be adjusted and a new curb to be manufactured, which caused construction delays, so it is recommended that 60 additional workdays be added to the contract with no change in contract price;

WHEREAS, staff recommended and the City Commission approved Change Order #3 for the construction contract with Vendor as presented for a total amount of \$1,148,911.96 with a contract time of 330 calendar days, which was approved via Resolution #2026-57 on May 26, 2026;

WHEREAS, there were unforeseen issues during construction including materials and testing equipment delays, so it was recommended that 30 additional workdays be added to the contract with no change in contract price;

WHEREAS, staff recommended and the City Commission approve Change Order #4 via Resolution #2026-85 on August 10, 2026 for the construction contract with Vendor as presented for a total amount of \$1,148,911.96 with a contract time of 360 calendar days;

WHEREAS, there were unforeseen issues during construction including roadway materials and testing equipment delays as well as the proper execution for the closeout phase, it was recommended that 27 additional workdays be added to the contract with no change in contract price;

WHEREAS, staff recommended and the City Commission on September 14, 2026, via Resolution #2026-97, approved Change Order #5 for the construction contract with Vendor as presented for a total amount of \$1,148,911.96 with a contract time of 387 calendar days;

WHEREAS, there have been unforeseen issues during construction including roadway material delays and unaccounted for field conditions, as well as the proper execution for the closeout phase, so it is recommended that 21 additional workdays be added to the contract with no change in contract price and that the construction warranty for a portion of the roadway be extended from one year to five years;

WHEREAS, staff is recommending the City Commission approve Change Order #6 for the construction contract with Vendor as presented for a total amount of \$1,148,911.96 with a contract time of 408 calendar days and that the construction warranty for a portion of the roadway be extended from one year to five years;

BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission approves and the City Manager is authorized and directed as an act of the City of Kingsville, Texas to execute Change Order #6 for the Construction Contract for General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) program via Contract No. 22-085-009-D237 Project 14: Santa Gertrudis Ave. Storm Water Improvements Project between the City of Kingsville, Texas and Grace Paving and Construction, Inc. as per staff recommendation and in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the
_____ 13th day of _____ October _____, 2026.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

NOTE: Texas Local Government Code Sec. 262.031 "CHANGES IN PLANS AND SPECIFICATIONS" regulations apply. Generally, a cumulative increase in the contract price in excess of 25% or a cumulative decrease in excess of 18% are disallowed.

Subrecipient: City of Kingsville GLO Contract Number: 22-085-009-D237 Date: 10/5/2026

Engineer Name Address & Phone	Subrecipient Name, Address, & Phone Number:	Contractor Name, Address & Phone Number:
International Consulting Engineers 261 Saratoga Blvd. Corpus Christi, TX 78417 361-826-5805	City of Kingsville 400 W. King Ave. Kingsville, TX 78363 361-595-8040	Grace Paving & Construction, Inc. 4237 Baldwin Blvd. Corpus Christi, Texas 78405-3324 361-883-3232

Project #: 14 Bid Package #: 1 Change Order #: 6
 Contract Origination Date: 8/11/2025 Project Description: Storm Water Improvements

You are hereby requested to comply with the following changes from the contract plans and specifications.

Item No.	Description of Changes: Quantities, Units, Unit Prices, Change in Completion Schedule etc.	Decrease in Contract Price	Increase in Contract Price
	ADDITIONAL 21 DAYS ADDED TO CONSTRUCTION CONTRACT		
	EXTENDED WARRANTY ON SPECIFIED HMAC PAVEMENT (+4 yrs) (SEE ATTACHED DOCUMENT)		

See sheet 2 to add additional entries

Change In Construction Contract Price

Change In Contract Time (Calendar Days)

Original Contract Price:	<u>1,118,161.96</u>
Cumulative Previous Change Order(s) Total:	<u>30,750.00</u>
Contract Price Prior to this Change Order:	<u>1,148,911.96</u>
Net Increase/Decrease of this Change Order:	<u>0</u>

Original Contract Time in Days:	<u>150</u>
Net Change from Previous Change Order(s) in Days	<u>237</u>
Contract Time Prior to this Change Order in Days	<u>387</u>
Net Increase/Decrease of this Change Order in Days:	<u>21</u>



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

Contract Price with All Approved Change Orders:	1,148,911.96	Contract Time with All Approved Change Orders in Days:	408
Cumulative Percent Change in Contract Price (+/-)	2.75%	Subrecipient Contract End Date:	1/31/2027
Construction Contract Start Date:	9/8/2025	Construction Contract End Date:	10/21/2026

Reimbursements of costs included in this change order are subject to review by GLO-CDR.

***This document may be executed prior to submission for GLO-CDR review, but all parties involved will be held responsible if the change order or amendment warranted as a result of this change order is not in compliance with CDBG or HUD Requirements**

Subrecipient Signature	Engineer Signature	Contractor Signature
Charlie L. Sosa, City Manager	Martin M. Medrano, P.E., Project Engineer	Eddie Ortiz, President
Subrecipient Name and Title (Printed)	Engineer Name and Title (Printed)	Contractor Name and Title (Printed)
Subrecipient Signature	Engineer Signature	Contractor Signature

Justification for Change Order

1. Will this change order increase or decrease the number of beneficiaries?

☐ Increase ☐ Decrease ☒ No Change

If there is a change, how many beneficiaries will be affected?

Total LMI

2. Effect of this change on the scope of work:

☐ Increase ☐ Decrease ☒ No Change

3. Effect on operation and maintenance costs:

☐ Increase ☐ Decrease ☒ No Change

4. Are all prices in the change order dependent upon unit prices found in the original bid?

☒ Yes ☐ No

If "no", explain:

5. Has the change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction?

☐ Yes ☒ No

If "yes", is an environmental assessment required?



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

-
- | | | |
|--|---|-----------------------------|
| 6. Is the Texas Council on Environmental Quality (TCEQ) clearance still valid (if applicable)? | ☒ Yes | ☐ No |
| 7. Is the CCN permit still valid? (sewer projects only) | ☒ Yes | ☐ No |
| 8. Are the disability access requirements/approval still valid (if applicable)? | ☒ Yes | ☐ No |
| 9. Are other Disaster Recovery contractual special condition clearances still valid? | ☒ Yes | ☐ No |

If "no", explain:

Disclaimer: The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.

October 5, 2026

Juan Carlos "Charlie" Cardenas, P.E.
City Engineer
City of Kingsville
400 W. King Ave.
Kingsville, TX 78363

CDBG-MIT GLO Contract No. 22-085-009-D237 Project 14 (City of Kingsville Bid No. 25-17) – Scope of HMAC Pavement Section for Extended Warranty Agreement

Dear Mr. Cardenas,

The statement below addresses the extended warranty agreement for a specified HMAC pavement section.

During an on-site meeting between City personnel, Grace Paving, and ICE, it was agreed that the contractor will provide a total five-year warranty. Adding four years to the standard one-year warranty for the most eastern portion of the Northbound Lane of Santa Monica St. from STA. 0+32.50 to approximately STA. 5+25.00. This specific section measures 492.5 linear feet, extends 16 feet west of the gutter, and covers approximately 876 square yards. This extended warranty is agreed upon at no additional cost to the City to compensate for the omission of the MC-30 prime coat required on Drawing No. C22, Detail 6. The 5-year warranty for this area starts on the date of substantial completion, during which Grace Paving is fully liable for repairing any pavement failures or defects at no cost to the city.

AGENDA ITEM #17

TO: Mayor and City Commissioners
CC: Charlie Sosa, City Manager
FROM: Charlie Cardens, P.E., City Engineer
DATE: October 13, 2026
SUBJECT: Memorandum regarding contract extension for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237

Purpose:

This memorandum is provided strictly for informational purposes to update the City Commission regarding the invitation and eligibility to extend the GLO Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237. No formal action or resolution is requested or required.

Summary: The City of Kingsville received a letter from Texas Land Commission, Dawn Buckingham, M.D., notifying the City that it is eligible to receive up to a one-year extension for the GLO CDBG-MIT Grant No. 22-085-009-D237.

Background: The General Land Office (GLO) awarded \$36,311,929.00 to the City of Kingsville for citywide drainage improvements on May 21, 2021. Texas Land Commissioner George P. Bush announced over \$46 million in flood mitigation projects to improve drainage infrastructure in Kleberg County and the City of Kingsville. These projects will benefit thousands of residents in low-to-moderate income (LMI) areas that have experienced repeated storm damage, including during Hurricane Harvey in 2017. The City of Kingsville amended its Drainage Master Plan in 2020 to include five additional sites, covering all areas of the city. External funding is necessary to complete these improvements, which will bolster community resilience by reducing flood-related economic losses, protecting public infrastructure, and preserving emergency response capabilities. These drainage improvements will efficiently direct stormwater from residential and commercial areas to outflows leading to Santa Gertrudis Creek, San Fernando Creek, and ultimately Baffin Bay. The improvements include:

- Installation of 9,000 feet of reinforced concrete pipe and 23,100 feet of culverts with 130 added inlets
- 65 junction boxes and 6,900 feet of curb and gutter to drain water from road surfaces
- Surface repairs using flex base with geogrid for soil stabilization, with either a 4- inch hot mix asphalt or concrete pavement surface
- Replacement of impacted sidewalks for pedestrian safety
- Installation of concrete headwalls at drainage pipe and culvert ends to prevent erosion

Financial Impact:

None

Recommendation:

There is no formal action or resolution requested or required.

Attachments:

- Notification letter from Commissioner Buckingham

AGENDA ITEM #18

TO:

CC:

FROM:

DATE:

SUBJECT: Consider Approving Change Order No. 1 Bid No. 26-04 for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237 Project 7 – S. 6th St. Drainage Improvements

Purpose:

Consider approving Change Order No. 1 (CO-1) for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237. CO-1 is to increase the contract amount by **\$912,000.00**.

This change order addresses the additional resources needed to expedite construction time from the original advertised time of 150 calendar days to 87 calendar days. In order to finalize construction within GLO contract time and remain compliant with all grant requirements, this expedited request is being proposed. Which results in an increase of \$912,000.00 to the construction contract for this change order.

Summary:

GLO Change Order No. 1 – Construction Cost

<u>Description</u>	<u>Financial Impact</u>
Additional resources needed	\$912,000.00

Background:

As part of the GLO CDBG-MIT Hurricane Harvey State Mitigation Competition grant. Project 7 – S. 6th St. Drainage Improvements is a critical component of the city's infrastructure upgrades. This project includes the installation of reinforced concrete boxes/reinforced concrete pipe along S. 6th St., junction boxes, post inlets, and related appurtenances.

Financial Impact:

The cost is a contract increase of \$912,000.00 (Fund 122) which is grant funded.

Recommendation:

Staff recommends approving Change Order No. 1 for CDBG-MIT GLO Contract No. 22-085-009-D237 – Project 7 S. 6th St. Drainage Improvements for the increase of \$912,000.00 for the additional resources needed to expedite construction.

Attachments:

- Project 7 GLO Change Order No. 1
- Engineer's recommendation
- Contractor's Cost Proposal
- Corresponding email records



October 5, 2026

Juan Carlos "Charlie" Cardenas, P.E.
City Engineer
City of Kingsville
400 W. King Ave.
Kingsville, TX 78363

Re: CDBG-MIT GLO Contract No. 22-085-009-D237 Project 7, (City of Kingsville Bid No. 26-04) – ICE CO 1 Recommendation

Dear Mr. Cardenas,

This memorandum is in reference to ICE's recommendation to Change Order #1, an increase in the amount of **\$912,000.00**. This Change Order addresses additional resources required to expedite construction time from the original advertised time of 150 calendar days to 87 calendar days.

This expedited request is required to finalize construction within the GLO contract time and remain compliant with all grant requirements.

This Change Order 1 will increase the original contract amount of \$3,838,942.00 by approximately **23.76%**, which falls within the 25% allowance per the GLO contract. The adjusted contract amount with this change order will be \$4,750,942.00.

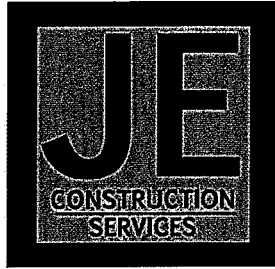
ICE has determined that the proposed cost of the additional resources is reasonable and competitive for projects with this scope of work and time associated with it. Therefore, it is ICE's recommendation to approve Change Order #1. The City of Kingsville has the final decision to approve/not approve change orders.

If you have any questions or need additional information, please contact me at (361) 826-5805 or martin@icengineers.net

Sincerely,

A handwritten signature in black ink, appearing to read "Martin M. Medrano, P.E.", written in a cursive style.

Martin M. Medrano, P.E.
Project Engineer



JE Construction Services

7505 Up River Rd.
Corpus Christi, TX 78409

Cost Proposal

TO: City of Kingsville

9/11/2026

PROJECT: GLO SW Project 7 (S. 6th St.) Storm Water Improvements

Per the project schedule request from ICE, the allotted construction time is 150 calendar days. The schedule request also stated construction to be finalized by December 2026. The December deadline will not allow 150 calendar days to complete the project. JE Construction bid the project needing the total 150 calendar days to complete construction. Additional resources will be required to expedite this work to meet the required deadline. JE Construction is presenting a total added cost to complete the base bid as well as the additive bid. Below shows the two scenarios broken down.

Description	Total
Original Base Bid	\$ 2,795,614.00
Base Bid Accelerated Schedule	\$ 680,000.00
New Base Bid Total	\$ 3,475,614.00

Description	Total
Original Additive	\$ 1,043,328.00
Additive Accelerated schedule	\$ 232,000.00
New Additive Subtotal	\$ 1,275,328.00
Basebid + Additive Accelerated Contract total	\$ 4,750,942.00

This accelerated schedule to complete the project does not include any unforeseen events such as weather events or unknown underground utilities. JE Construction acknowledges the December 2026 completion date; however, the nature of the underground storm water work is highly sensitive to weather conditions, particularly excessive rainfall and saturated ground conditions. The following table is a representation of "typical" rain days the National Weather Service records as average for each month:

Month	Days	Month	Days
January	3	July	3
February	3	August	4
March	2	September	7
April	3	October	4
May	4	November	3
June	4	December	3

Additionally, Geotechnical data was not produced for this project and no other documents provided can ensure ground water will not be discovered at the depths of the excavation. Experiencing ground water is not considered in this proposal. If the proposal is accepted to include the additive bid, a TCP will need to be designed and approved to allow passing of the intersection. The plans currently do not show a TCP or phasing plan for this work.

Please advise which option is desired to proceed with.

City of Kingsville

JE Construction Services

Date: _____
Print: _____
Signature: _____

Date: _____
Print: _____
Signature: _____

RESOLUTION #2026-_____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER #1 FOR THE CONSTRUCTION CONTRACT WITH JE CONSTRUCTION, LLC FOR THE GLO CDBG-MIT CONTRACT 22-085-009-D237 PROJECT 7: BU 77/S. 6TH STREET NEAR LOOP 428 TO ESCONDIDO CREEK STORM WATER IMPROVEMENTS PROJECT; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville (City) intends to make some storm water improvements through a General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) Program via Contract #22-085-009-D237 Project 7: BU 77/S. 6th Street near Loop 428 to Escondido Creek Storm Water Improvements and went out for bids via Bid #26-04 which was advertised on May 11th & 18th, 2026;

WHEREAS, the eight bids were received by the June 11, 2026 deadline that were responsive to Bid #26-04 and after reviewing the bid submittals staff and the outside engineer (ICE) recommended the bid be awarded to the low bidder, which was JE Construction, LLC from Corpus Christi, Texas (Vendor);

WHEREAS, the City awarded Bid #26-04 to Vendor at a Commission meeting on July 13, 2026 for a total amount of \$3,838,942.00 (Base Bid of \$2,835,058.00 and Additive Bid No. 1 of \$1,000,884.00) and 105 consecutive calendar days from the Notice to Proceed;

WHEREAS, the City and Vendor worked to prepare a contract for GLO CDBG-MIT Contract No. 22-085-009-D237 Project 7: BU 77/S. 6th Street near Loop 428 to Escondido Creek Storm Water Improvements and the parties both agree to the terms of the proposed contract for the base bid and total amount of \$3,838,942.00;

WHEREAS, staff recommended and the City Commission approved on September 16, 2026 via Resolution #2026-99 the construction contract with vendor as presented for a total amount of \$3,838,942.00 with a contract time of 87 calendar days, which the parties have agreed to;

WHEREAS, when the project was advertised and bid out, the project time period was 150 days for completion but approval from the Texas Department of Transportation was needed to work on the road which caused time delays on when the construction contract could be approved;

WHEREAS, by the time the approval was received and the contract awarded the available construction time period was reduced from 150 days to 87 days, as the grant ends on December 31, 2026,

WHEREAS, the shorter time period to meet the grant deadline caused the contractor to have to hire additional crews to complete the work, which resulted in an additional cost of \$912,000.00;

WHEREAS, staff is recommending the City Commission approve Change Order #1 for the construction contract with vendor as presented for a total amount of \$4,750,942.00 with a contract time of 87 calendar days, which the parties have agreed to;

BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission of the City of Kingsville, Texas approves and authorizes the City Manager to execute the Change Order #1 for the Construction Contract for General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) program via Contract No. 22-085-009-D237 Project 7: BU 77/S. 6th Street near Loop 428 to Escondido Creek Storm Water Improvements between the City of Kingsville, Texas and JE Construction, LLC from Corpus Christi, Texas as per staff recommendation and in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the
_____ 13th day of _____ October _____, 2026.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

NOTE: Texas Local Government Code Sec. 262.031 "CHANGES IN PLANS AND SPECIFICATIONS" regulations apply. Generally, a cumulative increase in the contract price in excess of 25% or a cumulative decrease in excess of 18% are disallowed.

Subrecipient: City of Kingsville GLO Contract Number: 22-085-009-D237 Date: 10/5/2026

Engineer Name Address & Phone	Subrecipient Name, Address, & Phone Number:	Contractor Name, Address & Phone Number:
International Consulting Engineers 261 Saratoga Blvd. Corpus Christi, TX 78417 361-826-5805	City of Kingsville 400 W. King Ave. Kingsville, TX 78363 361-595-8040	JE Construction Services 7505 Up River Rd. Corpus Christi, TX 78409 361-289-2901

Project #: 7 Bid Package #: 1 Change Order #: 1

Contract Origination Date: 9/16/2026 Project Description: Storm Water Improvements

You are hereby requested to comply with the following changes from the contract plans and specifications.

Item No.	Description of Changes: Quantities, Units, Unit Prices, Change in Completion Schedule etc.	Decrease in Contract Price	Increase in Contract Price
CO 1-1	Additional Labor Crew For Additive Bid, \$912,000.00/LS, +1 LS		912,000.00

See sheet 2 to add additional entries

Change in Construction Contract Price

Original Contract Price:	<u>3,838,942.00</u>
Cumulative Previous Change Order(s) Total:	<u>0.00</u>
Contract Price Prior to this Change Order:	<u>3,838,942.00</u>
Net Increase/Decrease of this Change Order:	<u>912,000</u>

Change in Contract Time (Calendar Days)

Original Contract Time in Days:	<u>87</u>
Net Change from Previous Change Order(s) in Days:	<u>0</u>
Contract Time Prior to this Change Order in Days:	<u>0</u>
Net Increase/Decrease of this Change Order in Days:	<u>0</u>



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
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Contract Price with All Approved Change Orders:	4,750,942.00	Contract Time with All Approved Change Orders in Days:	87
Cumulative Percent Change in Contract Price (+/-)	23.76%	Subrecipient Contract End Date:	1/31/2027
Construction Contract Start Date:	10/5/2026	Construction Contract End Date:	12/31/2026

Reimbursements of costs included in this change order are subject to review by GLO-CDR.

***This document may be executed prior to submission for GLO-CDR review, but all parties involved will be held responsible if the change order or amendment warranted as a result of this change order is not in compliance with CDBG or HUD Requirements**

Subrecipient Signature	Engineer Signature	Contractor Signature
Charlie Sosa, City Manager	Martin M. Medrano, P.E., Project Engineer	John M. Gonzale, Project Manager
Subrecipient Name and Title (Printed)	Engineer Name and Title (Printed)	Contractor Name and Title (Printed)
Subrecipient Signature	Engineer Signature	Contractor Signature

Justification for Change Order

1. Will this change order increase or decrease the number of beneficiaries?

☐ Increase ☐ Decrease ☒ No Change

If there is a change, how many beneficiaries will be affected?

Total LMI

2. Effect of this change on the scope of work:

☒ Increase ☐ Decrease ☐ No Change

3. Effect on operation and maintenance costs:

☐ Increase ☐ Decrease ☒ No Change

4. Are all prices in the change order dependent upon unit prices found in the original bid?

☐ Yes ☒ No

If "no", explain:

Original contract time was advertised as 150 days. Construction will need to be expedited, requiring additional resources and manpower.

5. Has the change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction?

☐ Yes ☒ No

If "yes", is an environmental assessment required?



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

6. Is the Texas Council on Environmental Quality (TCEQ) clearance still valid (if applicable)? ☒ Yes ☐ No
7. Is the CCN permit still valid? (sewer projects only) ☒ Yes ☐ No
8. Are the disability access requirements/approval still valid (if applicable)? ☒ Yes ☐ No
9. Are other Disaster Recovery contractual special condition clearances still valid? ☒ Yes ☐ No

If "no", explain:

Disclaimer: The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.

AGENDA ITEM #19

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Charlie Sosa, City Manager

FROM: Charlie Cardenas, P.E., City Engineer

DATE: October 13, 2026

SUBJECT: Consider and approval of a resolution authorizing the City Manager to execute the Construction Contract with D and M Construction for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237 Project 4 – (S. Brahma Blvd and 14th St) Storm Water Improvements (Bid No.26-05)

Purpose:

This item is for approval to a construction contract execution of GLO CDBG-MIT Hurricane Harvey State Mitigation Project 4 – S. Brahma Blvd and 14th St. The project is for Storm Water Improvements which includes installation of approximately 5000 linear feet of 10' x 8' reinforced concrete box, storm outfall structures, additional storm water inlets, with the installation (service connections, curb and gutter repairs, pavement repairs, traffic control, etc.) and related appurtenances to improve stormwater drainage and reduce future flood risks. The project will be completed by December 2027 after giving the Notice to Proceed. The contract time will be 424 of calendar days, contingent on the GLO's approval of the 1-year time extension.

Summary:

This project was advertised in the local newspaper on July 16th and 23rd and city's website. Sealed bids for Bid No. 26-05 (Project 4) were received prior to the deadline of August 18, 2026, at 2:00pm and read out loud, from four bidders. The project was awarded to D and M Construction, LLC, for the total base bid amount of \$6,346,376.00 on September 14th 2026.

Background:

The General Land Office (GLO) awarded \$36,311,929.00 to the City of Kingsville for citywide drainage improvements on May 21, 2021. Texas Land Commissioner George P. Bush announced over \$46 million in flood mitigation projects to improve drainage infrastructure in Kleberg County and the City of Kingsville. These projects will benefit thousands of residents in low-to-moderate income (LMI) areas that have experienced repeated storm damage, including during Hurricane Harvey in 2017.



**City of Kingsville
Engineering Dept.**

The City of Kingsville amended its Drainage Master Plan in 2020 to include five additional sites, covering all areas of the city. External funding is necessary to complete these improvements, which will bolster community resilience by reducing flood-related economic losses, protecting public infrastructure, and preserving emergency response capabilities.

Financial Impact:

Project 4 will be funded by the General Land Office Hurricane Harvey Mitigation Grant (Fund 122) in the amount of \$6,346,376.00.

Recommendation:

Staff recommends executing the contract with D and M Construction LLC., for the total amount of \$6,346,376.00 and to authorize the City Manager to sign the construction contract.

Attachments:

- Construction Contract for Project 4





TEXAS GENERAL LAND OFFICE
COMMISSIONER DAWN BUCKINGHAM, M.D.

September 29, 2026

Mayor Sam Fugate
City of Kingsville
400 W. King
Kingsville, Texas 78636
mayor@cityofkingsville.com

RE: Contract # 22-085-009-D237

Dear Mayor Sam Fugate,

I am pleased to inform you that the Texas General Land Office (GLO) is announcing up to a one-year extension to existing contracts funded by the Community Development Block Grant Mitigation (CDBG-MIT) allocation competition programs, for projects that have a documented need. The GLO is one of the most efficient and effective administrators of federal disaster recovery and mitigation grants in the country. However, as you well-know, our administrative authority is restricted and monitored closely by the U.S. Department of Housing and Urban Development (HUD).

Thanks to the GLO's successful administration of mitigation funding thus far, the GLO is now able to offer up to a one-year contract extension for communities that have a documented need. The extension will only be available for the current project identified in the contract. In order to remain compliant with federal regulations and timelines and the terms of the GLO's grant agreement with HUD, no "new work" or performance statement changes will be considered. The extension also does not include additional administrative funding. We must finish the job with the funds currently available.

While I am thrilled to be able to offer mitigation subrecipients up to one additional year if needed, I must be clear. No further extensions are expected. Please work with your assigned grant manager if you would like to submit a request for the one-year contract extension.

For Texas,

A handwritten signature in black ink, appearing to read "D. Buckingham", with a large, sweeping flourish at the end.

DAWN BUCKINGHAM, M.D.

Commissioner, Texas General Land Office

RESOLUTION #2026-_____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONSTRUCTION CONTRACT WITH D&M UNDERGROUND CORP. FOR THE GLO CDBG-MIT CONTRACT 22-085-009-D237 PROJECT 4: S. BRAHMA BLVD. STORM WATER IMPROVEMENTS; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville (City) intends to make some storm water improvements through a General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) Program via Contract #22-085-009-D237 Project 4: S. Brahma Blvd. Storm Water Improvements and went out for bids via Bid #26-05 which was advertised on July 7th & 14th, 2026;

WHEREAS, the four bids were received by the August 18, 2026 deadline that were responsive to Bid Bid #26-05 and after reviewing the bid submittals staff and the outside engineer (ICE) recommended the bid be awarded to the low bidder, which was D&M Underground Corp. from Corpus Christi, Texas (Vendor);

WHEREAS, the City awarded Bid #26-05 to Vendor at a Commission meeting on September 14, 2026 for a total amount of \$6,346,376.00 and 105 consecutive calendar days from the Notice to Proceed;

WHEREAS, the City and Vendor worked to prepare a contract for GLO CDBG-MIT Contract No. 22-085-009-D237 Project 4: S. Brahma Blvd. Storm Water Improvements and the parties both agree to the terms of the proposed contract for the base bid and total amount of \$6,346,376.00;

WHEREAS, when the project was advertised and bid out, the project time period was 105 days for completion but approval from the Texas Department of Transportation was needed to work on the road which caused time delays on when the construction contract could be approved, so it is recommended the contract time be expanded to 424 calendar days to allow for construction completion and contract closeout;

WHEREAS, staff is recommending the City Commission approve the construction contract with vendor as presented for a total amount of \$6,346,376.00 with a contract time of 424 calendar days;

BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission of the City of Kingsville, Texas approves and authorizes the City Manager to execute the Construction Contract for General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) program via Contract No. 22-085-009-D237 Project 4: S. Brahma Blvd. Storm Water Improvements between the City of Kingsville, Texas and D&M Underground Corp. from Corpus Christi, Texas as per staff recommendation and in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the
13th day of October, 2026.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

CONSTRUCTION CONTRACT

THIS AGREEMENT made this the ____13th____ day of _____October_____, ____2026____, by and between D&M Underground Corp., LLC (a corporation organized and existing under the laws of the State of Texas) (a partnership consisting of _____) (an individual trading as _____) hereinafter called the "Contractor", and City of Kingsville hereinafter called the "City"

WITNESSETH, that the Contractor and the City for the considerations stated herein mutually agree as follows:

ARTICLE 1. Statement of Work. The Contractor shall furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment and services, including utility and transportation services, and perform and complete all work required for the construction of the Improvements embraced in the Project; namely, GLO SW PROJECT 4 (S. BRAHMA BLVD.) (CDBG-MIT GLO CONTRACT NO. 22-085-009-D237 for the Community Development Block Grant – Mitigation (CDBG-MIT) project, all in strict accordance with the contract documents including all addenda thereto, numbered _____, dated _____ and _____, all as prepared by International Consulting Engineers (ICE) acting and in these contract documents preparation, referred to as the "*Engineer*".

ARTICLE 2. The Contract Price. The City will pay the Contractor for the performance of the Contract in current funds, for the total quantities of work performed at the total base bid amount of \$6,346,376.00 stipulated in the Bid for the several respective items of work completed subject to additions and deductions as provided in _____ hereof.

ARTICLE 3. The Contract. The executed contract documents shall consist of the following components:

- | | |
|------------------------------|---|
| a. This Agreement (pgs. 1-2) | f. General Conditions, Part I |
| b. Addenda | g. Special Conditions |
| c. Invitation for Bids | h. Technical Specifications |
| d. Instructions to Bidders | i. Drawings (as listed in the Schedule of Drawings) |
| e. Signed Copy of Bid | j. [Add any applicable documents] |

ARTICLE 4. Performance. Work, in accordance with the Contract dated _____October 13_____, ____2026____, shall commence on or before ____November 2____, ____2026____, and Contractor shall complete the WORK within 424 consecutive calendar days thereafter, contingent on the GLO's approval of the 1-year time extension. The date of completion of all WORK is therefore ____December 31____, ____2027____.

This Agreement, together with other documents enumerated in this ARTICLE 3, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, forms the Contract between the parties hereto. In the event that any provision in any component part of this Contract conflicts with any provision of any other component part, the provision of the component part first enumerated in this ARTICLE 3 shall govern, except as otherwise specifically stated.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in triplicate original copies on the day and year first above written.

(The Contractor)

By _____

Title _____

(City)

By _____

Title _____

Corporate Certifications

I, _____, certify that I am the _____ of the corporation named as Contractor herein; that _____ who signed this Agreement on behalf of the Contractor, was then _____ of said corporation; that said Agreement was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

Corporate

Seal

(Corporate Secretary)

(The Contractor) D&M Underground Corp.

By _____

Title Owner

Corporate Certifications

I, _____, certify that I am the _____ of the corporation named as Contractor herein; that _____ who signed this Agreement on behalf of the Contractor, was then

_____ of said corporation; that said Agreement was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

Corporate

Seal

(Corporate Secretary)

(City) City of Kingsville, Texas

By Charlie Sosa

Title City Manager

Corporate Certifications

I, Mary Valenzuela, certify that I am the City Secretary of the corporation named as Contractor herein; that Charlie Sosa who signed this Agreement on behalf of the Contractor, was then City Manager of said corporation; that said Agreement was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

Corporate

Seal

(Corporate Secretary) Mary Valenzuela

AGENDA ITEM #20



MEMO

Date: October 5, 2026
To: Charlie Sosa, City Manager
From: Manny Salazar, Economic Development and Planning Director
Subject: **Comprehensive Plan Grant Acceptance**

Summary: The City of Kingsville was awarded the Resilient Communities Program grant from the Texas General Land Office.

Background:

The City of Kingsville is in the process of developing a new comprehensive plan for the community, the first since 2008. The city has hired Halff to develop the plan. City staff has worked with Halff to host 5 public events, 1 workshop with the commission and have participated in 2 community events. Staff is working on additional opportunities for public input in the new year.

Staff is requesting the acceptance of the GLO grant to provide payment to Halff.

Financial Impact:

There is no financial impact to the city for the grant.

Recommendation:

Staff recommends the acceptance of the grant from the General Land Office in the amount of \$300,000.

Manny Salazar
Economic Development and Planning Director



TEXAS GENERAL LAND OFFICE
COMMISSIONER DAWN BUCKINGHAM, M.D.

October 31, 2025

Mr. Charlie Sosa
City Manager
410 W. King Ave.
Kingsville, Texas 78363

VIA EMAIL: citymanager@cityofkingsville.com

Re: Notice of Eligibility – Resilient Communities Program Application RCP-100733

Dear Mr. Sosa:

Thank you for applying to the Resilient Communities Program (RCP). The Texas General Land Office (GLO) has reviewed the City's application and determined the following project to be eligible for funding:

Project Title:	City of Kingsville - Comprehensive Plan
CDBG-MIT Amount:	\$300,000.00

This notice of eligibility confirms that the identified project is eligible for CDBG-MIT Funding.

Currently, the project cost exceeds the recommended maximum award per the program application and Application Guide. The original application requested a funding amount of \$300,000.00 for the City of Kingsville Comprehensive Plan. The recommended maximum is \$250,000.00, based on cost reasonableness for the population size. Due to the City of Kingsville's anticipated population growth tied to the King Ranch Direct Air Capture Project and the Tesla Lithium Battery Factory construction in nearby Robstown, we can grant eligibility in the amount of \$300,000.00.

Contract documents will be emailed via DocuSign for execution, followed by a contract Kickoff Workshop. A GLO Grant Manager will be assigned to assist you in meeting program requirements and the terms of your executed Subrecipient Agreement.

The GLO is dedicated to facilitating the successful implementation and completion of your Resilient Communities Program application project. If you have any immediate questions regarding this notice, you may contact me at kalyn.scott.glo@recovery.texas.gov.

Sincerely,

A handwritten signature in cursive script that reads "Kalyn Scott".

Kalyn Scott
Director – Development, Plans, and Operations Support
Community Development and Revitalization

cc: Erik Spitzer, Director of Planning, City of Kingsville
Robin Alexander, Grant Administration Manager, Halff Associates
Regina Eroles, Grant Manager, GLO
Jet Hays, Deputy Director, GLO

ORDINANCE NO. 2026-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2026-2027 BUDGET TO ACCEPT AND APPROPRIATE FUNDING FOR THE GLO RESILIENT COMMUNITIES PROGRAM FOR A COMPRENSIVE MASTER PLAN.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2026-2027 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#02

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 209- RCP Grant					
<u>Revenues</u>					
1601	Planning	State Grants	72010	\$300,000	
<u>Expenditures</u>					
1601	Planning	Professional Services	31400	\$300,000	

[To amend the City of Kingsville FY 26-27 budget to accept and appropriate funding for the Kingsville Comprehensive Master Plan. Reimbursement funding will come from the awarded GLO Resilient Communities Program Application RCP-100733 Grant.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of October 2026.

PASSED AND APPROVED on this the 26th day of October 2026.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM: _____

Courtney Alvarez, City Attorney